

# **AGENDA**

## **ORDINARY MEETING OF COUNCIL**

to be held on

Thursday, 20 November 2025 at 06.00pm

via

e-Meeting



'This meeting is being recorded on audio tape and to assist with minute taking purposes. The public is reminded that in accordance with Section 6.16 of the Shire of Morawa Meeting Procedures Local Law 2012 that nobody shall use any visual or vocal recording device or instrument to record the proceedings of Council without the written permission of the presiding member.'

#### **DISCLAIMER**

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#### DISCLOSURE OF FINANCIAL/ IMPARTIALITY/ PROXIMITY INTERESTS

Local Government Act 1995 – Section 5.65, 5.70 and 5.71 Local Government (Administration) Regulation 34C

| This form is provided to enable members and officers to disclose an Interest in a matter in   |  |                       |  |  |
|---|--|-----------------------|--|--|
| accordance with the regulations of Section 5.65, 5.70 and 5.71 of the Local Government Act and Local Government (Administration) Regulation 34C |  |                       |  |  |
|   | Marty Symmons                              |                       |  |  |
| Position  | CEO  |                       |  |  |
| Date of Meeting   | 20 November 2025                           |                       |  |  |
| Type of Meeting (Please circle one)   | Council Meeting/ Co<br>Workshop/ Public Ag | •                     | pecial Council Meeting<br>dential Briefing |  |
| Interest Disclosed  |  |                       |  |  |
| Item Number and Title   | 15.1.1 - Endorsemer<br>(KPIs) 2025-2026    | nt of Chief Executive | Officer Performance Criteria               |  |
| Nature of Interest  | CEO discloses an intoperformance review    |                       | the subject of the                         |  |
| Type of Interest (please circle one)  | Financial                                  | Proximity             | <b>Impartiality</b>                        |  |
| Interest Disclosed  |  |                       |  |  |
| Item Number and Title   |  |                       |  |  |
| Nature of Interest  |  |                       |  |  |
| Type of Interest (please circle one)  | Financial                                  | Proximity             | Impartiality                               |  |
| Interest Disclosed  |  |                       |  |  |
| Item Number and Title   |  |                       |  |  |
| Nature of Interest  |  |                       |  |  |
| Type of Interest (please circle one)  | Financial                                  | Proximity             | Impartiality                               |  |
| Signature:  | D  | ate:                  |  |  |

#### **Important Note:**

Should you declare a **Financial** or **Proximity** Interest, in accordance with the Act and Regulations noted above, you are required to leave the room while the item is being considered.

For an **Impartiality** Interest, you must state the following prior to the consideration of the item:

"With regard to agenda item (read item number and title), I disclose that I have an impartiality interest because (read your reason for interest). As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly."

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## Item 1 Opening of Meeting

The President to declare the meeting open at

## Item 2 Acknowledgement of Traditional Owners and Dignitaries

The President acknowledges the traditional custodians, the Yamatji people, and recognises the contribution of Yamatji Elder's past, present and future, in working together for the future of Morawa.

## Item 3 Recording of Attendance

### 3.1 Attendance

## **Council – In Person Attendance**

Nil

## **Council – Electronic Attendance**

President (Presiding Member) Councillor Karen Chappel Deputy President Councillor Ken Stokes Councillor Grant Chadwick Councillor Dean Clemson Councillor Mark Coaker Councillor Diana North

#### Staff - Electronic Attendance

Chief Executive Officer
Executive Manager Corporate & Community Services
Manager Works & Service
Governance & Executive Support Officer (Optional)

Marty Symmons Brad Douglas Graeme Hedditch Anish Thomas

#### **Members of the Public**

## 3.2 Apologies

## 3.4 Approved Leave of Absence

## 3.5 Disclosure of Interests

## Item 4 Applications for Leave of Absence

## Item 5 Response to Previous Questions

## Item 6 Public Question Time

## Item 7 Questions from Members without Notice

## Item 8 Announcements by Presiding Member without Discussion

President's Meetings for the month of October 2025.

| Date            | Details of Meeting   |
|-----------------|--|
| 07 October 2025 | Meeting Hon Stephen Dawson MLC - Minister for regional Development, Ports, Science & Innovation, Medical research. |
| 07 October 2025 | Meeting Hon Sabine Winton BA BPS MLA- Minister for Education, Early Childhood, Preventive Health.                  |
| 10 October 2025 | Attending LGIS Risk Committee.   |
| 16 October 2025 | Visit to Western Australia Electoral Commission.   |
| 20 October 2025 | Shire of Morawa – Ordinary Council Meeting.  |
| 20 October 2025 | Shire of Morawa – Council Swearing In Ceremony.  |
| 24 October 2025 | Attending ALGA Executive Meeting.  |
| 24 October 2025 | Attending LGIS Board meeting.  |
| 27 October 2025 | Attending Rural & Remote GP Practice Provision Workshop.   |
| 28 October 2025 | Attending RAC President Function.  |
|                 |  |
|                 |  |
|                 |  |
|                 |  |
|                 |  |
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|                 |  |
|                 |  |

# Item 9 Declaration by all Members to have given due consideration to All Matters Contained in the Business Paper before the Meeting

The Elected Members to declare that they had given due consideration to all matters contained in the agenda.

## Item 10 Confirmation of Minutes of Previous Meeting

The Minutes of the 20 October 2025 Ordinary Council Meeting were provided under separate cover via the Shire of Morawa's secure portal to all Councillors on 31st October 2025.

The Minutes of the 20 October 2025 Special Council Meeting were provided under separate cover via the Shire of Morawa's secure portal to all Councillors on 31st October 2025.

#### OFFICER'S RECOMMENDATION

#### That Council confirm that:

- 1. the Minutes of the Ordinary Council Meeting held on the 20 October 2025 are a true and correct record.
- 2. the Minutes of the Special Council Meeting held on the 20 October 2025 are a true and correct record.

SIMPLE MAJORITY VOTE REQUIRED

#### Disclaimer

Members of the public are cautioned against taking any action on Council decisions, on items in this agenda in which they may have an interest, until formal notification in writing from the Shire has been received. Decisions made at this meeting can be revoked pursuant to the Local Government Act 1995.

