



# **MINUTES**

## **ORDINARY MEETING OF COUNCIL**

held on

**Monday, 20 October 2025 at 05:30pm**

at the

**Shire of Morawa Council Chambers,  
26 Winfield Street, Morawa**



WESTERN AUSTRALIA'S  
**WILDFLOWER COUNTRY**

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## DISCLOSURE OF FINANCIAL/ IMPARTIALITY/ PROXIMITY INTERESTS

*Local Government Act 1995 – Section 5.65, 5.70 and 5.71 Local  
Government (Administration) Regulation 34C*

<i>This form is provided to enable members and officers to disclose an Interest in a matter in accordance with the regulations of Section 5.65, 5.70 and 5.71 of the Local Government Act and Local Government (Administration) Regulation 34C</i>			
Name of person declaring the interest			
Position			
Date of Meeting			
Type of Meeting (Please circle one)	Council Meeting/ Committee Meeting/ Special Council Meeting Workshop/ Public Agenda Briefing/ Confidential Briefing		
Interest Disclosed			
Item Number and Title			
Nature of Interest			
Type of Interest (please circle one)	Financial	Proximity	Impartiality
Interest Disclosed			
Item Number and Title			
Nature of Interest			
Type of Interest (please circle one)	Financial	Proximity	Impartiality
Interest Disclosed			
Item Number and Title			
Nature of Interest			
Type of Interest (please circle one)	Financial	Proximity	Impartiality

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### **Important Note:**

Should you declare a **Financial** or **Proximity** Interest, in accordance with the Act and Regulations noted above, you are required to leave the room while the item is being considered.

For an **Impartiality** Interest, you must state the following prior to the consideration of the item:

*“With regard to agenda item (read item number and title), I disclose that I have an impartiality interest because (read your reason for interest). As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly.”*

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**Item 1 Opening of Meeting**

The President to declare the meeting open at 05:30pm.

**Item 2 Acknowledgement of Traditional Owners and Dignitaries**

The President acknowledges the traditional custodians, the Yamatji people, and recognises the contribution of Yamatji Elder's past, present and future, in working together for the future of Morawa.

**Item 3 Recording of Attendance****3.1 Attendance****Council – In Person Attendance**

President (Presiding Member) Councillor Karen Chappel  
Deputy President Councillor Ken Stokes  
Councillor Grant Chadwick  
Councillor Dean Clemson  
Councillor Mark Coaker  
Councillor Diana North

**Council – Electronic Attendance****Staff – Attendance**

Chief Executive Officer  
Manager- Works & Service  
GESO

Marty Symmons  
Graeme Hedditch  
Anish Thomas

**Members of the Public**

Nil

**3.2 Apologies**

Executive Manager Corporate & Community Services Brad Douglas

**3.4 Approved Leave of Absence**

Nil

**3.5 Disclosure of Interests**

Nil

**Item 4 Applications for Leave of Absence**

Nil

**Item 5 Response to Previous Questions**

Nil

**Item 6 Public Question Time**

Nil

**Item 7 Questions from Members without Notice**

Include answers to questions of OCM in September 2025 in next OCM in November 2025.

**Item 8 Announcements by Presiding Member without Discussion**

President's Meetings for the month of September 2025.

Date	Details of Meeting
01 September 2025	Australian Local Government Association - Executive Meeting.
02 September 2025	University of Western Australia -Pathway to Politics Advisory Committee.
03 September 2025	WA State Road Funds to Local Government Advisory Committee.
05 September 2025	WA State Council Meeting.
08 September 2025	LGIS - Board Meeting.
10 September 2025	Australian Local Government Association - Board Meeting.
11 September 2025	Ministerial Migration Round Table Meet.
15 September 2025	Meeting Dr. Anne Webster MP (Shadow Minister for Regional Development, LG & Territories)
16 September 2025	Meeting Hon Hannah Beazley MLA (Minister for Local Government)
18 September 2025	Shire of Morawa – Ordinary Council Meeting
19 September 2025	Meeting Hon Stephen Dawson MLC (Minister for Regional Development, Ports, Science & Innovation)
21 September 2025	Farewell Function – Ex Ceo Mr. Michael Cole.
22 September 2025	Mayors and Presidents Forum.
23 September 2025	WALGA AGM and Convention, Perth.
24 September 2025	WALGA Convention, Perth.
30 September 2025	North Midlands Regional Roads Group Meeting.

