



## **ATTACHMENTS**

# **MORAWA SINOSTEEL FUTURE FUND COMMITTEE MEETING**

**Thursday, 8 April 2021**

**at 5:00pm**



**WESTERN AUSTRALIA'S  
WILDFLOWER COUNTRY**

**Attachments**

- 4 Confirmation of Minutes of Previous Meeting  
Attachment 1 – 4 Morawa Sinosteel Future Fund Committee Minutes 6 October 2020
  - 5.1 Morawa Sinosteel Future Fund Grant Committee - Grant Acquittals  
Attachment 2 – Morawa Tennis Club Acquittal  
Attachment 3 – Morawa District High School P&C Band Committee letter
  - 5.2 Round 2 2020/21 Grant Application  
Attachment 4 - MSFFG19 Morawa District Historical Society Inc
  - 5.3 Round 2 2020/21 Grant Application  
Attachment 5 – MSFFG20 Morawa Masonic Lodge
  - 5.4 Round 2 2020/21 Grant Application  
Attachment 6 – MSFFG21 MDHS Early Childhood Committee
  - 5.5 Round 2 2020/21 Grant Application  
Attachment 7 – MSFFG22 Morawa Volunteer Fire & Emergency Service
  - 5.6 Round 2 2020/21 Grant Application  
Attachment 8 – MSFFG23 Morawa Community Resource Centre
  - 5.7 Round 2 2020/21 Grant Application  
Attachment 9 – MSFFG24 Friends of Morawa Airport (formerly Morawa Gliding Club)
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# **MINUTES**

## **MORAWA SINOSTEEL FUTURE FUND COMMITTEE MEETING**

held on

**Tuesday, 6 October 2020**



WESTERN AUSTRALIA'S  
**WILDFLOWER COUNTRY**

**DISCLAIMER**

*No responsibility whatsoever is implied or accepted by the Morawa Sinosteel Future Fund Committee for any act, omission, statement or intimation occurring during Committee Meetings. The Morawa Sinosteel Future Fund Committee disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission, and statement of intimation occurring during Committee Meetings.*

*Any person or legal entity that acts or fails to act in reliance upon any statement, act or omission occurring in a Committee Meeting does so at their own risk. The Morawa Sinosteel Future Fund Committee advises that any person or legal entity should only rely on formal confirmation or notification of Committee resolutions.*



**Item 1 Opening of Meeting**

The President declared the meeting open at 5.15pm.

**Item 2 Acknowledgement of Traditional Owners and Dignitaries**

The President acknowledges the traditional custodians, the Yamatji people, and recognises the contribution of Yamatji elders past, present and future, in working together for the future of Morawa.

The Chair welcomed Leanne Grant-Williams to the Committee and welcomed back Jamie Appleton.

**Item 3 Recording of Attendance****3.1 Attendance****Committee**

Chair	Councillor Karen Chappel
Deputy Chair	Councillor Dean Carslake (via video conference)
Community Member	Jamie Appleton
Community Member	Leanne Grant-Williams

**Staff**

Acting Chief Executive Officer	Robert Paull
Economic Development Manager	Ellie Cuthbert
Executive Assistant	Rondah Toms

**3.2 Attendance by Telephone / Instantaneous Communications**

In accordance with section 14 of the *Local Government (Administration) Regulations 1996* "Meetings held by electronic means in public health emergency or state of emergency (Act s. 5.25(1)(ba))", the President to declare that this Meeting may take place via instantaneous communication. All Committee Members and staff are to be available either via telephone (teleconference) or in person.

**3.3 Apologies**

Nil

**3.4 Approved Leave of Absence**

Nil

### 3.5 Disclosure of Interests

<b>Agenda Item: 5.4 Morawa Tennis Club Application.</b>		
<b>Name of Disclosing Member</b>	<b>Nature of Interest</b>	<b>The Nature being</b>
Cr Dean Carslake	Impartiality Interest	I am a financial member of the Morawa Tennis Club

<b>Agenda Item: 5.2 Morawa District High School P&amp;C Band Committee Application</b>		
<b>Name of Disclosing Member</b>	<b>Nature of Interest</b>	<b>The Nature being</b>
Jamie Appleton	Impartiality Interest	Wife is president of the band committee
Ellie Cuthbert	Impartiality Interest	My son has been invited to join the Morawa District High School Junior Band

### Item 4 Confirmation of Minutes of Previous Meeting

The Minutes of Morawa Sinosteel Future Fund Committee Meeting held on 29 April 2020 are provided as Attachment 1.

### OFFICER'S RECOMMENDATION/ COMMITTEE RECOMMENDATION

**201001 Moved: Cr Carslake Seconded: Jamie Appleton**

**That Morawa Sinosteel Future Fund Committee confirm that the Minutes of the Meeting held on 29 April 2020 are a true and correct record.**

***CARRIED BY SIMPLE MAJORITY 6/0***

**Item 5 Reports of Committee****5.1 Morawa Sinosteel Future Fund Grant Committee - Grant Acquittals**

**Author:** Economic Development Manager

**Authorising Officer:** Acting Chief Executive Officer

**Disclosure of Interest:** The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

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**OFFICER'S RECOMMENDATION/ COMMITTEE RECOMMENDATION**

**201002 Moved: Cr Carslake Seconded: Jamie Appleton**

**That with respect to the Morawa Sinosteel Future Fund Grant Committee – Grant Acquittals, the Morawa Sinosteel Future Fund Committee recommend to Council:**

- 1. That the following applications be confirmed as being acquitted in line the grant process:**
  - **MSFFG10 Amateur Swimming Club;**
  - **MSFFG11 WA College of Agriculture-Morawa;**
  - **MSFFG13 Morawa Historical Society; and**
  - **MSFFG14 Morawa Craft Group.**
- 2. Note the current expenditure of:**
  - **MSFFG16 Shire of Morawa COVID-19 Recovery Package Funds**

***CARRIED BY SIMPLE MAJORITY 6/0***

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**PURPOSE**

The purpose of this report is to provide acquittal information regarding awarded grants from the 2019/20 funding rounds one and two.

**DETAIL**

Round one of the 2019/20 grant funding round provided an allocation of funds to four (4) applicants. Round two (2) of the 2019/20 grant funding round provided an allocation of funds to two (2) applicants.

Awarded applications were subsequently endorsed by the Shire of Morawa Council in line with the *Morawa Sinosteel Future Fund Deed of Agreement*.

Details of grant recipients are outlined in Tables 1 and 2 below:

*Table 1: Grants provided across Round 1*

Organisation	Details	Amount
MSFFG8 Morawa Golf Club	To purchase a tractor to power the Club Mower.	\$6,363.64
MSFFG9 Teach Learn Grow	Fund one TLG rural maths tuition program to MDHS.	\$6,667.00
MSFFG10 Morawa Swimming Club	To go towards the purchase and installation of new shed.	\$10,100.00
MSFFG11 WACoA-M	To go towards the purchase and installation of a Horse Crush.	\$14,500.00
<b>2019/20 Total Funds Allocated across Rounds 1</b>		<b>\$37,630.64</b>

*Table 2: Grants provided across Round 2*

Organisation	Details	Amount
MSFFG13 Historical Society	To go towards the purchase of materials and re-development of the extension of the archive room.	\$1,705.45
MSFFG14 Morawa Craft Group Inc	Purchase and install new air conditioning unit	\$2,286.26
MSFFG16 Shire of Morawa	\$50,000 to the Shire of Morawa's COVID-19 Community Recovery Package	\$50,000
<b>2019/20 Total Funds Allocated across Rounds 2</b>		<b>\$53,991.71</b>
<b>2019/20 Total Funds Allocated across Rounds 1 &amp; 2</b>		<b>\$91,622.35</b>

## Acquittals Received

As of 1 October 2020, the following acquittals have been received:

- MSFFG10 Morawa Amateur Swimming Club (*Attachment 2*)
- MSFFG11 WA College of Agriculture-Morawa (*Attachment*)
- MSFFG13 Morawa District Historical Society Inc (*Attachment 4*)
- MSFFG14 Morawa Craft Group Inc (*Attachment 5*)

## MSFFG16 Shire of Morawa COVID-19 Recovery Package

The Shire of Morawa received a \$50,000 grant allocation towards the *Shire of Morawa's COVID-19 Community Recovery Package*. For the committee's information details regarding expenditure made against these funds are outlined in Table 2 below.

*Table 3: Summary of the costs / expenditure in relation to COVID-19 response*

Year	Supplier	Description	Costs
19/20	Drapery Store	Purchase of Shire PPE - brought forward	\$3,966.27
19/20	Kat's Rural	Purchase of Generator for sewerage system	\$11,545.45

Year	Supplier	Description	Costs
19/20	Landmark	Purchase of generator for Admin building	\$20,633.77
20/21	Multiple	Donations to clubs/groups	\$3,000.00
20/21	North Midlands Electrical	Switch board installed at sewerage pump	\$3,170.07
20/21	North Midlands Electrical	Switch board installed at depot	\$1,891.44
20/21	Channel 7	Contribution towards TV Promotion of Morawa (post COVID19 Recovery)	\$5,000.00
<b>Total</b>			<b>\$49,207.00</b>

### Projects still in Progress

On acceptance of the above acquittals there will be no further outstanding projects or acquittals.

### LEVEL OF SIGNIFICANCE

Low. Grant recipients are required to follow the prescribed acquittal process.

### CONSULTATION

Consultation with grant recipients has occurred as a part of the acquittal process.

### LEGISLATION AND POLICY CONSIDERATIONS

*Morawa Sinosteel Future Fund Deed of Agreement.*  
*Shire of Morawa Purchasing Policy.*

### FINANCIAL AND RESOURCES IMPLICATIONS

No known impact as funds have already been allocated from the Morawa Sinosteel Future Fund Account.

### RISK MANAGEMENT CONSIDERATIONS

There are no known Risk Management Considerations.

### CONCLUSION

That the Morawa Sinosteel Future Fund Committee acknowledge and recommend to Council the:

- four (4) successfully acquitted grants; and.
- funds expended towards the *Shire of Morawa's COVID-19 Recovery Package* fund.

## **ATTACHMENTS**

*Attachment 1 - 5.1 Morawa Amateur Swimming Club Acquittal*

*Attachment 2 - 5.1 WA College of Agriculture-Morawa Acquittal*

*Attachment 3 - 5.1 Morawa District Historical Society Inc Acquittal*

*Attachment 4 - 5.1 Morawa Craft Group Inc Acquittal*

Jamie Appleton earlier declared an impartiality interest in Item 5.2 and declined to participate.

<b>5.2</b>	<b>Morawa Sinosteel Future Fund Grant Application: Morawa District High School P&amp;C Band Committee</b>
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**Author:** Economic Development Manager

**Authorising Officer:** Acting Chief Executive Officer

**Disclosure of Interest:** The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

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## OFFICER'S RECOMMENDATION/ COMMITTEE RECOMMENDATION

**201003**      **Moved: Cr Carslake**      **Seconded: Leanne Grant-Williams**

**That the Morawa Sinosteel Future Fund Grant Committee recommend Council approve the Morawa District High School P&C Band Committee application to the value of \$6,574.23, subject to receipt of a completed funding agreement.**

***CARRIED BY SIMPLE MAJORITY 5/0***

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## PURPOSE

To provide the Morawa Sinosteel Future Fund Grant Committee information to assist in their process of assessing and awarding grant applications.

## DETAIL

### Funds Available for 2020/2021 Allocation

In adherence with the Morawa Sinosteel Future Fund Deed of Grant, 85% of the interest accrued during the 2018/2019 financial year has been allocated to the grant fund.

The total amount of interest earned in the 2019/20 year was \$28,293.00.

The Morawa Sinosteel Future Fund Deed of Agreement states that only 85% of the previous year's interest earned is to be transferred to the Future Fund Interest Reserve Account. As such, the 2019/20 interest transferred to the Future Fund Interest Reserve Account was \$24,134.28.

This means that as of 1 July 2020 the Future Fund Interest Reserve Account had \$224,415.74 available for administration from the Future Fund Interest Reserve Account.

**MSFFG12 - Morawa District High School P&C Band Committee Application**

The Morawa District High School (MDHS) band has a strong link with the community over the last 57 years. The band performs at a wide range of community events ranging from ANZAC services, NAIDOC ceremonies, to primary school tours as well as by representing Morawa at various music competitions.

The MDHS P&C Band Committee made application in Round 2 of the 2019/20 grants however, the Committee recommended to Council that further information be sought before the request could be considered as follows:

*“That with respect to Grant Application: Morawa District High School P&C Band Committee (‘P&C Band Committee’), the Morawa Sinosteel Future Fund Committee recommend Council as follows:*

1. *To place the P&C Band Committee Application on hold; and*
2. *Request the Chief Executive officer to advise the P&C Band Committee to review their application:*
  - a) *request acknowledgement of funding to P&C for Trailer in 2019; and*
  - b) *reviewing the required 30% co-contribution as required under the Deed.”*

Council endorsed the Committee recommendation at the Ordinary Meeting of 29 April 2020.

The MDHS P&C Band Committee has resubmitted a revised application addressing the Committee recommendation/Council decision (please refer to MDHS P&C Band Committee Application as *Attachment 1*).

**Summary**

The MDHS P&C Band Committee request support to upgrade their aged instruments and chairs.

The total cost of the proposed project is \$9,391.75 of which the MDHS P&C Band Committee has requested to receive a grant to the value of \$6,574.23. In line with the Morawa Sinosteel Future Fund Guidelines, the MDHS P&C Band Committee propose their required 30% co-contributions as a cash contribution of \$2,817.52.

In alignment with the application requirements, the MDHSP&C Band Committee have provided:

- Certificate of Incorporation;
- Letters of support;
- Demonstrated community benefit/need;
- Complied with the Shire of Morawa’s purchasing policy correct quotes; and
- Latest Financial Statements of the MDHS Band Committee.

**LEVEL OF SIGNIFICANCE**

Low impact - Funds are available in the Morawa Sinosteel Future Fund Account ready for distribution in alignment with the ‘Deed of Agreement for Future Fund’.



## **CONSULTATION**

Principal - Morawa District High School.  
Band Committee Secretary/Treasurer.

## **LEGISLATION AND POLICY CONSIDERATIONS**

*Morawa Sinosteel Future Fund Deed of Agreement.*  
*Shire of Morawa Purchasing Policy.*

## **FINANCIAL AND RESOURCES IMPLICATIONS**

There are sufficient funds in the Future Fund Interest Reserve to cover this application request. Otherwise, there are no other financial and resources implications associated with this matter.

## **RISK MANAGEMENT CONSIDERATIONS**

The MDHS P&C Band Committee is a sub-committee of the Morawa District High School P&C Association, which is an incorporated body. Along with receipt of a completed funding agreement, this reasonably suggests that this application would be a low risk.

## **CONCLUSION**

That the Morawa Sinosteel Future Fund Committee recommend to Council that the MDHS P&C Band Committee application be supported.

## **ATTACHMENT**

*Attachment 1 – 5.2 MDHS P&C Band Committee Application*

<b>5.3</b>	<b>Morawa Sinosteel Future Fund Grant Application: Morawa Speedway Association Inc.</b>
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**Author:** Economic Development Manager

**Authorising Officer:** Acting Chief Executive Officer

**Disclosure of Interest:** The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

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## OFFICER'S RECOMMENDATION/ COMMITTEE RECOMMENDATION

**201004**      **Moved: Jamie Appleton**      **Seconded: Cr Carslake**

**That the Morawa Sinosteel Future Fund Committee recommend Council approve the Morawa Speedway Association Inc.'s grant application for \$9,986.20, subject to receipt of a completed funding agreement and the following condition:**

- 1. The Morawa Speedway be provided grant funds to commence works once the Shire of Morawa has been provided with planning approval under the *Shire of Morawa Local Planning Scheme No. 2* and building works approval as required under the *Building Act 2012*.**

***CARRIED BY SIMPLE MAJORITY 6/0***

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## PURPOSE

To provide the Morawa Sinosteel Future Fund Committee information regarding applications to the 2020/2021 Round 1 Morawa Sinosteel Future Fund Grant scheme.

## DETAIL

### Funds Available for 2020/2021 Allocation

In adherence with the Morawa Sinosteel Future Fund Deed of Grant, 85% of the interest accrued during the 2018/2019 financial year has been allocated to the grant fund.

The total amount of interest earned in the 2019/20 year was \$28,293.00.

The Morawa Sinosteel Future Fund Deed of Agreement states that only 85% of the previous year's interest earned is to be transferred to the Future Fund Interest Reserve Account. As such, the 2019/20 interest transferred to the Future Fund Interest Reserve Account was \$24,134.28.

This means that as of 1 July 2020 the Future Fund Interest Reserve Account had \$224,415.74 available for administration from the Future Fund Interest Reserve Account.

**MSFFG17 - Morawa Speedway Association Inc. Application**

The Morawa Speedway Association Inc.:

- provides a valuable social and recreational service to the community and is managed by a team of volunteers;
- provides 'action packed' local entertainment to all in a friendly safe environment; and
- promotes and provides opportunities for all youth to experience a range of driving conditions which facilitates their ability to control a motor vehicle in varying situations.

The Morawa Speedway Association Inc. requests financial support to assist the purchase and installation of various minor facility upgrades. These upgrades will enable the continuation of this sport in Morawa into the future.

In alignment with the application requirements the Morawa Speedway Association Inc. has provided:

- Certificate of Incorporation;
- Letters of support;
- Demonstrated community benefit/need;
- Complied with the Shire of Morawa's purchasing policy correct quotes; and
- Latest Financial Statements.

The total cost of proposed project is \$14,266. The Morawa Speedway Inc., in line with the Deed requirements, commit to providing the 30% co-contribution of \$4,279.80 as follows:

- \$500 cash contribution; and
- \$3,780 in-kind voluntary labour contribution.

This means that the requested amount from the Morawa Sinosteel Future Fund Grant scheme is \$9,986.20 (please refer to Morawa Speedway Association Inc.'s Application as *Attachment 1*).

**LEVEL OF SIGNIFICANCE**

Low impact - Funds are available in the Morawa Sinosteel Future Fund Account

**CONSULTATION**

President, Morawa Speedway Association Inc.

**LEGISLATION AND POLICY CONSIDERATIONS**

*Morawa Sinosteel Future Fund Deed of Agreement.*  
*Shire of Morawa Purchasing Policy.*

**FINANCIAL AND RESOURCES IMPLICATIONS**

There are sufficient funds in the Future Fund Interest Reserve to cover this application request. Otherwise, there are no other financial and resources implications associated with this matter.

**RISK MANAGEMENT CONSIDERATIONS**

The proposed works sought by the Morawa Speedway Association Inc. will require planning approval under the *Shire of Morawa Local Planning Scheme No. 2* and building works approval under the *Building Act 2012*.

It is appropriate that to limit risk to Council, a condition of funding be that appropriate planning and building approvals to be provided. Since the Morawa Speedway Association is an incorporated body, and on receipt of a completed funding agreement, it is reasonably suggested that this application would be a low risk.

**CONCLUSION**

That the Morawa Sinosteel Future Fund Committee recommend to Council that the Morawa Speedway Inc.'s application is supported, subject to the planning and building approval condition.

**ATTACHMENT**

*Attachment 1 – 5.3 Morawa Speedway Association Inc. Application*

Cr Dean Carslake earlier declared an impartiality interest in Item 5.4.

<b>5.4</b>	<b>Morawa Sinosteel Future Fund Grant Application: Morawa Tennis Club Inc.</b>
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**Author:** Economic Development Manager

**Authorising Officer:** Acting Chief Executive Officer

**Disclosure of Interest:** The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

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## OFFICER'S RECOMMENDATION

That the Morawa Sinosteel Future Fund Committee recommend Council approve the Morawa Tennis Club Inc.'s grant application for \$4,013.20, subject to receipt of a completed funding agreement.

## COMMITTEE RECOMMENDATION

**201005**      **Moved:** Leanne Grant-Williams      **Seconded:** Jamie Appleton

That the Morawa Sinosteel Future Fund Committee recommend Council approve the Morawa Tennis Club Inc.'s grant application for \$4,013.20, subject to receipt of a completed funding agreement and subject to the following conditions:

1. That there be no cost to participants attending the event; and
2. There be not less than 10 participants in each event session.

***CARRIED BY SIMPLE MAJORITY 6/0***

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## PURPOSE

To provide the Morawa Sinosteel Future Fund Committee information regarding applications to the 2020/2021 Round 1 Morawa Sinosteel Future Fund Grant scheme.

## DETAIL

### Funds Available for 2020/2021 Allocation

In adherence with the Morawa Sinosteel Future Fund Deed of Grant, 85% of the interest accrued during the 2018/2019 financial year has been allocated to the grant fund.

The total amount of interest earned in the 2019/20 year was \$28,293.00.

The Morawa Sinosteel Future Fund Deed of Agreement states that only 85% of the previous year's interest earned is to be transferred to the Future Fund Interest Reserve Account. As such, the 2019/20 interest transferred to the Future Fund Interest Reserve Account was \$24,134.28.

This means that as of 1 July 2020 the Future Fund Interest Reserve Account had \$224,415.74 available for administration from the Future Fund Interest Reserve Account.

### **MSFFG 18 Morawa Tennis Club Inc. Application**

The Morawa Tennis Club Inc. provides a valuable social and recreational service to the community whereby people can enjoy a safe, fun, and affordable place to participate in playing tennis.

The Morawa Tennis Club Inc. requests support from the Morawa Sinosteel Future Fund Grant scheme to assist them in the delivery of a subsidised series of tennis coaching clinics for adults, and young people, as well as for the purchase of new nets and balls.

In alignment with the application requirements the Morawa Tennis Club Inc. has provided:

- Certificate of Incorporation;
- Letters of support;
- Demonstrated community benefit/need;
- Complied with the Shire of Morawa's purchasing policy correct quotes; and
- Latest Financial Statements of the Morawa Tennis Club Inc.

The total cost of proposed project is \$5,733.20. The Morawa Tennis Club Inc. is committed to providing the 30% co-contribution of \$1,719.96. This figure is split between a \$1,240 cash contribution and a \$480 in-kind voluntary labour contribution.

This means that the requested amount from the Morawa Sinosteel Future Fund Grant scheme is \$4013.20 (please refer to Morawa Tennis Club Application Inc.'s Application as *Attachment 1*).

### **LEVEL OF SIGNIFICANCE**

Low impact - Funds are available in the Morawa Sinosteel Future Fund Account

### **CONSULTATION**

Committee Member, Morawa Tennis Club Inc.

### **LEGISLATION AND POLICY CONSIDERATIONS**

*Morawa Sinosteel Future Fund Deed of Agreement.*  
*Shire of Morawa Purchasing Policy.*

### **FINANCIAL AND RESOURCES IMPLICATIONS**

There are sufficient funds in the Future Fund Interest Reserve to cover this application request. Otherwise, there are no other financial and resources implications associated with this matter.

### **RISK MANAGEMENT CONSIDERATIONS**

As the Morawa Tennis Club is an incorporated body, along with receipt of a completed funding agreement, this reasonably suggests that this application would be a low risk.

**CONCLUSION**

That the Morawa Sinosteel Future Fund Committee recommend to Council that the Morawa Tennis Club Inc.'s application is supported.

**ATTACHMENT**

*Attachment 1 - 5.4 Morawa Tennis Club Inc. Application*

<b>Item 6      Closure</b>
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**6.1      Closure**

There being no further business, the Chair declared the meeting closed at 5.34pm.



# Acquittal Form

## Morawa Sinosteel Future Fund



You need to return this completed form within 6 weeks following the completion of the project. Failure to do so may make you ineligible to apply for future grants.

### Section 1: Summary of Grant Received

Grant ID Number:	MSFFG18	Grant Amount:	\$4013.20
Title of Project:	Coaching and Equipment Grant		

### Section 2: Grant Recipient Details

Name of Organisation:	Morawa Tennis Club
Contact Person:	Chad Leeson
Position:	President
Business Hours Phone:	
Mobile:	0429636953
Email:	chad.leeson@nutrien.com.au

### Section 3: Certification

*To be signed by the President (or equivalent) of the grant recipient's organisation.*

**I certify that the attached project summary and project budget provides a true and fair record of the undertaking and outcomes of this project.**

Name:	Chad Leeson		
Position:	President		
Phone:		Mobile:	0429636953
Signature:	Chad Leeson	Date:	30/3/21



## Section 4: Project Summary

Briefly describe the project, its achievements, and benefits to the community. Include how many people participated, and information about the target group, if relevant.

The Morawa Tennis Club aim to provide affordable tennis coaching to Morawa and surrounding communities, for the past 4 years we have successfully ran a 4 weeks coaching program to community members of all ages. Over the past 4 years we have averaged 60 participants per year for the coaching sessions. The Club also provides balls, nets and racquets in which enable the community to enjoy the benefits and sport of tennis.

2020/2021 coaching participation numbers are:

- 11 - Tiny Tackers Red Ball (3-5 years)
- 7 - Hotshots Orange (6-8 years)
- 15 - Hotshots Green Ball (9-12 years)
- 13 - Adults

Tennis coaching provides children and adults with a safe a respectful environment to make friendships. It teacher completion respect and builds character. Tennis also develops concentration, listening skills and builds self esteem, fitness, health and wellbeing.

*This blurb, or part thereof, may be used to promote the Morawa Sinosteel Future Fund.*

## Section 5: Financials

**Table 1: Total Income Sources including In-Kind Support**

Please provide details and evidence that shows all income, including in-kind support, that was received that supported the successful delivery of this project.	Cost (\$)	Supporting Evidence Attached
Morawa Sinosteel Future Fund Grant – Amount Requested	\$4013.20	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Cash Contribution <i>How much did your organisation contribute to the project/activity?</i>	\$1240.00	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Value of voluntary labour <i>Please provide details about the number of volunteers, hourly rate, and number of hours that contributed to the delivery of the project</i>	4 x Volunteers 4 x \$30/hr for 8 hrs Total in kind donation \$960.00	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
State Government <i>Did you receive any funds from the State Government? If no - leave blank.</i>	\$0	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Australian Government <i>Did you receive any funds from the Federal Government? If no - leave blank.</i>	\$0	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Other <i>Did you receive any other funding from anywhere else? If yes - How much?</i>	\$0	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Total Project Income</b>	<b>\$5943.20</b>	

**Table 2: Total Project Expenses**

Provide itemised cost details to deliver the project i.e., products, services, labour both paid and voluntary, insurance, catering etc	Cost (\$)	Receipts/Supporting Evidence Attached
Coaching - Sun City Tennis Academy	\$2352.90	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Nets - Wish Deluxe Tennis Net \$299.00 X 4 (Sports Power)	\$1196.00	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Balls - ATP Championship Dunlop	\$362.25	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>
The tennis coaching cost less due to a less qualified coach being sent due to covid restriction		Yes <input type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Table 2 Total Project Expenditure</b>	<b>\$ 3911.15</b>	

Total Project Expenses in Table 2 = Total Project Income in Table 1



## Section 6: Acknowledgement.

Share with us how you acknowledged the Morawa Sinosteel Future Fund?

