



SHIRE OF MORAWA
ORDINARY COUNCIL MEETING
ATTACHMENTS

Wednesday, 23 July 2025



Agenda Attachments

Shire of Morawa

Ordinary Council Meeting

23 July 2025

List of Attachments

11.1 Chief Executive Officer

11.1.3 Review of Council Delegation and Authorisation Registers

Attachment 1 – 11.1.3a Proposed 2025 Delegation Register

Attachment 2 – 11.1.3b Proposed 2025 Authorisation Register

11.2 Executive Manager Corporate & Community Services

11.2.1 Monthly Financial Report – June 2025

Attachment 1 – 11.2.1a Monthly Financial Report for the period ending 30 June 2025

Attachment 2 – 11.2.1b Bank Reconciliation for the period ending 30 June 2025

Attachment 3 – 11.2.1c List of Accounts Paid for the period ending 30 June 2025

Ordinary Council Meeting 23 July 2025

Attachment 1- 11.1.3a Proposed 2025 Delegation Register
Attachment 2 - 11.1.3b Proposed 2025 Authorisation Register

Item 11.1.3- Review of Council Delegation and Authorisation



Shire of Morawa

DELEGATION OF AUTHORITY REGISTER

July 2025

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INTRODUCTION

Purpose of Delegating Authority

The aim of delegated authority is to assist with improving the time taken to make decisions within the constraints allowed by the relevant legislation. This is consistent with the Shire's commitment to a strong customer service focus. The register details the related document(s) where the power to delegate is derived from, including legislation and policies of the Council. This enables easier cross-referencing. This delegated authority register will be reviewed in accordance with the *Local Government Act 1995* (the Act) on an annual basis. The co-ordination of the review will be performed through the office of the Chief Executive Officer.

Legislation

The Act allows for a local government to delegate to the Chief Executive Officer the exercise of any of its powers or the discharge of any of its duties under the Act except those listed in s. 5 4 3. All delegations made by the Council must be by absolute majority decision. {s.5.42 (1)}.

Associated Legislation

Legislation other than the Act, its regulations and the local government's local laws created under the Act where delegations or authorisations may occur are as follows: -

- *Planning and Development Act 2005 including regulations, and adopted policies:*
- *Dog Act 1976* and regulations;
- *Cat Act 2011* and regulations;
- *Bush Fires Act 1954*, regulations and local laws created under that Act;
- *Health Act 1911* (as amended) regulations and local law created under that Act;
- *Freedom of Information Act 1992*;
- *Land Administration Act 1997*, as amended and regulations;
- *Litter Act 1979* and regulations;
- *Local Government (Miscellaneous Provisions) Act 1960* as amended;
- *Caravan Parks and Camping Grounds Act 1995*;
- *Control of Vehicles (Off-Road Areas) Act 1978* and regulations;
- *Strata Titles Act 1985*;
- *Food Act 2008*;
- *Environmental Protection Act 2005*;
- *Building Act 2011 and Building Regulations 2012*

Some legislation provides for authorisation of Local Government officers to have powers as are necessary in order for them to perform their required duties as a specific function of the local government. These duties are carried out as "acting through" functions under s.5.45 (2) of the Act and applies only to functions under the Act.

When dealing with functions under other legislation, one of the following may apply:

- Delegation, where that legislation includes express powers to delegate and those powers are capable of being used by Local Government Authorisation, where that legislation includes express powers to appoint authorised persons, and those powers are capable of being used by Local Government Implied Authorisation, where the function requires discretion and the parliament in drafting the legislation did not intend for the power to only be exercised by the office in which it is vested and the function is undertaken so frequently so as to be administratively unreasonable for it only to be exercised by the office in which it is vested.
- The *Planning and Development Act 2005* recognises the WA Planning Commission to delegate under S16(1) and (3)(e) "any function of the Commission under this Act or any other written law, except this power of delegation, a local government, a committee established under the Act or an employee of a local government."
- Section 14(a) (iii) "Functions" of the *Planning and Development Act* recognises the functions of the Commission to advise the Minister on legislation and delegations associated with local planning schemes. This includes Council's Town Planning Scheme No.3.

- Section 5.42 of the *Local Government Act 1995* provides power for Local Governments to delegate s.214 (2), (3) or (5) of the Planning and Development Act.

Delegation by the Chief Executive Officer

The *Act* allows for the Chief Executive Officer to delegate certain powers under that Act, to another Employee. {S5.44 (1)}. This must be done in writing. {S5.44 (2)} The Act allows for the Chief Executive Officer to place conditions on any delegations if desired.

{S 5.44 (4)}

A register of delegations relevant to the Chief Executive Officer and other employees is to be kept and reviewed at least once every financial year. {S.5.46 (1) and (2)}. If a person is exercising a power or duty that they have been delegated, the Act requires that records be kept whenever the delegated authority is used. {S 5.46 (3)}

The record is to contain the following information:

- how the person exercised the power or discharged the duty;
- when the person exercised the power or discharged the duty; and
- the persons or classes of persons, other than council or committee members or employees of the local government, directly affected by the exercise of the power or the discharge of the duty. {Local Government (Administration) Regulations 1996 Regulation 19.}

All areas of the Shire responsible for work process are to ensure that data is captured, and records managed in accordance with all legislation, as well as preparing reports to Council where required under a specific delegation. This includes recording of delegated authority of the Chief Executive Officer where applicable, once approved through a signed authority by the Chief Executive Officer.

A person to whom a power is delegated under the *Act* is considered to be a 'designated employee' under s.5.74(b) of the *Act* and is required to complete a primary and annual return each year. There is no power for a person other than the Chief Executive Officer to delegate a power. {S 5.44 (1)}.

Acting through another person

Local Government Act 1995 – Section 5.45 (2)

Nothing in this Division (Division 4 - Local Government Employees) is to be read as preventing –

- a local government from performing any of its functions by acting through a person other than the Chief Executive Officer; or
- a Chief Executive Officer from performing any of his or her functions by acting through another person.

The key difference between a delegation and “acting through” is that a delegate exercises the delegated decision making function in his or her own right. The principal issue is that where a person has no discretion in carrying out a function, then that function may be undertaken through the “acting through” concept.

Alternatively, where the decision allows for discretion on the part of the decision maker, then that function needs to be delegated for another person to have that authority.

The difference between a delegated authority to exercise a discretion on behalf of the Shire and acting through another person to undertake a function on behalf of the Shire where no discretion exists is reinforced by Section 56 of the Interpretation Act 1984 which states:–

56. “May” imports a discretion, “shall” is imperative

Where in a written law the word “may” is used in conferring a power, such word shall be interpreted to imply that the power so conferred may be exercised or not, at discretion.

Where in a written law the word “shall” is used in conferring a function, such word shall be interpreted to mean that the function so conferred must be performed.

1. COUNCIL DELEGATIONS TO COMMITTEES

1.1. MORAWA SINOSTEEL FUTURE FUND

Delegated Function to be performed	Manage the Morawa Sinosteel Future Fund
Delegation to	Morawa Sinosteel Future Fund Committee
Legislative Power or duty delegated	As per the Deed of Agreement
Legislative power to delegate	<i>Local Government Act 1995</i> s5.16 Delegation of some powers and duties to certain committees s5.17 Limits on delegation of powers and duties to certain committees
Delegation of Duty	To implement the resolutions of the Morawa Sinosteel Future Fund Committee (without requiring a resolution of Council)
Conditions and Exceptions	As per Sinosteel Midwest Corporation Limited/Shire of Morawa – Deed of Agreement for the Future.
Reporting Requirements	Confirmed Committee Minutes
Date Reviewed	17 July 2024 23 July 2025

2. COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER

2.1 APPOINTMENT OF AUTHORISED PERSONS

Delegated Function to be performed	<p>A local government may, in writing, appoint persons or classes of persons to be authorised for the purpose of performing particular functions of an authorised person prescribed in the following legislation inclusive of subsidiary legislation made under each Act i.e. Regulations:</p> <p>Local Government Act 1995 and its subsidiary legislation, including Local Government Act Regulations, the Local Government (Miscellaneous Provision Act 1960 and Local Laws made under the Local Government Act.</p> <p>a) <i>Caravan Parks and Camping Grounds Act 1995</i> b) <i>Control of Vehicles (off-road Areas) Act 1978</i> c) <i>Litter Act 1979</i> d) <i>Criminal Procedures Act 2004</i> e) <i>Fines, Penalties and Infringement Notices Enforcement Act 1994</i> f) <i>Cemeteries Act 1986</i> g) <i>Building Act 2011</i></p>
Legislative Power or duty delegated	<p><i>Local Government Act 1995</i> S9.10 Appointment of authorised persons S 3.24 Authorising persons under this subdivision</p>
Legislative power to delegate	<p><i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO</p>
Delegation to	Chief Executive Officer
Conditions and Exceptions	Only persons who are appropriately qualified and trained may be appointed as Authorised persons in accordance with each relevant legislation as per the Legislative Power to Delegate (above).
Reporting Requirements:	Actions taken must be recorded in Synergy under the appropriate File Number record to meet legislative requirements.
Date Reviewed	17 July 2024 23 July 2025

2.2 LOCAL LAWS – SHIRE OF MORAWA - ADMINISTRATION

Delegated Function to be performed	A local government may make local laws under this Act prescribing all matters that are required or permitted to be prescribed by a local law, or are necessary or convenient to be so prescribed, for it to perform any of its functions under this Act.
Legislative Power or duty delegated	<p><i>Local Government Act 1995</i></p> <p>Division 2 Legislative functions of local governments</p> <p>Subdivision 1 Local laws made under this Act</p> <p>Subdivision 2 Local laws made under any Act</p> <p>S3.67 Inconsistency between regional and other local laws.</p> <p>Powers of the local government as prescribed in:</p> <p><i>Shire of Morawa Cemeteries 2018 - Local Law</i></p> <p><i>Shire of Morawa Dogs 2018 - Local Law</i></p> <p><i>Shire of Morawa Extractive Industries 2018 - Local Law</i></p> <p><i>Shire of Morawa Fencing 2018 Local Law</i></p> <p><i>Shire of Morawa Health 2004 - Local Law</i></p> <p><i>Shire of Morawa Public Places and Local Government Property 2018 - Local Law</i></p> <p><i>Shire of Morawa Meeting Procedures 2012 - Local Law</i></p> <p><i>Shire of Morawa Waste 2018 - Local Law</i></p>
Legislative power to delegate	<p><i>Local Government Act 1995</i></p> <p>s5.42 Delegation of some powers and duties to CEO</p> <p>s5.43 Limits on delegations to CEO</p> <p>s5.44 CEO may delegate powers and duties to other employees</p>
Delegation to	Chief Executive Officer
Conditions and Exceptions	Determinations and decisions under the Shire of Morawa Local Laws having regard to the relevant Shire of Morawa Council policies in force at the time.
Reporting Requirements:	Actions taken must be recorded in Synergy under the appropriate File Number record to meet legislative requirements.
Date Reviewed	17 July 2024 23 July 2025

2.3 POWER TO ISSUE NOTICES

Delegated Function to be performed	The issue of notices requiring certain thing to be done by the owner or occupier of land
Legislative Power or duty delegated	<i>Local Government Act 1995</i> S3.25, Notices requiring certain things to be done by owner or occupier of land
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO
Delegation to	Chief Executive Officer
Conditions and Exceptions	The CEO is delegated authority to issue notices under Schedule 3.1 section 3.25 of the <i>Local Government Act 1995</i>
Reporting Requirements:	Action taken to must be recorded in Synergy under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	17 July 2024 23 July 2025

2.4 POWERS OF ENTRY

Delegated Function to be performed	<ol style="list-style-type: none"> 1. Authorise entry onto land to fulfil any statutory function that the local government has under the Local Government Act 1995 2. Give a Notice of Entry 3. Seek and execute an entry under warrant 4. Execute an entry in an emergency, using such force as is reasonable 5. Give notice and execute the opening of a fence
Legislative Power or duty delegated	<p><i>Local Government Act 1995</i> Section 3.28 When this subdivision applies Section 3.32 Notice of Entry Section 3.33 Entry under Warrant Section 3.34 Entry in an Emergency Section 3.36 Opening Fences</p>
Legislative power to delegate	<p><i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO</p>
Delegation to	Chief Executive Officer
Conditions and Exceptions	<p>A warrant to enter may only be sought after the employee has a sworn affidavit setting out circumstances that gave rise to the need for a warrant (unless in the case of substantial risk to public safety or property).</p> <p>Entry in an emergency may only be used, where there is imminent or substantial risk to public safety or property.</p>
Reporting Requirements:	Actions taken must be recorded in Synergy under the appropriate File Number record to meet legislative requirements.
Date Reviewed	17 July 2024 23 July 2025

2.5 IMPOUNDING GOODS INVOLVED IN CERTAIN CONTRAVENTIONS

Delegated Function to be performed	To declare a vehicle to be an abandoned vehicle wreck if: <ul style="list-style-type: none"> ▪ after 7 days from the removal of the vehicle under the <i>Local Government Act 1995</i> Section 3.40A(1) : the owner of the vehicle has not been identified; or ▪ after 7 days from the removal of the vehicle under the <i>Local Government Act 1995</i> Section 3.40A(2), the owner of the vehicle has not collected it.
Legislative Power or duty delegated	<i>Local Government Act 1995</i> Subdivision 4 Impounding Goods involved in certain contraventions S3.39 Power to remove and impound. <i>Road Traffic Act 1974</i>
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO
Delegation to	Chief Executive Officer
Conditions and Exceptions	N/A
Reporting Requirements:	Action taken to must be recorded in Synergy under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	17 July 2024 23 July 2025

2.6 CLOSING CERTAIN THOROUGHFARES TO VEHICLES

Delegated Function to be performed	To close any thoroughfare that it manages to the passage of vehicles, wholly or partially, for a period not exceeding 4 weeks. A local government may, by local public notice, order a thoroughfare to be wholly or partially closed to vehicles for a period exceeding 4 weeks.
Legislative Power or duty delegated	<i>Local Government Act 1995</i> s3.50 Closing certain thoroughfares to vehicles (1) (1a) (4)
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO
Delegation to	Chief Executive Officer
Conditions and Exceptions	<p>S.3.50 (4)</p> <p>Before it makes an order wholly or partially closing a thoroughfare to the passage of vehicles for a period exceeding 4 weeks or continuing the closure of a thoroughfare, the local government is to —</p> <p>a. give local public notice of the proposed order giving details of the proposal, including the location of the thoroughfare and where, when, and why it would be closed, and inviting submissions from any person who wishes to make a submission; and</p> <p style="padding-left: 40px;">i. give written notice to each person who</p> <p style="padding-left: 40px;">ii. is prescribed for the purposes of this section; or</p> <p style="padding-left: 40px;">iii. owns land that is prescribed for the purposes of this section; and</p> <p>b) allow a reasonable time for submissions to be made and consider any submissions made.</p> <p>NOTE: The permanent closure of thoroughfares to be referred to Council for determination in accordance with the <i>Land Administration Act 1997</i>.</p>
Reporting Requirements:	<p>Action taken to must be recorded in Synergy under the appropriate File Number record to meet legislative requirements.</p> <p>Notification of the delegated decision must be made to Councillors at the next available Council Meeting.</p>
Date Reviewed	17 July 2024 23 July 2025

2.7 PAYMENTS FROM MUNICIPAL FUND AND TRUST FUND

Delegated Function to be performed	Where a local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the municipal fund or the trust fund, each payment from the municipal fund or the trust fund is to be noted on a list compiled for each month which is to be presented to the next ordinary meeting of council.
Legislative Power or duty delegated	<i>Local Government Act 1995</i> Division 4 – General Financial Provisions <i>Local Government (Financial Management) Regulations 1996</i> r. 12(1)(a) Payments from municipal fund or trust fund, restrictions on making r.. 13 Payments from municipal fund or trust fund by CEO
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.44 CEO may delegate powers and duties to other employees
Delegation to	Chief Executive Officer
Conditions and Exceptions	Subject to the requirements of r13 of the <i>Local Government (Financial Management) Regulations 1996</i> and Shire of Morawa Policy Manual - FIN01 Significant Accounting Policy
Reporting Requirements	Each payment from the municipal fund or the trust fund is to be noted on a list compiled for each month which is to be presented to the next ordinary meeting of council within the Ordinary Council Meeting Agenda.
Date Reviewed	17 July 2024 23 July 2025

2.8 CONCESSION FOR MINOR CHARGES

Delegated Function to be performed	A local government may approve the waiving or granting concessions in relation to any amount of money but shall not apply to an amount of money owing in respect of rates and service charges
Legislative Power or duty delegated	<i>Local Government Act 1995</i> s6.12 Power to defer, grant discounts, waive or write off debts s6.12(1)(b), (2) and (3)
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.44 CEO may delegate powers and duties to other employees
Delegation to	Chief Executive Officer
Conditions and Exceptions	The CEO may: Authorise a waiver or grant a concession to a maximum value of \$1,000
Reporting Requirements	The delegate has the authority to deal with such matters relevant to the delegation. Actions taken must be recorded in Synergy.
Date Reviewed	17 July 2024 23 July 2025

2.9 WRITE-OFF OF MONIES OWING

Delegated Function to be performed	To write off any amount of money owed to the Shire, subject to section 6.12(2) of the <i>Local Government Act 1995</i> .
Legislative Power or duty delegated	<i>Local Government Act 1995</i> s6.12(1)(c) Power to defer, grant discounts, waive or write off debts which is owed to the local government.
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.44 CEO may delegate powers and duties to other employees
Delegation to	Chief Executive Officer
Conditions and Exceptions	<p>The Chief Executive Officer may:</p> <p>Authorise a write-off of any debts (not including rates or other charges) up to a value of \$1,000 per debtor.</p> <p>Authorise a write-off of any debts in relation to rates in accordance with the Financial Hardship Policy to a maximum of \$1,000.</p> <p>The Chief Executive Officer will need to take into consideration when making such decisions:</p> <ul style="list-style-type: none"> ▪ The amount involved; and ▪ Impact of the writing off of the debt will have on the Council's finances and <ul style="list-style-type: none"> ○ the debtor; and ▪ The likelihood of ever recovering the debt
Reporting Requirements	<p>Actions taken must be recorded in Synergy under the appropriate File Number record to meet legislative requirements.</p> <p>Notification of the delegated decision must be made to Councillors at the next available Council Meeting.</p>
Date Reviewed	17 July 2024 23 July 2025

2.10 INVESTMENT OF SURPLUS FUNDS

Delegated Function to be performed	Money held in the municipal or trust funds of a local government that is not, for the time being required by the local government for any other purpose may be invested in accordance with the Trustee's Act
Legislative Power or duty delegated	<i>Local Government Act 1995</i> s6.14 Power to Invest <i>Local Government (Financial Management) Regulation 19C</i> Investment of money, restrictions on s.6.14(2)(a)) Shire of Morawa Policy Manual – FIN02 Investment Policy
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.44 CEO may delegate powers and duties to other employees
Delegation to	Chief Executive Officer
Conditions and Exceptions	Authority to CEO is up to \$800,000 per investment. Authority which may be delegated by the CEO to employees is subject to the following maximum individual amounts: Executive Manager Corporate & Community Services: \$100,000.
Express Power to Sub-Delegate	Executive Manager Corporate and Community Services
Reporting Requirements:	Actions taken must be recorded in Synergy under the appropriate File Number record to meet legislative requirements.
Date Reviewed	17 July 2024 <u>23 July 2025</u>

2.11 EXPRESSION OF INTEREST FOR GOODS AND SERVICES

Delegated Function to be performed	<p>Authorisation is given to call for Expressions of Interest for the supply of goods or services where appropriate.</p> <p>Authorisation is given to consider Expressions of Interest received and determine a list of acceptable tenderers</p>
Legislative Power or duty delegated	<p><i>Local Government Act 1995</i> s3.57 Tenders for providing goods or services</p> <p><i>Local Government (Function and General) Regulations 1996</i> r.21 Limiting who can tender, procedure for r.23 Rejecting and accepting expressions of interest to be the acceptable tenderer.</p>
Legislative power to delegate	<p><i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.44 CEO may delegate powers and duties to other employees</p>
Delegation to	Chief Executive Officer
Conditions and Exceptions	<p>The delegate has the authority to deal with such matters relevant to this delegation.</p> <p>Details of the expression of interest sought must be recorded in the appropriate record and in the Tender Register as required by the Local Government (Functions and General) Regulations 1996, Regulation 17.</p> <p>A determination to call a tender must only occur where the procurement is identified in Annual Budget allocations.</p>
Reporting Requirements	Actions taken must be recorded in Synergy under the appropriate File Number record to meet legislative requirements.
Date Reviewed	17 July 2024 23 July 2025

2.12 DETERMINING THAT TENDERS DO NOT HAVE TO BE INVITED FOR THE SUPPLY OF GOODS AND SERVICES

Delegated Function to be performed	The Chief Executive Officer is delegated the power to determine that the Shire has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier and not publicly invite tenders before the Shire enters into a contract for the supply of goods or services even though the consideration under the contract is, or is expected to be, worth more than \$250,000.
Legislative Power or duty delegated	<i>Local Government Act 1995</i> S3.57(1) Tenders for providing goods or services <i>Local Government (Function and General) Regulations 1996</i> r.11 When tenders have to be publicly invited (2)(f)
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.44 CEO may delegate powers and duties to other employees
Delegation to	Chief Executive Officer
Conditions and Exceptions	In all proposed actions, notification of the intent to undertake a delegated decision must be made to Councillors via email and Councillors given not less than 3 working days to request the matter be referred to the next available Council meeting for a decision. The determination is to be supported by a detailed report and subject to the requirements and conditions of Shire of Morawa Policy Manual - FIN04 Purchasing Policy.
Reporting Requirements:	Actions taken must be recorded in Synergy under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	17 July 2024 23 July 2025

2.13 TENDERS EVALUATION CRITERIA

Delegated Function to be performed	The power to amend, in writing, the tender evaluation criteria from that of Shire of Morawa Policy Manual - FIN04 - Purchasing Policy prior to tenders being advertised.
Legislative Power or duty delegated	<i>Local Government (Function and General) Regulations 1996</i> r14 Publicly inviting tenders, requirements for (2a)
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.44 CEO may delegate powers and duties to other employees
Delegation to	Chief Executive Officer
Conditions and Exceptions	The Chief Executive Officer is delegated the power to amend, in writing, the tender evaluation criteria from that of Shire of Morawa Policy Manual - FIN04 Purchasing Policy prior to tenders being advertised.
Reporting Requirements:	Actions taken must be recorded in Synergy under the appropriate File Number record to meet legislative requirements.
Date Reviewed	17 July 2024 23 July 2025

2.14 MINOR VARIATION FOR GOODS OR SERVICES

Delegated Function to be performed	The power, with the approval of the tenderer, to make a minor variation in a contract for goods or services before the Shire enters the contract with the successful tenderer, subject to r20(1) of the Local Government (Functions and General) Regulations 1996.
Legislative Power or duty delegated	Local Government (Function and General) Regulations 1996 r20 Variation of requirements before entry into contract (1)
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.44 CEO may delegate powers and duties to other employees
Delegation to	Chief Executive Officer
Conditions and Exceptions	That the variation is minor having regard to the total goods or services that tenderers were invited to supply. That the variation is in the opinion of the Chief Executive Officer within the criteria established for that tender.
Reporting Requirements:	Actions taken must be recorded in Synergy under the appropriate File Number record to meet legislative requirements.
Date Reviewed	17 July 2024 23 July 2025

2.15 DISPOSING OF PROPERTY

Delegated Function to be performed	<p>The Chief Executive Officer is delegated power to dispose of property to:</p> <p>(a) to the highest bidder at public auction [s.3.58(2)(a)].</p> <p>(b) to the person who at public tender called by the local government makes what is considered by the delegate to be, the most acceptable tender, whether or not it is the highest tenders [s.3.58(2)(b)]</p> <p>(c) by private treaty only in accordance with section 3.58(3) and prior to the disposal, to consider any submissions received following the giving of public notice [s.3.58(3)]</p>
Legislative Power or duty delegated	<p><i>Local Government Act 1995</i> s3.58(2) (3) Disposing of Property</p> <p><i>Local Government (Function and General) Regulation 30</i></p>
Legislative power to delegate	<p><i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.44 CEO may delegate powers and duties to other employees</p>
Delegation to	Chief Executive Officer
Conditions and Exceptions	<p>a. Disposal of land or building assets is limited to matters specified in the Annual Budget and in any other case, a Council resolution is required.</p> <p>b. In accordance with s.5.43(d), disposal of property, for any single project or where not part of a project but part of a single transaction, is limited to a maximum value of</p> <p>c. \$10,000 or less.</p> <p>d. When determining the method of disposal: o Where a public auction is determined</p> <p>e. as the method of disposal:</p> <p>f. Reserve price has been set by independent valuation.</p> <p>g. Where the reserve price is not achieved at auction, negotiation may be undertaken to achieve the sale at up to a -10% variation on the set reserve price.</p> <p>h. Where a public tender is determined as the method of disposal and the tender does not achieve a reasonable price for the disposal of the property, then the CEO is to determine if better value could be achieved through another disposal method and if so, must determine not to accept any tender and use an alternative disposal method.</p> <p>i. Where a private treaty is determined [s.3.58(3)] as the method of disposal, authority to: o Negotiate the sale of the property up to a -10% variance on the</p>

