



MINUTES

ORDINARY MEETING OF COUNCIL

held on

Tuesday, 28 April 2026 at 5.30pm

At the

**Shire of Morawa Council Chambers,
26 Winfield Street, Morawa**



WESTERN AUSTRALIA'S
WILDFLOWER COUNTRY

'This meeting is being recorded on audio tape and to assist with minute taking purposes. The public is reminded that in accordance with Section 6.16 of the Shire of Morawa Meeting Procedures Local Law 2012 that nobody shall use any visual or vocal recording device or instrument to record the proceedings of Council without the written permission of the presiding member.'

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Morawa for any act, omission, statement or intimation occurring during Council Meetings. The Shire of Morawa disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission, and statement of intimation occurring during Council Meetings.

Any person or legal entity that acts or fails to act in reliance upon any statement, act or omission occurring in a Council Meeting does so at their own risk. The Shire of Morawa advises that any person or legal entity should only rely on formal confirmation or notification of Council resolutions.

DISCLOSURE OF FINANCIAL/ IMPARTIALITY/ PROXIMITY INTERESTS

*Local Government Act 1995 – Section 5.65, 5.70 and 5.71 Local
Government (Administration) Regulation 34C*

<i>This form is provided to enable members and officers to disclose an Interest in a matter in accordance with the regulations of Section 5.65, 5.70 and 5.71 of the Local Government Act and Local Government (Administration) Regulation 34C</i>			
Name of person declaring the interest			
Position			
Date of Meeting			
Type of Meeting (Please circle one)	Council Meeting/ Committee Meeting/ Special Council Meeting Workshop/ Public Agenda Briefing/ Confidential Briefing		
Interest Disclosed			
Item Number and Title			
Nature of Interest			
Type of Interest (please circle one)	Financial	Proximity	Impartiality
Interest Disclosed			
Item Number and Title			
Nature of Interest			
Type of Interest (please circle one)	Financial	Proximity	Impartiality
Interest Disclosed			
Item Number and Title			
Nature of Interest			
Type of Interest (please circle one)	Financial	Proximity	Impartiality

Signature: _____ **Date:** _____

Important Note:

Should you declare a **Financial** or **Proximity** Interest, in accordance with the Act and Regulations noted above, you are required to leave the room while the item is being considered.

For an **Impartiality** Interest, you must state the following prior to the consideration of the item:

"With regard to agenda item (read item number and title), I disclose that I have an impartiality interest because (read your reason for interest). As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly."

This page is blank intentionally.

Contents

Item 1	Opening of Meeting	7
Item 2	Acknowledgement of Traditional Owners and Dignitaries.....	7
Item 3	Recording of Attendance	7
3.1	Attendance	7
3.2	Apologies.....	7
3.3	Approved Leave of Absence	7
3.4	Disclosure of Interests	7
Item 4	Applications for Leave of Absence.....	8
Item 5	Response to Previous Questions.....	8
Item 6	Public Question Time.....	8
Item 7	Questions from Members without Notice	8
Item 8	Announcements by Presiding Member without Discussion	8
Item 9	Declaration by all Members to have given due consideration to All Matters Contained in the Business Paper before the Meeting	9
Item 10	Confirmation of Minutes of Previous Meeting	9
Item 11	Reports of Officers.....	10
11.1	Chief Executive Officer	10
11.1.1	Actions Performed under Delegated Authority for March 2026.....	10
11.1.2	Morawa Sinosteel Future Fund Committee Appointment of Community Representative.....	14
11.2	Chief Executive Officer (For EMCCS)	17
11.2.1	Monthly Financial Report – March 2026	17
11.3	Manager Works & Services	20
11.3.1	Disposal of Property.....	20
11.3.2	Annual Road Maintenance Grading Program Update.....	25
Item 12	Reports from Committees	27
12.1	Audit, Risk & Improvement Committee Meeting – 19 March 2026.....	27
12.2	WALGA - Northern Country Zone - 23 February 2026.....	28
Item 13	Motions of Which Previous Notice Has Been Given	29
Item 14	New Business of an Urgent Nature.....	29
Item 15	Matters for Which the Meeting May Be Closed (Confidential Items).....	29
15.1	Proposal for Title Change and Reclassification – Manager Works and Services	32
15.2	Reopening of the Meeting to the Public	32
15.3	Presiding Member Publicly Confirms Confidential Item Resolutions.....	32
Item 16	Closure	32

16.1 Date of Next Meeting.....32

16.2 Closure32

Item 1 Opening of Meeting

The President to declare the meeting open at 5.33pm.