*For example, publicity in the media, speeches, newsletters etc. Attach any photos, videos, or other supporting material. Please ensure you have permission from persons in photographs before submitting images to the Morawa Sinosteel Future Fund. The Shire of Morawa can provide an Image Consent and Release Form if required.*

Morawa Sinosteel Future Fund was acknowledged via speeches, given that the coaching program had already commenced prior to the grant being received no public acknowledgment on promotional material or social media.

Morawa Sinosteel Future Fund was acknowledged in the below facebook post on 25 March 2021.

2020/2021 Tennis Season Wrap

Another successful year for the Morawa Tennis Club, with good consistent numbers and some great tennis played.

Thank you to all our sponsors and members for your support. Congratulations to all the championship winners.

Thank you to the Morawa Sinosteel Future Fund for your contribution to the Morawa Tennis Club, with your help we were able to offer a 4 week tennis coaching program to both children and adults for free, purchase new tennis nets and play with new tennis balls every week.

Thank you to the Morawa Tennis club committee members for your support and efforts throughout the season, greatly appreciated.

Thank you to the local farmers who donated to the clubs grain drive fundraiser, your support is greatly appreciated and goes a long way to supporting the club and it's future.

Congratulations to your new life members Stuart Agar, Debbie Collins and Garry Collins.

We look forward to seeing you all back for the 2021/2022 season.

## Section 7: Checklist

*Have you included:*

- |                                                                     |                                                                     |
|---------------------------------------------------------------------|---------------------------------------------------------------------|
| • Receipts for ALL expenses                                         | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| • Documentation as highlighted in Section 6                         | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| • Photographs for Promotional purposes (can be sent electronically) | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| • Completed Image Consent & Release Forms                           | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |

# SunCity Tennis Academy

## Remote Tennis Services Australia

Jarron Kretschmann  
27 Felicia Street  
Rangeway  
Geraldton 6530  
0409 485 117  
tennis@suncitytennisacademy.com.au  
www.suncitytennisacademy.com.au  
www.tarcoolaparktennisclub.org

TAX INVOICE  
ABN: 76280408277

INVOICE: T4 010  
DATE: 09/11/2020

To:  
Morawa Tennis Club

For:  
Tennis Coaching  
Term 4 2020

DESCRIPTION	RATE	AMOUNT
<b>Morawa Tennis Club</b> <b>On Court</b> Term 4 2020 Club Program 4 week Program x 3.25hrs on court 1 x Head Coach 1 x Assistant Coach Sunday 18 <sup>th</sup> October – Sunday 15 <sup>th</sup> November 2020	\$75.00 \$60.00	\$975.00 \$780.00
<b>Morawa Tennis Club</b> <b>Travel</b> Term 4 2020 Club Program 4 weeks x 160km Sunday 18 <sup>th</sup> October – Sunday 15 <sup>th</sup> November 2020	\$0.60c	\$384.00
<i>Subtotal</i>	<b>TOTAL</b>	<b>\$2139.00</b>
<i>GST Included</i>	<b>TOTAL</b>	<b>\$213.90</b>
<i>Payment due by 20/11/2020</i>	<b>TOTAL</b>	<b>\$2352.90</b>

**Please take note of our new Bank  
Account details.**

**Please forward payment via one of the following methods:**

- Direct Deposit:** Account Name: SunCity Tennis Academy  
BSB: 633000  
Account Number: 167776848  
Bendigo Bank
- Cheques:** Payable to SunCity Tennis Academy or Jarron Kretschmann
- Cash:** Payable to Coach
- EFTPOS:** Please see Coach for this Facility

Paid 16/11/20 .. 4 260







SportsPower Geraldton

ABN: 87 009 111 371

65 Marine Tce, Geraldton WA 6530

Ph: 08 9921 1779, Email: geraldton@sportspower.com.au

**TAX INVOICE 20-00029868**

Sales Person: Adam R

Date: 07 Dec 2020

Paid In Full: 10 Feb 2021

All Items Fulfilled: 07 Dec 2020

CUSTOMER DETAILS			
Billing		Delivery	
Morawa Tennis Club Po Box 101 Morawa WA 6623 Australia	M:0418 815 545 Account#: UM-375924	Morawa Tennis Club Po Box 101 Morawa WA 6623 Australia	M:0418 815 545

**Order Comments**

Cheque Number 000367

DESCRIPTION:	QTY:	UNIT PRICE: (INC TAX)	TOTAL: (EX TAX)	TOTAL: (INC TAX)
WISH DELUXE TENNIS NET - 2FT6IN DROP (ID: 184201, 9330176026384, TNWNDLX)	4	\$299.00	\$1,087.27	\$1,196.00

Freight: \$0.00 \$0.00

**OUR DIRECT DEPOSIT DETAILS:**

TOTAL ITEMS:	4	GRAND TOTAL:	\$1,087.27	\$1,196.00
--------------	---	--------------	------------	------------

ACC Name: SportsPower Geraldton  
BSB: 016 650  
ACC: 4322 05413

TOTAL PAID:	\$1,196.00
ROUNDING:	\$0.00
TOTAL GST:	\$108.73
BALANCE DUE:	\$0.00

Payment History				
Payment Method	Date	Outlet	Amount	Balance
Cheque	10/02/2021 17:07	SportsPower Geraldton	\$1,196.00	\$0.00

Thank you for shopping at SportsPower Geraldton.  
Refund Policy.

We are not obligated to provide a refund if you change your mind about a particular purchase so please choose carefully. We will meet our obligation under the relevant State Legislation to provide a remedy if the goods are defective.

Please retain receipt as proof of purchase.

Quotes valid for 14 days.





## SportsFirst Geraldton

142 Marine Terrace, Geraldton WA 6530  
08 9904 7231

## TAX INVOICE

Invoice No.: 33128

Charge Date: 05/10/20

Cust. No.: GT01000812

Cust. Order No.:

ABN: 44 633 973 582

Page: 1

Invoice To:

For: THE SECRETARY MORAWA TENNIS CLUB

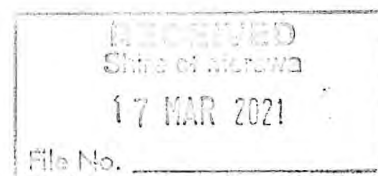
Description	Colour	Size	Total Qty	Unit Price	GST	Total Price
205017 TENNIS BALL ATP CHAMPIONSHIP DUNLOP	YELLOW	4BALL	35	\$10.35	10	\$362.25

BSB: 306 012  
Acct No: 0618975

Total Qty 35 Sub Total: \$329.32  
GST Total: \$32.93  
TOTAL (INC GST) \$362.25



Morawa Sinosteel Future Fund Grant Committee  
P.O. Box 14  
Morawa  
WA 6623



17 March 2021

Dear Karen & Sinosteel Grant Committee Members,

I would like to apologise for not yet having done the acquittal for the Morawa DHS Band Committee's Sinosteel Future Fund Grant, for the instruments and chairs upgrade.

The reason for this is because we are still awaiting the delivery of 3 of the new cornets. Our supplier, Concept Music, (Perth), has been unable to obtain all of the order, due to a nationwide shortage by the manufacturer.

We have taken delivery of the new chairs. These arrived the week before school ended in December 2020. We have taken delivery of two of the new cornets, which arrived last week (March 2021).

I am in regular contact with Concept Music to find out when we might expect to receive the balance of our instrument order, and as soon they arrive I will complete the acquittal process.

I have spoken with both Ellie Cuthbert and Renee King about the delay.

Yours Sincerely,

A handwritten signature in black ink, appearing to read "H. Walter".

Helen Walter  
Hon. Secretary / Treasurer  
Morawa DHS Band Committee  
P.O. Box 288  
Morawa 6623  
WA

## Yamaha cornets

Graham Hoskins <graham@conceptmusic.com.au>

Wed 24/02/2021 16:05

To: WALTER Helen [Morawa District High School] <Helen.Walter@education.wa.edu.au>

Hi Helen... good news (well kind of!) in that fir4st 2 Yamaha YCR-2330 cornets have just arrived so I'll have them sent up straight away.

I'm still hassling & pleading regarding the remaining 3!

Kind regards,

Graham Hoskins



*"Life's Better When You Play!"*

244-246 Cambridge St, Wembley WA 6014

Ph: 08 9381 2277 Fax: 08 9381 2477

[www.conceptmusic.com.au](http://www.conceptmusic.com.au)



**RE: Invoice No. 360113; From Concept Musical Instruments Pty Ltd**

Graham Hoskins <graham@conceptmusic.com.au>

Tue 09/02/2021 11:45

To: WALTER Helen [Morawa District High School] <Helen.Walter@education.wa.edu.au>

Hi Helen... it looks like 2 of them are very close & will be here in the next 2 weeks however the & the remainder will not be here until late March I'm sorry... SO many instrument we can't get at the moment – it's very frustrating & a nightmare start to the School year! 😞

Naturally I'm pushing them as much as I can but their output is massively reduced & the shortages are world wide & Yamaha are saying it will be "many months before they catch up".

I'll let you know of any updates as I get them.

Kind regards

Graham Hoskins



*"Life's Better When You Play!"*

244-246 Cambridge St, Wembley WA 6014

Ph: 08 9381 2277 Fax: 08 9381 2477

[www.conceptmusic.com.au](http://www.conceptmusic.com.au)



**From:** WALTER Helen [Morawa District High School] <Helen.Walter@education.wa.edu.au>

**Sent:** Tuesday, 2 February 2021 11:43 AM

**To:** Graham Hoskins <graham@conceptmusic.com.au>

**Subject:** Re: Invoice No. 360113; From Concept Musical Instruments Pty Ltd

Hi Graham,

Is there any word yet on the cornets?

Hope you're coping with lockdown. We are business as usual at Morawa - so far anyway!

## MSFFG19 - Morawa District Historical Society Inc

Project Name: Airconditioning installation in archive/meeting room

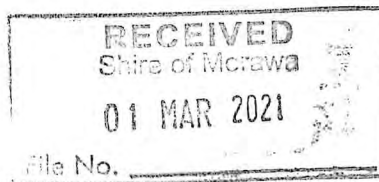
Amount requested: \$ 1637.00

Fund Criteria	Summary
Community Need?	Historical Society members and people who use the archive room will be able to use the space comfortably in the heat of summer.
Ordinarily Resident?	Yes. Members of the Hist Soc ordinarily reside in Morawa.
Co-contribution?	Hist Soc has enough money to contribute in their financial evidence. Contributing \$702.00-
Previous Projects?	MSFF Committee contributed \$4669.00 in 18/19 to Hist Soc for Old Police Station works. MSFF Committee contributed \$1876.00 in 19/20 to Hist Soc to build the Archive room.
Application Completed?	Yes. The application was filled out satisfactorily
Certificate of Incorporation?	Yes. Provided.
Letters of Support?	No. No letters of support attached.
Documentation demonstrating community need/benefit?	No additional documentation attached demonstrating community need/benefit
Correct # of quotes?	Yes. Only one quote required. "Good Guys" quote attached.
Latest Financial Statements of your organization?	Treasurer's Report attached. Bank Statement not included.
Other?	Letter from Sue Hunter, applicant, stating that the President (Tom Johnson) was not able to sign. Vice President John Pulbrook signed instead.

### Recommendation:

That the Committee fund the Morawa District Historical Society for an air conditioning installation in archive/meeting room project for the total grant funding requested: \$1637.00.

MSFFG 19



## **Application Form**

### **Morawa Sinosteel Future Fund Grant**

- Only applications where all questions are answered in full will be accepted as valid.
- Please provide as much information as possible.
- Attachments should be added as required.
- This application and attachments will become the property of the Morawa Sinosteel Future Fund and will not be returned to applicants so please make a copy for your reference.

### **Section 1: Applicant Details**

Name of Organisation:	Morawa District Historical Society Inc.
Postal Address:	PO Box 155 Morawa
Street Address:	Prater Street Morawa
Contact Person:	Sue Hunter
Position:	Project Co-ordinator
Business Hours Phone:	
Mobile:	0427474292
Email:	morawahistorical@outlook.com



# Application Form

## Morawa Sinosteel Future Fund Grant



### Section 2: Organisation Details

Does your organisation have an ABN? Yes ☒ No ☐

If Yes, please provide your ABN: 49648383640

Is your organisation registered for GST? Yes ☐ No ☒

Is your organisation Incorporated? Yes ☒ No ☐

If Yes, please include Incorporation Certificate with this application

What are the aims & objectives of the organisation?

The Morawa District Historical Society aims to preserve and maintain any significant documentation plus any other items of significance relating to Morawa and districts. The documentaion is available to the public for research with other items which include machinery, homewares, windmills and more, on display to the general public in our Museum. The organistation also works on restoration of historical items, provides a family research service, distributes a Windmill Journal plus has available CD or USB copies of old machinery manuals which are available for a small fee to people restoring or researching machinery.

Has your organisation/group received any funding before from the Morawa Sinosteel Future Fund, or from the previously known Morawa Community Trust? Yes ☒ No ☐

If Yes, please complete table below

Year	Amount \$	Purpose
2020	2884.00	Materials and shelving for extensions to Archive Room



# Application Form

## Morawa Sinosteel Future Fund Grant



### Section 3: Project or Event Details

Project or Event Name:	Air Conditioner
<p><b>Project Summary:</b>  <i>Please clearly state the objective of your project and target audience of the project.</i>          Last year we were successful in obtaining a Sinosteel Grant for extensions to our existing Archive Room which has been a great asset allowing the volunteers to work with donated items within an uninterrupted work space to collate, accession and store the items. It has also created an area for research by members of the organisation as well as members of the public.          Our previous workspace was the multi-use Office which also is the Meeting room, tea room, storage area and general gathering space.          The Archive Room, although well built and insulated becomes extremely hot in our intense summers as well as cold during the winter months. Therefore, to create a comfortable workspace air conditioning is an essential item.</p>	
<p><b>What is the community need that this project is addressing?</b>  <i>Where possible please provide evidence of this need – For example, statistics, letters of request, media stories etc that demonstrate the need.</i>          We have many requests from community members to research families, local organisations, sporting clubs etc. The installation of an air conditioner will provide them with a comfortable workspace.</p>	
<p><b>Who is the project targeted at?</b>  <i>Please provide details about who the project is targeted. For example youth, elderly, people with a disability. Provide an explanation as to why they are a priority.</i>          Organisation volunteers, who are all in the "elderly" bracket so therefore are a priority, plus all types of community members researching, bearing in mind that most of those researching families are usually elderly.</p>	
<p><b>Why should this project be a funding priority for the Morawa Sinosteel Future Fund Grant Committee?</b>          We consider this project to be a priority because of the need for a comfortable work environment for our members as well as the general community</p>	

# Application Form

## Morawa Sinosteel Future Fund Grant



### Section 4: Financial Details

What is the total cost of the project?	2339.00
How much are you requesting?	
Is your organisation contributing at least 30% of the total cost of the project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Is this amount GST inclusive?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

### Project Expenditure Details

Details outlining the expected income and expenditure associated with the project are required. Supporting evidence such as copies of quotes for proposed goods or services to be used for the project must be included. The number of quotes provided must comply with the Shire of Morawa's purchasing policy which states that:

- At least one (1) verbal quotation from suppliers for up to \$4,999.
- At least two (2) written quotations from suppliers for \$5,000-\$19,999.
- At least two (2) written quotations from suppliers, and a procurement decision based on all value for money considerations for \$20,000-\$49,999.
- At least (3) written quotations, and a procurement decision based on all value for money considerations for \$50,000-\$249,999.

The obtained quotes must be recent and specific for the proposed grant application project.

**Table 1: Total Expenditure for the Project**

Detail the expected costs associated with delivering the project i.e., products, services, labour (paid and unpaid), insurance, catering	Cost (\$)	Quotes/Supporting Evidence Attached
Fujitsu Air Conditioner Reverse Cycle	1000.00	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Delivery and installation	699.00	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Delivery travel costs	640.00	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>Table 1 Total Expenditure</b>	<b>\$ 2,339.00</b>	



# Application Form

## Morawa Sinosteel Future Fund Grant



**Table 2: Provide QUOTE details where multiple quotes are required**

<b>Example of how to complete Quote details:</b>			
<i>EG: Item 1: Name</i>		Yes <input type="checkbox"/>	No <input type="checkbox"/>
<i>EG: Quote 1- company/service/product</i>	<i>\$ xxxxxx</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<i>EG: Quote 2 – company/service/product</i>	<i>\$ xxxxxx</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

List quote details here for easy reference. Also attach copies of your quotes to your application	Estimate (\$)	Quotes/Supporting Evidence Attached?	
Fujitsu Reverse Cycle Air Conditioner plus installation	2339.00	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Good Guys Geraldton		Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>

**Table 3: Total Income Details for the Project**

Please provide details about the income sources that will contribute to the delivery of this project.	Cost (\$)
Morawa Sinosteel Future Fund Grant – Amount Requested	1637.00
Cash Contribution <i>How much is your organisation contributing to the project/activity?</i>	702.00
Value of voluntary labour <i>Please provide details about the number of volunteers, hourly rate, and the number of hours required, to support the dollar value that is outlined here. For example: X number of volunteers x Hourly Rate x Number of Hours</i>	nil
State Government <i>Will you be receiving funds from the State government? If no, please leave blank.</i>	
Australian Government <i>Will you be receiving funding from the Federal Government? If no, please leave blank.</i>	
Other <i>Will you be receiving funding from anywhere else? If Yes, please detail how much and where from.</i>	
<b>Total Income</b>	<b>\$2339.00</b>

Total Income in Table 3 = Total Expenditure in Table 1

# Application Form

## Morawa Sinosteel Future Fund Grant



### Section 5: Acknowledgement of the Morawa Sinosteel Future Fund

Being a grant recipient of the Morawa Sinosteel Future Fund provides your organisation, as well as the Morawa Sinosteel Future Fund, an opportunity to obtain positive future outcomes for the Morawa community.

A. Do you agree to recognise the <i>Morawa Sinosteel Future Fund</i> as a project sponsor?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
B. Do you agree that <i>Morawa Sinosteel Future Fund</i> will be formally recognised and promoted in all publications, promotional materials, media releases and newsletters, as well as at program launches and/or the event itself (i.e., via speeches and signs)?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
C. Do you allow the <i>Morawa Sinosteel Future Fund Committee</i> and <i>Shire of Morawa</i> to use or promote any materials provided, including images and publications, to promote your project and recognize its involvement?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
D. Do you agree to provide <i>Morawa Sinosteel Future Fund</i> with a Project Completion Report (the Acquittal) within 6 weeks of the completion of the funded project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

### Section 6: Supporting Documents

Have you included:

- Certificate of Incorporation (if incorporated) Yes ☒ No ☐
- Letters of support for the project Yes ☐ No ☒
- Documentation demonstrating community need/benefit Yes ☒ No ☐
- Correct number of quotes in support of requested funding Yes ☒ No ☐
- Latest Financial Statements of your organisation Yes ☒ No ☐

**Please note:** if your organisation is registered for GST a tax invoice for the funding amount will be required prior to funds being provided.



# Application Form

## Morawa Sinosteel Future Fund Grant



### Section 7: Application Declaration

Please have two (2) members of your organisation complete the details below - one member must be the President (or equivalent) of the organisation.

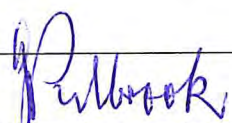
We declare that we have been authorised by the applicant organisation to prepare and submit these documents as our application to the Morawa Sinosteel Future Fund Grants Program.

We declare that the information included in this application is true and correct and that we will abide by the conditions set out in the Morawa Sinosteel Future Fund Grant Guidelines which we have read and understood.

#### Member 1

Name:	Sue Hunter		
Position:	Project Co-ordinator		
Phone:		Mobile: 0427474292	
Email:	robsue@westnet.com.au		
Signature:		Date: 26/02/2021	

#### Member 2

Name:	John Pulbrook		
Position:	Vice President		
Phone:	99711137	Mobile: 0488398938	
Email:			
Signature:		Date: 26/02/2021	

**THE GOOD GUYS DISCOUNT WAREHOUSES (AUSTRALIA) PTY LTD**

A.B.N. 96 821 962 838 A.C.N. 004 880 657

208 - 210 NORTH WEST COASTAL HWY

GERALDTON WA 6530

Phone: 08 9920 7000 Fax: 08 9920 7070

Email: geraldton@thegoodguys.com.au

**Quote**

Web Order No:

Docket No:  
U0720280119Sales Order No:  
Q0720006478Date 18/02/2021  
Salesperson Rebecca B**Customer No. 2006238640**  
MORAWA HISTORICAL SOCIETY  
PO BOX 155  
  
BOWGADA *Morawa* WA 6623**Sales Customer****Delivery Customer**  
MORAWA HISTORICAL SOCIETY  
PO BOX 155  
  
BOWGADA *Morawa* WA 6623**Delivery Instructions:**

Payment	Amount
Goods Dispatched	0.00
Security Deposits	0.00
Deposits Applied	0.00
Cash on Delivery	0.00
Total	0.00
Includes GST	0.00
Tender	
Change	0.00

**Ordered Lines - Balance of Order**

Brand	Model	MTHSDescription	Status	Qty	Amount
# FUJITSU	*SET-ASTG12KMTC	C3.5kW H3.7kW Reverse Cycle	BORD	1	1,000.00
DELIVERY	DELMISC	Additional Charges	BORD	1	699.00
INSTALATION					
DELIVERY	DELMISC	Additional Charges	BORD	1	640.00
TRAVEL COSTS					
<b>Goods On Order</b>					<b>2,339.00</b>

\* In the event of any problems with this Big and Bulky product, it qualifies for an in home assessment by the manufacturer, where it may be repaired at your premises. This is generally the most convenient remedy. Contact your local store for details.



Biller Code: 319863

Reference Number:

\* B-Pay payments may take up to 3 days to process \*

Order Total	2,339.00
Goods Taken	0.00
Total Tendered (Inc. Security Deposit)	0.00
Security Deposit Held*	0.00
Balance of Order	2,339.00

**THIS QUOTE IS VALID UNTIL**~~18/03/2021~~*purchase***THIS DOCKET MUST BE PRODUCED FOR GUARANTEED SERVICE**

The property in and title to remains with The Good Guys and does not pass to the customer until all monies payable (including any interest, freight or insurance charges) have been paid and cheques cleared. The goods shall be at customer's risk immediately upon delivery.

By requesting delivery, you consent to receive marketing material; you may opt out at any time from receiving marketing material by unsubscribing from the communication you receive or email [privacy@thegoodguys.com.au](mailto:privacy@thegoodguys.com.au). Visit [www.thegoodguys.com.au/privacy-policy](http://www.thegoodguys.com.au/privacy-policy) for further details.

FORM 3

ASSOCIATIONS INCORPORATION ACT 1987 (SECTION 9(1))


CERTIFICATE OF INCORPORATION

No.: A824379

THIS IS TO CERTIFY THAT MORAWA DISTRICT HISTORICAL SOCIETY  
INCORPORATED

has this day been incorporated under the Associations  
Incorporation Act 1987.

DATED THIS Thirtieth      DAY OF June      1989.

  
.....  
FOR COMMISSIONER FOR  
CORPORATE AFFAIRS





## MORAWA DISTRICT HISTORICAL SOCIETY INC.

### PRESERVING THE HISTORY OF MORAWA

29 Prater Street  
Morawa 6623  
Western Australia  
[Postal Address: PO Box 155]

Phone: Museum: 0899711777

President: 0439 204 333

Secretary: ~~0427 474 292~~

0407681 674

Email: morawahistorical@outlook.com

#### Sinosteel Funding Committee

Dear Members,

Unfortunately, I was unaware our President would be absent and not returning to Morawa until after the closing date for this Grant application, so it has been signed by our Vice President.

I resigned from the position of Secretary last year after holding that office for seven years.

After taking a break from the Historical Society I have returned to fill a much-needed position which, among other things, also includes implicating the Grant application process.

I have not included references as there seems to be no section in the present application form requesting these, however if they are necessary please contact me as they can be easily obtained.

May I add that the Sinosteel Funding is of great asset to the Morawa Community and we are incredibly lucky to have the opportunity to access it from time to time.

Yours truly,

Sue Hunter Project Co-Ordinator



## MSFFG20 - Morawa Masonic Lodge

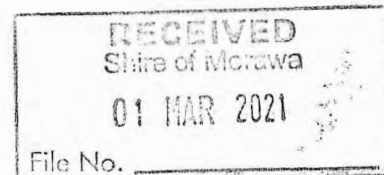
Project Name: Replace old carpet, maintenance on floor, and a new door at the Masonic Lodge

Amount Requested: \$ 8,000.00

Fund Criteria	Summary
Community Need?	The Masonic Lodge has approximately 6 members who meet monthly and maintain the Lodge building.
Ordinarily Resident?	Yes, the members of the Masonic Lodge are ordinarily resident in the Shire of Morawa.
Co-contribution?	The Masonic Lodge is financial enough to contribute cash towards their project. Project actual cost based on quotes provided for carpet is \$5,900.00. New door cost approximately \$100.00.
Previous Projects?	Masonic Lodge previously applied for \$8,000 in 2015 for upgrades.
Application Completed?	Yes, the application was completed correctly.
Certificate of Incorporation?	The Masonic Lodge is not incorporated.
Letters of Support?	Yes, included two letters from MDHS and from RFDS.
Documentation demonstrating community need/benefit?	No additional documentation attached demonstrating community need/benefit
Correct # of quotes?	Two quotes for carpet are supplied. Other expenses were estimated.
Latest Financial Statements of your organization?	A financial statement for the Masonic Lodge was provided.
Other?	The Masonic Lodge have requested a large sum of money in their application, but aren't able to show that their project expenditure would meet this amount.

