



SHIRE OF MORAWA
ORDINARY COUNCIL MEETING
(ATTACHMENTS)

Tuesday, 28 July 2026



WESTERN AUSTRALIA'S
WILDFLOWER COUNTRY

Agenda – Attachments

Shire of Morawa

Ordinary Council Meeting

28 July 2026



List of Attachments

11.1 Chief Executive Officer

11.1.2 Review of Council Delegation and Authorisation Registers

Attachment 1 – 11.1.2a 2026 Delegation Register – Tracked Changes

Attachment 2 – 11.1.2b 2026 Delegation Register – Clean.

11.1.4 Review of Corporate Business Plan

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Attachment 2 – 11.3.1b Updated Road Maintenance Schedule 25-26.

Ordinary Council Meeting 28 July 2026

Attachment 1 – 11.1.2a 2026 Delegation Register – Tracked Changes.

Attachment 2 – 11.1.2b 2026 Delegation Register – Clean.

***Item 11.1.2 – Review of Council Delegation & Authorisation
Registers***



Shire of Morawa

DELEGATION OF AUTHORITY REGISTER

July ~~2025~~2026

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INTRODUCTION

Purpose of Delegating Authority

The aim of delegated authority is to assist with improving the time taken to make decisions within the constraints allowed by the relevant legislation. This is consistent with the Shire's commitment to a strong customer service focus. The register details the related document(s) where the power to delegate is derived from, including legislation and policies of the Council. [This enables easier cross-referencing, and is prepared in accordance with the updated 2026 DLGSC Delegations and Authorisations Guideline, which clarifies the distinction between delegation, authorisation, and acting-through functions.](#) This delegated authority register will be reviewed in accordance with the *Local Government Act 1995* (the Act) on an annual basis. The co-ordination of the review will be performed through the office of the Chief Executive Officer.

Legislation

The Act allows for a local government to delegate to the Chief Executive Officer the exercise of any of its powers or the discharge of any of its duties under the Act except those listed in s. 5 4 3. All delegations made by the Council must be by absolute majority decision. {s.5.42 (1)}.

Associated Legislation

Legislation other than the Act, its regulations and the local government's local laws created under the Act where delegations or authorisations may occur are as follows: -

- *Planning and Development Act 2005 including regulations, and adopted policies:*
- *Dog Act 1976* and regulations;
- *Cat Act 2011* and regulations;
- *Bush Fires Act 1954*, regulations and local laws created under that Act;
- *Health Act 1911* (as amended) regulations and local law created under that Act;
- *Freedom of Information Act 1992*;
- *Land Administration Act 1997*, as amended and regulations;
- *Litter Act 1979* and regulations;
- *Local Government (Miscellaneous Provisions) Act 1960* as amended;
- *Caravan Parks and Camping Grounds Act 1995*;
- *Control of Vehicles (Off-Road Areas) Act 1978* and regulations;
- *Strata Titles Act 1985*;
- *Food Act 2008*;
- *Environmental Protection Act 2005*;
- *Building Act 2011 and Building Regulations 2012*

Some legislation provides for authorisation of Local Government officers to have powers as are necessary in order for them to perform their required duties as a specific function of the local government. These duties are carried out as "acting through" functions under s.5.45 (2) of the Act and applies only to functions under the Act.

When dealing with functions under other legislation, one of the following may apply:

- Delegation, where that legislation includes express powers to delegate and those powers are capable of being used by Local Government Authorisation, where that legislation includes express powers to appoint authorised persons, and those powers are capable of being used by Local Government Implied Authorisation, where the function requires discretion and the parliament in drafting the legislation did not intend for the power to only be exercised by the office in which it is vested and the function is undertaken so frequently so as to be administratively unreasonable for it only to be exercised by the office in which it is vested.
- The *Planning and Development Act 2005* recognises the WA Planning Commission to delegate under S16(1) and (3)(e) "any function of the Commission under this Act or any other written law, except this power of delegation, a local government, a committee established under the Act or an employee of a local government."
- Section 14(a) (iii) "Functions" of the *Planning and Development Act* recognises the functions

Commented [MS1]: Addition following the recent LG Reform

of the Commission to advise the Minister on legislation and delegations associated with local planning schemes. This includes Council's Town Planning Scheme No.3.

- Section 5.42 of the *Local Government Act 1995* provides power for Local Governments to delegate s.214 (2), (3) or (5) of the Planning and Development Act.

Delegation by the Chief Executive Officer

The *Act* allows for the Chief Executive Officer to delegate certain powers under that Act, to another Employee. {S5.44 (1)}. This must be done in writing. {S5.44 (2)} The Act allows for the Chief Executive Officer to place conditions on any delegations if desired.

{S 5.44 (4)}

A register of delegations relevant to the Chief Executive Officer and other employees is to be kept and reviewed at least once every financial year. {S.5.46 (1) and (2)}. If a person is exercising a power or duty that they have been delegated, the Act requires that records be kept whenever the delegated authority is used. {S 5.46 (3)}

The record is to contain the following information:

- how the person exercised the power or discharged the duty;
- when the person exercised the power or discharged the duty; and
- the persons or classes of persons, other than council or committee members or employees of the local government, directly affected by the exercise of the power or the discharge of the duty. {Local Government (Administration) Regulations 1996 Regulation 19.}

All areas of the Shire are responsible for work process are to ensure that data is captured, and records managed in accordance with all legislation, as well as preparing reports to Council where required under a specific delegation. This includes recording of delegated authority of the Chief Executive Officer where applicable, once approved through a signed authority by the Chief Executive Officer.

A person to whom a power is delegated under the *Act* is considered to be a 'designated employee' under s.5.74(b) of the *Act* and is required to complete a primary and annual return each year. There is no power for a person other than the Chief Executive Officer to delegate a power. {S 5.44 (1)}.

Acting through another person

Local Government Act 1995 – Section 5.45 (2)

Nothing in this Division (Division 4 - Local Government Employees) is to be read as preventing –

- a local government from performing any of its functions by acting through a person other than the Chief Executive Officer; or
- a Chief Executive Officer from performing any of his or her functions by acting through another person.

The key difference between a delegation and "acting through" is that a delegate exercises the delegated decision making function in his or her own right. The principal issue is that where a person has no discretion in carrying out a function, then that function may be undertaken through the "acting through" concept.

Alternatively, where the decision allows for discretion on the part of the decision maker, then that function needs to be delegated for another person to have that authority.

The difference between a delegated authority to exercise a discretion on behalf of the Shire and acting through another person to undertake a function on behalf of the Shire where no discretion exists is reinforced by Section 56 of the Interpretation Act 1984 which states:–

56. "May" imports a discretion, "shall" is imperative

Where in a written law the word "may" is used in conferring a power, such word shall be interpreted to imply that the power so conferred may be exercised or not, at discretion.

Where in a written law the word "shall" is used in conferring a function, such word shall be interpreted to mean that the function so conferred must be performed.

1. COUNCIL DELEGATIONS TO COMMITTEES

1.1. MORAWA SINOSTEEL FUTURE FUND

Delegated Function to be performed	Manage the Morawa Sinosteel Future Fund
Delegation to	Morawa Sinosteel Future Fund Committee
Legislative Power or duty delegated	As per the Deed of Agreement
Legislative power to delegate	<i>Local Government Act 1995</i> s5.16 Delegation of some powers and duties to certain committees s5.17 Limits on delegation of powers and duties to certain committees
Delegation of Duty	To implement the resolutions of the Morawa Sinosteel Future Fund Committee (without requiring a resolution of Council)
Conditions and Exceptions	As per Sinosteel Midwest Corporation Limited/Shire of Morawa – Deed of Agreement for the Future.
Reporting Requirements	Confirmed Committee Minutes
Date Reviewed	23 July 2025 28 July 2026

Commented [MS2]: Review date updated throughout document

2. COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER

2.1 APPOINTMENT OF AUTHORISED PERSONS

Delegated Function to be performed	A local government may, in writing, appoint persons or classes of persons to be authorised for the purpose of performing particular functions of an authorised person prescribed in the following legislation inclusive of subsidiary legislation made under each Act i.e. Regulations: Local Government Act 1995 and its subsidiary legislation, including Local Government Act Regulations, the Local Government (Miscellaneous Provision Act 1960 and Local Laws made under the Local Government Act. a) <i>Caravan Parks and Camping Grounds Act 1995</i> b) <i>Control of Vehicles (off-road Areas) Act 1978</i> c) <i>Litter Act 1979</i> d) <i>Criminal Procedures Act 2004</i> e) <i>Fines, Penalties and Infringement Notices Enforcement Act 1994</i> f) <i>Cemeteries Act 1986</i> g) <i>Building Act 2011</i>
Legislative Power or duty delegated	<i>Local Government Act 1995</i> S9.10 Appointment of authorised persons S 3.24 Authorising persons under this subdivision
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO
Delegation to	Chief Executive Officer
Conditions and Exceptions	Only persons who are appropriately qualified and trained may be appointed as Authorised persons in accordance with each relevant legislation as per the Legislative Power to Delegate (above).
Reporting Requirements:	Actions taken must be recorded in Synergythe electronic records management system under the appropriate File Number record to meet legislative requirements.
Date Reviewed	23 July 2025 28 July 2026

Commented [MS3]: The Act deals with court processes, prosecution procedure, and infringement prosecution mechanics. Local governments do not appoint authorised persons under this Act, nor does the Act create any discretionary powers that a local government must exercise.

Commented [MS4]: All references to a proprietary software name have been removed throughout the document.

2.2 LOCAL LAWS – SHIRE OF MORAWA - ADMINISTRATION

Delegated Function to be performed	A local government may make local laws under this Act prescribing all matters that are required or permitted to be prescribed by a local law, or are necessary or convenient to be so prescribed, for it to perform any of its functions under this Act.
Legislative Power or duty delegated	<i>Local Government Act 1995</i> Division 2 Legislative functions of local governments Subdivision 1 Local laws made under this Act Subdivision 2 Local laws made under any Act S3.67 Inconsistency between regional and other local laws. Powers of the local government as prescribed in: <i>Shire of Morawa Cemeteries 2018 - Local Law</i> <i>Shire of Morawa Dogs 2018 - Local Law</i> <i>Shire of Morawa Extractive Industries 2018 - Local Law</i> <i>Shire of Morawa Fencing 2018 Local Law</i> <i>Shire of Morawa Health 2004 - Local Law</i> <i>Shire of Morawa Public Places and Local Government Property 2018 - Local Law</i> <i>Shire of Morawa Meeting Procedures 2012 - Local Law</i> <i>Shire of Morawa Waste 2018 - Local Law</i>
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO s5.44 CEO may delegate powers and duties to other employees
Delegation to	Chief Executive Officer
Conditions and Exceptions	Determinations and decisions under the Shire of Morawa Local Laws having regard to the relevant Shire of Morawa Council policies in force at the time.
Reporting Requirements:	Actions taken must be recorded in Synergythe electronic records management system under the appropriate File Number record to meet legislative requirements.
Date Reviewed	23 July 2025 28 July 2026

2.3 POWER TO ISSUE NOTICES

Delegated Function to be performed	The issue of notices requiring certain thing to be done by the owner or occupier of land
Legislative Power or duty delegated	<i>Local Government Act 1995</i> S3.25, Notices requiring certain things to be done by owner or occupier of land
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO
Delegation to	Chief Executive Officer
Conditions and Exceptions	The CEO is delegated authority to issue notices under Schedule 3.1 section 3.25 of the <i>Local Government Act 1995</i>
Reporting Requirements:	Action taken to must be recorded in Synergythe electronic records management system under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	23 July 2025 28 July 2026

2.4 POWERS OF ENTRY

Delegated Function to be performed	1. Authorise entry onto land to fulfil any statutory function that the local government has under the Local Government Act 1995 2. Give a Notice of Entry 3. Seek and execute an entry under warrant 4. Execute an entry in an emergency, using such force as is reasonable 5. Give notice and execute the opening of a fence
Legislative Power or duty delegated	<i>Local Government Act 1995</i> Section 3.28 When this subdivision applies Section 3.32 Notice of Entry Section 3.33 Entry under Warrant Section 3.34 Entry in an Emergency Section 3.36 Opening Fences
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO
Delegation to	Chief Executive Officer
Conditions and Exceptions	A warrant to enter may only be sought after the employee has a sworn affidavit setting out circumstances that gave rise to the need for a warrant (unless in the case of substantial risk to public safety or property). Entry in an emergency may only be used, where there is imminent or substantial risk to public safety or property.
Reporting Requirements:	Actions taken must be recorded in Synergythe electronic records management system under the appropriate File Number record to meet legislative requirements.
Date Reviewed	23 July 2025 28 July 2026

2.5 IMPOUNDING GOODS INVOLVED IN CERTAIN CONTRAVENTIONS

Delegated Function to be performed	To declare a vehicle to be an abandoned vehicle wreck if: - after 7 days from the removal of the vehicle under the <i>Local Government Act 1995</i> Section 3.40A(1) : the owner of the vehicle has not been identified; or - after 7 days from the removal of the vehicle under the <i>Local Government Act 1995</i> Section 3.40A(2), the owner of the vehicle has not collected it.
Legislative Power or duty delegated	<i>Local Government Act 1995</i> Subdivision 4 Impounding Goods involved in certain contraventions S3.39 Power to remove and impound. <i>Road Traffic Act 1974</i>
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO s.5.44 CEO may delegate powers and duties to other employees
Delegation to	Chief Executive Officer
Conditions and Exceptions	N/A
Reporting Requirements:	Action taken to must be recorded in Synergythe electronic records management system under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	23 July 2025 28 July 2026

2.6 CLOSING CERTAIN THOROUGHFARES TO VEHICLES

Delegated Function to be performed	To close any thoroughfare that it manages to the passage of vehicles, wholly or partially, for a period not exceeding 4 weeks. A local government may, by local public notice, order a thoroughfare to be wholly or partially closed to vehicles for a period exceeding 4 weeks.
Legislative Power or duty delegated	<i>Local Government Act 1995</i> s3.50 Closing certain thoroughfares to vehicles (1) (1a) (4)
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO s.5.44 – CEO may delegate powers and duties to other employees
Delegation to	Chief Executive Officer
Conditions and Exceptions	S.3.50 (4) Before it makes an order wholly or partially closing a thoroughfare to the passage of vehicles for a period exceeding 4 weeks or continuing the closure of a thoroughfare, the local government is to — a. give local public notice of the proposed order giving details of the proposal, including the location of the thoroughfare and where, when, and why it would be closed, and inviting submissions from any person who wishes to make a submission; and i. give written notice to each person who ii. is prescribed for the purposes of this section; or iii. owns land that is prescribed for the purposes of this section; and b) allow a reasonable time for submissions to be made and consider any submissions made. NOTE: The permanent closure of thoroughfares to be referred to Council for determination in accordance with the <i>Land Administration Act 1997</i> .
Reporting Requirements:	Action taken to must be recorded in Synergythe electronic records management system under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	23 July 2025 28 July 2026

2.7 PAYMENTS FROM MUNICIPAL FUND AND TRUST FUND

Delegated Function to be performed	Where a local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the municipal fund or the trust fund, each payment from the municipal fund or the trust fund is to be noted on a list compiled for each month which is to be presented to the next ordinary meeting of council.
Legislative Power or duty delegated	<i>Local Government Act 1995</i> Division 4 – General Financial Provisions <i>Local Government (Financial Management) Regulations 1996</i> r. 12(1)(a) Payments from municipal fund or trust fund, restrictions on making r.. 13 Payments from municipal fund or trust fund by CEO
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.44 CEO may delegate powers and duties to other employees
Delegation to	Chief Executive Officer
Conditions and Exceptions	Subject to the requirements of r13 of the <i>Local Government (Financial Management) Regulations 1996</i> and Shire of Morawa Policy Manual - FIN01 Significant Accounting Policy
Reporting Requirements	Each payment from the municipal fund or the trust fund is to be noted on a list compiled for each month which is to be presented to the next ordinary meeting of council within the Ordinary Council Meeting Agenda.
Date Reviewed	23 July 2025 28 July 2026

2.8 CONCESSION FOR MINOR CHARGES

Delegated Function to be performed	A local government may approve the waiving or granting concessions in relation to any amount of money but shall not apply to an amount of money owing in respect of rates and service charges
Legislative Power or duty delegated	<i>Local Government Act 1995</i> s6.12 Power to defer, grant discounts, waive or write off debts s6.12(1)(b), (2) and (3)
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.44 CEO may delegate powers and duties to other employees
Delegation to	Chief Executive Officer
Conditions and Exceptions	The CEO may: Authorise a waiver or grant a concession to a maximum value of \$1,000
Reporting Requirements	The delegate has the authority to deal with such matters relevant to the delegation. Actions taken must be recorded in Synergythe electronic records management system .
Date Reviewed	23 July 2025 28 July 2026

2.9 WRITE-OFF OF MONIES OWING

Delegated Function to be performed	To write off any amount of money owed to the Shire, subject to section 6.12(2) of the <i>Local Government Act 1995</i> .
Legislative Power or duty delegated	<i>Local Government Act 1995</i> s6.12(1)(c) Power to defer, grant discounts, waive or write off debts which is owed to the local government.
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.44 CEO may delegate powers and duties to other employees
Delegation to	Chief Executive Officer
Conditions and Exceptions	The Chief Executive Officer may: Authorise a write-off of any debts (not including rates or other charges) up to a value of \$1,000 per debtor. Authorise a write-off of any debts in relation to rates in accordance with the Financial Hardship Policy to a maximum of \$1,000. The Chief Executive Officer will need to take into consideration when making such decisions: ▪ The amount involved; and ▪ Impact of the writing off of the debt will have on the Council's finances and ○ the debtor; and ▪ The likelihood of ever recovering the debt
Reporting Requirements	Actions taken must be recorded in Synergy, the electronic records management system under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	23 July 2025 28 July 2026

2.10 INVESTMENT OF SURPLUS FUNDS

Delegated Function to be performed	Money held in the municipal or trust funds of a local government that is not, for the time being required by the local government for any other purpose may be invested in accordance with the Trustee's Act
Legislative Power or duty delegated	<i>Local Government Act 1995</i> s6.14 Power to Invest <i>Local Government (Financial Management) Regulation 19C</i> Investment of money, restrictions on s.6.14(2)(a)) Shire of Morawa Policy Manual – FIN02 Investment Policy
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.44 CEO may delegate powers and duties to other employees
Delegation to	Chief Executive Officer
Conditions and Exceptions	Authority to CEO is up to \$800,000 per investment. Authority which may be delegated by the CEO to employees is subject to the following maximum individual amounts: Executive Manager Corporate & Community Services: \$100,000.
Express Power to Sub-Delegate	Executive Manager Corporate and Community Services
Reporting Requirements:	Actions taken must be recorded in Synergythe electronic records management system under the appropriate File Number record to meet legislative requirements.
Date Reviewed	23 July 2025 28 July 2026

2.11 EXPRESSION OF INTEREST FOR GOODS AND SERVICES

Delegated Function to be performed	Authorisation is given to call for Expressions of Interest for the supply of goods or services where appropriate. Authorisation is given to consider Expressions of Interest received and determine a list of acceptable tenderers
Legislative Power or duty delegated	<i>Local Government Act 1995</i> s3.57 Tenders for providing goods or services <i>Local Government (Function and General) Regulations 1996</i> r.21 Limiting who can tender, procedure for r.23 Rejecting and accepting expressions of interest to be the acceptable tenderer.
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.44 CEO may delegate powers and duties to other employees
Delegation to	Chief Executive Officer
Conditions and Exceptions	The delegate has the authority to deal with such matters relevant to this delegation. Details of the expression of interest sought must be recorded in the appropriate record and in the Tender Register as required by the Local Government (Functions and General) Regulations 1996, Regulation 17. A determination to call a tender must only occur where the procurement is identified in Annual Budget allocations.
Reporting Requirements	Actions taken must be recorded in Synergythe electronic records management system under the appropriate File Number record to meet legislative requirements.
Date Reviewed	23 July 2025 28 July 2026

2.12 DETERMINING THAT TENDERS DO NOT HAVE TO BE INVITED FOR THE SUPPLY OF GOODS AND SERVICES

Delegated Function to be performed	The Chief Executive Officer is delegated the power to determine that the Shire has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier and not publicly invite tenders before the Shire enters into a contract for the supply of goods or services even though the consideration under the contract is, or is expected to be, worth more than \$250,000.
Legislative Power or duty delegated	<i>Local Government Act 1995</i> S3.57(1) Tenders for providing goods or services <i>Local Government (Function and General) Regulations 1996</i> r.11 When tenders have to be publicly invited (2)(f)
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.44 CEO may delegate powers and duties to other employees
Delegation to	Chief Executive Officer
Conditions and Exceptions	In all proposed actions, notification of the intent to undertake a delegated decision must be made to Councillors via email with sufficient time provided for Councillors to request referral to Council, consistent with updated governance expectations under the 2026 DLGSC Delegations Guideline and Councillors given not less than 3 working days to request the matter be referred to the next available Council meeting for a decision. The determination is to be supported by a detailed report and subject to the requirements and conditions of Shire of Morawa Policy Manual - FIN04 Purchasing Policy.
Reporting Requirements:	Actions taken must be recorded in Synergy the electronic records management system under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	23 July 2025 28 July 2026

Commented [MS5]: Updated as per requirements of recent LG Reform.

