



MINUTES FOR THE
ORDINARY COUNCIL MEETING
HELD ON THURSDAY
17th February 2015



MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS ON Tuesday 17th February 2015
--

1.	Declaration of Opening	Page
1.1	Recording of those present	3
1.2	Apologies	3
1.3	Approved leave of absence	3
1.4	Welcoming of visitors to the meeting	3
1.5	Announcements by the presiding member without discussion	3
2.	Public Question Time	
2.1	Response to previous public questions taken on notice	3
2.2	Public question time	3
3.	Declarations of Interest	4
4.	Confirmation of Minutes of Previous Meetings	4
4.1	Confirmation of Minutes 20th November 2014 – Ordinary Council Meeting	
4.2	Confirmation of Minutes 27th January 2015- Special Council Meeting	
5.	Public Statements, Petitions, Presentations and Approved Deputations	4
6.	Method of Dealing with Agenda Business	4
7.	Reports	
7.1	Reports from committees	
7.2	Reports from the Chief Executive Officer	6
7.2.1	Status Report	
7.2.1a	Status Report Attachment	
7.2.2	Manager Finance and Accounting	8
7.2.2.1	Monthly Financial Statements December 2014	
7.2.2.2	Monthly Financial Statements January 2015	
7.2.2.3	2014/15 Budget Review	
7.2.2.4	Accounts Due for Payment December 2014	
7.2.2.5	Accounts Due for Payment January 2015	
7.2.2.6	Outstanding Rates	

7.2.3	Community Youth Development Officer	23
7.2.3.1	Establishment of new BMX Track in Morawa	
7.2.4	Project Officer	27
7.2.4.1	Re roof of Old Council Office Building Award of Tender	
7.2.4.2	Nanekine Road Upgrade	
7.2.4.3	Bird Culling Program WAGA Northern Country Zone	
7.2.4.4	Town Centre Feature Element (Late Item)	
7.2.5	Deputy Chief Executive Officer	
7.2.6	Chief Executive Officer – Other	43
7.2.6.1	Strategic Plan Update and Progress Report	
7.2.6.1a	Strategic Plan Attachment	
7.2.6.2	LGA Sale Transfer of Land – 1 Solomon Terrace, Morawa	
7.2.6.3	Deed of Agreement for Future Fund	
7.2.6.4	Child Care Centre (late Item)	
7.2.6.5	Council Meeting Dates (late Item)	
8.	New Business of an Urgent Nature	60
9.	Applications for Leave of Absence	60
10.	Motions of Which Previous Notice Has Been Given	60
11.	Questions from Members without Notice	60
12.	Meeting Closed to Public	60
12.1	Matters for which the meeting may be closed	60
12.2	Public reading of resolutions that may be made public	60
13.	Closure	60
	Next Meeting	60
	Ordinary Meeting 17th March, 2015.	

1. Declaration of Opening

The Shire President to declare that the meeting open at 5.27 pm

1.1 Recording of Those Present

Cr K J Chappel	President
Cr D S Carslake	Deputy President
Cr D B Collins	
Cr D J Coaker	Arrived at 5.34pm
Cr D S Agar	
Cr M J Thornton	Arrived at 5.33pm
Cr K P Stokes	
Mr J Roberts	Chief Executive Officer
Mr P Buist	Principal Works Manager
Ms S Smith	Executive Manager
Ms S Hoad	Community Youth Development Officer
Mr J Elliot	Project Officer

1.2 Recording of Apologies

Ms W Gledhill Manager of Accounting and Finance

1.3 Recording Leave of Absence Previously Approved

Nil

1.4 Welcoming of Visitors to the Meeting

Nil

1.5 Announcements by the Presiding Member without Discussion

Nil

2. Public Question Time

2.1 Response to previous public questions taken on notice

Nil

2.2 Public Question Time

Nil

3. Declaration of Interest

Members are to declare financial, proximity and indirect interests.

Nil

4. Confirmation of Minutes of Previous Meeting

4.1 Confirmation of Minutes

18th December 2014 – Ordinary Council Meeting

COUNCIL RESOLUTION

**Moved: Cr
Seconded: Cr**

That the Minutes - item 4.1 – 20th November, 2014 – Ordinary Council Meeting be confirmed.

Motion Lapsed

Cr Chappel requested that 18th December 2014 – Council Meeting minutes are reviewed, corrected and presented to Council at the next Council meeting for confirmation.

COUNCIL RESOLUTION

**Moved: Cr
Seconded: Cr**

4.2 Confirmation of Minutes

27 January 2015 – Special Council Meeting

That the Minutes - item 4.2 – 27th January, 2015 – Special Council Meeting be confirmed.

Motion Lapsed

Cr Chappel requested that 27th January, 2015 – Special Council Meeting minutes are reviewed, corrected and presented to Council at the next Council meeting for confirmation.

5. Public Statements, Petitions, Presentations and Approved Deputations

Nil

6. Method of Dealing with Agenda Business

Nil

7. Reports

7.1 Reports from Committees

Nil

7.2 Reports from the Chief Executive Officer

Date of Meeting:	17 February 2015
Item No:	7.2.1
Subject:	Status Report – January 2015
Date & Author:	13 February 2015 John Roberts
Responsible Officer:	Chief Executive Officer
Applicant/Proponent:	Chief Executive Officer John Roberts
File Number:	Various
Previous minute/s & Reference:	18 December 2014 (Last Update to Council)

SUMMARY

The Status Report provides an update on the progress of matters that have come before Council where a decision was made.

DECLARATION OF INTEREST

The author has no interest to declare in this report.

ATTACHMENTS

Shire of Morawa January 2015 Status Report.

BACKGROUND INFORMATION

The Status Report provides an update on the progress of matters that have come before Council where a decision was made.

OFFICER'S COMMENT

As per the Status Report

COMMUNITY CONSULTATION

As per the Status Report

COUNCILLOR CONSULTATION

As per the Status Report

STATUTORY ENVIRONMENT

Shire of Morawa Meeting Procedures Local Law 2012 (Standing Orders).

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS

Not Applicable

STRATEGIC IMPLICATIONS

Not Applicable

RISK MANAGEMENT

Not Applicable

VOTING REQUIREMENT:

Simple Majority

OFFICER'S RECOMMENDATION

Council accepts the Shire of Morawa Status Report for January 2015.

COUNCIL RESOLUTION

Moved: Cr K P Stokes
Seconded: Cr D S Agar

Council accepts the Shire of Morawa Status Report for January 2015.

**CARRIED
5/0**

COUNCIL RESOLUTION

Moved: Cr K P Stokes
Seconded: Cr D B Collins

Items	7.2.2.1	Monthly Financial Statements
	7.2.2.2	Reconciliations June 2014

Be moved en bloc.

**CARRIED
5/0**

Item No	7.2.2.1
Subject:	Monthly Financial Statements
Proponent:	Manager Accounting & Finance
Signature of CEO	
Voting Requirements:	Simple Majority
Meeting Date:	17 February 2015

INTRODUCTION

Local Government (Financial Management) Regulation 34(1)(a) states that a Local Government must prepare financial statements monthly.

COMMENT

The December Monthly Financial Activity Report pertaining to Councils operations is provided. A copy of the schedules is available if required.

The Budget was adopted at the August meeting of Council and the rates raised on the 29th August.

STATUTORY ENVIRONMENT

Local Government Act 1995 and Local Government (Financial Management) Regulations

FINANCIAL IMPLICATIONS

As presented

STRATEGIC IMPLICATIONS

Nil

OFFICER'S RECOMMENDATION

It is recommended that Council receive the Statement of Financial Activity and Variance Report for the period ending the 31 December 2014.

COUNCIL RESOLUTION

Moved: Cr
Seconded: Cr

Moved en bloc:

It is recommended that Council receive the Statement of Financial Activity and Variance Report for the period ending the 31 December 2014.

CARRIED

Item No	7.2.2.2
Subject:	Monthly Financial Statements
Proponent:	Manager Accounting & Finance
Signature of CEO	
Voting Requirements:	Simple Majority
Meeting Date:	17 February 2015

INTRODUCTION

Local Government (Financial Management) Regulation 34(1)(a) states that a Local Government must prepare financial statements monthly.

COMMENT

The January Monthly Financial Activity Report pertaining to Councils operations is provided. A copy of the schedules is available if required.

The Budget was adopted at the August meeting of Council and the rates raised on the 29th August.

STATUTORY ENVIRONMENT

Local Government Act 1995 and Local Government (Financial Management) Regulations

FINANCIAL IMPLICATIONS

As presented

STRATEGIC IMPLICATIONS

Nil

OFFICER'S RECOMMENDATION

It is recommended that Council receive the Statement of Financial Activity and Variance Report for the period ending the 31 January 2015.