	<p>valuation; and</p> <p><i>j.</i> Consider any public submissions received and determine if to proceed with the disposal, ensuring that the reasons for such a decision are recorded.</p> <p><i>k.</i> Where the market value of the property is determined as being less than \$20,000 (F&G r.30(3) excluded disposal) may be undertaken:</p> <p><i>l.</i> Without reference to Council for resolution; and</p> <p><i>m.</i> In any case, be undertaken to ensure that the best value return is achieved</p> <p><i>n.</i> however, where the property is determined as having a nil market value, then the disposal must ensure environmentally responsible disposal.</p>
Reporting Requirements:	<p>Actions taken must be recorded the Lease Register and in Synergy under the appropriate File Number record to meet legislative requirements.</p> <p><i>Notification of the delegated decision must be made to Councillors at the next available Council Meeting.</i></p>
Date Reviewed	<p>17 July 2024 23 July 2025</p>

2.16 LEASE AGREEMENTS INCLUDING USER AND LICENCE AGREEMENTS

Delegated Function to be performed	<p>The delegation is given for the establishment, renewal and variation of User and License Agreements, Commercial Lease Agreements, Community Lease Agreements and Sub-Lease Agreements both as the Lessor (care, control and Management of property) and Lessee (Crown or third party ownership of property) limited to:</p> <ul style="list-style-type: none"> ▪ Each agreement not exceeding a total value of \$100,000 per annum; and <p>Multi-year contracts not exceeding a total value of \$100,000.</p>
Legislative Power or duty delegated	<p><i>Local Government Act 1995</i> s3.58 Disposing of Property</p> <p><i>Residential Parks (Long-Stay Tenants) Regulations 2007</i></p>
Legislative power to delegate	<p><i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.44 CEO may delegate powers and duties to other employees</p>
Delegation to	Chief Executive Officer
Conditions and Exceptions	Compliance with <i>Local Government Act 1995</i> s. 3.58(d) Regulation 30 Function and General Regulations
Reporting Requirements:	<p>Actions taken must be recorded in the Lease Register and Synergy under the appropriate File Number to meet legislative requirements.</p> <p>Notification of the delegated decision must be made to Councillors at the next available Council Meeting.</p>
Date Reviewed	17 July 2024 23 July 2025

2.17 LEGAL PROCEEDINGS

Delegated Function to be performed	To allow the Chief Executive Officer to authorise legal expenses for Elected Members and Officers where a report cannot be presented to Council for approval and the expenses do not exceed \$10,000
Legislative Power or duty delegated	<i>Local Government Act 1995</i> Subdivision 3 General provisions about legal proceedings
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO
Delegation to	Chief Executive Officer
Conditions and Exceptions	Subject to: <ul style="list-style-type: none"> ▪ Funds being available in the Shire's Annual Budget; ▪ An approved Application that complies with the Shire of Morawa Council Policy - ELM22 Legal Proceedings; ▪ Legal expenses do not exceed \$10,000 in respect of each application; and ▪ For any applications anticipated to be or are over \$10,000, a report must be presented to Council in all instances.
Reporting Requirements	Elected Members will be given at least 24 hours' notice via email of the Chief Executive Officer's intent to use this delegated authority. Action taken must be recorded in Synergy under the appropriate record number to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	17 July 2024 23 July 2025

2.18 SALE/DISPOSAL OF VEHICLES, ANIMALS OR GOODS, CONFISCATED OR OTHERWISE

Delegated Function to be performed	To sell or otherwise dispose of any goods which have not been collected in accordance with a notice given, as per the <i>Local Government Act 1995</i> , s3.47. Authority to recover expense incurred for removing, impounding, and disposing of confiscated or uncollected goods s3.48.
Legislative Power or duty delegated	<i>Local Government Act 1995</i> s3.47 Confiscated or uncollected goods, disposal of s3.48 Impounding expenses, recovery of
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO
Delegation to	Chief Executive Officer
Conditions and Exceptions	To sell or otherwise dispose of any goods which have not been collected in accordance with a notice given, as per s3.47 Local Government Act 1995. Authority to recover expense incurred for removing, impounding, and disposing of confiscated or uncollected goods s3.48.
Reporting Requirements:	Action taken to must be recorded in Synergy under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	17 July 2024 23 July 2025

2.19 PRIVATE WORKS ON, OVER OR UNDER PUBLIC PLACES

Delegated Function to be performed	A local government may grant permission to a person to construct anything on, over or under a public thoroughfare or other public place that is local government property subject to Regulation 17 of the Local Government (Uniform Local Provisions) Regulations 1996.
Legislative Power or duty delegated	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> r17(5) The local government may impose such conditions as it thinks fit on granting permission under this regulation r17(6)(c) It is a condition of the permission granted under this regulation damage to the public thoroughfare or public place resulting from the construction is repaired to the satisfaction of the CEO of the local government.
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO
Delegation to	Chief Executive Officer
Conditions and Exceptions	Nil
Reporting Requirements:	Actions taken must be recorded in Synergy under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	17 July 2024 23 July 2025

2.20 TOWN PLANNING AND DEVELOPMENT ACT 1928 – TOWN PLANNING FUNCTIONS

<p>Delegated Function to be performed</p>	<p>ADVERTISING AND DETERMINING APPLICATIONS FOR DEVELOPMENT APPROVAL</p> <p><u>Power/Duty</u></p> <p>Notification and Advertising of Applications for Development Approval Determine in accordance with the TPS 3 and Planning and Development (Local Planning Schemes) Regulations 2015, determine that a particular development application will be advertised and notify the applicant accordingly.</p> <p>Determine those landowners and occupiers to whom notice of an application for Development Approval required to be advertised shall be provided pursuant to the TPS 3 and Planning and Development (Local Planning Schemes) Regulations 2015.</p> <p>Determine the requirement for consultation with other authorities for an application for Development Approval pursuant to the TPS 3 and Planning and Development (Local Planning Schemes) Regulations 2015.</p> <p><u>Consideration of Applications for Development Approval</u></p> <p>Determine applications for Development Approval made in accordance with the Town Planning Scheme, Planning and Development (Local Planning Schemes) Regulations 2015 and/or Statement of Planning Policy No. 1 – Residential Design Codes, irrespective of whether objections have been received and impose conditions or grounds of refusal as required.</p> <p><u>Determine requests for Amending or Revoking a Development Approval</u></p> <p>Determine requests for Amending or Revoking a Development Approval made in accordance with the TPS 3 and Planning and Development (Local Planning Schemes) Regulations 2015 where the original permit was issued under delegated authority.</p> <p><u>Conditions</u></p> <p>An officer to whom delegated authority is granted is not to exercise that authority in circumstances where the Chief Executive Officer has received a request from a Councillor that the matter be referred to Council for consideration or determination.</p> <p>SUBDIVISION AND DEVELOPMENT DESIGN</p> <p><u>Power/Duty</u></p> <p>To approve plans and impose Council’s accepted Standards and Specifications on subdivisions and developments and other similar works done by the Shire.</p> <p><u>Conditions</u></p> <p>An officer to whom delegated authority is granted is not to exercise that authority in circumstances where the Chief Executive Officer has received a request from a Councillor that</p>
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	the matter be referred to Council for consideration or determination.
Delegated Function to be performed cont'd	<p>CONSIDERATION OF WAPC REFERRALS OF APPLICATIONS FOR SUBDIVISION APPROVAL</p> <p>Power/Duty</p> <p>Pursuant to the <i>Planning and Development Act 2005</i>, <i>Planning and Development Regulations 2009</i> and <i>Strata Titles Act 1985</i> provide comment to the Western Australian Planning Commission (WAPC) on matters associated with freehold and survey strata subdivision applications, proposed development plans (or similar) and licence/ lease applications.</p> <p>CLEARANCE OF LOCAL GOVERNMENT CONDITIONS ASSOCIATED WITH SUBDIVISION APPROVAL</p> <p>Power/Duty</p> <p>Pursuant to the <i>Planning and Development Act 2005</i>, <i>Planning and Development Regulations 2009</i> and <i>Strata Titles Act 1985</i> where the WAPC has included conditions on a subdivision approval relevant to the Shire, determine the 'clearance' of conditions designated (LG) in a freehold or survey strata subdivision approval issued by the WAPC.</p> <p>ISSUE OF CERTIFICATES (STRATA TITLES)</p> <p>Power/Duty</p> <p>Pursuant to the provisions of Section 23 of the <i>Strata Titles Act 1985</i>, the Director of Property & Development Services and/or the Chief Executive Officer is authorised to issue the appropriate certificates in respect to buildings as may be shown on a strata plan to be lodged for registration under the Act, where in the opinion of the Chief Executive Officer:</p> <p>The buildings shown on the strata plan have been confirmed, following physical inspection, as being compliant with all relevant a town planning, health and engineering requirements as provided for in the TPS 3 and Residential Design Codes and Shire Policies and Local Laws; and</p> <p>The buildings are deemed to be of sufficient standard and suitable to be divided into lots pursuant to the <i>Strata Titles Act 1985</i>.</p>

	<p>DIRECTIONS REGARDING UNAUTHORISED DEVELOPMENT Power/Duty</p> <p>To give directions in relation to unauthorized development and to authorise any action available to the responsible authority under the <i>Planning and Development Act 2005</i> and <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> incidental to such written direction, including but not limited to issuing a notice to correct or amend the development or to commence legal action.</p> <p>Conditions</p> <p>An officer to whom delegated authority is granted is not to exercise that authority in circumstances where the Chief Executive Officer has received a request from a Councillor that the matter be referred to Council for consideration or determination.</p>
Delegated Function to be performed cont'd	<p>RESPONSIBLE AUTHORITY REPORTS TO THE DEVELOPMENT ASSESSMENT PANEL Power/Duty</p> <p>To submit Responsible Authority Reports to the Development Assessment Panel pursuant to Regulation 12 of the <i>Planning & Development (Development Assessment Panels) Regulations 2011</i>.</p> <p>Conditions</p> <p>The Chief Executive Officer is to advise Councillors of the lodgement of a Mid- West/Wheatbelt JDAP application in the 'Councillors Information Bulletin' and report to Council at the earliest opportunity, the outcome of the Mid-West/Wheatbelt JDAP decision.</p>
Legislative Power or duty delegated	<p><i>Shire of Morawa Local Planning Scheme No. 3 or the most current scheme at time of applying the delegations (TPS)</i></p> <p><i>Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015,</i></p> <p><i>Local Government Act 1995</i></p> <p>s 5.45 Other matters relevant to delegations under this Division</p> <p>s5.46 Register of, and records relevant to, delegations to CEO and employees</p>
Legislative power to delegate	<i>Shire of Morawa Local Planning Scheme</i>
Delegation to	Chief Executive Officer

Conditions and Exceptions	<p>Where advertising any matter as provided for under this Delegation, referral must be made to Councillors via Email and Councillors given not less than 5 working days to request the matter be referred to Council for decision.</p> <p>Where the Shire receive an objection to any matter provided under this Delegation, the matter will be referred to Council for decision.</p> <p>This Delegation does not preclude the Delegate referring the categories of development or legal proceedings outlined above, to Council for determination, after having regard to the circumstances of a particular case.</p>
Reporting Requirements:	<p>Details of all Decisions given, and actions taken must be recorded in Synergy under the appropriate File Number record to meet legislative requirements.</p> <p>Notification of the delegated decision must be made to Councillors at the next available Council Meeting.</p>
Date Reviewed	17 July 2024 23 July 2025

2.21 BUILDING ACT 2011 - APPROVE OR REFUSE BUILDING PERMIT

Delegated Function to be performed	<p>A permit authority to which a certified application or an uncertified application is made must grant the building permit if it is satisfied that the application is in accordance with the Building Act 2011 subsections 20(1)(a) to (s).</p> <p>A permit authority to which an application is made must not grant the building permit unless it is satisfied as to each of the matters mentioned in subsection (1)(a) to (s).</p> <p>A permit authority to which an application is made may refuse to grant the building permit applied for if it appears to the permit authority that there is an error in the information provided for the application or in a document that accompanied the application</p> <p>A permit authority to which an application is made must not grant a building permit if to do so would be inconsistent with subsections (2) (a) and (b).</p>
Legislative Power or duty delegated	<p><i>Building Act 2011:</i> s.18 Further Information s.20 Grant of building permit s.22 Further grounds for not granting an application s.27(1) and (3) Impose Conditions on Permit</p> <p><i>Building Regulations 2012:</i> r.23 Application to extend time during which permit has effect (s.32) r.24 Extension of time during which permit has effect (s.32(3)) r.26 Approval of new responsible person (s.35(c))</p>
Legislative power to delegate	<p><i>Building Act 2011:</i> s.127(1) & (3) Delegation: special permit authorities and local government</p>
Delegation to	Chief Executive Officer

Conditions and Exceptions	<p>Authority to require an applicant to provide any documentation or information required to determine a building permit application [s.18 (1)].</p> <p>Authority to grant or refuse to grant a building permit [s.20 (1) & (2) and s.22].</p> <p>Authority to impose, vary or revoke conditions on a building permit [s.27 (1) and (3)]. Authority to determine an application to extend time during which a building permit has effect [r.23].</p> <p>Subject to being satisfied that work for which the building permit was granted has not been completed OR the extension is necessary to allow rectification of defects of works for which the permit was granted [r.24(1)]</p> <p>Authority to impose any condition on the building permit extension that could have been imposed under s.27 [r.24 (2)].</p> <p>Authority to approve, or refuse to approve, an application for a new responsible person for a building permit [r.26].</p>
	<p><i>In undertaking the functions of this delegation, Building Surveyors must be engaged by the Shire.</i></p> <p><i>With respect to uncertified applications, hold the appropriate qualification as set out under Regulation 6 of the Local Government (Building Surveyors) Regulations 2008.</i></p>
Reporting Requirements:	<p>Actions taken must be recorded in Synergy under the appropriate File Number record to meet legislative requirements.</p> <p>Notification of the delegated decision must be made to Councillors at the next available Council Meeting</p>
Date Reviewed	17 July 2024 23 July 2025

2.22 BUILDING ACT 2011 – APPROVE OR REFUSE DEMOLITION PERMIT

Delegated Function to be performed	<p>Authority to require an applicant to provide any documentation or information required to determine a demolition permit application [s.18(1)].</p> <p>Authority to grant or refuse to grant a demolition permit on the basis that all s.21(1) requirements have been satisfied [s.20(1) & (2) and s.22].</p> <p>Authority to impose, vary or revoke conditions on a demolition permit [s.27(1) and (3)].</p> <p>Authority to determine an application to extend time during which a demolition permit has effect [r.23].</p> <p>Subject to being satisfied that work for which the demolition permit was granted has not been completed OR the extension is necessary to allow rectification of defects of works for which the permit was granted [r.24(1)]</p> <p>Authority to impose any condition on the demolition permit extension that could have been imposed under s.27 [r.24(2)].</p> <p>Authority to approve, or refuse to approve, an application for a new responsible person for a demolition permit [r.26].</p>
Legislative Power or duty delegated	<p><i>Building Act 2011:</i></p> <p>s.18 Further Information</p> <p>s.21 Grant of demolition permit</p> <p>s.22 Further grounds for not granting an application s.27(1) and (3) Impose Conditions on Permit</p> <p><i>Building Regulations 2012</i></p> <p>r.23 Application to extend time during which permit has effect (s.32)</p> <p>r.24 Extension of time during which permit has effect (s.32(3))</p> <p>r.26 Approval of new responsible person (s.35(c))</p>
Legislative power to delegate	<p><i>Building Act 2011:</i></p> <p>s.127(1) & (3) Delegation: special permit authorities and local government</p>
Delegation to	Chief Executive Officer
Conditions and Exceptions	<p>Delegation does not apply to places listed on the State's Register of Heritage Places or Council's Heritage Register, or to places classified by the National Trust.</p> <p>In undertaking the functions of this delegation, Building Surveyors must be engaged by the Shire.</p>
Reporting Requirements:	<p>Actions taken must be recorded in Synergy under the appropriate File Number record to meet legislative requirements.</p> <p><i>Notification of the delegated decision must be made to Councillors at the next available Council Meeting</i></p>
Date Reviewed	17 July 2024 23 July 2025

2.23 BUILDING ACT 2011 – GRANT OF OCCUPANCY PERMIT OR BUILDING APPROVAL CERTIFICATE

Delegated Function to be performed	<p>A permit authority to which an application is made must grant or modify the occupancy permit or grant the building approval certificate applied for if it is satisfied that the application is in compliance with subsections 58(1)(a) to (l).</p> <p>A permit authority to which an application is made must not grant or modify the occupancy permit or grant the building approval certificate applied for unless it is satisfied as to each of the matters mentioned in subsections (1)(a) to (l).</p>
Legislative Power or duty delegated	<p><i>Building Act 2011:</i> <i>s.55 Further information</i> <i>s.58 Grant of occupancy permit, building approval certificate</i> <i>s.62(1) and (3) Conditions imposed by permit authority s.65(4) Extension of period of duration</i></p> <p><i>Building Regulations 2012</i> <i>r.40 Extension of period of duration of time limited occupancy permit or building approval certificate (s.65)</i></p>
Legislative power to delegate	<p><i>Building Act 2011:</i> <i>s.127(1) & (3) Delegation: special permit authorities and local government</i></p>
Delegation to	Chief Executive Officer
Conditions and Exceptions	<p>In undertaking the functions of this delegation, Building Surveyors must be engaged by the Shire.</p> <p>Authority to require an applicant to provide any documentation or information required in order to determine an application [s.55].</p> <p>Authority to grant, refuse to grant or to modify an occupancy permit or building approval certificate [s.58].</p> <p>Authority to impose, add, vary or revoke conditions on an occupancy permit [s.62(1) and (3)].</p> <p>Authority to extend, or refuse to extend, the period in which an occupancy permit or modification or building approval certificate has effect [s.65(4) and r.40].</p>

Reporting Requirements:	Actions taken must be recorded in Synergy under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	17 July 2024 23 July 2025

2.24 BUILDING ACT 2011 – ISSUE AND REVOCATION OF BUILDING ORDERS

Delegated Function to be performed	<p>A permit authority may make an order (a building order) in respect of one or more of the following: –</p> <ul style="list-style-type: none"> (a) particular building work; (b) particular demolition work; (c) a particular building or incidental structure, whether completed before or after commencement day. <p>A permit authority may, but notice in writing, revoke a building order at any time and must serve each person to whom the order is directed with a copy of the notice.</p>
Legislative Power or duty delegated	<p><i>Building Act 2011:</i></p> <p>s.110(1) A permit authority may make a building order</p> <p>s.111(1) Notice of proposed building order other than building order (emergency) s.117(1) and</p> <ul style="list-style-type: none"> (2) A permit authority may revoke a building order or notify that it remains in effect s.118(2) and (3) Permit authority may give effect to building order if non-compliance <p>s.133(1) A permit authority may commence a prosecution for an offence against this Act</p>
Legislative power to delegate	<p><i>Building Act 2011:</i></p> <p>s.127(1) & (3) Delegation: special permit authorities and local government</p>
Delegation to	Chief Executive Officer

Conditions and Exceptions	<p>Authority to make Building Orders in relation to:</p> <p>Building work Demolition work</p> <p>An existing building or incidental structure [s.110(1)].</p> <p>Authority to give notice of a proposed building order and consider submissions received in response and determine actions [s.111(1)(c)].</p> <p>Authority to revoke a building order [s.117].</p> <p>If there is non-compliance with a building order, authority to cause an authorised person to:</p> <ul style="list-style-type: none"> ▪ take any action specified in the order; or ▪ commence or complete any work specified in the order; or ▪ if any specified action was required by the order to cease, to take such steps as are reasonable to cause the action to cease [s.118(2)]. <p>Authority to take court action to recover as a debt, reasonable costs and expense incurred in doing anything in regard to non-compliance with a building order [s.118(3)].</p> <p>Authority to initiate a prosecution pursuant to section 133(1) for non-compliance with a building order made pursuant to section 110 of the Building Act 2011.</p> <ol style="list-style-type: none"> 1) The Chief Executive Officer may refer notices to the Shire's Lawyer where it is considered appropriate; and 2) Determine that an order is to remain in effect in accordance with section 117(2) of the <i>Building Act 2011</i> where it is considered appropriate.
Reporting Requirements:	<p>Actions taken must be recorded in Synergy under the appropriate File Number record to meet legislative requirements.</p> <p>Notification of the delegated decision must be made to Councillors at the next available Council Meeting.</p>
Date Reviewed	17 July 2024 23 July 2025

2.25 BUILDING ACT 2011 – APPOINTMENT OF AUTHORISED PERSONS

Delegated Function to be performed	A local government may, in writing, appoint persons or classes of persons to be authorised for the purposes of performing particular functions of the <i>Building Act 2011</i> and the <i>Building Regulations 2012</i>
Legislative Power or duty delegated	<i>Building Act 2011</i> s.96(3) authorised persons
Legislative power to delegate	<i>Building Act 2011</i> s.127(1) & (3) Delegation: special permit authorities and local government
Delegation to	Chief Executive Officer
Conditions and Exceptions	<p>The Chief Executive Officer is delegated the power to appoint authorised persons for the purpose of enforcing section 96.3 of the provisions of the <i>Building Act 2011</i></p> <p>Authority to designate an employee as an authorised person [s.96 (3)].</p> <p>Authority to revoke or vary a condition of designation as an authorised person or give written notice to an authorised person limiting powers that may be exercised by that person [s.99(3)].</p> <p>The Delegation is subject to section 100(2) of the <i>Building Act 2011</i>:</p> <p>"The authorised person is not entitled to enter a part of a place in use as a residence, except –</p> <ul style="list-style-type: none"> a) with the consent of an adult occupier; or b) under the authority of an entry warrant; or c) to take action under section 118(2) in relation to a building order emergency); and <p>Section 127 (3) of the <i>Building Act 2011</i></p> <p>(1) A delegation of a local government's powers or duties may be only to a local government employee"</p>
Reporting Requirements:	Actions taken must be recorded in Synergy under the appropriate File Number record to meet legislative requirements.
Date Reviewed	17 July 2024 23 July 2025

2.26 BUSH FIRES ACT 1954 - POWER AND DUTIES

Delegated Function to be performed	All powers, duties and functions of the local government under the <i>Bush Fires Act 1954</i>
Legislative Power or duty delegated	<i>Bush Fires Act 1954</i>
Legislative power to delegate	<i>Bush Fires Act 1954</i> Section 48 – Delegation by local governments
Delegation to	Chief Executive Officer
Conditions and Exceptions	Excludes powers and duties that are subject to separate delegated authority within this Register as set out below: <ul style="list-style-type: none"> ▪ Delegation.7.7.2 Appointment of Bush Fire Control Officers; ▪ Delegation 7.7.3 Variation of Prohibited Burning Times; and ▪ Delegation 7.7.4 Prosecutions; ▪ are prescribed powers and duties in the Act with the requirement for a resolution by the local government; ▪ are prescribed in the Act for performance by prescribed offices;.
Reporting Requirements:	Actions taken must be recorded in Synergy under the appropriate File Number record to meet legislative requirements.
Date Reviewed	17 July 2024 23 July 2025

2.27 BUSH FIRES ACT 1954 - APPOINTMENT OF BUSH FIRE CONTROL OFFICERS

Delegated Function to be performed	Appointing a bush fire officer to carry out the powers and functions in the <i>Bush Fires Act 1954</i> .
Legislative Power or duty delegated	<i>Bush Fires Act 1954</i> S38 Local government may appoint bush fire control officer
Legislative power to delegate	<i>Bush Fires Act 1954</i> Section 48 – Delegation by local governments
Delegation to	Chief Executive Officer
Conditions and Exceptions	Appointment of Bush Fire Control Officers to be subject to the recommendations of the Bush Fire Advisory Committee
Reporting Requirements	Actions taken must be recorded in Synergy under the appropriate File Number to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	17 July 2024 23 July 2025

2.28 BUSHFIRES ACT 1954 - PROHIBITED BURNING TIMES

Delegated Function to be performed	Determine to vary Prohibited Burning Times, in accordance with specified times <i>in the Bush Fires Act 1954.s17(7) and (8)</i> , regarding: <ul style="list-style-type: none"> ▪ shortening, extending, suspending or re-imposing a period of prohibited burning times; or ▪ imposing a further period of prohibited burning
Legislative Power or duty delegated	<i>Bush Fires Act 1954:</i> s.17(7) Prohibited burning times variation due to seasonal conditions <i>Bush Fire Regulations 1954:</i> r.15 Permit to burn (Act s.18), form of and apply for after refusal etc. r. 38A Use of engines, plant or machinery likely to cause a bush fire r.8C Harvesters, power to prohibit use of on certain days in restricted or prohibited burning times r.39B Crop dusters etc., use of in restricted or prohibited burning times.
Legislative power to delegate	Bush Fires Act 1954 Section 48 – Delegation by local governments
Delegation to	Chief Executive Officer and Chief Bush Fire Control Officer (jointly)
Conditions and Exceptions	N/A
Express Power to Sub-Delegate	Nil
Reporting Requirements:	Actions taken must be recorded in Synergy under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	17 July 2024 23 July 2025

2.29 BUSHFIRES ACT 1954 - PROSECUTIONS

Delegated Function to be performed	<p>Issue Infringement Notices.</p> <p>Consider allegations of offences alleged to have been committed against this Act in the district of the local government and, if the delegate thinks fit, to institute and carry on proceedings in the name of the local government against any person alleged to have committed any of those offences in the district as prescribed under the <i>Bush Fires Act 1954</i>.</p> <p>Note: s59A(3) and <i>Bush Fires (Infringements) Regulations 1958</i>, Reg.4(a) provide that only the President or the Chief Executive Officer may withdraw an infringement notice.</p>
Legislative Power or duty delegated	<p><i>Bush Fires Act 1954</i></p> <p>s59(3) Prosecution of Offences s59A(2) Alternative Procedure – Infringement Notices</p>
Legislative power to delegate	<p><i>Bush Fires Act 1954</i></p> <p>Section 48 – Delegation by local governments</p>
Delegation to	Chief Executive Officer
Conditions and Exceptions	N/A
Reporting Requirements:	Actions taken must be recorded in Synergy under the appropriate File Number to meet legislative requirements.
Date Reviewed	17 July 2024 23 July 2025