### Recommendation:

That the Committee fund 70% of the cost of replacing the carpet and installation of a new door for the Morawa Masonic Lodge. If project total cost is approximately \$6,000.00 then Committee agree to contribute \$4,200.00.



## Morawa Sinosteel Future Fund Grant: Application Form

- Only applications where all questions are answered in full will be accepted as valid
- Please provide as much information as possible. Attachments should be added as required.
- This application and attachments will become the property of the Morawa Sinosteel Future Fund and will not be returned to applicants so please make a copy for your reference.

### Section 1: Organisation Details

Name of Organisation: MORAWA MASONIC LODGE  
 Postal Address: P.O. BOX 121 MORAWA WA 6623  
 Street Address: CNR. GILL & CAULFIELD STS MORAWA  
 Contact Person: MR BRIAN ROSS  
 Position of Contact Person: HON. SECRETARY / TREASURER  
 Business Hours Phone: 08 99722014 / 0428 722014  
 Mobile: 0428 722014  
 Email: CLYDE\_BANK @ BIG POND . COM

### Section 2: Contact Details

Does your organisation / Group  
have an ABN?

Yes or No  
If Yes, provide your ABN below

ABN :

NO

Is your organisation / Group  
Registered for GST?

Yes or No

NO

Is your organisation / Group  
Incorporated?

Yes or No

NO

If Yes please attach a copy of the certificate to this application

What are the Aims & Objectives of the Organisation / Group?

FREEMASONS MOTTO IS TO MAKE GOOD MEN BETTER  
THE FREEMASONS ORGANISATION IS TO HELP  
PROVIDE AGED PEOPLES HOMES AND SCHOLARSHIP  
FOR POST TERTIARY EDUCATION. THEY ALSO  
SPONSOR MORAWA PRIMARY SCHOOL AWARDS AND THE  
FLYING DOCTOR

Has your organisation/group received any funding before from the Morawa Sinosteel Future Fund, or from the previously known Morawa Community Trust? Yes / ~~No~~

If Yes, please complete details below.

Year	Amount \$	Purpose
18-6-2015	\$8000.00	TO ASSIST IN MAINTAINING ROOF, GUTTERS, DOORS & PAINTING

### Section 3: Project / Event Details

<b>Project / Event Title</b>	
Summary of project: Please clearly state the objective and the target audience of the project? (Maximum of 50 words)	TO REPLACE OLD CARPET AND TO DO MAINTENANCE ON FLOOR AND DOOR AT THE SAME TIME
What is the community need that this project is addressing: (Where possible please provide evidence of this need – For example, statistics, letters of request, media stories etc demonstrating the need)	TO MAKE THE FLOORS AND ROOMS SAFE FOR USE OF THE MEMBERS AND VISITORS
Who is the project targeted at? Please provide details regarding groups within the community to whom the project is targeted at – for example, youth, elderly, people with a disability – and provide an explanation as to why they are a priority?	FOR LODGE MEMBERS, THEIR WIVES AND VISITORS. AS MANY ARE ELDERLY THE OLD CARPET IS A TRIPPING HAZARD
Why should this project be a funding priority for the Morawa Sinosteel Future Fund Trustee?	TO KEEP MORE INTEREST IN THE TOWN AND STOP FACILITIES CLOSING DOWN
Amount of funding requested?	\$8000.00
Is the amount requested above GST inclusive?	Yes or <del>No</del>



#### Section 4: Financial Details

Please provide details regarding the cost of the project and also attach supporting evidence such as copies of quotes obtained for goods and services. Please note that in line with the Shire of Morawa's purchasing policy at least two (2) written quotes are required for items up to the value of \$49,999, however, three (3) written quotes are required for items in value greater than \$50,000. These quotes must be specific for the current grant application.

Details Eg: consultancy fees, printing, catering, equipment hire, insurance etc.	Estimated \$	Quotes Supporting / Evidence Attached?
		Yes / No
		Yes / No
QUOTED COST OF CARPET	6000.00	Yes / No ✓
ESTIMATED COST OF DOORS ETC	1500.00	Yes / No ✓
ESTIMATED COST OF PAINTING	500.00	Yes / No ✓
LABOUR FOR REMOVING CARPET, ETC		Yes / No
REPAIRING FLOOR & DOORS	2000.00	Yes / No ✓
<b>Total:</b>	<b>\$ 10000.00</b>	

Please provide details of all confirmed and anticipated sources of funds for the project?

Source	Confirmed \$	Anticipated \$	N/A	Total \$
Cash Contribution Please Specify organisations Cash Funds Allocated				
Value of voluntary labour Please specify in terms of no. hours x no. volunteers		2000.00		
State Government Please provide details of department providing funds.				
Australian Government Please provide details of department providing funds				
Other Please specify				
<b>Total Income</b>	<b>\$</b>	<b>\$</b>		<b>\$</b>

#### Section 5: Acknowledgement of the Morawa Sinosteel Future Fund

Being a grant recipient of the Morawa Sinosteel Future Fund provides your organisation / group, as well as the Morawa Sinosteel Future Fund, an opportunity to obtain positive publicity.

- A. Do you agree to recognise Morawa Sinosteel Future Fund as a project sponsor?

Yes / ~~No~~

- B. Do you agree that Morawa Sinosteel Future Fund will be formally recognised and promoted in all publications, promotional materials, media releases and newsletters, as well as at program launches and / or the event itself (i.e., via speeches and signs)?

Yes / ~~No~~

C. Do you agree to provide Morawa Sinosteel Future Fund with a Project Completion Report within 6 weeks of the completion of the funded project?

Yes / ~~No~~

## Section 6: Supporting Documents

Have you included...

- Certificate of Incorporation (if incorporated) ~~Yes~~ / No
- Letters of support for the project ~~Yes~~ / No
- Documentation demonstrating community need/benefit ~~Yes~~ / No
- Correct number of quotations in support of requested funding Yes / ~~No~~
- Latest Financial Statements of your organisation Yes / ~~No~~

**Please note:** If your group is registered for GST a tax invoice for the funding amount will be required prior to funds being provided.

## Section 7: Application Declaration

Please have two (2) members of your organisation/group complete the details below – one member must be the President (or equivalent) of the organisation.

We declare that we have been authorised by the applicant organisation/ group to prepare and submit these documents as our application to the Morawa Sinosteel Future Fund Grants Program.

We declare that the information included in this application is true and correct and that we will abide by the conditions set out in the Morawa Sinosteel Future Fund Grants Guidelines which we have read and understood.

### Member 1

Name: RODNEY MADDEN

Position in

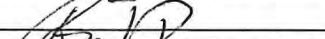
Organisation: MASTER

Phone: 99723030 Mobile: 0427 003 905

Email: r.m.fairway@hotmail.com

Signature: R. Madden Date: 22-2-21

## Member 2

Name:	BRIAN ROSS	
Position in		
Organisation:	SEC/TRES	
Phone:	99 722014	Mobile: 04 28 722014
Email:	CLYDE BANK @ BIG POND .COM	
Signature:		Date: 22-2-21

Page 4 of 4

**MORAWA MASONIC LODGE NO. 158 - W.A.C.**

**STATEMENT OF INCOME AND EXPENDITURE**  
**YEAR ENDED 30TH JUNE, 2020.**

<u>2019</u>	<u>INCOME</u>	<u>2020</u>	<u>2019</u>	<u>EXPENDITURE</u>	<u>2020</u>
3650	Subscriptions	2500		Grand Lodge :	
250	Debtors (o/s subs)		3720	Capitation (June/Dec2018)	3414
				Rituals/Certificates	87
969	Festive Raffle/Auctions	780	0	Jewell	0
			414	Light & Power	532
1575	Installation Dinner	1720	852	Shire Rates	871
			7	Water Consumption	-
8	Interest	4		Insurance	438
			1200	Installation Dinner	1500
12251	Lotteries Comm	-	56	Stationery/Postage	50
			535	Refreshments/Barbecue	462
	Sundry	50		Repairs & Maintenance	
				Donations :	
			200	Morawa School Award	200
				RFDS	-
			35	PO Box	39
			105	Sundries - Defib Pads	200
			11393	Air Conditioners/Refrig	
			490	Refrigerator	
			858	Refund Lotteries Commission	
18703		5054	19865		7793
	Opening Balance			Closing Balance	
6398	1st July 2019	5236	5236	30th June 2020	2497
\$25,101		\$10,290	\$25,101		\$10,290

<u>LIABILITIES</u>			<u>ASSETS</u>		
77,938	Excess Assets over Liabilities	88,409	6,398	Cheque Account	5,236
			1,850	Debtors (o/s subs)	1,600
			63,000	Land & Buildings	63,000
-		-	5,550	Lodge Furniture & Equipment	17,433
			1,140	Regalia	1,140
\$77,938		\$88,409	\$77,938		\$88,409

Audited and found to be a true record of the Morawa Masonic Lodge's Receipts and Payments for the period 1st July 2019 to 30th June 2020.

Bro. \_\_\_\_\_

W Bro. Potts \_\_\_\_\_

W.Bro. Ross \_\_\_\_\_ Secretary/Treasurer



Abblay Investments Pty Ltd ABN: 80 840 669 452 t/as **Choices Flooring Geraldton**. S1, 74 North West Coastal Highway, PO Box 7414, Geraldton WA 6531 t (08)9964 1866 f (08)9964 1958 e [geraldton@choicesflooring.com.au](mailto:geraldton@choicesflooring.com.au) w [choicesflooring.com.au](http://choicesflooring.com.au)

22<sup>nd</sup> Feb 2021

**Morawa Masonic Lodge**

15 Caulfield Road

MORAWA WA

Phone: Brian Ross 0428 722 014

Email: [clyde\\_bank@bigpond.com](mailto:clyde_bank@bigpond.com)

Thank you for the opportunity to provide the following quotation for your consideration.

**Carpet**

Area: Foyer & Supper/Dinning room

Product: Dalton – SD Nylon commercial carpet

Colour: To be selected

Underlay: Dunlop Government Red – fire rated underlay

Brief: Supply and install carpet on new underlay

Removal of furniture and existing carpet to completed by clients.  
Includes travel expenses to Morawa.

**Fully Installed Including GST**

**\$ 5,900.00**

Please Note: unless specified, there is no allowance for the removal or reinstatement of furniture, fixtures or fittings such as ovens, dishwashers or other electrical and gas items. If required additional charges may apply.

Should you have any queries in relation to this quote, please do not hesitate to contact me on (08) 9964 1866.

Regards,

Michael Payne

Quotation is based on plan sizes provided and is subject to on-site check measure and pad being finished to Australian Standards. Additional floor preparation required will incur extra charges. Quotation assumes C.O.D transactions only, interest free terms will incur an additional finance charge. To proceed with this quotation a **deposit of 50%** is required before materials can be ordered. **Final payment must be made on or before the day of installation.** A debt collection fee of 20% will be incurred if trading terms are exceeded. Reasonable skill and care will be exercised however no responsibility will be taken for damage to household effects, walls, skirting boards or paintwork, unless negligent. Quotation is valid for 30 days only.





Shop 1/2 Jensen St, PO Box 795, Geraldton WA 6531  
Sales Ph (08) 9964 4233 Sales Fx (08) 9964 1115  
Email sales@alldecor.com.au ABN 54 607 945 206

QUOTE NO: PM5155

**PROJECT OUTLINE**

CLIENT:

Attn: Betty and Brian Ross

SITE ADDRESS:

Morawa Masonic Lodge  
Morawa

DATE:

15/12/20

PHONE:

0428 722 014

EMAIL:

Clyde\_bank@bigpond.com

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**\*\*\* INSTALLATION GUARANTEE: FIVE YEARS \*\*\***

- ❖ A deposit of 50% or a purchase order to process this order
  - ❖ Account details BSB 126 573 Account 2215 3864 – Quote valid for 90 days
- 

**Carpet - Downstairs**

Area	meeting hall and reception entry
Product	Processor II commercial extra heavy duty grade nylon carpet with 15 year warranties
Colour	33 Gladstone Blue
Underlay	Dunlop 'government red' underlay with lifetime warranties and BCA10A fire/smoke ratings
Notes	includes door trims.

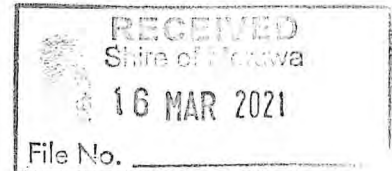
**Installed in Morawa \$5983 including GST**

Moving of furniture additional additional as required

**CONSULTANT – PETER MOUNTFORD 0400 826 995**

That the Morawa Shire Council Public Works Committee advise the Public Works Council  
Business Services (Bureau) at 1 July 2020 was \$22,410.70 to top up the Morawa  
Shire Council Public Works Performance 102.





To Whom It May Concern

RE: Application to the Morawa Sinosteel Future Fund grant – Morawa Masonic Lodge

On behalf of the Morawa District High School I am writing in support of the application from the Morawa Masonic Lodge, for funding from the Morawa Sinosteel Future Fund, to refurbish the carpets at the Lodge building.

The Morawa Masonic Lodge has for many years offered a valuable community service in Morawa and the greater community by providing support to individuals in need, community groups and charitable organisations, particularly the aged care sector and offering scholarships to support students to further their education at university.

The Morawa District High School has a long and beneficial association with the Morawa Masonic Lodge who has for a number of years donated towards our annual Presentation Day book prizes, that recognises and celebrates the achievements of our students.

The Lodge has also provided invaluable support to a number of our students to assist with the costs to attend university.

The refurbishment of the Lodge facilities will enable the Masonic Lodge members to continue to provide a much valued and needed service to the community.

Your consideration of the application by the Morawa Masonic Lodge is appreciated.

Yours sincerely,

A handwritten signature in cursive script, appearing to read "Tonia Carslake".

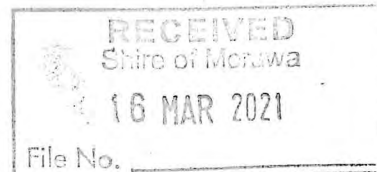
Tonia Carslake  
Principal  
Morawa District High School

Corporate Office  
3 Eagle Drive  
Jandakot Airport  
Jandakot WA 6164

T 08 9417 6300  
F 08 9417 6309  
E [westops@rfdswa.com.au](mailto:westops@rfdswa.com.au)  
> [www.flyingdoctor.org.au](http://www.flyingdoctor.org.au)



15<sup>th</sup> March 2021



Mr Brian Ross  
Morawa Masonic Lodge  
PO Box 216  
MORAWA WA 6623

To whom it may concern,

I wish to confirm the Morawa Masonic Lodge have been supporters of the Royal Flying Doctor Service Western Operations since 1993- 13 Donations totalling \$2,913.00.

Kind regards

A handwritten signature in blue ink, appearing to read "O'Neill".

Claire O'Neill  
Communications & Giving Team

## MSFFG21 – MDHS Early Childhood Committee

Project Name: Installing a Nature Playground at the Kindy/Pre-Primary building

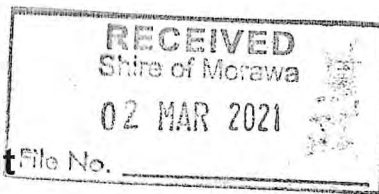
Amount requested: \$ 5,950.00

Fund Criteria	Summary
Community Need?	The current playground at the Kindy/Pre-Primary playground is inadequate and unsafe. There is a community need for a new one.
Ordinarily Resident?	The students of MDHS are ordinarily resident in the Shire of Morawa.
Co-contribution?	MDHS Early Childhood Committee has sourced partial funding from CBH (\$7,000) and are contributing cash (\$2,550).
Previous Projects?	The MDHS Early Childhood Committee are a sub-committee of the P&C. The Band Committee and P&C are financially separate.
Application Completed?	Yes, the application was completed in full.
Certificate of Incorporation?	No, Certificate of Incorporation not included.
Letters of Support?	Yes, two letters of support included.
Documentation demonstrating community need/benefit?	No additional documentation attached demonstrating community need/benefit
Correct # of quotes?	Yes, two quotes provided.
Latest Financial Statements of your organization?	Yes, a financial statement included in the attachments.
Other?	As is written in the application and letters of support, the MDHS Early Childhood Committee are a sub-committee of the MDHS P&C, however they are financially discrete from the P&C. They have disclosed the previous grants won by the P&C in 2019, and the Band Committee in 2020. The Band Committee is yet to acquit their 2020 grant (please see letter attached to their acquittal).

### Recommendation:

That the Committee fund the MDHS Early Childhood Committee's grant request for Installation of a Nature Playgroud at the Kindy/Pre-Primary building project, at a cost of: \$5,950.

MSFFG21



## Application Form

Morawa Sinosteel Future Fund Grant

- Only applications where all questions are answered in full will be accepted as valid.
- Please provide as much information as possible.
- Attachments should be added as required.
- This application and attachments will become the property of the Morawa Sinosteel Future Fund and will not be returned to applicants so please make a copy for your reference.

### Section 1: Applicant Details

Name of Organisation:	MDHS Early Childhood Committee
Postal Address:	PO Box 13, Morawa WA 6623
Street Address:	34 Gill St, Morawa WA 6623
Contact Person:	Jasmin Collins
Position:	President of ECC
Business Hours Phone:	
Mobile:	0417171736
Email:	jasmin_koric@hotmail.com

# Application Form

## Morawa Sinosteel Future Fund Grant



### Section 2: Organisation Details

Does your organisation have an ABN? Yes ☐ No ☒

If Yes, please provide your ABN: \_\_\_\_\_

Is your organisation registered for GST? Yes ☐ No ☒

Is your organisation Incorporated? Yes ☐ No ☒

If Yes, please include Incorporation Certificate with this application

What are the aims & objectives of the organisation?

We are a Morawa District High School P&C Sub-committee which is run completely financially separate from the P&C and we raise money to provide the early childhood school children (Kindergarten-year 2) with educational equipment, play equipment, classroom furniture etc so they have access to the best tools to encourage growth in learning.

Has your organisation/group received any funding before from the Morawa Sinosteel Future Fund, or from the previously known Morawa Community Trust? Yes ☒ No ☒

If Yes, please complete table below

Year	Amount \$	Purpose
2020	unknown	The MDHS band committee received a grant last year as another sub-committee of MDHS P+C committee.
2019	Unknown	The MDHS P+C received a grant from Sinosteel for a new trailer

\*NOTE\* We are financially independent from the band committee and the P+C, however wanted to note that they received funding separately from MDHS P+C



# Application Form

## Morawa Sinosteel Future Fund Grant



### Section 3: Project or Event Details

Project or Event Name:	Nature playground for Kindy/PP building
<p><b>Project Summary:</b>  <i>Please clearly state the objective of your project and target audience of the project.</i></p> <p>The current playground equipment at the kindergarten/Pre-Primary building is very limited and in particular one playground there is 30+ years old. The steep stairs up to the playground are rusty and dangerous, there is rust throughout the playground and there are multiple pinch points on the playground and it does not meet National Quality Standard (NQS) quality area 2 - Children's health and safety, or quality 3 - Physical environment and has failed audit. The project in which we are applying for funds is a nature based playground which will replace the old playground that is currently at the kindergarten/pre-primary building. Although there is an adventure playground at the main school across the road, the kindergarten children do not have any access to this and the pre-primary children are only allowed there once a week. Nature play significantly improves all aspects of child development including physical, cognitive, social and emotional and the early childhood years of kindergarten and pre-primary are crucial in developing these skills to set a great foundation for their future education. It encourages gross motor skills such as balancing and climbing, science and nature skills such as talking about the ageing of trees by counting the rings at the end of the logs, where the logs came from, and sustainability, maths by counting steps and discussing shapes as well as promoting imagination and creativity.</p>	
<p><b>What is the community need that this project is addressing?</b>  <i>Where possible please provide evidence of this need – For example, statistics, letters of request, media stories etc that demonstrate the need.</i></p> <p>Kindergarten and Pre-primary are the first years of a child's schooling life. It moulds their creative abilities, their social interactive skills as well as develops their fine and gross motor learning through interactive play and learning. Setting a great foundation for the children of MDHS with nature based equipment is why we need this project to go ahead as this will reflect on the greater community as the children progress through their primary and secondary years. Dankiw et al (2020) found through a systematic review that physical activity, motor development, cognitive development, social development and emotional development were all improved in groups of children with access to nature based playgrounds in comparison to traditional play spaces. Which shows the importance of incorporating a nature based play space in the Kindergarten/P-P yard.</p>	
<p><b>Who is the project targeted at?</b>  <i>Please provide details about who the project is targeted. For example youth, elderly, people with a disability. Provide an explanation as to why they are a priority.</i></p> <p>This project is targeted at the youth of Morawa aged between 0-6, who are the future of this shire. Not only will it greatly benefit the kindergarten and pre-primary school children, it can also be used by the local playgroup, which has been known over the years to reside in this building also. For playgroup to have access to a nature based playground encourages the development of the physical, cognitive, social and emotional skills even younger, so they are prepared for school when they are of age. This project is a priority because these children, present and future, are the future of the Morawa District High School and of the shire and by encouraging their imagination and learning through a project like this, it sets them up to be great students which is a positive for the entire school.</p>	
<p><b>Why should this project be a funding priority for the Morawa Sinosteel Future Fund Grant Committee?</b></p> <p>Being in a small country town, many of the children that this project will positively impact don't have regular access to equipment like this. Their parents can't go down the road to an amazing nature based playground like their counterparts in bigger towns or cities can. Encouraging our future generations of the Morawa shire to grow and learn through nature based play is why this should be a priority. It will positively impact many children for many years to come, which will in turn positively impact Morawa District High School and the town/region as a whole. The University of WA found that nature based playgrounds provide more opportunities than pre-formed playgrounds to develop gross motor skills and they have been associated with a number of health benefits such as improved cognitive function, increased creativity, improved interaction with adults, reduced attention deficit hyperactivity disorder symptoms, reduced rates of aggression and reduced bullying behaviour.</p>	

# Application Form

## Morawa Sinosteel Future Fund Grant



### Section 4: Financial Details

What is the total cost of the project?	approximately \$18000
How much are you requesting?	\$8500 (\$5950 from MSFF grant and \$2550 from MDHS ECC committee)
Is your organisation contributing at least 30% of the total cost of the project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Is this amount GST inclusive?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

### Project Expenditure Details

Details outlining the expected income and expenditure associated with the project are required. Supporting evidence such as copies of quotes for proposed goods or services to be used for the project must be included. The number of quotes provided must comply with the Shire of Morawa's purchasing policy which states that:

- At least one (1) verbal quotation from suppliers for up to \$4,999.
- At least two (2) written quotations from suppliers for \$5,000-\$19,999.
- At least two (2) written quotations from suppliers, and a procurement decision based on all value for money considerations for \$20,000-\$49,999.
- At least (3) written quotations, and a procurement decision based on all value for money considerations for \$50,000-\$249,999.

The obtained quotes must be recent and specific for the proposed grant application project.

**Table 1: Total Expenditure for the Project**

Detail the expected costs associated with delivering the project i.e., products, services, labour (paid and unpaid), insurance, catering	Cost (\$)	Quotes/Supporting Evidence Attached	
Playground equipment (balancing rope and boards, tumble bars and cargo net, slide) and delivery - Sinosteel	5950	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Playground equipment (car, seesaw, concrete pipe) and delivery - CBH	7000	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
MDHS ECC contribution	2550	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
voluntary unpaid labour	2500	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>Table 1 Total Expenditure</b>	<b>\$ 18000</b>		

# Application Form

## Morawa Sinosteel Future Fund Grant



**Table 2: Provide QUOTE details where multiple quotes are required**

<b>Example of how to complete Quote details:</b>		
EG: Item 1: Name		Yes <input type="checkbox"/> No <input type="checkbox"/>
EG: Quote 1- company/service/product	\$ xxxxx	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
EG: Quote 2 – company/service/product	\$ xxxxx	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

List quote details here for easy reference. Also attach copies of your quotes to your application	Estimate (\$)	Quotes/Supporting Evidence Attached?
Item 1: Nature based playground/traditional playground		Yes <input type="checkbox"/> No <input type="checkbox"/>
Quote1 - Nature Playgrounds - providing nature based play equipment	\$10985	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Quote 2 - Forpark Australia - providing traditional and some nature based play equipment	\$19690	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>

**Table 3: Total Income Details for the Project**

Please provide details about the income sources that will contribute to the delivery of this project.	Cost (\$)
Morawa Sinosteel Future Fund Grant – Amount Requested	5950
Cash Contribution <i>How much is your organisation contributing to the project/activity?</i>	2550
Value of voluntary labour <i>Please provide details about the number of volunteers, hourly rate, and the number of hours required, to support the dollar value that is outlined here. For example: X number of volunteers x Hourly Rate x Number of Hours</i>	10 volunteers x \$25 per hour x estimated 10 hours = \$2500 estimate
State Government <i>Will you be receiving funds from the State government? If no, please leave blank.</i>	
Australian Government <i>Will you be receiving funding from the Federal Government? If no, please leave blank.</i>	
Other <i>Will you be receiving funding from anywhere else? If Yes, please detail how much and where from.</i>	We have also applied for CBH Grass roots grant to the value of \$7000
<b>Total Income</b>	<b>\$18000</b>

Total Income in Table 3 = Total Expenditure in Table 1



# Application Form

## Morawa Sinosteel Future Fund Grant



### Section 5: Acknowledgement of the Morawa Sinosteel Future Fund

Being a grant recipient of the Morawa Sinosteel Future Fund provides your organisation, as well as the Morawa Sinosteel Future Fund, an opportunity to obtain positive future outcomes for the Morawa community.

A. Do you agree to recognise the <i>Morawa Sinosteel Future Fund</i> as a project sponsor?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
B. Do you agree that <i>Morawa Sinosteel Future Fund</i> will be formally recognised and promoted in all publications, promotional materials, media releases and newsletters, as well as at program launches and/or the event itself (i.e., via speeches and signs)?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
C. Do you allow the <i>Morawa Sinosteel Future Fund Committee</i> and <i>Shire of Morawa</i> to use or promote any materials provided, including images and publications, to promote your project and recognize its involvement?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
D. Do you agree to provide <i>Morawa Sinosteel Future Fund</i> with a Project Completion Report (the Acquittal) within 6 weeks of the completion of the funded project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

### Section 6: Supporting Documents

Have you included:

- Certificate of Incorporation (if incorporated) Yes ☐ No ☐
- Letters of support for the project Yes ☒ No ☐
- Documentation demonstrating community need/benefit Yes ☐ No ☐
- Correct number of quotes in support of requested funding Yes ☒ No ☐
- Latest Financial Statements of your organisation Yes ☒ No ☐

**Please note:** if your organisation is registered for GST a tax invoice for the funding amount will be required prior to funds being provided.