2.13 TENDERS EVALUATION CRITERIA

Delegated Function to be performed	The power to amend, in writing, the tender evaluation criteria from that of Shire of Morawa Policy Manual - FIN04 - Purchasing Policy prior to tenders being advertised.
Legislative Power or duty delegated	<i>Local Government (Function and General) Regulations 1996</i> r14 Publicly inviting tenders, requirements for (2a)
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.44 CEO may delegate powers and duties to other employees
Delegation to	Chief Executive Officer
Conditions and Exceptions	The Chief Executive Officer is delegated the power to amend, in writing, the tender evaluation criteria from that of Shire of Morawa Policy Manual - FIN04 Purchasing Policy prior to tenders being advertised.
Reporting Requirements:	Actions taken must be recorded in Synergy, the electronic records management system under the appropriate File Number record to meet legislative requirements.
Date Reviewed	23 July 2025 28 July 2026

2.14 MINOR VARIATION FOR GOODS OR SERVICES

Delegated Function to be performed	The power, with the approval of the tenderer, to make a minor variation in a contract for goods or services before the Shire enters the contract with the successful tenderer, subject to r20(1) of the Local Government (Functions and General) Regulations 1996.
Legislative Power or duty delegated	Local Government (Function and General) Regulations 1996 r20 Variation of requirements before entry into contract (1)
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.44 CEO may delegate powers and duties to other employees
Delegation to	Chief Executive Officer
Conditions and Exceptions	That the variation is minor having regard to the total goods or services that tenderers were invited to supply. That the variation is in the opinion of the Chief Executive Officer within the criteria established for that tender.
Reporting Requirements:	Actions taken must be recorded in Synergythe electronic records management system under the appropriate File Number record to meet legislative requirements.
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2.15 DISPOSING OF PROPERTY

Delegated Function to be performed	The Chief Executive Officer is delegated power to dispose of property to: (a) to the highest bidder at public auction [s.3.58(2)(a)]. (b) to the person who at public tender called by the local government makes what is considered by the delegate to be, the most acceptable tender, whether or not it is the highest tenders [s.3.58(2)(b)] (c) by private treaty only in accordance with section 3.58(3) and prior to the disposal, to consider any submissions received following the giving of public notice [s.3.58(3)]
Legislative Power or duty delegated	<i>Local Government Act 1995</i> s3.58(2) (3) Disposing of Property <i>Local Government (Function and General) Regulation 30</i>
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.44 CEO may delegate powers and duties to other employees
Delegation to	Chief Executive Officer
Conditions and Exceptions	<u>Disposal of land or building assets is limited to matters specified in the Annual Budget; in any other circumstance, a Council resolution is required.</u> <u>In accordance with s.5.43(d), disposal of property, whether a single project or a single transaction, is limited to a maximum value of \$10,000 or less.</u> <u>When determining the method of disposal:</u> <u>a) Public auction</u> <u>Reserve price must be set by independent valuation.</u> <u>If the reserve price is not achieved, negotiation may be undertaken to achieve a sale at up to a 10% variation on the reserve price.</u> <u>b) Public tender</u> <u>If the tender does not achieve a reasonable price, the CEO must determine whether better value could be achieved through another disposal method.</u> <u>If so, no tender is to be accepted, and an alternative disposal method must be used.</u> <u>c) Private treaty (s.3.58(3))</u> <u>Authority to negotiate the sale up to a –10% variance on the valuation.</u> <u>Authority to consider any public submissions received and determine whether to proceed, ensuring reasons for the decision are recorded.</u> <u>Where the market value of the property is less than \$20,000</u>

Commented [MS6]: Modified only to provide greater clarity. No changes to conditions or exceptions.

	(F&G r.30(3) excluded disposal): a) Disposal may be undertaken without reference to Council. b) Disposal must still ensure best-value return. c) Where the property has nil market value, disposal must ensure environmentally responsible disposal. Disposal of land or building assets is limited to matters specified in the Annual Budget and in any other case, a Council resolution is required. In accordance with s.5.43(d), disposal of property, for any single project or where not part of a project but part of a single transaction, is limited to a maximum value of \$10,000 or less. When determining the method of disposal: Where a public auction is determined as the method of disposal: Reserve price has been set by independent valuation. Where the reserve price is not achieved at auction, negotiation may be undertaken to achieve the sale at up to a 10% variation on the set reserve price. Where a public tender is determined as the method of disposal and the tender does not achieve a reasonable price for the disposal of the property, then the CEO is to determine if better value could be achieved through another disposal method and if so, must determine not to accept any tender and use an alternative disposal method. Where a private treaty is determined [s.3.58(3)] as the method of disposal, authority to: o Negotiate the sale of the property up to a 10% variance on the valuation; and Consider any public submissions received and determine if to proceed with the disposal, ensuring that the reasons for such a decision are recorded. Where the market value of the property is determined as being less than \$20,000 (F&G r.30(3) excluded disposal) may be undertaken: Without reference to Council for resolution; and In any case, be undertaken to ensure that the best value return is achieved however, where the property is determined as having a nil market value, then the disposal must ensure environmentally responsible disposal.
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Reporting Requirements:	Actions taken must be recorded the Lease in the relevant asset or lease Register and in Synergy the electronic records management system under the appropriate File Number record to meet legislative requirements. <i>Notification of the delegated decision must be made to Councillors at the next available Council Meeting.</i>
Date Reviewed	23 July 2025 28 July 2026

2.16 LEASE AGREEMENTS INCLUDING USER AND LICENCE AGREEMENTS

Delegated Function to be performed	The delegation is given for the establishment, renewal and variation of User and License Agreements, Commercial Lease Agreements, Community Lease Agreements and Sub-Lease Agreements both as the Lessor (care, control and Management of property) and Lessee (Crown or third party ownership of property) limited to: - Each agreement not exceeding a total value of \$100250,000 per annum; and - Multi-year contracts not exceeding a total value of \$100250,000.
Legislative Power or duty delegated	<i>Local Government Act 1995</i> s3.58 Disposing of Property <i>Residential Parks (Long-Stay Tenants) Regulations 2007</i>
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.44 CEO may delegate powers and duties to other employees
Delegation to	Chief Executive Officer
Conditions and Exceptions	Compliance with <i>Local Government Act 1995</i> s. 3.58(d) Regulation 30 Function and General Regulations
Reporting Requirements:	Actions taken must be recorded in the Lease Register and Synergythe electronic records management system under the appropriate File Number to meet legislative requirements. Notification of the delegated decision must be made to
Date Reviewed	23 July 2025 28 July 2026

Commented [MS7]: Increased to \$250,000 to ensure consistency with the Shire's broader procurement policy thresholds and financial authorisation framework.

2.17 LEGAL PROCEEDINGS

Delegated Function to be performed	To allow the Chief Executive Officer to authorise legal expenses for Elected Members and Officers where a report cannot be presented to Council for approval and the expenses do not exceed \$ 40 <u>40</u> ,000
Legislative Power or duty delegated	<i>Local Government Act 1995</i> Subdivision 3 General provisions about legal proceedings
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO
Delegation to	Chief Executive Officer
Conditions and Exceptions	Subject to: - Funds being available in the Shire's Annual Budget; - An approved Application that complies with the Shire of Morawa Council Policy - ELM22 Legal Proceedings; - Legal expenses do not exceed \$40<u>40</u>,000 in respect of each application; and - For any applications anticipated to be or are over \$40<u>40</u>,000, a report must be presented to Council in all instances.
Reporting Requirements	Elected Members will be given at least 24 hours' notice via email of the Chief Executive Officer's intent to use this delegated authority. Action taken must be recorded in Synergythe electronic records management system under the appropriate record number to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	23 July 2025 <u>28 July 2026</u>

Commented [MS8]: The reference to "Elected Members and Officers" has been removed to ensure the delegation aligns with Council Policy ELM22, which already defines eligibility for legal support. Retaining the phrase in the delegation was unnecessary and risked creating an unintended limitation. Removing it provides a clearer, more flexible delegation while maintaining compliance with the policy and legislative framework.

Commented [MS9]: Amended to reflect current costs to initiate legal proceedings.

Commented [MS10]: The prior-notice requirement has been deleted as it is not a legislative obligation and added unnecessary administrative burden. Transparency is maintained through formal reporting and statutory recordkeeping.

2.18 SALE/DISPOSAL OF VEHICLES, ANIMALS OR GOODS, CONFISCATED OR OTHERWISE

Delegated Function to be performed	To sell or otherwise dispose of any goods which have not been collected in accordance with a notice given, as per the <i>Local Government Act 1995</i> , s3.47. Authority to recover expense incurred for removing, impounding, and disposing of confiscated or uncollected goods s3.48.
Legislative Power or duty delegated	<i>Local Government Act 1995</i> s3.47 Confiscated or uncollected goods, disposal of s3.48 Impounding expenses, recovery of
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO s.5.44 – CEO may delegate powers and duties to other employees
Delegation to	Chief Executive Officer
Conditions and Exceptions	To sell or otherwise dispose of any goods which have not been collected in accordance with a notice given, as per s3.47 Local Government Act 1995. Authority to recover expense incurred for removing, impounding, and disposing of confiscated or uncollected goods s3.48.
Reporting Requirements:	Action taken to must be recorded in Synergythe electronic records management system under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	23 July 2025 28 July 2026

Commented [MS11]: As per operational requirements

2.19 PRIVATE WORKS ON, OVER OR UNDER PUBLIC PLACES

Delegated Function to be performed	A local government may grant permission to a person to construct anything on, over or under a public thoroughfare or other public place that is local government property subject to Regulation 17 of the Local Government (Uniform Local Provisions) Regulations 1996.
Legislative Power or duty delegated	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> r17(5) The local government may impose such conditions as it thinks fit on granting permission under this regulation r17(6)(c) It is a condition of the permission granted under this regulation damage to the public thoroughfare or public place resulting from the construction is repaired to the satisfaction of the CEO of the local government.
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO
Delegation to	Chief Executive Officer
Conditions and Exceptions	Nil
Reporting Requirements:	Actions taken must be recorded in Synergy the electronic records management system under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
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2.20 TOWN PLANNING AND DEVELOPMENT ACT 1928 – TOWN PLANNING FUNCTIONS

Delegated Function to be performed	ADVERTISING AND DETERMINING APPLICATIONS FOR DEVELOPMENT APPROVAL <u>Power/Duty</u> Notification and Advertising of Applications for Development Approval Determine in accordance with the TPS 3 and Planning and Development (Local Planning Schemes) Regulations 2015, determine that a particular development application will be advertised and notify the applicant accordingly. Determine those landowners and occupiers to whom notice of an application for Development Approval required to be advertised shall be provided pursuant to the TPS 3 and Planning and Development (Local Planning Schemes) Regulations 2015. Determine the requirement for consultation with other authorities for an application for Development Approval pursuant to the TPS 3 and Planning and Development (Local Planning Schemes) Regulations 2015. <u>Consideration of Applications for Development Approval</u> Determine applications for Development Approval made in accordance with the Town Planning Scheme, Planning and Development (Local Planning Schemes) Regulations 2015 and/or Statement of Planning Policy No. 1 – Residential Design Codes, irrespective of whether objections have been received and impose conditions or grounds of refusal as required. <u>Determine requests for Amending or Revoking a Development Approval</u> Determine requests for Amending or Revoking a Development Approval made in accordance with the TPS 3 and Planning and Development (Local Planning Schemes) Regulations 2015 where the original permit was issued under delegated authority. <u>Conditions</u> An officer to whom delegated authority is granted is not to exercise that authority in circumstances where the Chief Executive Officer has received a request from a Councillor that the matter be referred to Council for consideration or determination. SUBDIVISION AND DEVELOPMENT DESIGN <u>Power/Duty</u> To approve plans and impose Council's accepted Standards and Specifications on subdivisions and developments and other similar works done by the Shire. <u>Conditions</u> An officer to whom delegated authority is granted is not to exercise that authority in circumstances where the Chief Executive Officer has received a request from a Councillor that
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	the matter be referred to Council for consideration or determination.
Delegated Function to be performed cont'd	CONSIDERATION OF WAPC REFERRALS OF APPLICATIONS FOR SUBDIVISION APPROVAL Power/Duty Pursuant to the <i>Planning and Development Act 2005</i>, <i>Planning and Development Regulations 2009</i> and <i>Strata Titles Act 1985</i> provide comment to the Western Australian Planning Commission (WAPC) on matters associated with freehold and survey strata subdivision applications, proposed development plans (or similar) and licence/ lease applications. CLEARANCE OF LOCAL GOVERNMENT CONDITIONS ASSOCIATED WITH SUBDIVISION APPROVAL Power/Duty Pursuant to the <i>Planning and Development Act 2005</i>, <i>Planning and Development Regulations 2009</i> and <i>Strata Titles Act 1985</i> where the WAPC has included conditions on a subdivision approval relevant to the Shire, determine the 'clearance' of conditions designated (LG) in a freehold or survey strata subdivision approval issued by the WAPC. ISSUE OF CERTIFICATES (STRATA TITLES) Power/Duty Pursuant to the provisions of Section 23 of the <i>Strata Titles Act 1985</i>, the Director of Property & Development Services and/or the Chief Executive Officer is authorised to issue the appropriate certificates in respect to buildings as may be shown on a strata plan to be lodged for registration under the Act, where in the opinion of the Chief Executive Officer: The buildings shown on the strata plan have been confirmed, following physical inspection, as being compliant with all relevant a town planning, health and engineering requirements as provided for in the TPS 3 and Residential Design Codes and Shire Policies and Local Laws; and The buildings are deemed to be of sufficient standard and suitable to be divided into lots pursuant to the <i>Strata Titles Act 1985</i>.

	DIRECTIONS REGARDING UNAUTHORISED DEVELOPMENT Power/Duty To give directions in relation to unauthorized development and to authorise any action available to the responsible authority under the <i>Planning and Development Act 2005</i> and <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> incidental to such written direction, including but not limited to issuing a notice to correct or amend the development or to commence legal action. Conditions An officer to whom delegated authority is granted is not to exercise that authority in circumstances where the Chief Executive Officer has received a request from a Councillor that the matter be referred to Council for consideration or determination.
Delegated Function to be performed cont'd	RESPONSIBLE AUTHORITY REPORTS TO THE DEVELOPMENT ASSESSMENT PANEL Power/Duty To submit Responsible Authority Reports to the Development Assessment Panel pursuant to Regulation 12 of the <i>Planning & Development (Development Assessment Panels) Regulations 2011</i>. Conditions The Chief Executive Officer is to advise Councillors of the lodgement of a Mid- West/Wheatbelt JDAP application in the 'Councillors Information Bulletin' and report to Council at the earliest opportunity, the outcome of the Mid-West/Wheatbelt JDAP decision.
Legislative Power or duty delegated	<i>Shire of Morawa Local Planning Scheme No. 3 or the most current scheme at time of applying the delegations (TPS)</i> <i>Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015,</i> <i>Local Government Act 1995</i> s 5.45 Other matters relevant to delegations under this Division s5.46 Register of, and records relevant to, delegations to CEO and employees
Legislative power to delegate	<i>Shire of Morawa Local Planning Scheme</i>
Delegation to	Chief Executive Officer

Conditions and Exceptions	Where advertising any matter as provided for under this Delegation, referral must be made to Councillors via Email and Councillors given not less than 5 working days to request the matter be referred to Council for decision. Where the Shire receive an objection to any matter provided under this Delegation, the matter will be referred to Council for decision. This Delegation does not preclude the Delegate referring the categories of development or legal proceedings outlined above, to Council for determination, after having regard to the circumstances of a particular case.
Reporting Requirements:	Details of all Decisions given, and actions taken must be recorded in Synergythe electronic records management system under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
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2.21 BUILDING ACT 2011 - APPROVE OR REFUSE BUILDING PERMIT

Delegated Function to be performed	A permit authority to which a certified application or an uncertified application is made must grant the building permit if it is satisfied that the application is in accordance with the Building Act 2011 subsections 20(1)(a) to (s). A permit authority to which an application is made must not grant the building permit unless it is satisfied as to each of the matters mentioned in subsection (1)(a) to (s). A permit authority to which an application is made may refuse to grant the building permit applied for if it appears to the permit authority that there is an error in the information provided for the application or in a document that accompanied the application A permit authority to which an application is made must not grant a building permit if to do so would be inconsistent with subsections (2) (a) and (b).
Legislative Power or duty delegated	<i>Building Act 2011:</i> s.18 Further Information s.20 Grant of building permit s.22 Further grounds for not granting an application s.27(1) and (3) Impose Conditions on Permit <i>Building Regulations 2012:</i> r.23 Application to extend time during which permit has effect (s.32) r.24 Extension of time during which permit has effect (s.32(3)) r.26 Approval of new responsible person (s.35(c))
Legislative power to delegate	<i>Building Act 2011:</i> s.127(1) & (3) Delegation: special permit authorities and local government
Delegation to	Chief Executive Officer

Conditions and Exceptions	Authority to require an applicant to provide any documentation or information required to determine a building permit application [s.18 (1)]. Authority to grant or refuse to grant a building permit [s.20 (1) & (2) and s.22]. Authority to impose, vary or revoke conditions on a building permit [s.27 (1) and (3)]. Authority to determine an application to extend time during which a building permit has effect [r.23]. Subject to being satisfied that work for which the building permit was granted has not been completed OR the extension is necessary to allow rectification of defects of works for which the permit was granted [r.24(1)] Authority to impose any condition on the building permit extension that could have been imposed under s.27 [r.24 (2)]. Authority to approve, or refuse to approve, an application for a new responsible person for a building permit [r.26].
	<i>In undertaking the functions of this delegation, Building Surveyors must be engaged by the Shire.</i> <i>With respect to uncertified applications, hold the appropriate qualification as set out under Regulation 6 of the Local Government (Building Surveyors) Regulations 2008.</i>
Reporting Requirements:	Actions taken must be recorded in Synergy the electronic records management system under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting
Date Reviewed	23 July 2025 28 July 2026

2.22 BUILDING ACT 2011 – APPROVE OR REFUSE DEMOLITION PERMIT

Delegated Function to be performed	Authority to require an applicant to provide any documentation or information required to determine a demolition permit application [s.18(1)]. Authority to grant or refuse to grant a demolition permit on the basis that all s.21(1) requirements have been satisfied [s.20(1) & (2) and s.22]. Authority to impose, vary or revoke conditions on a demolition permit [s.27(1) and (3)]. Authority to determine an application to extend time during which a demolition permit has effect [r.23]. Subject to being satisfied that work for which the demolition permit was granted has not been completed OR the extension is necessary to allow rectification of defects of works for which the permit was granted [r.24(1)] Authority to impose any condition on the demolition permit extension that could have been imposed under s.27 [r.24(2)]. Authority to approve, or refuse to approve, an application for a new responsible person for a demolition permit [r.26].
Legislative Power or duty delegated	<i>Building Act 2011:</i> s.18 Further Information s.21 Grant of demolition permit s.22 Further grounds for not granting an application s.27(1) and (3) Impose Conditions on Permit <i>Building Regulations 2012</i> r.23 Application to extend time during which permit has effect (s.32) r.24 Extension of time during which permit has effect (s.32(3)) r.26 Approval of new responsible person (s.35(c))
Legislative power to delegate	<i>Building Act 2011:</i> s.127(1) & (3) Delegation: special permit authorities and local government
Delegation to	Chief Executive Officer
Conditions and Exceptions	Delegation does not apply to places listed on the State's Register of Heritage Places or Council's Heritage Register, or to places classified by the National Trust. In undertaking the functions of this delegation, Building Surveyors must be engaged by the Shire.
Reporting Requirements:	Actions taken must be recorded in Synergythe electronic records management system under the appropriate File Number record to meet legislative requirements. <i>Notification of the delegated decision must be made to Councillors at the next available Council Meeting</i>
Date Reviewed	23 July 2025 28 July 2026

2.23 BUILDING ACT 2011 – GRANT OF OCCUPANCY PERMIT OR BUILDING APPROVAL CERTIFICATE

Delegated Function to be performed	A permit authority to which an application is made must grant or modify the occupancy permit or grant the building approval certificate applied for if it is satisfied that the application is in compliance with subsections 58(1)(a) to (l). A permit authority to which an application is made must not grant or modify the occupancy permit or grant the building approval certificate applied for unless it is satisfied as to each of the matters mentioned in subsections (1)(a) to (l).
Legislative Power or duty delegated	<i>Building Act 2011:</i> <i>s.55 Further information</i> <i>s.58 Grant of occupancy permit, building approval certificate</i> <i>s.62(1) and (3) Conditions imposed by permit authority s.65(4)</i> <i>Extension of period of duration</i> <i>Building Regulations 2012</i> <i>r.40 Extension of period of duration of time limited occupancy permit or building approval certificate (s.65)</i>
Legislative power to delegate	<i>Building Act 2011:</i> <i>s.127(1) & (3) Delegation: special permit authorities and local government</i>
Delegation to	Chief Executive Officer
Conditions and Exceptions	In undertaking the functions of this delegation, Building Surveyors must be engaged by the Shire. Authority to require an applicant to provide any documentation or information required in order to determine an application [s.55]. Authority to grant, refuse to grant or to modify an occupancy permit or building approval certificate [s.58]. Authority to impose, add, vary or revoke conditions on an occupancy permit [s.62(1) and (3)]. Authority to extend, or refuse to extend, the period in which an occupancy permit or modification or building approval certificate has effect [s.65(4) and r.40].