Item 2 Acknowledgement of Traditional Owners and Dignitaries

The President acknowledges the traditional custodians, the Yamatji people, and recognises the contribution of Yamatji Elder's past, present and future, in working together for the future of Morawa.

Item 3 Recording of Attendance**3.1 Attendance****Council**

President (Presiding Member) Councillor Karen Chappel

Deputy President Councillor Stokes

Councillor Mark Coaker

Councillor Naomi Francis

Staff – Attendance

CEO

MWS

GESO

Marty Symmons

Graeme Hedditch

Anish Thomas

Members of the Public**3.2 Apologies**

Councillor Diana North

Councillor Grant Chadwick

Councillor Dean Clemson

3.3 Approved Leave of Absence**3.4 Disclosure of Interests**

The Presiding Member read aloud the following listed disclosures of interest received before the meeting:

Agenda Item		
Disclosing Member	Nature of Interest	The Nature being

Item 4 Applications for Leave of Absence

Nil

Item 5 Response to Previous Questions

Nil

Item 6 Public Question Time

Nil

Item 7 Questions from Members without Notice

Nil

Item 8 Announcements by Presiding Member without Discussion

President's Meetings for the month of March 2026.

Date	Details of Meeting
03 March 2026	Meeting with Hon Meredith Hammat BA MIR MLA (Minister of Health: Mental Health)
04 March 2026	WALGA State Council Meeting, Perth
17 March 2026	Regional Harvest Fire Conversation, Geraldton
19 March 2026	Audit, Risk and Improvement Committee, Morawa
27 March 2026	Cyclone Narelle Meeting
31 March 2026	Ordinary Council Meeting, Morawa

Item 9 Declaration by all Members to have given due consideration to All Matters Contained in the Business Paper before the Meeting

The Elected Members declared that they had given due consideration to all matters contained in the agenda.

- President (Presiding Member) Councillor Karen Chappel
- Deputy President Councillor Stokes
- Councillor Mark Coaker
- Councillor Naomi Francis

CARRIED BY 4/0

Item 10 Confirmation of Minutes of Previous Meeting

The Minutes of the 31 March 2026 Ordinary Council Meeting were provided as email on 10th April 2026 and under separate cover via the Shire of Morawa's secure portal to all Councillors on 21st April 2026.

OFFICER RECOMMENDATION/RESOLUTION**260401****Moved: Cr. Coaker****Seconded: Cr. Francis**

That Council confirm that:

1. the Minutes of the Ordinary Council Meeting held on the 31 March 2026 are a true and correct record.

CARRIED BY SIMPLE MAJORITY VOTE 4/0

Disclaimer

Members of the public are cautioned against taking any action on Council decisions, on items in this agenda in which they may have an interest, until formal notification in writing from the Shire has been received. Decisions made at this meeting can be revoked pursuant to the Local Government Act 1995.

Item 11 Reports of Officers**11.1 Chief Executive Officer****11.1.1 Actions Performed under Delegated Authority for March 2026.**

Author: Executive Manager Corporate & Community Services

Authorising Officer: Chief Executive Officer

Disclosure of Interest: The Author/Authorising Officer declares that they do not have any conflict of interest in relation to this item.

OFFICER RECOMMENDATION/RESOLUTION**260402****Moved: Cr. Stokes****Seconded: Cr. Coaker**

That with respect to Actions Performed under Delegated Authority for March 2026, Council:

1. Accept the Report.

CARRIED BY SIMPLE MAJORITY VOTE 4/0

PURPOSE

To report back to Council, actions performed under delegated authority from the period 01 March 2026 to 31 March 2026.

DETAIL

To increase transparency this report has been prepared for Council and includes all actions performed under delegated authority for –

- Development Approvals;
- Building Permits;
- Health Approvals;
- One off delegations to the Chief Executive Officer;
- Dangerous Goods;
- Affixing of Common Seal;
- Other Delegations as provided for in the Delegations Register.

The following outlines the actions performed within the Shire relative to Delegated Authority from the period 01 March 2026 to 31 March 2026 ('the period') and are submitted to Council for information.

Bushfire

No delegated decisions were undertaken by Shire pursuant to bushfire matters during the period.

Caravan parks and campgrounds

No delegated decisions were undertaken by Shire pursuant to caravan parks and camping grounds during the period.

Common Seal

No Common Seal actions were undertaken by the Shire during the period.