COUNCIL RESOLUTION

Moved: Cr
Seconded: Cr

Moved en bloc:

It is recommended that Council receive the Statement of Financial Activity and Variance Report for the period ending the 31 January 2015.

CARRIED

Meeting Date:	17 February, 2015
Item No:	7.2.2.3
Subject:	Shire of Morawa 2014/15 Financial Year Budget Review
Date & Author:	Manager Accounting & Finance
Applicant/Proponent:	
File Number:	
Voting Requirements	Absolute majority

INTRODUCTION

The purpose of this report is for Council to formally consider the 2014/15 Budget Review prior to forwarding to the Department of Local Government and Communities.

ATTACHMENTS

- Shire of Morawa Report on Budget Variances Greater than 10% and \$10,000.
- Statement of Financial Activity and Notes forming part of the Statement of Financial Activity Statement for the period 1 July 2014 to 30 June 2015
- 2014/15 Budget Review Financial Statements based on the December 2014 Financials.

BACKGROUND INFORMATION

The Local Government Act 1995 requires local governments to conduct an annual budget review between 1 January and 31 March each year. The outcome of the review is to be submitted to Council within 30 days of its completion. Council is then required to consider the outcome of the review submitted to it and is required to determine (by Absolute Majority) whether or not to adopt the review, any parts of the review or any recommendations made in the review.

A copy of the review and determination is to be provided to the Department within 30 days of council making its determination.

OFFICER'S COMMENT

A budget review has been conducted with the assistance of Local Government Consultant, Bob Waddell, in conjunction with the CEO, Principal Works Supervisor and Project Officer.

The actual year-to-date figures for each account for December 2014 have been projected to the end of the financial year and have been compared to the annual budget figures.

Material variances have been flagged on the Statement of Financial Activity (Projected), in accordance with Council's policy which states that all actual variances exceeding 10% of budget and \$10,000 (both need to be breached) must be reported.

The attached Budget Variances report describes the major variances as reflected between the original adopted budget and the budget review.

Budget Impact

The net effect of projected income and expenditure to 30 June 2015 is that Council is expected to have a reasonable small surplus of \$24 from this years operations

STATUTORY ENVIRONMENT

Financial Management Regulation 33A – Review of Budget:

1. Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget for that year.
2. Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the Council.
3. A council is to consider a review submitted to it and is to determine * whether or not to adopt the review, any parts of the review or any recommendations made in the review.* **Absolute majority required.**

Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department of Local Government and Communities.

POLICY IMPLICATIONS

In accordance with section 34(5) of the Local Government (Financial Management) Regulations 1996 Council has adopted the following materiality thresholds:

- Actual variances up to 5% of budget: Don't report
- Actual variances up to 10% of budget: Use management discretion
- Actual variances exceeding 10% of budget
And a value greater than \$10,000 Must be reported

FINANCIAL IMPLICATIONS

The Shire of Morawa 2014/15 Budget Review outcome is that Council is expected to have a reasonable small surplus of approximately \$24 from 2014/15 operations

STRATEGIC IMPLICATIONS

Nil

RISK MANAGEMENT

A budget review process provides an excellent basis for taking stock of current trends and movements in the financial affairs of a business as a means of projecting the likely financial outcome at financial year end. This then enables management to introduce measures to ensure that the desired financial result is achieved.

OFFICER'S RECOMMENDATION

That Council adopts the Shire of Morawa 2014/15 Annual Budget Review comprising the Statement of Financial Activity and Notes forming part of the Statement of Financial Activity.

COUNCIL RESOLUTION

**Moved: Cr K P Stokes
Seconded: Cr D S Carslake**

That Council adopts the Shire of Morawa 2014/15 Annual Budget Review comprising the Statement of Financial Activity and Notes forming part of the Statement of Financial Activity.

**CARRIED
7/0**

COUNCIL RESOLUTION

**Moved: Cr M J Thornton
Seconded: Cr D S Carslake**

**Items 7.2.2.4 Accounts Due For Payment (December 2014)
 7.2.2.5 Accounts Due For Payment (January 2015)**

Be moved en bloc.

**CARRIED
7/0**

Date of Meeting:	17th Feb 2015
Item No:	7.2.2.4
Subject:	Accounts Due for Payment (December 2014)
Date & Author:	04/02/2015 Jenny Mutter
Responsible Officer:	Finance Officer
Applicant/Proponent:	
File Number:	ADM 0135
Previous minute/s & Reference:	

SUMMARY

A list of accounts is attached for all payments made for the month of December 2014.

DECLARATION OF INTEREST

Nil

ATTACHMENTS

List of accounts Due & Submitted to council 19th February 2015

BACKGROUND INFORMATION

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996 – REG 13 The local government has delegated to the CEO the exercise of power to make payments from the municipal fund or the trust fund, a list off accounts paid by the CEO is to prepared each month showing for each account paid since the last such list was prepared.

OFFICER'S COMMENT

COMMUNITY CONSULTATION

COUNCILLOR CONSULTATION

STATUTORY ENVIRONMENT

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996 – REG 13

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

As per list of accounts

STRATEGIC IMPLICATIONS

Nil

RISK MANAGEMENT

Nil

VOTING REQUIREMENT:

Simple Majority

OFFICER'S RECOMMENDATION

It is recommended that the list of accounts paid by the Chief Executive Officer under delegated authority, represented by:

- Municipal EFT Payment Numbers EFT 7022 to EFT 7117 inclusive, amounting to \$424,531.75
- Municipal Cheque Payments numbered 11326 to 11341 totalling \$52,357.75;
- Municipal Direct Debit Payments Numbers DD4178.1 to DD4272.1 amounting to \$32,335.59 ;
- Payroll for December 2014
03/12/2014 – \$48,721.26
17/12/2014 - \$51,173.65

Be endorsed.

COUNCIL RESOLUTION

**Moved: Cr
Seconded: Cr**

Moved en bloc:

It is recommended that the list of accounts paid by the Chief Executive Officer under delegated authority, represented by:

- **Municipal EFT Payment Numbers EFT 7022 to EFT 7117 inclusive, amounting to \$424,531.75**
- **Municipal Cheque Payments numbered 11326 to 11341 totalling \$52,357.75;**
- **Municipal Direct Debit Payments Numbers DD4178.1 to DD4272.1 amounting to \$32,335.59 ;**
- **Payroll for December 2014**
 - 03/12/2014 – \$48,721.26**
 - 17/12/2014 - \$51,173.65**

Be endorsed.

CARRIED

Date of Meeting:	17 th Feb 2015
Item No:	7.2.2.5
Subject:	Accounts Due for Payment (January 2015)
Date & Author:	06/02/2015 Jenny Mutter
Responsible Officer:	Finance Officer
Applicant/Proponent:	
File Number:	ADM 0135
Previous minute/s & Reference:	

SUMMARY

A list of accounts is attached for all payments made for the month of January 2015.

DECLARATION OF INTEREST

Nil

ATTACHMENTS

List of accounts Due & Submitted to council 19th February 2015

BACKGROUND INFORMATION

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996 – REG 13 The local government has delegated to the CEO the exercise of power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared.

OFFICER'S COMMENT

COMMUNITY CONSULTATION

COUNCILLOR CONSULTATION

STATUTORY ENVIRONMENT

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996 – REG 13

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

As per list of accounts

STRATEGIC IMPLICATIONS

RISK MANAGEMENT

VOTING REQUIREMENT:

Simple Majority

OFFICER'S RECOMMENDATION

It is recommended that the list of accounts paid by the Chief Executive Officer under delegated authority, represented by:

- Municipal EFT Payment Numbers EFT 7118 to EFT 7179 inclusive, amounting to \$274,401.29
- Municipal Cheque Payments numbered 11342 to 11353 totalling \$22,157.22;
- Municipal Direct Debit Payments Numbers DD4251.1 to DD4270.1 amounting to \$16,515.66 ;
- Payroll for January 2016
14/02/2015 - \$43,004.36
28/01/2015 - \$45,083.87

Be endorsed.

COUNCIL RESOLUTION

**Moved: Cr
Seconded: Cr**

Moved en bloc:

It is recommended that the list of accounts paid by the Chief Executive Officer under delegated authority, represented by:

- **Municipal EFT Payment Numbers EFT 7118 to EFT 7179 inclusive, amounting to \$274,401.29**
- **Municipal Cheque Payments numbered 11342 to 11353 totalling \$22,157.22;**
- **Municipal Direct Debit Payments Numbers DD4251.1 to DD4270.1 amounting to \$16,515.66 ;**
- **Payroll for January 2016**
 - 14/02/2015 - \$43,004.36**
 - 28/01/2015 - \$45,083.87**

Be endorsed.