## Item 11 Reports of Officers

### 11.1 Chief Executive Officer

## 11.1.1 Actions Performed under Delegated Authority for October 2025

**Author:** Executive Assistant

Authorising Officer: Chief Executive Officer

**Disclosure of Interest:** The Author/Authorising Officer declares that they do not have any

conflict of interest in relation to this item.

#### OFFICER RECOMMENDATION

That with respect to Actions Performed under Delegated Authority for October 2025, that Council:

1. Accept the Report.

SIMPLE MAJORITY VOTE REQUIRED

#### **PURPOSE**

To report back to Council, actions performed under delegated authority from the period 01 October 2025 to 31 October 2025.

## **DETAIL**

To increase transparency this report has been prepared for Council and includes all actions performed under delegated authority for –

- Development Approvals;
- Building Permits;
- Health Approvals:
- One off delegations to the Chief Executive Officer;
- Dangerous Goods;
- Affixing of Common Seal;
- Other Delegations as provided for in the Delegations Register.

The following outlines the actions performed within the Shire relative to Delegated Authority from the period 01 October 2025 to 31 October 2025. ('the period') and are submitted to Council for information.

#### **Bushfire**

Notice of potential fire hazard under the Bush Fires Act 1954 (Section 33). *((Includes a Confidential Attachment))* 

## Caravan parks and campgrounds

No delegated decisions were undertaken by Shire pursuant to caravan parks and camping grounds during the period.

#### Common Seal

No Common Seal actions were undertaken by the Shire during the period.

## Dangerous Goods Safety Act 2004

No delegated decisions were undertaken by Shire pursuant to Dangerous Goods Safety matters during the period.

#### Food Act 2008

No delegated decisions were undertaken by Shire pursuant to the Food Act matters during the period.

#### Hawkers, traders, and stall holders

No delegated decisions were undertaken by Shire pursuant to hawkers, traders, and stall holders during this period.

## **Liquor Control Act 1988**

| Date of decision | Decision Ref. | Decision details   | Applicant    | Other affected person(s) |
|------------------|---------------|--------------------|--------------|--------------------------|
| 09/10/2025       |               | Application to     | Elisha Major | Nil                      |
|                  |               | Consume Liquor     |              |                          |
|                  |               | for the Exhibition |              |                          |
|                  |               | Opening evening    |              |                          |
|                  |               | at the Morawa Art  |              |                          |
|                  |               | & Cultural centre. |              |                          |

#### Lodging houses

No delegated decisions were undertaken by Shire pursuant to lodging house matters during the period.

#### **Public Buildings**

No delegated decisions were undertaken by Shire pursuant to public buildings matters during the period.

#### Septic Tank Approvals

No delegated decisions were undertaken by Shire pursuant to the Health Act 1911 and Health (Treatment of Sewage and Disposal of Effluent Waste) Regulations 1974 during the period.

#### Planning Approval

No delegated decisions were undertaken by Shire pursuant to planning approvals during this period.

## Other Delegations

No other delegated decision was undertaken by Shire pursuant to this category during the period

**Building Permits** 

| Date of decision | Decision Ref. | Decision<br>details   | Applicant                  | Other affected person(s) |
|------------------|---------------|---|----------------------------|--------------------------|
| 29/10/2025       | 24/07         | Additions and Alternations to existing residential dwelling | David & Hayley<br>Mitchell |                          |

Other Delegations

| Date of decision | Decision Ref. | Decision<br>details                                   | Applicant                                      | Other affected person(s) |
|------------------|---------------|---|--|--------------------------|
| 15/10/2025       |               | Application for exploration Licence 70/6766           | Infinity Metal<br>Group                        | Marty signed             |
| 15/10/2025       |               | Application for exploration Licence 70/5263 & 70/5264 | McMahon<br>Mining Title<br>Services Pty<br>Ltd | Marty Signed             |
| 15/10/2025       |               | Application for exploration Licence 70/6700           | McMahon<br>Mining Title<br>Services Pty<br>Ltd | Marty Signed             |

#### LEVEL OF SIGNIFICANCE

Low – report provided to Council for information purposes.

#### **CONSULTATION**

Nil

## **LEGISLATION AND POLICY CONSIDERATIONS**

Building Act 2011 Bushfire Act 1954 Dangerous Goods Safety (Explosives) Regulations 2007 Health Act 1991 Health Act 1911 Health (Public Buildings) Regulations 1992 Liquor Control Act 1988

Local Government Act 1995

Planning & Development Act 2005

Shire of Morawa Local Planning Scheme No. 2

Shire of Morawa Cemeteries 2018 - Local Law

Shire of Morawa Dogs 2018 - Local Law

Shire of Morawa Extractive Industries 2018 - Local Law

Shire of Morawa Fencing 2018 Local Law

Shire of Morawa Health 2004 - Local Law

Shire of Morawa Public Places and Local Government Property 2018 - Local Law

Shire of Morawa Meeting Procedures 2012 - Local Law

Shire of Morawa Waste 2018 - Local Law

Shire of Morawa Delegations Register (2025)

#### FINANCIAL AND RESOURCES IMPLICATIONS

There are no known financial implications relating to this Item.

#### **RISK MANAGEMENT CONSIDERATIONS**

There are no known risk management implications relating to this Item.

#### **CONFIDENTIAL ATTACHMENTS**

((Includes a Confidential Attachment))

11.1.2 Adoption of Ordinary Council Meeting and Audit, Risk & Improvement Committee Meeting Dates for 2026

**Author:** Chief Executive Officer

Authorising Officer: Chief Executive Officer

**Disclosure of Interest:** The Author and Authorising Officer declare that they do not have any

conflicts of interest in relation to this item.