Dangerous Goods Safety Act 2004

No delegated decisions were undertaken by Shire pursuant to Dangerous Goods Safety matters during the period.

Food Act 2008

No delegated decisions were undertaken by Shire pursuant to the Food Act matters during the period.

Hawkers, traders, and stall holders

No delegated decisions were undertaken by Shire pursuant to hawkers, traders, and stall holders during this period.

Liquor Control Act 1988

No delegated decisions were undertaken by Shire pursuant to liquor matters during the period.

Lodging houses

No delegated decisions were undertaken by Shire pursuant to lodging house matters during the period.

Public Buildings

No delegated decisions were undertaken by Shire pursuant to public buildings matters during the period.

Septic Tank Approvals

No delegated decisions were undertaken by Shire pursuant to the Health Act 1911 and Health (Treatment of Sewage and Disposal of Effluent Waste) Regulations 1974 during the period.

Planning Approval

No delegated decisions were undertaken by Shire pursuant to *Planning & Development Act 2005* during the period.

Building Permits

No delegated decisions were undertaken by Shire pursuant to building permits during this period.

Other Delegations

Renewal of the existing lease of a portion of land at Morawa Aerodrome to the Bureau of Meteorology. The lease is for the site of an automatic weather station located at the airport. This has been at this location since 1996 with the lease renewed in 2006 and then in 2016 again falling due in October of 2026. The lease has been extended for a period of ten years from 15 October 2026 until 15 October 2036.

LEVEL OF SIGNIFICANCE

Low – report provided to Council for information purposes.

CONSULTATION

Nil

LEGISLATION AND POLICY CONSIDERATIONS

Building Act 2011

Bushfire Act 1954

Dangerous Goods Safety (Explosives) Regulations 2007

Health Act 1991

Health Act 1911

Health (Public Buildings) Regulations 1992

Liquor Control Act 1988

Local Government Act 1995

Planning & Development Act 2005

Shire of Morawa Local Planning Scheme No. 2

Shire of Morawa Cemeteries 2018 - Local Law

Shire of Morawa Dogs 2018 - Local Law

Shire of Morawa Extractive Industries 2018 - Local Law

Shire of Morawa Fencing 2018 Local Law

Shire of Morawa Health 2004 - Local Law

Shire of Morawa Public Places and Local Government Property 2018 - Local Law

Shire of Morawa Meeting Procedures 2012 - Local Law

Shire of Morawa Waste 2018 - Local Law

Shire of Morawa Delegations Register (2020)

FINANCIAL AND RESOURCES IMPLICATIONS

There are no known financial implications relating to this Item.

RISK MANAGEMENT CONSIDERATIONS

There are no known risk management implications relating to this Item.

ATTACHMENTS

Attachment 1 – 11.1.1a - Letter to Bureau of Meteorology Lease - Morawa Airport.

Attachment 2 – 11.1.1b - Signed Lease of 2007.

11.1.2 Morawa Sinosteel Future Fund Committee Appointment of Community Representative.

Author: Chief Executive Officer

Authorising Officer: Chief Executive Officer

Disclosure of Interest: The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

OFFICER RECOMMENDATION/RESOLUTION**260403****Moved: Cr. Stokes****Seconded: Cr. Coaker**

That with respect to the Morawa Sinosteel Future Fund Committee Council:

- 1. Appoint the following positions to the Morawa Sinosteel Future Fund Committee as per the Deed of Agreement:**
 - Shire President
 - Deputy Shire President
 - Shire CEO
- 2. Appoint the following person to the Morawa Sinosteel Future Fund Committee for a two-year period with the term expiring in 2028:**
 - Community Member – Jessica Susan Hunter

CARRIED BY ABSOLUTE MAJORITY VOTE 4/0

PURPOSE

To provide community member expressions of interest to Council, to enable them select and appoint community representatives for the Morawa Sinosteel Future Fund Committee (the Committee) for a two (2) year period.

DETAIL**Purpose of the Morawa Sinosteel Future Fund**

The purpose of the Morawa Sinosteel Future Fund is to assist community organisations by providing financial support for:

- (a) Activities or endeavours that will provide community, or welfare benefit, to persons who are ordinarily resident in the Shire of Morawa; or

- (b) Facilities or services that improve the welfare, culture or amenity of persons ordinarily resident in the Shire of Morawa.