**Item 9 Declaration by all Members to have given due consideration to All Matters Contained in the Business Paper before the Meeting**

The Elected Members to declare that they had given due consideration to all matters contained in the agenda.

- Councillor Karen Chappel
- Councillor Ken Stokes
- Councillor Diana North
- Councillor Grant Chadwick
- Councillor Mark Coaker
- Councillor Dean Clemson

**Item 10 Confirmation of Minutes of Previous Meeting**

The Minutes of the 18 September 2025 Ordinary Council Meeting were provided under separate cover via the Shire of Morawa's secure portal to all Councillors on 25 September 2025.

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**COUNCIL RECOMMENDATION/ RESOLUTION****251005****Moved: Cr Stokes****Seconded: Cr Coaker**

**That Council confirm that:**

- 1. the Minutes of the Ordinary Council Meeting held on the 18 September 2025 are a true and correct record.**

***CARRIED BY SIMPLE MAJORITY VOTE 6/0***

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***Disclaimer***

*Members of the public are cautioned against taking any action on Council decisions, on items in this agenda in which they may have an interest, until formal notification in writing from the Shire has been received. Decisions made at this meeting can be revoked pursuant to the Local Government Act 1995.*



**Item 11 Reports of Officers****11.1 Chief Executive Officer****11.1.1 Actions Performed under Delegated Authority for September 2025**

**Author:** Executive Assistant

**Authorising Officer:** Chief Executive Officer

**Disclosure of Interest:** The Author/Authorising Officer declares that they do not have any conflict of interest in relation to this item.

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**COUNCIL RECOMMENDATION/ RESOLUTION****251006****Moved: Cr North****Seconded: Cr Clemson**

**That with respect to Actions Performed under Delegated Authority for September 2025, that Council:**

- 1. Accept the Report.**

***CARRIED BY SIMPLE MAJORITY 6/0***

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**PURPOSE**

To report back to Council, actions performed under delegated authority from the period 01 September 2025 to 30 September 2025.

**DETAIL**

To increase transparency this report has been prepared for Council and includes all actions performed under delegated authority for –

- Development Approvals;
- Building Permits;
- Health Approvals;
- One off delegations to the Chief Executive Officer;
- Dangerous Goods;
- Affixing of Common Seal;
- Other Delegations as provided for in the Delegations Register.

The following outlines the actions performed within the Shire relative to Delegated Authority from the period 01 September 2025 to 30 September 2025. ('the period') and are submitted to Council for information.

**Bushfire**

No delegated decisions were undertaken by Shire pursuant to bushfire matters during the period.

**Caravan parks and campgrounds**

No delegated decisions were undertaken by Shire pursuant to caravan parks and camping grounds during the period.

**Common Seal**

No Common Seal actions were undertaken by the Shire during the period.

**Dangerous Goods Safety Act 2004**

No delegated decisions were undertaken by Shire pursuant to Dangerous Goods Safety matters during the period.

**Food Act 2008**

<b>Date of decision</b>	<b>Decision Ref.</b>	<b>Decision details</b>	<b>Applicant</b>	<b>Other affected person(s)</b>
23.09.2025		Approved 11 October 2025 Morawa meet	Shirley Katona Morawa Speedway	

**Hawkers, traders, and stall holders**

No delegated decisions were undertaken by Shire pursuant to hawkers, traders, and stall holders during this period.

