



MINUTES

MORAWA SINOSTEEL FUTURE FUND COMMITTEE MEETING

held on

Tuesday, 6 October 2020



WESTERN AUSTRALIA'S
WILDFLOWER COUNTRY

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Item 1 Opening of Meeting

The President declared the meeting open at 5.15pm.

Item 2 Acknowledgement of Traditional Owners and Dignitaries

The President acknowledges the traditional custodians, the Yamatji people, and recognises the contribution of Yamatji elders past, present and future, in working together for the future of Morawa.

The Chair welcomed Leanne Grant-Williams to the Committee and welcomed back Jamie Appleton.

Item 3 Recording of Attendance**3.1 Attendance****Committee**

Chair

Councillor Karen Chappel

Deputy Chair

Councillor Dean Carslake (via video conference)

Community Member

Jamie Appleton

Community Member

Leanne Grant-Williams

Staff

Acting Chief Executive Officer

Robert Paull

Economic Development Manager

Ellie Cuthbert

Executive Assistant

Rondah Toms

3.2 Attendance by Telephone / Instantaneous Communications

In accordance with section 14 of the *Local Government (Administration) Regulations 1996* "Meetings held by electronic means in public health emergency or state of emergency (Act s. 5.25(1)(ba))", the President to declare that this Meeting may take place via instantaneous communication. All Committee Members and staff are to be available either via telephone (teleconference) or in person.

3.3 Apologies

Nil

3.4 Approved Leave of Absence

Nil

3.5 Disclosure of Interests

Agenda Item: 5.4 Morawa Tennis Club Application.		
Name of Disclosing Member	Nature of Interest	The Nature being
Cr Dean Carslake	Impartiality Interest	I am a financial member of the Morawa Tennis Club

Agenda Item: 5.2 Morawa District High School P&C Band Committee Application		
Name of Disclosing Member	Nature of Interest	The Nature being
Jamie Appleton	Impartiality Interest	Wife is president of the band committee
Ellie Cuthbert	Impartiality Interest	My son has been invited to join the Morawa District High School Junior Band

Item 4 Confirmation of Minutes of Previous Meeting

The Minutes of Morawa Sinosteel Future Fund Committee Meeting held on 29 April 2020 are provided as Attachment 1.

OFFICER'S RECOMMENDATION/ COMMITTEE RECOMMENDATION

201001 Moved: Cr Carslake Seconded: Jamie Appleton

That Morawa Sinosteel Future Fund Committee confirm that the Minutes of the Meeting held on 29 April 2020 are a true and correct record.

CARRIED BY SIMPLE MAJORITY 6/0

Item 5 Reports of Committee**5.1 Morawa Sinosteel Future Fund Grant Committee - Grant Acquittals**

Author: Economic Development Manager

Authorising Officer: Acting Chief Executive Officer

Disclosure of Interest: The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

OFFICER'S RECOMMENDATION/ COMMITTEE RECOMMENDATION

201002 Moved: Cr Carslake Seconded: Jamie Appleton

That with respect to the Morawa Sinosteel Future Fund Grant Committee – Grant Acquittals, the Morawa Sinosteel Future Fund Committee recommend to Council:

- 1. That the following applications be confirmed as being acquitted in line the grant process:**
 - **MSFFG10 Amateur Swimming Club;**
 - **MSFFG11 WA College of Agriculture-Morawa;**
 - **MSFFG13 Morawa Historical Society; and**
 - **MSFFG14 Morawa Craft Group.**

- 2. Note the current expenditure of:**
 - **MSFFG16 Shire of Morawa COVID-19 Recovery Package Funds**

CARRIED BY SIMPLE MAJORITY 6/0

PURPOSE

The purpose of this report is to provide acquittal information regarding awarded grants from the 2019/20 funding rounds one and two.

DETAIL

Round one of the 2019/20 grant funding round provided an allocation of funds to four (4) applicants. Round two (2) of the 2019/20 grant funding round provided an allocation of funds to two (2) applicants.

Awarded applications were subsequently endorsed by the Shire of Morawa Council in line with the *Morawa Sinosteel Future Fund Deed of Agreement*.