Reporting Requirements:	Actions taken must be recorded in Synergythe electronic records management system under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	23 July 2025 28 July 2026

2.24 BUILDING ACT 2011 – ISSUE AND REVOCATION OF BUILDING ORDERS

Delegated Function to be performed	A permit authority may make an order (a building order) in respect of one or more of the following: – (a) particular building work; (b) particular demolition work; (c) a particular building or incidental structure, whether completed before or after commencement day. A permit authority may, but notice in writing, revoke a building order at any time and must serve each person to whom the order is directed with a copy of the notice.
Legislative Power or duty delegated	<i>Building Act 2011:</i> s.110(1) A permit authority may make a building order s.111(1) Notice of proposed building order other than building order (emergency) s.117(1) and (2) A permit authority may revoke a building order or notify that it remains in effect s.118(2) and (3) Permit authority may give effect to building order if non-compliance s.133(1) A permit authority may commence a prosecution for an offence against this Act
Legislative power to delegate	<i>Building Act 2011:</i> s.127(1) & (3) Delegation: special permit authorities and local government
Delegation to	Chief Executive Officer

Conditions and Exceptions	Authority to make Building Orders in relation to: Building work Demolition work An existing building or incidental structure [s.110(1)]. Authority to give notice of a proposed building order and consider submissions received in response and determine actions [s.111(1)(c)]. Authority to revoke a building order [s.117]. If there is non-compliance with a building order, authority to cause an authorised person to: ▪ take any action specified in the order; or ▪ commence or complete any work specified in the order; or ▪ if any specified action was required by the order to cease, to take such steps as are reasonable to cause the action to cease [s.118(2)]. Authority to take court action to recover as a debt, reasonable costs and expense incurred in doing anything in regard to non-compliance with a building order [s.118(3)]. Authority to initiate a prosecution pursuant to section 133(1) for non-compliance with a building order made pursuant to section 110 of the Building Act 2011. 1) The Chief Executive Officer may refer notices to the Shire's Lawyer where it is considered appropriate; and 2) Determine that an order is to remain in effect in accordance with section 117(2) of the <i>Building Act 2011</i> where it is considered appropriate.
Reporting Requirements:	Actions taken must be recorded in Synergythe electronic records management system under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	23 July 202528 July 2026

2.25 BUILDING ACT 2011 – APPOINTMENT OF AUTHORISED PERSONS

Delegated Function to be performed	A local government may, in writing, appoint persons or classes of persons to be authorised for the purposes of performing particular functions of the <i>Building Act 2011</i> and the <i>Building Regulations 2012</i>
Legislative Power or duty delegated	<i>Building Act 2011</i> s.96(3) authorised persons
Legislative power to delegate	<i>Building Act 2011</i> s.127(1) & (3) Delegation: special permit authorities and local government
Delegation to	Chief Executive Officer
Conditions and Exceptions	The Chief Executive Officer is delegated the power to appoint authorised persons for the purpose of enforcing section 96.3 of the provisions of the <i>Building Act 2011</i> Authority to designate an employee as an authorised person [s.96 (3)]. Authority to revoke or vary a condition of designation as an authorised person or give written notice to an authorised person limiting powers that may be exercised by that person [s.99(3)]. The Delegation is subject to section 100(2) of the <i>Building Act 2011</i>: "The authorised person is not entitled to enter a part of a place in use as a residence, except – a) with the consent of an adult occupier; or b) under the authority of an entry warrant; or c) to take action under section 118(2) in relation to a building order emergency); and Section 127 (3) of the <i>Building Act 2011</i> (1) A delegation of a local government's powers or duties may be only to a local government employee"
Reporting Requirements:	Actions taken must be recorded in Synergythe electronic records management system under the appropriate File Number record to meet legislative requirements.
Date Reviewed	23 July 2025 28 July 2026

2.26 BUSH FIRES ACT 1954 - POWER AND DUTIES

Delegated Function to be performed	All powers, duties and functions of the local government under the <i>Bush Fires Act 1954</i>
Legislative Power or duty delegated	<i>Bush Fires Act 1954</i>
Legislative power to delegate	<i>Bush Fires Act 1954</i> Section 48 – Delegation by local governments
Delegation to	Chief Executive Officer
Conditions and Exceptions	Excludes powers and duties that are subject to separate delegated authority within this Register as set out below: ▪ Delegation 7.7.2 Appointment of Bush Fire Control Officers; ▪ Delegation 7.7.3 Variation of Prohibited Burning Times; and ▪ Delegation 7.7.4 Prosecutions; ▪ are prescribed powers and duties in the Act with the requirement for a resolution by the local government; ▪ are prescribed in the Act for performance by prescribed offices;.
Reporting Requirements:	Actions taken must be recorded in Synergythe electronic records management system under the appropriate File Number record to meet legislative requirements.
Date Reviewed	23 July 2025 28 July 2026

2.27 BUSH FIRES ACT 1954 - APPOINTMENT OF BUSH FIRE CONTROL OFFICERS

Delegated Function to be performed	Appointing a bush fire officer to carry out the powers and functions in the <i>Bush Fires Act 1954</i> .
Legislative Power or duty delegated	<i>Bush Fires Act 1954</i> S38 Local government may appoint bush fire control officer
Legislative power to delegate	<i>Bush Fires Act 1954</i> Section 48 – Delegation by local governments
Delegation to	Chief Executive Officer
Conditions and Exceptions	Appointment of Bush Fire Control Officers to be subject to the recommendations of the Bush Fire Advisory Committee
Reporting Requirements	Actions taken must be recorded in Synergythe electronic records management system under the appropriate File Number to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	23 July 2025 28 July 2026

2.28 BUSHFIRES ACT 1954 - PROHIBITED BURNING TIMES

Delegated Function to be performed	Determine to vary Prohibited Burning Times, in accordance with specified times <i>in the Bush Fires Act 1954.s17(7) and (8)</i> , regarding: ▪ shortening, extending, suspending or re-imposing a period of prohibited burning times; or ▪ imposing a further period of prohibited burning
Legislative Power or duty delegated	<i>Bush Fires Act 1954:</i> s.17(7) Prohibited burning times variation due to seasonal conditions <i>Bush Fire Regulations 1954:</i> r.15 Permit to burn (Act s.18), form of and apply for after refusal etc. r. 38A Use of engines, plant or machinery likely to cause a bush fire r.8C Harvesters, power to prohibit use of on certain days in restricted or prohibited burning times r.39B Crop dusters etc., use of in restricted or prohibited burning times.
Legislative power to delegate	Bush Fires Act 1954 Section 48 – Delegation by local governments
Delegation to	Chief Executive Officer and Chief Bush Fire Control Officer (jointly)
Conditions and Exceptions	N/A
Express Power to Sub-Delegate	Nil
Reporting Requirements:	Actions taken must be recorded in Synergythe electronic records management system under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	23 July 2025 28 July 2026

2.29 BUSHFIRES ACT 1954 - PROSECUTIONS

Delegated Function to be performed	Issue Infringement Notices. Consider allegations of offences alleged to have been committed against this Act in the district of the local government and, if the delegate thinks fit, to institute and carry on proceedings in the name of the local government against any person alleged to have committed any of those offences in the district as prescribed under the <i>Bush Fires Act 1954</i>. Note: s59A(3) and <i>Bush Fires (Infringements) Regulations 1958</i>, Reg.4(a) provide that only the President or the Chief Executive Officer may withdraw an infringement notice.
Legislative Power or duty delegated	<i>Bush Fires Act 1954</i> s59(3) Prosecution of Offences s59A(2) Alternative Procedure – Infringement Notices
Legislative power to delegate	<i>Bush Fires Act 1954</i> Section 48 – Delegation by local governments
Delegation to	Chief Executive Officer
Conditions and Exceptions	N/A
Reporting Requirements:	Actions taken must be recorded in Synergythe electronic records management system under the appropriate File Number to meet legislative requirements.
Date Reviewed	23 July 2025 28 July 2026

2.30 FOOD ACT 2008 – APPOINTMENT OF AUTHORISED OFFICERS

Delegated Function to be performed	Authority to appoint authorised officers under the Food Act, Public Health Act and authority to appoint an Authorised Officer to be a Designated Officer for the purposes contained in S126 (6), (7) of the <i>Food Act 2008</i>
Legislative Power or duty delegated	<i>Food Act 2008</i> s122 Appointment of Authorised Officers and s126 Infringement Notices
Legislative power to delegate	<i>Food Act 2008:</i> <i>r.118 Functions of enforcement agencies and delegation</i> <i>(2)(b) Enforcement agency may delegate a function conferred on it</i> <i>(3) Delegation subject to conditions [s.119] and guidelines adopted [s.120]</i> <i>Sub-delegation permissible only if expressly provided in regulations.</i>
Delegation to	Chief Executive Officer
Conditions and Exceptions	Authority to appoint a person to be an authorised officer for the purposes of the Food Act 2008 [s.122 (2)]. Authority to appoint an Authorised Officer appointed under s.122 (2) of this Act or the s.24(1) of the Public Health Act 2016, to be a Designated Officer for the purposes of issuing Infringement Notices under the Food Act 2008 [s.126(13)]. Authority to appoint an Authorised Officer to be a Designated Officer (who is prohibited by s.126(13) from also being a Designated Officer for the purpose of issuing infringements), for the purpose of extending the time for payment of modified penalties [s.126(6)] and determining withdrawal of an infringement notice[s.126(7)].
Reporting Requirements:	Details of all authorised officers appointed must be recorded in Synergythe electronic records management system under the appropriate File Number record to meet legislative requirements.
Date Reviewed	23 July 2025 28 July 2026

2.31 FOOD ACT 2008 – PROHIBITION ORDERS

Delegated Function to be performed	An enforcement agency may: Authority to serve a prohibition order on the proprietor of a food business in accordance with s.65 of the Food Act 2008 [s.65(1)]. Authority to give a certificate of clearance, where inspection demonstrates compliance with a prohibition order and any relevant improvement notices [s.66].
Legislative Power or duty delegated	<i>Food Act 2008</i> s.65(1) Prohibition orders s.66 Certificate of clearance to be given in certain circumstances s.67(4) Request for re-inspection
Legislative power to delegate	<i>Food Act 2008</i> s118 Functions of enforcement agencies and delegation
Delegation to	Chief Executive Officer Executive Manager Corporate and Community Services Environmental Health Officer
Conditions and Exceptions	Environmental Health Officer is delegated the power to issue prohibition orders in accordance with section 65 of the Food Act 2008. Environmental Health Officer is delegated the power to initiate appropriate legal action in accordance with section 125 of the Food Act 2008. Environmental Health Officer is delegated the power to clear and remove a prohibition order in accordance with section 66 of the Food Act 2008, and to provide written notification as required with respect to any decision made not to issue a certificate of clearance following an inspection under either Section 66 or 67. The power to prosecute any person is only exercised by agreement of Chief Executive Officer in conjunction with advice from the Shire's Lawyer.
Reporting Requirements:	Details of all prosecutions must be recorded in Synergythe electronic records management system under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	23 July 2025 28 July 2026

2.32 CAT ACT 2011 – APPOINTMENT OF AUTHORISED PERSON

Delegated Function to be performed	Cat Regulations 2012
Legislative Power or duty delegated	Cat Act 2011 Part 4 Administration and enforcement Part 5 Subsidiary Legislation s.48 – Appointment of authorised persons Cat Regulations 2012
Legislative power to delegate	Cat Act 2011 S44 Delegation by local government Local Government Act 1995 s.5.42 – Delegation of some powers and duties to CEO
Delegation to	Chief Executive Officer
Conditions and Exceptions	All the powers and duties of the local government under the Cat Act 2011, Cat Regulations 2012
Reporting Requirements:	Details of all decision made must be recorded in Synergythe electronic records management system under the appropriate File Number record to meet legislative requirements.
Date Reviewed	23 July 2025 28 July 2026

Commented [MS12]: Required inclusions

2.33 DOG ACT 1976 – APPOINTMENT OF AUTHORISED PERSON

Delegated Function to be performed	<i>Dog Act 1976</i> <i>Dog Regulations 2013.</i> All the powers and duties of the local government. <i>Shire of Morawa Dogs Local Law 2018:</i> s 2.2 s 2.3 s.4 s.3.3 s 4.15 s 7.4 s 7.5 s 7.6 s 7.7 <i>Schedule 2</i>
Legislative Power or duty delegated	<i>Dog Act 1976</i> s.10AA – Authorised persons s.10AB – Appointment of authorised persons <i>Dog Regulations 2013.</i> All the powers and duties of the local government. <i>Shire of Morawa Dogs Local Law 2018: s 2.2</i> s 2.3 s 2.4 s.3.3 s 4.15 s 7.4 s 7.5 s 7.6 s 7.7 <i>Schedule 2</i>
Legislative power to delegate	<i>Dog Act 1976</i> s10AA s10AB Local Government Act 1995 s.5.42 – Delegation of some powers and duties to CEO
Delegation to	Chief Executive Officer
Conditions and Exceptions	Withdrawal of an Infringement Notice can only to be approved by the Chief Executive Officer or Executive Manager Corporate and Community Services, or Executive Manager Works and Services. The authorised officers (excepting those listed as authorised to perform functions which are limited to the registration of animals) are appointed to undertake the powers of an authorised person under the Dog Act 1976 the Dog Regulations 1976 and the Dog (Restricted Breeds) Regulations No 2 2002. The appointment includes the power of an authorised person to declare a dog to be a dangerous dog under section 33E of the Act.

Commented [MS13]: Required inclusions

Commented [MS14]: Updated to reflect current Senior Officer team structure

Reporting Requirements:	Details of all decision made must be recorded in Synergythe electronic records management system under the appropriate File Number record to meet legislative requirements.
Date Reviewed	23 July 2025 28 July 2026

2.34 FIREWORK EVENTS

Delegated Function to be performed	The issue of fireworks event notice.
Legislative Power or duty delegated	<i>Local Government Act 1995</i> S3.25 (1) Division 1 — Things a notice may require to be done Schedule 3.1 Powers under notices to owners or occupiers of land [
Legislative power to delegate	<i>Dangerous Goods Safety Act 2004</i> <i>Dangerous Goods Safety (Explosives) Regulations 2007</i>
Delegation to	Chief Executive Officer
Conditions and Exceptions	N/A
Reporting Requirements:	Action taken must be recorded in Synergythe electronic records management system under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	23 July 2025 28 July 2026

2.35 HEALTH (ASBESTOS) REGULATIONS – ADMINISTRATION

Delegated Function to be performed	Approving officers for the purposes of the <i>Criminal Procedures Act 2002</i> Part 2
Legislative Power or duty delegated	<i>Health (Asbestos) Regulations Regulation 1992</i> s.3 Local Laws 15D Infringement Notices <i>Criminal Procedures Act 2002 Part 2</i>
Legislative power to delegate	<i>Health (Asbestos) Regulation 26(7)</i> r15D Infringement Notices r. 15D(5) A local government may, in writing, appoint persons or classes of persons to be authorised officers or approved officers for the purposes of the <i>Criminal Procedure Act 2004 Part 2</i> .
Delegation to	Chief Executive Officer
Conditions and Exceptions	Local Government Act 1995 Section 3.25 Notices requiring certain things to be done by owner or occupier of land Schedule 3.1 Powers under notices to owners or occupiers of land
Reporting Requirements:	Details of actions taken to made on behalf of the Shire must be recorded in Synergythe electronic records management system under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors via the next available information bulletin
Date Reviewed	23 July 2025 28 July 2026

2.36 RESTRICTED ACCESS VEHICLES (RAV) ON SHIRE ROADS

Delegated Function to be performed	To determine an application referred from Main Roads WA to use heavy haulage vehicles (RAV) on any local road within the district, recommending approval or refusal and conditions. As well as to grant letters of authority where conditions have been applied.
Legislative Power or duty delegated	<i>Local Government Act 1995</i> <i>Land Administration Act 1997</i> Section 56(2) road reserves under the control of the local government <i>Public Works Act 1902</i> Section 86(2) Governor may declare roads to be under the control of the local government <i>Road Traffic (Vehicle Standards) Regulations 2002</i> Shire of Morawa Public Places and Local Government Property Local Law 2018
Legislative power to delegate	Local Government Act 1995 s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO s5.44 CEO may delegate powers and duties to other employees On delegation permitted.
Delegation to	Chief Executive Officer
Conditions and Exceptions	The CEO only has authority to approve or refuse requests where: • The estimate haulage volume per annum is less than 50,000 tonnes • The road has already been assessed by Main Roads WA as being suitable for the configuration proposed by the applicant • If recommending CA07 conditions are applied where necessary to manage RAV access in order to preserve the condition of the road and avoid heavy vehicle damage • The applicant agrees to accept liability for damage to the road attributed to their use that exceed fair use/wear and tear Where an application relates to a road that has not previously been assessed by Main Roads WA or Council, the matter must be referred to Council. Where the CEO declines an application, the applicant has the right to lodge a written appeal with the Shire which will be presented to Council for consideration.

Reporting Requirements:	Written record of determination and reasoning must be recorded in the Shire's record keeping system. Notification of the delegated decision must be made to Councillors via the next available information bulletin or Council meeting.
Date Reviewed	23 July 2025 28 July 2026

2.37 RESPONDING TO EXPLORATION LICENCE APPLICATION REFERRALS

Delegated Function to be performed	To respond to Mining Registrar in relation to notice served about an Exploration Licence application. Provide the Shire's basic conditions and any objections to the exploration.
Legislative Power or duty delegated	<i>Local Government Act 1995</i> <i>Mining Act 1978 - Sections 23 to 26</i> <i>Mining Act Regulations</i>
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO s5.44 CEO may delegate powers and duties to other employees On delegation permitted.
Delegation to	Chief Executive Officer
Conditions and Exceptions	The CEO must apply the below conditions to any response where an objection is not raised: a) That dust suppression is carried out so that others are not adversely affected; b) That any saline ground water found is contained by pumping it into a water trailer and disposed of through normal mining practices under the terms of the company's mining conditions; c) Any ground water that escapes onto the ground around the drill site is to be banded so that it does not spread; d) All plastic bags used for soil samples are to be removed from the site and disposed of in a suitable manner; e) All rubbish is to be disposed of in the appropriate manner; f) A firefighting unit is to be available at all times, and drilling is to cease if a total fire and harvest ban is called; g) No drill holes are to extend under any public roadways or interfere with road drainage; h) All drill holes are to be capped as soon as possible/practical after drilling; and i) No drilling is to occur within any Shire gravel pits
Reporting Requirements:	Written record of determination and reasoning must be recorded in the Shire's record keeping system. Notification of the delegated decision must be made at the next Ordinary Meeting of Council.
Date Reviewed	23 July 2025 28 July 2026

2.38 LONG SERVICE LEAVE

Delegated Function to be performed	To approve or reject: a) Applications for Long Service Leave at half pay b) Applications for Long Service Leave at double pay c) An appropriate period or periods for the taking of long service leave d) On application of the employee, to defer taking of long service leave beyond six (6) months of becoming entitled
Legislative Power or duty delegated	<i>Local Government Act 1995</i> <i>Section 5.48 – Long Service Leave benefits for employees</i> Local Government (Long Service Leave) Regulations Regulation 6A – long service leave on half pay Regulation 6B – long service leave on double pay Regulation 7 – taking of long service leave Regulation 8(2) – payment for or in lieu of leave
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO s5.44 CEO may delegate powers and duties to other employees On delegation permitted.
Delegation to	Chief Executive Officer
Conditions and Exceptions	Long Service Leave requests for the CEO must be referred to Council. The CEO is to advise employees that any deferred long service leave will: • Not be deferred for more than 2 years without Council approval • Be at the rate of pay applicable at the end of six months of becoming entitled (not at the rate applicable when taken) Applications must be referred to Council if they request: • a deferment greater than two (2) years • payment at a rate greater than double the applicable rate 6 months after becoming entitled • payment at a higher rate than agreed when the CEO deferred the Long Service Leave entitlement
Reporting Requirements	Leave records are to be kept.
Date Reviewed	23 July 2025 28 July 2026

2.39 CONTROL OF ENVIRONMENTAL MATTERS

Delegated Function to be performed	To exercise and discharge all or any of the powers and functions of the local government with regard to: - the Public Health Act 2016 and Regulations - the Health (Miscellaneous Provisions) Act 1911 and Regulations
Legislative Power or duty delegated	<i>Public Health Act 2016</i> <i>Section 4(2) – Authorised Officer</i> <i>Section 21 – Power to Delegate to CEO</i> <i>Section 24 – Authorised person must be qualified</i> <i>Section 25 – Authorised person must have acceptable qualifications or be an EHO</i> <i>Health (Miscellaneous Provisions) Act 1911</i> <i>Section 344(2) regulations or local laws may be made so as to delegate or confer a discretionary authority to specific persons or class of persons.</i>
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO s5.44 CEO may delegate powers and duties to other employees On delegation permitted.
Delegation to	Chief Executive Officer
Conditions and Exceptions	All approvals must comply with the requirements of legislation and planning schemes. Non-compliant applications are to be refused unless there is a discretion, in which case it is to be referred to Council for a decision. The delegation excludes determining a fee or charge and dealing with objections. Decisions around prosecutions cannot be on delegated and Council should be informed of proposed prosecutions prior to them commencing.
Reporting Requirements:	Written record of determination and reasoning must be recorded in the Shire's record keeping system. Notification of the delegated decision must be made at the next Ordinary Meeting of Council.
Date Reviewed	23 July 2025 28 July 2026

2.40 AFFIXING OF COMMON SEAL & EXECUTION OF DOCUMENTS

Delegated Function to be performed	To sign and execute documents and apply the common seal on behalf of the Shire of Morawa.
Legislative Power or duty delegated	<i>Local Government Act 1995</i> s9.49A Execution of documents
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.44 CEO may delegate powers and duties to other employees On delegation may be permitted for execution of documents.
Delegation to	Chief Executive Officer
Conditions and Exceptions	The Chief Executive Officer has delegated authority to: - Affix the Common Seal of the Shire of Morawa to any document which has been authorised by Council either specifically or generally. - Sign documents on behalf of the local government.
Reporting Requirements:	Action taken must be recorded in Synergythe electronic records management system under the appropriate File Number record to meet legislative requirements. Common Seal applications are to be recorded in the Common Seal register.
Date Reviewed	23 July 2025 28 July 2026

3. STATUTORY AUTHORISATIONS (NON-DELEGABLE FUNCTIONS)

3.1 CRIMINAL PROCEDURE ACT 2004 – APPOINTMENT OF AUTHORISED & APPROVED OFFICERS

<u>Delegated / Authorised Function to be performed</u>	<u>Appointment of authorised officers to issue infringement notices, and approved officers to extend payment periods or withdraw infringement notices, for the purposes of Part 2 of the Criminal Procedure Act 2004.</u>
<u>Legislative Power or duty authorised</u>	<u>Criminal Procedure Act 2004 Part 2; Health (Asbestos) Regulations 1992 r.15D; Building Regulations 2012 r.70(2).</u>
<u>Legislative power to authorise</u>	<u>Criminal Procedure Act 2004 Part 2.</u>
<u>Delegation to</u>	<u>Chief Executive Officer Executive Manager Corporate and Community Services; Executive Manager Works and Assets; Environmental Health Officer; Ranger</u>
<u>Conditions and Exceptions</u>	<u>Authorised officers must be issued with an identity card certifying their appointment. Approved officers cannot also be appointed as authorised officers.</u>
<u>Reporting Requirements:</u>	<u>All infringement notices issued or withdrawn must be recorded in the electronic records management system under the appropriate file.</u>
<u>Date Reviewed</u>	<u>28 July 2026</u>

Commented [MS15]: The following statutory authorisations have been incorporated into the combined Delegations and Authorisations Register to ensure full legislative coverage and operational compliance. In previous years, these authorisations were maintained in a separate Authorisations Register. During the consolidation of documents in 2025, several non-delegable functions, particularly those arising under legislation outside the Local Government Act 1995, were not transferred across. These functions cannot be delegated under the Local Government Act and instead rely on express authorisation provisions contained within other Acts, including the Criminal Procedure Act 2004, Health (Miscellaneous Provisions) Act 1911, Fines, Penalties and Infringement Notices Enforcement Act 1994, Cemeteries Act 1986, and Building Regulations 2012. Without explicit inclusion, officers would not hold lawful authority to issue infringement notices, withdraw notices, exercise regulatory powers, or perform enforcement functions required under these statutes. Reinstating these authorisations within the consolidated register ensures:

- legislative compliance across all regulatory functions
- clarity of roles and authority for authorised officers
- continuity of enforcement powers previously exercised
- alignment with DLGSC guidance on distinguishing delegation, authorisation and acting-through functions

This section restores all required statutory authorisations to maintain a complete and legally robust Delegations and Authorisations Register.