**Liquor Control Act 1988**

<b>Date of decision</b>	<b>Decision Ref.</b>	<b>Decision details</b>	<b>Applicant</b>	<b>Other affected person(s)</b>
16.09.2025		Certificate of Approval	Country Sips Pty Ltd	Nil

**Lodging houses**

No delegated decisions were undertaken by Shire pursuant to lodging house matters during the period.

**Public Buildings**

<b>Date of decision</b>	<b>Decision Ref.</b>	<b>Decision details</b>	<b>Applicant</b>	<b>Other affected person(s)</b>
16.09.2025		Certificate of Approval	Country Sips Pty Ltd	Nil
23.09.2025		Certificate of Approval	Shirley Katona Morawa Speedway	

**Septic Tank Approvals**

No delegated decisions were undertaken by Shire pursuant to the Health Act 1911 and Health (Treatment of Sewage and Disposal of Effluent Waste) Regulations 1974 during the period.

**Planning Approval**

<b><i>Date of decision</i></b>	<b><i>Decision Ref.</i></b>	<b><i>Decision details</i></b>	<b><i>Applicant</i></b>	<b><i>Other affected person(s)</i></b>
17.09.2025	TP02/25	Proposed transportable office	Motown Community Shed Inc	Shire of Morawa

**Other Delegations**

<b><i>Date of decision</i></b>	<b><i>Decision Ref.</i></b>	<b><i>Decision details</i></b>	<b><i>Applicant</i></b>	<b><i>Other affected person(s)</i></b>
25.09.2025		Burton Road Closure – Harvest period	CBH Group	

**Building Permits**

No other delegated decision was undertaken by Shire pursuant to this category during the period

**LEVEL OF SIGNIFICANCE**

Low – report provided to Council for information purposes.

**CONSULTATION**

Nil

**LEGISLATION AND POLICY CONSIDERATIONS**

*Building Act 2011*

*Bushfire Act 1954*

*Dangerous Goods Safety (Explosives) Regulations 2007*

*Health Act 1991*

*Health Act 1911*

*Health (Public Buildings) Regulations 1992*

*Liquor Control Act 1988*

*Local Government Act 1995*

*Planning & Development Act 2005*

*Shire of Morawa Local Planning Scheme No. 2*

*Shire of Morawa Cemeteries 2018 - Local Law*

*Shire of Morawa Dogs 2018 - Local Law*

*Shire of Morawa Extractive Industries 2018 - Local Law*

*Shire of Morawa Fencing 2018 Local Law*

*Shire of Morawa Health 2004 - Local Law*

*Shire of Morawa Public Places and Local Government Property 2018 - Local Law*

*Shire of Morawa Meeting Procedures 2012 - Local Law*

*Shire of Morawa Waste 2018 - Local Law*

*Shire of Morawa Delegations Register (2025)*

**Strategic Community Plan 2022 - 2032**

Be future focused in all we do:

1. Ensure the Shire and its assets are well resourced and sustainable.

**FINANCIAL AND RESOURCES IMPLICATIONS**

There are no known financial implications relating to this Item.

**RISK MANAGEMENT CONSIDERATIONS**

There are no known risk management implications relating to this Item.

**ATTACHMENTS**

Nil

**11.1.2 Evaside Stevens Ross Road Intersection Blackspot Project**

**Author:** Chief Executive Officer

**Authorising Officer:** Chief Executive Officer

**Disclosure of Interest:** The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

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**COUNCIL RECOMMENDATION/ RESOLUTION****250907****Moved: Cr Stokes****Seconded: Cr Coaker**

**That Council:**

- 1. Endorse the Chief Executive Officer to request the Minister for Lands to permanently close Ross Road, Gutha, in accordance with section 58(1) of the Land Administration Act 1997 and Regulation 9(1) of the Land Administration Regulations 1998.**

***CARRIED BY SIMPLE MAJORITY 6/0***

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**PURPOSE**

The purpose of this report is to secure Council's support for the permanent closure of Ross Road, Gutha. This action is a key component of a wider Blackspot Project aimed at improving safety at the Evaside Road, Ross Road, and Stephens Road intersection.