#### OFFICER'S RECOMMENDATION

That with respect to Adoption of Ordinary Meeting of Council and Audit, Risk & Improvement Committee Meeting Dates for 2026, Council:

- 1. Resolve to set the Ordinary Council Meeting dates as follows:
  - Tuesday, 24 February 2026
  - Tuesday, 31 March 2026
  - Tuesday, 28 April 2026
  - Tuesday, 26 May 2026
  - Tuesday, 30 June 2026
  - Tuesday, 28 July 2026
  - Tuesday, 25 August 2026
  - Tuesday, 29 September 2026
  - Tuesday, 27 October 2026
  - Tuesday, 24 November 2026
  - Tuesday, 15 December 2026
- 2. Resolve that all Ordinary Council Meetings will be held at the Council Chambers, Shire Administration Centre, 26 Winfield Street, Morawa, and commence at 5:30pm. The exceptions being the Council meeting scheduled for Tuesday, 29 September 2026 which will commence at 1:30pm and representatives from the Morawa District High School will be invited to attend & the council meeting for 24 November 2026, which will be an all-virtual meeting.
- 3. Resolve to set the Audit, Risk & Improvement Committee Meeting dates as follows:
  - Thursday, 12 March 2026
  - Thursday, 9 July 2026
  - Monday, 14 December 2026
- 4. Resolve that all Audit, Risk & Improvement Committee Meetings will be held at the Council Chambers, Shire Administration Centre, 26 Winfield Street, Morawa, and commence at 6pm.

5. Direct the Chief Executive Officer to give public notice of the Ordinary Council and Audit, Risk & Improvement Committee Meetings to be held in 2026 as per the above dates, providing the date, time, and location of all meetings to meet legislative requirements.

#### SIMPLE MAJORITY VOTE REQUIRED

#### **PURPOSE**

Council is requested to select the Ordinary Meeting dates for 2026.

#### **DETAIL**

## **Ordinary Council Meetings**

The proposed motion sets Council meeting dates for 2026, with all meetings set for the last Tuesday of the month, except the December meeting which is brought forward to the Tuesday of the third week of the month. This is to allow adequate time after the meeting for the Administration to implement the resolutions prior to the Christmas/New Year office closure.

Suggested meeting dates are listed below:

- Tuesday, 24 February 2026
- Tuesday, 31 March 2026
- Tuesday, 28 April 2026
- Tuesday, 26 May 2026
- Tuesday, 30 June 2026
- Tuesday, 28 July 2026
- Tuesday, 25 August 2026
- Tuesday, 29 September 2026
- Tuesday, 27 October 2026
- Tuesday, 24 November 2026
- Tuesday, 15 December 2026

Recent practice has been to hold all Council meetings at 5:30pm to ensure they are accessible to Councillors and community members who have work commitments during the day. It is proposed that all meetings, except the September meeting, remain at 5:30pm.

The September 2022, October 2023, October 2024, and September 2025 meetings were held earlier in the day to accommodate a visit from the Morawa District High School students. The September 2026 meeting is again proposed to be brought forward to 1:30pm to allow students to be invited to attend and gain understanding around civic governance.

S5.25 of the Local Government Act 1995 requires the giving of public notice of the date and agenda for Council or Committee meetings and the Local Government (Administration) Regulations requires this notice to be given before the beginning of the year in which the meetings are to be held.

It should be noted that there may be instances where a meeting is to be scheduled early in the month and where the Financial Statements for the previous month are still being determined.

In this regard, Staff will advise Council of those instances, and the outcome could be that the Statements are referred to the following month.

#### Agenda Forum (Agenda Settlement)

Councillors can send any queries through to the CEO to seek clarification on any agenda item leading up to the Council meeting. Any queries will be responded to by the CEO who will disseminate the response to all councillors.

#### Audit, Risk, and Improvement Committee Meetings

It is again proposed to set three (3) meetings of the Audit, Risk, and Improvement Committee (ARIC) each year to coincide with significant events impacting the Shire's financial and risk management status. These being the Regulation 17 review, Interim Audit and acceptance of the Final Audit report. Having set meetings will encourage a focus on risk management and improvement as well as financial control.

The proposed motion sets ARIC meeting dates for 2026, with all meetings set for the week prior to the Ordinary Council Meetings. Suggested meeting dates are listed below:

- Thursday, 12 March 2026
- Thursday, 9 July 2026
- Monday, 14 December 2026

ARIC meetings will be scheduled for 6pm to ensure the independent chair can work around any other commitments they may have.

#### **LEVEL OF SIGNIFICANCE**

Medium – Compliance with legislation

#### CONSULTATION

Senior Management Team

## **LEGISLATION AND POLICY CONSIDERATIONS**

Local Government (Administration) Regulations; Regulation 12

- 12. Publication of meeting details (Act s. 5.25(1)(g))
- (1) In this regulation meeting details, for a meeting, means the date and time when, and the place where, the meeting is to be held.
- (2) The CEO must publish on the local government's official website the meeting details for the following meetings before the beginning of the year in which the meetings are to be

held -

(a) ordinary council meetings;

- (b) committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public.
- (3) Any change to the meeting details for a meeting referred to in sub regulation (2) must be published on the local government's official website as soon as practicable after the change is made.
- (4) If a local government decides that a special meeting of the council is to be open to members of the public, the CEO must publish the meeting details for the meeting and the purpose of the meeting on the local government's official website as soon as practicable after the decision is made.

#### Local Government Act 1995:

Division 2 — Council meetings, committees and their meetings and electors' meetings Subdivision1 — Council meetings

- 5.3. Ordinary and special council meetings
  - (1) A council is to hold ordinary meetings and may hold special meetings.
  - (2) Ordinary meetings are to be held not more than 3 months apart.
  - (3) If a council fails to meet as required by subsection (2) the CEO is to notify the Minister of that failure.
- 5.4. Calling council meetings

An ordinary or a special meeting of a council is to be held —

- (a) if called for by either —
- (i) the mayor or president; or
- (ii) at least  $^{1}/3$  of the councillors.

in a notice to the CEO setting out the date and purpose of the proposed meeting; or

- (b) if so decided by the council.
- 5.5. Convening council meetings
  - (1) The CEO is to convene an ordinary meeting by giving each council member at least 72 hours' notice of the date, time and place of the meeting and an agenda for the meeting.
  - (2) The CEO is to convene a special meeting by giving each council member notice, before the meeting, of the date, time, place and purpose of the meeting.

#### STRATEGIC COMMUNITY PLAN 2022 - 2032

Be future focused in all we do:

1. Ensure the Shire and its assets are well resourced and sustainable.

#### FINANCIAL AND RESOURCES IMPLICATIONS

Cost of advertising meeting dates (budgeted).