2.30 FOOD ACT 2008 – APPOINTMENT OF AUTHORISED OFFICERS

Delegated Function to be performed	Authority to appoint authorised officers under the Food Act, Public Health Act and authority to appoint an Authorised Officer to be a Designated Officer for the purposes contained in S126 (6), (7) of the <i>Food Act 2008</i>
Legislative Power or duty delegated	<i>Food Act 2008</i> s122 Appointment of Authorised Officers and s126 Infringement Notices
Legislative power to delegate	<i>Food Act 2008:</i> <i>r.118 Functions of enforcement agencies and delegation</i> <i>(2)(b) Enforcement agency may delegate a function conferred on it</i> <i>(3) Delegation subject to conditions [s.119] and guidelines adopted [s.120]</i> <i>Sub-delegation permissible only if expressly provided in regulations.</i>
Delegation to	Chief Executive Officer
Conditions and Exceptions	Authority to appoint a person to be an authorised officer for the purposes of the Food Act 2008 [s.122 (2)]. Authority to appoint an Authorised Officer appointed under s.122 (2) of this Act or the s.24(1) of the Public Health Act 2016, to be a Designated Officer for the purposes of issuing Infringement Notices under the Food Act 2008 [s.126(13)]. Authority to appoint an Authorised Officer to be a Designated Officer (who is prohibited by s.126(13) from also being a Designated Officer for the purpose of issuing infringements), for the purpose of extending the time for payment of modified penalties [s.126(6)] and determining withdrawal of an infringement notice [s.126(7)].
Reporting Requirements:	Details of all authorised officers appointed must be recorded in Synergy under the appropriate File Number record to meet legislative requirements.
Date Reviewed	17 July 2024 23 July 2025

2.31 FOOD ACT 2008 – PROHIBITION ORDERS

Delegated Function to be performed	An enforcement agency may: Authority to serve a prohibition order on the proprietor of a food business in accordance with s.65 of the Food Act 2008 [s.65(1)]. Authority to give a certificate of clearance, where inspection demonstrates compliance with a prohibition order and any relevant improvement notices [s.66].
Legislative Power or duty delegated	<i>Food Act 2008</i> s.65(1) Prohibition orders s.66 Certificate of clearance to be given in certain circumstances s.67(4) Request for re-inspection
Legislative power to delegate	<i>Food Act 2008</i> s118 Functions of enforcement agencies and delegation
Delegation to	Chief Executive Officer Executive Manager Corporate and Community Services Environmental Health Officer
Conditions and Exceptions	Environmental Health Officer is delegated the power to issue prohibition orders in accordance with section 65 of the Food Act 2008. Environmental Health Officer is delegated the power to initiate appropriate legal action in accordance with section 125 of the Food Act 2008. Environmental Health Officer is delegated the power to clear and remove a prohibition order in accordance with section 66 of the Food Act 2008, and to provide written notification as required with respect to any decision made not to issue a certificate of clearance following an inspection under either Section 66 or 67. The power to prosecute any person is only exercised by agreement of Chief Executive Officer in conjunction with advice from the Shire's Lawyer.
Reporting Requirements:	Details of all prosecutions must be recorded in Synergy under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	17 July 2024 23 July 2025

2.32 CAT ACT 2011 – APPOINTMENT OF AUTHORISED PERSON

Delegated Function to be performed	<i>Cat Regulations 2012</i>
Legislative Power or duty delegated	<i>Cat Act 2011</i> <i>Part 4 Administration and enforcement</i> <i>Part 5 Subsidiary Legislation</i>
Legislative power to delegate	<i>Cat Act 2011</i> s44 Delegation by local government
Delegation to	Chief Executive Officer
Conditions and Exceptions	All the powers and duties of the local government under the <i>Cat Act 2011, Cat Regulations 2012</i>
Reporting Requirements:	Details of all decision made must be recorded in Synergy under the appropriate File Number record to meet legislative requirements.
Date Reviewed	17 July 2024 23 July 2025

2.33 DOG ACT 1976 – APPOINTMENT OF AUTHORISED PERSON

Delegated Function to be performed	<p><i>Dog Act 1976</i> <i>Dog Regulations 2013.</i> All the powers and duties of the local government.</p> <p><i>Shire of Morawa Dogs Local Law 2018:</i> s 2.2 s 2.3 s.4 s.3.3 s 4.15 s 7.4 s 7.5 s 7.6 s 7.7 Schedule 2</p>
Legislative Power or duty delegated	<p><i>Dog Act 1976</i> <i>Dog Regulations 2013.</i> All the powers and duties of the local government.</p> <p><i>Shire of Morawa Dogs Local Law 2018: s 2.2</i> s 2.3 s 2.4 s.3.3 s 4.15 s 7.4 s 7.5 s 7.6 s 7.7 Schedule 2</p>
Legislative power to delegate	<p><i>Dog Act 1976</i> s10AA s10AB</p>
Delegation to	Chief Executive Officer
Conditions and Exceptions	<p>Withdrawal of an Infringement Notice can only to be approved by the Chief Executive Officer or Executive Manager Corporate and Community Services.</p> <p>The authorised officers (excepting those listed as authorised to perform functions which are limited to the registration of animals) are appointed to undertake the powers of an authorised person under the Dog Act 1976 the Dog Regulations 1976 and the Dog (Restricted Breeds) Regulations No 2 2002. The appointment includes the power of an authorised person to declare a dog to be a dangerous dog under section 33E of the Act.</p>
Reporting Requirements:	Details of all decision made must be recorded in Synergy under the appropriate File Number record to meet legislative requirements.
Date Reviewed	17 July 2024 23 July 2025

2.34 FIREWORK EVENTS

Delegated Function to be performed	The issue of fireworks event notice.
Legislative Power or duty delegated	<i>Local Government Act 1995</i> S3.25 (1) Division 1 — Things a notice may require to be done Schedule 3.1 Powers under notices to owners or occupiers of land [
Legislative power to delegate	<i>Dangerous Goods Safety Act 2004</i> <i>Dangerous Goods Safety (Explosives) Regulations 2007</i>
Delegation to	Chief Executive Officer
Conditions and Exceptions	N/A
Reporting Requirements:	Action taken must be recorded in Synergy under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	17 July 2024 23 July 2025

2.35 HEALTH (ASBESTOS) REGULATIONS – ADMINISTRATION

Delegated Function to be performed	Approving officers for the purposes of the <i>Criminal Procedures Act 2002 Part 2</i>
Legislative Power or duty delegated	<i>Health (Asbestos) Regulations Regulation 1992</i> s.3 <i>Local Laws</i> 15D <i>Infringement Notices</i> <i>Criminal Procedures Act 2002 Part 2</i>
Legislative power to delegate	<i>Health (Asbestos) Regulation 26(7)</i> r15D <i>Infringement Notices</i> r. 15D(5) A local government may, in writing, appoint <i>persons or classes of persons to be authorised officers or approved officers for the purposes of the Criminal Procedure Act 2004 Part 2.</i>
Delegation to	Chief Executive Officer
Conditions and Exceptions	Local Government Act 1995 Section 3.25 Notices requiring certain things to be done by owner or occupier of land Schedule 3.1 Powers under notices to owners or occupiers of land
Reporting Requirements:	Details of actions taken to made on behalf of the Shire must be recorded in Synergy under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors via the next available information bulletin
Date Reviewed	17 July 2024 23 July 2025

2.36 RESTRICTED ACCESS VEHICLES (RAV) ON SHIRE ROADS

Delegated Function to be performed	To determine an application referred from Main Roads WA to use heavy haulage vehicles (RAV) on any local road within the district, recommending approval or refusal and conditions. As well as to grant letters of authority where conditions have been applied.
Legislative Power or duty delegated	<p><i>Local Government Act 1995</i></p> <p><i>Land Administration Act 1997</i> Section 56(2) road reserves under the control of the local government</p> <p><i>Public Works Act 1902</i> Section 86(2) Governor may declare roads to be under the control of the local government</p> <p><i>Road Traffic (Vehicle Standards) Regulations 2002</i></p> <p>Shire of Morawa Public Places and Local Government Property Local Law 2018</p>
Legislative power to delegate	<p>Local Government Act 1995 s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO s5.44 CEO may delegate powers and duties to other employees</p> <p>On delegation permitted.</p>
Delegation to	Chief Executive Officer
Conditions and Exceptions	<p>The CEO only has authority to approve or refuse requests where:</p> <ul style="list-style-type: none"> • The estimate haulage volume per annum is less than 50,000 tonnes • The road has already been assessed by Main Roads WA as being suitable for the configuration proposed by the applicant • If recommending CA07 conditions are applied where necessary to manage RAV access in order to preserve the condition of the road and avoid heavy vehicle damage • the applicant agrees to accept liability for damage to the road attributed to their use that exceed fair use/wear and tear <p>Where an application relates to a road that has not previously been assessed by Main Roads WA or Council, the matter must be referred to Council.</p> <p>Where the CEO declines an application, the applicant has the right to lodge a written appeal with the Shire which will be presented to Council for consideration.</p>

Reporting Requirements:	Written record of determination and reasoning must be recorded in the Shire's record keeping system. Notification of the delegated decision must be made to Councillors via the next available information bulletin or Council meeting.
Date Reviewed	17 July 2024 23 July 2025

2.37 RESPONDING TO EXPLORATION LICENCE APPLICATION REFERRALS

Delegated Function to be performed	To respond to Mining Registrar in relation to notice served about an Exploration Licence application. Provide the Shire's basic conditions and any objections to the exploration.
Legislative Power or duty delegated	<i>Local Government Act 1995</i> <i>Mining Act 1978 - Sections 23 to 26</i> <i>Mining Act Regulations</i>
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO s5.44 CEO may delegate powers and duties to other employees On delegation permitted.
Delegation to	Chief Executive Officer
Conditions and Exceptions	The CEO must apply the below conditions to any response where an objection is not raised: a) That dust suppression is carried out so that others are not adversely affected; b) That any saline ground water found is contained by pumping it into a water trailer and disposed of through normal mining practices under the terms of the company's mining conditions; c) Any ground water that escapes onto the ground around the drill site is to be bunded so that it does not spread; d) All plastic bags used for soil samples are to be removed from the site and disposed of in a suitable manner; e) All rubbish is to be disposed of in the appropriate manner; f) A firefighting unit is to be available at all times, and drilling is to cease if a total fire and harvest ban is called; g) No drill holes are to extend under any public roadways or interfere with road drainage; h) All drill holes are to be capped as soon as possible/practical after drilling; and i) No drilling is to occur within any Shire gravel pits
Reporting Requirements:	Written record of determination and reasoning must be recorded in the Shire's record keeping system. Notification of the delegated decision must be made at the next Ordinary Meeting of Council.
Date Reviewed	17 July 2024 23 July 2025

2.38 LONG SERVICE LEAVE

Delegated Function to be performed	To approve or reject: <ul style="list-style-type: none"> a) Applications for Long Service Leave at half pay b) Applications for Long Service Leave at double pay c) An appropriate period or periods for the taking of long service leave d) On application of the employee, to defer taking of long service leave beyond six (6) months of becoming entitled
Legislative Power or duty delegated	<i>Local Government Act 1995</i> <i>Section 5.48 – Long Service Leave benefits for employees</i> Local Government (Long Service Leave) Regulations Regulation 6A – long service leave on half pay Regulation 6B – long service leave on double pay Regulation 7 – taking of long service leave Regulation 8(2) – payment for or in lieu of leave
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO s5.44 CEO may delegate powers and duties to other employees On delegation permitted.
Delegation to	Chief Executive Officer
Conditions and Exceptions	Long Service Leave requests for the CEO must be referred to Council. The CEO is to advise employees that any deferred long service leave will: <ul style="list-style-type: none"> • Not be deferred for more than 2 years without Council approval • Be at the rate of pay applicable at the end of six months of becoming entitled (not at the rate applicable when taken) Applications must be referred to Council if they request: <ul style="list-style-type: none"> • a deferment greater than two (2) years • payment at a rate greater than double the applicable rate 6 months after becoming entitled • payment at a higher rate than agreed when the CEO deferred the Long Service Leave entitlement
Reporting Requirements	Leave records are to be kept.
Date Reviewed	17 July 2024 23 July 2025

2.39 CONTROL OF ENVIRONMENTAL MATTERS

Delegated Function to be performed	To exercise and discharge all or any of the powers and functions of the local government with regard to: <ul style="list-style-type: none"> the Public Health Act 2016 and Regulations the Health (Miscellaneous Provisions) Act 1911 and Regulations
Legislative Power or duty delegated	<i>Public Health Act 2016</i> <i>Section 4(2) – Authorised Officer</i> <i>Section 21 – Power to Delegate to CEO</i> <i>Section 24 – Authorised person must be qualified</i> <i>Section 25 – Authorised person must have acceptable qualifications or be an EHO</i> <i>Health (Miscellaneous Provisions) Act 1911</i> <i>Section 344(2) regulations or local laws may be made so as to delegate or confer a discretionary authority to specific persons or class of persons.</i>
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO s5.44 CEO may delegate powers and duties to other employees On delegation permitted.
Delegation to	Chief Executive Officer
Conditions and Exceptions	All approvals must comply with the requirements of legislation and planning schemes. Non-compliant applications are to be refused unless there is a discretion, in which case it is to be referred to Council for a decision. The delegation excludes determining a fee or charge and dealing with objections. Decisions around prosecutions cannot be on delegated and Council should be informed of proposed prosecutions prior to them commencing.
Reporting Requirements:	Written record of determination and reasoning must be recorded in the Shire's record keeping system. Notification of the delegated decision must be made at the next Ordinary Meeting of Council.
Date Reviewed	17 July 2024 23 July 2025

2.40 AFFIXING OF COMMON SEAL & EXECUTION OF DOCUMENTS

Delegated Function to be performed	To sign and execute documents and apply the common seal on behalf of the Shire of Morawa.
Legislative Power or duty delegated	<i>Local Government Act 1995</i> s9.49A Execution of documents
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.44 CEO may delegate powers and duties to other employees On delegation may be permitted for execution of documents.
Delegation to	Chief Executive Officer
Conditions and Exceptions	The Chief Executive Officer has delegated authority to: <ul style="list-style-type: none"> • Affix the Common Seal of the Shire of Morawa to any document which has been authorised by Council either specifically or generally. • Sign documents on behalf of the local government.
Reporting Requirements:	Action taken must be recorded in Synergy under the appropriate File Number record to meet legislative requirements. Common Seal applications are to be recorded in the Common Seal register.
Date Reviewed	17 July 2024 23 July 2025

VERSION CONTROL

Delegation Number	Title	Action	Date of Ordinary Meeting of Council
4.11	Fireworks Event	Carried Resolution 200912	17 September 2020
All delegations		Full Review	15 July 2021
All delegations		Full Review	21 July 2022
All delegations		Full Review	20 July 2023
All delegations		Full Review	17 July 2024
All delegations		Full Review	23 July 2025



Shire of Morawa

DELEGATION OF AUTHORITY REGISTER

CEO to Employees

~~August 2024~~ July 2025

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INTRODUCTION

Purpose of Delegating Authority

The aim of delegated authority is to assist with improving the time taken to make decisions within the constraints allowed by the relevant legislation. This is consistent with the Shire's commitment to a strong customer service focus. The register details the related document(s) where the power to delegate is derived from, including legislation and policies of the Council. This enables easier cross-referencing. This delegated authority register will be reviewed in accordance with the *Local Government Act 1995* (the Act) on an annual basis. The co-ordination of the review will be performed through the office of the Chief Executive Officer.

Associated Legislation

Legislation other than the Act, its regulations and the local government's local laws created under the Act where delegations or authorisations may occur are as follows: -

- *Planning and Development Act 2005 including regulations, and adopted policies:*
- *Dog Act 1976* and regulations;
- *Cat Act 2011* and regulations;
- *Bush Fires Act 1954*, regulations and local laws created under that Act;
- *Health Act 1911* (as amended) regulations and local law created under that Act;
- *Freedom of Information Act 1992*;
- *Land Administration Act 1997*, as amended and regulations;
- *Litter Act 1979* and regulations;
- *Local Government (Miscellaneous Provisions) Act 1960* as amended;
- *Caravan Parks and Camping Grounds Act 1995*;
- *Control of Vehicles (Off-Road Areas) Act 1978* and regulations;
- *Strata Titles Act 1985*;
- *Food Act 2008*;
- *Environmental Protection Act 2005*;
- *Building Act 2011 and Building Regulations 2012*

Some legislation provides for authorisation of Local Government officers to have powers as are necessary in order for them to perform their required duties as a specific function of the local government. These duties are carried out as "acting through" functions under s.5.45 (2) of the Act and applies only to functions under the Act.

When dealing with functions under other legislation, one of the following may apply:

- Delegation, where that legislation includes express powers to delegate and those powers are capable of being used by Local Government Authorisation, where that legislation includes express powers to appoint authorised persons, and those powers are capable of being used by Local Government Implied Authorisation, where the function requires discretion and the parliament in drafting the legislation did not intend for the power to only be exercised by the office in which it is vested and the function is undertaken so frequently so as to be administratively unreasonable for it only to be exercised by the office in which it is vested.
- The *Planning and Development Act 2005* recognises the WA Planning Commission to delegate under S16(1) and (3)(e) "any function of the Commission under this Act or any other written law, except this power of delegation, a local government, a committee established under the Act or an employee of a local government."
- Section 14(a) (iii) "Functions" of the *Planning and Development Act* recognises the functions of the Commission to advise the Minister on legislation and delegations associated with local planning schemes. This includes Council's Town Planning Scheme No.3.
- Section 5.42 of the *Local Government Act 1995* provides power for Local Governments to delegate s.214 (2), (3) or (5) of the Planning and Development Act.

Delegation by the Chief Executive Officer

The Act allows for the Chief Executive Officer to delegate certain powers under that Act, to another Employee. {S5.44 (1)}. This must be done in writing. {S5.44 (2)} The Act allows for the Chief Executive Officer to place conditions on any delegations if desired.

{S 5.44 (4)}

A register of delegations relevant to the Chief Executive Officer and other employees is to be kept and reviewed at least once every financial year. {S.5.46 (1) and (2)}. If a person is exercising a power or duty that they have been delegated, the Act requires that records be kept whenever the delegated authority is used. {S 5.46 (3)}

The record is to contain the following information:

- how the person exercised the power or discharged the duty;
- when the person exercised the power or discharged the duty; and
- the persons or classes of persons, other than council or committee members or employees of the local government, directly affected by the exercise of the power or the discharge of the duty. {Local Government (Administration) Regulations 1996 Regulation 19.}

All area CEOs of the Shire are responsible for work process are to ensure that data is captured, and records managed in accordance with all legislation, as well as preparing reports to Council where required under a specific delegation. This includes recording of delegated authority of the Chief Executive Officer where applicable, once approved through a signed authority by the Chief Executive Officer.

A person to whom a power is delegated under the Act is considered to be a 'designated employee' under s.5.74(b) of the Act and is required to complete a primary and annual return each year. There is no power for a person other than the Chief Executive Officer to delegate a power. {S 5.44 (1)}.

Acting through another person

Local Government Act 1995 – Section 5.45 (2)

Nothing in this Division (Division 4 - Local Government Employees) is to be read as preventing –

- a local government from performing any of its functions by acting through a person other than the Chief Executive Officer; or
- a Chief Executive Officer from performing any of his or her functions by acting through another person.

The key difference between a delegation and "acting through" is that a delegate exercises the delegated decision making function in his or her own right. The principal issue is that where a person has no discretion in carrying out a function, then that function may be undertaken through the "acting through" concept.

Alternatively, where the decision allows for discretion on the part of the decision maker, then that function needs to be delegated for another person to have that authority.

The difference between a delegated authority to exercise a discretion on behalf of the Shire and acting through another person to undertake a function on behalf of the Shire where no discretion exists is reinforced by Section 56 of the Interpretation Act 1984 which states:–

56. "May" imports a discretion, "shall" is imperative

Where in a written law the word "may" is used in conferring a power, such word shall be interpreted to imply that the power so conferred may be exercised or not, at discretion.

Where in a written law the word "shall" is used in conferring a function, such word shall be interpreted to mean that the function so conferred must be performed.

Employee Acronyms

Full Title	Abbreviated Title
Chief Executive Officer	CEO
Executive Manager Corporate and Community Services	EMCCS
Executive Manager Works and Assets	EMWA
Coordinator Works & Operations Manager Works and Services	GWQ MWS
Manager Corporate Systems and Performance	MSCP
Coordinator Planning & Compliance Services Planning Officer	PQ CPCS
Executive Assistant Governance and Executive Support Officer	EAGESO

1. CHIEF EXECUTIVE OFFICER DELEGATIONS TO EMPLOYEES

1.1. LOCAL LAWS – SHIRE OF MORAWA - ADMINISTRATION

Delegated Function to be performed	A local government may make local laws under this Act prescribing all matters that are required or permitted to be prescribed by a local law, or are necessary or convenient to be so prescribed, for it to perform any of its functions under this Act.
Legislative Power or duty delegated	<p><i>Local Government Act 1995</i></p> <p>Division 2 Legislative functions of local governments</p> <p>Subdivision 1 Local laws made under this Act</p> <p>Subdivision 2 Local laws made under any Act</p> <p>S3.67 Inconsistency between regional and other local laws.</p> <p>Powers of the local government as prescribed in:</p> <p><i>Shire of Morawa Cemeteries 2018 - Local Law (EMCCS)</i></p> <p><i>Shire of Morawa Dogs 2018 - Local Law (EMCCS)</i></p> <p><i>Shire of Morawa Extractive Industries 2018 - Local Law (renewals only – CPCSPO)</i></p> <p><i>Shire of Morawa Public Places and Local Government Property 2018 - Local Law (signage – CPCSPO & EMCCS) (renewal of licences – EMCCS)</i></p> <p><i>Shire of Morawa Waste 2018 - Local Law (MWS EMWA, CWO & EMCCS)</i></p>
Legislative power to delegate	<p><i>Local Government Act 1995</i></p> <p>s5.42 Delegation of some powers and duties to CEO</p> <p>s5.43 Limits on delegations to CEO</p> <p>s5.44 CEO may delegate powers and duties to other employees</p>
Employee Sub-Delegated to	<p>EMCCS</p> <p>MWS</p> <p>EMWA</p> <p>CWO</p> <p>CPCSPO</p>

Conditions and Exceptions	<p>Determinations and decisions under the Shire of Morawa Local Laws having regard to the relevant Shire of Morawa Council policies in force at the time.</p> <p><u>EMCCS Delegations:</u></p> <ul style="list-style-type: none"> • <i>Shire of Morawa Cemeteries 2018 - Local Law</i> • <i>Shire of Morawa Dogs 2018 - Local Law</i> • <i>Shire of Morawa Public Places and Local Government Property 2018 - Local Law</i> (for the purposes of signage and renewal of licences only) • <i>Shire of Morawa Waste 2018 - Local Law</i> <p><u>PO-CPCS Delegations:</u></p> <ul style="list-style-type: none"> • <i>Shire of Morawa Extractive Industries 2018 - Local Law</i> (for the purposes of renewals only) • <i>Shire of Morawa Public Places and Local Government Property 2018 - Local Law</i> (for the purposes of signage only) <p><u>MWS</u> <u>EMWA & CWO Delegations</u> <i>Shire of Morawa Waste 2018 - Local Law</i></p>
Reporting Requirements:	All use of Delegation must be reported to the CEO and <u>EAGESO</u> for inclusion with Council reports.
Date Reviewed	14 August 2024 <u>23 July 2025</u>

1.2. POWER TO ISSUE NOTICES

Delegated Function to be performed	The issue of notices requiring certain thing/s to be done by the owner or occupier of land
Legislative Power or duty delegated	<i>Local Government Act 1995</i> S3.25, Notices requiring certain things to be done by owner or occupier of land
Legislative power to delegate	<i>Local Government Act 1995</i> s5.44 CEO may delegate powers and duties to other employees
Employee Sub-Delegated to	EMCCS
Conditions and Exceptions	The EMCCS is delegated authority to issue notices under Schedule 3.1 section 3.25 of the <i>Local Government Act 1995</i>
Reporting Requirements:	Action taken to must be recorded in Synergy under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to the CEO and EAGESO for on reporting to Councillors at the next available Council Meeting.
Date Reviewed	14 August 2024 ^{23 July 2025}

1.3. IMPOUNDING GOODS INVOLVED IN CERTAIN CONTRAVENTIONS

Delegated Function to be performed	To declare a vehicle to be an abandoned vehicle wreck if: <ul style="list-style-type: none"> after 7 days from the removal of the vehicle under the <i>Local Government Act 1995</i> Section 3.40A(1) : the owner of the vehicle has not been identified; or after 7 days from the removal of the vehicle under the <i>Local Government Act 1995</i> Section 3.40A(2), the owner of the vehicle has not collected it.
Legislative Power or duty delegated	<i>Local Government Act 1995</i> Subdivision 4 Impounding Goods involved in certain contraventions S3.39 Power to remove and impound. <i>Road Traffic Act 1974</i>
Legislative power to delegate	<i>Local Government Act 1995</i> s5.44 CEO may delegate powers and duties to other employees
Employee Sub-Delegated to	EMWA-MWS
Conditions and Exceptions	N/A
Reporting Requirements:	Action taken to must be recorded in Synergy under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to CEO and EAGESO for on reporting to Councillors at the next available Council Meeting.
Date Reviewed	14 August 2024 23 July 2025