The Morawa Sinosteel Future Fund Deed of Agreement states that the members of the Committee are to comprise:

- (a) the Shire President
- (b) the Shire Deputy President
- (c) the Shire CEO
- (d) two (2) members of the community who normally reside in the area

The Morawa Sinosteel Future Fund Trust historically has provided significant support to local organisations within the community. This trust has left an enduring positive impact on the Morawa community. Since the previous community representative positions expire in December 2019 it is critical that the new community representatives are appointed. This will then ensure the continuation of the grant program over the next two years.

Expressions of Interest

On 04th November 2025, the Shire of Morawa advertised the vacant positions on the Morawa Sinosteel Future Fund Committee. Community members were requested to email their expression of interest in the positions to the Shire for Council consideration.

Two expressions of interest were received for Council's consideration with one subsequently withdrawn due to ineligibility:

- **Jessica Susan Hunter**– Active Community Member

LEVEL OF SIGNIFICANCE

High: Without community representatives the Morawa Sinosteel Future Fund Committee will become inoperable, which would be a significant loss to the community.

CONSULTATION

Advertisement for expressions of interest.

LEGISLATION AND POLICY CONSIDERATIONS

Local Government Act 1995

FIN10 Cash Reserves Management Policy

5.16 Delegation of some powers and duties to certain committees

- (1) Under and subject to section 5.17, a local government may delegate* to a committee any of its powers and duties other than this power of delegation.

** Absolute majority required.*

- (2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

- (3) Without limiting the application of sections 58 and 59 of the *Interpretation Act 1984* —
- (a) a delegation made under this section has effect for the period of time specified in the delegation or if no period has been specified, indefinitely; and
 - (b) any decision to amend or revoke a delegation under this section is to be by an absolute majority.
- (4) Nothing in this section is to be read as preventing a local government from performing any of its functions by acting through another person.

FINANCIAL AND RESOURCES IMPLICATIONS

The continuation of the Committee and ongoing distribution of funds is reliant on the appointment of new community representatives for a two (2) year term. Available funds for distribution each year will be determined to ensure alignment with the rules of the Deed of Agreement.

RISK MANAGEMENT CONSIDERATIONS

Shire of Morawa Risk Management Framework: provide transparent and formal oversight of the risk and control environment to enable effective decision making.

CONCLUSION

That Council endorse the recommendations from the Morawa Sinosteel Future Fund Committee.

ATTACHMENTS

Attachment 1 – 11.1.2a Morawa Sinosteel Future Fund Deed of Agreement.
Attachment 2 – 11.1.2b Advertisement for Morawa Sinosteel Future Fund.
Attachment 3 – 11.1.2c Expression of Interest from Jessica Susan Hunter.

11.2 Chief Executive Officer (For EMCCS)**11.2.1 Monthly Financial Report – March 2026**

Author: Financial Services Coordinator

Authorising Officer: Chief Executive Officer

Disclosure of Interest: The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

OFFICER RECOMMENDATION/RESOLUTION**260404****Moved: Cr. Coaker****Seconded: Cr. Chappel**

- 1. The Monthly Statement of Financial Activity Report for the period ending 31 March 2026.**
- 2. The Bank Reconciliation Report for period ending 31 March 2026.**
- 3. The List of Payments for the period ending 31 March 2026.**
- 4. Declarations of reimbursements made to the Chief Executive Officer for the period ending 31 March 2026.**

CARRIED BY SIMPLE MAJORITY VOTE

PURPOSE

The Monthly Financial Report is prepared to provide Council with a comprehensive report on the financial position on a monthly basis.

The Monthly Financial Report includes the Statement of Financial Activity Report, Bank Reconciliation Report and the List of Payments made during the reporting month.

DETAIL

In accordance with the provisions of Section 6.4 of the Local Government Act 1995 and Regulation 34(1) of the Local Government (Financial Management) Regulations 1996, a local government is to prepare each month a Statement of Financial Activity (Attachment 1) reporting on the revenue and expenditure as set out in the Annual Budget each month.

Under the regulations the report must include the following items:

- Annual Budget estimates
- Budget estimates to the end of the month to which the statement relates,
- Actual amounts of expenditure, revenue, and income.
- Material variances between budget and actual

- Net current assets
- The report is to be accompanied by documents containing an explanation of the net current assets, material variances and other relevant supporting documentation.

As part of the monthly report a bank reconciliation report will be completed and included as **Attachment 2**. The summary of the report for 31 March 2026 is as follows:

Account	Balance
Municipal Account	2,092,409.64
Municipal Online Account	1,173,561.16
Trust Account	1,525.11
Reserve Account	5,882,745.12
Term Deposits (Reserves)	2,100,000.00
Total Cash & Investments	11,250,241.03

Pursuant to Section 5.42 of the *Local Government Act 1995*, Council has resolved to delegate to the Chief Executive Officer the authority to make payments from the municipal and trust funds.