## **RISK MANAGEMENT CONSIDERATIONS**

There is a risk of non-compliance if the public are not notified of meeting dates, times, and location.

## **CONCLUSION**

That meeting dates be considered and advertised as per resolution of Council.

## **ATTACHMENTS**

Nil

#### 11.1.3 Local Government Extraordinary Election - 2026

**Author:** Chief Executive Officer

**Authorising Officer:** Chief Executive Officer

**Disclosure of Interest:** The Author and Authorising Officer declare that they do not have any

conflicts of interest in relation to this item.

#### OFFICER'S RECOMMENDATION

#### **That Council:**

- 1. declare, in accordance with section 4.20(4) of the Local Government Act 1995, the Electoral Commissioner to be responsible for the conduct of the 2026 extraordinary election, together with any other elections or polls which may be required;
- 2. decide, in accordance with section 4.61(2) of the Local Government Act 1995 that the method of conducting the election will be as a postal election.

## ABSOLUTE MAJORITY VOTE REQUIRED

#### **PURPOSE**

The purpose of this report is to request Council to formally declare the Extraordinary Election date, method of conduct, and responsible Returning Officer, as required under the Local Government Act 1995, to fill one vacant Councillor position.

#### **BACKGROUND**

A vacancy has occurred in the office of Councillor, triggering the requirement to hold an Extraordinary Election as per the provisions of the Local Government Act 1995.

The CEO has engaged with the Western Australian Electoral Commission (WAEC) regarding the WAEC conduct the election by postal vote. The WAEC has provided a written agreement and a cost estimate (attached) to deliver this election.

The WAEC has advised that the election date should be Thursday, 26 March 2026, which aligns with a period where the Commission is coordinating other extraordinary elections across the state.

#### STATUTORY ENVIRONMENT

The key requirements governing the declaration of an extraordinary election are outlined in the Local Government Act 1995 (the Act):

s4.8 (1): An extraordinary election must be held when the office of a Council member becomes vacant.

s4.9 (2): The election day is to be a day fixed by the Council (or by the Electoral Commissioner if Council fails to fix a day), and is not later than four months after the vacancy occurs, unless the Electoral Commissioner approves a later date.

s4.20 (4): The Council may, by absolute majority, declare the Electoral Commissioner to be responsible for the conduct of the election.

s4.61 (2): The Council is required to decide the method of conducting the election (i.e., postal or in-person). If the election is to be a postal election, the Electoral Commissioner must conduct it.

#### LEVEL OF SIGNIFICANCE

Medium

#### CONSULTATION

**WAEC** 

## **LEGISLATION AND POLICY CONSIDERATIONS**

Local Government Act 1995 Local Government (Elections) Regulations 1997

#### **POLICY IMPLICATIONS**

This decision aligns with established Council policies regarding good governance and efficient resource management:

- The decision to declare the WA Electoral Commissioner as the responsible officer is consistent with the policy of delegating complex, statutory, or high-risk administrative tasks to the recognised expert body to ensure impartiality and compliance.
- Selecting the postal voting method is the standard approach for extraordinary elections in regional Shires like Morawa. This method is preferred as it maximises convenience for the Shire's geographically dispersed electors, thereby promoting higher voter turnout and ensuring the newly elected Councillor holds a stronger community mandate.
- Using the WAEC ensures that the conduct, declarations, and count methodologies adhere
  to the highest standard of procedural consistency, reflecting the Shire's commitment to
  transparent electoral processes.

#### FINANCIAL AND RESOURCES IMPLICATIONS

The total estimated cost for the conduct of this Extraordinary Election by the WAEC via postal vote is up to \$11,000 (ex GST).

This expense was not fully provisioned within the current budget with the shortfall requiring a formal budget amendment. The Council will need to consider the incorporation of this additional shortfall amount as part of the next scheduled Mid-Year Budget Review process.

#### **RISK MANAGEMENT CONSIDERATIONS**

The key risk in this process is the potential for procedural errors that could invalidate the election. This risk is effectively mitigated by delegating responsibility for the conduct of the election to the professional and impartial WA Electoral Commissioner, as per the recommended resolutions.

#### CONCLUSION

To ensure the election is conducted with maximum transparency, efficiency, and to leverage the expertise of the WAEC, it is recommended that the Council declares the Electoral Commissioner responsible for the conduct of the election and selects the postal voting method.

The WAEC has provided the required resolutions to secure their services, which must be passed by Absolute Majority and presented exactly as drafted.

The key details of the proposed election are:

Election Date: Thursday, 26 March 2026.

Method: Postal Election.

Returning Officer: The Electoral Commissioner.

#### **ATTACHMENTS**

Attachment 1- 11.1.3a- WAEC Cost Estimate - Morawa Extraordinary Election Attachment 2- 11.1.3b-WAEC Written Agreement Letter - Morawa Extraordinary Election

## 11.1.4 Corella Management Plan

Author: Chief Executive Officer

**Authorising Officer:** Chief Executive Officer

**Disclosure of Interest:** The Author and Authorising Officer declare that they do not have any

conflicts of interest in relation to this item.

#### OFFICER'S RECOMMENDATION

#### **That Council:**

1. Adopts the revised Corella Management Program (2026–2031).

2. Endorse the implementation of a tiered management hierarchy that promotes the use of non-lethal dispersal techniques prior to the commencement of lethal Control actions, reflecting current best practice in pest management.

SIMPLE MAJORITY VOTE REQUIRED

#### **PURPOSE**

This report recommends the adoption of the revised Corella Management Program (The Program) for the next five-year period (2026–2031). The Program is essential for minimising the adverse impacts of Corellas on Shire infrastructure, community amenity, and natural areas, aligning directly with the Council's strategic objectives for Asset Preservation and Environmental Sustainability.

The Program incorporates key amendments identified during an external review by environmental consultants (as detailed in the attached documents) to ensure the Program is legally robust, strategically grounded, and focused on measurable outcomes.

#### **Background**

Introduced corellas (Little Corella and Western Corella subspecies) continue to pose significant challenges to the Shire. While classified as a Category 3 Declared Pest under the Biosecurity and Agriculture Management Act 2007, they are also protected native species designated as 'managed fauna' under the Biodiversity Conservation Act 2016. This requires the Shire to undertake management that minimises impact while ensuring all control methods are legally compliant and humane.