# Application Form

## Morawa Sinosteel Future Fund Grant




### Section 7: Application Declaration

Please have two (2) members of your organisation complete the details below - one member must be the President (or equivalent) of the organisation.


We declare that we have been authorised by the applicant organisation to prepare and submit these documents as our application to the Morawa Sinosteel Future Fund Grants Program.

We declare that the information included in this application is true and correct and that we will abide by the conditions set out in the Morawa Sinosteel Future Fund Grant Guidelines which we have read and understood.

#### Member 1

Name:	Jasmin Collins	
Position:	President of MDHS ECC	
Phone:		Mobile: 0417171736
Email:	jasmin_koric@hotmail.com	
Signature:		Date: 1/3/21

#### Member 2

Name:	Sara Coaker	
Position:	Secretary of MDHS ECC	
Phone:		Mobile: 0429149730
Email:	secoaker@hotmail.com	
Signature:		Date: 1/3/21



Attention: Jasmin Collins

Date: 24/02/2021

Re: Estimates for Morawa District High School

Dear Jasmin,

Thank you for allowing Nature Playgrounds the opportunity to submit our proposal for the discussed works. These items are detailed on the following page. This proposal does include all materials and labour required to complete the supply and delivery of the playground works. Please note that the seesaw will require a softfall zone please specification below.

Upon acceptance of this proposal we will require a 30% deposit. Progress claims to be confirmed and balance due on practical completion.

We look forward to the pleasure of working with you and guarantee our best attention to all matters undertaken.

Regards

Stewart Winsor  
Nature Playgrounds

Should you wish to proceed with the playground construction works as per the quotation enclosed, please sign this letter as confirmation of your acceptance and return a copy to our office at your earliest convenience.

Accepted:

Signed by the Client \_\_\_\_\_ Date \_\_\_\_\_

## NATURE PLAYGROUND PROPOSAL

<b>Date:</b> 24/02/2021	<b>Ref:</b> Estimate	
<b>Full or Legal Name:</b> Morowa District High School - Jasmin Collins		
<b>Physical Address:</b> 34 Gill Street, Morawa	<b>State:</b> WA	<b>Postcode:</b> 6623
<b>Billing Address:</b>	<b>State:</b>	<b>Postcode:</b>
<b>Email Address:</b> jasmin_koric@hotmail.com	<b>Phone No:</b> 0417 171 736	
<b>Trading Name:</b>	<b>Fax No:</b>	

DETAILS OF MATERIALS TO BESUPPLIED/WORKS TO BE PROVIDED	QUANTITY	PRICE \$ (excl. GST)
Supply and delivery of the nature playground items detailed below	1	\$9,986.36
Please note that our playground products are manufactured from natural timber and will require periodic maintenance involving re-oiling every 6 - 12 months depending on equipment		
Commencement/Delivery Date: TBC	TOTAL PRICE \$ (excl. GST)	\$9,986.36
Cost of Delivery are included in the Price	GST \$	\$998.64
30% Deposit required on acceptance of quotation	TOTAL PRICE \$ (incl. GST)	\$10,985.00

Payment Terms are: Progress Claim TBC, balance due 7 days after practical completion. Please note credit card payment will incur a 2.5% fee, If goods have to be redelivered additional costs will apply.

THIS QUOTATION REMAINS VALID FOR 30 DAYS FROM THE ABOVE DATE AFTER WHICH A REVISED QUOTATION MAY BE NECESSARY. ANY VARIATION TO THE ABOVE QUANTITIES OR THE REQUESTED WORKS MAY RESULT IN A VARIATION TO THE QUOTED PRICE.

I accept this quotation and certify that the above information is true and correct. I have read and understand the TERMS AND CONDITIONS OF TRADE (overleaf or attached) of Erutan Pty Ltd T/A Nature Playgrounds which form part of, and are intended to be read in conjunction with this Quotation Form and agree to be bound by these conditions. I authorise the use of my personal information as detailed in the Privacy Act clause therein. I agree that if I am a director/shareholder (owning at least 15% of the shares) of the Client I shall be personally liable for the performance of the Client's obligations under this contract.

<b>SIGNED (CLIENT):</b>		<b>SIGNED (WITNESS TO CLIENT'S SIGNATURE):</b>	
Name:		Name:	Date:
Position:		Address:	
ID:	Date of Birth:		
(Driver's Licence, Passport, etc.)		State:	Postcode:

SIGNED (NP):

Name: Stewart Winsor Date: 24/02/2021

# Morawa Distric High School

## Nature Playground Works

<u>ITEM</u>	<u>UNIT</u>	<u>QTY</u>	<u>TOTAL</u>
<b><u>BALANCING, CLIMBING AND SEATING</u></b>			
BUNYA. Dual tight rope. Commercial wire ropes between hardwood bush poles	Item	1	\$ 1,200.00
WELLINGTON C. Tumble bar combo. Includes 1 tumble bar and cargo net	Item	1	\$ 2,163.20
PYRANEES. Seesaw. Stainless hinge system. 150x150 Milled hardwood posts and rail. Main rail approx 4m long. Rubber bump stops and plastic seats x 2. stainless steel hand holds	Item	1	\$ 2,332.50
<b>Total</b>			<b>\$ 5,695.70</b>
<b><u>BRIDGES</u></b>			
STRZELECKI. Zig Zag Bridge (4 posts, 1 rail ). 150mm hardwood bush poles set 2200mm above ground level. 150x75mm hardwood jarrah rail. All timber debarked, sanded and oiled. Bitumen seal section of logs below ground level - POLES TO BE CUT DOWN TO BRIDGE HEIGHT	Item	3	\$ 1,728.00
<b>Total</b>			<b>\$ 1,728.00</b>
<b><u>SLIDES</u></b>			
PS1200. 2500mm for 1.2m platform	Item	1	\$ 657.66
Slide delivery estimate from supplier	Item	1	\$ 540.00
<b>Total</b>			<b>\$ 1,197.66</b>
<b><u>DELIVERY AND INSTALLATION</u></b>			
Delivery to Morawa	Item	1	\$ 1,365.00
<b>Total</b>			<b>\$ 1,365.00</b>
<b>SUB TOTAL</b>			<b>\$ 9,986.36</b>
<b>GST</b>			<b>\$ 998.64</b>
<b>TOTAL</b>			<b>\$ 10,985.00</b>

Hi Jasmin,

Thanks for reaching out.

Here is the supply costs quote for the equipment you have listed below.

SE57	Torpedo See Saw	\$4,459
------	-----------------	---------

FS131	Timber Plank Walk	\$1,263
-------	-------------------	---------

FS24	Pyramid Net (free standing)	\$9,811
------	-----------------------------	---------

SW04	Gym Frame	\$4,158
<b>Total</b>		<b>\$19,691</b>

**\*\*The prices above do not include freight, gst or installation**

Should you have any questions please do not hesitate to contact me.

Kind regards

**Sean Davies | FORPARK AUSTRALIA**

**Design Consultant**

36 Adams Drive Welshpool | PO Box 484 Cloverdale WA 6985

Mob. 0418 155 190 | Fax. 08 9472 1799 |





*An Independent Public School*

To Whom It May Concern

Re: Application to the Morawa Sinosteel Future Fund grant – Morawa Pre-primary Committee

On behalf of the Morawa District High School, I am writing in support of the application from the Morawa Pre-primary Committee for the replacement of outside play equipment.

An audit and assessment inspection of the school playground conducted by Kidsafe WA Playground Advisory Service identified several safety issues with the play equipment which are listed below.

- Non -compliance with Australian Standards for playgrounds
- Rusted bolts
- Rust on metal components
- Significant rust on metal uprights
- Sharp edges on play components

The report recommended that;

'This piece of equipment should be considered for replacement as it is old and quite rusty and should be removed rather than spending time repairing it. Adding that Ausplay Playgrounds are no longer manufactured'

In addition

- The equipment is not accessible for students with disabilities
- The equipment provides limited risk and challenge for students
- The equipment does not cater for multiple students.

This play equipment is essential to the development of students in the Early Years. Play-based education is a focus in these years and the equipment is used extensively throughout the day.

I hope you will consider this request favourably.

Yours sincerely

Wendy Glassford-Hill

Acting Primary Deputy

23 February 2021

Morawa DHS

P&C Association Inc.

23 February 2021

To whom it may concern,

I am writing to you in support of the application for the Sinosteel Future Fund Grant submitted by the Morawa DHS Early Childhood Committee.

This committee is a sub-committee of the P&C Association, having an independent President, secretary, and Treasurer as well as committee members. They are financially independent from the P&C, meaning they undertake their own fundraising ventures. The Early childhood committee exists to provide extra resources and equipment solely to years Kindy – 2.

The current committee have been very proactive with various fundraising efforts and are hoping to improve and replace some of the outdoor play equipment. On inspection, the current equipment is old and becoming quite dangerous. These play areas are conducive to the many aspects of the early childhood years and the P&C feel that any improvements will be very well received and beneficial to our children's learning environment.

In the past 2-3 years, the P&C has received a Sinosteel Grant for the purchase of a new enclosed trailer. The Morawa DHS band committee, which is a sub committee of the P&C, has received a Sinosteel grant to purchase new chairs and 2 new instruments. Again, I stress that these 3 committees are financially independent of each other and must run their own fundraising events.

Receiving the past grants has been so beneficial to the students and the school community. It allows further opportunity for the children who attend Morawa DHS.

Kind Regards

Haylie Cosgrove

Morawa DHS

P&C Association President



## MDHS Kindy/Pre Primary Bankwest Account 2020

**OPENING BALANCE 01/01/2020      \$5968.64**

INCOME	AMOUNT	DETAILS
FUNDRAISING	4950.00	Raffle ticket sales (online/EFT deposits) \$3500.00 Raffle ticket sales (cash component banked instore) \$1450.00
CATERING	1017.55	Float returned for Stargazing catering \$200 Stargazing catering at town oval kitchen (Shire event) \$817.55
DONATION	2000.00	Cash donation from MDHS P&C
<b>TOTAL INCOME</b>	<b>7967.55</b>	

EXPENDITURE	AMOUNT	DETAILS
SUPPLIES	2613.90	Reimburse Jasmin Collins for Tonka trucks purchase \$535.23 Reimburse MDHS for Multi Learning Mats Inv \$957.00 Reimburse Sara Coaker for MTA invoice (tables ) \$1121.67
FUNDRAISING	2222.00	Raffle items from BCF Geraldton
CATERING	200.00	Stargazing catering float withdrawal
GIFT PURCHASES		
KINDY/PP GROUNDS		
<b>TOTAL EXP.</b>	<b>5035.90</b>	

**Outstanding Receipts:              NIL**

**Outstanding Payments:            NIL**

TREASURER: I certify that I have recorded the financial records of the above account and find them to be a true and correct record of proceedings.

Name: Kristy Milloy      Signed: Keluy      Date: 26/02/2021

EXAMINER: I certify that I have examined the financial records of the above account and find them to be a true and correct record of proceedings.

Name: Mia Andrews      Signed: [Signature]      Date: 26.2.2021

**OPENING BALANCE 01/01/2020              \$5968.64**

**TOTAL INCOME                                      \$7967.55**

**TOTAL EXPENDITURE                              \$5035.90**

**CLOSING BALANCE 31/12/2018              \$8900.29**

## MSFFG22 – Morawa Volunteer Fire & Emergency Service

Project Name: Update 20-year-old Kitchen facility

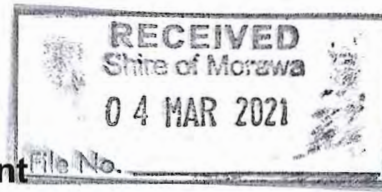
Amount requested: \$ 6,866.20

Fund Criteria	Summary
Community Need?	The need for a vibrant VFES is self-evident for small regional communities.
Ordinarily Resident?	VFES volunteers are ordinarily resident in Morawa
Co-contribution?	VFES are not making a cash contribution. They have put down voluntary labour at \$1,200, which is not 30% of the project cost.
Previous Projects?	No.
Application Completed?	Yes. Application answers where written in a separate addendum attached to the application.
Certificate of Incorporation?	No. The MVFES is not incorporated.
Letters of Support?	Yes. One letter of support from DFES Acting District Officer Ian Comben.
Documentation demonstrating community need/benefit?	There is an addendum from VFES demonstrating the community benefit of the Volunteer Fire & Emergency Service, and the age of the kitchen appliances.
Correct # of quotes?	Yes. Two quotes have been provided for larger items. One quote has been provided for smaller items.
Latest Financial Statements of your organization?	Bank Statement attached. No additional financial reports.
Other?	Met briefly with DFES CESM, Rick Ryan, about this project. The Shire of Morawa has an MOU with DFES (attached) – the Shire owns the building and makes it available to VFES for its activities. DFES is to “undertake to provide all capital requirements on a needs basis” and replaces items as they have broken down. On inspection of the kitchen, the items VFES wish to replace seem to be in working condition, although they are 20+ years old.

### Recommendation:

That the Committee decline to grant the funding application to the Morawa Volunteer Fire & Emergency Service for their kitchen upgrades because:

- The Department of Fire & Emergency Services and the Shire of Morawa have an Memorandum Of Understanding stating that DFES will “undertake to provide all capital requirements on a replacement basis”, thus the Volunteer Fire & Emergency Service have a source of funding to apply for new kitchen equipment.
- And on observation, the kitchen equipment they have is in fair and good condition.



## Application Form

### Morawa Sinosteel Future Fund Grant

- Only applications where all questions are answered in full will be accepted as valid.
- Please provide as much information as possible.
- Attachments should be added as required.
- This application and attachments will become the property of the Morawa Sinosteel Future Fund and will not be returned to applicants so please make a copy for your reference.

#### Section 1: Applicant Details

Name of Organisation:	MORAWA VOLUNTEER FIRE & EMERGENCY SERVICE
Postal Address:	P.O. BOX 306, MORAWA WA 6623
Street Address:	60 STOKES RD, MORAWA WA 6623
Contact Person:	KEVIN BEATTIE
Position:	CAPTAIN
Business Hours Phone:	/
Mobile:	0828 288 574
Email:	MORAWA UFRS@BicPond.com.

# Application Form

## Morawa Sinosteel Future Fund Grant



### Section 2: Organisation Details

Does your organisation have an ABN? Yes ☒ No ☐

If Yes, please provide your ABN: 18922 197 579

Is your organisation registered for GST? Yes ☐ No ☒

Is your organisation Incorporated? Yes ☐ No ☒

If Yes, please include Incorporation Certificate with this application

What are the aims & objectives of the organisation?

PROVIDING FIRE & RESCUE FOR THE COMMUNITY  
DELIVERING TRAINING & INTER TRAINING  
FIRE PREVENTION AT SCHOOLS & COMMUNITY  
SAFETY IN FIRE FIGHTING & RESCUE  
DEMONSTRATIONS ON SAFETY-RESCUE & FIRE FIGHTING  
COMMUNITY COMMENT FOR SAFETY AT EVENT OR  
SHOWS - FIREWORKS ETC.

Has your organisation/group received any funding before from the Morawa Sinosteel Future Fund, or from the previously known Morawa Community Trust? Yes ☐ No ☒

If Yes, please complete table below

Year	Amount \$	Purpose



### Section 3: Project or Event Details

---

Project or Event Name: UP DATE OUR 20+ YEAR OLD KITCHEN

Project Summary:

*Please clearly state the objective of your project and target audience of the project.*

SEE PAPER ATTACHED

---

What is the community need that this project is addressing?

*Where possible please provide evidence of this need – For example, statistics, letters of request, media stories etc that demonstrate the need.*

SEE PAPER ATTACHED

---

Who is the project targeted at?

*Please provide details about who the project is targeted. For example youth, elderly, people with a disability. Provide an explanation as to why they are a priority.*

SEE PAPER ATTACHED

---

Why should this project be a funding priority for the Morawa Sinosteel Future Fund Grant Committee?

SEE PAPER ATTACHED

---

## Section 4: Financial Details

What is the total cost of the project?	<u>\$6,866.20</u>
How much are you requesting?	<u>\$6,866.20</u>
Is your organisation contributing at least 30% of the total cost of the project?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is this amount GST inclusive?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

## Project Expenditure Details

Details outlining the expected income and expenditure associated with the project are required. Supporting evidence such as copies of quotes for proposed goods or services to be used for the project must be included. The number of quotes provided must comply with the Shire of Morawa's purchasing policy which states that:

- At least one (1) verbal quotation from suppliers for up to \$4,999.
- At least two (2) written quotations from suppliers for \$5,000-\$19,999.
- At least two (2) written quotations from suppliers, and a procurement decision based on all value for money considerations for \$20,000-\$49,999.
- At least (3) written quotations, and a procurement decision based on all value for money considerations for \$50,000-249,999.

The obtained quotes must be recent and specific for the proposed grant application project.

**Table 1: Total Expenditure for the Project**

Detail the expected costs associated with delivering the project i.e., products, services, labour (paid and unpaid), insurance, catering	Cost (\$) <u>\$6,866.20</u>	Quotes/Supporting Evidence Attached	
		Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>Table 1 Total Expenditure</b>	<b>\$ <u>6,866.20</u></b>		



**Table 2: Provide QUOTE details where multiple quotes are required**

List quote details here for easy reference. Also attach copies of your quotes to your application	Estimate (\$)	Quotes/Supporting Evidence Attached?	
EG: Item 1: Name		Yes <input type="checkbox"/>	No <input type="checkbox"/>
EG: Quote 1- company/service/product	\$ xxxxx	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
EG: Quote 2 – company/service/product	\$ xxxxx	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
HARVEY NORMAN ELECTRICAL	\$2248.00	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
AS PER QUOTE LIST		Yes <input type="checkbox"/>	No <input type="checkbox"/>
HARVEY NORMAN FURNITURE/BEDDING	\$899-	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
AS PER QUOTE ATTACHED		Yes <input type="checkbox"/>	No <input type="checkbox"/>
STK. ELECTRICAL	\$1,311.20	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
AS PER QUOTE ATTACHED		Yes <input type="checkbox"/>	No <input type="checkbox"/>
HANSEN PLUMBING & GAS	\$1,072.00	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
AS PER QUOTE ATTACHED		Yes <input type="checkbox"/>	No <input type="checkbox"/>

**Table 3: Total Income Details for the Project**

Please provide details about the income sources that will contribute to the delivery of this project.	Cost (\$)
Morawa Sinosteel Future Fund Grant – Amount Requested	6,866.20
Cash Contribution	
How much is your organisation contributing to the project/activity?	
Value of voluntary labour	
Please provide details about the number of volunteers, hourly rate, and the number of hours required, to support the dollar value that is outlined here. For example: X number of volunteers x Hourly Rate x Number of Hours	\$1,200
State Government	
Will you be receiving funds from the State government? If no, please leave blank.	
Australian Government	
Will you be receiving funding from the Federal Government? If no, please leave blank.	
Other	
Will you be receiving funding from anywhere else? If Yes, please detail how much and where from.	
<b>Total Income</b>	<b>\$ 8,066.20</b>

Total Income in Table 3 = Total Expenditure in Table 1





## Section 5: Acknowledgement of the Morawa Sinosteel Future Fund

Being a grant recipient of the Morawa Sinosteel Future Fund provides your organisation, as well as the Morawa Sinosteel Future Fund, an opportunity to obtain positive future outcomes for the Morawa community.

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A. Do you agree to recognise the *Morawa Sinosteel Future Fund* as a project sponsor? Yes ☒ No ☐

---

B. Do you agree that *Morawa Sinosteel Future Fund* will be formally recognised and promoted in all publications, promotional materials, media releases and newsletters, as well as at program launches and/or the event itself (i.e., via speeches and signs)? Yes ☒ No ☐

---

C. Do you allow the *Morawa Sinosteel Future Fund Committee* and *Shire of Morawa* to use or promote any materials provided, including images and publications, to promote your project and recognize its involvement? Yes ☒ No ☐

---

D. Do you agree to provide *Morawa Sinosteel Future Fund* with a Project Completion Report (the Acquittal) within 6 weeks of the completion of the funded project? Yes ☒ No ☐

---

## Section 6: Supporting Documents

Have you included:

- |                                                            |                                                                     |
|------------------------------------------------------------|---------------------------------------------------------------------|
| • Certificate of Incorporation (if incorporated)           | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| • Letters of support for the project                       | Yes <input type="checkbox"/> No <input type="checkbox"/>            |
| • Documentation demonstrating community need/benefit       | Yes <input type="checkbox"/> No <input type="checkbox"/>            |
| • Correct number of quotes in support of requested funding | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| • Latest Financial Statements of your organisation         | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |

**Please note:** if your organisation is registered for GST a tax invoice for the funding amount will be required prior to funds being provided.



## Section 7: Application Declaration

Please have two (2) members of your organisation complete the details below - one member must be the President (or equivalent) of the organisation.

**We declare that we have been authorised by the applicant organisation to prepare and submit these documents as our application to the Morawa Sinosteel Future Fund Grants Program.**

**We declare that the information included in this application is true and correct and that we will abide by the conditions set out in the Morawa Sinosteel Future Fund Grant Guidelines which we have read and understood.**

### Member 1

Name: KEVEN JOHN BEATTIE  
Position: CAPTAIN  
Phone: 0428288574 Mobile:  
Email: kevenbeattie01@gmail.com  
Signature: *KJ Beattie* Date: 3 3 21

### Member 2

Name: COLIN MALCOLM  
Position: LEUTINANT  
Phone: Mobile: 0427711187  
Email: CC MALCOLM, I @ G MAIL . COM  
Signature: *Colin Malcolm* Date:

### Section 3:

#### Project Summary:

---

We do a lot of in house training & inter training at our station. We do fire prevention training with the school children as well three times a year. Fire extinguisher training for the public, along with open day recruitment day, showing what there Fire & Emergency Service dose.

Food is normaly put on at the end of the training for any questions & answers that need to be answered. Meetings are held here as well not only for in house station meetings but Bush Fire Meetings, along with emergency managemnet meetings.

It also is our primary meeting place for all agencies to meet in case of a disaster should one happen.

Our Vollies put in a lot of work through the year to make sure that Morawa community is ready for anything that may come there way.

This is were it would be to have a up dated kitchen to do this.

#### Who is the project Targeted at.

---

It is targeted at the Youth to understand what needs to be in place during Fire season & how to deal with it. We also show them what we do when they are at the station. We have demonstrations on Fire extinguisers/Road crash rescue to name a few.



The elderly is most important to make sure that their fire alarms are all working & no fire hazard is around or in their house. Help them to understand fire prevention in their Homes.

Anyone with Disability we make sure that their house has a safe passage to escape if a fire breaks out & what to do if one does. It is important to keep everyone updated on fire prevention. Having meetings with them helps them to understand more.

Why should this project be a priority for funding.

---

The Morawa Fire & Emergency service has a crew of 8 dedicated Fire & Rescue Crew, who are on call 24/7 for 365 days a year on a Volunteer basis. Numerous of hours are clocked up not only for callouts at all hours but for the 2 to 3 hours of training that is done weekly. Along with keeping their qualifications up to a high standard & attending numerous training sessions. The input that Morawa Fire & Emergency Service puts in is Huge & are always there to help the Community of Morawa & surrounds. We feel that to update our old kitchen will go a long way to make us feel that all the effort & long hours as volunteers that we put in is very much appreciated.

### TABLE 3

#### Cash Contribution

---

Unfortunatley we don't have a lot of funds to use. What we do have goes into catering for inhouse Training & inter training plus goods needed to be supplied for this.

Also we do Fire prevention for schools & supply the children with exscape plans & books to learn from.

We have limited supply of cash coming in each year & rely on support that we do around town.

#### VALUE of VOLUNTARY LABOUR

---

For what we are requesting the grant for is a up grade of our kitchen. The only volunteer hours for that will be pick up & deliver goods to Morawa Fire Station.

4 people 5 hours @ \$30 a hour Total \$600

Un packing & setting up of goods to be fitted & removal of old goods.

4 people 4 hours @ \$30 a hour Total \$480

Removal of old goods to tip.

4 people 1 hour @\$30 A Hour Total \$120

Total all up \$ 1,200

Morawa VFES  
P.O. Box 306,  
Morawa.W.A.  
6623

Dear Sir or Madam,

We the Morawa Fire &  
Emergency Service have put this Grant application  
in that in the hope we do get the Grant.

We do a lot of work in & around the community  
with lots of Training in house & inter Training as  
well.

Also fire prevetion & school visits.

We are a Volunteer organisation that is on call  
24/7 for 365 days a year,with a crew of 8  
dedicated Volunteers.

Our Kitchen appliances are 21 years old & we  
do catering after our Training & would be good  
to have a fully working kitchen.

We would also make sure that the community  
knows of your support for their Morawa Fire &  
Emergency Services & will display in our  
Local news paper & any publications.

It would also be good if we have a sign that we  
could display saying that we have been supported  
by Morawa Sinosteel Future Fund.

Kind Regards

Morawa Volunteer Fire & Emergency Services





For enquiries, message us on the Bankwest App or  
Bankwest Online Banking, or call us on 13 17 19  
If you're a business customer, call 13 7000

## ACCOUNT STATEMENT PERSONAL ACCOUNT

BSB Number **306-024**  
Account Number **014098-7**  
Period **25 Dec 20 - 28 Jan 21**  
Page 1 of 1 Statement Number 72



BS0283AN04 010560-000000 (053D)

THE COMMITTEE -PERSONAL ACCOUNT  
MORAWA VOLUNTEER FIRE & EMERGENCY SERVIC  
PO BOX 306  
MORAWA WA 6623

Account of: **MORAWA VOLUNTEER FIRE & EMERGENCY SERVIC**  
**E**

### TRANSACTION DETAILS FOR ACCOUNT NUMBER: 014098-7

Date	Particulars	Debit	Credit	Balance
<b>25 DEC 20</b>	<b>OPENING BALANCE</b>			<b>2,913.93</b>
07 JAN 21	CHEQUE DEPOSIT AT MORAWA BW 10:43AM		500.00	3,413.93
14 JAN 21	Shire of Morawa		600.00	4,013.93
<b>28 JAN 21</b>	<b>CLOSING BALANCE</b>			<b>4,013.93</b>
	TOTAL DEBITS	\$0.00		
	TOTAL CREDITS		\$1,100.00	

Make sure you check the entries on this statement carefully. If you see something that doesn't seem right, call us on 13 17 19. For more info about your account or disputing transactions, see the relevant Product Information Statement - it's available on our website, at your local Bankwest branch or by calling us on 13 17 19. If you don't want to receive promotional info from us, let us know by calling 13 17 19.