1.4. CLOSING CERTAIN THOROUGHFARES TO VEHICLES

Delegated Function to be performed	To close any thoroughfare that it manages to the passage of vehicles, wholly or partially, for a period not exceeding 2 weeks. A local government may, by local public notice, order a thoroughfare to be wholly or partially closed to vehicles for a period exceeding 2 weeks.
Legislative Power or duty delegated	<i>Local Government Act 1995</i> s3.50 Closing certain thoroughfares to vehicles (1) (1a) (4)
Legislative power to delegate	<i>Local Government Act 1995</i> s5.44 CEO may delegate powers and duties to other employees
Employee Sub-Delegated to	EMWAMWS
Conditions and Exceptions	Road closures cannot exceed 10 days without CEO approval and appropriate compliance with regulations.
Reporting Requirements:	Action taken to must be recorded in Synergy under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to CEO and EAGESO for on reporting to Councillors at the next available Council Meeting.
Date Reviewed	14 August 2024 23 July 2025

1.5. PAYMENTS FROM MUNICIPAL FUND AND TRUST FUND

Delegated Function to be performed	Where a local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, eaGESO ch payment from the municipal fund or the trust fund is to be noted on a list compiled for eaGESO ch month which is to be presented to the next ordinary meeting of council.
Legislative Power or duty delegated	<i>Local Government Act 1995</i> Division 4 – General Financial Provisions <i>Local Government (Financial Management) Regulations 1996</i> r. 12(1)(a) Payments from municipal fund or trust fund, restrictions on making r. 13 Payments from municipal fund or trust fund by CEO
Legislative power to delegate	<i>Local Government Act 1995</i> s5.44 CEO may delegate powers and duties to other employees
Employee Sub-Delegated to	EMCCS EMWA MCSPMWS POCPCS EAGESO
Conditions and Exceptions	Subject to the requirements of r13 of the <i>Local Government (Financial Management) Regulations 1996</i> and Shire of Morawa Policy Manual - FIN01 Significant Accounting Policy
Reporting Requirements	Ea ch payment from the municipal fund or the trust fund is to be noted on a list compiled for ea ch month which is to be presented to the next ordinary meeting of council within the Ordinary Council Meeting Agenda.
Date Reviewed	14 August 2024 23 July 2025

1.6. CONCESSION FOR MINOR CHARGES

Delegated Function to be performed	A local government may approve the waiving or granting concessions in relation to any amount of money but shall not apply to an amount of money owing in respect of rates and service charges
Legislative Power or duty delegated	<i>Local Government Act 1995</i> s6.12 Power to defer, grant discounts, waive or write off debts s6.12(1)(b), (2) and (3)
Legislative power to delegate	<i>Local Government Act 1995</i> s5.44 CEO may delegate powers and duties to other employees
Employee Sub-Delegated to	EMCCS
Conditions and Exceptions	Authorisation only applies to charges less than \$250. The delegate has the authority to deal with such matters relevant to the delegation.
Reporting Requirements	Actions taken must be recorded in Synergy. Waived charges or concessions must be recorded in the Concessions Register.
Date Reviewed	14 August 2024 23 July 2025

1.7. WRITE-OFF OF MONIES OWING

Delegated Function to be performed	To write off any amount of money owed to the Shire, subject to section 6.12(2) of the <i>Local Government Act 1995</i> .
Legislative Power or duty delegated	<i>Local Government Act 1995</i> s6.12(1)(c) Power to defer, grant discounts, waive or write off debts which is owed to the local government.
Legislative power to delegate	<i>Local Government Act 1995</i> s5.44 CEO may delegate powers and duties to other employees
Employee Sub-Delegated to	EMCCS
Conditions and Exceptions	EMCCS authorisation shall apply to an amount up to a value of \$250 per debtor. The EMCCS will need to take into consideration when making such decisions include: <ul style="list-style-type: none"> ▪ The amount involved; and ▪ Impact of the writing off of the debt will have on the Council's finances and <ul style="list-style-type: none"> ○ the debtor; and ▪ The likelihood of ever recovering the debt
Reporting Requirements	Action taken to must be recorded in Synergy under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to CEO and EAGESO for on reporting to Councillors at the next available Council Meeting.
Date Reviewed	14 August 2024 23 July 2025

1.8. INVESTMENT OF SURPLUS FUNDS

Delegated Function to be performed	Money held in the municipal or trust funds of a local government that is not, for the time being required by the local government for any other purpose may be invested in accordance with the Trustee's Act
Legislative Power or duty delegated	<i>Local Government Act 1995</i> s6.14 Power to Invest <i>Local Government (Financial Management) Regulation 19C</i> Investment of money, restrictions on s.6.14(2)(a) Shire of Morawa Policy Manual – FIN02 Investment Policy
Legislative power to delegate	<i>Local Government Act 1995</i> s5.44 CEO may delegate powers and duties to other employees
Employee Sub-Delegated to	EMCCS
Conditions and Exceptions	Authority to Executive Manager Corporate & Community Services MCCS is up to \$100,000 per investment.
Reporting Requirements:	Actions taken must be recorded in Synergy under the appropriate File Number record to meet legislative requirements.
Date Reviewed	14 August 2024 <u>23 July 2025</u>

1.9. EXPRESSION OF INTEREST FOR GOODS AND SERVICES

Delegated Function to be performed	<p>Authorisation is given to call for Expressions of Interest for the supply of goods or services where appropriate.</p> <p>Authorisation is given to consider Expressions of Interest received and determine a list of acceptable tenderers</p>
Legislative Power or duty delegated	<p><i>Local Government Act 1995</i> s3.57 Tenders for providing goods or services</p> <p><i>Local Government (Function and General) Regulations 1996</i> r.21 Limiting who can tender, procedure for r.23 Rejecting and accepting expressions of interest to be the acceptable tenderer.</p>
Legislative power to delegate	<p><i>Local Government Act 1995</i> s5.44 CEO may delegate powers and duties to other employees</p>
Employee Sub-Delegated to	EMCCS EMWAMWS
Conditions and Exceptions	<p>The delegate has the authority to deal with such matters relevant to this delegation.</p> <p>Details of the expression of interest sought must be recorded in the appropriate record and in the Tender Register as required by the Local Government (Functions and General) Regulations 1996, Regulation 17.</p> <p>A determination to call a tender must only occur where the procurement is identified in Annual Budget allocations.</p>
Reporting Requirements	Actions taken must be recorded in Synergy under the appropriate File Number record to meet legislative requirements.
Date Reviewed	14 August 2024 23 July 2025

1.10. MINOR VARIATION FOR GOODS OR SERVICES

Delegated Function to be performed	The power, with the approval of the tenderer, to make a minor variation in a contract for goods or services before the Shire enters the contract with the successful tenderer, subject to r20(1) of the Local Government (Functions and General) Regulations 1996.
Legislative Power or duty delegated	Local Government (Function and General) Regulations 1996 r20 Variation of requirements before entry into contract (1)
Legislative power to delegate	Local Government Act 1995 s5.44 CEO may delegate powers and duties to other employees
Employee Sub-Delegated to	EMCCS EMWAMWS
Conditions and Exceptions	That the variation is minor having regard to the total goods or services that tenderers were invited to supply. That the variation is within the criteria established for that tender.
Reporting Requirements:	Actions taken must be recorded in Synergy under the appropriate File Number record to meet legislative requirements.
Date Reviewed	14 August 2024 23 July 2025

1.11. DISPOSING OF PROPERTY

Delegated Function to be performed	The is delegated power to dispose of property to: (a) to the highest bidder at public auction [s.3.58(2)(a)]. (b) to the person who at public tender called by the local government makes what is considered by the delegate to be, the most acceptable tender, whether or not it is the highest tenders [s.3.58(2)(b)] (c) by private treaty only in accordance with section 3.58(3) and prior to the disposal, to consider any submissions received following the giving of public notice [s.3.58(3)]
Legislative Power or duty delegated	<i>Local Government Act 1995</i> s3.58(2) (3) Disposing of Property <i>Local Government (Function and General) Regulation 30</i>
Legislative power to delegate	<i>Local Government Act 1995</i> s5.44 CEO may delegate powers and duties to other employees
Employee Sub-Delegated to	EMCCS
Conditions and Exceptions	<ol style="list-style-type: none"> a. Disposal of land or building assets is limited to matters specified in the Annual Budget and in any other case, a Council resolution is required. b. In accordance with s.5.43(d), disposal of property, for any single project or where not part of a project but part of a single transaction, is limited to a maximum value of \$5,000 or less. c. When determining the method of disposal where a public auction is determined as the method of disposal: Reserve price has been set by independent valuation. d. Where the reserve price is not achieved at auction, negotiation may be undertaken to achieve the sale at up to a -10% variation on the set reserve price. e. Where a public tender is determined as the method of disposal and the tender does not achieve a reasonable price for the disposal of the property, then the CEO is to determine if better value could be achieved through another disposal method and if so, must determine not to accept any tender and use an alternative disposal method. f. Where a private treaty is determined [s.3.58(3)] as the method of disposal, authority to: <ul style="list-style-type: none"> o Negotiate the sale of the property up to a -10% variance on the valuation; and g. Consider any public submissions received and determine if to proceed with the disposal, ensuring

	<p>that the reasons for such a decision are recorded.</p> <p><i>h.</i> Where the market value of the property is determined as being less than \$20,000 (F&G r.30(3) excluded disposal) may be undertaken:</p> <p><i>i.</i> Without reference to Council for resolution; and</p> <p><i>j.</i> In any case, be undertaken to ensure that the best value return is achieved; and</p> <p><i>k.</i> however, where the property is determined as having a nil market value, then the disposal must ensure environmentally responsible disposal.</p>
Reporting Requirements:	<p>Actions taken must be recorded the appropriate Register and in Synergy under the appropriate File Number record to meet legislative requirements.</p> <p>Notification of the delegated decision must be made to CEO and EAGESO for on reporting to Councillors at the next available Council Meeting.</p>
Date Reviewed	14 August 2024 23 July 2025

1.12. LEASE AGREEMENTS INCLUDING USER AND LICENCE AGREEMENTS

Delegated Function to be performed	The delegation is given for the establishment, renewal and variation of User and License Agreements, Commercial Lease Agreements, Community Lease Agreements and Sub-Lease Agreements both as the Lessor (care, control and Management of property) and Lessee (Crown or third party ownership of property).
Legislative Power or duty delegated	<i>Local Government Act 1995</i> s3.58 Disposing of Property <i>Residential Parks (Long-Stay Tenants) Regulations 2007</i>
Legislative power to delegate	<i>Local Government Act 1995</i> s5.44 CEO may delegate powers and duties to other employees
Employee Sub-Delegated to	EMCCS
Conditions and Exceptions	Compliance with <i>Local Government Act 1995</i> s. 3.58(d) Regulation 30 Function and General Regulations Each agreement must not exceed a total value of \$5,000 per annum and no delegation or authorisation is provided for commercial arrangements.
Reporting Requirements:	Actions taken must be recorded the appropriate Register and in Synergy under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to CEO and EAGESO for on reporting to Councillors at the next available Council Meeting.
Date Reviewed	14 August 2024 23 July 2025

1.13. SALE/DISPOSAL OF VEHICLES, ANIMALS OR GOODS, CONFISCATED OR OTHERWISE

Delegated Function to be performed	To sell or otherwise dispose of any goods which have not been collected in accordance with a notice given, as per the <i>Local Government Act 1995</i> , s3.47. Authority to recover expense incurred for removing, impounding, and disposing of confiscated or uncollected goods s3.48.
Legislative Power or duty delegated	<i>Local Government Act 1995</i> s3.47 Confiscated or uncollected goods, disposal of s3.48 Impounding expenses, recovery of
Legislative power to delegate	<i>Local Government Act 1995</i> s5.43 Limits on delegations to CEO
Employee Sub-Delegated to	EMCCS EMWAMWS
Conditions and Exceptions	To sell or otherwise dispose of any goods which have not been collected in accordance with a notice given, as per s3.47 <i>Local Government Act 1995</i> . Authority to recover expense incurred for removing, impounding, and disposing of confiscated or uncollected goods s3.48.
Reporting Requirements:	Action taken to must be recorded in Synergy under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to CEO and EAGESO for on reporting to Councillors at the next available Council Meeting.
Date Reviewed	14 August 2024 23 July 2025

1.14. TOWN PLANNING AND DEVELOPMENT ACT 1928 – TOWN PLANNING FUNCTIONS

<p>Delegated Function to be performed</p>	<p>ADVERTISING AND DETERMINING APPLICATIONS FOR DEVELOPMENT APPROVAL</p> <p><u>Consideration of Applications for Development Approval</u></p> <p>Determine applications for Development Approval made in accordance with the Town Planning Scheme, Planning and Development (Local Planning Schemes) Regulations 2015 and/or Statement of Planning Policy No. 1 – Residential Design Codes, irrespective of whether objections have been received and impose conditions or grounds of refusal as required.</p> <p><u>Determine requests for Amending or Revoking a Development Approval</u></p> <p>Determine requests for Amending or Revoking a Development Approval made in accordance with the TPS 2 and Planning and Development (Local Planning Schemes) Regulations 2015 where the original permit was issued under delegated authority.</p> <p>SUBDIVISION AND DEVELOPMENT DESIGN</p> <p><u>Power/Duty</u></p> <p>To approve plans and impose Council's accepted Standards and Specifications on subdivisions and developments and other similar works done by the Shire.</p> <p><u>Conditions</u></p> <p>An officer to whom delegated authority is granted is not to exercise that authority in circumstances where the has received a request from a Councillor that the matter be referred to Council for consideration or determination.</p> <p>DIRECTIONS REGARDING UNAUTHORISED DEVELOPMENT</p> <p><u>Power/Duty</u></p> <p>To give directions in relation to unauthorized development and to authorise any action available to the responsible authority under the <i>Planning and Development Act 2005</i> and <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> incidental to such written direction, including but not limited to issuing a notice to correct or amend the development or to commence legal action.</p> <p><u>Conditions</u></p> <p>An officer to whom delegated authority is granted is not to exercise that authority in circumstances where the has received a request from a Councillor that the matter be referred to Council for consideration or determination.</p>
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Legislative Power or duty delegated	<p><i>Shire of Morawa Local Planning Scheme No. 2 or the most current scheme at time of applying the delegations (TPS)</i></p> <p><i>Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015,</i></p> <p><i>Local Government Act 1995</i></p> <p>s 5.45 Other matters relevant to delegations under this Division</p> <p>s5.46 Register of, and records relevant to, delegations to CEO and employees</p>
Legislative power to delegate	<i>Shire of Morawa Local Planning Scheme</i>
Employee Sub-Delegated to	<p>EMWA</p> <p>EMCCS</p> <p>PO_CPCS</p>
Conditions and Exceptions	<p>This delegation is only applicable if;</p> <ul style="list-style-type: none"> the application is fully compliant, with no conditions or restrictions; and advertising is legislatively not required; and the development value is less than \$500,000 <p>Where the Shire receive an objection to any matter provided under this Delegation, the matter will be referred to Council for decision.</p> <p>This Delegation does not preclude the Delegate referring the categories of development or legal proceedings outlined above, to Council for determination, after having regard to the circumstances of a particular case.</p> <p><u>Conditions</u></p> <p>An officer to whom delegated authority is granted is not to exercise that authority in circumstances where the has received a request from a Councillor that the matter be referred to Council for consideration or determination.</p>
Reporting Requirements:	<p>Action taken to must be recorded in Synergy under the appropriate File Number record to meet legislative requirements.</p> <p>Notification of the delegated decision must be made to CEO and EAGESO for on reporting to Councillors at the next available Council Meeting.</p>
Date Reviewed	14 August 2024 23 July 2025

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1.15. BUILDING ACT 2011 - APPROVE OR REFUSE BUILDING PERMIT

Delegated Function to be performed	<p>A permit authority to which a certified application or an uncertified application is made must grant the building permit if it is satisfied that the application is in accordance with the Building Act 2011 subsections 20(1)(a) to (s).</p> <p>A permit authority to which an application is made must not grant the building permit unless it is satisfied as to each of the matters mentioned in subsection (1)(a) to (s).</p> <p>A permit authority to which an application is made may refuse to grant the building permit applied for if it appears to the permit authority that there is an error in the information provided for the application or in a document that accompanied the application</p> <p>A permit authority to which an application is made must not grant a building permit if to do so would be inconsistent with subsections (2) (a) and (b).</p>
Legislative Power or duty delegated	<p><i>Building Act 2011:</i> s.18 Further Information s.20 Grant of building permit s.22 Further grounds for not granting an application s.27(1) and (3) Impose Conditions on Permit</p> <p><i>Building Regulations 2012:</i> r.23 Application to extend time during which permit has effect (s.32) r.24 Extension of time during which permit has effect (s.32(3)) r.26 Approval of new responsible person (s.35(c))</p>
Legislative power to delegate	<p><i>Building Act 2011:</i> s.127(1) & (3) Delegation: special permit authorities and local government</p>
Employee Sub-Delegated to	<p>EMWA EMCCS POCPCS</p>

Conditions and Exceptions	<p>This delegation is only applicable if;</p> <ul style="list-style-type: none"> the application is fully compliant, with no conditions or restrictions; and <p>Authority to require an applicant to provide any documentation or information required to determine a building permit application [s.18 (1)].</p> <p>Authority to grant a building permit [s.20 (1) & (2) and s.22].</p> <p>Authority to approve, or refuse to approve, an application for a new responsible person for a building permit [r.26].</p> <p>The Delegate is not permitted to refuse an application and must escalate to the CEO where required.</p> <p><i>In undertaking the functions of this delegation, Building Surveyors must be engaged by the Shire.</i></p> <p><i>With respect to uncertified applications, Surveyors must hold the appropriate qualification as set out under Regulation 6 of the Local Government (Building Surveyors) Regulations 2008.</i></p>
Reporting Requirements:	<p>Action taken to must be recorded in Synergy under the appropriate File Number record to meet legislative requirements.</p> <p>Notification of the delegated decision must be made to CEO and EAGESO for on reporting to Councillors at the next available Council Meeting.</p>
Date Reviewed	14 August 2024 ^{23 July 2025}

1.16. BUILDING ACT 2011 – APPROVE OR REFUSE DEMOLITION PERMIT

Delegated Function to be performed	<p>Authority to require an applicant to provide any documentation or information required to determine a demolition permit application [s.18(1)].</p> <p>Authority to grant or refuse to grant a demolition permit on the basis that all s.21(1) requirements have been satisfied [s.20(1) & (2) and s.22].</p> <p>Authority to impose, vary or revoke conditions on a demolition permit [s.27(1) and (3)].</p> <p>Authority to determine an application to extend time during which a demolition permit has effect [r.23].</p> <p>Subject to being satisfied that work for which the demolition permit was granted has not been completed OR the extension is necessary to allow rectification of defects of works for which the permit was granted [r.24(1)]</p> <p>Authority to impose any condition on the demolition permit extension that could have been imposed under s.27 [r.24(2)].</p> <p>Authority to approve, or refuse to approve, an application for a new responsible person for a demolition permit [r.26].</p>
Legislative Power or duty delegated	<p><i>Building Act 2011:</i></p> <p>s.18 Further Information s.21 Grant of demolition permit s.22 Further grounds for not granting an application s.27(1) and (3) Impose Conditions on Permit</p> <p><i>Building Regulations 2012</i></p> <p>r.23 Application to extend time during which permit has effect (s.32) r.24 Extension of time during which permit has effect (s.32(3)) r.26 Approval of new responsible person (s.35(c))</p>
Legislative power to delegate	<p><i>Building Act 2011:</i></p> <p>s.127(1) & (3) Delegation: special permit authorities and local government</p>
Employee Sub-Delegated to	<p>EMWA EMCCS POCPCS</p>
Conditions and Exceptions	<p>This delegation is only applicable if;</p> <ul style="list-style-type: none"> the application is fully compliant, with no conditions, restrictions, issues or concerns; and <p>Delegation does not apply to places listed on the State's Register of Heritage Places or Council's Heritage Register, or to places classified by the National Trust.</p> <p>In undertaking the functions of this delegation, Building Surveyors must be engaged by the Shire.</p>

Reporting Requirements:	Action taken to must be recorded in Synergy under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to CEO and EAGESO for on reporting to Councillors at the next available Council Meeting.
Date Reviewed	14 August 2024 23 July 2025

1.17. BUSHFIRES ACT 1954 - PROSECUTIONS

Delegated Function to be performed	Issue Infringement Notices. Consider allegations of offences alleged to have been committed against this Act in the district of the local government and, if the delegate thinks fit, to institute and carry on proceedings in the name of the local government against any person alleged to have committed any of those offences in the district as prescribed under the <i>Bush Fires Act 1954</i> . Note: s59A(3) and <i>Bush Fires (Infringements) Regulations 1958</i> , Reg.4(a) provide that only the President or the may withdraw an infringement notice.
Legislative Power or duty delegated	<i>Bush Fires Act 1954</i> s59(3) Prosecution of Offences s59A(2) Alternative Procedure – Infringement Notices
Legislative power to delegate	<i>Bush Fires Act 1954</i> Section 48 – Delegation by local governments
Employee Sub-Delegated to	EMCCS
Conditions and Exceptions	N/A
Reporting Requirements:	Action taken to must be recorded in Synergy under the appropriate File Number record to meet legislative requirements.
Date Reviewed	14 August 2024 ^{23 July 2025}

1.18. FIREWORK EVENTS

Delegated Function to be performed	The issue of fireworks event notice.
Legislative Power or duty delegated	<i>Local Government Act 1995</i> S3.25 (1) Division 1 — Things a notice may require to be done Schedule 3.1 Powers under notices to owners or occupiers of land
Legislative power to delegate	Dangerous Goods Safety Act 2004 Dangerous Goods Safety (Explosives) Regulations 2007
Employee Sub-Delegated to	EMCCS
Conditions and Exceptions	N/A
Reporting Requirements:	Action taken to must be recorded in Synergy under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to CEO and EAGESO for on reporting to Councillors at the next available Council Meeting.
Date Reviewed	14 August 2024 ^{23 July 2025}

1.19. RESTRICTED ACCESS VEHICLES (RAV) ON SHIRE ROADS

Delegated Function to be performed	To determine an application referred from Main Roads WA to use heavy haulage vehicles (RAV) on any local road within the district, recommending approval or refusal and conditions. As well as to grant letters of authority where conditions have been applied.
Legislative Power or duty delegated	<p><i>Local Government Act 1995</i></p> <p><i>Land Administration Act 1997</i> Section 56(2) road reserves under the control of the local government</p> <p><i>Public Works Act 1902</i> Section 86(2) Governor may declare roads to be under the control of the local government</p> <p><i>Road Traffic (Vehicle Standards) Regulations 2002</i></p> <p>Shire of Morawa Public Places and Local Government Property Local Law 2018</p>
Legislative power to delegate	Local Government Act 1995 s5.44 CEO may delegate powers and duties to other employees
Employee Sub-Delegated to	EMWAMWS
Conditions and Exceptions	<p>The EMWA-MWS only has authority to approve renewal requests where:</p> <ul style="list-style-type: none"> • The estimate haulage volume per annum is less than 50,000 tonnes • The road has already been assessed by Main Roads WA as being suitable for the configuration proposed by the applicant • If recommending CA07 conditions are applied where necessary to manage RAV access in order to preserve the condition of the road and avoid heavy vehicle damage • The applicant agrees to accept liability for damage to the road attributed to their use that exceed fair use/wear and tear <p>↳Where an application relates to a road that has not previously been assessed by Main Roads WA or Council, the matter must be referred to Council.</p>
Reporting Requirements:	<p>Action taken to must be recorded in Synergy under the appropriate File Number record to meet legislative requirements.</p> <p>Notification of the delegated decision must be made to CEO and EAGESO for on reporting to Councillors at the next available Council Meeting.</p>

Date Reviewed	14 August 2024 23 July 2025
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1.20. RESPONDING TO EXPLORATION LICENCE APPLICATION REFERRALS

Delegated Function to be performed	To respond to Mining Registrar in relation to notice served about an Exploration Licence application. Provide the Shire's basic conditions and any objections to the exploration.
Legislative Power or duty delegated	<i>Local Government Act 1995</i> <i>Mining Act 1978</i> Sections 23 to 26 <i>Mining Act Regulations</i>
Legislative power to delegate	<i>Local Government Act 1995</i> s5.44 CEO may delegate powers and duties to other employees
Employee Sub-Delegated to	EMCCS POCPCS
Conditions and Exceptions	The PO must apply the below conditions to any response where an objection is not raised: a) That dust suppression is carried out so that others are not adversely affected; b) That any saline ground water found is contained by pumping it into a water trailer and disposed of through normal mining practices under the terms of the company's mining conditions; c) Any ground water that escapes onto the ground around the drill site is to be bunded so that it does not spread; d) All plastic bags used for soil samples are to be removed from the site and disposed of in a suitable manner; e) All rubbish is to be disposed of in the appropriate manner; f) A firefighting unit is to be available at all times, and drilling is to cease if a total fire and harvest ban is called; g) No drill holes are to extend under any public roadways or interfere with road drainage; h) All drill holes are to be capped as soon as possible/practical after drilling; and i) No drilling is to occur within any Shire gravel pits
Reporting Requirements:	Action taken to must be recorded in Synergy under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to CEO and EAGESO for on reporting to Councillors at the next available Council Meeting.
Date Reviewed	14 August 2024 23 July 2025