The Program serves to document the Shire's integrated approach to management, including control, dispersal, advocacy, and community education, focusing primarily on protecting Councilmanaged assets such as sporting ovals, recreational facilities, and public infrastructure.

## **Discussion and Strategic Alignment**

The draft Program, as reviewed, presents a balanced approach to this complex human-wildlife conflict. The external review provided by Natural Area Consulting validates the overall aim but highlights several critical enhancements required for effective implementation and governance.

## Alignment with Shire of Morawa Strategic Documents

The Program directly aligns with the Shire's integrated planning framework, specifically targeting objectives within the Strategic Community Plan 2022–2032 and the Corporate Business Plan 2024–2034.

## Strategic Community Plan (SCP) Alignment:

The Program supports the aspiration to "Occupy a safe and healthy living space" (SCP, p. 23) by mitigating the public health nuisance, noise, and droppings associated with Corella populations, thereby enhancing community amenity.

## Corporate Business Plan (CBP) Alignment:

Corella management is an essential element of the "Critical Asset Renewal" focus area (CBP, p. 14) by minimising the financial cost and physical damage caused by Corellas to infrastructure (e.g., lighting, irrigation, and buildings), ensuring the preservation of high-quality public assets.

## **Environmental Responsibility:**

The Program's commitment to using humane, legally compliant control methods and a 'Whole of System' approach aligns with the SCP's overall environmental sustainability goals.

## **Incorporating Review Comments**

The Natural Area review mandates a more rigorous and scientifically defensible program.

#### Legal Clarity and Procedure (Control Section):

The report must be explicit about the relevant legislation (Firearms Act 1973, Animal Welfare Act 2007, Biosecurity and Agriculture Management Act 2007, Biodiversity Conservation Act 2016). Furthermore, all lethal control methods (trapping and shooting) must explicitly adhere to the relevant National Standard Operating Procedures (Sharp 2012a & 2012b), and contractors must possess the required 'fauna causing damage' licences.

#### Strategic Focus (PestSmart Principles):

Adopting the PestSmart framework shifts the focus from simply culling to protecting key assets and achieving an agreed acceptable level of damage (Principle 4). The Program's monitoring (A20) must be strengthened, potentially relying on indirect metrics such as repair costs and observed damage severity due to acknowledged financial constraints.

#### **Action Plan Refinement:**

The dispersal section now precedes Control in the final document to reflect the operational hierarchy of actions (non-lethal deterrence first). The Action Plan's timeframes also required updating to reflect the new implementation cycle.

#### LEVEL OF SIGNIFICANCE

Medium Significance, due to the direct financial and operational impact on the Shire. Implementation will result in new operational activities requiring the dedicated allocation of resources for a five-year cycle, including:

- Planned costs for specialised materials, equipment procurement, and the engagement of external licensed contractors for control and trapping actions.
- Necessary staff training and allocation of Shire resources to ensure internal activities are undertaken to deliver the program and comply with relevant legislation and National Standard Operating Procedures (NATSOPs).

#### CONSULTATION

The development and execution of the Corella Management Program required consultation with professional experts to ensure compliance, transparency, and maximum efficacy.

#### Completed Consultation:

The primary consultation completed is the external independent review of the draft Program by Natural Area Consulting. The recommendations contained within this report, the updated Management Plan, and the revised Program structure are a direct result of this expert review.

## Ongoing and Required Consultation:

The Action Plan mandates ongoing consultation, which includes:

- Stakeholder engagement (NIL Tenure Approach) consultation with key regional stakeholders, including neighbouring local governments, the Department of Primary Industries and Regional Development (DPIRD), the Department of Biodiversity, Conservation and Attractions (DBCA), and private landowners, to coordinate control efforts and ensure a consistent, 'nil tenure' approach across the entire impacted area.
- Community engagement providing ongoing on-site advice (Action A14) to community members and proactively responding to media (Action A15) and community enquiries to manage expectations and communicate the program's objectives.
- Monitoring support involving the community and other local stakeholders in opportunistic monitoring (Action A21) of Corella populations and activity to assist Shire staff in informing future management actions.

#### **LEGISLATION AND POLICY CONSIDERATIONS**

Biosecurity and Agriculture Management Act 2007 (as Declared Pest, Category 3)
Biodiversity Conservation Act 2016 (as Managed Fauna)
Animal Welfare Act 2007 (governing humane control methods)
Firearms Act 1973 (governing licensed lethal control)
Strategic Community Plan 2022–2032
Corporate Business Plan 2024–2034

## Strategic Community Plan 2022 - 2032

Be future focused in all we do:

1. Ensure the Shire and its assets are well resourced and sustainable.

#### FINANCIAL AND RESOURCES IMPLICATIONS

The primary operational cost is currently absorbed within the operational budget using existing resources (A14: On-site Advice, A21: Monitoring). The engagement of specialist licensed contractors for control and other future expenditure must be provisioned through future budget reviews to ensure the ongoing effectiveness of the Program.

The Action Plan acknowledges that several of the identified key actions, including Consultant Engagement for Research (A20) and the Trial of Alternative Actions (A22, e.g., reproductive control), are entirely dependent on future financial budget allocation by Council and external funding success and are unlikely to proceed otherwise.

#### **RISK MANAGEMENT CONSIDERATIONS**

The implementation of the Program carries several risks that must be actively managed by the Shire to ensure successful delivery and compliance.

## Legal and Compliance Risk (High):

As Corellas are subject to dual State protection and pest declarations, failure to strictly adhere to the legislative requirements (Biodiversity Conservation Act permitting) and the National Standard Operating Procedures (NATSOPs) for every control action creates a high risk of legal breach and associated penalties. Mitigation requires rigorous contractor vetting and internal training.

## Reputational and Social Risk (Medium):

The use of lethal control methods, even when legally compliant and humane, carries the risk of negative community and media reaction. Mitigation relies on the Consultation and Community Education pillars of the Program (Actions A12, A13, & A15) to maintain transparency and communicate the rationale behind the tiered management hierarchy.