Details of grant recipients are outlined in Tables 1 and 2 below:

Table 1: Grants provided across Round 1

Organisation	Details	Amount
MSFFG8 Morawa Golf Club	To purchase a tractor to power the Club Mower.	\$6,363.64
MSFFG9 Teach Learn Grow	Fund one TLG rural maths tuition program to MDHS.	\$6,667.00
MSFFG10 Morawa Swimming Club	To go towards the purchase and installation of new shed.	\$10,100.00
MSFFG11 WACoA-M	To go towards the purchase and installation of a Horse Crush.	\$14,500.00
2019/20 Total Funds Allocated across Rounds 1		\$37,630.64

Table 2: Grants provided across Round 2

Organisation	Details	Amount
MSFFG13 Historical Society	To go towards the purchase of materials and re-development of the extension of the archive room.	\$1,705.45
MSFFG14 Morawa Craft Group Inc	Purchase and install new air conditioning unit	\$2,286.26
MSFFG16 Shire of Morawa	\$50,0000 to the Shire of Morawa's COVID-19 Community Recovery Package	\$50,000
2019/20 Total Funds Allocated across Rounds 2		\$53,991.71
2019/20 Total Funds Allocated across Rounds 1 & 2		\$91,622.35

Acquittals Received

As of 1 October 2020, the following acquittals have been received:

- MSFFG10 Morawa Amateur Swimming Club (*Attachment 2*)
- MSFFG11 WA College of Agriculture-Morawa (*Attachment*)
- MSFFG13 Morawa District Historical Society Inc (*Attachment 4*)
- MSFFG14 Morawa Craft Group Inc (*Attachment 5*)

MSFFG16 Shire of Morawa COVID-19 Recovery Package

The Shire of Morawa received a \$50,000 grant allocation towards the *Shire of Morawa's COVID-19 Community Recovery Package*. For the committee's information details regarding expenditure made against these funds are outlined in Table 2 below.

Table 3: Summary of the costs / expenditure in relation to COVID-19 response

Year	Supplier	Description	Costs
19/20	Drapery Store	Purchase of Shire PPE - brought forward	\$3,966.27
19/20	Kat's Rural	Purchase of Generator for sewerage system	\$11,545.45

Year	Supplier	Description	Costs
19/20	Landmark	Purchase of generator for Admin building	\$20,633.77
20/21	Multiple	Donations to clubs/groups	\$3,000.00
20/21	North Midlands Electrical	Switch board installed at sewerage pump	\$3,170.07
20/21	North Midlands Electrical	Switch board installed at depot	\$1,891.44
20/21	Channel 7	Contribution towards TV Promotion of Morawa (post COVID19 Recovery)	\$5,000.00
Total			\$49,207.00

Projects still in Progress

On acceptance of the above acquittals there will be no further outstanding projects or acquittals.

LEVEL OF SIGNIFICANCE

Low. Grant recipients are required to follow the prescribed acquittal process.

CONSULTATION

Consultation with grant recipients has occurred as a part of the acquittal process.

LEGISLATION AND POLICY CONSIDERATIONS

Morawa Sinosteel Future Fund Deed of Agreement.
Shire of Morawa Purchasing Policy.

FINANCIAL AND RESOURCES IMPLICATIONS

No known impact as funds have already been allocated from the Morawa Sinosteel Future Fund Account.

RISK MANAGEMENT CONSIDERATIONS

There are no known Risk Management Considerations.

CONCLUSION

That the Morawa Sinosteel Future Fund Committee acknowledge and recommend to Council the:

- four (4) successfully acquitted grants; and.
- funds expended towards the *Shire of Morawa's COVID-19 Recovery Package* fund.

ATTACHMENTS

- Attachment 1 - 5.1 Morawa Amateur Swimming Club Acquittal*
- Attachment 2 - 5.1 WA College of Agriculture-Morawa Acquittal*
- Attachment 3 - 5.1 Morawa District Historical Society Inc Acquittal*
- Attachment 4 - 5.1 Morawa Craft Group Inc Acquittal*

Jamie Appleton earlier declared an impartiality interest in Item 5.2 and declined to participate.