1.21. CONTROL OF ENVIRONMENTAL MATTERS

Delegated Function to be performed	To exercise and discharge all or any of the powers and functions of the local government with regard to: <ul style="list-style-type: none"> the Public Health Act 2016 and Regulations the Health (Miscellaneous Provisions) Act 1911 and Regulations
Legislative Power or duty delegated	<i>Public Health Act 2016</i> <i>Section 4(2) – Authorised Officer</i> <i>Section 21 – Power to Delegate to CEO</i> <i>Section 24 – Authorised person must be qualified</i> <i>Section 25 – Authorised person must have acceptable qualifications or be an EHO</i> <i>Health (Miscellaneous Provisions) Act 1911</i> <i>Section 344(2) regulations or local laws may be made so as to delegate or confer a discretionary authority to specific persons or class of persons.</i>
Legislative power to delegate	<i>Local Government Act 1995</i> s5.44 CEO may delegate powers and duties to other employees
Employee Sub-Delegated to	EMCCS
Conditions and Exceptions	All approvals must comply with the requirements of legislation and planning schemes. Non-compliant applications are to be refused unless there is a discretion, in which case it is to be referred to Council for a decision. The delegation excludes determining a fee or charge and dealing with objections. Decisions around prosecutions cannot be on delegated and Council should be informed of proposed prosecutions prior to them commencing.
Reporting Requirements:	Action taken to must be recorded in Synergy under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to CEO and EAGESO for on reporting to Councillors at the next available Council Meeting.
Date Reviewed	14 August 2024 23 July 2025

VERSION CONTROL

Delegation Number	Title	Action	Date Authorised
All delegations		Document created	21 April 2023
1.5	Payments From Municipal Fund And Trust Fund	Add EAGESO to Sub Delegation	10 August 2023
1.14	Town Planning And Development Act 1928 – Town Planning Functions	Add EMCCS to Sub Delegation	10 August 2023
1.15	Building Act 2011 - Approve Or Refuse Building Permit	Add EMCCS to Sub Delegation	10 August 2023
1.16	Building Act 2011 – Approve Or Refuse Demolition Permit	Add EMCCS to Sub Delegation	10 August 2023
1.20	Responding To Exploration Licence Application Referrals	Add EMCCS to Sub Delegation	10 August 2023
1.5	Payments From Municipal Fund And Trust Fund	Add MCSP to Sub Delegation	14 August 2024
Full document review		Multiple changes relating to officer titles only	23 July 2025

Ordinary Council Meeting 23 July 2025

- Attachment 1- 11.2.1a Monthly Financial Report as at 30 June 2025***
- Attachment 2- 11.2.1b Bank Reconciliation for the period ending 30 June 2025***
- Attachment 3- 11.2.1c List of Accounts Paid for the period ending 30 June 2025***
- Item 11.2.1- Monthly Financial Report – June 2025***
-

SHIRE OF MORAWA
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 30 June 2025

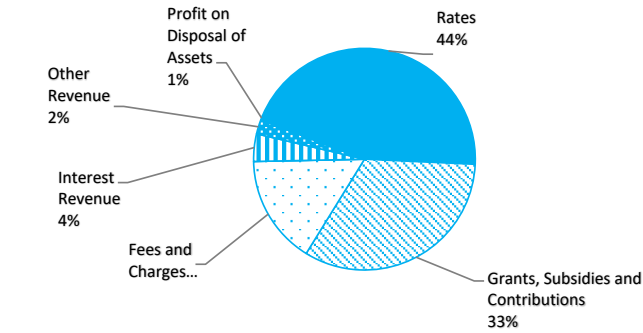
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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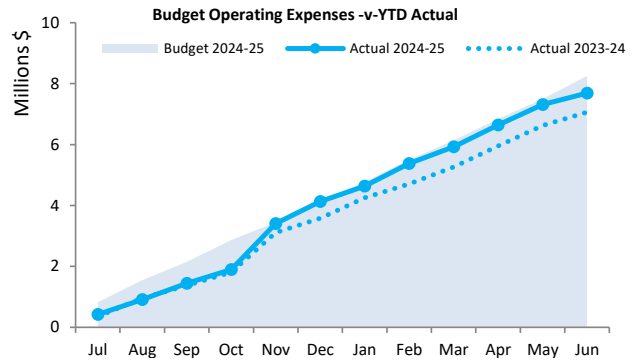
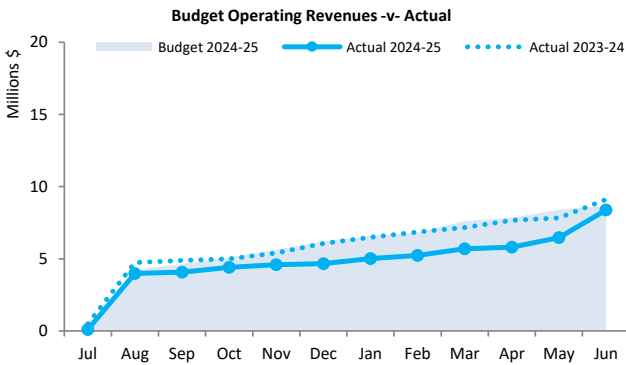
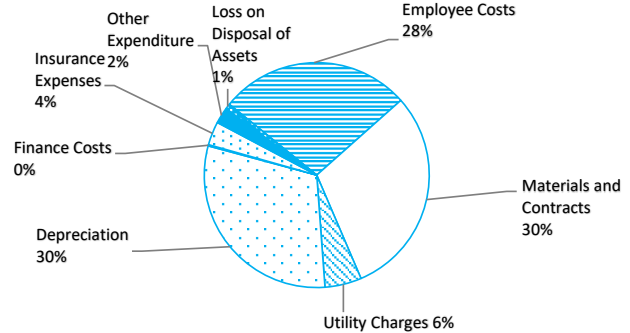
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OPERATING ACTIVITIES

OPERATING REVENUE

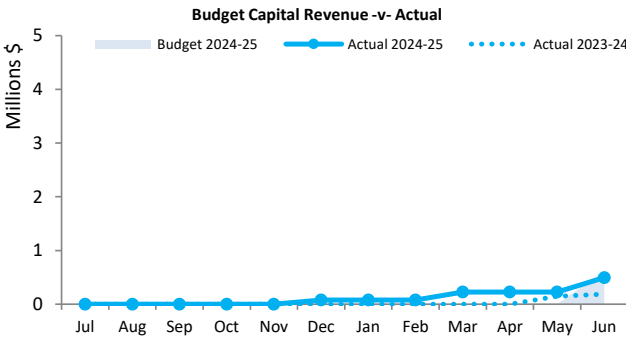


OPERATING EXPENSES

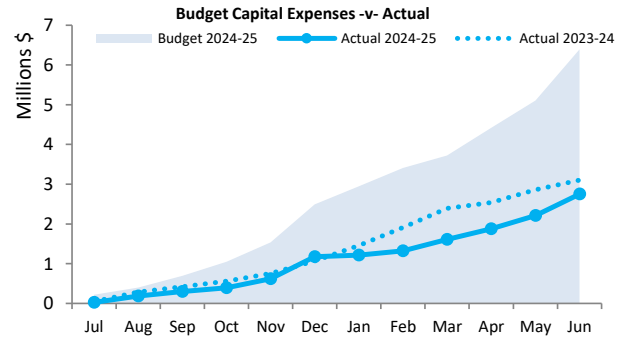


INVESTING ACTIVITIES

CAPITAL REVENUE



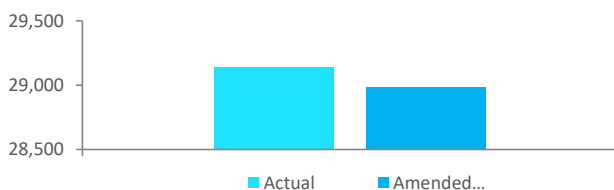
CAPITAL EXPENSES



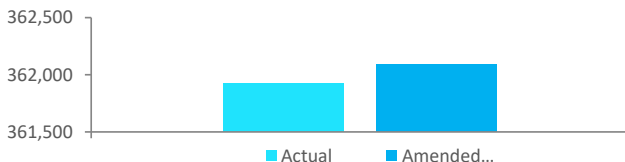
FINANCING ACTIVITIES

BORROWINGS

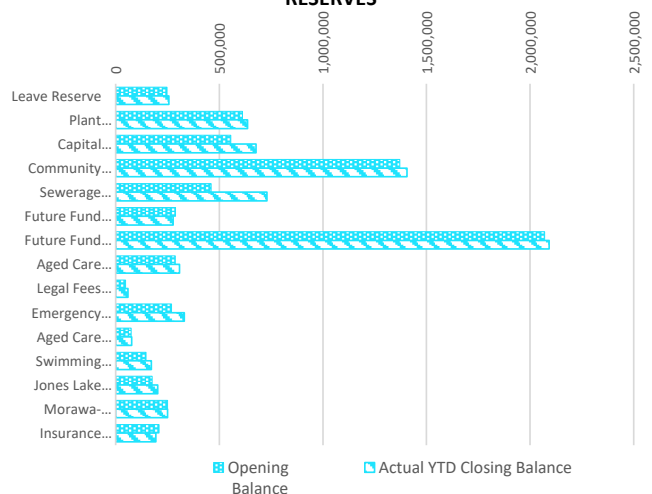
Principal Repayments



Principal Outstanding



RESERVES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$3.00 M	\$3.00 M	\$3.00 M	\$0.00 M
Closing	(\$0.00 M)	(\$0.00 M)	\$2.91 M	\$2.91 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$10.25 M	% of total
Unrestricted Cash	\$2.58 M	25.1%
Restricted Cash	\$7.67 M	74.9%

Refer to Note 2 - Cash and Financial Assets

Payables		
	(\$0.03 M)	% Outstanding
Trade Payables	\$0.07 M	
0 to 30 Days		83.4%
30 to 90 Days		0.0%
Over 90 Days		16.6%

Refer to Note 5 - Payables

Receivables		
	\$0.79 M	% Collected
Rates Receivable	\$0.66 M	84.4%
Trade Receivable	\$0.13 M	% Outstanding
30 to 90 Days		0.0%
Over 90 Days		0%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.02 M)	(\$0.02 M)	\$1.62 M	\$1.64 M

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$3.07 M	% Variance
YTD Budget	\$3.07 M	(0.0%)

Refer to Note 6 - Rate Revenue

Grants and Contributions		
YTD Actual	\$2.31 M	% Variance
YTD Budget	\$1.24 M	85.9%

Refer to Note 13 - Operating Grants and Contributions

Fees and Charges		
YTD Actual	\$1.11 M	% Variance
YTD Budget	\$1.08 M	2.2%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$5.69 M)	(\$5.69 M)	(\$2.75 M)	\$2.94 M

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$0.26 M	%
Amended Budget	\$0.21 M	19.7%

Refer to Note 7 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$2.75 M	% Spent
Amended Budget	\$5.69 M	0.0%

Refer to Note 8 - Capital Acquisitions

Capital Grants		
YTD Actual	\$1.43 M	% Received
Amended Budget	\$2.78 M	(48.8%)

Refer to Note 8 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.29 M)	(\$0.29 M)	(\$0.63 M)	(\$0.35 M)

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$0.03 M
Interest expense	\$0.01 M
Principal due	\$0.36 M

Refer to Note 9 - Borrowings

Reserves		
Reserves balance	\$7.67 M	
Interest earned	\$0.18 M	0.0%

Refer to Note 11 - Cash Reserves

Lease Liability	
Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal due	\$0.00 M

Refer to Note 10 - Lease Liabilities

This information is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 30 JUNE 2025

STATUTORY PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME AND OBJECTIVES
GOVERNANCE

To manage Councils' Elected Members

ACTIVITIES

Includes Members of Council, Civic Functions and Public Relations, Council Elections, Training/Education of members.

GENERAL PURPOSE FUNDING

To manage Council's finances

Includes Rates, Loans, Investments & Grants.

LAW, ORDER, PUBLIC SAFETY

To provide, develop & manage services in response to community needs.

Includes Emergency Services, Fire Services and Animal Control

HEALTH

To provide, develop & manage services in response to community needs.

Includes Environmental Health, Medical and Health facilities and providers

EDUCATION AND WELFARE

To provide, develop & manage services in response to community needs.

Includes Education, Welfare & Children's Services, Youth Development

HOUSING

To ensure quality housing and appropriate infrastructure is maintained.

Includes Staff and other housing, including aged care units and Dreghorn Street units.

COMMUNITY AMENITIES

To provide, develop & manage services in response to community needs.

Includes Refuse Collection, Sewerage, Cemetery, Building Control and Town Planning.

RECREATION AND CULTURE

To ensure the recreational & cultural needs of the community are met.

Includes the Swimming Pool, Halls, Library, Oval, Parks and Gardens and Recreational Facilities.

TRANSPORT

To effectively manage transport infrastructure within the shire.

Includes Roads, Footpaths, Private Works, Plant Operating Costs, Outside Crew wages and maintenance of the Airstrip.

ECONOMIC SERVICES

To foster economic development, tourism & rural services in the district.

Includes Tourism, Rural Services, Economic Development & Caravan Park.

OTHER PROPERTY AND SERVICES

To provide control accounts and reporting facilities for all other operations.

Includes Private Works, Public Works Overheads, Plant Recovery Costs, Administration Overheads and Unclassified Items

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025**

BY PROGRAM

	Ref Note	Adopted Annual Budget (a) \$	Amended Annual Budget (d) \$	YTD Budget (b) \$	YTD Actual (c) \$	Variance \$ (c)-(b)	Variance % (c)-(b)/(b)	Var. ▲▼
OPERATING ACTIVITIES								
Revenue from operating activities								
Governance		2,100	1,750	1,750	1,671	(79)	(4.50%)	
General purpose funding - general rates	6	3,084,535	3,088,535	3,088,535	3,080,477	(8,058)	(0.26%)	
General purpose funding - other		725,548	698,998	698,998	1,827,452	1,128,454	161.44%	▲
Law, order and public safety		29,040	25,040	25,040	30,206	5,166	20.63%	
Health		14,850	14,500	14,500	11,774	(2,726)	(18.80%)	
Education and welfare		12,500	34,500	34,500	34,098	(402)	(1.16%)	
Housing		93,500	93,500	93,500	74,200	(19,300)	(20.64%)	▼
Community amenities		857,487	857,887	857,887	833,092	(24,795)	(2.89%)	
Recreation and culture		100,000	100,281	100,281	87,108	(13,173)	(13.14%)	▼
Transport		991,720	636,652	636,652	564,307	(72,345)	(11.36%)	▼
Economic services		232,000	232,000	232,000	247,868	15,868	6.84%	
Other property and services		88,500	109,959	109,959	154,833	44,874	40.81%	▲
		6,231,780	5,893,602	5,893,602	6,947,087	1,053,485		
Expenditure from operating activities								
Governance		(514,631)	(509,131)	(509,131)	(430,132)	78,999	15.52%	▲
General purpose funding		(363,417)	(346,417)	(346,417)	(319,341)	27,076	7.82%	
Law, order and public safety		(157,230)	(153,071)	(153,071)	(141,902)	11,169	7.30%	
Health		(184,501)	(191,641)	(191,641)	(169,990)	21,651	11.30%	▲
Education and welfare		(256,465)	(247,393)	(247,393)	(207,516)	39,877	16.12%	▲
Housing		(268,780)	(280,064)	(280,064)	(227,489)	52,575	18.77%	▲
Community amenities		(943,429)	(909,629)	(909,629)	(714,422)	195,207	21.46%	▲
Recreation and culture		(1,797,391)	(1,858,071)	(1,858,071)	(1,866,822)	(8,751)	(0.47%)	
Transport		(3,248,821)	(2,797,131)	(2,797,131)	(2,664,313)	132,818	4.75%	
Economic services		(816,524)	(804,869)	(804,869)	(712,697)	92,172	11.45%	▲
Other property and services		(202,753)	(155,453)	(155,453)	(233,828)	(78,375)	(50.42%)	▼
		(8,753,942)	(8,252,870)	(8,252,870)	(7,688,452)	564,418		
Non-cash amounts excluded from operating activities	1(a)	2,341,624	2,341,624	2,341,624	2,360,543	18,919	0.81%	
Amount attributable to operating activities		(180,538)	(17,644)	(17,644)	1,619,177	1,636,821		
INVESTING ACTIVITIES								
Inflows from investing activities								
Proceeds from Capital grants, subsidies and contributions	14	2,784,819	2,784,819	2,784,819	1,426,344	(1,358,475)	(48.78%)	▼
Proceeds from disposal of assets	7	214,000	214,000	214,000	256,227	42,227	19.73%	▲
		2,998,819	2,998,819	2,998,819	1,682,571	0		
Outflows from investing activities								
Payments for Infrastructure	9	(3,126,319)	(3,268,757)	(3,268,757)	(1,253,495)	2,015,262	61.65%	▲
Payments for property, plant and equipment	8	(1,763,900)	(2,420,594)	(2,420,594)	(1,496,772)	923,822	38.17%	▲
		(4,890,219)	(5,689,351)	(5,689,351)	(2,750,267)	2,939,084		
Amount attributable to investing activities		(1,891,400)	(2,690,532)	(2,690,532)	(1,067,695)	1,622,837		
FINANCING ACTIVITIES								
Inflows from financing activities								
Transfer from reserves	11	415,000	415,000	415,000	238,208	(176,792)	(42.60%)	▼
		415,000	415,000	415,000	238,208	(176,792)		
Outflows from financing activities								
Repayment of debentures	9	(28,985)	(28,985)	(28,985)	(29,144)	(159)	(0.55%)	
Transfer to reserves	11	(674,512)	(674,512)	(674,512)	(843,741)	(169,229)	(25.09%)	▼
		(703,497)	(703,496)	(703,497)	(872,885)	(169,389)		
Amount attributable to financing activities		(288,497)	(288,496)	(288,497)	(634,677)	(346,181)		
MOVEMENT IN SURPLUS OR DEFICIT								
Surplus or deficit at the start of the financial year	1(c)	2,360,434	2,996,671	2,996,671	2,996,671	0	0.00%	
Amount attributable to operating activities		(180,538)	(17,644)	(17,644)	1,619,177			
Amount attributable to investing activities		(1,891,400)	(2,690,532)	(2,690,532)	(1,067,695)			
Amount attributable to financing activities		(288,497)	(288,496)	(288,497)	(634,677)			
Surplus or deficit after imposition of general rates	1(c)	0	(1)	(1)	2,913,476			

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2024-25 year is \$10,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 30 JUNE 2025

NATURE DESCRIPTIONS

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST REVENUE

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION

Depreciation expense raised on all classes of assets.

FINANCE COSTS

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025**

BY NATURE

	Ref Note	Adopted Annual Budget (a) \$	Amended Annual Budget (d) \$	YTD Budget (b) \$	YTD Actual (c) \$	Variance \$ (c)-(b)	Variance % (c)-(b)/(b)	Var. ▲▼
OPERATING ACTIVITIES								
Revenue from operating activities								
General rates	6	3,084,535	3,088,535	3,088,535	3,080,477	(8,058)	(0.26%)	
Rates excluding general rates	6	9,165	(19,335)	(19,335)	(12,621)	6,714	(34.73%)	
Grants, subsidies and contributions	13	1,593,982	1,241,195	1,241,195	2,307,237	1,066,042	85.89%	▲
Fees and charges		1,084,577	1,082,427	1,082,427	1,106,212	23,785	2.20%	
Interest revenue		326,001	327,201	327,201	279,411	(47,790)	(14.61%)	▼
Other revenue		98,000	138,059	138,059	144,988	6,929	5.02%	
Profit on disposal of assets	7	35,520	35,520	35,520	44,045	8,525	24.00%	
Gain on FV Adjustment of Financial Assets through P&L		0	0	0	(2,664)	(2,664)	0.00%	
		6,231,780	5,893,602	5,893,602	6,947,087	1,053,485		
Expenditure from operating activities								
Employee costs		(2,422,079)	(2,357,196)	(2,357,196)	(2,122,128)	235,068	9.97%	
Materials and contracts		(3,064,951)	(2,618,712)	(2,618,712)	(2,316,330)	302,382	11.55%	▲
Utility charges		(399,264)	(404,664)	(404,664)	(405,249)	(585)	(0.14%)	
Depreciation		(2,340,527)	(2,340,527)	(2,340,527)	(2,333,541)	6,986	0.30%	
Finance costs		(12,025)	(12,025)	(12,025)	(14,126)	(2,101)	(17.47%)	
Insurance expenses		(306,423)	(306,423)	(306,423)	(259,677)	46,746	15.26%	▲
Other expenditure		(179,424)	(184,074)	(184,074)	(178,816)	5,258	2.86%	
Loss on disposal of assets	7	(29,248)	(29,248)	(29,248)	(58,586)	(29,338)	(100.31%)	▼
		(8,753,941)	(8,252,869)	(8,252,869)	(7,688,452)	564,417		
Non-cash amounts excluded from operating activities	1(a)	2,341,624	2,341,624	2,341,624	2,360,543	18,919	0.81%	
Amount attributable to operating activities		(180,537)	(17,643)	(17,643)	1,619,177	1,636,820		
INVESTING ACTIVITIES								
Inflows from investing activities								
Proceeds from capital grants, subsidies and contributions	14	2,784,819	2,784,819	2,784,819	1,426,344	(1,358,475)	(48.78%)	▼
Proceeds from disposal of assets	7	214,000	214,000	214,000	256,227	42,227	19.73%	▲
		2,998,819	2,998,819	2,998,819	1,682,571	(1,316,248)		
Outflows from investing activities								
Payments for infrastructure	8	(3,126,319)	(3,268,757)	(3,268,757)	(1,253,495)	2,015,262	(61.65%)	
Payments for property, plant and equipment	8	(1,763,900)	(2,420,594)	(2,420,594)	(1,496,772)	923,822	(38.17%)	▲
		(4,890,219)	(5,689,351)	(5,689,351)	(2,750,267)	306,589		
Amount attributable to investing activities		(1,891,400)	(2,690,532)	(2,690,532)	(1,067,695)	1,622,837		
FINANCING ACTIVITIES								
Inflows from financing activities								
Transfer from reserves	11	415,000	415,000	415,000	238,208	(176,792)	(42.60%)	▼
		415,000	415,000	415,000	238,208	(176,792)		
Outflows from financing activities								
Repayment of borrowings	9	(28,985)	(28,985)	(28,985)	(29,144)	(159)	(0.55%)	
Transfer to reserves	11	(674,512)	(674,512)	(674,512)	(843,741)	(169,229)	(25.09%)	▼
		(703,497)	(703,496)	(703,497)	(872,885)	(169,389)		
Amount attributable to financing activities		(288,497)	(288,496)	(288,497)	(634,677)	(346,181)		
MOVEMENT IN SURPLUS OR DEFICIT								
Surplus or deficit at the start of the financial year	1(c)	2,360,434	2,996,671	2,996,671	2,996,671	0	0.00%	
Amount attributable to operating activities		(180,537)	(17,643)	(17,643)	1,619,177	1,636,820	(9277.45%)	
Amount attributable to investing activities		(1,891,400)	(2,690,532)	(2,690,532)	(1,067,695)	1,622,837	(60.32%)	
Amount attributable to financing activities		(288,497)	(288,496)	(288,497)	(634,677)	(346,181)	119.99%	
Surplus or deficit after imposition of general rates	1(c)	0	(1)	(0)	2,913,476			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 JUNE 2025**

	30 June 2024	30 Jun 2025
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	10,795,616	10,249,872
Trade and other receivables	551,095	775,138
Inventories	16,779	16,779
Contract assets	78,033	0
Other assets	88,960	(36,302)
TOTAL CURRENT ASSETS	11,530,483	11,005,487
NON-CURRENT ASSETS		
Trade and other receivables	15,890	15,890
Other financial assets	62,378	59,715
Property, plant and equipment	29,998,507	30,538,895
Infrastructure	62,707,932	62,313,503
TOTAL NON-CURRENT ASSETS	92,784,707	92,928,002
TOTAL ASSETS	104,315,190	103,933,488
CURRENT LIABILITIES		
Trade and other payables	408,651	(25,332)
Other liabilities	1,070,215	466,662
Borrowings	28,985	(159)
Employee related provisions	235,119	235,119
TOTAL CURRENT LIABILITIES	1,742,970	676,290
NON-CURRENT LIABILITIES		
Borrowings	362,088	362,088
Employee related provisions	44,813	44,813
TOTAL NON-CURRENT LIABILITIES	406,901	406,901
TOTAL LIABILITIES	2,149,871	1,083,191
NET ASSETS	102,165,319	102,850,298
EQUITY		
Retained surplus	38,801,873	38,881,319
Reserve accounts	7,067,167	7,672,700
Revaluation surplus	56,296,279	56,296,279
TOTAL EQUITY	102,165,319	102,850,298

This statement is to be read in conjunction with the accompanying notes.

BASIS OF PREPARATION

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 15 to these financial statements.

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 30 June 2025

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	Amended Budget	YTD Budget (a)	YTD Actual (b)
		\$	\$	\$	\$
Non-cash items excluded from operating activities					
Adjustments to operating activities					
Less: Profit on asset disposals	7	(35,520)	(35,520)	(35,520)	(44,045)
Less: Movement in liabilities associated with restricted cash		7,369	7,369	7,369	9,798
Less: Fair value adjustments to financial assets at fair value through profit or loss		0	0	0	2,664
Add: Loss on asset disposals	7	29,248	29,248	29,248	58,586
Add: Depreciation on assets		2,340,527	2,340,527	2,340,527	2,333,541
Total non-cash items excluded from operating activities		2,341,624	2,341,624	2,341,624	2,360,543

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

		Last Year Closing	This Time Last Year	Year to Date
		30 June 2024	30 Jun 2024	30 Jun 2025
Adjustments to net current assets				
Less: Reserves - restricted cash	11	(7,067,167)	(7,067,167)	(7,672,700)
Add Back: Component of Leave Liability not Required to be Fun	12	247,340	247,340	257,138
Add: Borrowings	9	28,985	28,985	(159)
Total adjustments to net current assets		(6,790,841)	(6,790,841)	(7,415,721)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	10,794,091	10,794,091	10,248,347
Rates receivables	3	473,300	473,300	642,411
Receivables	3	77,795	77,795	132,727
Other current assets	4	183,772	183,772	(19,523)
Less: Current liabilities				
Payables	5	(407,126)	(407,126)	26,857
Borrowings	9	(28,985)	(28,985)	159
Contract liabilities	12	(1,070,215)	(1,070,215)	(466,662)
Provisions	12	(235,119)	(235,119)	(235,119)
Less: Total adjustments to net current assets	1(b)	(6,790,841)	(6,790,841)	(7,415,721)
Closing funding surplus / (deficit)		* 2,996,671	2,996,671	2,913,476

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as at current if expected to be settled within the next 12 months, being the Council's operational cycle.