## Financial and Efficacy Risk (Medium):

Several key, long-term actions (e.g., alternative action trials, research) are budget dependent. Failure to secure future funding creates a risk that the Program will revert to short-term, reactive control methods, thereby reducing its long-term strategic efficacy.

#### Monitoring Risk (Low to Medium):

The planned reliance on opportunistic and indirect monitoring metrics (such as repair costs) creates a risk that the effectiveness of the control methods cannot be definitively proven, potentially hindering future funding justification.

#### CONCLUSION

The Corella Management Program provides a necessary, comprehensive, and responsible

framework for managing Corella impacts within the Shire. By adopting the Program with the recommended amendments, particularly those concerning legal compliance, clear operating procedures, and outcomes-based monitoring, Council ensures a defensible, effective, and strategically aligned response to this ongoing community and asset protection challenge.

#### **ATTACHMENTS**

Attachment 1- 11.1.4a- Corella Management Plan – Final.

Attachment 2- 11.1.4b- Corella Management Plan - Natural Area Review Notes.

Attachment 3- 11.1.4c- Corella Management Plan Notes.

Attachment 4- 11.1.4d- Natural Area Comments Reference Table.

Attachment 5- 11.1.4e- DBCA fauna notes cockatoos.

Attachment 6- 11.1.4f- NATSOP-BIR001.

Attachment 7- 11.1.4g- NATSOP-BIR002.

Attachment 8- 11.1.4h- NATSOP-GEN003.

Attachment 09- 11.1.4i- WA Museum Western Corella info sheet.

Attachment 10- 11.1.4j- Western Corella Mgmt WA Parks and Wildlife.

## 11.2 Executive Manager Corporate & Community Services

## 11.2.1 Monthly Financial Report – September 2025 (Previous OCM pending item)

Author: Executive Manager Corporate & Community Services

**Authorising Officer:** Executive Manager Corporate & Community Services

**Disclosure of Interest:** The Author and Authorising Officer declare that they do not have any

conflicts of interest in relation to this item.

#### OFFICER'S RECOMMENDATION

The Bank Reconciliation and List of payments report for Monthly Financial Report – September 2025 was not finalised at the time of distribution of the agenda on 15 October This agenda item includes both reports from the September 2025 Monthly Financials'

#### That Council receive:

- 1. The Bank Reconciliation Report for period ending 30 September 2025.
- 2. The List of Payments for the period ending 30 September 2025.

#### SIMPLE MAJORITY VOTE REQUIRED

#### **PURPOSE**

The Monthly Financial Report is prepared to provide Council with a comprehensive report on the financial position on a monthly basis.

The Monthly Financial Report includes the Statement of Financial Activity Report, Bank Reconciliation Report and the List of Payments made during the reporting month.

#### **DETAIL**

In accordance with the provisions of Section 6.4 of the Local Government Act 1995 and Regulation 34(1) of the Local Government (Financial Management) Regulations 1996, a local government is to prepare each month a Statement of Financial Activity (Attachment 1) reporting on the revenue and expenditure as set out in the Annual Budget each month.

Under the regulations the report must include the following items:

- Annual Budget estimates
- Budget estimates to the end of the month to which the statement relates,
- Actual amounts of expenditure, revenue, and income.
- · Material variances between budget and actual
- · Net current assets

• The report is to be accompanied by documents containing an explanation of the net current assets, material variances and other relevant supporting documentation.

As part of the monthly report a bank reconciliation report will be completed and included as **Attachment 2.** The summary of the report for 30 September 2025 is as follows:

| Account                  | Balance               |
|--------------------------|-----------------------|
| Municipal Account        | 1,894,341.96          |
| Municipal Online Account | 1,153,611.77          |
| Trust Account            | 1,525.11              |
| Reserve Account          | 5,741,216.13          |
| Term Deposits (Reserves) | 2,100,000.00          |
| Total Cash & Inve        | stments 10,890,694.97 |

Pursuant to Section 5.42 of the *Local Government Act 1995*, Council has resolved to delegate to the Chief Executive Officer the authority to make payments from the municipal and trust funds.

As a result of this delegation there is a requirement under the *Local Government (Financial Management) Regulations* 1996 – Reg 13(3) for a list of payments to be prepared and presented to Council.

The list of accounts paid for the period 1 September to 30 September 2025 is presented as an attachment to this report *(Attachment 3)* and is summarised in the table below.

| Bank      | Payment Description                       | Amount       |
|-----------|---|--------------|
| Municipal | Electronic Funds Transfers (EFT)          | 1,190,567.64 |
| Municipal | Cheques No:                               | 0            |
| Municipal | Direct Debit Transactions                 | 38,744.15    |
| Municipal | Bank Transfers / Payroll / Other Payments | 184,460.46   |
| Municipal | Corporate Credit Cards / Fuel Cards       | 6817.39      |
| Trust     | Electronic Funds Transfers (EFT)          | 0.00         |
|           | TOTAL                                     | 1,420,589.64 |

#### **Reimbursement Applications**

There have been no reimbursements claimed during the month of September 2025.

#### LEVEL OF SIGNIFICANCE

Low significance – report is presented to Council for information purposes only.

#### CONSULTATION

Chief Executive Officer

#### **OFFICER'S COMMENTS**

NIL

#### LEGISLATION AND POLICY CONSIDERATIONS

Section 5.42 Local Government Act 1995 Delegation of some powers and duties to the CEO. Section 2.7 of the Local Government Act 1995 states:

#### Role of council

- (1) The council
  - (a) governs the local government's affairs; and
  - (b) is responsible for the performance of the local government's functions.
- (2) Without limiting subsection (1), the council is to
  - (a) oversee the allocation of the local government's finances and resources; and
  - (b) determine the local government's policies.

# Local Government (Financial Management) Regulations 1996 Regulation 34(1)

(1) A local Government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d) for each month.

#### Regulation 13

- (1) If the local government has delegated authority to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month.
- (3) A list prepared under sub regulation (1) or (2) is to be
  - a. presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - b. recorded in the minutes of that meeting

## Strategic Community Plan 2022 - 2032

Be future focused in all we do:

1. Ensure the Shire and its assets are well resourced and sustainable.

#### FINANCIAL AND RESOURCES IMPLICATIONS

As presented.