As a result of this delegation there is a requirement under the *Local Government (Financial Management) Regulations 1996* – Reg 13(3) for a list of payments to be prepared and presented to Council.

The list of accounts paid for the period 1 March to 31 March 2026 is presented as an attachment to this report (**Attachment 3**) and is summarised in the table below.

Bank	Payment Description	Amount
Municipal	Electronic Funds Transfers (EFT) Less Fuel Cards	172,174.12
Municipal	Cheques No:	0.00
Municipal	Direct Debit Transactions	90,999.48
Municipal	Bank Transfers / Payroll / Other Payments	212,428.76
Municipal	Corporate Credit Cards / Fuel Cards	15,768.43
Trust	Electronic Funds Transfers (EFT)	0.00
	TOTAL	491,370.79

Reimbursement Applications

There have been no reimbursements claimed during the month of March 2026.

OFFICER'S COMMENTS

NIL

LEVEL OF SIGNIFICANCE

Low significance – report is presented to Council for information purposes only.

CONSULTATION

Chief Executive Officer

LEGISLATION AND POLICY CONSIDERATIONS

Section 5.42 Local Government Act 1995 Delegation of some powers and duties to the CEO.

Section 2.7 of the Local Government Act 1995 states:

Role of council

- (1) The council —
 - (a) governs the local government's affairs; and
 - (b) is responsible for the performance of the local government's functions.
- (2) Without limiting subsection (1), the council is to —
 - (a) oversee the allocation of the local government's finances and resources; and
 - (b) determine the local government's policies.

Local Government (Financial Management) Regulations 1996

Regulation 34(1)

- (1) A local Government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d) for each month.

Regulation 13

- (1) If the local government has delegated authority to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month.
- (3) A list prepared under sub regulation (1) or (2) is to be –
 - a. presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - b. recorded in the minutes of that meeting

Strategic Community Plan 2022 - 2032

Be future focused in all we do:

1. Ensure the Shire and its assets are well resourced and sustainable.

FINANCIAL AND RESOURCES IMPLICATIONS

As presented.

RISK MANAGEMENT CONSIDERATIONS

The risks identified as part of this report being inaccurate information is mitigated by Council receiving financial statements on a monthly basis and in the form that is in accordance with the Local Government Act 1995 and associated regulations in the format called Statutory Reporting and is considered Low Risk.

CONCLUSION

Council is requested to receive the attached Monthly Financial Report that contains the Statement of Financial Activity, the Bank Reconciliation Report, the list of accounts paid by the Chief Executive Officer and the list of any work-related expenses/reimbursements submitted by the Chief Executive Officer.

ATTACHMENTS

Attachment 1 – 11.2.1a Monthly Financial Report as at 31 March 2026.

Attachment 2 – 11.2.1b Bank Reconciliation for the period ending 31 March 2026.

Attachment 3 – 11.2.1c List of Accounts Paid for the period ending 31 March 2026.

11.3 Manager Works & Services

11.3.1 Disposal of Property

Author: Manager of Works & Services and CEO.

Authorizing Officer: Chief Executive Officer

Disclosure of Interest: The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

Motion to Suspend Standing Orders

Moved: Cr Stokes

Seconded: Cr. Coaker

ACCEPTED 4/0

Standing Orders Suspended at 5:36pm

Discussion regarding assurance that appropriate process and consultation would occur to enable items to be offered to local community groups, sporting clubs or charities prior to asset disposal.

Motion to Resume Standing Orders

Moved: Cr Stokes

Seconded: Cr Francis

ACCEPTED 4/0

Standing Orders Resumed at 5:47pm

OFFICER RECOMMENDATION/RESOLUTION

260405

Moved: Cr. Francis

Seconded: Cr. Coaker

That Council:

1. Delegate authority to the Chief Executive Officer under section 5.42 of the Local Government Act 1995 to dispose of redundant, obsolete or surplus plant, equipment and materials stored at the Shire Depot that are to be removed as part of the scheduled demolition.
2. Prior to disposal the CEO must prepare and retain photographic evidence and maintain disposal records for audit.
3. The Morawa Historical Society in the first instance be consulted followed by local community groups prior to disposal.