Liabilities under transfers to acquire or construct non-financial assets to be controlled by the entity

* The 30 June 2024 closing surplus differs from the budgeted amounts shown in the SFA due to incompleting and unaudited financials. The above figure may change in future statements up to adoption of the financial statements

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Institution	Interest Rate	Maturity Date
Cash on hand								
Cash On Hand	Cash and cash equivalents	400		400			NIL	On Hand
At Call Deposits								
Municipal Cash at Bank - OLD	Cash and cash equivalents	(2,614)		(2,614)		Bankwest	2.50%	At Call
Muni Bank Trading - NAB (Current)	Cash and cash equivalents	1,434,279		1,434,279		NAB	0.00%	At Call
Muni Professional Fund - NAB	Cash and cash equivalents	1,143,582		1,143,582		NAB	4.10%	At Call
CAB - Future Fund Grant (Interest) Reserve	Cash and cash equivalents	0	276,820	276,820		NAB	4.10%	At Call
CAB - Leave Reserve Account	Cash and cash equivalents	0	257,138	257,138		NAB	4.10%	At Call
CAB - Swimming Pool Reserve	Cash and cash equivalents	0	172,285	172,285		NAB	4.10%	At Call
CAB - Plant Replacement Reserve	Cash and cash equivalents	0	636,915	636,915		NAB	4.10%	At Call
CAB - Capital Works Reserve	Cash and cash equivalents	0	677,258	677,258		NAB	4.10%	At Call
CAB - Sewerage Reserve	Cash and cash equivalents	0	729,467	729,467		NAB	4.10%	At Call
CAB - Community & Economic Development Reserve	Cash and cash equivalents	0	906,353	906,353		NAB	4.10%	At Call
CAB - Future Funds (Principal) Reserve	Cash and cash equivalents	0	492,096	492,096		NAB	4.10%	At Call
CAB - Legal Reserve	Cash and cash equivalents	0	59,679	59,679		NAB	4.10%	At Call
CAB - Emergency Response Reserve	Cash and cash equivalents	0	330,835	330,835		NAB	4.10%	At Call
CAB - Aged Care Units 1-4 (JVA) Reserve	Cash and cash equivalents	0	77,252	77,252		NAB	4.10%	At Call
CAB - Aged Care Units (Excl. 1-4) Reserve	Cash and cash equivalents	0	308,651	308,651		NAB	4.10%	At Call
CAB - Jones Lake Road Rehab Reserve	Cash and cash equivalents	0	203,534	203,534		NAB	4.10%	At Call
CAB - Morawa-Yalgoo Road Maintenance Reserve	Cash and cash equivalents	0	249,964	249,964		NAB	4.10%	At Call
CAB - Insurance Works Reserve	Cash and cash equivalents	0	194,452	194,452		NAB	4.10%	At Call
Term Deposits		0						
TD: ... 5010 (Future Funds 1)	Cash and cash equivalents	0	800,000	800,000		NAB	4.80%	2/09/2025
TD: ... 8706 (Future Funds 2)	Cash and cash equivalents	0	800,000	800,000		NAB	4.80%	2/09/2025
TD: ... 4783 (Community Development Fund)	Cash and cash equivalents	0	500,000	500,000		NAB	4.80%	2/09/2025
Trust Deposits								
Trust Bank	Cash and cash equivalents				1,525	NAB	0.00%	At Call
Total		2,575,647	7,672,700	10,248,347	1,525			
Comprising								
Cash and cash equivalents		2,575,647	7,672,700	10,248,347	1,525			
		2,575,647	7,672,700	10,248,347	1,525			

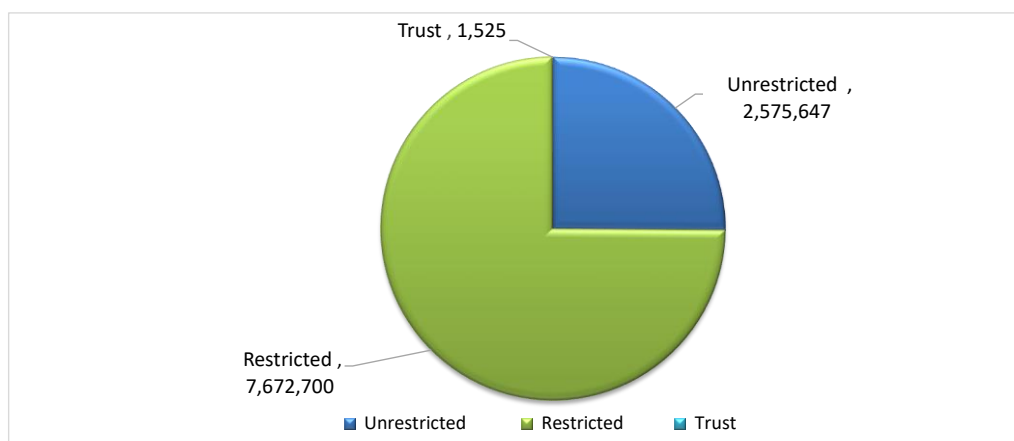
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

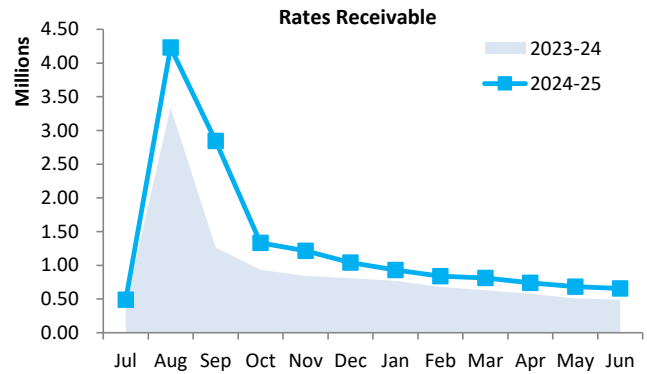
The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Rates receivable	30 June 2024	30 Jun 2025
	\$	\$
Opening arrears previous years	457,888	489,189
Levied this year	3,442,156	3,732,455
Less - collections to date	(3,410,854)	(3,563,343)
Equals current outstanding	489,189	658,301
Net rates collectable	489,189	658,301
% Collected	87.5%	84.4%



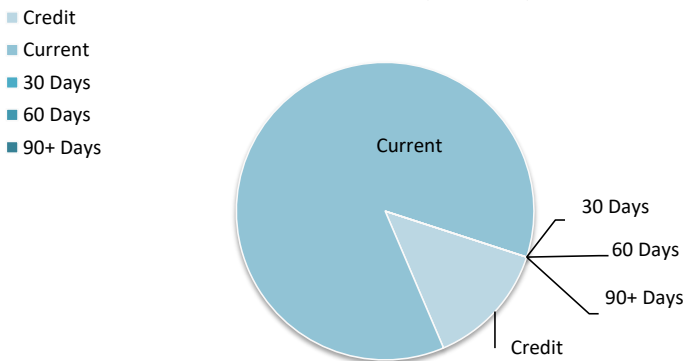
Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(17,890)	113,812	0	0	0	95,921
Percentage	(18.7%)	118.7%	0%	0%	0%	
Balance per trial balance						
Sundry receivable						87,746
GST receivable						67,886
Increase in Allowance for impairment of receivables from contracts with customers						(25,012)
Total receivables general outstanding						132,727

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.

Accounts Receivable (non-rates)



	Opening Balance 1 July 2024	Asset Increase	Asset Reduction	Closing Balance 30 Jun 2025
	\$	\$	\$	\$
Other current assets				
Inventory				
Fuel, Oils and Materials on Hand	16,779	0	0	16,779
Other current assets				
Accrued income	88,960	0	(125,262)	(36,302)
Total other current assets	183,772	0	(203,295)	(19,523)
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

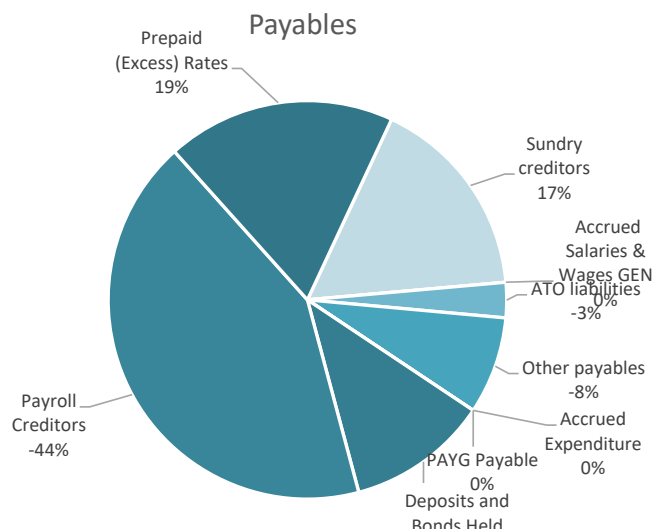
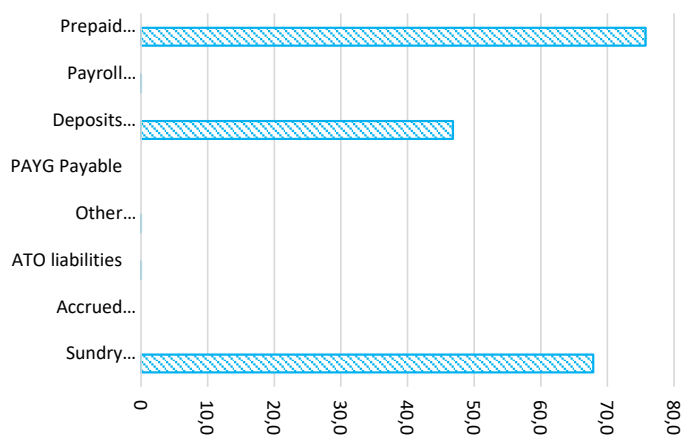
Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	56,616	0	0	11,242	67,859
Percentage	0%	83.4%	0%	0%	16.6%	
Balance per trial balance						
Sundry creditors						67,859
Accrued Salaries & Wages GEN						0
ATO liabilities						(11,659)
Other payables						(32,256)
PAYG Payable						0
Accrued Expenditure						0
Deposits and Bonds Held						46,831
Payroll Creditors						(173,354)
Prepaid (Excess) Rates						75,723
Total payables general outstanding						(26,856)

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

Payables



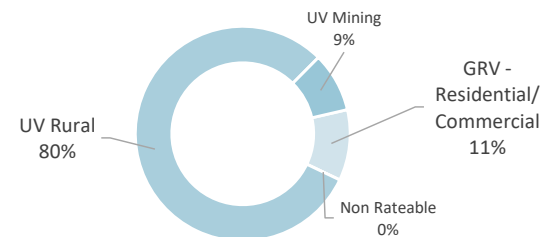
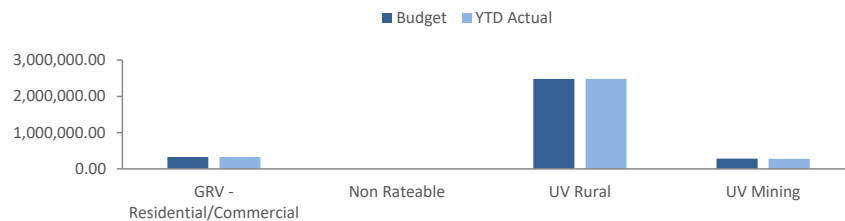
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025

OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

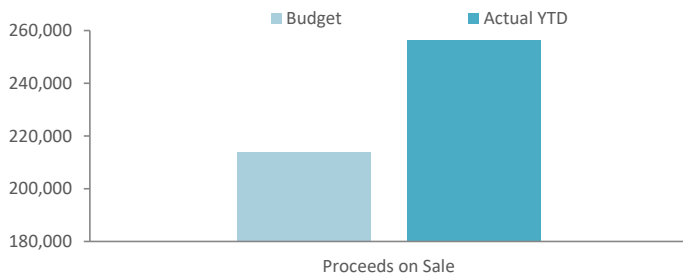
General rate revenue	Budget					YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$
General Rate									
Gross rental valuations									
GRV - Residential/Commercial	0.088342	267	3,722,566.00	328,858.93	328,859.00	328,858.84	615	(26)	329,447.76
Non Rateable	0.000000	140	488,354.00	0.00	0.00	0.00	0	0	0.00
Unimproved value									
UV Rural	0.018932	202	130,942,500.00	2,479,003.41	2,479,003.00	2,479,003.35	33	30	2,479,066.54
UV Mining	0.301974	31	944,681.00	285,269.10	285,269.00	285,269.09	(9,129)	0	276,140.21
Sub-Total		640	136,098,101.00	3,093,131.44	3,093,131.00	3,093,131.28	(8,481)	4	3,084,654.51
Minimum payment	Minimum \$								
Gross rental valuations									
GRV - Residential/Commercial	355	45	27,185	15,620	15,620	15,975	0	0	15,975
Unimproved value				0	0				
UV Rural	355	11	112,300	3,905	3,905	3,905	0	0	3,905
UV Mining	683	13	14,972	8,879	8,879	8,879	0	0	8,879
Sub-total		69	154,457	28,404	28,404	28,759	0	0	28,759
		709	136,252,558	3,121,535	3,121,535	3,121,890	(8,481)	4	3,113,414
Discount					(33,000)				(32,936)
Amount from general rates					3,088,535				3,080,477
Rates Written Off					(30,000)				(12,621)
Ex-gratia rates		0	0	0	10,665				0
Total general rates					3,069,200				3,067,856

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2023 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



Asset Ref.	Asset description	Updated Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Land								
534	LAND - Lot 347 (11) Broad Avenue	0	0	0	0	10,000	0	0	(10,000)
	Buildings								
159	BLDG - Lot 347 (11) Broad Avenue	0	0	0	0	96,618	80,000	0	(16,618)
	Plant and equipment								
	Recreation and culture								
455	P&E - Dolphin Com Pro Expert Pool Cleaner	0	0	0	0	591	0	0	(591)
	Transport								
574	P&E - P243 Nissan Navara RX (4x4) Man Double C/Chas DT4 Diesel MO503	12,000	14,000	2,000	0	12,000	16,000	4,000	0
260	P&E - Ford Ranger Double Cab	20,136	20,000	0	(136)	17,500	20,000	2,500	0
50	P&E - P149 Mitsubishi Canter (Handyman)	1,500	10,000	8,500	0	1,500	4,545	3,045	0
48	P&E - P135 Mitsubishi T/Top	1,000	10,000	9,000	0	1,000	4,000	3,000	0
253	P&E - P253 - Isuzu D-Max - MO 3739	12,818	15,000	2,182	0	10,000	26,000	16,000	0
622	P&E - P622 - Ford Everest SUV Trend 2021 - CEO - MO0	42,849	30,000	0	(12,849)	37,803	28,182	0	(9,621)
51	P&E - P150 Case CX80 Tractor	4,000	15,000	11,000	0	4,000	10,500	6,500	0
430	P&E - P219 Truck Sweeper VS500 Series	76,263	60,000	0	(16,263)	71,756	50,000	0	(21,756)
457	P&E - P228 Nissan 2012 Patrol - Gardner	8,242	10,000	1,758	0	8,000	17,000	9,000	0
252	P&E - P252 Toyota Prado DSL WGN A/T GXL 1GTZ485 - TL Roads	28,920	30,000	1,080	0	0	0	0	0
		207,728	214,000	35,520	(29,248)	270,768	256,227	44,045	(58,586)



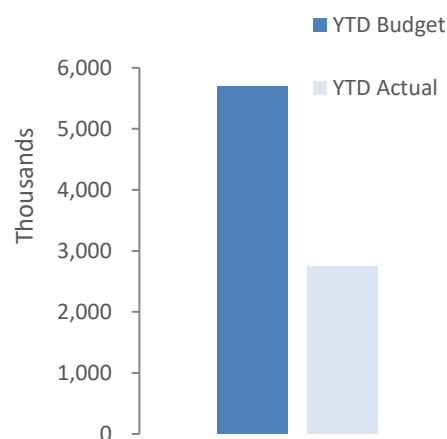
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025**

**INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS**

	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	YTD Actual Variance
Capital acquisitions					
		\$	\$	\$	\$
Land and Buildings	900,000	1,532,421	1,532,421	875,068	(657,353)
Plant and equipment	863,900	888,173	888,173	621,703	(266,470)
Infrastructure - roads	2,539,850	2,675,110	2,675,110	941,703	(1,733,407)
Infrastructure - Footpaths	125,000	125,000	125,000	0	(125,000)
Infrastructure - Drainage	0	0	0	0	0
Infrastructure - Parks & Ovals	406,469	392,969	392,969	266,124	(126,845)
Infrastructure - Other	55,000	75,678	75,678	45,669	(30,009)
Payments for Capital Acquisitions	4,890,219	5,689,351	5,689,351	2,750,267	(2,939,084)
Capital Acquisitions Funded By:					
		\$	\$	\$	\$
Capital grants and contributions	2,784,819	2,784,819	2,784,819	1,426,344	(1,358,475)
Other (disposals & C/Fwd)	214,000	214,000	214,000	256,227	42,227
Cash backed reserves					
Plant Replacement Reserve	200,000	200,000	0	200,000	200,000
Future Fund Grants (Interest) Reserve	40,000	40,000	0	23,000	23,000
Insurance Works Reserve	175,000	175,000	0	15,208	15,208
Contribution - operations	1,476,400	2,275,532	2,690,532	829,487	(1,861,045)
Capital funding total	4,890,219	5,689,351	5,689,351	2,750,267	(2,939,084)

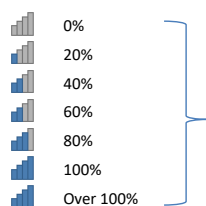
SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Account/Job Description	Adopted	Amended	YTD Budget	YTD Actual	Variance (Under)/ Over
	Budget	Budget			
Buildings					
Purchase Land & Buildings	(200,000)	(200,000)	(200,000)	(105,890)	94,110
Recreation Centre - Renewals	(700,000)	(700,000)	(700,000)	(708,543)	(8,543)
Admin Office Upgrade/Renewal	0	(282,421)	(282,421)	(1,054)	281,367
	(900,000)	(1,532,421)	(1,532,421)	(875,068)	657,353
Plant & Equipment					
Purchase Plant & Equipment - Swimming Areas	0	(24,273)	(24,273)	(24,273)	0
Purchase Plant & Equipment - Road Plant Purchases	(863,900)	(863,900)	(863,900)	(597,430)	266,470
	(863,900)	(863,900)	(888,173)	(621,703)	266,470
Furniture & Equipment					
	0	0	0	0	0
Infrastructure Other					
Infrastructure Other	(30,000)	(30,000)	(30,000)	0	30,000
Infrastructure Other - Other Health	(25,000)	(41,700)	(41,700)	(45,669)	(3,969)
Street Lights - Townsite Roads	0	(3,978)	(3,978)	0	3,978
	(55,000)	(75,678)	(75,678)	(45,669)	30,009
Infrastructure Sewerage					
	0	0	0	0	0
Infrastructure Parks & Ovals					
Tennis Club - Renewals	0	0	0	(500)	(500)
Fence Behind Ablutions on Main Street	0	(6,500)	(6,500)	(4,525)	1,975
Solomon Terrace Redevelopment	(386,469)	(386,469)	(386,469)	(261,099)	125,370
Purchase Infrastructure parks & Gardens	(20,000)	0	0	0	0
	(406,469)	(392,969)	(392,969)	(266,124)	126,845
Infrastructure Roads					
Black Spot Evaside Rd Stage 1 Expenditure	(30,000)	270,000	(30,000)	(6,470)	23,530
State Freight Network	(64,000)	(64,000)	(64,000)	(46,741)	17,259
Norton Road 2024/25	(150,000)	(450,000)	(150,000)	(82,419)	67,581
Collins Road 2024/25	(150,000)	(150,000)	(150,000)	(153,592)	(3,592)
Koolanooka South Road	(100,000)	(100,000)	(100,000)	(60,312)	39,688
White Road - Gravel Resheeting	(100,000)	(100,000)	(100,000)	(63,605)	36,395
Morawa Yalgoo Road	(450,000)	(458,844)	(458,844)	(451,229)	7,615
Nanekine Road 2024/25 Section	(450,000)	(554,985)	(554,985)	(44,412)	510,573
Stephens Road	0	(21,431)	(21,431)	(5,683)	15,748
Sign Renewals	(20,000)	(20,000)	(20,000)	(4,069)	15,931
Townsite Roads	(50,000)	(50,000)	(50,000)	0	50,000
Kerbing Construction - Townsite Roads	(50,000)	(50,000)	(50,000)	0	50,000
	(1,614,000)	(1,749,260)	(1,749,260)	(918,533)	830,727
Infrastructure Footpaths					
Broad Ave Dual Use Path	(62,500)	(62,500)	(62,500)	0	62,500
Gill Street Dual Use Path	(62,500)	(62,500)	(62,500)	0	62,500
	(125,000)	(125,000)	(125,000)	0	125,000
Infrastructure Drainage					
Drainage Construction	(405,850)	(405,850)	(405,850)	(23,170)	382,680
	(405,850)	(405,850)	(405,850)	(23,170)	382,680
	(4,370,219)	(5,157,215)	(5,169,351)	(2,750,267)	2,419,084

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025**

FINANCING ACTIVITIES

**NOTE 9
BORROWINGS**

Repayments - borrowings

Information on borrowings	Loan No.	1 July 2024	New Loans			Principal Repayments			Principal Outstanding			Interest Repayments		
			Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget
Particulars		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Housing														
24 Harley Street - Staff Housing	136	233,496	0	0	0	16,575	16,416	16,416	216,921	217,081	217,081	10,538	9,017	9,017
Recreation and culture														
Netball Courts Redevelopment	139	157,577	0	0	0	12,569	12,569	12,569	145,008	145,008	145,008	3,588	3,009	3,009
Total		391,073	0	0	0	29,144	28,985	28,985	361,929	362,089	362,089	14,126	12,025	12,025
Current borrowings		28,985							-159					
Non-current borrowings		362,088							362,088					
		391,073							361,929					

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025**

**FINANCING ACTIVITIES
NOTE 10
LEASE LIABILITIES**

The Shire has no lease liabilities to report as at 30 June 2025

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve	247,340	7,369	9,798	0	0	0	0	254,709	257,138
Plant Replacement Reserve	612,646	18,251	24,269	200,000	200,000	(200,000)	(200,000)	630,897	636,915
Capital Works Reserve	555,262	15,052	21,996	100,000	100,000	0	0	670,314	677,258
Community & Economic Development Reserve	1,370,630	42,965	35,722	0	0	0	0	1,413,595	1,406,353
Sewerage Reserve	461,197	11,952	18,270	60,000	250,000	0	0	533,149	729,467
Future Fund Grants (Interest) Reserve	288,396	58,117	11,424	0	0	(40,000)	(23,000)	306,513	276,820
Future Fund (Principal) Reserve	2,069,549	22,728	22,548	0	0	0	0	2,092,277	2,092,096
Aged Care Units (Excl. 1-4) Reserve	287,271	8,260	11,380	10,000	10,000	0	0	305,531	308,651
Legal Fees Reserve	47,786	1,125	1,893	10,000	10,000	0	0	58,911	59,679
Emergency Response Reserve	270,134	8,047	10,701	50,000	50,000	0	0	328,181	330,835
Aged Care Units 1-4 (JVA) Reserve	74,308	2,214	2,944	0	0	0	0	76,522	77,252
Swimming Pool Reserve	146,483	3,768	5,803	20,000	20,000	0	0	170,251	172,285
Jones Lake Road Rehab Reserve	176,541	4,664	6,993	20,000	20,000	0	0	201,205	203,534
Morawa-Yalgoo Road Maintenance Reserve	249,964	0	0	0	0	0	0	249,964	249,964
Insurance Works Reserve	209,660	0	0	0	0	(175,000)	(15,208)	34,660	194,452
	7,067,167	204,512	183,741	470,000	660,000	(415,000)	(238,208)	7,326,678	7,672,700

Other Current Liabilities	Note	Opening Balance 1 Jul 2024	Liability Increase	Liability Reduction	Closing Balance 30 Jun 2025
		\$	\$	\$	\$
Other liabilities					
- Contract liabilities	12	200,000	71,991	(238,698)	33,293
- Capital grant/contribution liabilities	13	870,215	989,498	(1,426,344)	433,369
Total other liabilities		1,070,215	1,061,489	(1,665,042)	466,662
Provisions					
Annual leave		132,972	0	0	132,972
Long service leave		102,147	0	0	102,147
Total Provisions		235,119	0	0	235,119
Total Other Current Liabilities					701,780
Amounts shown above include GST (where applicable)					