CARRIED

Meeting Date:	17th February, 2015
Item No	7.2.2.6
Subject:	Outstanding Rate Debtors December 2014
Date & Author:	9/01/15 – Katrina Kingston
Responsible Officer:	Fred Gledhill/Katrina Kingston
Proponent:	Manager Accounting & Finance
File No:	ADM 0055
Voting Requirements:	Simple Majority

SUMMARY

Outstanding rate debtors summary for the period ending 31st December 2014, is submitted to Council.

DECLARATION OF INTEREST

Nil

ATTACHMENTS

Overdue Rates Report Summary 1 page.

BACKGROUND INFORMATION

Rate notices were issued on the 29th August, 2014 with the total amount raised of \$1,510,874.01

As at 31st December 2014, \$1,384,715.60 has been paid.

Discount of \$56,395.88 have been given to early ratepayers.

Currently \$126,158.41 is outstanding in rates. The total rate debtor amount is \$334,536.06

Third instalment notices have been issued, due for payment by 6th February, 2015.

Pensioner rebates have been claimed to date.

Interim rating is being carried out.

Mining tenement valuation updates are being completed.

OFFICER'S COMMENT

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995 and Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Section 3 – Finance 3.4.7 Risk Management Controls

FINANCIAL IMPLICATIONS

As presented

STRATEGIC IMPLICATIONS

Nil

RISK MANAGEMENT

As per Policy Section 3 – Finance 3.4.7 Risk Management Controls

OFFICER'S RECOMMENDATION

It is recommended that the Outstanding Rate report for 31st December, 2014 be received.

COUNCIL RESOLUTION

Moved: Cr K P Stokes

Seconded: Cr M J Thornton

It is recommended that the Outstanding Rate report for 31st December, 2014 be received.

**CARRIED
7/0**

Date of Meeting:	17th February 2015
Item No:	7.2.3.1
Subject:	Establishment of a new BMX Track in Morawa
Date & Author:	9th February; Sally Hoad, CDO
Responsible Officer:	Sally Hoad CDO
Applicant/Proponent:	
File Number:	
Previous minute/s Reference:	9th December

SUMMARY

Eight young people from Morawa have shown interest in designing and constructing a BMX track to be located next to the Skate Park in Morawa. The young people finalised a design, which was submitted to Council in December. Since the December meeting, further research has been conducted into the risks associated with building the track, and any associated liability.

DECLARATION OF INTEREST

Nil

ATTACHMENTS

BMX Track Draft Design

BACKGROUND INFORMATION

The Morawa Youth Centre staff facilitated a 'Boys Only' program every Tuesday after school during Term 4 2014. Each week, 8 young males aged 11-17 years participated in the program. The boys have reported that they were interested to be involved in designing and constructing a BMX track, which would be located next to the Skate Park. The boys showed up each week that the program was running, they researched designs, mapped out and measured the site, and sketched designs for their own track. The young people decided on a final design, which was submitted to Council at the December meeting.

Council resolved at the December 2014 meeting;

“COUNCIL RESOLUTION

Moved: Cr D S Carslake

Seconded: Cr D S Agar

Council approve the draft design for the BMX track, so that construction can take place.

MOTION LOST 0/7”

The motion was primarily lost as Council were concerned about the risk management and liability cover of the track.

Following the December meeting, the CDO contacted LGIS and discussed the project at length. LGIS reported that the Shire would be fully covered and not liable if anyone was to injure themselves whilst using the track. LGIS requested that signage was erected at the BMX track, to ensure that users knew that they used the track at their own risk, and appropriate safety protection (such as helmets) must be worn, and parent supervision was recommended for young children.

LGIS further reported that they did not recommend that young people themselves were involved in the actual construction of the track, as the track is seen as a ‘worksite’. Therefore it poses risks to have young people on site without their ‘White Card’ – which is a formal qualification that must be held by all people working on construction sites. LGIS suggested that a trainer could be employed to run a White Card course with the youth, so that they had adequate knowledge of the risks and safety involved in the construction industry. LGIS reported that without going through the process of obtaining a White Card, the young people could be involved in the watering down of the track, once all machinery or vehicles were removed from the site.

LGIS also suggested that the Shire employs a professional BMX rider to attend the track and hold a workshop for young people in order to up skill the youth, that way they would have the appropriate skills and knowledge to be able to ride the track in a safe manner.

OFFICER’S COMMENT

The CDO feels that this is an important project for Morawa’s youth. The initiative shown by the young people in the planning of a new youth facility has been very encouraging. Also, the program has managed to engage the young people in a constructive and educational activity. The young people engaging in the project are somewhat ‘at risk’ and the CDO feels that a project such as this is the best way to engage with the group. Giving the young people a project like this to work on has been greatly enjoyed by all who participate.

The CDO has begun investigations into the process of the young people obtaining their White Cards, and will explore whether there are any relevant funding opportunities that can cover the cost of this course for the youth. The youth have reported that they would be happy to fundraise enough money to have a professional BMX rider travel to Morawa to run a workshop with the young people.

COMMUNITY CONSULTATION

The CDO has consulted at length with the young people involved who feel that the construction of a BMX track next to the Skate Park is a good idea. The only existing track is at the Sportsground which is located on the opposite side of town. The youth feel that by building a track in this location, it will tie in nicely with the Skate Park, the Swimming Pool and Youth Centre.

COUNCILLOR CONSULTATION

The BMX Track project idea and plans were raised at the November Briefing Session and the December Council Meeting.

STATUTORY ENVIRONMENT

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The project has a very limited impact on budget. The CDO has costed the project as the following:

Materials: \$3,000.00

Staff time (Works crew): \$1,000.00

The young people themselves have expressed an interest in raising some money to go towards a gazebo to be located at the track (see design), and the purchase wooden pillars to make steps at the start of their track. They have also expressed an interest in fundraising for the professional BMX rider to travel to Morawa and run a workshop. The cost of the 'White Card' training (if it goes ahead) would be funded by a small grant.

STRATEGIC IMPLICATIONS

Nil

RISK MANAGEMENT

The CDO has consulted LGIS who have provided professional advice on how to minimise any risks associated with this activity. As a result, the CDO is now investigating options for the young people to obtain their White Cards. If White Cards are obtained, the young people would be fully supervised throughout their involvement in the construction of the track, and all appropriate measures will take place to ensure the safety of the young people participating. If this is not possible, the young people will not be allowed on site during the build of the track, however they can attend once all machinery has been removed, and assist with the watering down of the track.

LGIS have reported that the Shire would be covered by insurance if anyone was to injure themselves at the track, and suggested that a sign could be erected to outline the risks, and encourage young people to wear helmets, and parents to supervise their children.

The CDO will also investigate the possibility of a professional BMX rider travelling to Morawa to run a workshop with the local young people, so that they are educated in how to safely ride the track and minimise and risk or harm to themselves.

VOTING REQUIREMENT:

Simple Majority

OFFICER'S RECOMMENDATION

It is recommended:-

Council approve the draft design for the BMX track, so that construction can take place.

COUNCIL RESOLUTION

Moved: Cr D S Agar

Seconded: Cr D S Carslake

Council approve the draft design for the BMX track, so that construction can take place.

MOTION LOST 3/4

	Confidential Item
Date of Meeting:	17 February 2015
Item No:	7.2.4.1
Subject:	01/2015 – Re-Roof of Old Council Office Building Corner of Dreghorn Street and Prater Street Morawa Award of Tender
Date & Author:	12 February 2015, John Elliot (Project Officer)
Applicant/ Proponent:	Shire of Morawa
File Number:	
Previous Minute/s and Reference:	Shire of Morawa Council Meeting Minutes August 2014

SUMMARY

The purpose of this report is for Council to approve Safeway Building and Renovations as the successful tender for provision of services to re-roofing the existing Old Council Office Building, Corner of Prater Street and Dreghorn Street Morawa.

DECLARATION OF INTEREST

Author of report has no declaration of interest.

ATTACHMENTS

Attachment 1- Final tender report provided by Eastman Poletti Sherwood Architects Pty Ltd

BACKGROUND INFORMATION

The Old Morawa Council Chambers in Prater Street was finally vacated by Council staff in 2009 and Council in August of 2012 to have much needed repairs and renovations to the roof, interior and exterior of the building. The building is listed under the Heritage of Western Australia Act 1990 Heritage list and required the Heritage Council of Western Australia's approval for a schedule of works before the renovations could commence. Approval has now been granted and is included as an attachment for Councils information.