## Quotation

Customer: Morawa Voluntary Fire and Emergency Services

Date: 24/02/2021

Delivery Address:

Contact: Morawa Voluntary Fire and Emergency Services  
Phone: 0419 928 943

Delivery Instructions: Lynette

Delivery Date: 11/03/2021

We have the pleasure in submitting our Quotation No: 307029095 for the following job:

Job Address:

Summary (Refer Attachment)	Amt Excl Gst	GST Payable	Amt Incl Gst
AS PER ATTACHED SCHEDULE			
200 BATH KITCHEN ELECT LGHTNG	216.36	21.64	238.00
200 OUTDOOR LIVING	998.18	99.82	1,098.00
Prices in this quotation are valid for a period of 30 days from the date of the Quotation after which the prices may be varied by Bunnings.			
Total	\$1,214.54	\$121.46	\$1,336.00

Hardwood Species will be supplied at Bunnings discretion unless otherwise requested.  
Note: To ensure correct pricing, it is important to state the Quotation number when ordering.

For further enquiries concerning this Quotation would you please contact our representative.

Sharon 167456

Tel No: +61 8 9965 9600

**This Quotation is subject to Bunnings Terms & Conditions as printed on the reverse side of this form.**

## **Bunnings is pleased to supply you with goods on the basis of the following:**

### **1.Quotes, Estimates and Orders**

Unless the quotation/estimate specifies otherwise, it is valid for 30 days and for the full quantity only. The quote/estimate supersedes all previous quotes/estimates. If you wish to change your order or product specifications before delivery a quote will be provided. We will be bound to supply you the Goods when Bunnings accepts your order (but not before), and you will then be bound to pay for them. Delivery is within 30 days of us accepting the order except where we agree or advise you otherwise. Online orders will be regarded as accepted once payment has been processed and you have received an email order confirmation from us. All orders accepted by Bunnings will be pursuant to these terms, unless agreed or advised otherwise.

### **2.Payment**

**In-store purchases:** For retail customers (i.e. you do not have an account with Bunnings), the following require payment in full when you place your order: purchases under \$500; direct deliveries from our suppliers; specially ordered and custom made products; and delivery services. Purchases over \$500 require a deposit of \$500 when you place the order, and the balance is payable before the Goods are collected or delivered. Personal cheques are not accepted for amounts equal to or greater than \$10,000.

If you are a Commercial customer (i.e. you have an account with Bunnings), Bunnings' Terms and Conditions of Supply on Credit apply. Short payment of any invoice is not permitted.

**Online purchases:** You must pay for all online purchases at the time of online checkout prior to order confirmation in accordance with one of the payment methods offered on the Bunnings website.

### **3.Delivery (if applicable)**

If delivery is offered by Bunnings, a charge for delivery to your home or premises will apply. Bunnings will give you an estimated delivery date/time in good faith but, subject to any rights you have under the Australian Consumer Law we are unable to accept liability for delay in delivering the goods which is beyond our reasonable control (e.g. if stock is unavailable), except to the extent that any loss or damage is directly attributable to our negligence, wrongful act or wilful misconduct. You must ensure there is clear and safe access for delivery. Please ensure there is a person present at the delivery premises who is authorised by you to accept delivery. If there is not, you authorise us to deliver the Goods anyway (if we consider it is safe and appropriate to do so). If the delivery contractor arrives at the agreed time but is unable to deliver the Goods or considers that it is unsafe or inappropriate to do so, you may be required to pay for re-delivery later. Some Goods may require extra delivery personnel which may incur an additional charge. We will deposit your Goods at ground level at the delivery premises unless you have arranged otherwise with us. The Goods are at your risk after delivery. For Commercial customers, to the extent permissible at law, including the Australian Consumer Law, liability for damage to any property occurring in the course of delivery will not be accepted.

### **4.Collection**

If Goods are being collected, please collect them within 10 days (Commercial customers) or 30 days (retail customers) after we inform you that they are ready for collection. If you do not, then unless you make arrangements with us for late collection, we will assume you have cancelled your order. This means we may re-sell the Goods and you may forfeit any deposit or payment you have made. Where we are unable to re sell the Goods, such as for specially ordered or custom made Goods, we will invoice you for payment in full if not collected within the timeframes set out above, unless otherwise agreed. We may need to verify your identity upon collection.

### **5.Warranties**

In addition to manufacturers' guarantees on selected products, if you are a Consumer within the meaning of the Australian Consumer Law, Bunnings provides additional warranties in accordance with the Australian Consumer Law. Consumers are entitled to a replacement or refund for a major failure and for compensation for any other reasonably foreseeable loss or damage. Consumers are also entitled to have the goods repaired or replaced if the Goods fail to be of acceptable quality and the failure does not amount to a major failure. All other warranties and representations are excluded, except those that are non-excludable in law, including the Australian Consumer Law. Subject to Australian Consumer Law, where Goods supplied are not of a kind ordinarily acquired for personal, domestic or household use, our liability is limited to refunding the price or replacing or repairing the Goods (at our option) and we exclude liability for indirect or consequential loss (indirect, special, consequential or exemplary damages or losses, including loss of opportunity, revenue, profit, contract, goodwill and loss arising from business interruption, e.g. contractor time on site). Bunnings will not be liable for damage, loss or injury suffered as a result of any person failing to follow instructions relating to the Goods, modifying them, failing to appropriately maintain or store them or using them for an unintended purpose. To assist us in resolving any problems you may experience, please inspect the Goods upon taking delivery and report any shortage, discrepancy, defect, wrong specification or similar problem to us as soon as you become aware of it, and for commercial customers within 7 days of delivery (otherwise, subject to Australian Consumer Law we may not be liable for that problem later).

### **6.Cancellation & Returns**

We will endeavour to assist you if you wish to cancel your order or return Goods unused - for retail customers please see the returns policy on our website. Some Goods, including specially ordered and custom made Goods are non-returnable unless a warranty or guarantee is breached (further information can be found on [www.bunnings.com.au/returns](http://www.bunnings.com.au/returns)). Subject to Australian Consumer Law, customers may be required to pay for loss we incur as a result (for example, handling/transport costs or any re-stocking fee charged by our supplier).

We reserve the right to cancel any order (in full or part) where: (i) you are in breach of your payment obligations to Bunnings; (ii) Bunnings reasonably suspects that you are purchasing Goods for the purposes of resale or resupply; (iii) Bunnings becomes aware after order confirmation that the good is out of stock; or (iv) there has been a genuine pricing or product description error by Bunnings or its supplier. We will refund any amount already paid in respect of any cancelled order (and in the case of part cancellation of an order, we will refund the amount paid that relates to the cancelled portion of the order).

### **7.Privacy**

Bunnings collects your personal information here to allow us to supply you with goods or services. We will not use or disclose your personal information for any other purpose. Our Privacy Policy can be found on [www.bunnings.com.au/privacy-policy](http://www.bunnings.com.au/privacy-policy). By placing an order with us, you consent to us providing your name, contact details and delivery address to third parties (including our suppliers or delivery contractors) for the purpose of fulfilling and delivering your order. If you have any questions, email us at [privacy@bunnings.com.au](mailto:privacy@bunnings.com.au)

### **8.Third Party Installation**

Where you arrange for a third party to install Goods supplied by us, you must contract separately with that third party. Bunnings will not be liable for any installation services provided by a third party.

### **9.GST**

If goods are being exported out of Australia and you can confirm that this will be within 70 days of purchase, then GST on the goods will not be charged. Account Customers will be required to provide the relevant export documentation, i.e. Bill of Lading and customs clearance documentation, within 70 days of purchase for this to be valid. If you do not provide the relevant documentation within this time frame, then GST on the purchase will be charged to your account.

### **10.Entire agreement**

These terms and conditions, together with Bunnings policies available on its website (including its returns and refunds policy), apply to the exclusion of all other terms and conditions, including any terms and conditions contained in any purchase order or other document provided by you, the customer. In the event of any inconsistency between those documents, these terms and conditions will take precedence. Where Bunnings accepts your order, it does so on the basis of these terms and conditions and any clarifications, such as inclusions and exclusions, included in its quote, unless expressly provided otherwise in writing.



Bunnings Group Ltd (Australia)  
ABN 26 008 672 179

Geraldton Warehouse  
181 North West Coastal Highway  
GERALDTON WA 6530  
Phone +61 8 9965 9600

Quotation No: 307029095

Date: 24/02/2021

Customer: Morawa Voluntary Fire and Emergency  
Services

Delivery Address:

Job Number:

Job Address:

Line	Item Number	Item Description	METRE or QTY	M3 or UNIT	RATE EXC GST	AMT EXCL GST	GST PAYABLE	AMT INCL GST
1	4441506	FAN CEILING J HOOK HPM++140CM 3 BLADE BR SS CF14JBS	2	Each	108.18	216.36	21.64	238.00
2	0098300	OUTDOOR ELEC HEATER HEATSTRIP++3200W INTENSE BLK	2	Each	499.09	998.18	99.82	1,098.00
GRAND TOTAL			4			1,214.54	121.46	1,336.00

\*\*\* Quote Valid until 26-MAR-2021 \*\*\*

Bunnings takes all reasonable care in preparing quotations, but is unable to accept any responsibility for any errors or omissions. It is your responsibility to carefully check and confirm all items, quantities and measurements before placing an order. Where Bunnings accepts any order placed, it does so on the basis that you bear full responsibility for ensuring the accuracy of all items, quantities and measurements and that they comply with any plans, drawings or other specifications provided.

**\* This quote is strictly confidential \***

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# THE GOOD GUYS DISCOUNT WAREHOUSES (AUSTRALIA) PTY LTD

A.B.N. 96 821 962 838 A.C.N. 004 880 657

208 - 210 NORTH WEST COASTAL HWY

GERALDTON WA 6530

Phone: 08 9920 7000 Fax: 08 9920 7070

Email: geraldton@thegoodguys.com.au

## Quote

Web Order No:

Docket No:  
U0720280365



Sales Order No:  
Q0720006498



Date 24/02/2021  
Salesperson Rebecca B

**Customer No. 2006250399**  
MORAWA VOLUNTEER FIRE & EMEF  
60 STOKES ROAD  
MORAWA WA 6623

**Sales Customer**

**Delivery Customer**  
MORAWA VOLUNTEER FIRE & EMERGENCY SERVI  
60 STOKES ROAD  
MORAWA WA 6623

**Delivery Instructions:**

Payment	Amount
Goods Dispatched	0.00
Security Deposits	0.00
Deposits Applied	0.00
Cash on Delivery	0.00
Total	0.00
Includes GST	0.00
Tender	
Change	0.00

## Ordered Lines - Balance of Order

Brand	Model	MTHSDescription	Status	Qty	Amount
# RUSSELH	RHWU88	8.8 Litre Domestic Urn	BORD	1	99.95
# CHEF	CFG504SBLP	54cm LPG Gas Upright Cooker	BORD	1	879.00
# SHARP	R350EW	1200W Inverter Microwave - Wh	BORD	1	249.00
# SUNBEAM	BT7200	MULTI FUNCTION OVEN + AIR	BORD	1	249.00
# SAMSUNG	*SRL456LS	458L Bottom Mount Refrigerator	BORD	1	998.00
# WEBER	*56060124	Weber Family Q Titanium (Q310	BORD	1	710.00

**Goods On Order 3,184.95**

\* In the event of any problems with this Big and Bulky product, it qualifies for an in home assessment by the manufacturer, where it may be repaired at your premises. This is generally the most convenient remedy. Contact your local store for details.



Billor Code: 319863

Reference Number:

\* B-Pay payments may take up to 3 days to process \*

Order Total	3,184.95
Goods Taken	0.00
Total Tendered (Inc. Security Deposit)	0.00
Security Deposit Held*	0.00
Balance of Order	3,184.95

**THIS QUOTE IS VALID UNTIL**

**24/03/2021**

**THIS DOCKET MUST BE PRODUCED FOR GUARANTEED SERVICE**

The property in and title to remains with The Good Guys and does not pass to the customer until all monies payable (including any interest, freight or insurance charges) have been paid and cheques cleared. The goods shall be at customer's risk immediately upon delivery.

By requesting delivery, you consent to receive marketing material; you may opt out at any time from receiving marketing material by unsubscribing from the communication you receive or email [privacy@thegoodguys.com.au](mailto:privacy@thegoodguys.com.au). Visit [www.thegoodguys.com.au/privacy-policy](http://www.thegoodguys.com.au/privacy-policy) for further details.



Date  
24-Feb-21

# Harvey Norman

Open 7 Days

**Harvey Norman  
Electrics Geraldton**  
Ph: (08) 9964 0100  
Fax: (08) 9964 0199  
38 Chapman Road  
GERALDTON WA 6530

Quote Reference  
Number

**123-938**

**GOT A BETTER  
PRICE?**

Tell us about it  
and we'll  
BEAT IT!

**No-One  
Beats  
Harvey Norman  
NO-ONE !!**

Ask us about our  
Product Care  
options for  
Peace of Mind  
Replacement  
Coverage for up  
to 5 years on  
applicable items

Finance Options\*  
Latitude Pay  
Interest Free  
Terms

\*Conditions Apply

**Name/Company** morawa fire and emergency  
**Contact** lynette  
**Phone** 0419 928 943  
**Fax**  
**Destination Email:**  
**Sales Contact:** NINA  
**Sales Email:**

Product	Qty	RRP	Sell Price	Total
FRIDGE 350LT	1		\$630.00	\$630.00
HR6TFF350				
OVEN LPG	1		\$799.00	\$799.00
CFG504LPG				
MICROWAVE	1		\$250.00	\$250.00
NNSF564W				
AIR FRY	1		\$270.00	\$270.00
AFP5000BK				
WATER URN	1		\$299.00	\$299.00
1017020-INT				

Quote Valid Until: 31/03/2021

**Total**

**\$2,248.00**

\*PLEASE NOTE SUBJECT TO AVAILABILITY- SOME ITEMS MAY REQUIRE ORDERING

Thank you for the opportunity to provide you an exclusive quotation for your consideration. We will do everything possible to ensure that our service results in you having products that not only look great, but will perform for years to come. Please do not hesitate to contact us for any further information

NOTE: \*\* This quote is strictly confidential. The quotation is not to be viewed or any part of its details disclosed to any outside party.  
We reserve the right to withdraw this quote should this request not be respected. All products quoted are subject to availability from the manufacturer.  
All prices are inclusive of GST and do not include delivery or installation unless expressly stated.  
Any technical information/specifications needed to be passed on to relevant trades people can be done via fax or

**Elegerald Pty Limited as Trustee of the Elegerald No. 2 Trust**  
**T/A - Harvey Norman Electrics Geraldton**  
**A.C.N: 628 896 631 / ABN: 67 207 961 740**

Gerfurn Pty Limited A.C.N. 167 257 212 / A.B.N. 68 833 514 512  
as Trustee of the Gerfurn No. 2 Trust  
trading as

**Harvey Norman Furniture & Bedding Geraldton**

38 Chapman Road  
GERALDTON WA 6530

Phone: (08) 9964 0100 Fax: (08) 9964 0199

=====

Assistant : 5615/2 Courtney	Date : 24/02/21
Operator : 5673/2 Lowana	Time : 15:49:31
Customer : 0419928943	Location : 123
Sales Type: CASH SALE	Transaction : 2429539

**TAX INVOICE**

**INVOICE 813722**

MORAWA FIRE SERVICES  
0 STORKS RD  
MORAWA WA 6623

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Product	Qty	Price	Total
* HNQUOTE	1	\$0.00	\$0.00
HARVEY NORMAN CUSTOMER QUOTE			
Pickup to be Advised			
STOCK from Store/Store			

- \* Please ensure the goods will fit into your house and your room.
- \* Please be home on the delivery day or fees may apply.
- \* Cancellation fees up to 20% of the invoice value may apply.
- \* Balance to be paid upon delivery.
- \* Thank you for shopping at Harvey Norman.

Invoice Notes

\*\*\*\*\*

Beefeater Big Bugg w/ trolley -  
\$899.00

\*\*\*\*\*

INV PENDING	\$0.00
BALANCE OWING	\$0.00

THANK YOU FOR SHOPPING AT  
HARVEY NORMAN

Customer Signature: \_\_\_\_\_ # Pieces: \_\_\_\_\_

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For consumer enquiries please contact 1300 GO HARVEY  
(1300 464 278) or the store phone number listed on this  
invoice.

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E&OE.  
V2020.21

# Quote

Osborne Park  
T7\_8, Hometown Osborne Park  
381 Scarborough Beach Road  
Ph: 9443 2664 Fax: 9443 2667  
Brightlite Nominees P/L Trading as  
Beacon Lighting ABN# 13 322 464 749

**No. 089302166155**

Bill To
MORAWA VOLUNTEER FIRE AND RESCUE S MORAWA WA 6623

Deliver To
MORAWA VOLUNTEER FIRE AND RESCUE

Customer No	Order No	Date	Reference No
0900893021647	089302015972	25/02/2021	

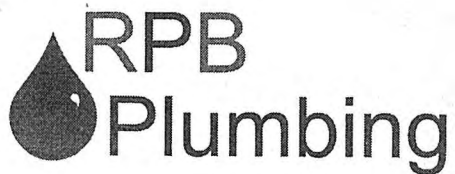
Item	Qty	Description	Unit Price	Unit Discount	Amount	
200063	1.00	THERMASTRIP OUTDOOR 3200W 1775MM HEATER	799.00	159.80	639.20	U
200063	1.00	THERMASTRIP OUTDOOR 3200W 1775MM HEATER	799.00	159.80	639.20	U
200064	2.00	THERMASTRIP OUTDOOR 16AMP CONTROLLER	249.00	49.80	398.40	U
210538	2.00	MARINE 52 4 BLD FAN 316 SS	495.00	99.00	792.00	U
210012	1.00	LUCCI FAN REMOTE SLIMLINE NON DIM	79.95	7.99	71.96	U
210012	1.00	LUCCI FAN REMOTE SLIMLINE NON DIM	79.95	7.99	71.96	U

You Were Served by Kristeen

Prices valid for 30 days

Order Total	\$3245.90
Discount	\$633.18
Nett Total	\$2612.72
Payments to Date	\$0.00
Current Payment	\$0.00
Balance Due	\$2612.72

K - Ordered item B - Reserved item U - Quoted item C - Cancelled item



**RPB Plumbing and Gas**  
Bradburn Investments PTY LTD ATF  
The Bradburn Family Trust  
Phone: 0400662230  
rpbplumbing@gmail.com  
PL 7361 GF 012245  
ABN: 58 201 286 656

Quote: 251

Quote

Quote date: 02/03/2021

**Bill to:**  
Morawa Fire & Emergency Service.

**Expiry:**  
01/04/2021

DESCRIPTION	TAX TYPE	AMOUNT (ex GST)
Install supplied gas oven. New gas connection . testing and commissioning	GST	595.00
Install bayonet point at patio. for outside BBQ - no allowance for commissioning of BBQ		
Travel 160km each way @ \$1.20+gst per km	GST	384.00
Sub-Total (ex GST):		\$979.00
GST:		\$97.90
<b>TOTAL (inc GST):</b>		<b>\$1,076.90</b>





**ELECTRICAL  
CONTRACTING  
PTY LTD** AU26726

# QUOTE

---

Morawa Volunteer Fire Service	<b>Site</b> Stokes Road, Morawa WA 6623	<b>Date</b> 02 March 2021	43 Bradford Street GERALDTON WA 6530
	<b>Reference</b> EQ5219	<b>Expiry Date</b> 01 April 2021	PO Box 5160 WONTHELLA WA 6531
		<b>Quote Number</b> QT00139	Ph: (08) 9964 6880
		<b>ABN</b> 77104590972	

We have been asked to provide a quotation to install a 2 x ceiling fans and 2 x wall heaters in the Morawa Fire Station.

This price includes.

1. The installation of 2 x Ceiling Fans.
2. The installation of 2 x Wall Heaters.
3. All testing and commissioning relating to these works.
4. No allowance has been made to Mob/De-mob to Morawa. Assume work can be scheduled with other works.

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Subtotal	1,192.00
Total GST	119.20

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<b>Total AUD</b>	<b>1,311.20</b>
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Our proposal is based on S&K Electrical Contracting Pty. Ltd. Terms and Conditions which are available for download from our website  
[www.skec.com.au/terms-and-conditions](http://www.skec.com.au/terms-and-conditions).

Should you have any queries please do not hesitate to contact S&K Electrical Contracting. Hoping the above is to your approval.

# ***Hanson Plumbing & Gas***

PL 664

ABN 49702344176

GF 001181

## **Quote**

Morawa Fire Service

28/02/2021

morawavfrs@bigpond.com

**Ref: Costing for gas fitting work at Morawa fire station**

Please find our quotation for the following;

### **Inclusions**

1. To cut into existing 15 mm copper gas service and fit a 15 mm gas bayonet outlet for a future BBQ
2. To connect onto existing gas service at rear of stove and install an LPG gas stove supplied by others

### **Price**

Bayonet for BBQ	\$154.00 + GST
Install gas stove	\$271.00 + GST
Travel	\$380.00 + GST
Vehicle travel	<u>\$170.00 + GST</u>
Subtotal	\$975.00
+ GST	<u>\$97.50</u>
Total	<u>\$1,072.00</u>

### **Note**

- We have provided this quote using information provided in pictures of intended work site
- We assume that the existing gas service is serviceable and installed to current gas regulations
- Please refer to Dept of Commerce WA website regarding safe locations for using a gas BBQ and gas patio heater
- This quotation for installation of stove is based on the assumption that a gas service is already behind the stove
- Any work not mentioned in this quote will be extra

Thank you for the opportunity to supply you with our quotation, we trust this meets with your approval

Regards

Carl Hanson

phone 0418939170





Morawa Sinosteel Future Fund

Dear Sir/Madam

I am writing in support of the Morawa Volunteer Fire & Emergency Services application for Morawa Sinosteel Future Funding assistance towards upgrading of their kitchen facilities.

The current facilities for the Morawa Volunteer Fire & Emergency Service Brigade are 20+ years old and in need of upgrading to cater for the needs of the volunteer group to carry out general brigade training and higher level inter-agency training with other stakeholder groups.

The Morawa Volunteer Fire and Emergency Services (VFES) volunteers play a significant and vital role in helping to ensure their local community is safe. VFES volunteers serve their local communities on a voluntary basis by undertaking both operational and non-operational roles including the education of school children on fire safety, fire prevention & risk management, structural, bush & scrub fires, hazardous material emergencies, road crash rescues, flood, storm & cyclone response and land or air searches.

If awarded funding the Morawa VFES will upgrade their current inadequate kitchen facilities and ensure their station is able to provide a high level facility for both in-house training and inter-agency training to better equip their members to respond to emergencies.

Yours faithfully

Ian Comben  
Acting District Officer Fire Services Inland  
Midwest Gascoyne Regional Office  
Geraldton

24 February 2021

t:\administration\correspondence\morawa vfes grant application letter 24 february 2021.docx



# **MEMORANDUM OF UNDERSTANDING**

between the

**MORAWA VOLUNTEER  
FIRE AND EMERGENCY SERVICES**

and

**SHIRE OF MORAWA**

and

**DEPARTMENT OF FIRE AND EMERGENCY  
SERVICES**

for

**THE MAINTENANCE AND SUPPORT OF THE  
MORAWA VOLUNTEER FIRE & EMERGENCY  
SERVICES**

## 1. PURPOSE

- 1.1 This Memorandum of Understanding (MOU) is intended to identify and document the respective roles and responsibilities of the Morawa Volunteer Fire and Emergency Services (VFES). The Shire of Morawa (the Shire) and the Department of Fire and Emergency Services (DFES) will manage the Morawa VFES.
- 1.2 This MOU outlines the responsibilities and undertakings of the Shire, the Morawa VFES and DFES (the parties), for the delivery of volunteer fire and emergency services to the Shire in accordance with DFES's best practices.
- 1.3 This MOU does not constitute or create and shall not be deemed to constitute, any legally binding or enforceable obligations on the part of any party.

## 2. DFES

This MOU will support DFES's vision, mission and values:

**Vision:** Resilient Western Australian communities that work together to build capacity and capability to prevent, prepare for, respond to and recover from emergencies.

**Mission:** To improve community safety practices and provide timely, quality and effective emergency services, in partnership with local communities and emergency service providers.

**Values:** Put the community first;  
Work together as a committed team;  
Respect and value each other;  
Continuously improve our service;  
Act with integrity and honesty;  
Have open and honest two-way communications;  
Strive to keep ourselves and others safe.

## 3. SHIRE OF MORAWA

This MOU will support the Shire's vision, mission and values:

**Vision:** A proud and inclusive community with committed partnerships and a strong economy.

**Values and Aspirations:**

- To be innovative and creative;
- To cooperate through partnerships;
- To be managed by strong leaders that make informed decisions;
- To listen and respond; and
- To be flexible to grow.

#### 4. DEFINITIONS

<b>DFES</b>	Department of Fire and Emergency Services.
<b>MOU</b>	Memorandum of Understanding. The documented agreement between the parties who are signatories to the document.
<b>FES</b>	Fire & Emergency Services
<b>Party/Parties</b>	means DFES, the Shire of Morawa and the Morawa VFES, in their individual right, as well as collectively
<b>The Act</b>	<i>Fire and Emergency Services Act 1998</i>
<b>VFES</b>	A FES unit approved under Section 18M of the Act.

#### 5. MOU OBJECTIVES

- 5.1 To detail specific responsibilities with respect to the management, administration and duties of the Morawa VFES.
- 5.2 Pursuant to section 12(2)(e) and (f) of the Act, this MOU establishes a mutual understanding between the Shire and DFES, to ensure the Morawa VFES are supported, trained, equipped and capable of providing emergency services roles in their community and surrounding areas.
- 5.4 To clearly identify the responsibilities and obligations to be undertaken by all parties identified in the MOU.