KEY INFORMATION

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE BENEFIT PROVISIONS

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

CONTRACT LIABILITIES

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

CAPITAL GRANT/CONTRIBUTION LIABILITIES

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025

NOTE 13
GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent Grant, Subsidies and Contributions Liability				Grants, Subsidies and Contributions Revenue			
	Liability 1 Jul 2024	Increase in Liability	Liability Reduction (As revenue)	Current Liability 30 Jun 2025	Adopted Budget Revenue	Amended Annual Budget	Amended YTD Budget	YTD Actual Revenue
	\$	\$	\$	\$	\$	\$	\$	\$
Grants and Subsidies								
General purpose funding								
Grants- FAGS WALGGC - General	0	0	0	0	228,731	228,731	228,731	1,036,940
Grants- FAGS WALGGC - Local Roads	0	0	0	0	121,411	121,411	121,411	496,870
Law, order, public safety								
DFES Operating Grant - Bush Fire Brigade	0	0	0	0	21,590	21,590	21,590	22,748
Education and welfare								
COTA WA Seniors Week Grant Income	0	779	(779)	0	1,000	1,000	1,000	779
Bike Week/Transport-WestCycle Grant Income	0	666	(666)	0	1,000	1,000	1,000	666
Morawa Youth Skills Clinics Grant Income	0	14,280	(14,280)	0	2,500	2,500	2,500	14,280
Dept of Communities Youth Week WA Grant Income	0	3,000	(1,232)	1,768	3,000	3,000	3,000	1,232
WAPF Safe Street Morawa Grant Income	0	10,430	(3,741)	6,689	2,500	2,500	2,500	3,741
Community amenities								
DFES Community Benefit Fund Grant - Cyclone Seroja Demolition	200,000	0	(200,000)	0	200,000	200,000	200,000	200,000
Recreation and culture								
DLGSC RETB Grant Income - Gallery Upgrade	0	24,836	0	24,836	0	0	0	0
NIAA NAIDOC Week Grant	0	0	0	0	5,000	5,000	5,000	0
NADC Australia Day Grant	0	18,000	(18,000)	0	5,000	7,281	7,281	18,000
Transport								
Direct Grant (MRWA)	0	0	0	0	179,000	217,932	217,932	217,932
Flood Damage Reimbursements	0	0	0	0	500,000	106,000	106,000	179,752
	200,000.00	71,991	(238,698)	33,293	1,270,732	917,945	917,945	2,192,940
Contributions								
Education and welfare								
Other Income	0	0	0	0	500	500	500	0
Community amenities								
Drummuster Contribution	0	0	0	0	250	250	250	0
Community Benefit Contribution	0	0	0	0	20,000	20,000	20,000	5,000
Recreation and culture								
Music, Arts Fest Income	0	0	0	0	40,000	40,000	40,000	0
Event Income - Other Culture	0	0	0	0	1,800	1,800	1,800	0
Transport								
Street Lighting Subsidy (MRWA)	0	0	0	0	105,200	105,200	105,200	5,274
Maintenance Contribution - Silverlake - Morawa Yalgoo Road	0	0	0	0	100,000	100,000	100,000	64,430
Road Maintenance Contribution	0	0	0	0	55,000	55,000	55,000	38,434
Other property and services								
Income related to Unclassified	0	0	0	0	500	500	500	0
ATC Work Smart Admin Trainee Contribution	0	0	0	0	0	0	0	1,159
	0	0	0	0	323,250	323,250	323,250	114,297
TOTALS	200,000	71,991	(238,698)	33,293	1,593,982	1,241,195	1,241,195	2,307,237

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025

NOTE 14

CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent Non Operating Grants, Subsidies and Contributions Liability				Non Operating Grants, Subsidies and Contributions Revenue			
	Liability 1 Jul 2024	Increase in Liability	Liability Reduction (As revenue)	Current Liability 30 Jun 2025	Adopted Budget Revenue	Amended Annual Budget	Amended YTD Budget	YTD Actual Revenue
	\$	\$	\$	\$	\$	\$	\$	\$
Capital Grants and Subsidies								
Recreation and culture								
LRCIP 4 Grant - Solomon Terrace	226,899	0	(226,899)	0	386,469	386,469	386,469	226,899
Transport								
MRWA Grant - RRG - Morawa Yalgoo Road - Widen & Seal 23/24 allocation	0	300,000	(300,000)	0	300,000	300,000	300,000	300,000
MRWA Grant - RRG - Nanekine Road - Widen & Seal	0	120,000	(44,412)	75,588	300,000	300,000	300,000	44,412
RTR Grant - Koolanooka South Road - Gravel Resheeting	0	60,311	(60,311)	0	100,000	100,000	100,000	60,311
RTR Grant - White Road - Gravel Resheeting	0	100,000	(63,605)	36,395	100,000	100,000	100,000	63,605
RTR Grant - Norton Road - Gravel Resheeting	0	82,419	(82,419)	0	150,000	150,000	150,000	82,419
RTR Grant - Collins Road - Gravel Resheeting	0	120,278	(120,278)	0	150,000	150,000	150,000	120,278
RTR Grant - Winfield Street Drainage	0	175,740	0	175,740	175,740	175,740	175,740	0
MRWA Black Spot Grant - Evaside Road Stage 1	5,250	0	(5,250)	0	30,000	30,000	30,000	5,250
MRWA Black Spot Grant - Evaside Road Stage 2	0	0	0	0	300,000	300,000	300,000	0
WA Bicycle Network Grant - Broad Street Footpath	0	15,375	0	15,375	31,250	31,250	31,250	0
WA Bicycle Network Grant - Gill Street Footpath	0	15,375	0	15,375	31,250	31,250	31,250	0
Grant LRCIP 4 Income - Winfield Street Drainage	138,066	0	(23,170)	114,896	230,110	230,110	230,110	23,170
	370,215	989,498	(926,344)	433,369	2,284,819	2,284,819	2,284,819	926,344
Capital Contributions								
Recreation and culture								
DFES Grant - Replace Roof at Recreation Centre	500,000	0	(500,000)	0	500,000	500,000	500,000	500,000
	500,000	0	(500,000)	0	500,000	500,000	500,000	500,000
Total Non-operating grants, subsidies and contributions	870,215	989,498	(1,426,344)	433,369	2,784,819	2,784,819	2,784,819	1,426,344

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025**

**NOTE 15
TRUST FUND**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2024	Amount Received	Amount Paid	Closing Balance 30 Jun 2025
	\$	\$	\$	\$
Drug Action Group	660	0	0	660
Youth Fund Raising	865	0	0	865
	1,525	0	0	1,525

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025**

EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2024-25 year is \$10,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
Revenue from operating activities						
Grants, subsidies and contributions	1,066,042	85.89%	▲	50% of 2025/26 Financial Assistance Grants received in advance.		
Interest revenue	(47,790)	(14.61%)	▼			Interest earnings on funds less than budget.
Expenditure from operating activities						
Materials and contracts	302,382	11.55%	▲	Positive variance due to Material & Contract lower than budgeted.		
Insurance expenses	46,746	15.26%	▲	Insurance Premiums for Plant & Works lower than budgeted.		
Loss on disposal of assets	(29,338)	(100.31%)	▼			Disposal of Lot 347 (11) Broad Avenue was not budgeted for.
Investing activities						
Proceeds from Capital grants, subsidies and contributions	(1,358,475)	(48.78%)	▼			Capital Grants Income tracking lower than budgeted. Some of this funding will be re-budgeted in 2025/26 along with associated expenditure.
Proceeds from disposal of assets	42,227	19.73%	▲	Disposal of Lot 347 (11) Broad Avenue was not budgeted for.		
Payments for Infrastructure	2,015,262	61.65%	▲	Capital Works currently below budgeted figure see Note 8 for project details.		
Payments for property, plant and equipment	923,822	38.17%	▲	Capital Works currently below budgeted figure see Note 8 for project details.		
Financing activities						
Transfer from reserves	(176,792)	(42.60%)	▼	Some budgeted transfers not required at year end.		
Transfer to reserves	(169,229)	(25.09%)	▼	Additional transfer to sewerage reserve occurred.		

Shire of Morawa

SCHEDULE 02 - GENERAL FUND SUMMARY Financial Statement for Period Ended 30 June 2025

	2024-25 Adopted Budget		2024-25 YTD Actuals		2024-25 Variance	
	Income	Expense	Income	Expense	Income	Expense
	\$	\$	\$	\$	\$	\$
OPERATING						
General Purpose Funding	3,810,083	363,417	4,907,929	319,341	\$1,097,846	\$44,076
Governance	2,100	514,631	1,671	430,132	\$429	\$84,499
Law, Order, Public Safety	29,040	157,230	30,206	141,902	\$1,166	\$15,328
Health	14,850	184,501	11,774	169,990	\$3,076	\$14,511
Education & Welfare	12,500	256,465	34,098	207,516	\$21,598	\$48,949
Housing	93,500	268,780	74,200	227,489	\$19,300	\$41,291
Community Amenities	857,487	943,429	833,092	714,422	\$24,395	\$229,007
Recreation & Culture	986,469	1,797,391	814,007	1,866,822	\$172,462	-\$69,432
Transport	2,890,070	3,248,821	1,263,752	2,664,313	\$1,626,318	\$584,508
Economic Services	232,000	816,524	247,868	712,697	\$15,868	\$103,827
Other Property & Services	88,500	202,753	154,833	233,828	\$66,333	-\$31,075
TOTAL - OPERATING	9,016,599	8,753,941	8,373,431	7,688,452	\$643,168	\$1,065,489
CAPITAL						
General Purpose Funding	0	11,125	0	11,893	\$0	-\$768
Governance	0	0	0	0	\$0	\$0
Law, Order, Public Safety	0	30,000	0	0	\$0	\$30,000
Health	0	25,000	0	45,669	\$0	-\$20,669
Education & Welfare	0	0	0	0	\$0	\$0
Housing	0	236,890	0	146,789	\$0	\$90,101
Community Amenities	0	96,616	0	295,263	\$0	-\$198,647
Recreation & Culture	0	1,142,806	0	1,037,311	\$0	\$105,495
Transport	200,000	3,805,048	200,000	1,883,684	\$0	\$1,921,364
Economic Services	40,000	123,810	23,000	69,695	\$17,000	\$54,115
Other Property & Services	175,000	122,421	15,208	132,848	\$159,792	-\$10,427
TOTAL - CAPITAL	415,000	5,593,716	238,208	3,623,152	\$176,792	\$1,970,564
	9,431,599	14,347,657	8,611,639	11,311,604	(819,960)	3,036,053
Less Depreciation Written Back		(2,340,527)		(2,333,541)	\$0	-\$6,986
Less Profit/Loss Written Back	(35,520)	(29,248)	(44,045)	(58,586)	\$8,525	\$29,338
Less Movement in Leave Reserve		(7,369)		(9,798)	\$0	\$2,429
Less Movement in Leave Reserve - REC		0		0	\$0	\$0
Less Movement in Leave Reserve - PAY		0		0	\$0	\$0
Movement in Non Current LSL Provision		0		0	\$0	\$0
Less Movement in Deferred Pensioners		0		0	\$0	\$0
Less Fair value adjustments to financial assets at fair value through profit and loss		0		(2,664)	\$0	\$2,664
Plus Proceeds from Sale of Assets	214,000		256,227		\$42,227	\$0
TOTAL REVENUE & EXPENDITURE	9,610,079	11,970,513	8,823,821	8,907,016	-\$786,258	3,063,497
Surplus/Deficit July 1st B/Fwd	2,360,434		2,996,671		\$636,237	\$0

	11,970,513	11,970,513	11,820,492	8,907,016	(150,021) 3,063,497
Surplus/Deficit C/Fwd		0		2,913,476	\$0 -\$2,913,476
	11,970,513	11,970,513	11,820,492	11,820,492	(150,021) 150,021

Shire of Morawa
SCHEDULE 03 - GENERAL PURPOSE FUNDING
Financial Statement for Period Ended
30 June 2025

PROGRAMME SUMMARY	2024-25 Adopted Budget		2024-25 YTD Budget		2024-25 YTD Actuals		2024-25 Variance	
	Income	Expense	Income	Expense	Income	Expense	Income	Expense
	\$	\$	\$	\$	\$	\$	\$	\$
OPERATING EXPENDITURE								
Rates		276,159		259,159		240,085	\$0	-\$36,074
Other General Purpose Funding		87,258		87,258		79,257	\$0	-\$8,001
							\$0	\$0
OPERATING REVENUE								
Rates	3,163,240		3,140,690		3,130,197		\$33,043	\$0
Other General Purpose Funding	646,843		646,843		1,777,732		\$1,130,889	\$0
SUB-TOTAL	3,810,083	363,417	3,787,533	346,417	4,907,929	319,341	1,097,846	(44,076)
CAPITAL EXPENDITURE								
Rates		0		0		0	\$0	\$0
Other General Purpose Funding		11,125		11,125		11,893	\$0	\$768
CAPITAL REVENUE								
Rates	0		0		0		\$0	\$0
Other General Purpose Funding	0		0		0		\$0	\$0
SUB-TOTAL	0	11,125	0	11,125	0	11,893	0	768
TOTAL -	3,810,083	374,542	3,787,533	357,542	4,907,929	331,234	1,097,846	(43,308)

Shire of Morawa
SCHEDULE 04 - GOVERNANCE
Financial Statement for Period Ended
30 June 2025

PROGRAMME SUMMARY	2024-25 Adopted Budget		2024-25 YTD Budget		2024-25 YTD Actuals		2024-25 Variance	
	Income	Expense	Income	Expense	Income	Expense	Income	Expense
	\$	\$	\$	\$	\$	\$	\$	\$
<u>OPERATING EXPENDITURE</u>								
Members of Council		443,131		445,631		414,439	\$0	\$28,692
Governance General		71,500		63,500		15,693	\$0	\$55,807
<u>OPERATING REVENUE</u>								
Members of Council	100		750		763			
Governance General	2,000		1,000		909			
SUB-TOTAL	2,100	514,631	1,750	509,131	1,671	430,132	0	84,499
<u>CAPITAL EXPENDITURE</u>								
Members of Council		0		0		0	\$0	\$0
Governance General		0		0		0	\$0	\$0
<u>CAPITAL REVENUE</u>								
Members of Council	0		0		0		\$0	\$0
Governance General	0		0		0		\$0	\$0
SUB-TOTAL	0	0	0	0	0	0	0	0
TOTAL - PROGRAMME SUMMARY	2,100	514,631	1,750	509,131	1,671	430,132	0	84,499

Shire of Morawa
SCHEDULE 05 - LAW, ORDER & PUBLIC SAFETY
Financial Statement for Period Ended
30 June 2025

PROGRAMME SUMMARY	2024-25 Adopted Budget		2024-25 Amended Budget		2024-25 YTD Budget		2024-25 YTD Actuals		2024-25 Variance	
	Income	Expense	Income	Expense	Income	Expense	Income	Expense	Income	Expense
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<u>OPERATING EXPENDITURE</u>										
Fire Prevention		76,742		79,142		79,142		82,415	\$0	-\$5,673
Animal Control		76,254		67,195		67,195		52,360	\$0	\$23,894
Other Law, Order & Public Safety		4,234		6,734		6,734		7,127	\$0	-\$2,893
<u>OPERATING REVENUE</u>										
Fire Prevention	25,590		21,590		21,590		27,228		\$1,638	\$0
Animal Control	3,450		3,450		3,450		2,978		\$472	\$0
Other Law, Order & Public Safety	0		0		0		0		\$0	\$0
SUB-TOTAL	29,040	157,230	25,040	153,071	25,040	153,071	30,206	141,902	1,166	15,328
<u>CAPITAL EXPENDITURE</u>										
Fire Prevention		0		0		0		0	\$0	\$0
Animal Control		0		0		0		0	\$0	\$0
Other Law, Order & Public Safety		30,000		30,000		30,000		0	\$0	\$30,000
<u>CAPITAL REVENUE</u>										
Fire Prevention	0		0		0		0		\$0	\$0
Animal Control	0		0		0		0		\$0	\$0
Other Law, Order & Public Safety	0		0		0		0		\$0	\$0
SUB-TOTAL	0	30,000	0	30,000	0	30,000	0	0	0	30,000
TOTAL - PROGRAMME SUMMARY	29,040	187,230	25,040	183,071	25,040	183,071	30,206	141,902	1,166	45,328

Shire of Morawa
SCHEDULE 07 - HEALTH
Financial Statement for Period Ended
30 June 2025

PROGRAMME SUMMARY	2024-25 Adopted Budget		2024-25 YTD Budget		2024-25 YTD Actuals		2024-25 Variance	
	Income	Expense	Income	Expense	Income	Expense	Income	Expense
	\$	\$	\$	\$	\$	\$	\$	\$
OPERATING EXPENDITURE								
Preventative Services - Meat Inspection		350		350		0	\$0	\$350
Preventative Services - Inspections & Admin		41,936		41,936		33,823	\$0	\$8,113
Preventative Services - Pest Control		6,461		6,461		5,124	\$0	\$1,337
Other Health		135,754		142,894		131,044	\$0	\$4,710
OPERATING REVENUE								
Preventative Services - Meat Inspection	350		0		0		\$350	\$0
Preventative Services - Inspections & Admin	2,500		2,500		2,509		\$9	\$0
Preventative Services - Pest Control	0		0		0		\$0	\$0
Other Health	12,000		12,000		9,265		\$2,735	\$0
SUB-TOTAL	14,850	184,501	14,500	191,641	11,774	169,990	(3,076)	14,511
CAPITAL EXPENDITURE								
Preventative Services - Meat Inspection		0		0		0	\$0	\$0
Preventative Services - Inspections & Admin		0		0		0	\$0	\$0
Preventative Services - Pest Control		0		0		0	\$0	\$0
Other Health		25,000		41,700		45,669	\$0	-\$20,669
CAPITAL REVENUE								
Preventative Services - Meat Inspection	0		0		0		\$0	\$0
Preventative Services - Inspections & Admin	0		0		0		\$0	\$0
Preventative Services - Pest Control	0		0		0		\$0	\$0
Other Health	0		0		0		\$0	\$0
SUB-TOTAL	0	25,000	0	41,700	0	45,669	0	(20,669)
TOTAL - PROGRAMME SUMMARY	14,850	209,501	14,500	233,341	11,774	215,659	(3,076)	(6,158)

Shire of Morawa

SCHEDULE 08 - EDUCATION & WELFARE Financial Statement for Period Ended 30 June 2025

PROGRAMME SUMMARY	2024-25 Adopted Budget		2024-25 YTD Budget		2024-25 YTD Actuals		2024-25 Variance	
	Income	Expense	Income	Expense	Income	Expense	Income	Expense
	\$	\$	\$	\$	\$	\$	\$	\$
<u>OPERATING EXPENDITURE</u>								
Other Education		6,737		6,737		5,603	\$0	\$1,134
Care of Families & Children		70,127		60,127		50,053	\$0	\$20,074
Other Welfare		179,601		180,529		151,860	\$0	\$27,741
<u>OPERATING REVENUE</u>								
Other Education	0		0		0		\$0	\$0
Care of Families & Children	2,000		2,000		2,400		\$400	\$0
Other Welfare	10,500		32,500		31,698		\$21,198	\$0
SUB-TOTAL	12,500	256,465	34,500	247,393	34,098	207,516	21,598	48,949
<u>CAPITAL EXPENDITURE</u>								
Other Education		0		0		0	\$0	\$0
Care of Families & Children		0		0		0	\$0	\$0
Other Welfare		0		0		0	\$0	\$0
<u>CAPITAL REVENUE</u>								
Other Education	0		0		0		\$0	\$0
Care of Families & Children	0		0		0		\$0	\$0
Other Welfare	0		0		0		\$0	\$0
SUB-TOTAL	0	0	0	0	0	0	0	0
TOTAL - PROGRAMME SUMMARY	12,500	256,465	34,500	247,393	34,098	207,516	21,598	48,949

Shire of Morawa
SCHEDULE 09 - HOUSING
Financial Statement for Period Ended
30 June 2025

PROGRAMME SUMMARY	2024-25 Adopted Budget		2024-25 YTD Budget		2024-25 YTD Actuals		2024-25 Variance	
	Income	Expense	Income	Expense	Income	Expense	Income	Expense
	\$	\$	\$	\$	\$	\$	\$	\$
OPERATING EXPENDITURE								
Staff Housing		106,641		113,925		128,093	\$0	-\$21,452
Other Housing		76,588		80,588		52,322	\$0	\$24,266
Aged Housing		85,551		85,551		47,074	\$0	\$38,477
OPERATING REVENUE								
Staff Housing	21,500		21,500		26,605		\$5,105	\$0
Other Housing	16,000		16,000		15,027		\$973	\$0
Aged Housing	56,000		56,000		32,568		\$23,432	\$0
SUB-TOTAL	93,500	268,780	93,500	280,064	74,200	227,489	(19,300)	41,291
CAPITAL EXPENDITURE								
Staff Housing		216,416		216,416		122,465	\$0	\$93,950
Other Housing		0		0		0	\$0	\$0
Aged Housing		20,474		20,474		24,323	\$0	-\$3,849
CAPITAL REVENUE								
Staff Housing	0		0		0		\$0	\$0
Other Housing	0		0		0		\$0	\$0
Aged Housing	0		0		0		\$0	\$0
SUB-TOTAL	0	236,890	0	236,890	0	146,789	0	90,101
TOTAL - PROGRAMME SUMMARY	93,500	505,669	93,500	516,953	74,200	374,278	(19,300)	131,391

Shire of Morawa
SCHEDULE 10 - COMMUNITY AMENITIES
Financial Statement for Period Ended
30 June 2025

PROGRAMME SUMMARY	2024-25 Adopted Budget		2024-25 YTD Budget		2024-25 YTD Actuals		2024-25 Variance	
	Income	Expense	Income	Expense	Income	Expense	Income	Expense
	\$	\$	\$	\$	\$	\$	\$	\$
OPERATING EXPENDITURE								
Sanitation - Household Refuse		272,566		272,566		188,217	\$0	\$84,349
Sanitation - Other		295,604		280,604		262,383	\$0	\$33,221
Sewerage		137,547		137,547		112,732	\$0	\$24,815
Urban Stormwater Drainage		9,000		9,000		0	\$0	\$9,000
Town Planning & Regional Development		69,514		69,514		49,524	\$0	\$19,990
Other Community Amenities		159,198		140,398		101,566	\$0	\$57,632
OPERATING REVENUE								
Sanitation - Household Refuse	149,130		149,130		147,261		\$1,869	\$0
Sanitation - Other	303,110		302,710		300,467		\$2,643	\$0
Sewerage	374,345		374,345		371,841		\$2,504	\$0
Urban Stormwater Drainage	0		0		0		\$0	\$0
Town Planning & Regional Development	4,000		4,000		4,265		\$265	\$0
Other Community Amenities	26,902		27,702		9,258		\$17,644	\$0
SUB-TOTAL	857,487	943,429	857,887	909,629	833,092	714,422	(24,395)	229,007
CAPITAL EXPENDITURE								
Sanitation - Household Refuse		24,664		24,664		26,993	\$0	-\$2,329
Sanitation - Other		0		0		0	\$0	\$0
Sewerage		71,952		71,952		268,270	\$0	-\$196,318
Urban Stormwater Drainage		0		0		0	\$0	\$0
Other Community Amenities		0		0		0	\$0	\$0
CAPITAL REVENUE								
SUB-TOTAL	0	96,616	0	96,616	0	295,263	0	(198,647)
TOTAL - PROGRAMME SUMMARY	857,487	1,040,045	857,887	1,006,245	833,092	1,009,685	(24,395)	30,360

Shire of Morawa
SCHEDULE 11 - RECREATION & CULTURE
Financial Statement for Period Ended
30 June 2025

PROGRAMME SUMMARY	2024-25 Adopted Budget		2024-25 YTD Budget		2024-25 YTD Actuals		2024-25 Variance	
	Income	Expense	Income	Expense	Income	Expense	Income	Expense
	\$	\$	\$	\$	\$	\$	\$	\$
OPERATING EXPENDITURE								
Public Halls and Civic Centres		172,187		172,187		180,794	\$0	-\$8,607
Swimming Areas & Beaches		361,773		366,006		336,959	\$0	\$24,814
Other Recreation and Sport		1,086,249		1,118,678		1,141,237	\$0	-\$54,989
TV and Radio Re-broadcasting		2,000		2,000		1,145	\$0	\$855
Libraries		27,521		29,521		20,239	\$0	\$7,282
Other Culture		147,661		169,679		186,448	\$0	-\$38,787
OPERATING REVENUE								
Public Halls and Civic Centres	1,700		1,700		181		\$1,519	\$0
Swimming Areas & Beaches	21,000		21,000		16,104		\$4,896	\$0
Other Recreation and Sport	911,969		909,969		746,894		\$165,075	\$0
TV and Radio Re-broadcasting	0		0		0		\$0	\$0
Libraries	0		0		0		\$0	\$0
Other Culture	51,800		54,081		50,827		\$973	\$0
SUB-TOTAL	986,469	1,797,391	986,750	1,858,071	814,007	1,866,822	(172,462)	(69,432)
CAPITAL EXPENDITURE								
Public Halls and Civic Centres		0		0		0	\$0	\$0
Swimming Areas & Beaches		23,768		48,041		50,076	\$0	-\$26,308
Other Recreation and Sport		1,119,038		1,105,538		987,235	\$0	\$131,803
TV and Radio Re-broadcasting		0		0		0	\$0	\$0
Libraries		0		0		0	\$0	\$0
Other Culture		0		0		0	\$0	\$0
CAPITAL REVENUE								
Public Halls and Civic Centres	0		0		0		\$0	\$0
Swimming Areas & Beaches	0		0		0		\$0	\$0
Other Recreation and Sport	0		0		0		\$0	\$0
TV and Radio Re-broadcasting	0		0		0		\$0	\$0
Libraries	0		0		0		\$0	\$0
Other Culture	0		0		0		\$0	\$0
SUB-TOTAL	0	1,142,806	0	1,153,579	0	1,037,311	0	105,495
TOTAL - PROGRAMME SUMMARY	986,469	2,940,197	986,750	3,011,650	814,007	2,904,133	(172,462)	36,063

Shire of Morawa
SCHEDULE 12 - TRANSPORT
Financial Statement for Period Ended
30 June 2025