**DETAIL**

The Shire initiated this process to close Ross Road, Gutha, after receiving a Road Safety Inspection report for the intersection from ShawMac engineering consultancy on May 26, 2022 (Attachment 1). This initial report was used as the basis for an application for Blackspot funding to develop a comprehensive road improvement design.

The main recommendations from the subsequent design report for improving the intersection geometry and safety are the permanent closure of Ross Road, drainage improvements, and the realignment of Stephens Road:

- Closing Ross Road (making it a no-through road) and consequently removing the existing Ross Road and Evaside Road intersection.
- Replacing the existing 11×900 mm Concrete Stormwater Pipe structure with a new concrete floodway.

- Realigning Stephens Road to improve its geometry and construct a new road with a 90-degree intersection. This will require clearing land and adherence to DWER permits and Aboriginal Heritage monitor requirements.

The requested permanent road closure will have no impact on access to other private landholdings and is expected to have little or no broader social implications.

## LEVEL OF SIGNIFICANCE

High.

## CONSULTATION

- Chief Executive Officer
- Main Roads WA

### Statutory Advertising

The proposed Ross Road closure was advertised in accordance with the provisions of the Land Administration Act 1997. The process included:

- Publication of a formal notice in the Geraldton Guardian newspaper.
- Making a copy of the closure available for public inspection at the Shire office.
- Publishing the closure details on the Shire's website.
- Sending written notices to the following Government and Service Agencies:
  - Alinta Energy,
  - Department of Planning,
  - Lands and Heritage,
  - Telstra,
  - Water Corporation, and,
  - Western Power.

A total of zero (0) submissions were received in response to the advertising.

## LEGISLATION AND POLICY CONSIDERATIONS

Land Administration Act 1997 – Section 58 (Closing Roads)

### **58. Closure of road at request of local government**

- (1) If a local government considers that a road in its district should be closed permanently, the local government may, in accordance with the regulations, request the Minister to close the road.
- (2) After receiving a request under subsection (1), the Minister may —
  - (a) by order grant the request; or
  - (b) direct the local government to reconsider the request, having regard to any matters the Minister specifies in the direction; or
  - (c) refuse the request.
- (3) If the Minister makes an order under subsection (2)(a) in relation to a road —
  - (a) the road is closed on and from the day on which the order is registered; and
  - (b) any rights suspended under section 55(3)(a) cease to be so suspended.

- (4) The closure of a road under this section does not affect —
  - (a) any encumbrances to which the land that comprised the road was subject when the road was closed; or
  - (b) if the land that comprised the road is in the DBNGP corridor — State corridor rights or other rights conferred under the Dampier to Bunbury Pipeline Act 1997 in respect of that land.
- (5) The regulations may —
  - (a) prescribe procedures to be followed by a local government before making a request under subsection (1), including procedures for the publication of a proposed request and consultation; and
  - (b) require a request under subsection (1) to include prescribed information; and
  - (c) require a request under subsection (1) to be accompanied by prescribed information or a prescribed document.