3.2 HEALTH (TREATMENT OF SEWAGE AND DISPOSAL OF LIQUID WASTE) REGULATIONS 1974 – AUTHORISED OFFICER

<u>Delegated / Authorised Function to be performed</u>	<u>Grant or refuse approvals, and exercise appeal-related powers, under the Health (Treatment of Sewage and Disposal of Liquid Waste) Regulations 1974.</u>
<u>Legislative Power or duty authorised</u>	<u>Regulations 4(3)(a), 4(3)(b), 10(2), 22(2)(a) and 22(2)(b).</u>
<u>Legislative power to authorise</u>	<u>Health (Miscellaneous Provisions) Act 1911 s.26.</u>
<u>Delegation to</u>	<u>Environmental Health Officer.</u>

<u>Conditions and Exceptions</u>	Compliance with the Health Act, Regulations, Building Code of Australia and Town Planning Scheme is mandatory. Non-compliant applications must be refused unless discretion exists, in which case the matter is referred to Council.
<u>Reporting Requirements:</u>	All decisions must be recorded in the electronic records management system. Councillors must be notified of authorised decisions at the next available Council Meeting.
<u>Date Reviewed</u>	28 July 2026

3.3 FINES, PENALTIES AND INFRINGEMENT NOTICES ENFORCEMENT ACT 1994 – PROSECUTION OFFICERS

<u>Delegated / Authorised Function to be performed</u>	Appointment of prosecution officers authorised to sign Enforcement Certificates (s.16) and Withdrawal of Proceedings Notices (s.22) for matters registered with the Fines Enforcement Registry.
<u>Legislative Power or duty authorised</u>	Fines, Penalties and Infringement Notices Enforcement Act 1994 ss.13, 16 and 22
<u>Legislative power to authorise</u>	Section 13(2) of the Act.
<u>Delegation to</u>	Chief Executive Officer Executive Manager Corporate and Community Services; Executive Manager Works and Assets; Environmental Health Officer; Ranger
<u>Conditions and Exceptions</u>	Applies to enforcement of local laws and other infringement regimes administered by the Shire.
<u>Reporting Requirements:</u>	All actions must be recorded in the electronic records management system.
<u>Date Reviewed</u>	28 July 2026

3.4 CEMETERIES ACT 1986 – APPOINTMENT OF AUTHORISED PERSONS

<u>Delegated / Authorised Function to be performed</u>	Exercise powers of the Cemetery Board relating to care, control and management of the cemetery, including approvals, enforcement and administrative functions
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<u>Legislative Power or duty authorised</u>	<u>Cemeteries Act 1986 ss.10 and 47.</u>
<u>Legislative power to authorise</u>	<u>Cemeteries Act 1986 ss.10 and 47.</u>
<u>Delegation to</u>	<u>Chief Executive Officer</u> <u>Executive Manager Corporate and Community Services;</u> <u>Executive Manager Works and Assets;</u>
<u>Conditions and Exceptions</u>	<u>Nil</u>
<u>Reporting Requirements:</u>	<u>All actions must be recorded in the electronic records management system.</u>
<u>Date Reviewed</u>	<u>28 July 2026</u>

3.5 BUILDING REGULATIONS 2012 – INFRINGEMENT NOTICES (r.70)

<u>Delegated / Authorised Function to be performed</u>	<u>Issue infringement notices under the Building Act 2011 in accordance with the Criminal Procedure Act 2004.</u>
<u>Legislative Power or duty authorised</u>	<u>Building Regulations 2012 r.70(2); Criminal Procedure Act 2004 s.6(b).</u>
<u>Legislative power to authorise</u>	<u>Local Government Act 1995 s.9.10 Appointment of authorised persons.</u>
<u>Delegation to</u>	<u>Chief Executive Officer</u> <u>Executive Manager Corporate and Community Services;</u> <u>Executive Manager Works and Assets;</u> <u>Environmental Health Officer;</u> <u>Ranger</u>
<u>Conditions and Exceptions</u>	<u>Only appropriately qualified and trained persons may be appointed. Authorised persons must carry an identity card.</u>
<u>Reporting Requirements:</u>	<u>All decisions must be recorded in the electronic records management system. Copies of identity cards and certificates of authorisation must be retained on personnel files.</u>
<u>Date Reviewed</u>	<u>28 July 2026</u>

3.6 PRESIDENT'S AUTHORISATION – MEDIA RELEASES

<u>Delegated / Authorised Function to be performed</u>	Make media releases and speak on behalf of the Shire of Morawa.
<u>Legislative Power or duty authorised</u>	Local Government Act 1995 s.2.8(1)(d); s.5.41(f); Council Policy 1.9 Media Statements and Public Relations.
<u>Legislative power to authorise</u>	Local Government Act 1995 s.2.8(1)(d).
<u>Delegation to</u>	Chief Executive Officer
<u>Conditions and Exceptions</u>	The President (or Deputy President if unavailable) should be consulted prior to matters of delicacy being discussed publicly. The CEO is not obligated to make comment.
<u>Reporting Requirements:</u>	Details of media statements or discussions with media must be provided to the Shire President and recorded in the electronic records management system.
<u>Date Reviewed</u>	28 July 2026

VERSION CONTROL

Delegation Number	Title	Action	Date of Ordinary Meeting of Council
4.11	Fireworks Event	Carried Resolution 200912	17 September 2020
All delegations		Full Review	15 July 2021
All delegations		Full Review	21 July 2022
All delegations		Full Review	20 July 2023
All delegations		Full Review	17 July 2024
All delegations		Full Review	23 July 2025
All delegations		Full Review	28 July 2026



Shire of Morawa

DELEGATION OF AUTHORITY REGISTER

July 2026

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INTRODUCTION

Purpose of Delegating Authority

The aim of delegated authority is to assist with improving the time taken to make decisions within the constraints allowed by the relevant legislation. This is consistent with the Shire's commitment to a strong customer service focus. The register details the related document(s) where the power to delegate is derived from, including legislation and policies of the Council, and is prepared in accordance with the updated 2026 DLGSC Delegations and Authorisations Guideline, which clarifies the distinction between delegation, authorisation, and acting-through functions. This delegated authority register will be reviewed in accordance with the *Local Government Act 1995* (the Act) on an annual basis. The co-ordination of the review will be performed through the office of the Chief Executive Officer.

Legislation

The Act allows for a local government to delegate to the Chief Executive Officer the exercise of any of its powers or the discharge of any of its duties under the Act except those listed in s. 543. All delegations made by the Council must be by absolute majority decision. {s.5.42 (1)}.

Associated Legislation

Legislation other than the Act, its regulations and the local government's local laws created under the Act where delegations or authorisations may occur are as follows: -

- *Planning and Development Act 2005 including regulations, and adopted policies:*
- *Dog Act 1976* and regulations;
- *Cat Act 2011* and regulations;
- *Bush Fires Act 1954*, regulations and local laws created under that Act;
- *Health Act 1911* (as amended) regulations and local law created under that Act;
- *Freedom of Information Act 1992*;
- *Land Administration Act 1997*, as amended and regulations;
- *Litter Act 1979* and regulations;
- *Local Government (Miscellaneous Provisions) Act 1960* as amended;
- *Caravan Parks and Camping Grounds Act 1995*;
- *Control of Vehicles (Off-Road Areas) Act 1978* and regulations;
- *Strata Titles Act 1985*;
- *Food Act 2008*;
- *Environmental Protection Act 2005*;
- *Building Act 2011 and Building Regulations 2012*

Some legislation provides for authorisation of Local Government officers to have powers as are necessary in order for them to perform their required duties as a specific function of the local government. These duties are carried out as "acting through" functions under s.5.45 (2) of the Act and applies only to functions under the Act.

When dealing with functions under other legislation, one of the following may apply:

- Delegation, where that legislation includes express powers to delegate and those powers are capable of being used by Local Government Authorisation, where that legislation includes express powers to appoint authorised persons, and those powers are capable of being used by Local Government Implied Authorisation, where the function requires discretion and the parliament in drafting the legislation did not intend for the power to only be exercised by the office in which it is vested and the function is undertaken so frequently so as to be administratively unreasonable for it only to be exercised by the office in which it is vested.
- The *Planning and Development Act 2005* recognises the WA Planning Commission to delegate under S16(1) and (3)(e) "any function of the Commission under this Act or any other written law, except this power of delegation, a local government, a committee established under the Act or an employee of a local government."
- Section 14(a) (iii) "Functions" of the *Planning and Development Act* recognises the functions

of the Commission to advise the Minister on legislation and delegations associated with local planning schemes. This includes Council's Town Planning Scheme No.3.

- Section 5.42 of the *Local Government Act 1995* provides power for Local Governments to delegate s.214 (2), (3) or (5) of the Planning and Development Act.

Delegation by the Chief Executive Officer

The *Act* allows for the Chief Executive Officer to delegate certain powers under that Act, to another Employee. {S5.44 (1)}. This must be done in writing. {S5.44 (2)} The Act allows for the Chief Executive Officer to place conditions on any delegations if desired.

{S 5.44 (4)}

A register of delegations relevant to the Chief Executive Officer and other employees is to be kept and reviewed at least once every financial year. {S.5.46 (1) and (2)}. If a person is exercising a power or duty that they have been delegated, the Act requires that records be kept whenever the delegated authority is used. {S 5.46 (3)}

The record is to contain the following information:

- how the person exercised the power or discharged the duty;
- when the person exercised the power or discharged the duty; and
- the persons or classes of persons, other than council or committee members or employees of the local government, directly affected by the exercise of the power or the discharge of the duty. {Local Government (Administration) Regulations 1996 Regulation 19.}

All areas of the Shire responsible for work process are to ensure that data is captured, and records managed in accordance with all legislation, as well as preparing reports to Council where required under a specific delegation. This includes recording of delegated authority of the Chief Executive Officer where applicable, once approved through a signed authority by the Chief Executive Officer.

A person to whom a power is delegated under the *Act* is considered to be a 'designated employee' under s.5.74(b) of the *Act* and is required to complete a primary and annual return each year. There is no power for a person other than the Chief Executive Officer to delegate a power. {S 5.44 (1)}.

Acting through another person

Local Government Act 1995 – Section 5.45 (2)

Nothing in this Division (Division 4 - Local Government Employees) is to be read as preventing –

- a local government from performing any of its functions by acting through a person other than the Chief Executive Officer; or
- a Chief Executive Officer from performing any of his or her functions by acting through another person.

The key difference between a delegation and “acting through” is that a delegate exercises the delegated decision making function in his or her own right. The principal issue is that where a person has no discretion in carrying out a function, then that function may be undertaken through the “acting through” concept.

Alternatively, where the decision allows for discretion on the part of the decision maker, then that function needs to be delegated for another person to have that authority.

The difference between a delegated authority to exercise a discretion on behalf of the Shire and acting through another person to undertake a function on behalf of the Shire where no discretion exists is reinforced by Section 56 of the Interpretation Act 1984 which states:–

56. “May” imports a discretion, “shall” is imperative

Where in a written law the word “may” is used in conferring a power, such word shall be interpreted to imply that the power so conferred may be exercised or not, at discretion.

Where in a written law the word “shall” is used in conferring a function, such word shall be interpreted to mean that the function so conferred must be performed.

1. COUNCIL DELEGATIONS TO COMMITTEES

1.1. MORAWA SINOSTEEL FUTURE FUND

Delegated Function to be performed	Manage the Morawa Sinosteel Future Fund
Delegation to	Morawa Sinosteel Future Fund Committee
Legislative Power or duty delegated	As per the Deed of Agreement
Legislative power to delegate	<i>Local Government Act 1995</i> s5.16 Delegation of some powers and duties to certain committees s5.17 Limits on delegation of powers and duties to certain committees
Delegation of Duty	To implement the resolutions of the Morawa Sinosteel Future Fund Committee (without requiring a resolution of Council)
Conditions and Exceptions	As per Sinosteel Midwest Corporation Limited/Shire of Morawa – Deed of Agreement for the Future.
Reporting Requirements	Confirmed Committee Minutes
Date Reviewed	28 July 2026

2. COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER

2.1 APPOINTMENT OF AUTHORISED PERSONS

Delegated Function to be performed	A local government may, in writing, appoint persons or classes of persons to be authorised for the purpose of performing particular functions of an authorised person prescribed in the following legislation inclusive of subsidiary legislation made under each Act i.e. Regulations: Local Government Act 1995 and its subsidiary legislation, including Local Government Act Regulations, the Local Government (Miscellaneous Provision Act 1960 and Local Laws made under the Local Government Act. a) <i>Caravan Parks and Camping Grounds Act 1995</i> b) <i>Control of Vehicles (off-road Areas) Act 1978</i> c) <i>Litter Act 1979</i> d) <i>Fines, Penalties and Infringement Notices Enforcement Act 1994</i> e) <i>Cemeteries Act 1986</i> f) <i>Building Act 2011</i>
Legislative Power or duty delegated	<i>Local Government Act 1995</i> S9.10 Appointment of authorised persons S 3.24 Authorising persons under this subdivision
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO
Delegation to	Chief Executive Officer
Conditions and Exceptions	Only persons who are appropriately qualified and trained may be appointed as Authorised persons in accordance with each relevant legislation as per the Legislative Power to Delegate (above).
Reporting Requirements:	Actions taken must be recorded in the electronic records management system under the appropriate File Number record to meet legislative requirements.
Date Reviewed	28 July 2026

2.2 LOCAL LAWS – SHIRE OF MORAWA - ADMINISTRATION

Delegated Function to be performed	A local government may make local laws under this Act prescribing all matters that are required or permitted to be prescribed by a local law, or are necessary or convenient to be so prescribed, for it to perform any of its functions under this Act.
Legislative Power or duty delegated	<i>Local Government Act 1995</i> Division 2 Legislative functions of local governments Subdivision 1 Local laws made under this Act Subdivision 2 Local laws made under any Act S3.67 Inconsistency between regional and other local laws. Powers of the local government as prescribed in: <i>Shire of Morawa Cemeteries 2018 - Local Law</i> <i>Shire of Morawa Dogs 2018 - Local Law</i> <i>Shire of Morawa Extractive Industries 2018 - Local Law</i> <i>Shire of Morawa Fencing 2018 Local Law</i> <i>Shire of Morawa Health 2004 - Local Law</i> <i>Shire of Morawa Public Places and Local Government Property 2018 - Local Law</i> <i>Shire of Morawa Meeting Procedures 2012 - Local Law</i> <i>Shire of Morawa Waste 2018 - Local Law</i>
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO s5.44 CEO may delegate powers and duties to other employees
Delegation to	Chief Executive Officer
Conditions and Exceptions	Determinations and decisions under the Shire of Morawa Local Laws having regard to the relevant Shire of Morawa Council policies in force at the time.
Reporting Requirements:	Actions taken must be recorded in the electronic records management system under the appropriate File Number record to meet legislative requirements.
Date Reviewed	28 July 2026

2.3 POWER TO ISSUE NOTICES

Delegated Function to be performed	The issue of notices requiring certain thing to be done by the owner or occupier of land
Legislative Power or duty delegated	<i>Local Government Act 1995</i> S3.25, Notices requiring certain things to be done by owner or occupier of land
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO
Delegation to	Chief Executive Officer
Conditions and Exceptions	The CEO is delegated authority to issue notices under Schedule 3.1 section 3.25 of the <i>Local Government Act 1995</i>
Reporting Requirements:	Action taken to must be recorded in the electronic records management system under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	28 July 2026

2.4 POWERS OF ENTRY

Delegated Function to be performed	1. Authorise entry onto land to fulfil any statutory function that the local government has under the Local Government Act 1995 2. Give a Notice of Entry 3. Seek and execute an entry under warrant 4. Execute an entry in an emergency, using such force as is reasonable 5. Give notice and execute the opening of a fence
Legislative Power or duty delegated	<i>Local Government Act 1995</i> Section 3.28 When this subdivision applies Section 3.32 Notice of Entry Section 3.33 Entry under Warrant Section 3.34 Entry in an Emergency Section 3.36 Opening Fences
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO
Delegation to	Chief Executive Officer
Conditions and Exceptions	A warrant to enter may only be sought after the employee has a sworn affidavit setting out circumstances that gave rise to the need for a warrant (unless in the case of substantial risk to public safety or property). Entry in an emergency may only be used, where there is imminent or substantial risk to public safety or property.
Reporting Requirements:	Actions taken must be recorded in the electronic records management system under the appropriate File Number record to meet legislative requirements.
Date Reviewed	28 July 2026

2.5 IMPOUNDING GOODS INVOLVED IN CERTAIN CONTRAVENTIONS

Delegated Function to be performed	To declare a vehicle to be an abandoned vehicle wreck if: ▪ after 7 days from the removal of the vehicle under the <i>Local Government Act 1995</i> Section 3.40A(1) : the owner of the vehicle has not been identified; or ▪ after 7 days from the removal of the vehicle under the <i>Local Government Act 1995</i> Section 3.40A(2), the owner of the vehicle has not collected it.
Legislative Power or duty delegated	<i>Local Government Act 1995</i> Subdivision 4 Impounding Goods involved in certain contraventions S3.39 Power to remove and impound. <i>Road Traffic Act 1974</i>
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO s.5.44 CEO may delegate powers and duties to other employees
Delegation to	Chief Executive Officer
Conditions and Exceptions	N/A
Reporting Requirements:	Action taken to must be recorded in the electronic records management system under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	28 July 2026

2.6 CLOSING CERTAIN THOROUGHFARES TO VEHICLES

Delegated Function to be performed	To close any thoroughfare that it manages to the passage of vehicles, wholly or partially, for a period not exceeding 4 weeks. A local government may, by local public notice, order a thoroughfare to be wholly or partially closed to vehicles for a period exceeding 4 weeks.
Legislative Power or duty delegated	<i>Local Government Act 1995</i> s3.50 Closing certain thoroughfares to vehicles (1) (1a) (4)
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO s.5.44 – CEO may delegate powers and duties to other employees
Delegation to	Chief Executive Officer
Conditions and Exceptions	S.3.50 (4) Before it makes an order wholly or partially closing a thoroughfare to the passage of vehicles for a period exceeding 4 weeks or continuing the closure of a thoroughfare, the local government is to — a. give local public notice of the proposed order giving details of the proposal, including the location of the thoroughfare and where, when, and why it would be closed, and inviting submissions from any person who wishes to make a submission; and i. give written notice to each person who ii. is prescribed for the purposes of this section; or iii. owns land that is prescribed for the purposes of this section; and b) allow a reasonable time for submissions to be made and consider any submissions made. NOTE: The permanent closure of thoroughfares to be referred to Council for determination in accordance with the <i>Land Administration Act 1997</i>.
Reporting Requirements:	Action taken to must be recorded in the electronic records management system under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	28 July 2026

2.7 PAYMENTS FROM MUNICIPAL FUND AND TRUST FUND

Delegated Function to be performed	Where a local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the municipal fund or the trust fund, each payment from the municipal fund or the trust fund is to be noted on a list compiled for each month which is to be presented to the next ordinary meeting of council.
Legislative Power or duty delegated	<i>Local Government Act 1995</i> Division 4 – General Financial Provisions <i>Local Government (Financial Management) Regulations 1996</i> r. 12(1)(a) Payments from municipal fund or trust fund, restrictions on making r.. 13 Payments from municipal fund or trust fund by CEO
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.44 CEO may delegate powers and duties to other employees
Delegation to	Chief Executive Officer
Conditions and Exceptions	Subject to the requirements of r13 of the <i>Local Government (Financial Management) Regulations 1996</i> and Shire of Morawa Policy Manual - FIN01 Significant Accounting Policy
Reporting Requirements	Each payment from the municipal fund or the trust fund is to be noted on a list compiled for each month which is to be presented to the next ordinary meeting of council within the Ordinary Council Meeting Agenda.
Date Reviewed	28 July 2026

2.8 CONCESSION FOR MINOR CHARGES

Delegated Function to be performed	A local government may approve the waiving or granting concessions in relation to any amount of money but shall not apply to an amount of money owing in respect of rates and service charges
Legislative Power or duty delegated	<i>Local Government Act 1995</i> s6.12 Power to defer, grant discounts, waive or write off debts s6.12(1)(b), (2) and (3)
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.44 CEO may delegate powers and duties to other employees
Delegation to	Chief Executive Officer
Conditions and Exceptions	The CEO may: Authorise a waiver or grant a concession to a maximum value of \$1,000
Reporting Requirements	The delegate has the authority to deal with such matters relevant to the delegation. Actions taken must be recorded in the electronic records management system.
Date Reviewed	28 July 2026

2.9 WRITE-OFF OF MONIES OWING

Delegated Function to be performed	To write off any amount of money owed to the Shire, subject to section 6.12(2) of the <i>Local Government Act 1995</i> .
Legislative Power or duty delegated	<i>Local Government Act 1995</i> s6.12(1)(c) Power to defer, grant discounts, waive or write off debts which is owed to the local government.
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.44 CEO may delegate powers and duties to other employees
Delegation to	Chief Executive Officer
Conditions and Exceptions	The Chief Executive Officer may: Authorise a write-off of any debts (not including rates or other charges) up to a value of \$1,000 per debtor. Authorise a write-off of any debts in relation to rates in accordance with the Financial Hardship Policy to a maximum of \$1,000. The Chief Executive Officer will need to take into consideration when making such decisions: ▪ The amount involved; and ▪ Impact of the writing off of the debt will have on the Council's finances and ○ the debtor; and ▪ The likelihood of ever recovering the debt
Reporting Requirements	Actions taken must be recorded in the electronic records management system under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	28 July 2026

2.10 INVESTMENT OF SURPLUS FUNDS

Delegated Function to be performed	Money held in the municipal or trust funds of a local government that is not, for the time being required by the local government for any other purpose may be invested in accordance with the Trustee's Act
Legislative Power or duty delegated	<i>Local Government Act 1995</i> s6.14 Power to Invest <i>Local Government (Financial Management) Regulation 19C</i> Investment of money, restrictions on s.6.14(2)(a)) Shire of Morawa Policy Manual – FIN02 Investment Policy
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.44 CEO may delegate powers and duties to other employees
Delegation to	Chief Executive Officer
Conditions and Exceptions	Authority to CEO is up to \$800,000 per investment. Authority which may be delegated by the CEO to employees is subject to the following maximum individual amounts: Executive Manager Corporate & Community Services: \$100,000.
Express Power to Sub-Delegate	Executive Manager Corporate and Community Services
Reporting Requirements:	Actions taken must be recorded in the electronic records management system under the appropriate File Number record to meet legislative requirements.
Date Reviewed	28 July 2026

2.11 EXPRESSION OF INTEREST FOR GOODS AND SERVICES

Delegated Function to be performed	Authorisation is given to call for Expressions of Interest for the supply of goods or services where appropriate. Authorisation is given to consider Expressions of Interest received and determine a list of acceptable tenderers
Legislative Power or duty delegated	<i>Local Government Act 1995</i> s3.57 Tenders for providing goods or services <i>Local Government (Function and General) Regulations 1996</i> r.21 Limiting who can tender, procedure for r.23 Rejecting and accepting expressions of interest to be the acceptable tenderer.
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.44 CEO may delegate powers and duties to other employees
Delegation to	Chief Executive Officer
Conditions and Exceptions	The delegate has the authority to deal with such matters relevant to this delegation. Details of the expression of interest sought must be recorded in the appropriate record and in the Tender Register as required by the Local Government (Functions and General) Regulations 1996, Regulation 17.
Reporting Requirements	Actions taken must be recorded in the electronic records management system under the appropriate File Number record to meet legislative requirements.
Date Reviewed	28 July 2026