5.2	Morawa Sinosteel Future Fund Grant Application: Morawa District High School P&C Band Committee
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Author: Economic Development Manager

Authorising Officer: Acting Chief Executive Officer

Disclosure of Interest: The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

OFFICER'S RECOMMENDATION/ COMMITTEE RECOMMENDATION

201003 **Moved: Cr Carslake** **Seconded: Leanne Grant-Williams**

That the Morawa Sinosteel Future Fund Grant Committee recommend Council approve the Morawa District High School P&C Band Committee application to the value of \$6,574.23, subject to receipt of a completed funding agreement.

CARRIED BY SIMPLE MAJORITY 5/0

PURPOSE

To provide the Morawa Sinosteel Future Fund Grant Committee information to assist in their process of assessing and awarding grant applications.

DETAIL

Funds Available for 2020/2021 Allocation

In adherence with the Morawa Sinosteel Future Fund Deed of Grant, 85% of the interest accrued during the 2018/2019 financial year has been allocated to the grant fund.

The total amount of interest earned in the 2019/20 year was \$28,293.00.

The Morawa Sinosteel Future Fund Deed of Agreement states that only 85% of the previous year's interest earned is to be transferred to the Future Fund Interest Reserve Account. As such, the 2019/20 interest transferred to the Future Fund Interest Reserve Account was \$24,134.28.

This means that as of 1 July 2020 the Future Fund Interest Reserve Account had \$224,415.74 available for administration from the Future Fund Interest Reserve Account.

MSFFG12 - Morawa District High School P&C Band Committee Application

The Morawa District High School (MDHS) band has a strong link with the community over the last 57 years. The band performs at a wide range of community events ranging from ANZAC services, NAIDOC ceremonies, to primary school tours as well as by representing Morawa at various music competitions.

The MDHS P&C Band Committee made application in Round 2 of the 2019/20 grants however, the Committee recommended to Council that further information be sought before the request could be considered as follows:

“That with respect to Grant Application: Morawa District High School P&C Band Committee (‘P&C Band Committee’), the Morawa Sinosteel Future Fund Committee recommend Council as follows:

1. *To place the P&C Band Committee Application on hold; and*
2. *Request the Chief Executive officer to advise the P&C Band Committee to review their application:*
 - a) *request acknowledgement of funding to P&C for Trailer in 2019; and*
 - b) *reviewing the required 30% co-contribution as required under the Deed.”*

Council endorsed the Committee recommendation at the Ordinary Meeting of 29 April 2020.

The MDHS P&C Band Committee has resubmitted a revised application addressing the Committee recommendation/Council decision (please refer to MDHS P&C Band Committee Application as *Attachment 1*).

Summary

The MDHS P&C Band Committee request support to upgrade their aged instruments and chairs.

The total cost of the proposed project is \$9,391.75 of which the MDHS P&C Band Committee has requested to receive a grant to the value of \$6,574.23. In line with the Morawa Sinosteel Future Fund Guidelines, the MDHS P&C Band Committee propose their required 30% co-contributions as a cash contribution of \$2,817.52.

In alignment with the application requirements, the MDHSP&C Band Committee have provided:

- Certificate of Incorporation;
- Letters of support;
- Demonstrated community benefit/need;
- Complied with the Shire of Morawa’s purchasing policy correct quotes; and
- Latest Financial Statements of the MDHS Band Committee.

LEVEL OF SIGNIFICANCE

Low impact - Funds are available in the Morawa Sinosteel Future Fund Account ready for distribution in alignment with the ‘Deed of Agreement for Future Fund’.

CONSULTATION

Principal - Morawa District High School.
Band Committee Secretary/Treasurer.

LEGISLATION AND POLICY CONSIDERATIONS

Morawa Sinosteel Future Fund Deed of Agreement.
Shire of Morawa Purchasing Policy.

FINANCIAL AND RESOURCES IMPLICATIONS

There are sufficient funds in the Future Fund Interest Reserve to cover this application request. Otherwise, there are no other financial and resources implications associated with this matter.

RISK MANAGEMENT CONSIDERATIONS

The MDHS P&C Band Committee is a sub-committee of the Morawa District High School P&C Association, which is an incorporated body. Along with receipt of a completed funding agreement, this reasonably suggests that this application would be a low risk.

CONCLUSION

That the Morawa Sinosteel Future Fund Committee recommend to Council that the MDHS P&C Band Committee application be supported.