### **Land Administration Regulations 1998 – Regulation 9 (Closing Roads)**

- 9. Requirements for closure of road at request of local government (Act s. 58)
  - (1) Before passing a resolution to make a request to the Minister under section 58(1) of the Act for the Minister to close a road permanently, a local government must publish an advertisement containing —
    - (a) notice of motion for the resolution; and
    - (b) an invitation to the public to make submissions to the local government on the proposed closure within the period (the submission period ) of 35 days after the day on which the advertisement is published.
  - (2) The advertisement must be published in either or both of the following ways —
    - (a) in a newspaper circulating in the district of the local government;
    - (b) on the website of the local government.
  - (3) The local government must not pass the resolution to make the request to the Minister unless —
    - (a) the submission period has ended; and
    - (b) the local government has considered any submissions made to it within the submission period.
  - (4) If the advertisement is published in both of the ways referred to in subregulation (2) and the submission periods specified in those publications end on different days, for the purposes of subregulation (3) the submission period is taken to end on the latest of those days.
  - (5) The local government must include the following with the request to the Minister —
    - (a) written confirmation that the local government has resolved to make the request, the date when the relevant resolution was passed and any other information relating to the resolution that the Minister may require;
    - (b) sketch plans showing the location of the road and the proposed future disposition of the land comprising the road after it has been closed;
    - (c) written confirmation that the local government has complied with subregulations (1) to (3);
    - (d) a copy of the advertisement referred to in subregulation (1);
    - (e) copies of any submissions made to the local government within the submission period and the local government's comments on those submissions;

- (f) any other information the local government considers relevant to the Minister's consideration of the request.
- (g) This regulation does not apply to a request under section 58(1) of the Act to which regulation 9A applies.

**FINANCIAL AND RESOURCES IMPLICATIONS**

Minor cost for public advertising in the Geraldton Guardian.

**RISK MANAGEMENT CONSIDERATIONS**

Nil

**CONCLUSION**

That the Shire of Morawa enforce the permanent road closure of Ross Road to align with the Eva Side Blackspot program.

**ATTACHMENTS**

*Attachment 1 - 11.1.2a Shawmac Road Safety Inspection*



**11.1.3 Christmas Closure Period 2025-2026**

**Author:** Chief Executive Officer

**Authorising Officer:** Chief Executive Officer

**Disclosure of Interest:** The Author/Authorising Officer declare that both have no conflicts of interest pertaining to this item.

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**COUNCIL RECOMMENDATION/ RESOLUTION****251008****Moved: Cr Coaker****Seconded: Cr Clemson**

**That Council:**

- 1. Note that the 2025-2026 Christmas and New Year Closure Period for Shire facilities (Administration Office, Library, and Depot) will commence from 4:00 PM on Tuesday, December 23, 2025, reopening at 9:00 AM on Monday, January 5, 2026, in accordance with the parameters established in Council Policy ADM06.**

***CARRIED BY SIMPLE MAJORITY 6/0***

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**PURPOSE**

The purpose of this report is to advise Council of the proposed Christmas and New Year Closure Period for Shire facilities, in accordance with the parameters established in Council Policy ADM06.

**DETAIL**

Council Policy ADM06: "Closure of Certain Facilities – Christmas/New Year Period" requires the Chief Executive Officer (CEO) to present a report at the Ordinary Council Meeting in October detailing the forthcoming Christmas and New Year closure period.

The Policy grants the CEO the following discretion regarding the closure times:

"The Chief Executive Officer will have discretion to vary the times of closure so that the period may include up to one day prior to Christmas Day and up to two days after New Year's Day but not exceeding a total of eight consecutive working days inclusive of public holidays, excluding weekends."

The CEO proposes to close the Shire Administration Office, Library, and Depot facility to the public for eight (8) consecutive working days. The closure is planned to commence at 4:00 PM on Tuesday, December 23, 2025, and facilities will reopen at 9:00 AM on Monday, January 5, 2026.

Throughout the closure, the CEO will ensure that essential operational staff remain available to perform core functions. Appropriate public contact information will be clearly advertised for necessary services.

The Shire of Morawa Swimming Pool is generally planned to operate with its usual hours during the holiday period, with only minor necessary modifications to be made by the CEO in consultation with the operational staff.

### **LEVEL OF SIGNIFICANCE**

Low – The Christmas and New Year closure is an annual occurrence.

### **CONSULTATION**

Nil

### **LEGISLATION AND POLICY CONSIDERATIONS**

Council Policy ADM06: Closure of Certain Facilities – Christmas/New Year Period

### **FINANCIAL AND RESOURCES IMPLICATIONS**

Nil

### **RISK MANAGEMENT CONSIDERATIONS**

To mitigate risks associated with the closure, the CEO will ensure that a skeleton crew of essential operational staff and on-call senior staff are available throughout the period. This measure ensures that the Shire can respond effectively to emergencies or serious maintenance issue that may arise.