Council was successful in obtaining a Lotteries West Funding grant of \$95,000 and has budgeted \$139,041 from the Community Development fund in this year's 2014-2015 budget to complete the project.

There have been delays in commencing the project due to a grant fund from Regional Development Australia being declined.

Council authorised the Chief Executive Officer to call for tenders to upgrade the Old Council Chambers at the Council Meeting held in August 2014. The Shire in collaboration with Eastman Poletti Sherwood Architects prepared the tender documentation for advertising.

OFFICER'S COMMENT

Tenders were advertised in state and regional newspapers on the 17th, 19th and 22th of January 2015 and the tender closed on the 5th February 2015.

The Project Architects (Eastman Poletti Sherwood Pty Ltd), have also been engaged to assess the tenders for the project.

Eight tenders were received, with 6 being compliant with submission of information in accordance with the tender specifications and submission requirements. Details are provided below:-

TENDERER	PRICE	GST	TOTAL	TENDER CONFORMITY
Richard Irving	\$ 98,229.79	\$ 9,822.97	\$ 108,052.77	No
Safeway Building & Renovations	\$ 104,700.00	\$ 10,470.00	\$ 115,170.00	Yes
The Roof & Wall Doctor	\$ 114,500.00	\$ 11,450.00	\$ 125,950.00	Yes
CPD Group	\$ 115,345.00	\$ 11,534.50	\$ 126,879.50	Yes
Rodgers Building Contractors Pty Ltd	\$ 136,400.00	\$ 13,640.00	\$ 150,040.00	Yes
GBSC Pty Ltd	\$ 152,210.00	\$ 15,221.00	\$ 167,431.00	Yes (with clarifications)
PS Chester & Son	\$ 161,070.00	\$ 16,107.00	\$ 177,177.00	Yes
Nationwide Roofing Pty Ltd	\$ 423,407.00	\$ 42,340.70	\$ 465,747.70	No

Assessment of the tenders resulted in Safeway Building and Renovations having the highest ranking and to be the preferred tender not only on cost but also based on time period to complete the project.

Detailed assessment is provided in Attachment 1, the Eastman Poletti Sherwood Pty Ltd Tender Assessment report.

Eastman Poletti Sherwood Pty Ltd tender report and completion of the tender process has been provided in accordance with the legislative requirements for tendering and as such Shire officers have noted the advice in the provided report and would recommend Council resolve to accept the Safeway Building and Renovations tender price.

COMMUNITY CONSULTATION

Nil.

COUNCILLOR CONSULTATION

Shire of Morawa Councillors have been briefed on the project and Council authorised the Chief Executive Officer to call for tenders to upgrade the Old Council Chambers at the Council Meeting held in August 2014.

STATUTORY ENVIRONMENT

Local Government Act 1995 and the Local Government (Functions and General) Regulations 1996 require projects over \$100,000 to be tendered and advertised.

The project is required to comply with building requirements under the Building Regulations Act.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Council was successful in obtaining a Lotteries West Funding grant of \$95,000 and has budgeted \$139,041 from the Community Development fund in this year 2014-2015 budget to complete the project.

The project would be fully funded under the current funding arrangements.

STRATEGIC IMPLICATIONS

The Shire of Morawa Corporate Business Plan 2012-2016 endorsed by Council incorporates the following project:

Project 5 Refurbish Old Council Chambers (High Priority)

“Project Description

Scope statement:

The Old Shire for community functions, meeting rooms and as a home for community groups such as the local chapter of the CCI and Apex. The chambers will be used by community groups on an as needs basis and as such they will not be staffed.”

RISK MANAGEMENT

The tender process accords with the Local Government Act 1995 and the Local Government (Functions and General) Regulations 1996 which require projects over \$100,000 to be tendered and advertised.

Past civil Shire of Morawa projects have been able to be completed within the allocated budgets.

Delivery of the project and safety issues will be dealt with through the project manager and council officers.

VOTING REQUIREMENT:

Absolute majority.

OFFICER'S RECOMMENDATION

- 1. In accordance with Regulation 18 of the Local Government (Functions and General) Regulations 1996 Council approve Safeway Building and Renovations as the successful tender for provision of services to re-roofing the existing Old Council Office Building, , Corner of Prater Street and Dreghorn Street, Morawa (Tender No 01-2015).**
- 2. In accordance with Regulation 18 of the Local Government (Functions and General) Regulations 1996 Safeway Building and Renovations total price \$104,700.00 (GST Exclusive) is approved by Council as the successful tender price for provision of services to re-roofing the existing Old Council Office Building, Corner of Prater Street and Dreghorn Street, Morawa (Tender No 01-2015).**
- 3. Authorisation is provided for the Shire of Morawa Chief Executive Officer to sign the tender (Tender No 01-2015) contract with Safeway Building and Renovations for provision of services to re-roofing the existing Old Council Office Building, Corner of Prater Street and Dreghorn Street, Morawa on behalf of the Shire of Morawa Council.**

COUNCIL RESOLUTION

Moved: Cr K P Stokes
Seconded: Cr D S Coaker

That Council:

- 1. In accordance with Regulation 18 of the Local Government (Functions and General) Regulations 1996 Council approve Safeway Building and Renovations as the successful tender for provision of services to re-roofing the existing Old Council Office Building, , Corner of Prater Street and Dreghorn Street, Morawa (Tender No 01-2015).**

- 2. In accordance with Regulation 18 of the Local Government (Functions and General) Regulations 1996 Safeway Building and Renovations total price \$104,700.00 (GST Exclusive) is approved by Council as the successful tender price for provision of services to re-roofing the existing Old Council Office Building, Corner of Prater Street and Dreghorn Street, Morawa (Tender No 01-2015).**
- 3. Authorisation is provided for the Shire of Morawa Chief Executive Officer to sign the tender (Tender No 01-2015) contract with Safeway Building and Renovations for provision of services to re-roofing the existing Old Council Office Building, Corner of Prater Street and Dreghorn Street, Morawa on behalf of the Shire of Morawa Council.**

**CARRIED
7/0**

Date of Meeting:	17 February 2015
Item No:	7.2.4.2
Subject:	Nanekine Road Upgrade
Date & Author:	12 February 2015, John Elliot (Project Officer)
Applicant/ Proponent:	Mr Chris Croot and Mr Richard W Sasse
File Number:	
Previous Minute/s and Reference:	

SUMMARY

The purpose of this report is for Council to receive a petition and endorse the inclusion of the upgrade of the Nanekine Road to full width seal in 2015/16 budget considerations.

DECLARATION OF INTEREST

Author of report has no declaration of interest.

ATTACHMENTS

Attachment 1- Letter and petition from Mr Chris Croot and Mr Richard.W.Sasse

BACKGROUND INFORMATION

Nanekine Road is a rural road traversing the Shires of Morawa and Mingenew. The road has been sealed within the Shire of Mingenew and is unsealed in the Shire of Morawa. The unsealed section of road is 13.68km in length. The road is predominantly utilised for farm vehicles, heavy carting vehicles, tourist buses and private cars.

OFFICER'S COMMENT

Mr Chris Croot and Mr Richard.W.Sasse have written to the Shire of Morawa advising of a need to prioritise the full width sealing of the Nanekine Road within the Shire of Morawa. The correspondence also includes a petition in support of the proposal.

The proposal to seal the 13.68km of road with a 7 meter seal would have an estimated cost of \$3.42 million. Due to cost and size of the project further assessment of staging and budgetary implications could be assessed as part of the 2015/16 budgetary assessment process.

COMMUNITY CONSULTATION

Nil.

COUNCILLOR CONSULTATION

Nil.

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The estimated cost to complete the full width seal of the Nanekine Road within the Shire of Morawa is \$3.42 million. Further assessment of cost, staging and budgetary implications could be assessed as part of the 2015/16 budgetary assessment process.

STRATEGIC IMPLICATIONS

The Shire of Morawa Strategic Community Plan identifies as an economic objective:

- Establish a prioritisation schedule for the upgrade of roads infrastructure.
- Maintenance and renewal of roads, and ancillary infrastructure is undertaken in accordance to Shire Asset Management Plan.
- Lobby government and private sector for increase road maintenance funding.
- Control roadside vegetation.

RISK MANAGEMENT

Assessment of cost, staging and budgetary implications could be assessed as part of the 2015/16 budgetary assessment process.

VOTING REQUIREMENT:

Simple majority.