#### **RISK MANAGEMENT CONSIDERATIONS**

The risks identified as part of this report being inaccurate information is mitigated by Council receiving financial statements on a monthly basis and in the form that is in accordance with the Local Government Act 1995 and associated regulations in the format called Statutory Reporting and is considered Low Risk.

#### CONCLUSION

Council is requested to receive the attached Monthly Financial Report that contains the Statement of Financial Activity, the Bank Reconciliation Report, the list of accounts paid by the Chief Executive Officer and the list of any work-related expenses/reimbursements submitted by the Chief Executive Officer.

## **ATTACHMENTS**

Attachment 1 – 11.2.1b Bank Reconciliation for the period ending 30 September 2025. Attachment 2 – 11.2.1c List of Accounts Paid for the period ending 30 September 2025.

## 11.2.2 Monthly Financial Report – October 2025

**Author:** Executive Manager Corporate & Community Services

Authorising Officer: Executive Manager Corporate & Community Services

**Disclosure of Interest:** The Author and Authorising Officer declare that they do not have any

conflicts of interest in relation to this item.

#### OFFICER'S RECOMMENDATION

#### That Council receive:

- 1. The Monthly Financial Report including the Statement of Financial Activity for the period ending 31 October 2025.
- 2 The Bank Reconciliation Report for period ending 31 October 2025.
- 3. The attached List of Payments for the period ending 31 October 2025.
- 4. With respect to the Chief Executive Officer authorisations and reporting to Council
  - Reimbursement applications made by the Chief Executive Officer for the period ending 31 October 2025.

#### SIMPLE MAJORITY VOTE REQUIRED

#### **PURPOSE**

The Monthly Financial Report is prepared to provide Council with a comprehensive report on the financial position on a monthly basis.

The Monthly Financial Report includes the Statement of Financial Activity Report, Bank Reconciliation Report and the List of Payments made during the reporting month.

#### **DETAIL**

In accordance with the provisions of Section 6.4 of the Local Government Act 1995 and Regulation 34(1) of the Local Government (Financial Management) Regulations 1996, a local government is to prepare each month a Statement of Financial Activity (Attachment 1) reporting on the revenue and expenditure as set out in the Annual Budget each month.

Under the regulations the report must include the following items:

- Annual Budget estimates
- Budget estimates to the end of the month to which the statement relates,
- · Actual amounts of expenditure, revenue, and income.

- Material variances between budget and actual
- · Net current assets
- The report is to be accompanied by documents containing an explanation of the net current assets, material variances and other relevant supporting documentation.

As part of the monthly report a bank reconciliation report will be completed and included as **Attachment 2.** The summary of the report for 31 October 2025 is as follows:

| Account                  |                         | Balance       |
|--------------------------|-------------------------|---------------|
| Municipal Account        |                         | 1,599,620.05  |
| Municipal Online Account |                         | 1,156,894.03  |
| Trust Account            |                         | 1,525.11      |
| Reserve Account          |                         | 5,757,551.06  |
| Term Deposits (Reserves) |                         | 2,100,000.00  |
| To                       | otal Cash & Investments | 10,615,590.25 |

Pursuant to Section 5.42 of the *Local Government Act 1995*, Council has resolved to delegate to the Chief Executive Officer the authority to make payments from the municipal and trust funds.

As a result of this delegation there is a requirement under the *Local Government (Financial Management) Regulations* 1996 – Reg 13(3) for a list of payments to be prepared and presented to Council.

The list of accounts paid for the period 1 October to 31 October 2025 is presented as an attachment to this report (*Attachment 3*) and is summarised in the table below.

| Bank      | Payment Description                       | Amount       |
|-----------|---|--------------|
| Municipal | Electronic Funds Transfers (EFT)          | 979,071.34   |
| Municipal | Cheques No:                               | 0            |
| Municipal | Direct Debit Transactions                 | 46,892.66    |
| Municipal | Bank Transfers / Payroll / Other Payments | 184,658.24   |
| Municipal | Corporate Credit Cards / Fuel Cards       | 4969.08      |
| Trust     | Electronic Funds Transfers (EFT)          | 0.00         |
|           | TOTAL                                     | 1,215,591.32 |

## **Reimbursement Applications**

One reimbursement was made to the CEO for LG Professionals 2025 Membership fees totalling \$560.00.

#### LEVEL OF SIGNIFICANCE

Low significance – report is presented to Council for information purposes only.

#### **CONSULTATION**

Chief Executive Officer

#### **OFFICER'S COMMENTS**

- 1. Data submitted for Audit review and OAG assessment.
- 2. Financial Management Review (FMR) and Reg 17 audit commencing in December.

#### LEGISLATION AND POLICY CONSIDERATIONS

Section 5.42 Local Government Act 1995 Delegation of some powers and duties to the CEO. Section 2.7 of the Local Government Act 1995 states:
Role of council

- (3) The council
  - (a) governs the local government's affairs; and
  - (b) is responsible for the performance of the local government's functions.
- (4) Without limiting subsection (1), the council is to
  - (a) oversee the allocation of the local government's finances and resources; and
  - (b) determine the local government's policies.

Local Government (Financial Management) Regulations 1996 Regulation 34(1)

(2) A local Government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d) for each month.

#### Regulation 13

- (2) If the local government has delegated authority to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month.
- (4) A list prepared under sub regulation (1) or (2) is to be
  - a. presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - c. recorded in the minutes of that meeting

## Strategic Community Plan 2022 - 2032

Be future focused in all we do:

1. Ensure the Shire and its assets are well resourced and sustainable.

#### FINANCIAL AND RESOURCES IMPLICATIONS

As presented.

#### **RISK MANAGEMENT CONSIDERATIONS**

The risks identified as part of this report being inaccurate information is mitigated by Council receiving financial statements on a monthly basis and in the form that is in accordance with the Local Government Act 1995 and associated regulations in the format called Statutory Reporting and is considered Low Risk.

#### CONCLUSION

Council is requested to receive the attached Monthly Financial Report that contains the Statement of Financial Activity, the Bank Reconciliation Report, the list of accounts paid by the Chief Executive Officer and the list of any work-related expenses/reimbursements submitted by the Chief Executive Officer.

## **ATTACHMENTS**

Attachment 1 – 11.2.2a Monthly Financial Report as on 31 October 2025.