2.12 DETERMINING THAT TENDERS DO NOT HAVE TO BE INVITED FOR THE SUPPLY OF GOODS AND SERVICES

Delegated Function to be performed	The Chief Executive Officer is delegated the power to determine that the Shire has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier and not publicly invite tenders before the Shire enters into a contract for the supply of goods or services even though the consideration under the contract is, or is expected to be, worth more than \$250,000.
Legislative Power or duty delegated	<i>Local Government Act 1995</i> S3.57(1) Tenders for providing goods or services <i>Local Government (Function and General) Regulations 1996</i> r.11 When tenders have to be publicly invited (2)(f)
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.44 CEO may delegate powers and duties to other employees
Delegation to	Chief Executive Officer
Conditions and Exceptions	In all proposed actions, notification of the intent to undertake a delegated decision must be made to Councillors via email with sufficient time provided for Councillors to request referral to Council, consistent with updated governance expectations under the 2026 DLGSC Delegations Guideline. The determination is to be supported by a detailed report and subject to the requirements and conditions of Shire of Morawa Policy Manual - FIN04 Purchasing Policy.
Reporting Requirements:	Actions taken must be recorded in the electronic records management system under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	28 July 2026

2.13 TENDERS EVALUATION CRITERIA

Delegated Function to be performed	The power to amend, in writing, the tender evaluation criteria from that of Shire of Morawa Policy Manual - FIN04 - Purchasing Policy prior to tenders being advertised.
Legislative Power or duty delegated	<i>Local Government (Function and General) Regulations 1996</i> r14 Publicly inviting tenders, requirements for (2a)
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.44 CEO may delegate powers and duties to other employees
Delegation to	Chief Executive Officer
Conditions and Exceptions	The Chief Executive Officer is delegated the power to amend, in writing, the tender evaluation criteria from that of Shire of Morawa Policy Manual - FIN04 Purchasing Policy prior to tenders being advertised.
Reporting Requirements:	Actions taken must be recorded in the electronic records management system under the appropriate File Number record to meet legislative requirements.
Date Reviewed	28 July 2026

2.14 MINOR VARIATION FOR GOODS OR SERVICES

Delegated Function to be performed	The power, with the approval of the tenderer, to make a minor variation in a contract for goods or services before the Shire enters the contract with the successful tenderer, subject to r20(1) of the Local Government (Functions and General) Regulations 1996.
Legislative Power or duty delegated	Local Government (Function and General) Regulations 1996 r20 Variation of requirements before entry into contract (1)
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.44 CEO may delegate powers and duties to other employees
Delegation to	Chief Executive Officer
Conditions and Exceptions	That the variation is minor having regard to the total goods or services that tenderers were invited to supply. That the variation is in the opinion of the Chief Executive Officer within the criteria established for that tender.
Reporting Requirements:	Actions taken must be recorded in the electronic records management system under the appropriate File Number record to meet legislative requirements.
Date Reviewed	28 July 2026

2.15 DISPOSING OF PROPERTY

Delegated Function to be performed	The Chief Executive Officer is delegated power to dispose of property to: (a) to the highest bidder at public auction [s.3.58(2)(a)]. (b) to the person who at public tender called by the local government makes what is considered by the delegate to be, the most acceptable tender, whether or not it is the highest tenders [s.3.58(2)(b)] (c) by private treaty only in accordance with section 3.58(3) and prior to the disposal, to consider any submissions received following the giving of public notice [s.3.58(3)]
Legislative Power or duty delegated	<i>Local Government Act 1995</i> s3.58(2) (3) Disposing of Property <i>Local Government (Function and General) Regulation 30</i>
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.44 CEO may delegate powers and duties to other employees
Delegation to	Chief Executive Officer
Conditions and Exceptions	Disposal of land or building assets is limited to matters specified in the Annual Budget; in any other circumstance, a Council resolution is required. In accordance with s.5.43(d), disposal of property, whether a single project or a single transaction, is limited to a maximum value of \$10,000 or less. When determining the method of disposal: a) Public auction • Reserve price must be set by independent valuation. • If the reserve price is not achieved, negotiation may be undertaken to achieve a sale at up to a 10% variation on the reserve price. b) Public tender • If the tender does not achieve a reasonable price, the CEO must determine whether better value could be achieved through another disposal method. • If so, no tender is to be accepted, and an alternative disposal method must be used. c) Private treaty (s.3.58(3)) • Authority to negotiate the sale up to a –10% variance on the valuation. • Authority to consider any public submissions received and determine whether to proceed, ensuring reasons for the decision are recorded. Where the market value of the property is less than \$20,000

	(F&G r.30(3) excluded disposal): a) Disposal may be undertaken without reference to Council. b) Disposal must still ensure best-value return. c) Where the property has nil market value, disposal must ensure environmentally responsible disposal.
Reporting Requirements:	Actions taken must be recorded in the relevant asset or lease Register and in the electronic records management system under the appropriate File Number record to meet legislative requirements. <i>Notification of the delegated decision must be made to Councillors at the next available Council Meeting.</i>
Date Reviewed	28 July 2026

2.16 LEASE AGREEMENTS INCLUDING USER AND LICENCE AGREEMENTS

Delegated Function to be performed	The delegation is given for the establishment, renewal and variation of User and License Agreements, Commercial Lease Agreements, Community Lease Agreements and Sub-Lease Agreements both as the Lessor (care, control and Management of property) and Lessee (Crown or third party ownership of property) limited to: ▪ Each agreement not exceeding a total value of \$250,000 per annum; and ▪ Multi-year contracts not exceeding a total value of \$250,000.
Legislative Power or duty delegated	<i>Local Government Act 1995</i> s3.58 Disposing of Property <i>Residential Parks (Long-Stay Tenants) Regulations 2007</i>
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.44 CEO may delegate powers and duties to other employees
Delegation to	Chief Executive Officer
Conditions and Exceptions	Compliance with <i>Local Government Act 1995</i> s. 3.58(d) Regulation 30 Function and General Regulations
Reporting Requirements:	Actions taken must be recorded in the Lease Register and the electronic records management system under the appropriate File Number to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	28 July 2026

2.17 LEGAL PROCEEDINGS

Delegated Function to be performed	To allow the Chief Executive Officer to authorise legal expenses where a report cannot be presented to Council for approval and the expenses do not exceed \$40,000
Legislative Power or duty delegated	<i>Local Government Act 1995</i> Subdivision 3 General provisions about legal proceedings
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO
Delegation to	Chief Executive Officer
Conditions and Exceptions	Subject to: ▪ Funds being available in the Shire's Annual Budget; ▪ An approved Application that complies with the Shire of Morawa Council Policy - ELM22 Legal Proceedings; ▪ Legal expenses do not exceed \$40,000 in respect of each application; and ▪ For any applications anticipated to be or are over \$40,000, a report must be presented to Council in all instances.
Reporting Requirements	Action taken must be recorded in the electronic records management system under the appropriate record number to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	28 July 2026

2.18 SALE/DISPOSAL OF VEHICLES, ANIMALS OR GOODS, CONFISCATED OR OTHERWISE

Delegated Function to be performed	To sell or otherwise dispose of any goods which have not been collected in accordance with a notice given, as per the <i>Local Government Act 1995</i>, s3.47. Authority to recover expense incurred for removing, impounding, and disposing of confiscated or uncollected goods s3.48.
Legislative Power or duty delegated	<i>Local Government Act 1995</i> s3.47 Confiscated or uncollected goods, disposal of s3.48 Impounding expenses, recovery of
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO s.5.44 – CEO may delegate powers and duties to other employees
Delegation to	Chief Executive Officer
Conditions and Exceptions	To sell or otherwise dispose of any goods which have not been collected in accordance with a notice given, as per s3.47 Local Government Act 1995. Authority to recover expense incurred for removing, impounding, and disposing of confiscated or uncollected goods s3.48.
Reporting Requirements:	Action taken to must be recorded in the electronic records management system under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	28 July 2026

2.19 PRIVATE WORKS ON, OVER OR UNDER PUBLIC PLACES

Delegated Function to be performed	A local government may grant permission to a person to construct anything on, over or under a public thoroughfare or other public place that is local government property subject to Regulation 17 of the Local Government (Uniform Local Provisions) Regulations 1996.
Legislative Power or duty delegated	<i>Local Government (Uniform Local Provisions) Regulations 1996</i> r17(5) The local government may impose such conditions as it thinks fit on granting permission under this regulation r17(6)(c) It is a condition of the permission granted under this regulation damage to the public thoroughfare or public place resulting from the construction is repaired to the satisfaction of the CEO of the local government.
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO
Delegation to	Chief Executive Officer
Conditions and Exceptions	Nil
Reporting Requirements:	Actions taken must be recorded in the electronic records management system under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	28 July 2026

2.20 TOWN PLANNING AND DEVELOPMENT ACT 1928 – TOWN PLANNING FUNCTIONS

Delegated Function to be performed	ADVERTISING AND DETERMINING APPLICATIONS FOR DEVELOPMENT APPROVAL <u>Power/Duty</u> Notification and Advertising of Applications for Development Approval Determine in accordance with the TPS 3 and Planning and Development (Local Planning Schemes) Regulations 2015, determine that a particular development application will be advertised and notify the applicant accordingly. Determine those landowners and occupiers to whom notice of an application for Development Approval required to be advertised shall be provided pursuant to the TPS 3 and Planning and Development (Local Planning Schemes) Regulations 2015. Determine the requirement for consultation with other authorities for an application for Development Approval pursuant to the TPS 3 and Planning and Development (Local Planning Schemes) Regulations 2015. <u>Consideration of Applications for Development Approval</u> Determine applications for Development Approval made in accordance with the Town Planning Scheme, Planning and Development (Local Planning Schemes) Regulations 2015 and/or Statement of Planning Policy No. 1 – Residential Design Codes, irrespective of whether objections have been received and impose conditions or grounds of refusal as required. <u>Determine requests for Amending or Revoking a Development Approval</u> Determine requests for Amending or Revoking a Development Approval made in accordance with the TPS 3 and Planning and Development (Local Planning Schemes) Regulations 2015 where the original permit was issued under delegated authority. <u>Conditions</u> An officer to whom delegated authority is granted is not to exercise that authority in circumstances where the Chief Executive Officer has received a request from a Councillor that the matter be referred to Council for consideration or determination. SUBDIVISION AND DEVELOPMENT DESIGN <u>Power/Duty</u> To approve plans and impose Council's accepted Standards and Specifications on subdivisions and developments and other similar works done by the Shire. <u>Conditions</u> An officer to whom delegated authority is granted is not to exercise that authority in circumstances where the Chief Executive Officer has received a request from a Councillor that
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	the matter be referred to Council for consideration or determination.
Delegated Function to be performed cont'd	CONSIDERATION OF WAPC REFERRALS OF APPLICATIONS FOR SUBDIVISION APPROVAL Power/Duty Pursuant to the <i>Planning and Development Act 2005</i>, <i>Planning and Development Regulations 2009</i> and <i>Strata Titles Act 1985</i> provide comment to the Western Australian Planning Commission (WAPC) on matters associated with freehold and survey strata subdivision applications, proposed development plans (or similar) and licence/ lease applications. CLEARANCE OF LOCAL GOVERNMENT CONDITIONS ASSOCIATED WITH SUBDIVISION APPROVAL Power/Duty Pursuant to the <i>Planning and Development Act 2005</i>, <i>Planning and Development Regulations 2009</i> and <i>Strata Titles Act 1985</i> where the WAPC has included conditions on a subdivision approval relevant to the Shire, determine the 'clearance' of conditions designated (LG) in a freehold or survey strata subdivision approval issued by the WAPC. ISSUE OF CERTIFICATES (STRATA TITLES) Power/Duty Pursuant to the provisions of Section 23 of the <i>Strata Titles Act 1985</i>, the Director of Property & Development Services and/or the Chief Executive Officer is authorised to issue the appropriate certificates in respect to buildings as may be shown on a strata plan to be lodged for registration under the Act, where in the opinion of the Chief Executive Officer: The buildings shown on the strata plan have been confirmed, following physical inspection, as being compliant with all relevant a town planning, health and engineering requirements as provided for in the TPS 3 and Residential Design Codes and Shire Policies and Local Laws; and The buildings are deemed to be of sufficient standard and suitable to be divided into lots pursuant to the <i>Strata Titles Act 1985</i>.

	DIRECTIONS REGARDING UNAUTHORISED DEVELOPMENT Power/Duty To give directions in relation to unauthorized development and to authorise any action available to the responsible authority under the <i>Planning and Development Act 2005</i> and <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> incidental to such written direction, including but not limited to issuing a notice to correct or amend the development or to commence legal action. Conditions An officer to whom delegated authority is granted is not to exercise that authority in circumstances where the Chief Executive Officer has received a request from a Councillor that the matter be referred to Council for consideration or determination.
Delegated Function to be performed cont'd	RESPONSIBLE AUTHORITY REPORTS TO THE DEVELOPMENT ASSESSMENT PANEL Power/Duty To submit Responsible Authority Reports to the Development Assessment Panel pursuant to Regulation 12 of the Planning & Development (Development Assessment Panels) Regulations 2011. Conditions The Chief Executive Officer is to advise Councillors of the lodgement of a Mid- West/Wheatbelt JDAP application in the 'Councillors Information Bulletin' and report to Council at the earliest opportunity, the outcome of the Mid-West/Wheatbelt JDAP decision.
Legislative Power or duty delegated	<i>Shire of Morawa Local Planning Scheme No. 3 or the most current scheme at time of applying the delegations (TPS)</i> <i>Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015,</i> <i>Local Government Act 1995</i> s 5.45 Other matters relevant to delegations under this Division s5.46 Register of, and records relevant to, delegations to CEO and employees
Legislative power to delegate	<i>Shire of Morawa Local Planning Scheme</i>
Delegation to	Chief Executive Officer

Conditions and Exceptions	Where advertising any matter as provided for under this Delegation, referral must be made to Councillors via Email and Councillors given not less than 5 working days to request the matter be referred to Council for decision. Where the Shire receive an objection to any matter provided under this Delegation, the matter will be referred to Council for decision. This Delegation does not preclude the Delegate referring the categories of development or legal proceedings outlined above, to Council for determination, after having regard to the circumstances of a particular case.
Reporting Requirements:	Details of all Decisions given, and actions taken must be recorded in the electronic records management system under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	28 July 2026

2.21 BUILDING ACT 2011 - APPROVE OR REFUSE BUILDING PERMIT

Delegated Function to be performed	A permit authority to which a certified application or an uncertified application is made must grant the building permit if it is satisfied that the application is in accordance with the Building Act 2011 subsections 20(1)(a) to (s). A permit authority to which an application is made must not grant the building permit unless it is satisfied as to each of the matters mentioned in subsection (1)(a) to (s). A permit authority to which an application is made may refuse to grant the building permit applied for if it appears to the permit authority that there is an error in the information provided for the application or in a document that accompanied the application A permit authority to which an application is made must not grant a building permit if to do so would be inconsistent with subsections (2) (a) and (b).
Legislative Power or duty delegated	<i>Building Act 2011:</i> s.18 Further Information s.20 Grant of building permit s.22 Further grounds for not granting an application s.27(1) and (3) Impose Conditions on Permit <i>Building Regulations 2012:</i> r.23 Application to extend time during which permit has effect (s.32) r.24 Extension of time during which permit has effect (s.32(3)) r.26 Approval of new responsible person (s.35(c))
Legislative power to delegate	<i>Building Act 2011:</i> s.127(1) & (3) Delegation: special permit authorities and local government
Delegation to	Chief Executive Officer

Conditions and Exceptions	Authority to require an applicant to provide any documentation or information required to determine a building permit application [s.18 (1)]. Authority to grant or refuse to grant a building permit [s.20 (1) & (2) and s.22]. Authority to impose, vary or revoke conditions on a building permit [s.27 (1) and (3)]. Authority to determine an application to extend time during which a building permit has effect [r.23]. Subject to being satisfied that work for which the building permit was granted has not been completed OR the extension is necessary to allow rectification of defects of works for which the permit was granted [r.24(1)] Authority to impose any condition on the building permit extension that could have been imposed under s.27 [r.24 (2)]. Authority to approve, or refuse to approve, an application for a new responsible person for a building permit [r.26].
	<i>In undertaking the functions of this delegation, Building Surveyors must be engaged by the Shire.</i> <i>With respect to uncertified applications, hold the appropriate qualification as set out under Regulation 6 of the Local Government (Building Surveyors) Regulations 2008.</i>
Reporting Requirements:	Actions taken must be recorded in the electronic records management system under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting
Date Reviewed	28 July 2026

2.22 BUILDING ACT 2011 – APPROVE OR REFUSE DEMOLITION PERMIT

Delegated Function to be performed	Authority to require an applicant to provide any documentation or information required to determine a demolition permit application [s.18(1)]. Authority to grant or refuse to grant a demolition permit on the basis that all s.21(1) requirements have been satisfied [s.20(1) & (2) and s.22]. Authority to impose, vary or revoke conditions on a demolition permit [s.27(1) and (3)]. Authority to determine an application to extend time during which a demolition permit has effect [r.23]. Subject to being satisfied that work for which the demolition permit was granted has not been completed OR the extension is necessary to allow rectification of defects of works for which the permit was granted [r.24(1)] Authority to impose any condition on the demolition permit extension that could have been imposed under s.27 [r.24(2)]. Authority to approve, or refuse to approve, an application for a new responsible person for a demolition permit [r.26].
Legislative Power or duty delegated	<i>Building Act 2011:</i> s.18 Further Information s.21 Grant of demolition permit s.22 Further grounds for not granting an application s.27(1) and (3) Impose Conditions on Permit <i>Building Regulations 2012</i> r.23 Application to extend time during which permit has effect (s.32) r.24 Extension of time during which permit has effect (s.32(3)) r.26 Approval of new responsible person (s.35(c))
Legislative power to delegate	<i>Building Act 2011:</i> s.127(1) & (3) Delegation: special permit authorities and local government
Delegation to	Chief Executive Officer
Conditions and Exceptions	Delegation does not apply to places listed on the State's Register of Heritage Places or Council's Heritage Register, or to places classified by the National Trust. In undertaking the functions of this delegation, Building Surveyors must be engaged by the Shire.
Reporting Requirements:	Actions taken must be recorded in the electronic records management system under the appropriate File Number record to meet legislative requirements. <i>Notification of the delegated decision must be made to Councillors at the next available Council Meeting</i>
Date Reviewed	28 July 2026

2.23 BUILDING ACT 2011 – GRANT OF OCCUPANCY PERMIT OR BUILDING APPROVAL CERTIFICATE

Delegated Function to be performed	A permit authority to which an application is made must grant or modify the occupancy permit or grant the building approval certificate applied for if it is satisfied that the application is in compliance with subsections 58(1)(a) to (l). A permit authority to which an application is made must not grant or modify the occupancy permit or grant the building approval certificate applied for unless it is satisfied as to each of the matters mentioned in subsections (1)(a) to (l).
Legislative Power or duty delegated	<i>Building Act 2011:</i> <i>s.55 Further information</i> <i>s.58 Grant of occupancy permit, building approval certificate</i> <i>s.62(1) and (3) Conditions imposed by permit authority s.65(4)</i> <i>Extension of period of duration</i> <i>Building Regulations 2012</i> <i>r.40 Extension of period of duration of time limited occupancy permit or building approval certificate (s.65)</i>
Legislative power to delegate	<i>Building Act 2011:</i> <i>s.127(1) & (3) Delegation: special permit authorities and local government</i>
Delegation to	Chief Executive Officer
Conditions and Exceptions	In undertaking the functions of this delegation, Building Surveyors must be engaged by the Shire. Authority to require an applicant to provide any documentation or information required in order to determine an application [s.55]. Authority to grant, refuse to grant or to modify an occupancy permit or building approval certificate [s.58]. Authority to impose, add, vary or revoke conditions on an occupancy permit [s.62(1) and (3)]. Authority to extend, or refuse to extend, the period in which an occupancy permit or modification or building approval certificate has effect [s.65(4) and r.40].