OFFICER'S RECOMMENDATION**That Council:**

1. Receive the petition requesting the sealing of Nanekine Road
2. Endorse the inclusion of the request in 2015/16 budget considerations

COUNCIL RESOLUTION

**Moved: Cr K P Stokes
Seconded: Cr Collins**

That Council:

1. Receive the petition requesting the sealing of Nanekine Road
2. Endorse the inclusion of the request in 2015/16 budget considerations

**CARRIED
7/0**

<i>Date of Meeting:</i>	17 February 2015
<i>Item No:</i>	7.2.4.3
<i>Subject:</i>	Bird Culling Programme
<i>Date & Author:</i>	12 February 2015, John Elliot (Project Officer)
<i>Applicant/ Proponent:</i>	Shire of Morawa
<i>File Number:</i>	
<i>Previous Minute/s and Reference:</i>	

SUMMARY

The purpose of this report is to seek Council endorsement for Shire President Karen Chappel to move a motion supporting the development of a regional initiative to address the culling of white cockatoos (Corellas) within the Mid West Region at the WALGA Northern Country Zone meeting to be held at the City of Greater Geraldton on 23 February 2015.

DECLARATION OF INTEREST

Author of report has no declaration of interest.

ATTACHMENTS

BACKGROUND INFORMATION

The Shire of Morawa currently has a licence to cull 200 white cockatoos (Corellas) within the Shire of Morawa.

The Shire has experienced a range of problems relating to the birds damaging trees, power lines, street lights and recreational facilities within the Shire of Morawa over a number of years.

OFFICER'S COMMENT

The current licence to kill up to 200 white cockatoos (Corellas) is considered ineffective in reducing the damage caused by the birds.

The development of a regional approach involving all local authorities within the Mid West is considered an appropriate avenue to provide a coordinated approach and development of alternative methods of management and culling in conjunction with the Department of Parks and Wildlife.

COMMUNITY CONSULTATION

The Shire of Morawa advertising the white cockatoos (Corellas) culling program on an annual basis in the Morawa Scene and on local community notice boards.

COUNCILLOR CONSULTATION

Shire of Morawa Councillors have been advised of the current culling program and the regional initiative at Council Briefing sessions.

STATUTORY ENVIRONMENT

Department of Parks and Wildlife Demolition Licence

Western Australia, Muir's Corella, Butler's Corella, Little Corella and Galahs are listed as a Declared Pest of Agriculture (Category A7 of the *Agriculture and Related Resources Protection Act 1976*, administered by the Western Australian Department of Agriculture and Food)

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The fees for culling licence and purchase of ammunitions.

STRATEGIC IMPLICATIONS

Nil.

RISK MANAGEMENT

Local and regional white cockatoos (Corellas) management and culling programs meeting Department of Parks and Wildlife rules and regulations.

VOTING REQUIREMENT:

Simple majority.

OFFICER'S RECOMMENDATION

Council authorise Shire President Karen Chappel to move a motion supporting the development of a regional initiative to address the culling of white cockatoos (Corellas) within the Mid West Region at the WALGA Northern Country Zone meeting to be held at the City of Greater Geraldton on 23 February 2015.

COUNCIL RESOLUTION

Moved: Cr D S Carslake

Seconded: Cr D S Agar

That:-

Council authorise Shire President Karen Chappel to move a motion supporting the development of a regional initiative to address the culling of white cockatoos (Corellas) within the Mid West Region at the WALGA Northern Country Zone meeting to be held at the City of Greater Geraldton on 23 February 2015.

Amendment to the Motion

Moved: Cr K P Stokes

Seconded: Cr D S Carslake

- 1. Council request the following motion to be included in the North Country Zone Agenda 23rd February 2015.**
- 2. Member Councils of the Northern Country Zone develop a regional initiative to address the white Cockatoo (Corellas) issue in the Mid West Region.**

**CARRIED
7/0**

This then became the substantive motion

- 1. Council request the following motion to be included in the North Country Zone Agenda 23rd February 2015.**
- 2. Member Councils of the Northern Country Zone develop a regional initiative to address the white Cockatoo (Corellas) issue in the Mid West Region.**

**CARRIED
7/0**

Reason for Decision Different to Officers Recommendation

Council requested modification to clearly state the Northern Country Zone motion.

<i>Date of Meeting:</i>	17th February 2015
<i>Item No:</i>	7.2.4.4 (Late Item)
<i>Subject:</i>	Town Centre Feature Element
<i>Date & Author:</i>	16 February 2015, John Elliot (Project Officer)
<i>Applicant/ Proponent:</i>	Shire of Morawa
<i>File Number:</i>	ADM 0619
<i>Previous Minute/s and Reference:</i>	Shire of Morawa Council Meeting Minutes January 2015, November 2014, June 2014, October 2013, September 2013 and September 2012.

SUMMARY

The purpose of this report is for Council to approve the ribbon design element for the Town Square Central Feature Element.

DECLARATION OF INTEREST

Author of report has no declaration of interest.

ATTACHMENTS

Attachment 1- Ribbon Design Options

BACKGROUND INFORMATION

On 6th July 2011, Morawa was identified as one of nine towns to be named as a Super Town under the State Government Royalties for Regions Regional Centres Development Plan initiative.

Morawa was chosen as a Super Town because of its growth potential. The Super Towns vision is to have balanced communities with lifestyle options and access to services. They will have affordable, quality housing and a diverse range of lifestyle and job opportunities. It will have flow on benefits to neighbouring towns, communities, and regional cities. As a Super Town, Morawa will offer more choices for people wanting to live in regional areas and provide an attractive alternative to living in the metropolitan area.

The total project is anticipated to include the following five stages:-

1. Creation of the Civic Square and Pedestrian Crossing
2. Construction of the Parallel Freight Alignment
3. Upgrade of Central Portion of Winfield Street
4. Upgrade remaining extent of Winfield Street
5. Prater Street streetscaping works

At the meeting of the Council on the 25th September 2012 in relation to the Morawa Town Centre Project it was resolved that:

1. *Council endorse the Morawa SuperTown Town Centre Revitalisation concept design plan Stages (1 & 2) as detailed in the outcome report.*

Funding of \$5,326,000 has been received to complete stages 1 & 2. Project consultants have completed detailed design drawings for the *Creation of the Civic Square (including the Central Feature Element) and Pedestrian Crossing (Stage 1)* and *Construction of the Parallel Freight Alignment (Stage 2)*.

Emerge Associates (Landscape Architects) have been engaged by the Shire of Morawa to provide design plans, completion of tender/quotation and project manage the construction of the Civic Square, including the Civic Square Feature Element.

Little Rhino Designs were approved in November 2014 through tender to design and construct the Central Feature element at a total fixed price of \$95,000 (GST Exclusive).

Little Rhino Designs had prepared Ribbon design options for the Town Square Central Feature element for a special Council meeting held in January 2015. Council did not move a motion to support for any of the four designs provided.

Council did approve a construction options as detailed below.

Option 1- Etched Motif to Lower Section:

This Option maintains the original approved form of the ribbon and provides artistic interpretation and detailed visual interest from ground level, all the way up to the highest clock face. In order to mitigate finger grips, footholds or finger entrapment issues it is proposed that any motif below approximately 1900mm above ground level will be etched into the metal or have laser cutting voids of width less than 6mm, and remain in 2 dimensional form. Above 1900mm the motifs would be laser cut and given a 3 dimensional characteristic. Artistically this option is preferred as it provides visual interest and interpretation at ground level that engages the public close up.

OFFICER'S COMMENT

Little Rhino Designs have provided two design options for Councils consideration addressing wheat, sheep, wild flower and windmill theme.

Option 1 –:

The artist has designed a rural farming design incorporating native birds, windmill, sheep, and wheat . The wheat would be etched into the lower portion of the ribbon and other elements would be laser cut into the ribbon and shaped to create 2 and 3 dimensional effects.

Option 2 –

The design incorporates rural elements including windmills, native birds, wildflower s and wheat. The various designs would be etched in the lower section of the ribbon and laser cut into the mid and upper portion of the ribbon, creating 2 and 3 dimensional imagery along the ribbon.

The artist has advised that that designs are place in segmented portions of the ribbon to ensure rigidity of the ribbon during the fabrication and installation process.

COMMUNITY CONSULTATION

The Shire of Morawa in collaboration with the project consultants has completed a range of public consultation including public meetings, surveys and workshops to gain community and business input during the inception and design phases. The consultants have also conducted meetings with key landowners potentially impacted by the construction of the Civic Square project including the Central Feature Element on the 19th and 20th March 2013. This level of engagement is considered sufficient to alleviate any perceived concerns of inadequate community consultation.

COUNCILLOR CONSULTATION

Shire of Morawa Councillors have been involved in a range of presentation and workshops associated with the development and design of the Civic Square project including the Central Feature Element.