#### 6. ACKNOWLEDGMENTS AND UNDERTAKINGS BY DFES

##### 6.1 Support Group

DFES will support the Morawa VFES Support Group. The Support Group will be responsible for determining operational, financial and administration requirements for the Morawa VFES.

##### 6.2 Financial and Compliance Requirement

DFES will:

- undertake all financial obligations associated with the operations, maintenance and management of the Morawa VFES;
- maintain the Morawa VFES premises located at MORAWA, WA;

- maintain all Morawa VFES assets;
- provide fuel cards to cover the fuel costs associated with the use of Morawa VFES vehicles, when the vehicles are used for Morawa VFES activities. DFES will reimburse the Local Government where they have provided fuel because there are no commercial fuel refilling facilities available;
- provide and maintain operational and non-operational uniforms for the use of Morawa VFES volunteers. The specific design, style and colour of the uniforms, and the wording or logos used on the uniforms, will be consistent with those of all other Western Australian VFES units. DFES is responsible for ordering and purchasing the uniforms;
- provide and maintain signage to all new and existing equipment, vehicles and buildings that are used by the Morawa VFES for emergency services purposes;
- cover the cost of utilities used at the Morawa VFES premises for the purpose of Morawa VFES activities. This includes telephone calls, electricity and gas;
- undertake to provide all capital requirements on a replacement basis;
- provide relevant insurance policies where necessary, including personal accident cover for all registered volunteer members of the Morawa VFES, motor vehicle cover for all vehicles registered in the name of the Morawa VFES and insurance for the Morawa VFES premises.
- DFES will reimburse the Shire of Morawa for payment of insurance for the Morawa VFES premises, which are owned by the Shire and leased to DFES.
- coordinate and obtain all relevant concessions applicable to the Morawa VFES including exemptions where appropriate; and
- provide the Morawa VFES with guidance in relation to the administration and financial management of its affairs through appropriate policies and procedures.

### 6.3 Training

- Appropriate emergency services training will be provided to ensure the Morawa VFES volunteers are capable of fulfilling the emergency services roles as authorised by the FES Commissioner.
- The training requirements will be determined by agreement with the Morawa VFES Support Group and the training will be facilitated by DFES.

- DFES will ensure at least two members of the Morawa VFES are trained in DFES' incident dispatch system and post incident reporting system.

#### 6.4 Register of VFES Volunteer Members

DFES will maintain a register containing the details of the Morawa VFES members. This register will include personal, training and incident attendance information.

### **7. ACKNOWLEDGMENTS AND UNDERTAKINGS BY THE SHIRE OF MORAWA**

- 7.1 The Shire agrees the VFES premises at Stokes Rd, Morawa will be made available for use by the VFES for the purposes of emergency incident management, training courses and other relevant activities.
- 7.2 The Shire will actively promote the Morawa VFES and its activities within the Shire of Morawa through local media, community events and general information dissemination.
- 7.3 The Shire will provide a representative to sit on the Morawa VFES Support Group who will participate in the Support Group activities and assist it to fulfil its functions and objectives.
- 7.4 Where appropriate, the Shire will assist DFES to provide the VFES members with required training.

### **8. ACKNOWLEDGMENTS AND UNDERTAKINGS BY THE MORAWA VFES MEMBERS**

- 8.1 The members of the Morawa VFES agree to provide emergency services support as authorised by the FES Commissioner. Duties are to include:
  - road accident rescue;
  - air search observation;
  - land search and rescue;
  - storm damage relief;
  - cyclone response;
  - communications;
  - structural fire fighting;
  - bush fire fighting;
  - community safety education;
  - hazardous materials.
- 8.2 According to community needs, appropriate training and the provision of resources, Morawa VFES roles may be expanded in profile during the life of



this MOU. However, this will only occur through consultation with Morawa VFES members, the Shire and DFES.

- 8.3 Members will ONLY be allowed to attend an emergency incident when they have been appropriately trained to combat the type of incident and ONLY when they are wearing the appropriate personal protective clothing and/or equipment.
- 8.4 Members agree to be bound by the duty of care requirements under the *Occupational Safety and Health Act 1984*, and under no circumstances will they attend an incident under the supervision of another trained member, if they have not been trained themselves.
- 8.5 Members will ensure that all operational, financial and administration requirements necessary to operate the Unit are undertaken and complied with.
- 8.6 The members agree to attend emergency services training when provided by DFES. The date and time of the training will be agreed between DFES and the Morawa VFES Support Group.

## **9. ACKNOWLEDGMENTS AND UNDERTAKINGS BY THE MORAWA VFES SUPPORT GROUP**

- 9.1 The Morawa VFES Support Group will comprise of:
  - Morawa VFES Officer in Charge;
  - Morawa VFES Training Officer (Second Officer in Charge);
  - Morawa VFES Administration Officer;
  - Shire of Morawa Representative; and
  - DFES District Officer/s.
- 9.2 The Morawa VFES Support Group will meet annually in order to determine:
  - budgeting requirements for the Morawa VFES;
  - operational and non-operational reporting structures and procedures;
  - vehicle and equipment requirements;
  - training profiles, courses, availability, schedules and other training requirements; and
  - other issues raised.

## **10. DURATION AND AMENDMENT**

- 10.1 The MOU will take effect from the date of the last signature and will remain in force for a period of five (5) years with an option to extend for a further five (5) years by written agreement of all parties or until it is terminated.

- 10.2 This MOU shall not be altered, varied or modified in any respect except by agreement in writing from all parties.

## **11. DISPUTE RESOLUTION**

- 11.1 The parties must first attempt to resolve any dispute arising between them in relation to any matter the subject of this MOU by way of conference and negotiation. The parties must confer and negotiate within seven (7) days of receiving a notice from the other party setting out the nature of the dispute.
- 11.2 If the issue cannot be resolved by negotiation then the matter of dispute is to be conferred, deliberated and resolved by the FES Commissioner, the Shire of Morawa CEO and the Officer in Charge of the Morawa VFES, or their nominated delegate/s.

## **12. NOTICES**

Notices or other communications by each party to each other and under this MOU must, unless otherwise notified in writing, be addressed and forwarded as follows:

**Mr Wayne Gregson APM**  
FES Commissioner  
Department of Fire and Emergency Services  
Emergency Services Complex,  
20 Stockton Bend  
COCKBURN CENTRAL WA 6164  
(Postal)  
PO Box 1174  
PERTH WA 6844

**Officer in Charge**  
Mr Keven Beattie  
Morawa VFES  
PO Box 306  
Morawa WA 6623

**Chief Executive Officer**  
Mr John Roberts  
Shire of Morawa  
PO Box 14  
Morawa WA 6623

## **13. ASCENDANCY OF LEGISLATION**

The parties recognise that the relevant legislation of or applicable in Western Australia (including subsidiary legislation) prevails over this MOU to the extent of any inconsistency.

# MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is made

BETWEEN THE

Morawa Volunteer Fire and Emergency Services Stokes Rd  
Morawa WA 66253

AND

Shire of Morawa  
Prater St  
Morawa WA 6623

AND

Department of Fire and Emergency Services  
20 Stockton Bend  
COCKBURN CENTRAL WA 6164

*and will take effect from the date of the last signature for a period of five years.*

SIGNED for and on behalf of the Morawa VFES by:

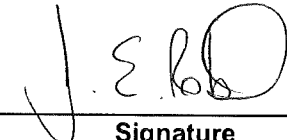
MR KEVEN BEATTIE  
OFFICER IN CHARGE

  
Signature

19-08-2016  
Date

SIGNED for and on behalf of the Shire of Morawa by:

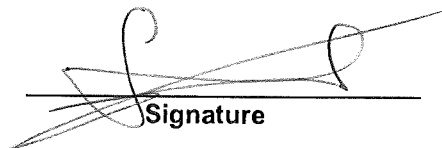
MR JOHN ROBERTS  
CHIEF EXECUTIVE OFFICER

  
Signature

19/8/2016  
Date

SIGNED for and on behalf of the Department of Fire and Emergency Services by:

WAYNE GREGSON APM  
COMMISSIONER

  
Signature

14/9/16  
Date

## MSFFG23 – Morawa Community Resource Centre

Project Name: Office space and computer update

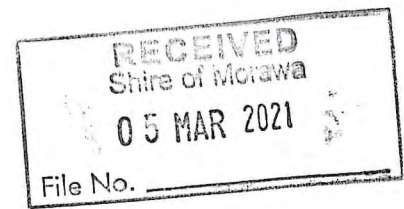
Amount requested: **\$ 5250.00**

Fund Criteria	Summary
Community Need?	There are no other internet/computer labs for community use in Morawa.
Ordinarily Resident?	The Morawa CRC is in Morawa, services local community.
Co-contribution?	Cash contribution is just less than 30%, made up by staff labour (4 hours x \$24.56)
Previous Projects?	Yes. MSFFG funded \$1,500- towards the room refurbishment for Youth Focus and other video counselling services.
Application Completed?	Yes. The application was filled out satisfactorily
Certificate of Incorporation?	Yes. Attached
Letters of Support?	Yes. Attached
Documentation demonstrating community need/benefit?	No additional documentation attached demonstrating community need/benefit
Correct # of quotes?	Yes. Two quotes required, two provided.
Latest Financial Statements of your organization?	Yes. The full financial reports for FY 19/20 were submitted with this application.
Other?	In 2020/21, DPIRD had grant funding available to CRC network for the upgrading of technology and computers that the Morawa CRC could have applied to as well.

### Recommendation:

That the Committee fund the Morawa Community Resource Centre's request for office space and computer update project, at a cost of: \$5,250.

MSFFG 23



Morawa Community Resource Centre  
Sinosteel Future Fund  
Grant submission 2021



# ***Application Form***

## **Morawa Sinosteel Future Fund Grant**



- Only applications where all questions are answered in full will be accepted as valid.
- Please provide as much information as possible.
- Attachments should be added as required.
- This application and attachments will become the property of the Morawa Sinosteel Future Fund and will not be returned to applicants so please make a copy for your reference.

### ***Section 1: Applicant Details***

Name of Organisation:	Morawa Community Resource Center (CRC)
Postal Address:	PO Box 29 Morawa WA 6623
Street Address:	46 Winfield Street Morawa WA 6623
Contact Person:	Diane Butler
Position:	Manager
Business Hours Phone:	99711390
Mobile:	
Email:	morawa@crc.net.au

# Application Form

## Morawa Sinosteel Future Fund Grant



### Section 2: Organisation Details

Does your organisation have an ABN? Yes ☒ No ☐

If Yes, please provide your ABN: 72 297 165 847

Is your organisation registered for GST? Yes ☒ No ☐

Is your organisation Incorporated? Yes ☒ No ☐

If Yes, please include Incorporation Certificate with this application

What are the aims & objectives of the organisation?

The key objectives of the Morawa Community Resource Center (CRC) is to act as a hub for information and provide the appropriate resources to best assist the needs of the local community.

Connect communities and professionals to further education opportunities by providing study and office space with the aim to increase economic growth and personal achievement.

Engage in the community with planned events and activities set to encourage social interaction and participation.

Has your organisation/group received any funding before from the Morawa Sinosteel Future Fund, or from the previously known Morawa Community Trust? Yes ☒ No ☐

If Yes, please complete table below

Year	Amount \$	Purpose
2109	1500	Refurbish single room dedicated to Youth Focus for counseling

# Application Form

## Morawa Sinosteel Future Fund Grant



### Section 3: Project or Event Details

Project or Event Name:	Office space and computer update
<p><b>Project Summary:</b>  <i>Please clearly state the objective of your project and target audience of the project.</i></p> <p>Remove and replace existing outdated computers in the CRC free office space and study room to meet the community need of accessing computer, internet and printing facilities.</p>	
<p><b>What is the community need that this project is addressing?</b>  <i>Where possible please provide evidence of this need – For example, statistics, letters of request, media stories etc that demonstrate the need.</i></p> <p>The CRC provides a safe, unencumbered space for students, professionals and other community members to utilize computer and print facilities. There is no premise with these facilities available to the public or school students outside of school hours.</p> <p>Please see included in this submission; letter of support for this project from Mrs Tonia Carslake - MDHS Principal also Miss Haylie Cosgrove - MDHS P&amp;C Committee President.</p>	
<p><b>Who is the project targeted at?</b>  <i>Please provide details about who the project is targeted. For example youth, elderly, people with a disability. Provide an explanation as to why they are a priority.</i></p> <p>This project is aimed to meet the needs of professionals traveling through town needing office space, students and academics needing an unencumbered study space and community members seeking computer, printing, online training and peer-to-peer platforms.</p>	
<p><b>Why should this project be a funding priority for the Morawa Sinosteel Future Fund Grant Committee?</b></p> <p>The CRC offers an inviting, quiet, safe space to use a computer, access internet and printers. An opportunity to use these facilities is not available in every home therefore offering this service to the community will provide residents better opportunities to develop the necessary technology skills to achieve in study and work commitments, apply for work, attend virtual meetings along with allowing traveling professionals a space to work from between stops. An office space and computer update should be a priority as there is no premise in Morawa offering this option to the community or students outside of school hours.</p>	



# Application Form

## Morawa Sinosteel Future Fund Grant



### Section 4: Financial Details

What is the total cost of the project?	7500
How much are you requesting?	5250
Is your organisation contributing at least 30% of the total cost of the project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Is this amount GST inclusive?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

### Project Expenditure Details

Details outlining the expected income and expenditure associated with the project are required. Supporting evidence such as copies of quotes for proposed goods or services to be used for the project must be included. The number of quotes provided must comply with the Shire of Morawa's purchasing policy which states that:

- At least one (1) verbal quotation from suppliers for up to \$4,999.
- At least two (2) written quotations from suppliers for \$5,000-\$19,999.
- At least two (2) written quotations from suppliers, and a procurement decision based on all value for money considerations for \$20,000-\$49,999.
- At least (3) written quotations, and a procurement decision based on all value for money considerations for \$50,000-\$249,999.

The obtained quotes must be recent and specific for the proposed grant application project.

**Table 1: Total Expenditure for the Project**

Detail the expected costs associated with delivering the project i.e., products, services, labour (paid and unpaid), insurance, catering	Cost (\$)	Quotes/Supporting Evidence Attached	
Computer towers, monitors, keyboard, mouse, software, 3 year warranty	6032.00	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Labour - onsite commercial	780.00	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Travel - total	452.10	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
3x headset, 3x monitor stand, 3x PC speaker sets	137.64	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Labour CRC employee \$24.56 p/hr	98.26	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>Table 1 Total Expenditure</b>	<b>\$ 7500.00</b>		

# Application Form

## Morawa Sinosteel Future Fund Grant



**Table 2: Provide QUOTE details where multiple quotes are required**

<i>Example of how to complete Quote details:</i>		
EG: Item 1: Name		Yes <input type="checkbox"/> No <input type="checkbox"/>
EG: Quote 1- company/service/product	\$ xxxxx	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
EG: Quote 2 – company/service/product	\$ xxxxx	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

List quote details here for easy reference. Also attach copies of your quotes to your application	Estimate (\$)	Quotes/Supporting Evidence Attached?
supply, travel and install 4 computer set ups incl. mouse, keyboards & software		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Norris and Hyde IT	7264.10	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Watson Computers	6740.00	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
3x PC headset, 3x monitor stand, 3x speaker pairs		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Officeworks	137.64	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Winc Geraldton	342.00	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>

**Table 3: Total Income Details for the Project**

Please provide details about the income sources that will contribute to the delivery of this project.	Cost (\$)
Morawa Sinosteel Future Fund Grant – Amount Requested	5250.00
Cash Contribution <i>How much is your organisation contributing to the project/activity?</i>	2151.74
Value of voluntary labour <i>Please provide details about the number of volunteers, hourly rate, and the number of hours required, to support the dollar value that is outlined here. For example: X number of volunteers x Hourly Rate x Number of Hours</i>	98.26 (2x CRC volunteers, 4hrs labour @ \$24.56p/hr)
State Government <i>Will you be receiving funds from the State government? If no, please leave blank.</i>	
Australian Government <i>Will you be receiving funding from the Federal Government? If no, please leave blank.</i>	
Other <i>Will you be receiving funding from anywhere else? If Yes, please detail how much and where from.</i>	
<b>Total Income</b>	<b>\$7500.00</b>

Total Income in Table 3 = Total Expenditure in Table 1



# Application Form

## Morawa Sinosteel Future Fund Grant



### Section 5: Acknowledgement of the Morawa Sinosteel Future Fund

Being a grant recipient of the Morawa Sinosteel Future Fund provides your organisation, as well as the Morawa Sinosteel Future Fund, an opportunity to obtain positive future outcomes for the Morawa community.

A. Do you agree to recognise the <i>Morawa Sinosteel Future Fund</i> as a project sponsor?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
B. Do you agree that <i>Morawa Sinosteel Future Fund</i> will be formally recognised and promoted in all publications, promotional materials, media releases and newsletters, as well as at program launches and/or the event itself (i.e., via speeches and signs)?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
C. Do you allow the <i>Morawa Sinosteel Future Fund Committee</i> and <i>Shire of Morawa</i> to use or promote any materials provided, including images and publications, to promote your project and recognize its involvement?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
D. Do you agree to provide <i>Morawa Sinosteel Future Fund</i> with a Project Completion Report (the Acquittal) within 6 weeks of the completion of the funded project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

### Section 6: Supporting Documents

Have you included:

- Certificate of Incorporation (if incorporated) Yes ☒ No ☐
- Letters of support for the project Yes ☒ No ☐
- Documentation demonstrating community need/benefit Yes ☒ No ☐
- Correct number of quotes in support of requested funding Yes ☒ No ☐
- Latest Financial Statements of your organisation Yes ☒ No ☐

**Please note:** if your organisation is registered for GST a tax invoice for the funding amount will be required prior to funds being provided.

# **Application Form**

## **Morawa Sinosteel Future Fund Grant**




### **Section 7: Application Declaration**

*Please have two (2) members of your organisation complete the details below - one member must be the President (or equivalent) of the organisation.*

**We declare that we have been authorised by the applicant organisation to prepare and submit these documents as our application to the Morawa Sinosteel Future Fund Grants Program.**

**We declare that the information included in this application is true and correct and that we will abide by the conditions set out in the Morawa Sinosteel Future Fund Grant Guidelines which we have read and understood.**

#### **Member 1**

Name:	Diane Butler		
Position:	Manager		
Phone:	9971 1390	Mobile:	
Email:	morawacrc.net.au		
Signature:		Date:	03/03/2021

#### **Member 2**

Name:	Kristy Milloy		
Position:	Customer service officer		
Phone:	9971 1390	Mobile:	
Email:	morawascene@westnet.com.au		
Signature:		Date:	03/03/2021



- Computer Sales & Repairs
- Professional IT Management
- Business & Residential

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## Quotation

Quote: **7741**  
Date: 10/02/2021  
Quotation Valid To:  
Date Goods Required: 10/02/2021

### Norris & Hyde IT

**From:** Norris & Hyde IT  
36 Chapman Rd  
Geraldton WA 6530

### Account Contact Details

**Attn:** Travis Hyde  
**Email:** [reception@nh-it.com.au](mailto:reception@nh-it.com.au)  
**Tel:** 08 9964 6448 **Fax:**  
**Web:** [www.nh-it.com.au](http://www.nh-it.com.au)

### Quotation To

**Attn:** Diane Butler **Code:** MORAWA.CRC  
**To:** Morawa Community Resource Centre  
PO Box 29  
MORAWA, WA 6623

### Ship To

**Attn:** Diane Butler **Code:** MORAWA.CRC  
**Ship:** Morawa Community Resource Centre  
46 Winfield St  
MORAWA, WA 6623

**Tel:** 0899711390

**Fax:**

**Tel:** 0899711390

**Fax:**

**Order:**

**Ship Via:**

**Ship Ref:**

Qty	Description	Unit	Price	Total
4.00	EDSYS ePRO Gen 9 Core i5 PC Including; INTEL i5 9400 CPU INTEL H310 Chipset Mainboard Onboard Graphics, Audio, GIG LAN 8GB DDR4 2666MHz RAM 512GB M.2 NVMe SSD 24x DVDRW + Software USB Wireless Keyboard & Mouse uATX Slimline Case with 300W 80+ GOLD PSU Wireless N300 WIFI Adapter MS WIN 10 PRO 64bit LIC 3 YEAR ONSITE P&L WARRANTY (Conditions apply)	UNIT	\$1,319.00	\$5,276.00 <input checked="" type="checkbox"/>
4.00	PHILIPS LED 24in 16:9 MVA 1920x1080 HDMI VGA MULTIMEDIA LCD MONITOR	UNIT	\$189.00	\$756.00 <input checked="" type="checkbox"/>
6.50	Labour - Onsite Commercial - Estimate data transfer & Installation Onsite	HOURL	\$120.00	\$780.00 <input checked="" type="checkbox"/>
330.00	TRAVEL VEHICLE PER K/M - Morawa - Geraldton Return	EACH	\$0.77	\$254.10 <input checked="" type="checkbox"/>
3.00	COMMERCIAL TRAVEL	HOURL	\$66.00	\$198.00 <input checked="" type="checkbox"/>
<b>Totals</b>			<b>GST</b>	<b>Inc. GST</b>
<b>Recommended Items</b>			<b>\$660.37</b>	<b>\$7,264.10</b> <input checked="" type="checkbox"/>
<b>Optional Extras</b>			<b>\$0.00</b>	<b>\$0.00</b> <input type="checkbox"/>
<b>Total</b>			<b>\$660.37</b>	<b>\$7,264.10</b>



ABN: 72115172978  
Ph: 08 99641543  
Mob: 0419 231 543  
36 Koojarra Street  
WEBBERTON WA 6530

## Quotation

Quote: **50357**



Date: 04/03/2021

Quotation Valid To: 03/04/2021

Date Goods Required: 04/03/2021

Tax Paid: ☒

### Brad Watson Computers

**From:** Brad Watson Computers  
36 Koojarra St  
Webborton WA 6530  
ABN 72115172978

### Account Contact Details

**Attn:** Brad Watson  
**Email:** [office@watsoncomputers.com.au](mailto:office@watsoncomputers.com.au)  
**Tel:** 0899641543 **Fax:** 0899641543  
**Web:**

### Quotation To

**Attn:** Admin **Code:** MORAW.TELE  
**To:** Morawa CRC  
PO Box 29  
Morawa WA 6623

**Tel:** 99711390

**Fax:**

**Order:** 500357

### Ship To

**Attn:** Morawa CRC **Code:** MORAW.TELE  
**Ship:** Morawa CRC  
PO Box 29  
Morawa WA 6623

**Tel:** 99711390

**Fax:**

**Ship Via:**

**Ship Ref:**

Qty	Description	Unit	Price	Total	
4.00	Edsys Gen 9 i5 B2B Workstation intel i5-9400 512gb ssD 8gb ddr4 win 10 home 64bit 3 yr wty	UNIT	\$1,300.00	\$5,200.00	<input checked="" type="checkbox"/>
4.00	AOC 23.8" IPS, Low Blue, Flicker Free, Ultra Slim Monitor. VGA, HDMI 1.4. VESA 100 x 100mm. Office, Business, Home Monitor	UNIT	\$220.00	\$880.00	<input checked="" type="checkbox"/>
2.00	Onsite labour rate	UNIT	\$120.00	\$240.00	<input checked="" type="checkbox"/>
3.50	Travel rate	UNIT	\$120.00	\$420.00	<input checked="" type="checkbox"/>
<b>Totals</b>			<b>GST</b>	<b>Inc. GST</b>	
<b>Recommended Items</b>			<b>\$612.73</b>	<b>\$6,740.00</b>	<input checked="" type="checkbox"/>
<b>Optional Extras</b>			<b>\$0.00</b>	<b>\$0.00</b>	<input type="checkbox"/>
<b>Freight</b>			<b>\$0.00</b>	<b>\$0.00</b>	
<b>Total</b>			<b>\$612.73</b>	<b>\$6,740.00</b>	

computer head sets



Headphones & Earphones PC Headsets

## Keji PC Headset



00

**\$5.00**

Product Code: KJWHPBMBK

Brand: Keji

$x 3 = \$15.$

Supplier: Office works  
online.

Buy now. Pay later.

zip afterpay openpay

★★★★★ 2.9 (7) [Write a review](#) [Ask a question](#)

Quantity

1

+

Add to My List

Add to Compare

Delivery to:

MORAWA, 6623

Estimated on Monday, February 22, 2021





computer head sets



Estimated collection on Saturday, February 20, 2021

**Available in store NOW**

[Check stock in other stores](#)

Frequently bought together



Select and buy together

## Features

This Keji Headset can be used to listen to audio content from your PC in private. They have 30 mm speakers for clear sound and deep bass plus an extra long 1.8 m cable so you can still move freely in your workspace.

keji

- You can connect them to your device via the 2 x 3.5 mm jacks.
- They're perfect for listening to music and podcasts from your PC.
- They have an on-ear design to help block outside noises.
- The 1.8 m cable allows you to keep your device in your pocket and listen on the go.
- Solely available at Officeworks, Keji basic products will deliver functional performance at an affordable price so you can get the job done at home, school or work.

### Officeworks Bring Back I.T. Program.

Officeworks Bring I.T. Back

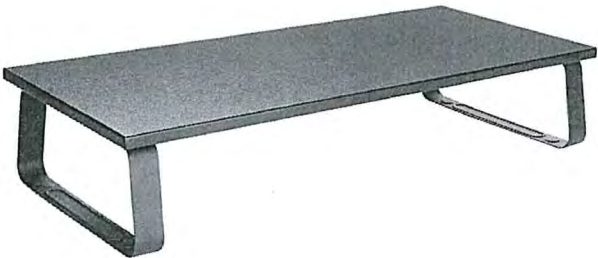


computer stand



Monitors, TVs & Digital Displays    Monitor & Laptop Risers

# Kensington Monitor Stand



\$29.00

x 3 = \$87.00

Product Code: AC55276  
Brand: Kensington

Buy now. Pay later.

zip afterpay openpay

★★★★★ 4.4 (9)    Write a review    Ask a question

Bulk Buy Price  
10+ \$24.65

Quantity

1

+

+ Add to My List

Add to Compare

Delivery to:

MORAWA, 6623

Estimated on Monday, February 22, 2021



computer stand



160 Hay Street, Perth

**Click & Collect**

Estimated collection on Saturday, February 20, 2021

**Limited stock in store**

[Check stock in other stores](#)

## Features

This Kensington Monitor Stand has a wide format to support up to a 32" display. It features sturdy steel legs with a modern finish making it an attractive addition to your workspace.