### **CONCLUSION**

The CEO is implementing Council Policy ADM06 by advising Council of the planned closure of the Administration Offices, Libraries, and Works Depot during the upcoming Christmas and New Year period.

### **ATTACHMENTS**

Nil

## 11.2 Executive Manager Corporate & Community Services

### 11.2.1 LATE ITEM - Monthly Financial Report – September 2025

**Author:** Executive Manager Corporate & Community Services

**Authorising Officer:** Chief Executive Officer

**Disclosure of Interest:** The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

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### COUNCIL RECOMMENDATION/ RESOLUTION

251009

Moved: Cr Stokes

Seconded: Cr Chadwick

*The Monthly Financial Report – September 2025 was not finalised at the time of distribution of the agenda on 15 October 2025. The agenda was updated on 17 October 2025 to insert the officer report and an attachment to this item.*

That Council:

1. Receive the Monthly Statement of Financial Activity Report for the period ending 30 September 2025.
2. Notes, with respect to the Chief Executive Officer authorisations and reporting to Council:  
  
No Reimbursement applications made by the Chief Executive Officer for the period ending 30 September 2025.
3. Notes, the following items will be provided for consideration at the OCM to be held in November 2025.
  - a) The Bank Reconciliation Report for period ending 30 September 2025.
  - b) The List of Payments for the period ending 30 September 2025.

**CARRIED BY SIMPLE MAJORITY 6/0**

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### PURPOSE

The Monthly Financial Report is prepared to provide Council with a comprehensive report on the financial position on a monthly basis.

The Monthly Financial Report includes the Statement of Financial Activity Report, Bank Reconciliation Report and the List of Payments made during the reporting month.

**DETAIL**

In accordance with the provisions of Section 6.4 of the Local Government Act 1995 and Regulation 34(1) of the Local Government (Financial Management) Regulations 1996, a local government is to prepare each month a Statement of Financial Activity (Attachment 1) reporting on the revenue and expenditure as set out in the Annual Budget each month.

Under the regulations the report must include the following items:

- Annual Budget estimates
- Budget estimates to the end of the month to which the statement relates,
- Actual amounts of expenditure, revenue, and income.
- Material variances between budget and actual
- Net current assets
- The report is to be accompanied by documents containing an explanation of the net current assets, material variances and other relevant supporting documentation.

***As part of the monthly report, a bank reconciliation report will be completed and will be included in next Council meeting to be held in November 2025.***

***The list of accounts paid for the period 01 September to 30 September 2025 will be included in next Council meeting to be held in November 2025.***

**Reimbursement Applications**

There have been no reimbursements claimed during the month of September 2025.

**LEVEL OF SIGNIFICANCE**

Low significance – report is presented to Council for information purposes only.

**CONSULTATION**

Chief Executive Officer

**OFFICER'S COMMENTS**

1. Data gathering for End of Year Audit in progress, preparing for OAG review.
2. Data gathering for R2R and LCIRP grants and acquittals in progress.

**LEGISLATION AND POLICY CONSIDERATIONS**

Section 5.42 Local Government Act 1995 Delegation of some powers and duties to the CEO.  
Section 2.7 of the Local Government Act 1995 states:

Role of council

- (1) The council —
  - (a) governs the local government's affairs; and
  - (b) is responsible for the performance of the local government's functions.
- (2) Without limiting subsection (1), the council is to —
  - (a) oversee the allocation of the local government's finances and resources; and
  - (b) determine the local government's policies.

Local Government (Financial Management) Regulations 1996

Regulation 34(1)

- (1) A local Government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d) for each month.