STATUTORY ENVIRONMENT

The Civic Square Feature element and Civic Square project is required to comply with the Shire of Morawa Town Planning Scheme No 2 and associated Shire of Morawa policies.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Little Rhino Designs were approved in November 2014 through tender to design and construct the Central Feature element at a total fixed price of \$95,000 (GST Exclusive). The design and construction designs would not increase the agreed fixed price.

STRATEGIC IMPLICATIONS

The Shire of Morawa Corporate Business Plan 2012-2016 endorsed by Council incorporates the following project:

Project 26 Main Street Project

“The Main Street of Morawa will be revitalised to provide new opportunities for community interaction and an increased level of retail and commercial services.”

The construction of the Civic Square, incorporating the central feature element is a key component identified under project 26 and will meet a key objective of this project.

The Morawa SuperTown Growth and Implementation Plan 2012 endorsed by the Western Australian Government and Shire of Morawa identify the construction of the Civic Square including the central feature element as a significant project.

The Shire of Morawa Strategic Community Plan – Plan for the Future has the following adopted strategy objective:-3.5.2

“Improved and well maintained community, recreational and civic infrastructure.”

RISK MANAGEMENT

The approved construction option has been prepared to stop potential climbing of the central feature element and the artist has engaged a structure engineer to approve the structures design.

The Morawa SuperTown Financial Assistance Agreement states that the Shire of Morawa bears the sole risk for any project cost overruns. This risk has been mitigated through the negotiation of a fixed price contract for construction of the Civic Square Central Feature Element and associated works.

Past civil Shire of Morawa projects have been able to be completed within the allocated budgets.

VOTING REQUIREMENT:

Simple majority.

OFFICER’S RECOMMENDATION

Council approve design option 1 depicting rural and farming motifs for the ribbon component of the Morawa SuperTown Civic Square Central Feature Element. The design is also to include both 2 dimensional and 3 dimensional cut out imagery for the ribbon component.

COUNCIL RESOLUTION

**Moved: Cr
Seconded:**

That Council:

Council approve design option 1 depicting rural and farming motifs for the ribbon component of the Morawa SuperTown Civic Square Central Feature Element. The design is also to include both 2 dimensional and 3 dimensional cut out imagery for the ribbon component.

Lapsed

SUSPENSION OF STANDING ORDERS

**Moved Cr K P Stokes
Seconded Cr D B Collins**

That Standing Orders be suspended at 5.57pm

**CARRIED
7/0**

Discussion regarding the artist designs relating to ribbon element.

RESUME STANDING ORDERS

**Moved Cr K P Stokes
Seconded Cr D B Collins**

That Standing Orders be resumed at 6.08pm.

**CARRIED
7/0**

Amendment to the Motion

**Moved: Cr K P Stokes
Seconded: Cr D B Collins**

The Artist, Little Rhino Designs is requested to provide two designs depicting a wheat motif and wheat and windmill motif for the ribbon component of the Morawa SuperTown Civic Square Central Feature Element.

**CARRIED
7/0**

This then became the substantive motion

The Artist, Little Rhino Designs is requested to provide two designs depicting a wheat motif and wheat and windmill motif for the ribbon component of the Morawa SuperTown Civic Square Central Feature Element.

**CARRIED
7/0**

Reason for Decision Different to Officers Recommendation

Council requested modification to provide a clear visual rural theme for the ribbon component of the Morawa SuperTown Civic Square Central Feature Element.

7.2.6 Chief Executive Officer - Other

Date of Meeting:	17 February 2015
Item No:	7.2.6.1
Subject:	Strategic Plan Update and Progress Report
Date & Author:	13 February 2015 John Roberts
Responsible Officer:	Chief Executive Officer
Applicant/Proponent:	Chief Executive Officer John Roberts
File Number:	Various
Previous minute/s & Reference:	18 December 2014 Council Meeting

SUMMARY

The Strategic Plan Update and Progress Report provides an update on the progress of matters under the Integrated Planning and Reporting Process including the:

- Shire of Morawa Strategic Community Plan 2012, and
- Corporate Business Plan.

Other updates are also provided regarding the informing strategies including:

- The Long Term Financial Plan;
- The Asset Management Plan; and
- The Workforce Plan.

DECLARATION OF INTEREST

The author has no interest to declare in this report.

ATTACHMENTS

- 2014/15 Project Summary Report;
- Shire of Morawa January 2015 *Strategic Plan Update and Progress Report*.

BACKGROUND INFORMATION

The Strategic Plan Update and Progress Report is provided to Council each month for information. The Strategic Community Plan was adopted 21 June 2012 and a desktop review was undertaken on 12 September 2014 and adopted by Council on 18 September 2014.

Currently, the Strategic Community Plan has 106 actions listed:

Objective	Actions	Projects 2014/15	Programs 2014/15	Comment
1. A diverse, resilient and innovative economy	44	9	3	This objective is divided into 2 sub-objectives with 9 key projects and 3 programs covering 27 of the 44 actions which are due for completion in 2014/15
2. Protect and enhance the natural environment	13	5	0	5 key projects covering 13 strategic actions are required to be completed for 2014/15
3. A community that is friendly, healthy and inclusive	26	5	0	5 key projects covering 17 of the 26 actions are due for completion for 2014/15
4. A connected community with strong leadership	23	3	1	3 key projects and one program area covering 18 actions are due for completion for 2014/15

Table One: Summary of Strategic Actions

Accordingly, the progress of the projects and program areas covering the strategic actions for 2014/15 are tracked within the Corporate Business Plan. This is because:

- This plan has the projects or actions the Shire is required to achieve over a four year period to meet the objectives listed in the Strategic Community Plan;
- This approach will also ensure there is a cross link with the Status Report where Council has made a decision regarding the projects listed in the Corporate Business Plan from time to time; and
- The Corporate Business Plan also acknowledges the key operating costs for each program area and the external stakeholders.

Informing Strategies

Other reports that need consideration in terms of their impact on the Strategic Community Plan include the following informing strategies:

Long Term Financial Plan

The long term financial plan will be reviewed early in 2016. A budget allocation has been included in the 2014/15 budget.

Status

No change - The Long Term Financial Plan requires updating. UHY Haines Norton have provided a quote which has been included in the 2014/15 Budget.

Asset Management Plan

To date the review of the Asset Management Plan (AMP) has seen three of the four key areas completed. The final area for completion is that regarding plant and equipment for inclusion.

Status

No change - The fair value report regarding plant and equipment needs to go to Morrison Low so that the AMP can be updated.

A meeting with Greenfields took place on 9 September 2014 discussing road infrastructure fair values for 2013/14. Approval has been given to Greenfields to undertake the assessment.

Roman II has been updated with local road data.

Workforce Plan

The Workforce Plan is monitored by the Department of Local Government and Communities. This will require assessment by staff by the end of June 2014.

Status

The Acting CEO, DCEO and MFA commenced this review on 4 April 2014. A final review is now required. This has not yet been completed.

Information Communication and Technology (ICT) Plan

Although the ICT is not a formal requirement, the Department of Local Government and Communities highly recommends that such a plan is developed and implemented and provides the appropriate framework for such a plan on its website.

It should be noted that the Shire of Morawa does not have such a plan.

Status

Development of such a plan is required in line with the Local Government Audit Regulations - Regulation 17. The CEO will discuss with the Shire's IT contractor.

Other Key Informing Strategies

Other key plans that impact on the Strategic Community Plan and the Corporate Business Plan include the Local Planning Scheme and Strategy, the Growth Plan, the Mid West Investment Plan and the North Midlands Economic Plan (proposed Mid West Blueprint). Generally, links are made back from the Corporate Business Plan to the applicable project within this plan.

Risk Management Framework and Compliance Plan

The Shire CEO was required to have in place by the 31 December 2014 the following:

- A risk management policy;
- A risk management framework including processes, procedures and reporting; and
- A compliance plan

Status

The project commenced on 26 August 2014 with a regional meeting to receive and discuss an LGIS prepared Risk Management Governance Framework which will be the subject of a report to Council at the October OCM. The following day a workshop took place, facilitated by LGIS, involving Shire staff. At this workshop risk profiles for 16 themes were developed. This project enabled the CEO to prepare a report to the audit committee on the appropriateness and effectiveness of the Shire's Risk Management systems and procedures. The project was concluded in December 2014.

OFFICER'S COMMENT

Strategic Community Plan

Further to the above, the success of the Strategic Community Plan (SCP) is based on the outcomes of the Corporate Business Plan and the key performance measures (KPIs) that will form part of the SCP from March 2014. The key performance measures show the desired trend to be achieved for each objective (Economic, Environment, Social and Governance). The key performance measures were inserted into the SCP at the Council meeting on 20 March 2014.