PROGRAMME SUMMARY	2024-25 Adopted Budget		2024-25 YTD Budget		2024-25 YTD Actuals		2024-25 Variance	
	Income	Expense	Income	Expense	Income	Expense	Income	Expense
	\$	\$	\$	\$	\$	\$	\$	\$
OPERATING EXPENDITURE								
Construction Roads, Bridges and Depots		0		0		0	\$0	\$0
Maintenance Roads, Bridges and Depots		2,994,115		2,547,425		2,453,578	\$0	\$540,537
Plant Purchases		41,660		36,660		38,111	\$0	\$3,549
Transport Licensing		81,753		81,753		72,453	\$0	\$9,300
Aerodromes		131,293		131,293		100,172	\$0	\$31,121
OPERATING REVENUE								
Construction Roads, Bridges and Depots	1,898,350		1,898,350		699,445		\$1,198,905	\$0
Maintenance Roads, Bridges and Depots	939,200		584,132		505,822		\$433,378	\$0
Plant Purchases	35,520		35,520		44,045		\$8,525	\$0
Transport Licensing	17,000		17,000		14,440		\$2,560	\$0
Aerodromes	0		0		0		\$0	\$0
SUB-TOTAL	2,890,070	3,248,821	2,535,002	2,797,131	1,263,752	2,664,313	(1,626,318)	584,508
CAPITAL EXPENDITURE								
Construction Roads, Bridges and Depots		2,672,897		3,162,135		1,061,984	\$0	\$1,610,913
Maintenance Roads, Bridges and Depots		50,000		50,000		0	\$0	\$50,000
Plant Purchases		1,082,151		1,082,151		821,700	\$0	\$260,451
Aerodromes		0		0		0	\$0	\$0
CAPITAL REVENUE								
Construction Roads, Bridges and Depots	0		0		0		\$0	\$0
Maintenance Roads, Bridges and Depots	0		0		0		\$0	\$0
Plant Purchases	200,000		200,000		200,000		\$0	\$0
Aerodromes	0		0		0		\$0	\$0
SUB-TOTAL	200,000	3,805,048	200,000	4,294,286	200,000	1,883,684	0	1,921,364
TOTAL - PROGRAMME SUMMARY	3,090,070	7,053,869	2,735,002	7,091,417	1,463,752	4,547,997	(1,626,318)	2,505,872

Shire of Morawa
SCHEDULE 13 - ECONOMIC SERVICES
Financial Statement for Period Ended
30 June 2025

PROGRAMME SUMMARY	2024-25 Adopted Budget		2024-25 YTD Budget		2024-25 YTD Actuals		2024-25 Variance	
	Income	Expense	Income	Expense	Income	Expense	Income	Expense
	\$	\$	\$	\$	\$	\$	\$	\$
<u>OPERATING EXPENDITURE</u>								
Rural Services		20,294		20,294		10,714	\$0	\$9,580
Tourism & Area Promotion		341,637		329,982		289,391	\$0	\$52,246
Building Control		50,790		50,790		45,142	\$0	\$5,648
Other Economic Services		78,804		78,804		77,022	\$0	\$1,782
Economic Development		324,999		324,999		290,428	\$0	\$34,571
<u>OPERATING REVENUE</u>								
Tourism & Area Promotion	164,900		164,900		170,645		\$5,745	\$0
Building Control	6,300		6,300		9,620		\$3,320	\$0
Other Economic Services	30,000		30,000		27,294		\$2,706	\$0
Economic Development	30,800		30,800		40,149		\$9,349	\$0
SUB-TOTAL	232,000	816,524	232,000	804,869	247,708	712,697	15,708	103,827
<u>CAPITAL EXPENDITURE</u>								
Tourism & Area Promotion		0		0		0	\$0	\$0
Economic Development		123,810		123,810		69,695	\$0	\$54,115
<u>CAPITAL REVENUE</u>								
Economic Development	40,000		40,000		23,000		\$17,000	\$0
SUB-TOTAL	40,000	123,810	40,000	123,810	23,000	69,695	(17,000)	54,115
TOTAL - PROGRAMME SUMMARY	272,000	940,334	272,000	928,679	270,708	782,391	(1,292)	157,943

Shire of Morawa
SCHEDULE 14 - OTHER PROPERTY & SERVICES
Financial Statement for Period Ended
30 June 2025

PROGRAMME SUMMARY	2024-25 Adopted Budget		2024-25 YTD Budget		2024-25 YTD Actuals		2024-25 Variance	
	Income	Expense	Income	Expense	Income	Expense	Income	Expense
	\$	\$	\$	\$	\$	\$	\$	\$
OPERATING EXPENDITURE								
Private Works		27,753		27,753		21,164	\$0	\$6,589
Public Works Overheads		0		(47,820)		314,982	\$0	-\$314,982
Plant Operation Costs		0		0		(109,639)	\$0	\$109,639
Stock, Fuels and Oils		0		0		(7,887)	\$0	\$7,887
Administration		0		520		0	\$0	\$0
Unclassified		175,000		175,000		15,208	\$0	\$159,792
OPERATING REVENUE								
Private Works	37,500		37,500		54,199		\$16,699	\$0
Public Works Overheads	1,000		1,000		13,315		\$12,315	\$0
Plant Operation Costs	42,000		42,000		0		\$42,000	\$0
Stock, Fuels and Oils	1,500		1,500		3,786		\$2,286	\$0
Administration	6,000		8,456		64,529		\$58,529	\$0
Unclassified	500		19,503		19,003		\$18,503	\$0
SUB-TOTAL	88,500	202,753	109,959	155,453	154,833	233,828	66,333	(31,075)
CAPITAL EXPENDITURE								
Administration		122,421		404,842		132,848	\$0	-\$10,427
CAPITAL REVENUE								
Administration	0		0		0		\$0	\$0
Unclassified	175,000		175,000		15,208		\$159,792	\$0
SUB-TOTAL	175,000	122,421	175,000	404,842	15,208	132,848	(159,792)	(10,427)
TOTAL - PROGRAMME SUMMARY	263,500	325,174	284,959	560,295	170,041	366,677	(93,459)	(41,503)

Shire of Morawa
Bank Reconciliation Report
For Period Ending 30 June 2025

	Municipal Account	Municipal Online Saver	Trust Account	Reserve Account	Term Deposits - Reserves
Balance as per Bank Statement	1,443,423.76	1,143,581.78	1,525.11	5,640,797.59	2,100,000.00
Balance as per General Ledger	1,426,545.02	1,143,581.78	1,525.11	5,640,797.59	2,100,000.00
Outstanding Deposits					
Unallocated Bank Deposits	(\$16,878.74)				
Outstanding Deposits	\$0.00				
Difference	1,426,545.02 0.00	1,143,581.78 0.00	1,525.11 0.00	5,640,797.59 0.00	2,100,000.00 0.00

Shire of Morawa
List of Payments Report
For Period Ending 30 June 2025

Chq/EFT	Date	Name	Description	Amount	Bank
EFT19227	10/06/2025	North Midlands Electrical	Electrical maintenance - 4 jobs	1389.19	6
EFT19228	10/06/2025	Department of Fire & Emergency Services	2024/25 ESL 4th Quarter	5797.36	6
EFT19229	10/06/2025	Morawa Medical Centre	Pre - employment Medicals x 2	627.00	6
EFT19230	10/06/2025	BOC Limited	Annual Container charge for period 1/6/2025 to 31/5/2026	928.47	6
EFT19231	10/06/2025	Kats Rural	Multiple misc purchases for various areas inc Bulk Plants	10077.35	6
EFT19232	10/06/2025	Landgate	Consolidated Mining Tenements Roll	540.15	6
EFT19233	10/06/2025	Canine Control	Ranger Services- 2 visits	2180.64	6
EFT19234	10/06/2025	GH Country Courier	Freight charges - June 2025	149.16	6
EFT19235	10/06/2025	Greenfield Technical Services	Engineer,Nanekine Rd project & MWSFN Close out	3993.00	6
EFT19236	10/06/2025	Shire of Perenjori	Long service leave reimbursement - DFES	1051.39	6
EFT19237	10/06/2025	Aerodrome Management Services Pty Ltd	Morawa Compliance Support - Aerodrome	3177.10	6
EFT19238	10/06/2025	RJ & LJ King	Puncture repair on Loader tyre	198.00	6
EFT19239	10/06/2025	Mitchell and Brown Communications	Monthly Fee - Security Monitoring	50.00	6
EFT19240	10/06/2025	Bob Waddell Consultant	Assistance with the 24/25 FBT return	484.00	6
EFT19241	10/06/2025	Bookeasy Australia Pty Ltd	Monthly Fee- Booking software - April	134.31	6
EFT19242	10/06/2025	Cleanpak Total Solutions	Cleaning supplies for shire amenities	1549.67	6
EFT19243	10/06/2025	Midmech Pty Ltd	Service & Report - 2 vehicles	1126.68	6
EFT19244	10/06/2025	Bellaluca Construction	Demolition Project - 3 properties	234060.89	6
EFT19245	10/06/2025	Wallace Plumbing and Gas	Plumbing Maintenance - repair & replace leaking pipe	889.96	6
EFT19246	10/06/2025	Bosshealth Group	EHO services April & March 2025	7463.50	6
EFT19247	10/06/2025	ATC Work Smart	Admin Trainee - Ordinary Hours	298.39	6
EFT19248	10/06/2025	Glass co	Replace 6x glass panels including travel, materials and labour.	3306.29	6
EFT19249	10/06/2025	Seek	Seek Advanced job advert - CEO	687.50	6
EFT19250	17/06/2025	Rip-It Security Shredding	Monthly Charge - Archive Storage/Destruction	104.50	6
EFT19251	17/06/2025	Chris Collins	Piano Tuning Town Hall	270.00	6
EFT19252	17/06/2025	Morawa Medical Centre	Pre employment medical x 1	313.50	6
EFT19253	17/06/2025	Nutrien Ag Solutions	Large gas bottles x 45kg to be replaced at Oval Function Room	584.99	6
EFT19254	17/06/2025	Canine Control	Ranger Services for the period	3270.96	6
EFT19255	17/06/2025	GH Country Courier	Freight charges - June 2025	54.78	6
EFT19256	17/06/2025	Snap Osborne Park	1000 x Rate Notices printed paper	544.50	6
EFT19257	17/06/2025	Bob Waddell Consultant	Assistance with financials	3916.00	6
EFT19258	17/06/2025	Bookeasy Australia Pty Ltd	Monthly Fee - Caravan Park Booking software - May 2025	134.31	6
EFT19259	17/06/2025	Cleanpak Total Solutions	Caravan Park Consumables	113.40	6
EFT19260	17/06/2025	Cloud Collections Pty Ltd	Debt Collection/Legal Costs	6513.58	6
EFT19261	17/06/2025	Ikonyx Medical Services Pty Ltd	Pre-employment Medical and D&A Screen	517.00	6
EFT19262	17/06/2025	Wallace Plumbing and Gas	Plumbing maintenance & repairs - 4 jobs	1517.29	6
EFT19263	17/06/2025	Seth Francis	Reimbursement of Gymnasium Key Bond	30.00	6
EFT19264	17/06/2025	Ocean Air Custom Airconditioning Solutions	Repair & Service Aircon - 78 Yewers	508.75	6

Shire of Morawa
List of Payments Report
For Period Ending 30 June 2025

Chq/EFT	Date	Name	Description	Amount	Bank
EFT19265	17/06/2025	Australia Post	Postage fees - April 2025	191.21	6
EFT19266	17/06/2025	Southern Cross Broadband Pty Ltd	Monthly Fee - Wireless @ Gym	119.00	6
EFT19267	17/06/2025	Winc	Monthly Charges - Photocopier usage - May 2025	302.24	6
EFT19268	17/06/2025	Incite Security	Monthly Fee - Monitoring Service - May 2025	126.00	6
EFT19269	17/06/2025	Hersey's Safety Pty Ltd	Various items	584.10	6
EFT19270	17/06/2025	TP & MB Shields	Backe Hinge for tail gate P138	132.00	6
EFT19271	17/06/2025	WesTrac Equipment Pty Ltd	Parts for Cat Grader P261	1801.52	6
EFT19272	17/06/2025	Refuel Australia	Bulk Diesel 9000L & Oil for Grader	15090.76	6
EFT19273	17/06/2025	Central West Pump Service	Supply one Onga 183 240v Transfer pump	4112.00	6
EFT19274	17/06/2025	Total Toilets	Hire of portable toilet from 1/5/2025 to 31/5/2025	1045.56	6
EFT19275	17/06/2025	Auto One	Korr Light Bar wiring kit for Dmax P267	228.00	6
EFT19276	17/06/2025	Porter Consulting Engineers	Drainage Modifications for Stokes Rd & Winfield St	10670.00	6
EFT19277	17/06/2025	Australian Local Government Association	ALGA Conference Registration for CEO	1313.00	6
EFT19278	17/06/2025	RJ & LJ King	Tyres for Various plant	5731.10	6
EFT19279	17/06/2025	Pat's Mobile Mechanical	620GP Grader service P261	682.00	6
EFT19280	17/06/2025	AFGRI Equipment	Parts for John Deere Grader P224	436.66	6
EFT19281	17/06/2025	Cohesis Pty Ltd	Monthly VCIO Sevice -April 2025	2200.00	6
EFT19282	17/06/2025	LG Best Practices Pty Ltd	Rates Services - May 2025	5500.00	6
EFT19283	17/06/2025	Sequel Consulting Engineers	Admin building - Structural assessment	4350.55	6
EFT19284	17/06/2025	Geraldton Elders Real Estate WA Pty Ltd - Rent	Property management expenses	5970.01	6
EFT19285	17/06/2025	Flow Consulting Engineers Pty Ltd	Shire Depot engineer installation of the 15 x 12 modular building and	3850.00	6
EFT19286	17/06/2025	Mullermind Creative	Deposit 50% - Video production - Road Safety Education Grant	4114.97	6
EFT19287	17/06/2025	Seek	Basic Ad for Governance and Executive Support Officer	511.50	6
EFT19288	24/06/2025	Coral Coast Homes And Construction	RFT-01-2425 Morawa Recreation centre Roof Replacement	461169.19	6
EFT19289	24/06/2025	North Midlands Electrical	Electrical Maintenance - 3 jobs	1589.38	6
EFT19290	24/06/2025	Rip-It Security Shredding	Supply & collect 240 ltr document bin June 2025	152.00	6
EFT19291	24/06/2025	Morawa Community Resource Centre	Seniors event catering 2024	872.98	6
EFT19292	24/06/2025	Morawa Medical Centre	Pre-employment medical - 2 employees	627.00	6
EFT19293	24/06/2025	Hersey's Safety Pty Ltd	Assorted PPE and equipment for shire depot	1045.39	6
EFT19294	24/06/2025	Nutrien Ag Solutions	Various fittings & items for different locations	531.71	6

Shire of Morawa
List of Payments Report
For Period Ending 30 June 2025

Chq/EFT	Date	Name	Description	Amount	Bank
EFT19295	24/06/2025	WesTrac Equipment Pty Ltd	Roller - subscription renewal	501.60	6
EFT19296	24/06/2025	Think Water Geraldton	Reticulation parts for Oval	4267.45	6
EFT19297	24/06/2025	Canine Control	Ranger Services for the period July 2024 to June 2025	3270.96	6
EFT19298	24/06/2025	Geraldton Lock and Key	Key replacment & lock repair - Oval & 18A Evans	3300.12	6
EFT19299	24/06/2025	Peak Consultants Pty Ltd	Document the replacement switchboard - Rec Centre Upgrade	1361.25	6
EFT19300	24/06/2025	Geraldton Mower & Repairs Specialists	Blades for small plant items	493.40	6
EFT19301	24/06/2025	Young Motors Geraldton	Parts - Mirror assy door RH for Plant	442.83	6
EFT19302	24/06/2025	McLeods Lawyers	Deed of gift of land - Lot 306 Granville Street Morawa	150.84	6
EFT19303	24/06/2025	Cutting Edges Equipment Parts Pty Ltd	Various part items for Plant equipment - Loader	13915.63	6
EFT19304	24/06/2025	Catherine Susanne Moore	Supply gravel for Resheeting works on White Rd	2035.00	6
EFT19305	24/06/2025	Officeworks	Various ADMIN Stationery & Delivery	199.90	6
EFT19306	24/06/2025	Great Southern Fuel Supplies	Distribution fuel card for EMCCS	2.75	6
EFT19307	24/06/2025	DMIRS (Department of Mines, Industry	Building services levy Permit authority collection fee	233.65	6
EFT19308	24/06/2025	Infinitum Technologies Pty Ltd	Email Signature Management - Monthly Charges	120.12	6
EFT19309	24/06/2025	Team Global Express	Freight charges for the period to 30 June 2025	1287.83	6
EFT19310	24/06/2025	Kidsafe Western Australia Inc	Playground Maintenance Workshop x 4 attendees.	1600.00	6
EFT19311	24/06/2025	Onemusic Australia	Council Music annual rural subscription 1/7/25 - 30/06/26	387.64	6
EFT19312	24/06/2025	Australia Day Council of WA Inc (Auspire)	Auspire Gold Member Subscription 2025-2026	800.00	6
EFT19313	24/06/2025	Bob Waddell Consultant	Assistance with Monthly financials for March, April, May & June 2025	4796.00	6
EFT19314	24/06/2025	Cohesis Pty Ltd	Cleaner Rostering System, Training and Hypercare	2750.00	6
EFT19315	24/06/2025	Powerbrite	Solomon Tce Solar Lights - Installation	75385.75	6
EFT19316	24/06/2025	Ikonyx Medical Services Pty Ltd	Various items for Medical Centre	2956.25	6
EFT19317	24/06/2025	Brooks Hire	Hire of ripper for 20 to 24 tonne Excavator 6 hrs per day min, 5 days per	10300.93	6
EFT19318	24/06/2025	Wallace Plumbing and Gas	Repair & Replace cover & tap handle - Info Bay	776.58	6
EFT19319	24/06/2025	Rangelands Services Pty Ltd	Repairs to hospital fence	242.00	6
EFT19320	24/06/2025	Spearwood Farms Pty Ltd	Supply 5900 tonnes of gravel from Barnes Rd pit for gravel resheeting	6490.00	6
EFT19321	24/06/2025	Peter Dix Painting Services	Maintenance - Morawa Hall & Old Shire Building Painting inside of	3998.50	6
EFT19322	24/06/2025	ATC Work Smart	Admin Trainee - Workplace Skills Tues & Thurs - E English (MDHS)	293.87	6
EFT19323	24/06/2025	Ocean Air Custom Airconditioning Solutions	Replace rusted legs on cages and replace missing louvre blades	1927.20	6
EFT19324	24/06/2025	Australia Post	Postage fees for May 2025	41.79	6
EFT19325	24/06/2025	Morawa Trade Alliance Pty Ltd	5 days sweeping @1500 per day & Gutter Cleaning Business Units	10635.90	6

Shire of Morawa
List of Payments Report
For Period Ending 30 June 2025

Chq/EFT	Date	Name	Description	Amount	Bank
EFT19326	24/06/2025	Co-Operative Bulk Handling Ltd - Perth Head	Lease of CBH Offices - Morawa	3204.30	6
EFT19327	24/06/2025	Incite Security	System maintenance on CCTV System, clean test and check ops Carry	1515.86	6
EFT19328	26/06/2025	Grant Chadwick	Member Sitting Fee - 4th Quarter 2024/2025	2132.00	6
EFT19329	26/06/2025	Karen Jeanette Chappel	Member Sitting Fee & President Allowance - 4th Quarter 2024/2025	8795.50	6
EFT19330	26/06/2025	Kenneth Peter Stokes	Member Sitting Fee & Deputy President Allowance - 4th Quarter	3265.00	6
EFT19331	26/06/2025	Canine Control - Additional Services	Ranger Services - Multiple visits	6050.00	6
EFT19332	26/06/2025	Diana May North	Member Sitting Fee - 4th Quarter 2024/2025	2132.00	6
EFT19333	26/06/2025	Dean Brody Clemson	Member Sitting Fee - 4th Quarter 2024/2025	2132.00	6
EFT19334	26/06/2025	Debbie Collins	Member Sitting Fee - 4th Quarter 2024/2025	2132.00	6
EFT19335	26/06/2025	Mark Coaker	Member Sitting Fee - 4th Quarter 2024/2025	2132.00	6
Total EFT Payments				1,022,059.79	
DD10457.1	05/06/2025	Beam Super	Superannuation on Payrun # 130 WE 04/06/2025	11239.71	6
DD10480.1	19/06/2025	Beam Super	Superannuation on Payrun #131 WE 18/06/2025	11195.45	6
DD10496.1	02/06/2025	Exetel Pty Ltd	Monthly Charge Corporate Internet June 2025	975.00	6
DD10496.2	05/06/2025	Synergy	Electricity usage & charges for the period 26 Feb to 1 May 2025	660.36	6
DD10496.3	06/06/2025	Synergy	Electricity usage & charges for the period 20 Feb to 23 April 2025	444.18	6
DD10496.4	11/06/2025	Synergy	Electricity Usage for the period 15 April 2025 to 19 May 2025	230.25	6
DD10497.1	16/06/2025	Synergy	Electricity and usage for the period 25 April to 24 May 2025	8896.08	6
DD10497.2	16/06/2025	Telstra Corporation Limited	Telephone usage and services charges, mobiles,dongles,sims May	1224.36	6
DD10498.1	23/06/2025	Water Corporation	Water use and Service charge for the period 3 April - 5 June 2025	2886.27	6
DD10499.1	24/06/2025	Telstra Corporation Limited	Telephone Usage up to 01 June 2025 - Direct Debit 24 June 2025	419.53	6
DD10499.2	24/06/2025	Synergy	Street Light usage and charges for the period 25 April 2025 - 24 May	3904.38	6
DD10500.1	25/06/2025	Water Corporation	Water use and service charges for the period 4 April 2025 - 6 June 2025	294.72	6
DD10501.1	26/06/2025	Water Corporation	Water use and service charges for the period 7 April 2025 - 9 June 2025	2839.33	6
DD10502.1	27/06/2025	Water Corporation	Water use and service charges for the period 3 April 2025 - 5 June 2025	8824.16	6
DD10503.1	30/06/2025	Water Corporation	Water use and sevice charges for the period 4 April - 6 June 2025	494.31	6
DD10505.1	25/06/2025	Beam Super	Superannuation on Payrun #132	52.94	6
Total Direct Debit Payments				54,581.03	
	30/06/2025	Centrelink	Centrelink Fee's x 13	12.87	6
	30/06/2025	Shire of Morawa	Gym toggle refunds x 2	60.00	6
	30/06/2025	Shire of Morawa	Caravan Park refunds/cancellations	426.00	6
	17/06/2025	Shire of Morawa	Facility/Equipment Bond Refunds	50.00	6
APPAY130	5/06/2025	Shire of Morawa	Net Payroll Journal Payrun 130	66,778.52	6

Shire of Morawa
List of Payments Report
For Period Ending 30 June 2025

Chq/EFT	Date	Name	Description	Amount	Bank
2425-12.28	16/06/2025	Treasury Corporation	WATC Loan Repayment 136	12,716.11	6
APPAY131	19/06/2025	Shire of Morawa	Net Payroll Journal Payrun 131	71708.28	6
APPAY132	25/06/2025	Shire of Morawa	Net Payroll Journal Payrun 132	196.42	6
2425-12.18	30/06/2025	Shire of Morawa	EOY Reserve Transfers	421,792.00	6
2425-12.26	30/06/2025	Department of Transport	DOT debit payments for June 2025	10,603.90	6
2425-12.27	30/06/2025	NAB	Bank Account, Connect & BPAY Fee's - June 2025	63.12	6
Total Bank Transfers/ Payments				584,407.22	
2425-12.29		NAB	Corporate card purchases in May 2025		
		Corporate Credit Card - CEO			
	30/04/2025	Shire of Morawa - Building Fee's	Building Fee's Demolition Permit - 59 Dreghorn St	\$8.00	6
	30/04/2025	Crime Check Australia	Pre employment - Clearance check	\$99.00	6
	30/04/2025	Shire of Morawa - Building Fee's	Building Fee's Demolition Permit - 59 Dreghorn St	\$190.91	6
	30/04/2025	Shire of Morawa - Building Fee's	Building Fee's Demolition Permit - 4 Granville St	\$190.62	6
	30/04/2025	Shire of Morawa - Building Fee's	Building Fee's Demolition Permit - 4 Evans St	\$189.12	6
	2/05/2025	Water Corporation	Water Isolation Fee - Stokes Rd	\$2,126.71	6
	14/05/2025	Shire of Morawa - DOT	6 Month Vehicle Rego - 1IHJ404	\$221.30	6
	14/05/2025	Shire of Morawa - DOT	6 Month Vehicle Rego - 1IHJ403	\$221.30	6
	16/05/2025	Clear to Work	Pre-employment - Clearance check	\$56.56	6
	19/05/2025	Morawa Roadhouse (Monyash)	Depot Site visit - lunch provided to Pilots	\$30.00	6
	20/05/2025	JB Hifi	Standard Starlink Kit - Landfill	\$549.00	6
	23/05/2025	Starlink Internet	Internet Fee - Landfill	\$108.00	6
	26/05/2025	Starlink Internet	Bracket Mount - Depot	\$78.00	6
	26/05/2025	Starlink Internet	Internet Fee - Depot	\$139.00	6
	26/05/2025	Starlink Internet	Internet Fee - Medical Centre	\$139.00	6
	27/05/2025	Starlink Internet	Internet Fee - Home CEO, as per contract	\$139.00	6
	28/05/2025	NAB	NAB Card Fee	\$8.00	6

TOTAL Corporate Credit Card Payment

4,493.52

TOTAL PAYMENTS FOR COUNCIL APPROVAL

1,665,541.56