ATTACHMENT

Attachment 1 – 5.2 MDHS P&C Band Committee Application

5.3 Morawa Sinosteel Future Fund Grant Application: Morawa Speedway Association Inc.

Author: Economic Development Manager

Authorising Officer: Acting Chief Executive Officer

Disclosure of Interest: The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

OFFICER'S RECOMMENDATION/ COMMITTEE RECOMMENDATION

201004 Moved: Jamie Appleton Seconded: Cr Carslake

That the Morawa Sinosteel Future Fund Committee recommend Council approve the Morawa Speedway Association Inc.'s grant application for \$9,986.20, subject to receipt of a completed funding agreement and the following condition:

- 1. The Morawa Speedway be provided grant funds to commence works once the Shire of Morawa has been provided with planning approval under the *Shire of Morawa Local Planning Scheme No. 2* and building works approval as required under the *Building Act 2012*.**

CARRIED BY SIMPLE MAJORITY 6/0

PURPOSE

To provide the Morawa Sinosteel Future Fund Committee information regarding applications to the 2020/2021 Round 1 Morawa Sinosteel Future Fund Grant scheme.

DETAIL**Funds Available for 2020/2021 Allocation**

In adherence with the Morawa Sinosteel Future Fund Deed of Grant, 85% of the interest accrued during the 2018/2019 financial year has been allocated to the grant fund.

The total amount of interest earned in the 2019/20 year was \$28,293.00.

The Morawa Sinosteel Future Fund Deed of Agreement states that only 85% of the previous year's interest earned is to be transferred to the Future Fund Interest Reserve Account. As such, the 2019/20 interest transferred to the Future Fund Interest Reserve Account was \$24,134.28.

This means that as of 1 July 2020 the Future Fund Interest Reserve Account had \$224,415.74 available for administration from the Future Fund Interest Reserve Account.

MSFFG17 - Morawa Speedway Association Inc. Application

The Morawa Speedway Association Inc.:

- provides a valuable social and recreational service to the community and is managed by a team of volunteers;
- provides 'action packed' local entertainment to all in a friendly safe environment; and
- promotes and provides opportunities for all youth to experience a range of driving conditions which facilitates their ability to control a motor vehicle in varying situations.

The Morawa Speedway Association Inc. requests financial support to assist the purchase and installation of various minor facility upgrades. These upgrades will enable the continuation of this sport in Morawa into the future.

In alignment with the application requirements the Morawa Speedway Association Inc. has provided:

- Certificate of Incorporation;
- Letters of support;
- Demonstrated community benefit/need;
- Complied with the Shire of Morawa's purchasing policy correct quotes; and
- Latest Financial Statements.

The total cost of proposed project is \$14,266. The Morawa Speedway Inc., in line with the Deed requirements, commit to providing the 30% co-contribution of \$4,279.80 as follows:

- \$500 cash contribution; and
- \$3,780 in-kind voluntary labour contribution.

This means that the requested amount from the Morawa Sinosteel Future Fund Grant scheme is \$9,986.20 (please refer to Morawa Speedway Association Inc.'s Application as *Attachment 1*).

LEVEL OF SIGNIFICANCE

Low impact - Funds are available in the Morawa Sinosteel Future Fund Account

CONSULTATION

President, Morawa Speedway Association Inc.

LEGISLATION AND POLICY CONSIDERATIONS

Morawa Sinosteel Future Fund Deed of Agreement.
Shire of Morawa Purchasing Policy.

FINANCIAL AND RESOURCES IMPLICATIONS

There are sufficient funds in the Future Fund Interest Reserve to cover this application request. Otherwise, there are no other financial and resources implications associated with this matter.

RISK MANAGEMENT CONSIDERATIONS

The proposed works sought by the Morawa Speedway Association Inc. will require planning approval under the *Shire of Morawa Local Planning Scheme No. 2* and building works approval under the *Building Act 2012*.

It is appropriate that to limit risk to Council, a condition of funding be that appropriate planning and building approvals to be provided. Since the Morawa Speedway Association is an incorporated body, and on receipt of a completed funding agreement, it is reasonably suggested that this application would be a low risk.

CONCLUSION

That the Morawa Sinosteel Future Fund Committee recommend to Council that the Morawa Speedway Inc.'s application is supported, subject to the planning and building approval condition.