Attachment 2 – 11.2.2b Bank Reconciliation for the period ending 31 October 2025.

Attachment 3 – 11.2.2c List of Accounts Paid for the period ending 31 October 2025.

## Item 12 Reports from Committees

#### Item 13 Motions of Which Previous Notice Has Been Given

## Item 14 New Business of an Urgent Nature

## Item 15 Matters for Which the Meeting May Be Closed (Confidential Items)

## **15.1** Matters for Which the Meeting May Be Closed (Confidential Items)

**Author:** Chief Executive Officer

Authorising Officer: Chief Executive Officer

**Disclosure of Interest:** The Author and Authorising Officer declare that they do not have any

conflicts of interest in relation to this item.

#### OFFICER'S RECOMMENDATION

#### **That Council:**

- 1. Closes the meeting to the public under section 5.23 (2) (a) & (c) of the Local Government Act 1995 and the Shire of Morawa Meeting Procedures Local Law 2012 s 6.2 so that it can consider the following Items:
  - 15.1.1 Endorsement of Chief Executive Officer Performance Criteria (KPIs) 2025-2026.
  - 15.1.2 Evaside RD/Stephen Rd/ Ross RD Intersection Upgrade -Item - RFT-03-25/26.
  - 15.1.3 Supply & Lay of Bituminous Products for Preservation Works -Item - RFT-02-25/26.

SIMPLE MAJORITY VOTE REQUIRED

#### **PURPOSE**

This item seeks Council's approval under s5.23 (2) (a) & (c) of the Local Government Act 1995 to move into camera or closed session to consider confidential matters.

#### **DETAIL**

Under s5.23 (2) (a) & (c) of the Local Government Act 1995, Council must resolve to move into camera or closed session. The following Items are 'confidential matters' as addressed below:

- 15.2 Confidential Report Endorsement of Chief Executive Officer Performance Criteria (KPIs) 2025-2026.
- 15.1.2 Evaside RD/Stephen Rd/ Ross RD Intersection Upgrade -Item - RFT-03-25/26.
- 15.1.3 Supply & Lay of Bituminous Products for Preservation Works -Item - RFQ-02-25/26.

#### LEVEL OF SIGNIFICANCE

High - Confidential Items

#### CONSULTATION

Senior Management Team

#### **LEGISLATION AND POLICY CONSIDERATIONS**

Local Government Act 1995

Under section 5.23 (2) of the *Local Government Act 1995*, part of a council meeting may be closed, if the meeting deals with any of the following:

- (a) a matter affecting an employee or employees;
- (b) the personal affairs of any person;
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
- (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
- (e) a matter that if disclosed, would reveal
  - (i) a trade secret;
  - (ii) information that has a commercial value to a person;
  - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government:
- (f) a matter that if disclosed, could be reasonably expected to
  - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;

- (ii) endanger the security of the local government's property;
- (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
- (g) information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1971; and
- (h) such other matters as may be prescribed.

## **Shire of Morawa Meeting Procedures Local Law 2012**

The key parts include:

- 6.2 Meetings not open to the public;
- (1) The CEO may, at any time, recommend that a meeting or part of a meeting be closed to members of the public.
- (2) The Council or a committee, in one or more of the circumstances dealt with in the Act, may at any time, by resolution, decide to close a meeting or part of a meeting.
- (3) If a resolution under subclause (2) is carried— (a) the presiding member is to direct everyone to leave the meeting except— (i) the members; (ii) the CEO; and (iii) any officer specified by the presiding member; and (b) the meeting is to be closed to the public until, at the conclusion of the matter justifying the closure of the meeting to the public, the Council or the committee, by resolution, decides otherwise.
- (4) A person who fails to comply with a direction under subclause (3)(a) may, by order of the presiding member, be removed from the meeting.
- (5) While the resolution under subclause (2) remains in force, the operation of clause 8.9 is to be suspended until the Council or the committee, by resolution, decides otherwise.
- (6) A resolution under this clause may be made without notice.
- (7) Unless the Council resolves otherwise, once the meeting is reopened to members of the public, the presiding member is to ensure that any resolution of the Council made while the meeting was closed is to be read out including a vote of a member to be included in the minutes.

#### Strategic Community Plan (2022 to 2032)

Be future focused in all we do:

1. Ensure the Shire and its assets are well resourced and sustainable.

#### FINANCIAL AND RESOURCES IMPLICATIONS

Any known financial implications are addressed in the respective reports.

#### **RISK MANAGEMENT CONSIDERATIONS**

There are no known risk management implications in relation to this item.

#### CONCLUSION

That Council closes the meeting to the public under section 5.23 (2) of the *Local Government Act* 1995 and the *Shire of Morawa Meeting Procedures Local Law 2012* s 6.2 so that it can consider the reports as addressed.

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## **ATTACHMENTS**

Nil

# 15.1.1 Endorsement of Chief Executive Officer Performance Criteria (KPIs) 2025-2026

This is a Confidential Report.

## 15.1.2 Evaside RD/Stephen Rd/ Ross RD Intersection Upgrade - Item - RFT-03-25/26

This is a Confidential Report.

# 15.1.3 Supply & Lay of Bituminous Products for Preservation Works - Item - RFT-02-25/26

This is a Confidential Report.

## 15.2 Reopening of the Meeting to the Public

#### OFFICER'S RECOMMENDATION

That Council reopens the meeting to the public.

#### SIMPLE MAJORITY VOTE REQUIRED

## 15.3 Presiding Member Publicly Confirms Confidential Item Resolutions

The Presiding Member publicly confirms the Confidential Item Resolutions for:

- 15.1.1 Endorsement of Chief Executive Officer Performance Criteria (KPIs) 2025-2026.
- 15.1.2 Evaside RD/Stephen Rd/ Ross RD Intersection Upgrade Item RFT-03-25/26.
- 15.1.3 Supply & Lay of Bituminous Products for Preservation Works -Item - RFT-02-25/26.

## Item 16 Closure

#### 16.1 Date of Next Meeting

The date of the next ordinary meeting of Council will be on 15<sup>th</sup> December 2025 @5.30pm.

#### 16.2 Closure

There being no further business, the Presiding Member to declare the meeting closed.