Kensington

- It's compatible for use with monitors and iMacs measuring up to 32 inches.
- The steel legs make this stand a durable option.
- There's up to 20 inches worth of space underneath to store a keyboard, accessories or papers.
- It can support up to 20 kg of weight.
- It has a modern finish to match your existing decor.
- It requires no assembly so you can start using it right away.
- The stand measures 600 W x 260 D x 120 H mm and weighs 2.03 kg.



### **KENSINGTON MONITOR STAND**

**Product Disclaimer:** Officeworks cares greatly about the safety of our customers and makes every effort to ensure that the images, descriptions and formulations of each product we sell are accurate and up to date. However, product formulas can change and there may be slight delays in updating the information online. If you have particular concerns about the materials or ingredients used in this product, please read the label carefully on the product or contact the manufacturer for the most up to date information.

## Specifications



## Customer Reviews



computer speakers



Audio & Speakers Computer Speakers

## J.Burrows 2.0 Computer Speakers



**\$11.88**

*x3 = \$35.64*

Product Code: JB20COMSPR

Brand: J.Burrows

Buy now. Pay later.

zip afterpay openpay

★★★★★ 3.4 (14) [Write a review](#) [Ask a question](#)

Quantity  +

Add to My List

Add to Compare

Delivery to:

MORAWA, 6623

Estimated on Monday, February 22, 2021



computer speakers



Click & Collect

Estimated collection on Saturday, February 20, 2021

**Available in store NOW**

[Check stock in other stores](#)

## Features

These J.Burrows Computer Speakers can be hooked up to your PC, TV, gaming console or other device via the USB cable. They have a small and compact design to fit in your workspace and offer rich bass for great sound.



- You can connect these speakers to your device via the USB cable.
- The compact design makes these speakers easy to use in a workspace.
- There are 2 speakers included for surround sound.
- They have a black design to blend in with pre-existing decor.
- Sold only at Officeworks, J.Burrows is the dependable choice for essential office supplies that are of great quality and value, and is designed for use in the medium business, by the sole trader and the work-from-home freelancer.

### Officeworks Bring Back I.T. Program.

Officeworks Bring I.T. Back





# Verbatim Urban Headgear Multimedia Stereo Headphones with WinCone™ & Volume Control

Part Number: 1093418 | Manufacturer Code: 41646



- Wide frequency stereo headset
- Adjustable built-in microphone
- Adjustable in-line volume control

[View Description](#)

491 In Stock

**\$11.00** / each

	1	
--	---	--

**Add to Cart**

by Monday, 8 March

[Shop similar](#)

## Product Info

## Specifications

## Delivery & Returns

This lightweight, stylish headset incorporates an adjustable built-in omni-directional microphone and is perfect for Internet voice chat, calls, video conferencing and Internet gaming on your PC or notebook. The excellent call clarity and audio capabilities make it ideal for all your multimedia and communication applications. Features also include a smart in-line volume control remote so you can take ultimate control of the volume. With great bass reproduction from the high-quality drivers, soft foam ear cushions and adjustable headband, this headset not only sounds great but provides a comfortable & ergonomic fit, even for extended use.

- Wide frequency stereo headset
- Adjustable built-in microphone
- Adjustable in-line volume control

Microphone Technology	Electret condenser
Microphone Operation Mode	Mono, Omni-directional
Microphone Form Factor	Built-in
Microphone Mounting Type	Boom
Sound Output Mode	Stereo
Frequency Response	20 - 20000
Connectivity Technology	Wired
Impedance	32
Sensitivity	98
Headphones Ear-Parts Type	On-ear
Headphones Technology	Dynamic
Available Microphone	Yes
Recommended Use	Computer
Type	Headset
Product Line	Verbatim
Localization	English
Packaged Quantity	1

x 3 = \$33.00

Supplier: Winc  
Geraldton.

## Winc Monitor Stand 15kg capacity

**winc.**  
16037

Manufacturer Code: WIN10006637

We stand for work incorporated



- Non-slip platform for a firm placement
- Suitable for laptops with an external keyboard and mouse
- Comes with a built-in cable organiser
- Adjustable height: 20 mm, 50 mm, 80 mm, 110 mm and 140 mm
- Maximum weight capacity: 15kg
- Dimensions: 133 x 335 x 435 mm

[View Description](#)

### BUY MORE AND SAVE!

864 In Stock

**\$50.00** / each

	1	
--	---	--

[Add to Cart](#)

[by Monday, 8 March](#)

[Shop similar](#)

### Product Info

### Specifications

### Delivery & Returns

The Winc® Monitor Riser is compatible with monitors up to 24 inches. It has a built-in cable management system that keeps the cords and cables organised for convenience. This monitor stand can support a maximum weight of 15kg. Use the Winc® Monitor Riser to avoid neck and shoulder strain, as it allows you to raise your monitor to a comfortable viewing position.

- Non-slip platform for a firm placement
- Suitable for laptops with an external keyboard and mouse
- Comes with a built-in cable organiser
- Adjustable height: 20 mm, 50 mm, 80 mm, 110 mm and 140 mm
- Maximum weight capacity: 15kg
- Dimensions: 133 x 335 x 435 mm

Display Screen Size Compatibility	CRT monitors up to 17 inches; LCD monitors up to 21 inches
Height Adjustable range	20 mm, 50 mm, 80 mm, 110 mm, 140 mm
Model Product Type	Riser
Number of Monitor supported	1
Colour	Black

x 3 = \$150-00

## Recommended

BUY MORE AND SAVE!



Logitech MK270R Wireless Keyboard & Mouse Combo

In Stock

**\$70.00** / each

[by Mon, 8 Mar](#)



Winc Mouse Pad with Rubber Backing 180 x 220mm Black

In Stock

**\$5.00** / each

[by Mon, 8 Mar](#)

BUY MORE AND SAVE!



Kevron 46944 Key Tags Assorted Fluorescent Pack 10

In Stock

**\$7.00** / pack 10

[by Mon, 8 Mar](#)

BUY MORE AND SAVE!



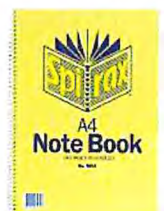
Winc Flags 25 x 43mm Yellow Packet 100

In Stock

**\$10.00** / pack 100

[by Mon, 8 Mar](#)

BUY MORE AND SAVE!



Spirax 595A Notebook A4 Side Opening 240 Pages

In Stock

**\$7.00** / each

[by Mon, 8 Mar](#)

## Products In This Range

BUY MORE AND SAVE!



Winc Monitor Stand 15kg capacity

In Stock

**\$50.00** / each

by Mon, 8 Mar

BUY MORE AND SAVE!



Winc Monitor Riser with Drawer 15kg Capacity

In Stock

**\$88.00** / each

by Mon, 8 Mar

# Logitech Z150 Stereo Speakers - Black

**winco**  
We stand for work incorporated

Manufacturer Code: 980-000862



- Enjoy rich sound
- Control at your fingertips
- Listen in privacy

[View Description](#)

11 In Stock

**\$53.00** / each

	1	
--	---	--

**Add to Cart**

by Monday, 8 March

[Shop similar](#)



## Product Info

## Specifications

## Delivery & Returns

These twin 2.0 dual input multimedia speakers allow 3 watts of clear stereo sound. Their control is simple and convenient with integration of volume and power. The Z150 includes a handy headphone jack for your private listening pleasure.

- Enjoy rich sound
- Control at your fingertips
- Listen in privacy

Designed For	For PC
Type	Speakers
Product Line	Logitech
Model	Z150
Packaged Quantity	1
Color	Black
Type	2-year warranty
System Components	2 speakers
Amplification Type	Active
Connectivity Technology	Wired
Amplifier	Integrated
Audio System Max Output Power	6

x 3 = 159-00



## Recommended

BUY MORE AND SAVE!



Winc Manilla Folder Foolscap  
Buff Box 100

In Stock

**\$21.00** / box 100

by Mon, 8 Mar

BUY MORE AND SAVE!



Winc AA Premium Alkaline  
Battery Box 24

In Stock

**\$11.00** / box 24

by Mon, 8 Mar



Moccona Classic Medium  
Roast Instant Coffee 500g  
Tin

In Stock

**\$29.99** / each

by Mon, 8 Mar

BUY MORE AND SAVE!



Winc Correction Tape  
5mmx8m Dual Angle

In Stock

**\$4.00** / each

by Mon, 8 Mar

BUY MORE AND SAVE!



Winc Foldback Clips 19mm  
Box 12

In Stock

**\$3.00** / box 12

by Mon, 8 Mar





*An Independent Public School*

To Whom It May Concern

RE: Application to the Morawa Sinosteel Future Fund grant - Morawa Community Resource Centre (CRC)

On behalf of the Morawa District High School, I am writing in support of the application from the Morawa Community Resource Centre for funding from the Morawa Sinosteel Future Fund, to purchase four computers to upgrade the devices for community use at the Centre.

The Morawa CRC for over 25 years has been a hub for the Morawa community, providing access to a range of vital government and health services and information, training and education opportunities, social connections and the provision of resources for community use.

A key component of their services is to provide access to, and support with, technology to regional and remote communities.  
Many of our students and their families do not have access to technology in their homes and the Morawa CRC is the only source of Internet, computer and printing services available for use in a safe and secure space.

The purchase of new model computers will enable the Morawa CRC to continue to provide this essential service to our community and students.

Thank you for considering the request.

Yours sincerely

Tonia Carslake  
Principal  
23 February 2021

Morawa District High School

P & C Committee

Gill Street, Morawa

08 9971 2500

To whom it may concern

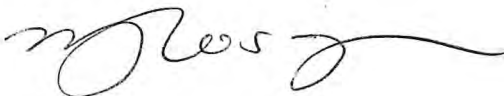
Re: Morawa Community Resource Centre (CRC) Sinosteel Future Fund grant application 2021

After inspection of the Morawa CRC premise, I feel the building refurbishment plans and updating computers would be a great improvement. A refurbishment would brighten the proposed study room, entry and hall, creating a more inviting, clean workspace with up-to-date computer systems for those who choose to utilize this great facility.

As a parent of school aged children I feel the correct tools along with a safe, clean environment to complete homework and study is of great importance to using this study time effectively. Some students do not have access to these facilities at their home so to offer these as tools to a community to encourage further learning, school work completion and place students on a level playing field to achieve their best should be of high priority.

I hope the CRC application to be successful in securing much needed funding to complete this space.

Kind regards,



Haylie Cosgrove

President

MDHS P&C Committee

03 March 2021

**MORAWA COMMUNITY RESOURCE CENTRE INC.**

**FINANCIAL REPORT**

**FOR THE YEAR ENDED**

**30 JUNE 2020**

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Balance Sheet

Statement of Income & Expenditure

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Statement by the Management Committee

Auditors Report

**Balance Sheet [Last Year Analysis]**

June 2020

ABN: 72 297 165 847

Email: morawa@crc.net.au

	This Year	Last Year
<b>Assets</b>		
Current Assets		
Cash at Bank		
Bankwest Operating Account	\$25,449.69	\$42,320.88
Total Cash at Bank	\$25,449.69	\$42,320.88
Cash on Hand		
Cash Float	\$80.00	\$80.00
Undeposited Funds	\$80.00	\$0.00
Total Cash on Hand	\$160.00	\$80.00
Other Financial Assets		
Accounts Receivable	\$101.51	\$15.00
Total Other Financial Assets	\$101.51	\$15.00
Total Current Assets	\$25,711.20	\$42,415.88
Bankwest Debit Card	\$0.91	\$0.00
Non Current Assets		
Land		
Freehold Land - at cost	\$60,000.00	\$60,000.00
Freehold Building- 36 Winfield	\$137,831.00	\$137,831.00
Total Land	\$197,831.00	\$197,831.00
Plant & Equipment		
Plant & Equipment - at cost	\$157,557.38	\$157,557.38
Less Accumulated Depreciation	-\$150,039.84	-\$147,067.71
Total Plant & Equipment	\$7,517.54	\$10,489.67
Total Non Current Assets	\$205,348.54	\$208,320.67
<b>Total Assets</b>	<b>\$231,060.65</b>	<b>\$250,736.55</b>
<b>Liabilities</b>		
Current Liabilities		
Accounts Payable	\$649.18	\$410.67
GST Payable	\$132.51	\$7,673.19
Less: GST Receivable	-\$1,366.84	-\$1,050.20
Payroll Liabilities		
PAYG Withholding Payable	\$2,441.60	\$2,125.60
Superannuation Payable	\$1,727.00	\$1,674.53
Total Payroll Liabilities	\$4,168.60	\$3,800.13
Payroll Leave Provisions		
Annual Leave Provision	\$5,188.00	\$1,949.84
Total Payroll Leave Provisions	\$5,188.00	\$1,949.84
<b>Total Current Liabilities</b>	<b>\$8,771.45</b>	<b>\$12,783.63</b>
<b>Total Liabilities</b>	<b>\$8,771.45</b>	<b>\$12,783.63</b>
<b>Net Assets</b>	<b>\$222,289.20</b>	<b>\$237,952.92</b>
<b>Equity</b>		
Retained Earnings	\$237,952.92	\$263,259.48
Current Year Surplus/Deficit	-\$15,663.72	-\$25,306.56
<b>Total Equity</b>	<b>\$222,289.20</b>	<b>\$237,952.92</b>

This report includes Year-End Adjustments.



**Profit & Loss [Last Year Analysis]**

July 2019 To June 2020

ABN: 72 297 165 847

Email: morawa@crc.net.au

	This Year	Last Year
<b>Income</b>		
Trading/Operating Activities		
Sales of Goods		
Book Exchange Sales	\$14.56	\$40.91
Photo Printing	\$228.14	\$2.35
Scene Newspaper - Sales	\$1,057.64	\$1,570.74
Scene Newspaper - Advertising	\$667.87	\$1,193.17
Scene Newspaper- Subscriptions	\$68.18	\$140.01
Tearoom Sales	\$0.00	\$11.82
Telephone Book - Sales	\$116.35	\$49.54
<b>Total Sales of Goods</b>	<b>\$2,152.74</b>	<b>\$3,008.54</b>
Fees & Charges		
Internet Cafe & Hotspot	\$10.54	\$79.26
Off&Admin - Binding	\$6.18	\$22.87
Off&Admin - Design Services	\$0.00	\$27.28
Off&Admin - Fax Services	\$47.45	\$15.36
Off&Admin - Laminating	\$45.00	\$169.11
Off&Admin - Photocopy/Printing	\$1,379.37	\$1,233.39
Off&Admin - Secretarial Serv.	\$185.88	\$4,196.27
Hire Serv.- Conference Room	\$615.92	\$313.63
Hire Serv.- Equipment Hire	\$81.82	\$22.72
Hire Serv.- Office Room	\$81.81	\$86.36
Hire Serv.- Catering Services	\$494.08	\$602.73
Transwa Bus- Tickets Sold	\$1,416.42	\$1,924.37
DoHS - Access Point Commission	\$5,103.73	\$4,991.44
DRD- Prov. of Comm. Services	\$94,629.76	\$93,258.80
<b>Total Fees &amp; Charges</b>	<b>\$104,097.96</b>	<b>\$106,943.59</b>
<b>Total Trading/Operating Activities</b>	<b>\$106,250.70</b>	<b>\$109,952.13</b>
Fundraising - Contributions		
Contributions (Members)		
Membership Levies	\$509.06	\$549.97
<b>Total Contributions (Members)</b>	<b>\$509.06</b>	<b>\$549.97</b>
<b>Total Fundraising - Contributions</b>	<b>\$509.06</b>	<b>\$549.97</b>
Sundry Income		
Tax Refunds & Credits	\$10,000.00	\$0.00
Miscellaneous Income	\$2,363.64	\$372.73
<b>Total Sundry Income</b>	<b>\$12,363.64</b>	<b>\$372.73</b>
<b>Total Income</b>	<b>\$119,123.40</b>	<b>\$110,874.83</b>
<b>Total Cost of Sales</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Gross Profit</b>	<b>\$119,123.40</b>	<b>\$110,874.83</b>
<b>Expenses</b>		
Accounting Fees	\$14.86	\$12.85
Advertising & Promotion	\$0.00	\$272.72
Assets Purchased <\$5000	\$3,321.35	\$0.00
Audit Fees	\$2,700.00	\$2,800.00
Bank Charges	\$0.00	\$10.00
Bad Debts	\$0.00	-\$175.63
Computer Expenses		
Computer Maintenance	\$4,061.51	\$0.00

This report includes Year-End Adjustments.

**Profit & Loss [Last Year Analysis]**

July 2019 To June 2020

ABN: 72 297 165 847

Email: morawa@crc.net.au

	This Year	Last Year
Internet Costs	\$1,140.13	\$1,083.65
Total Computer Expenses	\$5,201.64	\$1,083.65
Cleaning	\$194.22	\$70.13
Client Services		
Book Exchange Costs	\$23.12	\$9.55
Catering Expense (Room Hire)	\$2,602.34	\$3,515.72
Education Support	\$0.00	\$1,950.00
Grant Expenses	\$2,489.17	\$0.00
Tearooms Costs	\$0.00	\$152.12
Transwa Bus - Ticket Reimb	\$1,460.84	\$1,666.38
Other Item Sales-Seller Reimb	\$0.00	\$268.80
Total Client Services	\$6,575.47	\$7,562.57
Depreciation	\$2,972.13	\$4,189.56
Donations Paid	\$0.00	\$10.00
Health & Safety	\$457.09	\$250.67
Insurance		
Ins.- General	\$2,552.43	\$2,468.29
Ins.- Management Liability	\$1,814.66	\$1,481.81
Ins.- Public Liability	\$453.66	\$445.46
Ins.- Volunteers	\$417.00	\$413.64
Ins.- Workers Compensation	\$630.00	\$0.00
Total Insurance	\$5,867.75	\$4,809.20
Late Fees Paid	\$0.00	\$1.82
Postage & Freight	\$312.20	\$142.76
Printing & Stationery		
P&S Photocopier Contract Costs	\$2,184.47	\$4,143.03
P&S Printing Costs	\$755.53	\$0.00
P&S Stationery	\$1,789.58	\$2,092.65
Total Printing & Stationery	\$4,729.58	\$6,235.68
Rates & Taxes	\$3,558.26	\$3,373.89
Repairs & Maintenance		
Rep&Maint. - Building	\$670.61	\$2,536.88
Rep&Maint. - Other	\$400.00	\$84.36
Total Repairs & Maintenance	\$1,070.61	\$2,621.24
Salaries & Wages		
S&W Annual Leave Expense	\$3,238.16	\$401.05
S&W Superannuation	\$7,700.96	\$8,196.33
S&W Workers' Compensation	\$0.00	\$497.27
S&W Salaries & Wages	\$81,063.02	\$86,277.12
Total Salaries & Wages	\$92,002.14	\$95,371.77
Security Expenses	\$88.13	\$0.00
Staff Amenities	\$484.84	\$721.32
Sundry Expenses	\$0.00	\$171.27
Telephone & Fax Costs	\$1,914.94	\$1,932.13
Training & Development (Staff)	\$59.09	\$1,107.11
Travel & Accommodation	\$240.00	\$577.73
Utilities		
Electricity	\$2,695.20	\$2,841.33
Water	\$327.62	\$187.62
Total Utilities	\$3,022.82	\$3,028.95

This report includes Year-End Adjustments.

**Profit & Loss [Last Year Analysis]**

July 2019 To June 2020

ABN: 72 297 165 847

Email: morawa@crc.net.au

	This Year	Last Year
Total Expenses	\$134,787.12	\$136,181.39
Operating Profit	-\$15,663.72	-\$25,306.56
Total Other Income	\$0.00	\$0.00
Total Other Expenses	\$0.00	\$0.00
Net Profit/(Loss)	-\$15,663.72	-\$25,306.56

This report includes Year-End Adjustments.

# **MORAWA COMMUNITY RESOURCE CENTRE INC.**

## **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2020**

### **1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES**

This financial report has been prepared for use by the members of the association and is a special purpose financial report. It has been prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Act of (WA) and the Constitution of the association. The Committee has determined that the association is not a reporting entity.

The financial report has been prepared in accordance with the requirements of the following Australian Accounting Standards;

AASB 110 Events after the Balance Sheet Date

AASB 1031 Materiality

No other applicable Accounting Standards or other authoritative pronouncements of the Australian Accounting Standards have been applied. The report is also prepared on an accruals basis and is based on historic costs and except where stated does not take into account changing money values or current valuations of non-current assets.

The following specific accounting policies have been adopted in the preparation of this report:

#### **(a) Revenue**

Revenue from funding, provided under contractual arrangements is recognised as income when received (net of GST).

Donations and sponsorship provided for the use of services are recognised as income at the point of the donation or sponsorship invoice being raised.

Interest revenue is recognised when received.

#### **(b) Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

#### **(c) Employee Benefits**

Provision is currently made for the liability due to employee benefits arising from services rendered by employees but unpaid as at balance date.

Contributions made to employee superannuation funds are charged as expenses when incurred.

#### **(d) Property, Plant and Equipment**

Property, plant and equipment are carried at cost. Assets are depreciated over their useful lives to the association.

### **2. ECONOMIC DEPENDENCY**

The ongoing operation of the **Morawa Community Resource Centre Inc.** to continue as a going concern is dependent upon the continued financial support by the way of grants and sponsorship through various government bodies and other organisations.

**MORAWA COMMUNITY RESOURCE CENTRE INC.**

**STATEMENT BY MANAGEMENT COMMITTEE  
FOR THE YEAR ENDED 30 JUNE 2020**

The Management Committee has determined that the association is not a reporting entity.

The Management Committee has determined that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the Management Committee:

1. The attached financial report presents fairly the financial position of Morawa Community Resource Centre Inc. as at 30 June 2020 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that Morawa Community Resource Centre Inc. will be able to pay its debts as and when they fall due.

This statement is signed for and on behalf of the Management Committee by:

  
.....

Dated this 30 day of July 2020



**Independent Auditor's Report  
To the Members of the  
Morawa Community Resource Centre Inc.**

I have audited the accompanying special purpose financial report of the Morawa Community Resource Centre Inc., which comprises the Balance Sheet as at 30 June 2020 and Statement of Income & Expenditure for the year ended on that date, a summary of significant accounting policies, other explanatory notes and the statement by the Management Committee.

*Committee's Responsibility for the Financial Report*

The committee of the Morawa Community Resource Centre Inc. is responsible for the preparation and fair presentation of the financial report and have determined that the accounting policies described in Note 1 to the financial report, which form part of the financial report, are consistent with the financial reporting requirements of the Associations Incorporation Act 2015 (WA) and are appropriate to meet the needs of the members. This responsibility includes designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error, selecting and applying appropriate accounting policies, and making accounting estimates that are reasonable in the circumstances.

*Auditor's Responsibility*

My responsibility is to express an opinion on the financial report based on my audit. No opinion is expressed as to whether the accounting policies used, as described in Note 1, are appropriate to meet the needs of the members. I conducted the audit in accordance with Australian Auditing Standards. These Auditing Standards require that I comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

The financial report has been prepared for distribution to members for the purpose of fulfilling the Management Committee's financial reporting under the Associations Incorporation Act 2015 (WA). I disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or for any purpose other than for which it was prepared.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions.

*Independence*

In conducting my audit, I followed applicable independence requirements of Australian professional ethical pronouncements.

*Auditors Qualifications*

- i) As is common for an association of this type, it is not practical to maintain an effective system of internal control over income until the initial entry of income into the accounting records of the association. Accordingly, my audit was limited by this factor to the amounts recorded in the accounting system.
- ii) The Balance Sheet reflects fixed assets of \$205,348 written down value as at 30 June 2020. Although the CRC maintains an asset register, it appears to contain a large number of assets that are no longer under the control of the CRC and lacks detail for a large portion of assets. As a result, it is likely the value of assets in the Balance Sheet is overstated and accordingly I do not express an opinion on the asset existence or values.

**GRAHAM M SHERRIFF**

*Audit & Accounting Services*

ABN 13 575 170 127

PO BOX A391

AUSTRALIND WA 6233

Mob: 0400 572 449

grahamsherriff@hotmail.com

**Independent Auditor's Report (continued)**

**To the Members of the  
Morawa Community Resource Centre Inc.**

*Qualified Audit Opinion*

In my opinion, except for the effects on the financial report of such adjustments, if any, as might have been required had the limitation on my audit procedures referred to in the qualifications paragraph not existed, the financial report of the Morawa Community Resource Centre Inc. presents fairly, in all material aspects, the financial position of the Morawa Community Resource Centre Inc. as at 30 June 2020 and of its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements.

*Emphasis of Matter*

Without modifying my opinion, I draw attention to Note 1 in the financial report, which describes the basis of accounting. The financial report has been prepared to assist the Morawa Community Resource Centre Inc. to meet the requirements of the Associations Incorporations Act 2015 (WA). As a result the financial report may not be suitable for any other purpose.



Graham Sherriff MIPA BBus  
Principal

Dated this 25<sup>th</sup> day of July 2020

**MORAWA COMMUNITY RESOURCE CENTRE INC.**

Date: 22<sup>nd</sup> July 2020

**Private and Confidential**

Graham M Sherriff MIPA BBus  
*Audit & Accounting Services*  
PO Box A391  
AUSTRALIND WA 6233

Dear Sir,

In connection with your examination of the special purpose financial report of the **Morawa Community Resource Centre Inc.** as at 30 June 2020, we acknowledge our responsibility for ensuring the financial report is in accordance with the accounting standards detailed in Note 1 to the financial statements. We confirm we have fulfilled our responsibility for the preparation of the financial report in accordance with the relevant financial reporting framework and confirm that the financial report is free of material mis-statement, including omissions, and that we have approved the financial report, as evidenced by our signature on the Management Committee declaration attached to the financial report.

The following representations are made which are true to the best of our knowledge and belief.

**1. Accounting Policies**

All the significant accounting policies of the association are adequately described in Note 1 to the financial statements and are consistent with the policies adopted last year, unless otherwise detailed in the notes to the financial statements.