Reporting Requirements:	Actions taken must be recorded in the electronic records management system under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	28 July 2026

2.24 BUILDING ACT 2011 – ISSUE AND REVOCATION OF BUILDING ORDERS

Delegated Function to be performed	A permit authority may make an order (a building order) in respect of one or more of the following: – (a) particular building work; (b) particular demolition work; (c) a particular building or incidental structure, whether completed before or after commencement day. A permit authority may, but notice in writing, revoke a building order at any time and must serve each person to whom the order is directed with a copy of the notice.
Legislative Power or duty delegated	<i>Building Act 2011:</i> s.110(1) A permit authority may make a building order s.111(1) Notice of proposed building order other than building order (emergency) s.117(1) and (2) A permit authority may revoke a building order or notify that it remains in effect s.118(2) and (3) Permit authority may give effect to building order if non-compliance s.133(1) A permit authority may commence a prosecution for an offence against this Act
Legislative power to delegate	<i>Building Act 2011:</i> s.127(1) & (3) Delegation: special permit authorities and local government
Delegation to	Chief Executive Officer

Conditions and Exceptions	Authority to make Building Orders in relation to: Building work Demolition work An existing building or incidental structure [s.110(1)]. Authority to give notice of a proposed building order and consider submissions received in response and determine actions [s.111(1)(c)]. Authority to revoke a building order [s.117]. If there is non-compliance with a building order, authority to cause an authorised person to: ▪ take any action specified in the order; or ▪ commence or complete any work specified in the order; or ▪ if any specified action was required by the order to cease, to take such steps as are reasonable to cause the action to cease [s.118(2)]. Authority to take court action to recover as a debt, reasonable costs and expense incurred in doing anything in regard to non-compliance with a building order [s.118(3)]. Authority to initiate a prosecution pursuant to section 133(1) for non-compliance with a building order made pursuant to section 110 of the Building Act 2011. 1) The Chief Executive Officer may refer notices to the Shire's Lawyer where it is considered appropriate; and 2) Determine that an order is to remain in effect in accordance with section 117(2) of the <i>Building Act 2011</i> where it is considered appropriate.
Reporting Requirements:	Actions taken must be recorded in the electronic records management system under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	28 July 2026

2.25 BUILDING ACT 2011 – APPOINTMENT OF AUTHORISED PERSONS

Delegated Function to be performed	A local government may, in writing, appoint persons or classes of persons to be authorised for the purposes of performing particular functions of the <i>Building Act 2011</i> and the <i>Building Regulations 2012</i>
Legislative Power or duty delegated	<i>Building Act 2011</i> s.96(3) authorised persons
Legislative power to delegate	<i>Building Act 2011</i> s.127(1) & (3) Delegation: special permit authorities and local government
Delegation to	Chief Executive Officer
Conditions and Exceptions	The Chief Executive Officer is delegated the power to appoint authorised persons for the purpose of enforcing section 96.3 of the provisions of the <i>Building Act 2011</i> Authority to designate an employee as an authorised person [s.96 (3)]. Authority to revoke or vary a condition of designation as an authorised person or give written notice to an authorised person limiting powers that may be exercised by that person [s.99(3)]. The Delegation is subject to section 100(2) of the <i>Building Act 2011</i>: "The authorised person is not entitled to enter a part of a place in use as a residence, except – a) with the consent of an adult occupier; or b) under the authority of an entry warrant; or c) to take action under section 118(2) in relation to a building order emergency); and Section 127 (3) of the <i>Building Act 2011</i> (1) A delegation of a local government's powers or duties may be only to a local government employee"
Reporting Requirements:	Actions taken must be recorded in the electronic records management system under the appropriate File Number record to meet legislative requirements.
Date Reviewed	28 July 2026

2.26 BUSH FIRES ACT 1954 - POWER AND DUTIES

Delegated Function to be performed	All powers, duties and functions of the local government under the <i>Bush Fires Act 1954</i>
Legislative Power or duty delegated	<i>Bush Fires Act 1954</i>
Legislative power to delegate	<i>Bush Fires Act 1954</i> Section 48 – Delegation by local governments
Delegation to	Chief Executive Officer
Conditions and Exceptions	Excludes powers and duties that are subject to separate delegated authority within this Register as set out below: ▪ Delegation.7.7.2 Appointment of Bush Fire Control Officers; ▪ Delegation 7.7.3 Variation of Prohibited Burning Times; and ▪ Delegation 7.7.4 Prosecutions; ▪ are prescribed powers and duties in the Act with the requirement for a resolution by the local government; ▪ are prescribed in the Act for performance by prescribed offices;.
Reporting Requirements:	Actions taken must be recorded in the electronic records management system under the appropriate File Number record to meet legislative requirements.
Date Reviewed	28 July 2026

2.27 BUSH FIRES ACT 1954 - APPOINTMENT OF BUSH FIRE CONTROL OFFICERS

Delegated Function to be performed	Appointing a bush fire officer to carry out the powers and functions in the <i>Bush Fires Act 1954</i> .
Legislative Power or duty delegated	<i>Bush Fires Act 1954</i> S38 Local government may appoint bush fire control officer
Legislative power to delegate	<i>Bush Fires Act 1954</i> Section 48 – Delegation by local governments
Delegation to	Chief Executive Officer
Conditions and Exceptions	Appointment of Bush Fire Control Officers to be subject to the recommendations of the Bush Fire Advisory Committee
Reporting Requirements	Actions taken must be recorded in the electronic records management system under the appropriate File Number to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	28 July 2026

2.28 BUSHFIRES ACT 1954 - PROHIBITED BURNING TIMES

Delegated Function to be performed	Determine to vary Prohibited Burning Times, in accordance with specified times <i>in the Bush Fires Act 1954.s17(7) and (8)</i>, regarding: ▪ shortening, extending, suspending or re-imposing a period of prohibited burning times; or ▪ imposing a further period of prohibited burning
Legislative Power or duty delegated	<i>Bush Fires Act 1954:</i> s.17(7) Prohibited burning times variation due to seasonal conditions <i>Bush Fire Regulations 1954:</i> r.15 Permit to burn (Act s.18), form of and apply for after refusal etc. r. 38A Use of engines, plant or machinery likely to cause a bush fire r.8C Harvesters, power to prohibit use of on certain days in restricted or prohibited burning times r.39B Crop dusters etc., use of in restricted or prohibited burning times.
Legislative power to delegate	Bush Fires Act 1954 Section 48 – Delegation by local governments
Delegation to	Chief Executive Officer and Chief Bush Fire Control Officer (jointly)
Conditions and Exceptions	N/A
Express Power to Sub-Delegate	Nil
Reporting Requirements:	Actions taken must be recorded in the electronic records management system under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	28 July 2026

2.29 BUSHFIRES ACT 1954 - PROSECUTIONS

Delegated Function to be performed	Issue Infringement Notices. Consider allegations of offences alleged to have been committed against this Act in the district of the local government and, if the delegate thinks fit, to institute and carry on proceedings in the name of the local government against any person alleged to have committed any of those offences in the district as prescribed under the <i>Bush Fires Act 1954</i>. Note: s59A(3) and <i>Bush Fires (Infringements) Regulations 1958</i>, Reg.4(a) provide that only the President or the Chief Executive Officer may withdraw an infringement notice.
Legislative Power or duty delegated	<i>Bush Fires Act 1954</i> s59(3) Prosecution of Offences s59A(2) Alternative Procedure – Infringement Notices
Legislative power to delegate	<i>Bush Fires Act 1954</i> Section 48 – Delegation by local governments
Delegation to	Chief Executive Officer
Conditions and Exceptions	N/A
Reporting Requirements:	Actions taken must be recorded in the electronic records management system under the appropriate File Number to meet legislative requirements.
Date Reviewed	28 July 2026

2.30 FOOD ACT 2008 – APPOINTMENT OF AUTHORISED OFFICERS

Delegated Function to be performed	Authority to appoint authorised officers under the Food Act, Public Health Act and authority to appoint an Authorised Officer to be a Designated Officer for the purposes contained in S126 (6), (7) of the <i>Food Act 2008</i>
Legislative Power or duty delegated	<i>Food Act 2008</i> s122 Appointment of Authorised Officers and s126 Infringement Notices
Legislative power to delegate	<i>Food Act 2008:</i> <i>r.118 Functions of enforcement agencies and delegation</i> <i>(2)(b) Enforcement agency may delegate a function conferred on it</i> <i>(3) Delegation subject to conditions [s.119] and guidelines adopted [s.120]</i> <i>Sub-delegation permissible only if expressly provided in regulations.</i>
Delegation to	Chief Executive Officer
Conditions and Exceptions	Authority to appoint a person to be an authorised officer for the purposes of the Food Act 2008 [s.122 (2)]. Authority to appoint an Authorised Officer appointed under s.122 (2) of this Act or the s.24(1) of the Public Health Act 2016, to be a Designated Officer for the purposes of issuing Infringement Notices under the Food Act 2008 [s.126(13)]. Authority to appoint an Authorised Officer to be a Designated Officer (who is prohibited by s.126(13) from also being a Designated Officer for the purpose of issuing infringements), for the purpose of extending the time for payment of modified penalties [s.126(6)] and determining withdrawal of an infringement notice[s.126(7)].
Reporting Requirements:	Details of all authorised officers appointed must be recorded in the electronic records management system under the appropriate File Number record to meet legislative requirements.
Date Reviewed	28 July 2026

2.31 FOOD ACT 2008 – PROHIBITION ORDERS

Delegated Function to be performed	An enforcement agency may: Authority to serve a prohibition order on the proprietor of a food business in accordance with s.65 of the Food Act 2008 [s.65(1)]. Authority to give a certificate of clearance, where inspection demonstrates compliance with a prohibition order and any relevant improvement notices [s.66].
Legislative Power or duty delegated	<i>Food Act 2008</i> s.65(1) Prohibition orders s.66 Certificate of clearance to be given in certain circumstances s.67(4) Request for re-inspection
Legislative power to delegate	<i>Food Act 2008</i> s118 Functions of enforcement agencies and delegation
Delegation to	Chief Executive Officer Executive Manager Corporate and Community Services Environmental Health Officer
Conditions and Exceptions	Environmental Health Officer is delegated the power to issue prohibition orders in accordance with section 65 of the Food Act 2008. Environmental Health Officer is delegated the power to initiate appropriate legal action in accordance with section 125 of the Food Act 2008. Environmental Health Officer is delegated the power to clear and remove a prohibition order in accordance with section 66 of the Food Act 2008, and to provide written notification as required with respect to any decision made not to issue a certificate of clearance following an inspection under either Section 66 or 67. The power to prosecute any person is only exercised by agreement of Chief Executive Officer in conjunction with advice from the Shire's Lawyer.
Reporting Requirements:	Details of all prosecutions must be recorded in the electronic records management system under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	28 July 2026

2.32 CAT ACT 2011 – APPOINTMENT OF AUTHORISED PERSON

Delegated Function to be performed	<i>Cat Regulations 2012</i>
Legislative Power or duty delegated	<i>Cat Act 2011</i> <i>Part 4 Administration and enforcement</i> <i>Part 5 Subsidiary Legislation</i> <i>s.48 – Appointment of authorised persons</i> <i>Cat Regulations 2012</i>
Legislative power to delegate	<i>Cat Act 2011</i> <i>S44 Delegation by local government</i> <i>Local Government Act 1995</i> <i>s.5.42 – Delegation of some powers and duties to CEO</i>
Delegation to	Chief Executive Officer
Conditions and Exceptions	All the powers and duties of the local government under the <i>Cat Act 2011</i> , <i>Cat Regulations 2012</i>
Reporting Requirements:	Details of all decision made must be recorded in the electronic records management system under the appropriate File Number record to meet legislative requirements.
Date Reviewed	28 July 2026

2.33 DOG ACT 1976 – APPOINTMENT OF AUTHORISED PERSON

Delegated Function to be performed	<i>Dog Act 1976</i> <i>Dog Regulations 2013.</i> All the powers and duties of the local government. <i>Shire of Morawa Dogs Local Law 2018:</i> s 2.2 s 2.3 s.4 s.3.3 s 4.15 s 7.4 s 7.5 s 7.6 s 7.7 Schedule 2
Legislative Power or duty delegated	<i>Dog Act 1976</i> s.10AA – <i>Authorised persons</i> s.10AB – <i>Appointment of authorised persons</i> <i>Dog Regulations 2013.</i> All the powers and duties of the local government. <i>Shire of Morawa Dogs Local Law 2018: s 2.2</i> s 2.3 s 2.4 s.3.3 s 4.15 s 7.4 s 7.5 s 7.6 s 7.7 Schedule 2
Legislative power to delegate	<i>Dog Act 1976</i> s10AA s10AB <i>Local Government Act 1995</i> s.5.42 – <i>Delegation of some powers and duties to CEO</i>
Delegation to	Chief Executive Officer
Conditions and Exceptions	Withdrawal of an Infringement Notice can only to be approved by the Chief Executive Officer, Executive Manager Corporate and Community Services, or Executive Manager Works and Services. The authorised officers (excepting those listed as authorised to perform functions which are limited to the registration of animals) are appointed to undertake the powers of an authorised person under the Dog Act 1976 the Dog Regulations 1976 and the Dog (Restricted Breeds) Regulations No 2 2002. The appointment includes the power of an authorised person to declare a dog to be a dangerous dog under section 33E of the Act.

Reporting Requirements:	Details of all decision made must be recorded in the electronic records management system under the appropriate File Number record to meet legislative requirements.
Date Reviewed	28 July 2026

2.34 FIREWORK EVENTS

Delegated Function to be performed	The issue of fireworks event notice.
Legislative Power or duty delegated	<i>Local Government Act 1995</i> S3.25 (1) Division 1 — Things a notice may require to be done Schedule 3.1 Powers under notices to owners or occupiers of land [
Legislative power to delegate	<i>Dangerous Goods Safety Act 2004</i> <i>Dangerous Goods Safety (Explosives) Regulations 2007</i>
Delegation to	Chief Executive Officer
Conditions and Exceptions	N/A
Reporting Requirements:	Action taken must be recorded in the electronic records management system under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to Councillors at the next available Council Meeting.
Date Reviewed	28 July 2026

2.35 HEALTH (ASBESTOS) REGULATIONS – ADMINISTRATION

Delegated Function to be performed	Approving officers for the purposes of the <i>Criminal Procedures Act 2002 Part 2</i>
Legislative Power or duty delegated	<i>Health (Asbestos) Regulations Regulation 1992</i> s.3 <i>Local Laws</i> 15D <i>Infringement Notices</i> <i>Criminal Procedures Act 2002 Part 2</i>
Legislative power to delegate	<i>Health (Asbestos) Regulation 26(7)</i> r15D <i>Infringement Notices</i> r. 15D(5) A local government may, in writing, appoint <i>persons or classes of persons to be authorised officers or approved officers for the purposes of the Criminal Procedure Act 2004 Part 2.</i>
Delegation to	Chief Executive Officer
Conditions and Exceptions	Local Government Act 1995 Section 3.25 Notices requiring certain things to be done by owner or occupier of land Schedule 3.1 Powers under notices to owners or occupiers of land
Reporting Requirements:	Details of actions taken to made on behalf of the Shire must be recorded in the electronic records management system under the appropriate File Number record to meet legislative requirements. Notification of the delegated decision must be made to <u>Councillors via the next available information bulletin</u>
Date Reviewed	28 July 2026

2.36 RESTRICTED ACCESS VEHICLES (RAV) ON SHIRE ROADS

Delegated Function to be performed	To determine an application referred from Main Roads WA to use heavy haulage vehicles (RAV) on any local road within the district, recommending approval or refusal and conditions. As well as to grant letters of authority where conditions have been applied.
Legislative Power or duty delegated	<i>Local Government Act 1995</i> <i>Land Administration Act 1997</i> Section 56(2) road reserves under the control of the local government <i>Public Works Act 1902</i> Section 86(2) Governor may declare roads to be under the control of the local government <i>Road Traffic (Vehicle Standards) Regulations 2002</i> Shire of Morawa Public Places and Local Government Property Local Law 2018
Legislative power to delegate	Local Government Act 1995 s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO s5.44 CEO may delegate powers and duties to other employees On delegation permitted.
Delegation to	Chief Executive Officer
Conditions and Exceptions	The CEO only has authority to approve or refuse requests where: • The estimate haulage volume per annum is less than 50,000 tonnes • The road has already been assessed by Main Roads WA as being suitable for the configuration proposed by the applicant • If recommending CA07 conditions are applied where necessary to manage RAV access in order to preserve the condition of the road and avoid heavy vehicle damage • the applicant agrees to accept liability for damage to the road attributed to their use that exceed fair use/wear and tear Where an application relates to a road that has not previously been assessed by Main Roads WA or Council, the matter must be referred to Council. Where the CEO declines an application, the applicant has the right to lodge a written appeal with the Shire which will be presented to Council for consideration.

Reporting Requirements:	Written record of determination and reasoning must be recorded in the Shire's record keeping system. Notification of the delegated decision must be made to Councillors via the next available information bulletin or Council meeting.
Date Reviewed	28 July 2026

2.37 RESPONDING TO EXPLORATION LICENCE APPLICATION REFERRALS

Delegated Function to be performed	To respond to Mining Registrar in relation to notice served about an Exploration Licence application. Provide the Shire's basic conditions and any objections to the exploration.
Legislative Power or duty delegated	<i>Local Government Act 1995</i> <i>Mining Act 1978 - Sections 23 to 26</i> <i>Mining Act Regulations</i>
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO s5.44 CEO may delegate powers and duties to other employees On delegation permitted.
Delegation to	Chief Executive Officer
Conditions and Exceptions	The CEO must apply the below conditions to any response where an objection is not raised: a) That dust suppression is carried out so that others are not adversely affected; b) That any saline ground water found is contained by pumping it into a water trailer and disposed of through normal mining practices under the terms of the company's mining conditions; c) Any ground water that escapes onto the ground around the drill site is to be bunded so that it does not spread; d) All plastic bags used for soil samples are to be removed from the site and disposed of in a suitable manner; e) All rubbish is to be disposed of in the appropriate manner; f) A firefighting unit is to be available at all times, and drilling is to cease if a total fire and harvest ban is called; g) No drill holes are to extend under any public roadways or interfere with road drainage; h) All drill holes are to be capped as soon as possible/practical after drilling; and i) No drilling is to occur within any Shire gravel pits
Reporting Requirements:	Written record of determination and reasoning must be recorded in the Shire's record keeping system. Notification of the delegated decision must be made at the next Ordinary Meeting of Council.
Date Reviewed	28 July 2026

2.38 LONG SERVICE LEAVE

Delegated Function to be performed	To approve or reject: a) Applications for Long Service Leave at half pay b) Applications for Long Service Leave at double pay c) An appropriate period or periods for the taking of long service leave d) On application of the employee, to defer taking of long service leave beyond six (6) months of becoming entitled
Legislative Power or duty delegated	<i>Local Government Act 1995</i> <i>Section 5.48 – Long Service Leave benefits for employees</i> Local Government (Long Service Leave) Regulations Regulation 6A – long service leave on half pay Regulation 6B – long service leave on double pay Regulation 7 – taking of long service leave Regulation 8(2) – payment for or in lieu of leave
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO s5.44 CEO may delegate powers and duties to other employees On delegation permitted.
Delegation to	Chief Executive Officer
Conditions and Exceptions	Long Service Leave requests for the CEO must be referred to Council. The CEO is to advise employees that any deferred long service leave will: • Not be deferred for more than 2 years without Council approval • Be at the rate of pay applicable at the end of six months of becoming entitled (not at the rate applicable when taken) Applications must be referred to Council if they request: • a deferment greater than two (2) years • payment at a rate greater than double the applicable rate 6 months after becoming entitled • payment at a higher rate than agreed when the CEO deferred the Long Service Leave entitlement
Reporting Requirements	Leave records are to be kept.
Date Reviewed	28 July 2026

2.39 CONTROL OF ENVIRONMENTAL MATTERS

Delegated Function to be performed	To exercise and discharge all or any of the powers and functions of the local government with regard to: - the Public Health Act 2016 and Regulations - the Health (Miscellaneous Provisions) Act 1911 and Regulations
Legislative Power or duty delegated	<i>Public Health Act 2016</i> Section 4(2) – Authorised Officer Section 21 – Power to Delegate to CEO Section 24 – Authorised person must be qualified Section 25 – Authorised person must have acceptable qualifications or be an EHO <i>Health (Miscellaneous Provisions) Act 1911</i> Section 344(2) regulations or local laws may be made so as to delegate or confer a discretionary authority to specific persons or class of persons.
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.43 Limits on delegations to CEO s5.44 CEO may delegate powers and duties to other employees On delegation permitted.
Delegation to	Chief Executive Officer
Conditions and Exceptions	All approvals must comply with the requirements of legislation and planning schemes. Non-compliant applications are to be refused unless there is a discretion, in which case it is to be referred to Council for a decision. The delegation excludes determining a fee or charge and dealing with objections. Decisions around prosecutions cannot be on delegated and Council should be informed of proposed prosecutions prior to them commencing.
Reporting Requirements:	Written record of determination and reasoning must be recorded in the Shire's record keeping system. Notification of the delegated decision must be made at the next Ordinary Meeting of Council.
Date Reviewed	28 July 2026

2.40 AFFIXING OF COMMON SEAL & EXECUTION OF DOCUMENTS

Delegated Function to be performed	To sign and execute documents and apply the common seal on behalf of the Shire of Morawa.
Legislative Power or duty delegated	<i>Local Government Act 1995</i> s9.49A Execution of documents
Legislative power to delegate	<i>Local Government Act 1995</i> s5.42 Delegation of some powers and duties to CEO s5.44 CEO may delegate powers and duties to other employees On delegation may be permitted for execution of documents.
Delegation to	Chief Executive Officer
Conditions and Exceptions	The Chief Executive Officer has delegated authority to: • Affix the Common Seal of the Shire of Morawa to any document which has been authorised by Council either specifically or generally. • Sign documents on behalf of the local government.
Reporting Requirements:	Action taken must be recorded in the electronic records management system under the appropriate File Number record to meet legislative requirements. Common Seal applications are to be recorded in the Common Seal register.
Date Reviewed	28 July 2026

3. STATUTORY AUTHORISATIONS (NON-DELEGABLE FUNCTIONS)

3.1 CRIMINAL PROCEDURE ACT 2004 – APPOINTMENT OF AUTHORISED & APPROVED OFFICERS

Delegated / Authorised Function to be performed	Appointment of authorised officers to issue infringement notices, and approved officers to extend payment periods or withdraw infringement notices, for the purposes of Part 2 of the Criminal Procedure Act 2004.
Legislative Power or duty authorised	<i>Criminal Procedure Act 2004 Part 2; Health (Asbestos) Regulations 1992 r.15D; Building Regulations 2012 r.70(2).</i>
Legislative power to authorise	<i>Criminal Procedure Act 2004 Part 2.</i>
Delegation to	Chief Executive Officer Executive Manager Corporate and Community Services; Executive Manager Works and Assets; Environmental Health Officer; Ranger
Conditions and Exceptions	Authorised officers must be issued with an identity card certifying their appointment. Approved officers cannot also be appointed as authorised officers.
Reporting Requirements:	All infringement notices issued or withdrawn must be recorded in the electronic records management system under the appropriate file.
Date Reviewed	28 July 2026

3.2 HEALTH (TREATMENT OF SEWAGE AND DISPOSAL OF LIQUID WASTE) REGULATIONS 1974 – AUTHORISED OFFICER

Delegated / Authorised Function to be performed	Grant or refuse approvals, and exercise appeal-related powers, under the Health (Treatment of Sewage and Disposal of Liquid Waste) Regulations 1974.
Legislative Power or duty authorised	<i>Regulations 4(3)(a), 4(3)(b), 10(2), 22(2)(a) and 22(2)(b).</i>
Legislative power to authorise	<i>Health (Miscellaneous Provisions) Act 1911 s.26.</i>
Delegation to	Environmental Health Officer.

Conditions and Exceptions	Compliance with the Health Act, Regulations, Building Code of Australia and Town Planning Scheme is mandatory. Non-compliant applications must be refused unless discretion exists, in which case the matter is referred to Council.
Reporting Requirements:	All decisions must be recorded in the electronic records management system. Councillors must be notified of authorised decisions at the next available Council Meeting.
Date Reviewed	28 July 2026

3.3 FINES, PENALTIES AND INFRINGEMENT NOTICES ENFORCEMENT ACT 1994 – PROSECUTION OFFICERS

Delegated / Authorised Function to be performed	Appointment of prosecution officers authorised to sign Enforcement Certificates (s.16) and Withdrawal of Proceedings Notices (s.22) for matters registered with the Fines Enforcement Registry.
Legislative Power or duty authorised	<i>Fines, Penalties and Infringement Notices Enforcement Act 1994 ss.13, 16 and 22</i>
Legislative power to authorise	<i>Section 13(2) of the Act.</i>
Delegation to	Chief Executive Officer Executive Manager Corporate and Community Services; Executive Manager Works and Assets; Environmental Health Officer; Ranger
Conditions and Exceptions	Applies to enforcement of local laws and other infringement regimes administered by the Shire.
Reporting Requirements:	All actions must be recorded in the electronic records management system.
Date Reviewed	28 July 2026

3.4 CEMETERIES ACT 1986 – APPOINTMENT OF AUTHORISED PERSONS

Delegated / Authorised Function to be performed	Exercise powers of the Cemetery Board relating to care, control and management of the cemetery, including approvals, enforcement and administrative functions
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Legislative Power or duty authorised	<i>Cemeteries Act 1986 ss.10 and 47.</i>
Legislative power to authorise	<i>Cemeteries Act 1986 ss.10 and 47.</i>
Delegation to	Chief Executive Officer Executive Manager Corporate and Community Services; Executive Manager Works and Assets;
Conditions and Exceptions	Nil
Reporting Requirements:	All actions must be recorded in the electronic records management system.
Date Reviewed	28 July 2026

3.5 BUILDING REGULATIONS 2012 – INFRINGEMENT NOTICES (r.70)

Delegated / Authorised Function to be performed	Issue infringement notices under the Building Act 2011 in accordance with the Criminal Procedure Act 2004.
Legislative Power or duty authorised	<i>Building Regulations 2012 r.70(2); Criminal Procedure Act 2004 s.6(b).</i>
Legislative power to authorise	<i>Local Government Act 1995 s.9.10 Appointment of authorised persons.</i>
Delegation to	Chief Executive Officer Executive Manager Corporate and Community Services; Executive Manager Works and Assets; Environmental Health Officer; Ranger
Conditions and Exceptions	Only appropriately qualified and trained persons may be appointed. Authorised persons must carry an identity card.
Reporting Requirements:	All decisions must be recorded in the electronic records management system. Copies of identity cards and certificates of authorisation must be retained on personnel files.
Date Reviewed	28 July 2026

3.6 PRESIDENT'S AUTHORISATION – MEDIA RELEASES

Delegated / Authorised Function to be performed	Make media releases and speak on behalf of the Shire of Morawa.
Legislative Power or duty authorised	<i>Local Government Act 1995 s.2.8(1)(d); s.5.41(f); Council Policy 1.9 Media Statements and Public Relations.</i>
Legislative power to authorise	<i>Local Government Act 1995 s.2.8(1)(d).</i>
Delegation to	Chief Executive Officer
Conditions and Exceptions	The President (or Deputy President if unavailable) should be consulted prior to matters of delicacy being discussed publicly. The CEO is not obligated to make comment.
Reporting Requirements:	Details of media statements or discussions with media must be provided to the Shire President and recorded in the electronic records management system.
Date Reviewed	28 July 2026

VERSION CONTROL

Delegation Number	Title	Action	Date of Ordinary Meeting of Council
4.11	Fireworks Event	Carried Resolution 200912	17 September 2020
All delegations		Full Review	15 July 2021
All delegations		Full Review	21 July 2022
All delegations		Full Review	20 July 2023
All delegations		Full Review	17 July 2024
All delegations		Full Review	23 July 2025
All delegations		Full Review	28 July 2026

Ordinary Council Meeting 28 July 2026

Attachment 1 – 11.1.4a Corporate Business Plan 2024-2034 – Tracked Changes.