Corporate Business Plan

The Corporate Business Plan Report is provided to Council each month. Accordingly, a summary report and full copy of the Corporate Business Plan report for January 2015 is attached.

In short, the progress of the Corporate Business Plan is summarised as follows:

Projects

Under the Corporate Business Plan, there are 35 projects that are monitored:

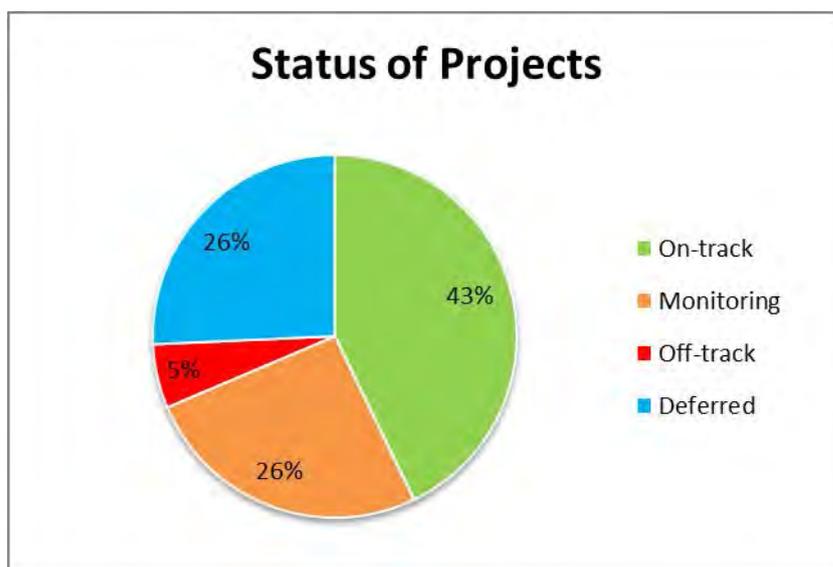


Chart 1: Breakdown on Status of Projects for 2014/15

The key things to note regarding Chart 1 - Breakdown on Status of Projects are:

Status Type	Status	Comment
Overall Completion	In terms of overall completion (i.e. the percentage of each project completed divided by the number of projects underway), this is 59.65%.	
On-track	There are 15 (43%) projects on track (1, 2, 3, 5, 12, 13, 14, 19, 20, 26, 32, 33, 34, & 35).	
Monitoring	9 (26%) projects are at the monitoring level (4, 7, 8, 10, 15, 18, 21, 27, 31)	
Off-track	In total there are 2 (5%) projects off track (9, and 30).	<p>The impacts on these projects include:</p> <ul style="list-style-type: none"> • Staff resourcing in terms of key roles has been a constant issue regarding consistency and progressing of goals i.e. the long term vacancy of the CEO position (Project 9 lacked a project owner and Project 30 – Gateway Project is subject to further discussions with the key funding stakeholder) Discussions took place with Sinosteel on 17 July 2014. • The second key issue has been waiting on the approval of funding or resources for key projects: <ul style="list-style-type: none"> ○ Scrapping of Commonwealth funding programs e.g. RADF5 (Project 5 - Town Hall project). The tender specification has been developed. ○ MWDC requirement to continually review business cases (Project 15) ; • Thirdly competing re-allocation of resources undermining the strategic focus e.g. ongoing maintenance of key assets not provided for. However, the Asset Management Plan should improve this over time.
Deferred	There are nine projects (26%) deferred due to fiscal constraints and other resourcing issues or because the priority has changed (6, 11, 16, 17, 22, 23, 24, 25 & 28);	There is no change to the status of these projects following the desktop review of the Strategic Community Plan in August 2014.

--	--	--

Programs

Under the Corporate Business Plan, there are four key program areas that are monitored:

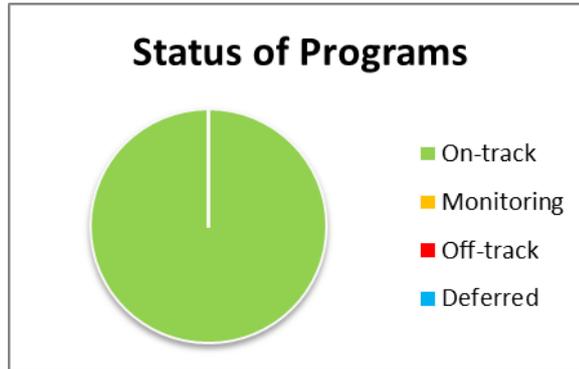


Chart 2: Breakdown on Status of Programs for 2014/15

Chart 2 indicates that all four program areas on track i.e. the Sports Facilities and Programs (82%), Roads Program (69%), Ongoing Health Care Provision (30%) and Governance (52%). The programs on track are subject to key operational or day to day activities and are impacted by seasonal issues. The latter programs generally take time for the costs to come through.

COMMUNITY CONSULTATION

As per the Strategic Plan Update and Progress Report

COUNCILLOR CONSULTATION

As per previous reports to Council and the Information and CEO Briefing Sessions (Forums).

STATUTORY ENVIRONMENT

Local Government (Administration) Regulations 1996 Part 5 Annual Reports and Planning for the Future - Division 3 – Planning for the Future

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

As per the reporting requirements regarding the Strategic Community Plan and the Corporate Business Plan.

RISK MANAGEMENT

Under the Integrated Planning and Reporting Framework, the Shire of Morawa is required to meet the compliance requirements. By meeting each of the key requirements regarding Integrated Planning and Reporting, the Shire will avoid further scrutiny and action by the Department of Local Government and Communities.

VOTING REQUIREMENT:

Simple Majority

OFFICER'S RECOMMENDATION

Council accepts the Shire of Morawa Strategic Plan Update and Progress Report for January 2015.

COUNCIL RESOLUTION

**Moved: Cr D S Agar
Seconded: Cr M J Thornton**

Council accepts the Shire of Morawa Strategic Plan Update and Progress Report for January 2015.

**CARRIED
7/0**

Date of Meeting:	19th February 2015
Item No:	7.2.6.2
Subject:	LGA Sale - Transfer of Land 1 Solomon Terrace, Morawa
Date & Author:	29 January 2015 Shelley Smith – Executive Manager
Responsible Officer:	Chief Executive Officer
Applicant/Proponent:	Chief Executive Officer John Roberts
File Number:	Various
Previous minute/s & Reference:	

SUMMARY

The purpose of this report is for Council to execute the Transfer of Land and Withdrawal of Caveat for 1 Solomon Terrace, Morawa.

DECLARATION OF INTEREST

The author has no interest to declare in this report.

ATTACHMENTS

Letter CS Legal
Transfer of Land
Withdrawal of Caveat
Town Map Location of 1 Solomon Terrace, Morawa

BACKGROUND INFORMATION

On the 16th September 2013 under section 6.64 of the Local Government Act 1995 for non-payment of rates and service charges for a period of at least 3 years, 1 Solomon Terrace Morawa was offered for sale by public auction. The auction produced no bidders and the property was passed in.

Notice pursuant to Schedule 6.3 of the Local Government Act 1995 it was then placed on the market for sale.

The property was listed with real estate agent Ray White Dongara for a period of 12 months during which time no offers were received. The property will now be transferred to the Shire of Morawa with the execution of the Transfer of Land and Withdrawal of Caveat to complete this process.

OFFICER'S COMMENT

COMMUNITY CONSULTATION

Nil

COUNCILLOR CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

RISK MANAGEMENT

Nil

VOTING REQUIREMENT:

Absolute Majority

OFFICER'S RECOMMENDATION

That Council executes the Transfer of Land and Withdrawal of Caveat.

COUNCIL RESOLUTION

Moved: Cr K P Stokes

Seconded: Cr D S Agar

That Council executes the Transfer of Land and Withdrawal of Caveat.

**CARRIED
7/0**

Date of Meeting:	19th February 2015
Item No:	7.2.6.3
Subject:	Deed of Agreement for Future Fund
Date & Author:	29 January 2015 Shelley Smith - Executive Manager
Responsible Officer:	Chief Executive Officer
Applicant/Proponent:	Chief Executive Officer John Roberts
File Number:	Various
Previous minute/s & Reference:	

SUMMARY

The purpose of this report is for Council to execute the Deed of Agreement for Future Fund between Sinosteel Midwest Corporation Limited and the Shire of Morawa. The Deed is to replace the original Sinosteel Midwest Public Benefit Agreement.

DECLARATION OF INTEREST

The author has no interest to declare in this report.

ATTACHMENTS

Deed of Agreement for Future Fund.