ATTACHMENT

Attachment 1 – 5.3 Morawa Speedway Association Inc. Application

Cr Dean Carslake earlier declared an impartiality interest in Item 5.4.

5.4 Morawa Sinosteel Future Fund Grant Application: Morawa Tennis Club Inc.

Author: Economic Development Manager

Authorising Officer: Acting Chief Executive Officer

Disclosure of Interest: The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

OFFICER'S RECOMMENDATION

That the Morawa Sinosteel Future Fund Committee recommend Council approve the Morawa Tennis Club Inc.'s grant application for \$4,013.20, subject to receipt of a completed funding agreement.

COMMITTEE RECOMMENDATION

201005 Moved: Leanne Grant-Williams Seconded: Jamie Appleton

That the Morawa Sinosteel Future Fund Committee recommend Council approve the Morawa Tennis Club Inc.'s grant application for \$4,013.20, subject to receipt of a completed funding agreement and subject to the following conditions:

1. That there be no cost to participants attending the event; and
2. There be not less than 10 participants in each event session.

CARRIED BY SIMPLE MAJORITY 6/0

PURPOSE

To provide the Morawa Sinosteel Future Fund Committee information regarding applications to the 2020/2021 Round 1 Morawa Sinosteel Future Fund Grant scheme.

DETAIL**Funds Available for 2020/2021 Allocation**

In adherence with the Morawa Sinosteel Future Fund Deed of Grant, 85% of the interest accrued during the 2018/2019 financial year has been allocated to the grant fund.

The total amount of interest earned in the 2019/20 year was \$28,293.00.

The Morawa Sinosteel Future Fund Deed of Agreement states that only 85% of the previous year's interest earned is to be transferred to the Future Fund Interest Reserve Account. As such, the 2019/20 interest transferred to the Future Fund Interest Reserve Account was \$24,134.28.

This means that as of 1 July 2020 the Future Fund Interest Reserve Account had \$224,415.74 available for administration from the Future Fund Interest Reserve Account.

MSFFG 18 Morawa Tennis Club Inc. Application

The Morawa Tennis Club Inc. provides a valuable social and recreational service to the community whereby people can enjoy a safe, fun, and affordable place to participate in playing tennis.

The Morawa Tennis Club Inc. requests support from the Morawa Sinosteel Future Fund Grant scheme to assist them in the delivery of a subsidised series of tennis coaching clinics for adults, and young people, as well as for the purchase of new nets and balls.

In alignment with the application requirements the Morawa Tennis Club Inc. has provided:

- Certificate of Incorporation;
- Letters of support;
- Demonstrated community benefit/need;
- Complied with the Shire of Morawa's purchasing policy correct quotes; and
- Latest Financial Statements of the Morawa Tennis Club Inc.

The total cost of proposed project is \$5,733.20. The Morawa Tennis Club Inc. is committed to providing the 30% co-contribution of \$1,719.96. This figure is split between a \$1,240 cash contribution and a \$480 in-kind voluntary labour contribution.

This means that the requested amount from the Morawa Sinosteel Future Fund Grant scheme is \$4013.20 (please refer to Morawa Tennis Club Application Inc.'s Application as *Attachment 1*).

LEVEL OF SIGNIFICANCE

Low impact - Funds are available in the Morawa Sinosteel Future Fund Account

CONSULTATION

Committee Member, Morawa Tennis Club Inc.

LEGISLATION AND POLICY CONSIDERATIONS

Morawa Sinosteel Future Fund Deed of Agreement.
Shire of Morawa Purchasing Policy.

FINANCIAL AND RESOURCES IMPLICATIONS

There are sufficient funds in the Future Fund Interest Reserve to cover this application request. Otherwise, there are no other financial and resources implications associated with this matter.

RISK MANAGEMENT CONSIDERATIONS

As the Morawa Tennis Club is an incorporated body, along with receipt of a completed funding agreement, this reasonably suggests that this application would be a low risk.

CONCLUSION

That the Morawa Sinosteel Future Fund Committee recommend to Council that the Morawa Tennis Club Inc.'s application is supported.

ATTACHMENT

Attachment 1 - 5.4 Morawa Tennis Club Inc. Application

Item 6 Closure

6.1 Closure

There being no further business, the Chair declared the meeting closed at 5.34pm.