Attachment 1 – 11.1.4b Corporate Business Plan 2024-2034 – Clean.

Item 11.1.4 – Review of Corporate Business Plan 2024-2034.

Shire of Morawa Corporate Business Plan 2024-2034





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Introduction

The Shire of Morawa Corporate Business Plan (the Plan) provides a 5–10-year overview of the Shire’s operations within the context of a strategic and financially integrated planning framework.

The Plan is driven by two overarching goals:

1. Provide a realistic overview of the Shire’s resource availability and capability, to provide for long term financial and service delivery sustainability.
2. Provide a concise overview of the work the Shire will undertake to direct Morawa towards the Vision identified in the Strategic Community Plan 2022-2032 by targeting deliverables against key Aspirations and Strategic Focus Areas.

The Plan is informed by all the Shire’s specific purpose action plans or strategies, asset management plans, financial planning processes, and service level capabilities. The key aim is to provide a single document that combines the various components of the integrated planning framework into a simple, realistic, and reader centric plan.

Strategic Context

All WA Local Governments are required to prepare a “Plan for the Future” under Section 5.56(1) of the Local Government Act 1995. Under the Integrated Planning and Reporting Framework, the Strategic Community Plan, and the Corporate Business Plan, are the principal documents in a Local Government’s “Plan for the Future”. *Fig 1 demonstrates the Long Term Operational Planning model used by the Shire.*



Figure 1

The Shire of Morawa's Strategic Community Plan 2022-2032 was adopted in August 2022 and represents a major review of previous strategic plans and involved significant community engagement. The Strategic Community Plan (2022-2032)

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to be a plan for all and moves away from operational or goals specific to the local government and looks more holistically at what the community aspires to be. The community vision has been revised to emphasise the uniqueness of Morawa and place a greater emphasis on liveability. *Fig 2 demonstrates the Community Vision, Aspirations, and Strategic Focus Areas that will drive the Shire's strategic planning.*

The Shire of Morawa Corporate Business Plan is a more internal focused strategic document that ascertains how the Shire will utilise its resources to deliver outcomes that align with the longer-term aspirations of the community as outlined in the Strategic Community Plan whilst acknowledging the Shire's responsibility for sustainable operations, governance, and asset management.

As well as being informed by the Strategic Community Plan, the Corporate Business Plan is also informed by other key strategies or plans, at both a community and internal operation level. The below documents have actively contributed towards the development of this iteration of the Corporate Business Plan. Future iterations will be informed by new plans and strategies as they are developed.

- Strategic Resource Plan 2022-2037 (incorporating Asset Management and Long-Term Financial Planning)
- Shire of Morawa Workforce Plan 2022-2032
- Shire of Morawa Arts and Culture Plan (adopted September 2022)
- Shire of Morawa Tourism Plan (adopted September 2022)
- Town Planning Scheme No.3 and associated town planning documents
- ICT Plan (implemented)
- Greening Plan (under development)
- Business Continuity and Disaster Recovery Plans
- Asset Management Plans

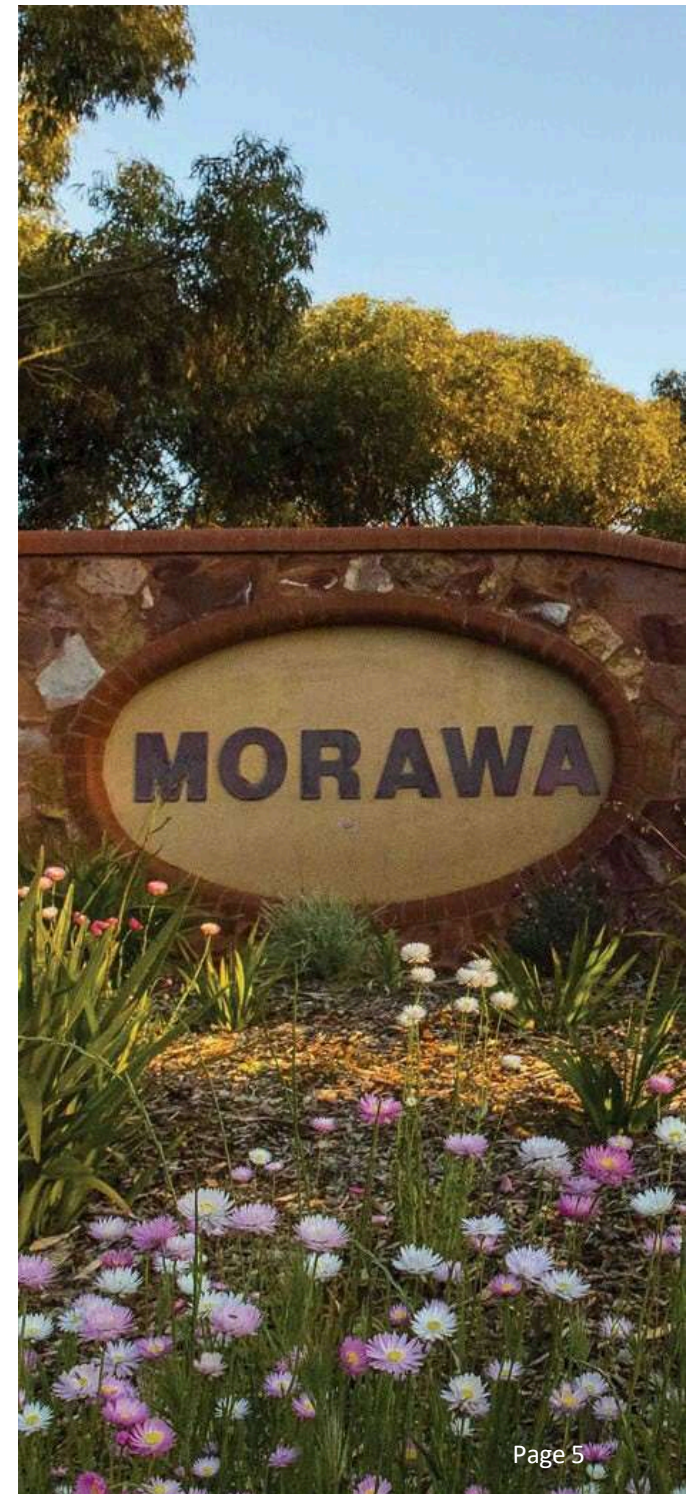


Figure 2: The Plan on a Page

Create a sense of place for visitors

- Factor the visitor experience into planning and design decisions
- Develop and Implement a Tourism Plan
- Embrace a commitment to excellent service
- Ensure the townsite and its services are accessible to all

Activate a vibrant small business sector

- Facilitate and support small business
- Encourage variety and competition
- Maintain strong support systems and services

Take pride in our community and an aesthetically appealing townsite

- Develop and implement a townsite greening plan
- Enhance the appearance of homes, gardens, businesses, public buildings, and open spaces
- Utilise public art
- Celebrate our wins

Embrace cultural and social diversity

- Develop and implement an Arts and Culture plan
- Champion inclusion and engagement
- Invest in socialisation and belonging
- Promote positive aging in place across the community

Cement strong foundations for growth and prosperity

- Safe and suitable road and other transport networks
- Ready to go commercial and industrial facilities
- Enhance partnerships and alliances

Occupy a Safe and Healthy living space

- Build safer neighbourhoods
- Occupy fit for purpose housing
- Increase active living
- Enhance health service provisions

Be future focussed in all we do

- Ensure the Shire and its assets are well resourced and sustainable
- Embrace recycling and renewable energy
- Foster passion and belief in younger residents

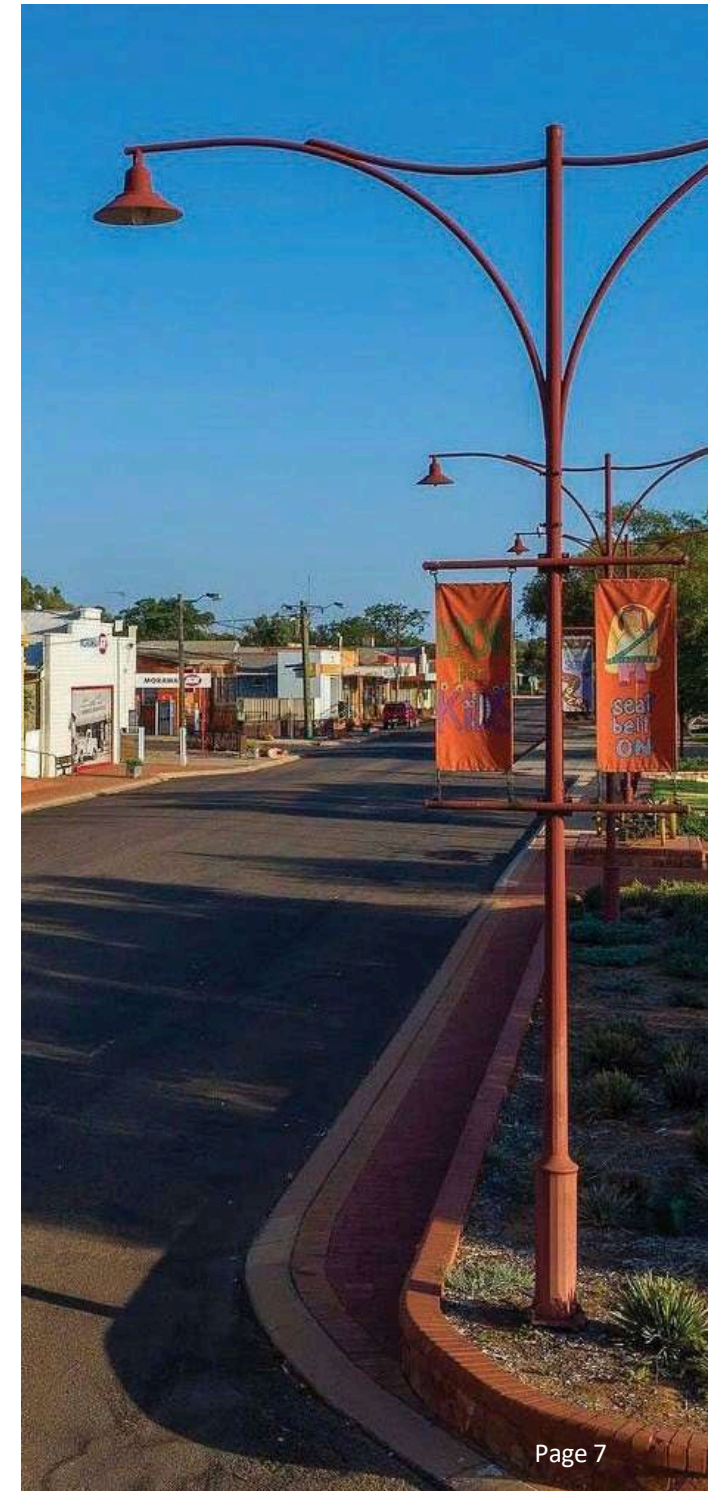


The purpose of the integrated planning framework is to ensure that Council decisions deliver the best results for the community with the available resources. The Corporate Business Plan is the key driver for the Shire's annual budget development and service delivery priorities.

Importantly, plans are only effective if adequate resources are dedicated to ensuring they can be delivered. Events beyond the community and Shire's control, such as major storms, or changes to State or Federal government policies may require the Council to rethink the timing of projects, or to reallocate resources to address new issues not necessarily aligned with the Strategic Community Plan or Corporate Business Plan in their current form. As such the Corporate Business Plan will be subject to an annual review to ensure it is working with the most up to date information, has factored in resource constraints, and has built in deliverables associated with strategic plans.

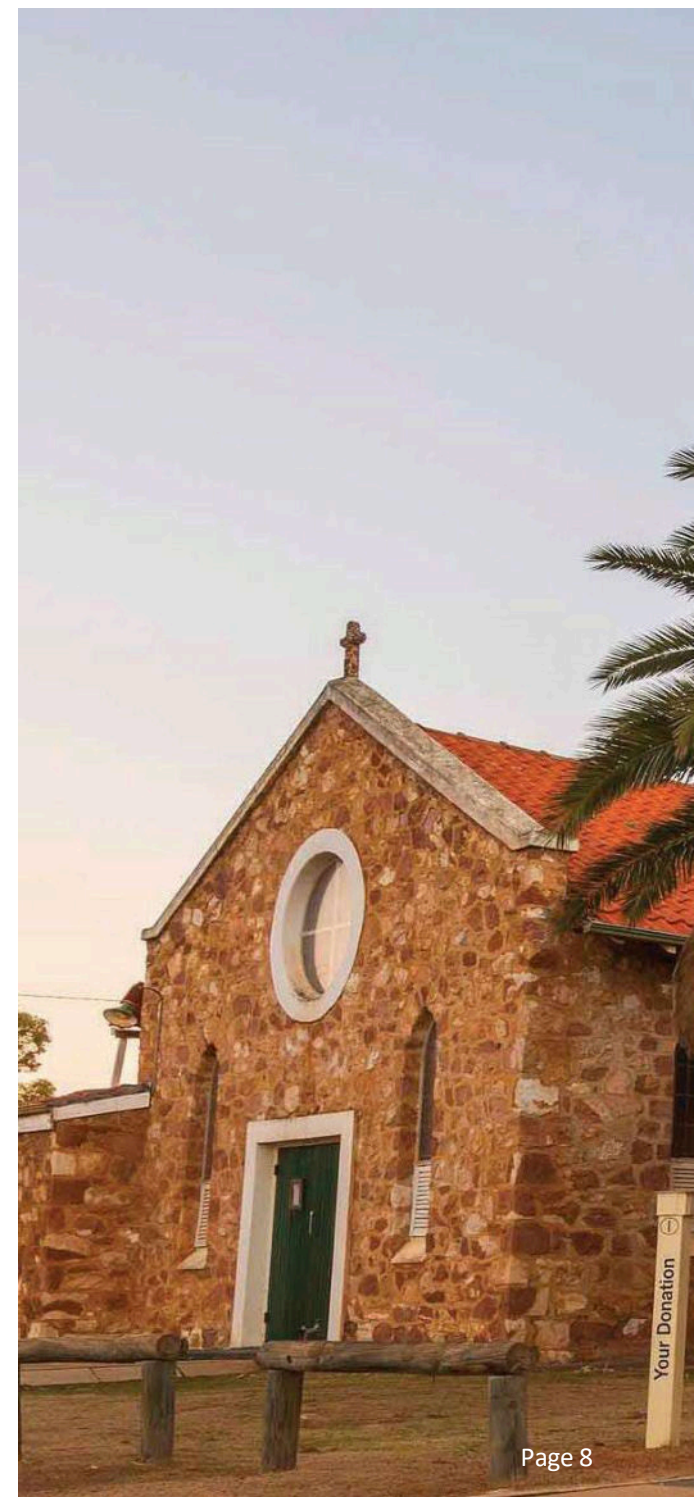
The Morawa community recognised the importance of ensuring the Shire and its assets are well resourced and sustainable in the Strategic Community Plan, and this Plan seeks to work towards this strategic focus area by ensuring resource allocation is factored into future planning and decision making.

By planning correctly and presenting information in a usable format, all parties can dissect information to make informed, appropriate, and rational decisions. A simplified Corporate Business Plan also benefits transparency and aides the community with understanding the Shire's capabilities and resource constraints.



The Shire aims to bring several different factors together into an easy to digest format that allows for improved future planning. The plan has a clear objective to identify:

- Realistic assessments of current and future operational finances, and to determine the level of “discretionary money” available each year.
- Identification of all operational/non-operational financial issues.
- Integration of the Community Plan Aspirations, the Community Plan Strategic Focus Areas, and other Action Plans into a single set of strategic deliverables and resource implications.
- Finance considerations for future directions; in particular, the replacement and renewal of existing assets with estimated costs and proposed years of implementation considered.
- Strategically aligning operations for the continual improvement of services and facilities in line with the Community Plan.
- Proposal of the most appropriate mix of funding options to maximise the services provided and to spread the effects adequately and more evenly across multiple years. Particularly highlighting those projects or initiatives that are dependent on extraordinary funding opportunities.
- Align revenue inflows with expenditure outflows to maximise delivery of both services and construction-based projects.
- Maximise the opportunity to receive external funding (grants) by having worked plans with strategic integration available for the grant submission process for consideration and allocation.
- Maximise the ability to pivot the organisation and its future planning (construction, service, or project) timeframes rapidly based on changing external input, in particular external funding (grant) opportunities or challenges such as cyclones.



Our Shire

The Shire of Morawa is a small rural Local Government with a population of fewer than 1,000 people. The Morawa economy is driven by agricultural exports, supported by medical, retail, and government services, as well as fringe mining activities. The Morawa townsite acts as a sub-regional hub offering Education and Health Care services that benefit residents outside of the Morawa district.

The Morawa Shire Council is made up of seven Councillors representing the district as a single ward.

The Shire operations are managed by the Chief Executive Officer in partnership with the Executive Management and Service Delivery Leadership Teams.

The Chief Executive Officer and the Executive Management Team manage a workforce of approximately 30 full time equivalents.

Council provides and maintains a range of infrastructure, land, buildings, and other assets to enable services to be delivered to the community.

- Transport Infrastructure
 - › Roads comprising 974km of roadways with 195km sealed
 - › culverts (324)
 - › railway crossings (15)
 - › road signs (727)
 - › floodways' (115)
 - › footpaths (13.8 km) and kerbing
- Buildings
 - › 50+ buildings valued at over \$20m – includes but not limited to:
 - › Town Hall
 - › Gutha Hall
 - › Recreation Centre
 - › Oval Function Room
 - › Depot
 - › Medical Centre
 - › 19 Houses
 - › Shire Office
 - › Caravan Park Accommodation

- Recreational and Other Infrastructure
 - › 1800 hectares of reserve to be maintained
 - › 50m swimming pool facility
 - › Airport
 - › Gymnasium
 - › Landfill
 - › Sewerage System

Overall, the Shire is managing close to \$75m of non-current assets for the benefit of the community.

Our Shire *(continued)*

The Shire’s business as usual operations and service delivery areas have pivoted during the 2023/2024 financial year to accommodate the loss of an executive manager and a divisional area.

Office of the CEO	Corporate and Community Services
Human Resource Management including Workplace Health and Safety	Financial Services
Governance and Councillor Support	Compliance, Planning, and Building Services
Strategic Planning and Risk Management	Customer, Library and Youth Services
Road Construction and Maintenance	Community Support and Development
Organisational Development	Facility Management and Maintenance
Emergency Management	ICT, Record Keeping, and other Corporate Functions
Capital Project Management and Delivery	Townsite Amenities (Parks, Gardens, Waste and Sewerage)

Our Shire (continued)

On average the Shire expends approximately 60% of its funds delivering upon operational requirements such as service delivery and asset maintenance, with the rest of its funds going towards capital works (purchase, construction, or renewal of assets) or future planning (reserve transfers or strategic initiatives).

In reviewing the organisation the adjacent SWOT (Strength, Weakness, Opportunity, Threat) analysis was undertaken for the Shire to ensure the Plan was cognisant of key impactors on success.

S

Strengths

- Strong and stable Council
- Committed community focussed employees
- Good understanding of the road and transport network
- A willingness to be a sector leader and change

W

Weaknesses

- Workload impacts on standards and deliverables
- Location impacts on ability to attract staff and contractors
- Minimal community volunteering for Shire events or activities
- Ageing assets
- Reliance on grant and external funding – no significant own source revenue other than rates
- Historic underspending on asset renewal

O

Opportunities

- New executive team implementing a future focussed mindset
- Renewable energy and infrastructure use is growing
- Shire President has strong regional and State networks

T

Threats

- High inflation and Tight Labour Market
- Changing government priorities
- Stagnant population
- Increased community and industry demand/expectations on services and assets

Key Assumptions

To develop the Plan, the Shire has had to make several basic assumptions that underpin its service delivery, financial resources, and future planning as detailed below:

1. The population of Morawa is predicted to remain at under 1,000 people for the next 10 years thus suggesting service demands, the residential rate revenue, and local fee generation base will be relatively consistent.
2. Inflation will average out at 3.5% per annum (noting current short-term inflation is proposed at closer to 5%) – the Shire will seek to counteract this with cost savings and efficiencies and plan for a 1% per annum increase to materials and contract costs – this is also likely to mean service level reductions.
3. Rates income will increase by 4.5% per annum as per the Strategic Resource Plan

4. Anticipated employee award rate increases will average out across the 10-year period at 3.5% per annum with organisational efficiencies aiming to cap employee cost increases at 2% per annum – this will likely result in increased technological investment in the first few years of the business plan.
5. Financial Assistance Grants will not decrease.
6. Fees and charges will be put to Council prior to each budget adoption but the annual yield from Fees and Charges is only predicted to increase by an average of 2% per annum across the period of the Plan.
7. Interest on investments (term deposits) is predicted to remain low for at least for the next 5 years.
8. Utilities are predicted to increase by 2% per annum however this is difficult to predict, and unit rates can increase by more than inflation.