CARRIED BY SIMPLE MAJORITY VOTE 4/0**PURPOSE**

This report seeks to delegate authority to the CEO to dispose of materials stored in the areas of the depot which are to be demolished in accordance with the Local Government Act 1995.

Regulation 30(3) of the Local Government (Functions and General) Regulations 1996 provides that a disposition of property other than land is exempt from the requirements of section 3.58 if its market value is less than \$20,000. However, this applies only to the process by which a disposal occurs and a decision for disposal must still be made either by Council or by an officer under delegated Authority.

DETAIL

Demolition work at the Shire Depot is scheduled to commence May 2026. The aged and condemned structures still contain a large amount of low value items, much of which has remained untouched for a significant amount of time.

The Shires Disposal Policy, FIN08 Disposal of Property (other than land), directs Administration to initially advertise the disposal through a public tender process. This is to enable offers to be received to purchase items prior to other disposal methods being an option.

In this instance this is considered an unnecessary step, placing an excessive burden on administration while introducing elements of risk as items cannot safely be exposed to public access.

The depot site contains condemned structures and it is not considered appropriate to allow entrance to site to the general public. Additionally, the items proposed for disposal are for the majority in derelict condition and in some instances may be hazardous.

Many of the items under consideration for disposal date from circa 15 years ago, and in most cases have either not been used having been superseded by more functional equipment or no longer complying with regulatory requirements.

Notwithstanding this, should council approve the CEO discretion to bypass this step, the CEO would still give due consideration to the appropriate method of disposal in each case to ensure that items which may be useful to community groups are still disposed of in such a fashion, aligning with the intent of the Disposal Policy.

LEVEL OF SIGNIFICANCE

Medium Significance

LEGISLATION AND POLICY CONSIDERATIONS

FIN08 Disposal of Property (other than land)
Local Government Act 1995

FINANCIAL AND RESOURCES IMPLICATIONS

Many of the items are considered to have low to nil financial value, derelict or obsolete.

STATUTORY ENVIRONMENT

Regulation 30(3) of the Local Government (Functions and General) Regulations 1996 provides that a disposition of property other than land is exempt from the requirements of section 3.58 if its market value is less than \$20,000. However, this applies only to the process by which a disposal occurs and a decision for disposal must still be made either by Council or by an officer under delegated authority.

RISK MANAGEMENT CONSIDERATIONS

Environmental and regulatory risk: Some items may be hazardous or require specialised disposal; incorrect handling could breach environmental or health and safety laws.

Safety and access risk: Allowing public access to condemned structures creates a safety risk to the public and Shire.

Recordkeeping and audit risk: Poor documentation of disposals could impede auditability and transparency.

CONCLUSION

That Council resolves to delegate authority to the Chief Executive Officer to dispose of redundant and surplus plant, materials without undertaking a public tender.

Draft Instrument of Delegation

Delegator: <i>Power / Duty assigned in legislation to:</i>	Local Government
Express Power to Delegate: <i>Power that enables a delegation to be made</i>	<i>Local Government Act 1995:</i> s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express Power or Duty Delegated:	<i>Local Government Act 1995:</i> s.3.58(2) & (3) Disposing of Property
Delegate:	Chief Executive Officer
Function: <i>This is a precis only. Delegates must act with full understanding of the legislation and conditions relevant to this delegation.</i>	1. Authority to dispose of property to: (a) to the highest bidder at public auction [s.3.58(2)(a)]. (b) to the person who at public tender called by the local government makes what is considered by the delegate to be, the most acceptable tender, whether or not it is the highest tenders [s.3.58(2)(b)] 2. Authority to dispose of property by private treaty only in accordance with section 3.58(3) and prior to the disposal, to consider any submissions received following the giving of public notice [s.3.58(3)].
Council Conditions on this Delegation:	a. Disposal of land or building assets is limited to matters specified in the Annual Budget and in any other case, a Council resolution is required. b. In accordance with s.5.43, disposal of property, for any single project or where not part of a project but part of a single transaction, is limited to a maximum value of \$10,000 or less. c. When determining the method of disposal: • Where a public auction is determined as the method of disposal: ○ Reserve price has been set by independent valuation. ○ Where the reserve price is not achieved at auction, negotiation may be undertaken to achieve the sale at up to a -10% variation on the set reserve price. • Where a public tender is determined as the method of disposal and the tender does not achieve a reasonable price for the disposal of the property, then the CEO is to determine if better value could be achieved through another disposal method and if so, must determine not to accept any tender and use an alternative disposal method. • Where a private treaty is determined [s.3.58(3)] as the method of disposal, authority to: ○ Negotiate the sale of the property up to a -10% variance on the valuation; and ○ Consider any public submissions received and determine if to proceed with the disposal, ensuring that the reasons for such a decision are recorded.