BACKGROUND INFORMATION

The Shire of Morawa and Sinosteel Midwest Corporation Limited (Sinosteel) entered into an agreement in December 2005 to establish a community trust that requires the mining company to invest \$25,000 (CPI indexed) per calendar quarter into a local community fund. The Shire of Morawa administers the collection and distribution of these funds on behalf of the local community. Sinosteel have requested an amended agreement to replace the existing one.

The purpose of the Trust Fund is to assist community organisations by providing financial support for

- Activities or endeavours that will provide community or welfare benefit to persons who are ordinarily resident in the Area or
- Facilities or services that improve the welfare, culture or amenity of persons ordinarily resident in the Area

The distribution of funds into the community trust was suspended at the commencement of 2009 calendar year as discussions and negotiations were initiated on the potential of establishing a new Future Fund.

OFFICER'S COMMENT

Due to recent moves towards possible Shire amalgamations in the area Sinosteel has requested an amended agreement be entered in to, to clarify the terms and conditions as to how the funds will be utilised and the interest distributed. Sinosteel wanted to ensure that should any amalgamation take place that the funds would be protected and solely used for the local community of Morawa.

COMMUNITY CONSULTATION

Nil

COUNCILLOR CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The creation of the amended Deed of Agreement will ensure that the community of Morawa will benefit from the funds now and well in to the future.

STRATEGIC IMPLICATIONS

The Future Fund will continue to be a fantastic strategic and sustainable investment asset to the Morawa community.

RISK MANAGEMENT

Implementing a new Deed of Agreement will ensure that the funds will be solely used for the residents of Morawa.

VOTING REQUIREMENT:

Absolute Majority

OFFICER'S RECOMMENDATION

That Council executes the new Deed of Agreement for Future Fund and all Shire of Morawa legal costs incurred for the new Deed of Agreement are to be to the account of Sinosteel Midwest Corporation Limited.

COUNCIL RESOLUTION

Moved: Cr D J Coaker

Seconded: Cr K P Stokes

That Council executes the new Deed of Agreement for Future Fund and all Shire of Morawa legal costs incurred for the new Deed of Agreement are to be to the account of Sinosteel Midwest Corporation Limited.

**CARRIED
7/0**

Date of Meeting:	17 February 2015
Item No:	7.2.6.4 (Late Item)
Subject: Day Care	
Date & Author:	13 February 2015 Shelley Smith – Executive Manager
Responsible Officer:	Chief Executive Officer
Applicant/Proponent:	Chief Executive Officer John Roberts
File Number:	Various
Previous minute/s & Reference:	

SUMMARY

The purpose of this report is to update Council as to the progress of attaining an approved provider to run the Morawa Day Care Centre.

DECLARATION OF INTEREST

The author has no interest to declare in this report.

ATTACHMENTS

Nil

BACKGROUND INFORMATION

Since January 2014 Kiera Templar has operated the Morawa Day Care Centre from Shire of Morawa premises under the name of Cheeky Little Monkeys. The CEO was advised, on 17th December 2014, by Kylie Whitehurst that she wished to take over from Kiera Templar who was leaving Morawa on 19th December 2014. Kiera Templar at no time advised the Shire that she was considering leaving the premises and did not return leaving the centre unopened in the New Year.

At the time Kylie Whitehurst requested a contract between herself and the Shire of Morawa regarding the operation of the Day Care Centre. If successful, Kylie would be contracted to work for an Approved Provider, in this instance Bright Stars Family Day Care (owned and operated by the City of Greater Geraldton). The Day Care Centre would operate under the name, Wiggles and Giggles from the Morawa Kids Care building.

This offer was put on hold pending the CEOs review of the Morawa Day Care Centre program, including contractual arrangements, candidate suitability and financial implications.

OFFICER'S COMMENT

In February 2015, the CEO requested the temporary Executive Manager to investigate other options with regard to finding a new approved provider interested in running the centre.

After contacting the governing body a list of approved providers for the region was compiled. The following business were contacted but declined to participate;

Bambini Childcare Geraldton
 Kidz Retreat Geraldton
 3 Springs Day Care Centre
 Turtle Cove Geraldton
 Perenjori Day Care Centre

The Executive Manager is currently in talks with Ready Set Grow who have centres in Geraldton, Port Denison and Perth.

The Director Frits Grader is in the process of gathering information from his other centres to see if the Morawa Day Care Centre is a viable option for them. Although there has been a good response from Fritz he would be unable to visit the centre until mid-March.

The Executive Manager has also investigated the option of the centre employing other local applicants. Unfortunately however; they were not fully qualified to run the centre on their own. There may be an option for them to be employed later as assistants once the centre has an approved provider in place.

During the month of February extensive work has been completed in getting the centre ready for the new occupants.

A full inventory with photos will be undertaken this week pending completion of the final clean.

COMMUNITY CONSULTATION

Nil

COUNCILLOR CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Nil

RISK MANAGEMENT

The drafting of a Legal Agreement between Kylie Whitehurst and the Shire of Morawa will reduce the risk of the Day Care Centre not being run to the Shires standards. It will ensure that the educator complies with the Shires terms and conditions and that the premises are well maintained, clean and tidy. The agreement will stipulate a 3 month probationary period, building inspections once every 2 months and the condition that all child placements are to be approved and signed off by the CEO.

VOTING REQUIREMENT:

Simple Majority

OFFICER'S RECOMMENDATION

That Council approve appointing Kylie Whitehurst to run the Morawa Day Care Centre under Bright Stars, as Approved Provider, for a period expiring 31st December 2015, with a legal agreement to be drafted by the CEO setting out the provisions of the operational contract.

COUNCIL RESOLUTION

Moved: Cr D B Collins
Seconded: Cr K P Stokes

That Council approve appointing Kylie Whitehurst to run the Morawa Day Care Centre under Bright Stars, as Approved Provider, for a period expiring 31st December 2015, with a legal agreement to be drafted by the CEO setting out the provisions of the operational contract.

CARRIED
5/2

Date of Meeting:	17 February 2015
Item No:	7.2.6.5 (Late Item)
Subject:	Council Meeting Dates 2015
Date & Author:	16 February 2015 John Roberts
Responsible Officer:	Chief Executive Officer
Applicant/Proponent:	Chief Executive Officer John Roberts
File Number:	
Previous minute/s & Reference:	5 February 2015

SUMMARY

The purpose of this report is to ascertain Council's view on a change to the meeting start times of the Ordinary Meetings of Council.

DECLARATION OF INTEREST

The author has no interest to declare in this report.

ATTACHMENTS

Nil.

BACKGROUND INFORMATION

Council currently holds the following meetings each month from February to December inclusive:

- A Briefing/Concept Session is held on the 2nd Tuesday of the month commencing at 5.30pm
- An Ordinary Meeting of Council is held on the 3rd Thursday of the month, also commencing at 5.30pm

OFFICER'S COMMENT

Historically Council meetings were held during the day which enabled State agencies, stakeholders and visitors to attend and make presentations or discuss pertinent issues.

Given the distance from Geraldton and Perth it has become more difficult to encourage these guests to attend the 5.30pm meetings.

It would be advantageous to Council if meetings were held at the middle of the day enabling guests attend meetings.

A start time of 1pm would enable Council the flexibility to meet visitors prior to the Council meeting and also provide lunch to guests if required.

COMMUNITY CONSULTATION

Nil

COUNCILLOR CONSULTATION

Nil

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

Not Applicable

RISK MANAGEMENT

Nil

VOTING REQUIREMENT:

Simple Majority

OFFICER'S RECOMMENDATION

That Council approve the change of the start time of Ordinary Council meetings from 5.30pm to 1pm.

COUNCIL RESOLUTION

COUNCIL RESOLUTION

**Moved: Cr D J Coaker
Seconded: Cr D B Collins**

That:-

That Council approve the change of the start time of Ordinary Council meetings from 5.30pm to 1pm.

Amendment to the Motion

**Moved: Cr K P Stokes
Seconded: Cr K J Chappel**

That Council approve the change of the start time of Ordinary Council meetings from 5.30pm to 1pm commencing from the April 2015 meeting.

**LOST
3/4**

Original motion

That:-

That Council approve the change of the start time of Ordinary Council meetings from 5.30pm to 1pm.

**CARRIED
5/2**

8. New Business of an Urgent Nature

Nil

9. Applications for Leave of Absence

Nil

10. Motions of Which Previous Notice Has Been Given

Nil

11. Questions from Members without Notice

Nil

12. Meeting Closed

12.1 Matters for which the meeting may be closed- Nil

12.2 Public reading of resolutions that may be made public- Nil

13. Closure

Meeting was closed at 6.15 pm

.....**Presiding Person**

Next Meeting

The next Ordinary Meeting of Council is scheduled 17th March 2014.