Regulation 13

- (1) If the local government has delegated authority to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month.
- (3) A list prepared under sub regulation (1) or (2) is to be –
  - a. presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - b. recorded in the minutes of that meeting

### **Strategic Community Plan 2022 - 2032**

Be future focused in all we do:

1. Ensure the Shire and its assets are well resourced and sustainable.

### **FINANCIAL AND RESOURCES IMPLICATIONS**

As presented.

### **RISK MANAGEMENT CONSIDERATIONS**

The risks identified as part of this report being inaccurate information is mitigated by Council receiving financial statements on a monthly basis and in the form that is in accordance with the Local Government Act 1995 and associated regulations in the format called Statutory Reporting and is considered Low Risk.

### **CONCLUSION**

Council is requested to receive the attached Monthly Financial Report that contains the Statement of Financial Activity, the Bank Reconciliation Report, the list of accounts paid by the Chief Executive Officer and the list of any work-related expenses/reimbursements submitted by the Chief Executive Officer.

### **ATTACHMENTS**

*Attachment 1 – 11.2.1a Monthly Financial Report as on 30 September 2025*

**Item 12 Reports from Committees****12.1 Minutes of WALGA 2025 State Council Meeting**

**Author:** Chief Executive Officer

**Authorising Officer:** Chief Executive Officer

**Disclosure of Interest:** The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

**COUNCIL RECOMMENDATION/ RESOLUTION****251010****Moved: Cr Stokes****Seconded: Cr Coaker**

**That Council receive:**

1. the Minutes of the WALGA State Council Meeting held 05 September 2025.

***CARRIED BY SIMPLE MAJORITY 6/0***

*Attachment 1 – 12.1a Minutes of WALGA State Council Meeting, 05 September 2025*

**12.2 Minutes of WALGA 2025 Annual General Meeting**

**Author:** Chief Executive Officer

**Authorising Officer:** Chief Executive Officer

**Disclosure of Interest:** The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

**COUNCIL RECOMMENDATION/ RESOLUTION****251011****Moved: Cr North****Seconded: Cr Coaker**

**That Council receive:**

1. the Minutes of the WALGA 2023 Annual General Meeting held 23 September 2025.

***CARRIED BY SIMPLE MAJORITY 6/0***

*Attachment 1 – 12.2a Minutes of WALGA 2025 Annual General Meeting, 23 September 2025*

**Item 13 Motions of Which Previous Notice Has Been Given**

Nil

**Item 14 New Business of an Urgent Nature**

Nil

**Item 15 Matters for Which the Meeting May Be Closed (Confidential Items)****15.1 Matters for Which the Meeting May Be Closed (Confidential Items)**

**Author:** Chief Executive Officer

**Authorising Officer:** Chief Executive Officer

**Disclosure of Interest:** The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

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**COUNCIL RECOMMENDATION/ RESOLUTION**

**251012**

**Moved: Cr Stokes**

**Seconded: Cr Coaker**

**That Council:**

1. Closes the meeting to the public under section 5.23 (2) (c) of the Local Government Act 1995 and the Shire of Morawa Meeting Procedures Local Law 2012 s 6.2 so that it can consider the following Items:

- 15.1 Confidential Item - RFT-01-25/26- Two Way Tip Truck

***CARRIED BY SIMPLE MAJORITY 6/0***

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**PURPOSE**

This item seeks Council's approval under s5.23 (2) of the Local Government Act 1995 to move into camera or closed session to consider confidential matters.

**DETAIL**

Under s5.23 (2) (c) of the Local Government Act 1995, Council must resolve to move into camera or closed session. The following Items are 'confidential matters' as addressed below:

- 15.2 Confidential Report – RFT-01-25/26-Two Way Tip Truck

**LEVEL OF SIGNIFICANCE**

High – Confidential Items

**CONSULTATION**

Senior Management Team

**LEGISLATION AND POLICY CONSIDERATIONS**

Local Government Act 1995

Under section 5.23 (2) of the *Local Government Act 1995*, part of a council meeting may be closed, if the meeting deals with any of the following:

- (a) *a matter affecting an employee or employees;*
- (b) *the personal affairs of any person;*
- (c) *a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;*
- (d) *legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;*
- (e) *a matter that if disclosed, would reveal —*
  - (i) *a trade secret;*
  - (ii) *information that has a commercial value to a person;*
  - (iii) *information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;*
- (f) *a matter that if disclosed, could be reasonably expected to —*
  - (i) *impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;*
  - (ii) *endanger the security of the local government's property;*
  - (iii) *prejudice the maintenance or enforcement of a lawful measure for protecting public safety;*
- (g) *information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1971; and*
- (h) *such other matters as may be prescribed.*

**Shire of Morawa Meeting Procedures Local Law 2012**

The key parts include:

6.2 Meetings not open to the public;

- (1) The CEO may, at any time, recommend that a meeting or part of a meeting be closed to members of the public.
- (2) The Council or a committee, in one or more of the circumstances dealt with in the Act, may at any time, by resolution, decide to close a meeting or part of a meeting.
- (3) If a resolution under subclause (2) is carried— (a) the presiding member is to direct everyone to leave the meeting except— (i) the members; (ii) the CEO; and (iii) any officer specified by the presiding member; and (b) the meeting is to be closed to the public until, at the conclusion of the matter justifying the closure of the meeting to the public, the Council or the committee, by resolution, decides otherwise.



- (4) A person who fails to comply with a direction under subclause (3)(a) may, by order of the presiding member, be removed from the meeting.
- (5) While the resolution under subclause (2) remains in force, the operation of clause 8.9 is to be suspended until the Council or the committee, by resolution, decides otherwise.
- (6) A resolution under this clause may be made without notice.
- (7) Unless the Council resolves otherwise, once the meeting is reopened to members of the public, the presiding member is to ensure that any resolution of the Council made while the meeting was closed is to be read out including a vote of a member to be included in the minutes.

### **Strategic Community Plan (2022 to 2032)**

Be future focused in all we do:

1. Ensure the Shire and its assets are well resourced and sustainable.

### **FINANCIAL AND RESOURCES IMPLICATIONS**

Any known financial implications are addressed in the respective reports.

### **RISK MANAGEMENT CONSIDERATIONS**

There are no known risk management implications in relation to this item.

### **CONCLUSION**

That Council closes the meeting to the public under section 5.23 (2) of the *Local Government Act 1995* and the *Shire of Morawa Meeting Procedures Local Law 2012* s 6.2 so that it can consider the reports as addressed.

### **ATTACHMENTS**

Nil

<b>15.2</b>	<b>Confidential Report – RFT-01-25/26-Two Way Tip Truck</b>
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*This is a Confidential Item.*

**15.3 Reopening of the Meeting to the Public****COUNCIL RECOMMENDATION/ RESOLUTION****251013****Moved: Cr Stokes****Seconded: Cr North**

That Council reopens the meeting to the public.

***CARRIED BY SIMPLE MAJORITY 6/0***

**15.4 Presiding Member Publicly Confirms Confidential Item Resolutions**

*The Presiding Member publicly confirms the Confidential Item Resolutions:*

**COUNCIL RECOMMENDATION/ RESOLUTION****251013****Moved: Cr Stokes****Seconded: Cr Clemson**

That Council:

- 1. Award the RFT-01-25/26 Supply and Delivery of 6x4 Two-Way Tip Truck contract to Daimler Trucks in Geraldton.**
- 2. Authorise the Chief Executive Officer to engage in final contract negotiations and undertake the necessary steps to enter into an agreement with Daimler Trucks Geraldton.**

***CARRIED BY SIMPLE MAJORITY 6/0***

**Item 16 Closure****16.1 Date of Next Meeting**

The next ordinary meeting of Council will be a virtual meeting to be held on Thursday 20th November 2025, commencing at 6.00pm.

**16.2 Closure**

There being no further business, the Presiding Member declared the meeting closed at 5.40pm.