**2. Books / Records / Minutes**

As agreed in the terms of the audit engagement, all financial books, records and related data have been made available to you, including relevant minutes of the committee meetings and this information has been retained in the appropriate format for the required period of time.

We confirm all transactions have been recorded and are reflected in the financial report.

**3. Ownership and Pledging of Assets**

- a) The association has satisfactory title to all assets disclosed in the statement of financial position; and
- b) no assets of the association have been pledged to secure liabilities of the association or of others, unless disclosed in the financial statements.

**4. Constitution**

The association is being conducted in accordance with its governing rules.

**5. Internal Controls**

We acknowledge our responsibility for the design, implementation and maintenance of internal controls to prevent and detect fraud. We have established and maintained an adequate internal control structure to facilitate the preparation of a reliable financial report and to ensure that the assets of the association are safeguarded from fraud or error. We have assessed the risk that the financial report may be materially mis-stated as a result of fraud and advise we have no knowledge of any actual, suspected or alleged fraud affecting the association.

The association does not have a formal process for identifying, estimating or assessing business risks relevant to the financial reporting objectives, and this is considered appropriate in the circumstances.

There are no specific risks arising from the information technology utilised by the association that require attention by the committee.

To monitor internal controls over financial reporting, we review all reports provided by the information technology systems utilised by the association for accuracy. This assists in determining if the information is sufficiently reliable for financial reporting purposes.

**6. Legal Matters**

We confirm you have been advised of all significant legal matters, and that all known actual or possible litigation and claims have been adequately accounted for, and been appropriately disclosed in the financial report.

**7. Related Parties**

All related party transactions have been brought to your attention.

**8. Subsequent Events**

Other than those reported, there are no events subsequent to year end, nor any new litigation or claims referred to the association's legal counsel, that would require adjustment to, or disclosure in, the financial report.

**9. Going Concern Assumption**

We confirm we have no knowledge of any events or conditions that would cast significant doubt on the association's ability to continue as a going concern.

**10. Documentation**

We acknowledge that we are responsible for providing you, as auditor, with access to all information that is relevant to the preparation of the financial report, and any additional information you may request.

**11. Safeguarding Assets**

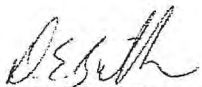
We have considered the importance of safeguarding the assets of the association, and we confirm we have the following procedures in place to achieve this:

- a) Authorised signatories on bank and investment accounts are regularly reviewed and considered appropriate and
- b) Tangible assets are, where appropriate, adequately insured and appropriately stored.

**12. Existence of Fraud**

We confirm we have no knowledge of any actual, suspected or alleged fraud affecting the association.

Yours faithfully,

  
\_\_\_\_\_  
Name: *Diane Butler*  
Position: *Manager*

\_\_\_\_\_  
Name:  
Position:



The Management Committee  
Morawa Community Resource Centre Inc.  
46 Winfield Street  
MORAWA WA 6623

**GRAHAM M SHERRIFF**

*Audit & Accounting Services*

ABN 13 575 170 127

PO BOX A391

AUSTRALIND WA 6233

Mob: 0400 572 449

grahamsherriff@hotmail.com

Date: 25<sup>th</sup> July 2020

Dear Sirs/Madams,

I have completed the audit of the Financial Statements of Morawa Community Resource Centre Inc. for the year ended 30 June 2020. I would like to thank Diane for her time & assistance in conducting the audit.

I have listed below some feedback and recommendations for the committee from my observations as I conducted the audit.

**1) Fixed Asset Register (carry over from last 6 years)**

The centre currently maintains an asset register but the review of this register during the audit identified that many of the assets are likely to no longer be in existence & there appear to be many assets in the centre that are not reflected on the asset register. An accurate fixed asset register with correct depreciation is important for a number of reasons:

1) To reflect a more accurate financial position of the association, 2) to ensure that adequate insurance cover is in place, 3) to provide an auditable list that can be reviewed in the annual audit & to ensure all assets are maintained under the control of the CRC & all disposals have been approved.

It was noted a start has been made on the preparation of a register but was not completed as at the date of the audit.

**Recommendation**

*A review of the register needs to be carried out & a correct register of assets compiled. The review should list all assets on hand with detailed description, location, their acquisition cost & date (where possible), a valuation (where original costs are not available) and a value of replacement cost should also be included to assist in ensuring adequate insurance cover is in place.*

*Once the committee has approved the corrected register, the financial statements should be adjusted to reflect the correct balances & assets depreciated accordingly.*

**2) Superannuation Short Payment (carry over from 2018)**

The reconciliation of Superannuation outstanding at 30 June 2017 identified a variance of \$165.

The reconciliation of Superannuation carried out during the 30 June 2018 audit identified another variance of \$227 resulting in a cumulative variance in Superannuation liability of \$62 as at 30 June 2018.

This variance was unchanged at 30 June 2019.

**Recommendation**

*The variances should be investigated and either remitted to the applicable employee or corrected as appropriate.*

**3) PAYG Over Payment & Over Reported Wages on BAS (carry over from 2018)**

The reconciliation of PAYG paid during the year identified that Wages & PAYG were overstated in the Oct-Dec 2017 BAS resulting in an over payment of PAYG to the ATO of \$234. This variance remains at 30 June 2019.

**Recommendation**

*The variance should be investigated and corrected as appropriate.*

**4) Employee Entitlements Accrual**

When reviewing payroll, it was noted that employees had not been accruing any leave entitlements in the MYOB payroll system. It appears the selections were cleared & resulted in no leave being accrued. This was corrected during the audit visit this year and the appropriate adjustment calculated and corrected in the payroll system so that the liability as at 30 June 2020 is reflective of the actual liability for annual leave and the hours outstanding as at the date of the audit are correct.

**Recommendation**

*It was not possible to determine what cleared the values from my audit investigation but would appear to have been either software glitch or human error. A regular (monthly/quarterly) review of leave entitlements should occur to ensure balances are stated and accruing correctly at all times.*

**5) Debit Card**

It was noted that a Debit Card has been implemented for use by the coordinator. I could not sight any documented policy regarding limits and sign off by the committee although I was advised the committee approve the transfers to this account as per the normal payment process.

**Recommendation**

*The committee should ensure that all spending on the Debit Card is reviewed and approved in line with the CRC purposes on a regular basis and should not rely solely on the approval of the funds transfer approval.*

**6) New debit Card Account & GST Over Paid & Under Claimed Variance**

At the commencement of this year's audit the expenses incurred on the debit card for the year had not been entered into MYOB & the bank account was not reconciled. These transactions were entered during the audit visit, verified and the bank account reconciled. However, the corresponding GST relating to these expenses have not been captured in the GST reporting process. As a result, GST has been under claimed for the period by \$234 and additionally over paid by \$24.

**Recommendation**

*All bank accounts should be reconciled on a timely basis to ensure all transactions are captured in the accounting and BAS processes.*

*The GST variances above should be adjusted on the BAS return to ensure the CRC receives all GST credits it is entitled too.*

**7) Employee Rates of Pay Increases in line with Award**

It was noted during the review of employee pays that the 2 award rate increments under the SCHADS award were not applied to employee rates of pay during the year as required by law. The increases occurred at 1 July 2019 and 31 December 2019. As such, employees have been under paid for the year.

**Recommendation**

*The differential between actual pays & the updated award rates should be calculated & the back pays made for the employees. Going forwards, all changes in SCHADS award conditions must be applied to employees as they are employed under that award arrangement.*

Should you require any further information or assistance regarding the above matters or the audit Statements/Report, I would be more than happy to discuss further.

Yours Faithfully



Graham Sherriff MIPA BBus

DUPLICATE

ASSOCIATIONS INCORPORATION ACT 1987  
SECTION 9 (1)

Registered No. 1004201

Certificate of Incorporation

This is to certify that

MORAWA COMMUNITY TELECENTRE INCORPORATED

has this day been incorporated under the  
Associations Incorporation Act 1987

Dated this 4th day of October 1994



*RMA*  
FOR THE COMMISSIONER FOR CORPORATE AFFAIRS

## MSFFG24 – Friends of Morawa Airport (formerly Morawa Gliding Club Inc)

Project Name: Upgrading of terminal building (windows and security screens)

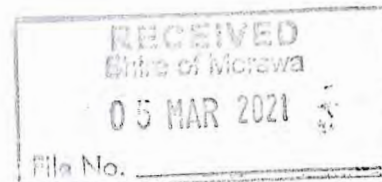
Amount requested: \$ 12,500.00

Fund Criteria	Summary
Community Need?	The Gliding Club is now defunct. The terminal building upgrades are required to leave the building to the Shire in a desirable state.
Ordinarily Resident?	Yes. Members ordinarily reside in Shire of Morawa
Co-contribution?	The Gliding Club has \$7,500 co-contribution. The \$7,500 co-contribution from the Gliding Club was already in the Shire of Morawa 20/21 Budget (\$8,000) as a contribution towards the Terminal Building Upgrades Project (valued at \$16,000: equal contribution between the Shire and Gliding Club).
Previous Projects?	No previous MSFF grant funding awarded to Gliding Club.
Application Completed?	The application was not completed in full. An addendum was attached to the Application.
Certificate of Incorporation?	The Morawa Gliding Club's incorporation certificate was attached. "Friends of Morawa Airport" applied for the grant. Gliding Club is non-active and defunct.
Letters of Support?	No letters of support attached.
Documentation demonstrating community need/benefit?	Addendum demonstrates the community need/benefit.
Correct # of quotes?	No. Projects of this value (\$21,000) must have at least 2 quotes. Only one quote attached.
Latest Financial Statements of your organization?	Bank Statement of Morawa Gliding Club Inc is attached.
Other?	The Shire has already budgeted \$16,000 in FY 20/21 for upgrades to the Terminal Building at Morawa Airport. The Shire is contributing \$8,000 and the Gliding Club was stipulated as contribution \$8,000 to this project. Meetings with Gliding Club in 2020 with ACEO Rob Paul and EMWA Paul Buist suggest that the Gliding Club agreed to co-contribute to this project. Invoice has not been sent to the Gliding Club for their co-contribution.

### Recommendation:

That the Committee fund the Friends of Morawa Airport request for upgrading of terminal building windows and security screens project, at a cost of \$12,500.

Additionally, that the Committee request that the Friends of Morawa Airport seek a second quote for the windows and security screens from another supplier prior to the grant agreement being signed.



## Application Form

### Morawa Sinosteel Future Fund Grant

- Only applications where all questions are answered in full will be accepted as valid.
- Please provide as much information as possible.
- Attachments should be added as required.
- This application and attachments will become the property of the Morawa Sinosteel Future Fund and will not be returned to applicants so please make a copy for your reference.

### Section 1: Applicant Details

Name of Organisation: Friends of the Airport formally MORAWA GOLFING CLUB INC

Postal Address: c/- P.O. MORAWA 6623 BOX 276

Street Address: PRATER AIRPORT MANNING ROAD

Contact Person: Richard William Sasse

Position: Committee Member

Business Hours Phone: 08 9972 3018

Mobile: 0427 773 018

Email: ~~rob~~ randbsasse@bigpond.com





## Section 2: Organisation Details

Does your organisation have an ABN?

If Yes, please provide your ABN

Yes ☐

No ☒

ABN:

Is your organisation registered for GST?

Yes ☐

No ☒

Is your organisation Incorporated?

If Yes, please include Incorporation Certificate with this application

Yes ☒

No ☐

What are the aims & objectives of the organisation?

Proton Airport Terminal upgrading

Has your organisation/group received any funding before from the Morawa Sinosteel Future Fund, or from the previously known Morawa Community Trust?

If Yes, please complete table below

Yes ☐

No ☒

Year	Amount \$	Purpose



### Section 3: Project or Event Details

---

Project or Event Name: ~~THE~~ UPGRADING OF TERMINAL BUILDING

---

Project Summary:

*Please clearly state the objective of your project and target audience of the project.*

*see addendum*

---

What is the community need that this project is addressing?

*Where possible please provide evidence of this need – For example, statistics, letters of request, media stories etc that demonstrate the need.*

*see addendum*

---

Who is the project targeted at?

*Please provide details about who the project is targeted. For example youth, elderly, people with a disability. Provide an explanation as to why they are a priority.*

*see addendum*

---

Why should this project be a funding priority for the Morawa Sinosteel Future Fund Grant Committee?

*see addendum*

---

## Section 4: Financial Details

What is the total cost of the project? 21,000

How much are you requesting? 12,500

Is your organisation contributing at least 30% of the total cost of the project? Yes ☒ No ☐

Is this amount GST inclusive? Yes ☒ No ☐

### Project Expenditure Details

Details outlining the expected income and expenditure associated with the project are required. Supporting evidence such as copies of quotes for proposed goods or services to be used for the project must be included. The number of quotes provided must comply with the Shire of Morawa's purchasing policy which states that:

- At least one (1) verbal quotation from suppliers for up to \$4,999.
- At least two (2) written quotations from suppliers for \$5,000-\$19,999.
- At least two (2) written quotations from suppliers, and a procurement decision based on all value for money considerations for \$20,000-\$49,999.
- At least (3) written quotations, and a procurement decision based on all value for money considerations for \$50,000-249,999.

The obtained quotes must be recent and specific for the proposed grant application project.

**Table 1: Total Expenditure for the Project**

Detail the expected costs associated with delivering the project i.e., products, services, labour (paid and unpaid), insurance, catering	Cost (\$)	Quotes/Supporting Evidence Attached	
GERALDTON GLASS SERVICES	\$ 21,000	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>Table 1 Total Expenditure</b>	<b>\$ 21,000</b>		





**Table 2: Provide QUOTE details where multiple quotes are required**

List quote details here for easy reference. Also attach copies of your quotes to your application	Estimate (\$)	Quotes/Supporting Evidence Attached?	
<i>EG: Item 1: Name</i>		Yes <input type="checkbox"/>	No <input type="checkbox"/>
<i>EG: Quote 1- company/service/product</i>	<i>\$ xxxxx</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<i>EG: Quote 2 – company/service/product</i>	<i>\$ xxxxx</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<i>G BRADTON GLASS SERVICES</i>		Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
<i>- window + security screens</i>		Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>
		Yes <input type="checkbox"/>	No <input type="checkbox"/>

**Table 3: Total Income Details for the Project**

Please provide details about the income sources that will contribute to the delivery of this project.	Cost (\$)
Morawa Sinosteel Future Fund Grant – Amount Requested	<del>\$ 12,500</del> <i>\$ 21,000</i>
Cash Contribution	
<i>How much is your organisation contributing to the project/activity?</i>	<i>7,500</i>
Value of voluntary labour	
<i>Please provide details about the number of volunteers, hourly rate, and the number of hours required, to support the dollar value that is outlined here.</i>	
<i>For example: X number of volunteers x Hourly Rate x Number of Hours</i>	
State Government	
<i>Will you be receiving funds from the State government? If no, please leave blank.</i>	<i>NO</i>
Australian Government	
<i>Will you be receiving funding from the Federal Government? If no, please leave blank.</i>	<i>NO</i>
Other	
<i>Will you be receiving funding from anywhere else? If Yes, please detail how much and where from.</i>	<i>1,000</i>
<i>MORAWA SHIRE CARPENTER - WORK</i>	
<b>Total Income</b>	<b>\$ 21,000</b>

**Total Income in Table 3 = Total Expenditure in Table 1**



## Section 5: Acknowledgement of the Morawa Sinosteel Future Fund

Being a grant recipient of the Morawa Sinosteel Future Fund provides your organisation, as well as the Morawa Sinosteel Future Fund, an opportunity to obtain positive future outcomes for the Morawa community.

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A. Do you agree to recognise the *Morawa Sinosteel Future Fund* as a project sponsor? Yes ☒ No ☐

---

B. Do you agree that *Morawa Sinosteel Future Fund* will be formally recognised and promoted in all publications, promotional materials, media releases and newsletters, as well as at program launches and/or the event itself (i.e., via speeches and signs)? Yes ☒ No ☐

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C. Do you allow the *Morawa Sinosteel Future Fund Committee* and *Shire of Morawa* to use or promote any materials provided, including images and publications, to promote your project and recognize its involvement? Yes ☒ No ☐

---

D. Do you agree to provide *Morawa Sinosteel Future Fund* with a Project Completion Report (the Acquittal) within 6 weeks of the completion of the funded project? Yes ☒ No ☐

---

## Section 6: Supporting Documents

Have you included:

- |                                                            |                                                                     |
|------------------------------------------------------------|---------------------------------------------------------------------|
| • Certificate of Incorporation (if incorporated)           | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| • Letters of support for the project                       | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| • Documentation demonstrating community need/benefit       | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| • Correct number of quotes in support of requested funding | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| • Latest Financial Statements of your organisation         | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |

**Please note:** if your organisation is registered for GST a tax invoice for the funding amount will be required prior to funds being provided.





## Section 7: Application Declaration

Please have two (2) members of your organisation complete the details below - one member must be the President (or equivalent) of the organisation.

**We declare that we have been authorised by the applicant organisation to prepare and submit these documents as our application to the Morawa Sinosteel Future Fund Grants Program.**

**We declare that the information included in this application is true and correct and that we will abide by the conditions set out in the Morawa Sinosteel Future Fund Grant Guidelines which we have read and understood.**

### Member 1

Name:	GARRY COLLINS		
Position:	President		
Phone:		Mobile:	0428722017
Email:	sleatwood@esat.net.au		
Signature:	[Signature]	Date:	5 <sup>th</sup> /03/2021

### Member 2

Name:	Richard W Sasse		
Position:	Committee member		
Phone:		Mobile:	0427723018
Email:	randbsasse@bigpond.com		
Signature:	[Signature]	Date:	5/03/2021

CERTIFICATE OF INCORPORATION

Associations Incorporation Act 1895-1982

Section 3 (3)

---

THESE ARE TO CERTIFY that . . . . .

MORAWA GLIDING CLUB INCORPORATED

has this day been incorporated as an Association under the  
provisions of the Associations Incorporation Act, 1895-1982.

Dated this Fifth day of October 1987.



ASSISTANT COMMISSIONER FOR  
CORPORATE AFFAIRS



For enquiries, message us on the Bankwest App or  
Bankwest Online Banking, or call us on 13 17 19  
If you're a business customer, call 13 7000

## SOCIETY CHEQUE ACCOUNT STATEMENT

BSB Number	306-024
Account Number	417574-4
Period	28 Nov 20 - 24 Dec 20
Page 1 of 1	Statement Number 373



BS3593AN07 020685-000000 (053D)

THE TREASURER  
MORAWA GLIDING CLUB INC  
MORAWA AIR FIELD  
MANNING ROAD  
MORAWA WA 6623

Account of: **MORAWA GLIDING CLUB  
INCORPORATED**

### TRANSACTION DETAILS FOR ACCOUNT NUMBER: 417574-4

Date	Particulars	Debit	Credit	Balance
28 NOV 20	OPENING BALANCE			7,588.12
17 DEC 20	MISS LUCI CONNELL 10:58AM 17Dec Dean Mcarthur		340.00	7,928.12
24 DEC 20	CLOSING BALANCE			7,928.12
	TOTAL DEBITS	\$0.00		
	TOTAL CREDITS		\$340.00	
27 NOV 20	CREDIT INTEREST RATES			
	Tier 1	\$0.00 to	\$19,999.99 @	0.0100% p.a.
	Tier 2	\$20,000.00 to	\$49,999.99 @	0.0100% p.a.
	Tier 3	\$50,000.00 to	\$99,999.99 @	0.0100% p.a.
	Tier 4	\$100,000.00+	@	0.0100% p.a.

No one likes unnecessary fees. To learn more about common fees and how to avoid them, go to  
[bankwest.com.au/fees](https://bankwest.com.au/fees).

Make sure you check the entries on this statement carefully. If you see something that doesn't seem right, call us on 13 17 19. For more info about your account or disputing transactions, see the relevant Product Information Statement – it's available on our website, at your local Bankwest branch or by calling us on 13 17 19. If you don't want to receive promotional info from us, let us know by calling 13 17 19.



**geraldton  
glass  
service**

PH: / FAX: 08 99650055  
87 Pass Street, Geraldton WA 6530  
MOB: 0438213290  
geraldtonglass@bigpond.com

## QUOTATION

20/9/2020

TO: Morawa Aerodrome

Morawa 6623

Supply and install the following windows/security screens to building:

Remove existing louvre windows and replace with aluminium sliding windows

8 x windows with clear glass	\$9850.00
------------------------------	-----------

8 x aluguard security screens over entire window	\$4900.00
--------------------------------------------------	-----------

2 x Aluguard triple locking security doors installed	\$2050.00
------------------------------------------------------	-----------

<del>Replace 2 x glass panels to front door</del>	<del>\$370.00</del>
---------------------------------------------------	---------------------

<del>Replace 3 x louvres</del>	<del>\$100.00</del>
--------------------------------	---------------------

Travel and Labour (2men)	\$1200.00
--------------------------	-----------

Price includes all materials, labour , travel and gst.



Regards

Kirk Ullrich



PH: / FAX: 08 99650055  
87 Pass Street, Geraldton WA 6530  
MOB: 0438213290  
geraldtonglass@bigpond.com

## QUOTATION

20/9/2020

TO: Morawa Aerodrome

Morawa 6623

Supply and install the following windows/security screens to building:

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------------------------------------------------------	-----------

Replace 2 x glass panels to front door	\$370.00
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Replace 3 x louvres	\$100.00
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Travel and Labour (2men)	\$1200.00
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Price includes all materials, labour , travel and gst.



**Att: Richard**

**RW & DBM Sasse**

**3/3/2021**

**Security fence pricing as requested:**

1800 x 50 x 2.5mm HG Chain Mesh with 40mm galv posts at 4m spacings,	
2 barbs 1.57mm, 2 plain wire HT 2.5mm	\$28/LM
1m x 1800mm high gate with 2 barbs, gate posts, stays, clamps, hinges	\$600
3m x 1800mm high gate with 2 barbs, gate posts, stays, clamps, hinges	\$870
20 Kg Fast Set Cement for posts	\$10.50/Bag

**ALL PRICES QUOTED ARE FOR 14 DAYS ONLY  
& GST INCLUSIVE**

**THANK YOU FOR THE OPPORTUNITY TO SUPPLY YOUR  
MERCHANDISE REQUIREMENTS & PLEASE DO NOT HESITATE TO  
CONTACT ME FOR ANY FURTHER NEEDS.**

**REGARDS,**

***Paul***

**PAUL OFFSZANKA  
MERCHANDISE SALES  
NUTRIEN AG SOLUTIONS  
(formerly Landmark Morawa)  
PH. 99711003      FAX. 99711061  
0428 939 217**

## **Bernadette and Richard Sasse**

**From:** Geraldton Glass <geraldtonglass@bigpond.com>  
**Sent:** Wednesday, 21 October 2020 2:09 PM  
**To:** 'Richard Sasse'  
**Subject:** FW: Morawa Airport windows  
**Attachments:** Morawa Aerodrome.docx

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

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**From:** Geraldton Glass <geraldtonglass@bigpond.com>  
**Sent:** Wednesday, 21 October 2020 7:31 AM  
**Subject:** Morawa Airport windows

Hi Richard.  
Have attached quote for windows/screens to airport.  
It is all itemized so you can shuffle around as you choose.  
Give me a call with any queries. 0438213290.  
Regards Kirk

## Addendum to funding application for Morawa airport terminal upgrade.

Please find this addendum as explanation of our desire to renovate the existing clubhouse facility and bring the face of Morawa up to acceptable standards.

As you may be aware the Morawa Gliding club is now defunct ,we have wound up accounts and distributed most assets to shareholders and stake holders.

We have still have around \$8000 in an account which is left over after these distributions.

Over the years there has been a gradual deterioration in the appearance of the existing clubhouse to the point of dereliction.

We have taken advice as to whether we would be better off to knock the building down and clear the sight using the remaining funds, or to renovate.

It was seen to be more beneficial to renovate as the existing structure was basically sound and to replace was financially not viable.

The building has historical significance as it was initially the Canna Gutha CWA building and shifted from the Gutha township in the late 1970's

In late September a group of people we are now calling the Friends of the Airport but encompassing some members of the incorporated but defunct Morawa Gliding Club held a busy bee to tidy the sight clean the building and repaint the outside.

At this stage it was noted that both the verandah decking and the windows and doors were in dire need of upgrade.

Working with both Acting Shire CEO Mr Rob Paul, and Works manager Mr Paul Buist a strategy was formed to replace the verandah decking after the outside was painted. They both agreed the cost of this was minimal to their budgets and could be incorporated into normal maintenance. This work is now in progress and we thank them for this.

On inspection of the doors and windows it was decided that the existing louvers needed replacing.

It was also felt that the dust entry problem from aeroplanes taking off and turning required sealing of the doors and windows. Requiring the sliding doors to also be replaced.

As we are aware the aerodrome is remote to the township and security is an issue.

Therefore it was seen to be necessary to securitise any renovation.

It was resolved that the remaining funds from the Morawa Gliding club could be put towards this upgrade and we agreed to ask Kirk Ulrich from Geraldton Glass service to quote us for replacement windows and screens.

We also have decided that we would replace the existing sliding doors and the deteriorated toilet door with good quality security doors.

Shirley Katona from Kats rural has given us some indication of the cost of these Block Doors.



We have taken a guesstimate on door hinges and Combination locks pricing

We have contacted Mr Buist regarding his carpenter fitting these door and locks and he is agreeable to this.

Of course the total amount is more that we have available. Hence the reason for this application.

Please see it as it is.

This application probably falls short of your usual format

However there is nothing in it for anybody except the shire as a whole.

The airport is our public face. It is the place most of the important dignitaries will first notice.

If we are successful we will take the previously derelict building to a stable safe facility that looks good, is relatively easy to keep clean and which we can continue to work on to build up to first class standard.

What we are proposing is easily achievable

We would only draw down on funds as they are required

The facility will be available to anyone who has access to the common traffic advisory radio frequency number so Pilots and Passengers will have access to the Toilet and Terminal building.

All this for a very modest \$12500 community contribution.

We urge you to give this favourable consideration as some attention is required.

Thanking you in anticipation.

Yours Faithfully.

The friends of the airport. Formerly the Morawa Gliding Club incorporated.

Garry Collins.

Johnette Sasse

Richard W Sasse