Agenda OCM - 21 June 2018	d. Where the market value of the property is determined as 145
------------------------------	--

ATTACHMENTS

Attachment 1 – 11.3.1a FIN08 Disposal of Property (Other than Land).

11.3.2 Annual Road Maintenance Grading Program Update

Author: Manager of Works & Services

Authorizing Officer: Chief Executive Officer

Disclosure of Interest: The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

OFFICER RECOMMENDATION/RESOLUTION**260406****Moved: Cr. Coaker****Seconded: Cr. Francis****That Council:**

1. Receive the Annual Road Maintenance Program Update: March 2025/26.

CARRIED BY SIMPLE MAJORITY VOTE 4/0

PURPOSE

For Council to receive an update of the ongoing Shire of Morawa Annual Road Maintenance Program.

DETAIL

Council is being presented with an update on the annual program of road maintenance works to ensure transparency and ongoing oversight. This will provide the status of the annual program as of the end of the previous calendar month.

The Road Maintenance Grading Program schedule shows the routine grading activities scheduled to restore road surface condition, remove corrugations, and reinstate rainfall runoff functionality ahead of increased seasonal traffic demands.

The program targets approximately 1,788 km of maintenance grading per annum, with a primary focus on Restricted Access Vehicle (RAV) routes and school bus routes. This prioritisation ensures the delivery of a consistent base standard that supports a safe and reliable running surface for key transport corridors.

As part of the grading program, the following activities are completed to enhance long-term road performance:

- Gravel re-sheeting works, in accordance with the 2025–2035 Road Maintenance and Renewal Plan.
- Increase grading frequency during the dry season, where operationally feasible.
- Investigate the installation of additional mitre and table drains to improve drainage outcomes.
- Apply moisture conditioning prior to future grading activities to minimise material loss and improve compaction.

LEVEL OF SIGNIFICANCE

Low Significance.

LEGISLATION AND POLICY CONSIDERATIONS

Strategic Community Plan 2022 - 2032

Be future focused in all we do:

1. Ensure the Shire and its assets are well resourced and sustainable.

FINANCIAL AND RESOURCES IMPLICATIONS

In accordance with the adopted budget.

RISK MANAGEMENT CONSIDERATIONS

The Shire of Morawa Annual Road Maintenance program reduces the risk of premature costly renewals while improving road safety.

ATTACHMENTS

Attachment 1 – 11.3.2a Adopted 2024 – Ten Year Forward Works Program 2025-2035.

Attachment 2 – 11.3.2b Road Maintenance Schedule 25-26.

Item 12 Reports from Committees**12.1 Audit, Risk & Improvement Committee Meeting – 19 March 2026**

Author: Chief Executive Officer

Authorising Officer: Chief Executive Officer

Disclosure of Interest: The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

OFFICERS RECOMMENDATION/RESOLUTION**260407****Moved: Cr. Stokes****Seconded: Cr. Coaker**

That Council receive:

1. the Minutes of the 19 March 2026 Audit, Risk & Improvement Committee Meeting Minutes.

CARRIED BY SIMPLE MAJORITY VOTE 4/0

Attachment 1 – 12.1a Minutes of Audit, Risk & Improvement Committee Meeting.

12.2 WALGA - Northern Country Zone - 23 February 2026

Author: Chief Executive Officer

Authorising Officer: Chief Executive Officer

Disclosure of Interest: The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

OFFICER'S RECOMMENDATION/RESOLUTION**260408****Moved: Cr. Coaker****Seconded: Cr. Stokes**

That Council receive:

- 1. the Minutes of the WALGA Northern Country Zone held 23 February 2026.**

CARRIED BY SIMPLE MAJORITY VOTE 4/0

Attachment 1 – 12.2a Minutes of WALGA, Northern Country Zone.

Item 13 Motions of Which Previous Notice Has Been Given

Nil

Item 14 New Business of an Urgent Nature

Nil

Item 15 Matters for Which the Meeting May Be Closed (Confidential Items)**Author:** Executive Assistant**Authorising Officer:** Executive Assistant**Disclosure of Interest:** The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.**OFFICER'S RECOMMENDATION/RESOLUTION**

260409

Moved: Cr. Stokes

Seconded: Cr. Francis

That Council:

That Council closes the meeting to the public under section 5.23 (2)(c) of the *Local Government Act 1995* and the *Shire of Morawa Meeting Procedures Local Law 2012* s 6.2 so that it can consider the following Items:

- Proposal for Title Change and Reclassification – Manager Works & Service.

CARRIED BY SIMPLE MAJORITY VOTE 4/0**PURPOSE**

This item seeks Council's approval under s5.23 (2) of the Local Government Act 1995 to move into camera or closed session to consider confidential matters.

DETAIL

Under s5.23 (2) of the *Local Government Act 1995*, Council must resolve to move into camera or closed session. The following Items are 'confidential matters' as addressed below:

- 15.1 Confidential Item – Proposal for Title Change and Reclassification – Manager Works & Service.

LEVEL OF SIGNIFICANCE

High – Confidential Items

CONSULTATION

Nil

LEGISLATION AND POLICY CONSIDERATIONS**Local Government Act 1995**

Under section 5.23 (2) of the *Local Government Act 1995*, part of a council meeting may be closed, if the meeting deals with any of the following:

- (a) *a matter affecting an employee or employees;*
- (b) *the personal affairs of any person;*
- (c) *a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;*
- (d) *legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;*
- (e) *a matter that if disclosed, would reveal —*
 - (i) *a trade secret;*
 - (ii) *information that has a commercial value to a person;*
 - (iii) *information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;*
- (f) *a matter that if disclosed, could be reasonably expected to —*
 - (i) *impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;*
 - (ii) *endanger the security of the local government's property;*
 - (iii) *prejudice the maintenance or enforcement of a lawful measure for protecting public safety;*
- (g) *information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1971; and*
- (h) *such other matters as may be prescribed.*

Shire of Morawa Meeting Procedures Local Law 2012

The key parts include:

6.2 Meetings not open to the public;

- (1) The CEO may, at any time, recommend that a meeting or part of a meeting be closed to members of the public.

- (2) The Council or a committee, in one or more of the circumstances dealt with in the Act, may at any time, by resolution, decide to close a meeting or part of a meeting.
- (3) If a resolution under subclause (2) is carried— (a) the presiding member is to direct everyone to leave the meeting except— (i) the members; (ii) the CEO; and (iii) any officer specified by the presiding member; and (b) the meeting is to be closed to the public until, at the conclusion of the matter justifying the closure of the meeting to the public, the Council or the committee, by resolution, decides otherwise.
- (4) A person who fails to comply with a direction under subclause (3)(a) may, by order of the presiding member, be removed from the meeting.
- (5) While the resolution under subclause (2) remains in force, the operation of clause 8.9 is to be suspended until the Council or the committee, by resolution, decides otherwise.
- (6) A resolution under this clause may be made without notice.
- (7) Unless the Council resolves otherwise, once the meeting is reopened to members of the public, the presiding member is to ensure that any resolution of the Council made while the meeting was closed is to be read out including a vote of a member to be included in the minutes.

Strategic Community Plan 2022 to 2032

Be future focused in all we do:

Ensure the Shire and its assets are well resourced and sustainable.

FINANCIAL AND RESOURCES IMPLICATIONS

Any known financial implications are addressed in the respective reports.

RISK MANAGEMENT CONSIDERATIONS

There are no known risk management implications in relation to this item.

CONCLUSION

That Council closes the meeting to the public under section 5.23 (2) of the *Local Government Act 1995* and the *Shire of Morawa Meeting Procedures Local Law 2012* s 6.2 so that it can consider the reports as addressed.

ATTACHMENTS

Nil

15.1 Proposal for Title Change and Reclassification – Manager Works and Services

This is a confidential Report.

15.2 Reopening of the Meeting to the Public**OFFICER'S RECOMMENDATION/RESOLUTION**

260411

Moved: Cr. Stokes

Seconded: Cr. Coaker

That Council reopens the meeting to the public.

CARRIED BY SIMPLE MAJORITY VOTE 4/0

15.3 Presiding Member Publicly Confirms Confidential Item Resolutions

The Presiding Member publicly confirms the Confidential Item Resolutions:

- Proposal for Title Change and Reclassification – Manager Works & Service was passed by Simple Majority.

Item 16 Closure**16.1 Date of Next Meeting**

The date of the next ordinary meeting of Council will be Tuesday, 26th May 2026, commencing at 5.30pm, in the Council Chambers.

16.2 Closure

There being no further business, the Presiding Member declared the meeting closed at 5.51pm.

Presiding Member.....