9. Insurances have been calculated to increase by an average of 2% per annum across the life of the plan. It is known that the current insurance market is difficult and given recent natural disasters, costs are likely to increase by closer to 10%. There is potential for insurance costs to increase on average substantially above 2% but this situation is being monitored and may require future changes in assumptions.

As with any strategic document with underlying assumptions over several years there is the likelihood that the assumptions or other aspects of the document are inaccurate. All figures included within the Plan are based upon present conditions with future projections/predictions based on current knowledge informed by past experiences.

As such it is important that the Shire reviews the Plan annually and undertakes a detailed analysis before transitioning the Plan into the Annual Budget.

Key Focus Areas

Given the limits on Shire resources and financial capability, the Shire must be prudent in its focus areas during this Plan to ensure resources deliver the best outcome for the organisation and community.

The below list seeks to prioritise the Shire's top five focus areas over the next five years.

1. Road Maintenance and Renewal
2. Critical Asset Renewal
3. Staff Retention and Attraction
4. Strategic Deliverables
5. Organisational Efficiency

Road Maintenance and Renewal

The Shire has approximately \$40 m worth of road assets spread across over 900km of road network. Sealed roads hold a higher asset value than unsealed roads but also cost more to maintain and renew. Annual road depreciation is around \$800K per annum.

The Shire, Council, and Community have placed a significant weighting on the value of transport infrastructure, as such transport infrastructure renewal is projected to be greater than depreciation throughout the life of the Plan.

This is linked to transport asset renewal involving upgrade works to prepare the asset to handle future demand. In general, the Shire's buildings and other assets are of a suitable size and design to handle expected usage based on current population and demand. The transport network is however failing to withstand the increase in agricultural and industrial operations. Larger trucks carrying heavier weights impact on asset sustainability and although the Shire expends

a significant portion of operational funds on maintenance each year, the transport assets are not likely to withstand future use without renewal or enhancement works.

A critical component of road works is the adequate maintenance and renewal of plant. Plant is critical to Shire operations and with most vehicles having a useful life of 10 years or less, annual depreciation is around \$300K.

The Shire must remain mindful that the maintenance and renewal of transport infrastructure and other assets is highly dependent on Shire employees and plant. When plant and equipment breakdown it impacts the Shire's ability to deliver outcomes. As such ensuring that engineering plant and workforce remains sustainable via regular renewal and upskilling is critical to the long-term sustainability of other assets.

Critical Asset Renewal

Asset renewal represents the replacement of assets as they reach the end of their useful lives.

One area of concern highlighted through the Shire's Strategic Resource Plan is that the Shire's infrastructure depreciation and decline is higher than the infrastructure maintenance and renewal expenditure allocated over the next 15 years across all asset areas. Essentially there will be various asset renewal gaps over the next 15 years and the Shire will need to make tough decisions in terms of service or asset continuation unless extraordinary funding can be sourced to assist with maintaining and renewing existing assets. This will be difficult as funding is often tied to new assets or developments. This issue is important to note in the Corporate Business Plan as it highlights the fragility of the Shire's financial and asset resources, which will impact on its ability to deliver upon its strategic goals.

Depreciation expenses represent an estimate of the extent to which the Shire's assets have been consumed during a year. In the financial year 2021/2022 the Shire's depreciation expense was \$1.8M, as such asset sustainability would suggest that the Shire needs to expend \$1.8m on asset renewal and replacement each year to remain sustainable.

A strategic focus area in the Strategic Community Plan is to "Ensure the shire and its assets are well resourced and sustainable." Given the Shire is unlikely to be able to afford to renew all assets at the required levels, the corporate business plan has set a goal for Asset Renewal of critical assets to become a priority. The Shire's current critical assets for continued Shire operation and community way of life are:

- Shire Administration Centre and Depot
- Waste and Landfill Facilities
- Sewerage Infrastructure
- Medical Centre
- Aerodrome

Plant and Roads are also critical assets but have been addressed in focus area one.



Staff Retention and Attraction

To run a well-functioning Local Government, the Shire needs to ensure quality staff are attracted and retained for future success. Many of the Shire's asset renewal and operational areas hinge upon in house delivery and employee skills. Given the lack of readily available skilled contractors, it is unlikely the reliance on staff will fall in the coming years.

One key attraction and retention strategy for the Shire is the provision of fit for purpose and good quality housing. At this stage the Shire owns mostly 3–4-bedroom houses that are suitable for families but do not align well to single workers. The Shire's housing stock is aging, and historic maintenance has been impacted by capital commitments draining maintenance resources into other areas. This Plan proposes to construct smaller dwellings with minimal gardens and maintenance requirements, that are aimed at providing the Shire with the capability to house its entire workforce if needed. Without this capability the Shire is reliant on labour that may not be capable of filling the skill shortage or providing the right cultural fit.

In 2022 the Shire developed a Workforce Plan for the next decade, and a great importance is placed on the delivery of this plan. The Shire will ensure that the Workforce Plan remains well-resourced and prioritised to continue to develop employees and leaders from within the organisation.

Strategic Deliverables

Whilst not being exhaustive the below summary aims to break down strategic deliverables or initiatives that may require resources across the next ten years. Strategic deliverables are resource dependent and whilst their inclusion in this plan represents that the deliverable is being investigated by the Shire, it does not guarantee implementation.

The strategic deliverable initiatives are broken down into the Aspirational areas under the Strategic Community Plan with Strategic Focus Areas noted where relevant.

All the Strategic Deliverables are considered outside of the current Business as Usual (BAU) operations of the Shire – although once implemented they may form part of BAU and whilst not BAU, may be funded from current operational costings with redeployment of resources etc.

All financial and human resource figures are estimated based on current knowledge.

Create a Sense of Place for Visitors

Deliverable	Strategic Focus Area	Key Partners	Human Resources	Financial Resources	Implementation	Grant Dependent
Mapping, wayfinding, and signage	Tourism Plan	Visitor centre, tourists	Project officer – from BAU funds	\$20-100K	Yr. 2-3	No but grants will be sought
New Events in the Astro, Indigenous and arts space	Tourism Plan	DLGSCI, Astrotourism WA	Events officer	Realignment of existing budgets	Yr. 2-5	No but grants sought based on event
Master Plan and Expand Caravan Park	Tourism Plan	Tourists, Funding bodies, Visitor Centre	Project officer – above BAU, CEO/ EMWA	\$1-3m depending on scope of works	Yr. 3-5	70-100% grant fund dependent
Improvements to entrance and signage around Widimia Trail	Enhance the visitor experience	Indigenous elders, DLGSCI, Trails WA	Project Officer to scope	\$50-100K depending on scope	Yr. 3-5	Not dependent but will aim for 50% funding
General Tourism Plan Actions	Tourism Plan	Visitor Centre, Caravan Park, DLGSCI, Tourism WA, MWDC, Golden Outback	Officer time within BAU resources	\$10-20K per annum to deliver most deliverables	Yr. 1-10	Larger scale items maybe but most small scale may not attract funds.

Activate a Vibrant Small Business Sector

Deliverable	Strategic Focus Area	Key Partners	Human Resources	Financial Resources	Implementation	Grant Dependent
Set up a buy local campaign with prizes for both locals and tourists	Facilitate and Support Small Business	Local Businesses	Within current resources	\$1,000 (to move into operational budgets)	Yr. 4-8	No but will seek support from Midwest Chamber of Commerce and other initiatives
Upgrade Shire website to include an enhance business directory	Maintain Strong support systems and services	Local Business	Within current resources	Within current website enhancement budgets		
Upgrade town business signage to accompany tourist signage	Encourage variety and coopetition	Local Business	Within current resources	\$5-10K	Yr. 3-4	No

Take Pride in Our Community and an Aesthetically Appealing Townsite

Deliverable	Strategic Focus Area	Key Partners	Human Resources	Financial Resources	Implementation	Grant Dependent
Master Plan for Solomon Terrace Community Precinct	Take pride in our community and an aesthetically appealing townsite	Community DLGSCI LotteryWest	CEO and EMWA officer time	\$30,000	Adopted	No
Develop Townsite Greening Plan	Develop and implement a townsite greening plan	Parks and Gardens Team Indigenous Elders	Officer time – within normal parameters	\$15,000 (consultant)	Underway	No
Implement Greening Plan	Develop and implement a townsite greening plan	NACC Greening Plan Consultant	Parks and Gardens team within normal parameters each year	\$100,000 – estimate – will be dependent on adopted plan.	Year 3-10	No but will seek grants to assist or bring forward components
Delivery of Solomon Terrace Community Precinct	Take pride in our community and an aesthetically appealing townsite	Project Management above BAU	Outside of BAU project management resource	\$10m over various stages – adopted plan	Year 1-10 (funding dependent)	Yes – likely to be 80-100% grant dependent

Embrace Cultural and Social Diversity

Deliverable	Strategic Focus Area	Key Partners	Human Resources	Financial Resources	Implementation	Grant Dependent
Develop and adopt a reconciliation action plan	Champion inclusion and engagement	Local Indigenous community Community DLGSCI	Officer time within normal capacity	\$10,000 - consultants	Year 3-5	No

Cement Strong Foundations for Growth and Prosperity

Deliverable	Strategic Focus Area	Key Partners	Human Resources	Financial Resources	Implementation	Grant Dependent
Undertake master planning, business planning, and cost benefit analysis for Industrial Land	Ready to go commercial and industrial facilities	MWDC Regional Development Australia	Project officer to scope works	\$50,000	Year 3-5	Will be reliant on State or Federal Funding options
Community Needs Assessment	Cement Strong Foundations for Growth and Prosperity	Consultants, community, Local Business	Within current resources	Minor consultant cost (budgeted)	Year 3	No

[Key Worker
Housing](#)

[Staff Retention and
Attraction](#)

[State Government,
contractors](#)

[CEO, EMCCS,
EMWS, Project
Officer](#)

[Included in draft
26/27 Budget;
grant-dependent](#)

[Years 3–6](#)

[Key Worker
Housing](#)

Occupy a Safe and Healthy Living Space

Deliverable	Strategic Focus Area	Key Partners	Human Resources	Financial Resources	Implementation	Grant Dependent
Develop a public safety plan (education, CCTV etc.)	Build safer neighbourhoods	Police School	Project officer to scope – within current parameters	\$25,000	Year 5-10	No
Investigate a neighbourhood watch or similar program	Build safer neighbourhoods	Local police community	Will be reliant on community but will take facilitation time	\$5,000 over various stages	Year 3-5	Will look for funding to support
Increase ranger funding, visits, and education to improve animal control	Build safer neighbourhoods	Contractors		Increase budget by \$2,000	Year 2-5	No – but will likely depend on cost escalation in other areas. After 2 years will become part of operations.
Offer a better homes and gardens grant or prize	Enhance the appearance of homes and gardens	Community Businesses	Employee time to manage	\$20,000 over multiple years	Year 3-8	No but will seek assistance to implement

Occupy a Safe and Healthy Living Space *(continued)*

Deliverable	Strategic Focus Area	Key Partners	Human Resources	Financial Resources	Implementation	Grant Dependent
Develop an active living plan covering a variety of ages and activities	Increase active living	DLGSCI, community, WACHS	Employee time to manage	\$20,000 (consultants)	Year 3 - 6	Will review if available but develop regardless
Establish a clear demolition or housing renewal program	Occupy fit for purpose housing	Community Contractors	Project officer and contractors to scope and manage	\$50,000 (to become an annual investment for the 4 years)	Year 4-8	No – but will investigate options
Koolanooka Springs Mountain Bike Trail	Increase active living	DLGSCI Sinosteel	Project management above BAU	\$5-8m over various stages	Year 8 -10+	Yes – will need to source at least 80% of the funding externally
Townsite CCTV Network	Occupy a Safe and Healthy Living Space	Security contractors, WA Police	Employee time to manage contractors	Capital allocation in 26/27 Budget	Years 2–5	No

Be Future Focussed In All We Do

Deliverable	Strategic Focus Area	Key Partners	Human Resources	Financial Resources	Implementation	Grant Dependent
Install an electric vehicle charging station	Be future focussed in all we do	State Govt. Local Business, Western Power	Officer time within normal parameters	\$25,000	Complete	Will seek grant funding as a State Govt focus area
Implement solar panels at the Shire office (will require roof renewal first)	Embrace recycling and renewable energy		Officer time within normal parameters	\$25,000 roof renewal \$25,000 solar	Year 1-3	
Improve the transfer station and waste operations to maximise recycling	Embrace recycling and renewable energy		Project officer outside BAU	\$100,000	Year 2 - 6	Will need grants to implement full recycling program but transfer station upgrades manageable
Develop a business case and build a ECEC Centre	Foster passion and belief in younger residents	Dept. Ed Morawa High School	Project management above BAU	\$2-4m	Planning Complete Build Year 1-6	Construction will be grant dependent
Renew Depot Facility	Critical Asset Renewal	Engineering consultants, funding bodies	EMWS time to manage contractors	Major capital project – initial build commencing	Years 2–5	New Depot Facility

Key Focus Areas *(continued)*

Other Strategic Deliverable initiatives are not year specific and will be targeted under BAU parameters such as:

- Increasing the number of townsite footpaths
- Youth activities and programs
- Refresh existing public art
- Improve Shire communication and promotion of Morawa
- Lobby government and private providers to ensure Morawa receives fit for purpose infrastructure for Power, Water, Telecommunications, and other essential services



Key Focus Areas *(continued)*

Organisational Efficiency

In most aspects the Shire operates with a modest budget and delivers a wide range of facilities and services with minimal resources. In terms of its core cost areas:

Utilities are a modest cost area for the Shire with most utility costs being associated with recreational infrastructure. It is difficult for the Shire to reduce consumption without impacting service. In general utility charge increases are outside of the Shire's control and will be impacted by State and Federal Government decisions. The Shire will seek to investigate renewable energy options to control utility cost increases, however the capital investment for these solutions will provide an obstacle.

Insurance is a minor cost area for the Shire but is a core requirement. The Shire has very limited ability to manage insurance costs other than reducing its asset portfolio which will in turn have service delivery impacts. The current insurance market is extremely volatile, and the Shire is likely to see significant percentage increases to insurance costs over the coming years.

Almost \$4.5m of the Shire's operating costs come from Employees, and Materials and Contractors. The Shire's Transport program and maintenance operations are heavily reliant on Shire staff, plant, and materials and with 40% of the Shire's operational costs attributed to the Transport program it isn't surprising that this is the Shire's major cost area.

The Shire operates under the State Award system and these Awards are generally subjected to an annual increase, which then flows through to employee cost increases. Materials and Contracts are heavily impacted by inflation and market conditions which can be unpredictable but during 2022 have been between 5% and 15%. To incentivise efficiency and continuous improvement this Plan suggests the average increase in costs in these areas over the 10-year period will be below the State and National averages. This may be difficult to achieve in the short term but over the life of the plan the Shire plans to look to improve operational efficiency year on year.

Given operational expenditure on utilities, insurance, compliance, and key focus areas is relatively fixed it means the Shire will need to seek savings in areas of discretionary expenditure such as:

- Community and Recreational Facilities
- Events and activities
- Tourism and Area Promotion
- Administrative equipment and services
- Support to other agencies and community groups

The Shire will remain mindful that any cuts in these areas will likely impact on a key aspect of the Strategic Community Plan vision, being liveability.

Resource Evaluation

To deliver upon its key focus areas and general operational deliverables the Shire must remain cognisant of resource allocations.

The financial tables aim to demonstrate how the Shire will utilise its resources over the next ten years to continue to achieve its goals in a sustainable manner.

The resource allocations are overarching and strategic and do not represent an Annual Budget allocation but will help assist Annual Budget development.

To better understand its resource constraints, those expenditure items that are dependent on certain income flows such as grants, loans, or other contributions are highlighted based on the below colour coded matrix.

The financial overview provides a snapshot of the next 10 years with funds spread across asset renewal, plant management, strategic initiatives, and operational items. Overall, the Shire is going to be committing all of its resources and will have limited opportunity to increase its discretionary or strategic expenditure without increased external funds from Grants or Other Contributions.

Funding Source	Cell Colour
Normal Shire Funds	
Identified Grant Source	
Unknown Grant Source	
Loan	



1.0 Financial Overview											
		2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034
	Additional Information	\$'000's	\$'000's	\$'000's	\$'000's	\$'000's	\$'000's	\$'000's	\$'000's	\$'000's	\$'000's
Non-Operating Income											
Loans	See Note 3.1 for Further Information	650	1,500	0	0	0	0	0	0	0	0
Anticipated Road Contributions	See Note 2.4 for Further Information	2,158	1,103	780	815	780	800	773	783	775	793
Transfers To/From Reserves	See Note 3.2 for Further Information	595	-35	-21	-120	-148	-90	-249	-155	-401	-203
Other capital grants and contributions											
LRCIP		399	0	0	0	0	0	0	0	0	
Aerodrome Grants											
CSRFF + Club Contribution		300	0	200	0	0	0	0	0	0	300
ECEC Growing Regions Fed Funding (70%)		2,500									
Strategic Initiative Grant Dependent	Grants yet to be identified (projects dependant on funds)	1	0	1,070	2,020	2,520	0	2,000	2,000	0	2,500
Total Non-Operating Income		6,603	2,568	2,029	2,715	3,152	710	2,524	2,628	374	3,390
Non-Operating Expenditure											
	See Note 2.1 for Further Information										
Strategic Initiatives	See Note 2.2 for further information	-3,927	-2	-1,109	-2,028	-2,597	-256	-2,110	-2,075	-76	-2,500
Asset Renewal	See Notes 2.3-2.7 for further information	-3,325	-3,200	-1,715	-1,520	-1,360	-1,310	-1,650	-1,600	-1,580	-2,385
Plant Management	See notes 2.8-2.9 for further information	-435	-500	-615	-453	-575	-645	-398	-716	-580	-418
Total Non-Operating Expenditure		-7,687	-3,702	-3,439	-4,001	-4,532	-2,211	-4,158	-4,391	-2,236	-5,303
Net Non-Operating Position		-1,085	-1,135	-1,410	-1,286	-1,380	-1,501	-1,634	-1,763	-1,862	-1,913
Shire of Morawa Operating Position											
	See Note 4.0 for Further Information	331	423	519	622	730	844	965	1,092	1,227	1,369
Proceeds from Sale of Plant	25% of replacement cost	109	125	154	113	144	161	100	179	145	105
Rounding											
Balance of uncommitted funds from prior year		500	500	500	500	500	500	500	500	500	500
Final Financial Position		-144	-87	-237	-51	-7	4	-70	8	10	60

2.1 Non-operating Expenditure											
Expenditure Type	Additional Information	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034
		\$'000's	\$'000's	\$'000's	\$'000's	\$'000's	\$'000's	\$'000's	\$'000's	\$'000's	\$'000's
Strategic Initiative	See Note 2.2										
Create a sense of place for visitors		0	0	0	2,000	10	100	2,015	10	10	2,000
Activate a vibrant small business sector		0	0	1	0	1	0	0	0	1	0
Take Pride in our community and an aesthetically appealing townsite		400	0	1,005	5	2,510	50	15	2,015	15	0
Embrace Cultural and Social Diversity		0	0	10	0	0	0	0	0	0	0
Cement Strong Foundations for Growth and Prosperity		0	0	50	0	0	0	0	0	0	0
Occupy a safe and healthy living space		2	2	43	23	26	56	80	50	50	500
Be future focussed in all we do		3,525	0	0	0	50	50	0	0	0	0
Strategic Initiative Costs		3,927	2	1,109	2,028	2,597	256	2,110	2,075	76	2,500
Asset Renewal											
Building Renewal	See Note 2.3 for dissection	50	1,640	365	150	310	190	535	350	195	815
Road and Footpaths	See Note 2.4 for dissection	2,795	1,525	1,015	1,335	1,015	1,055	1,080	1,100	1,085	1,070
Other Asset Renewal	See Note 2.5 for dissection	480	35	335	35	35	65	35	150	300	500
Asset Renewal Costs (non-plant)		3,325	3,200	1,715	1,520	1,360	1,310	1,650	1,600	1,580	2,385
Plant Management	Additional Information										
Plant Replacement - Passenger Plant	See Note 2.6 for dissection	65	50	95	133	110	175	48	216	120	158
Plant Replacement - Engineering Plant	See Note 2.7 for dissection	370	450	520	320	465	470	350	500	460	260
Total Plant Management Costs		435	500	615	453	575	645	398	716	580	418

2.2 Strategic Planning

Aspiration	Strategic Focus Area	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034
Create a sense of place for visitors											
Upgrade Visitor Directional and Informational Signage	Factor visitor experience into planning and design decisions										
Masterplan and Expand the Caravan Park	Tourism Plan				2,000,000			2,000,000			2,000,000
Organise whole of town service excellence training and awards	Embrace a commitment to excellent service							5,000			
Improvements to entrance and signage around Widimbia Trail	Enhance the Visitor Experience						100,000				
Deliver upon Tourism Plan	Tourism Plan					10,000		10,000	10,000	10,000	
Total Costs - Create a sense of place for visitors		0	0	0	2,000,000	10,000	100,000	2,015,000	10,000	10,000	2,000,000
Activate a vibrant small business sector											
Develop a bi-annual buy local campaign and prize draw	Incentivise and support small business			1,000		1,000		1,000		1,000	
Total Costs - Activate a vibrant small business sector		0	0	1,000	0	1,000	0	0	0	1,000	0
Take Pride in our community and an aesthetically appealing townsite											
Implement the greening plan	Develop and implement a townsite greening plan			5,000	5,000	10,000	50,000	15,000	15,000	15,000	
Deliver regional community precinct public open space at Solomon Terrace	Take pride in our community and an aesthetically appealing townsite	400,000		1,000,000		2,500,000			2,000,000		
Total Costs - Take Pride in our community and an aesthetically appealing townsite		400,000	0	1,005,000	5,000	2,510,000	50,000	15,000	2,015,000	15,000	0
Embrace Cultural and Social Diversity											
Develop and adopt a reconciliation action plan	Champion inclusion and engagement			10,000							
Total Costs - Embrace Cultural and Social Diversity		0	0	10,000	0	0	0	0	0	0	0

2.2 Strategic Planning

Aspiration	Strategic Focus Area	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034
Cement Strong Foundations for Growth and Prosperity											
Undertake business planning and masterplanning for development of industrial land	Ready to go commercial and industrial facilities			50,000							
Total Costs - Cement Strong Foundations for Growth and Prosperity		0	0	50,000	0	0	0	0	0	0	0
Occupy a safe and healthy living space											
Work with Morawa Police and local residents to launch a Neighbourhood watch	Build Safer Neighbourhoods		1,000	1,000	1,000	1,000	1,000				
Develop a public safety plan covering aspects such as community education and CCTV	Build Safer Neighbourhoods							25,000			
Increase Ranger funding, visits, education, and animal control	Build Safer Neighbourhoods	2,000									
Better Homes and Gardens	Enhance the appearance of homes and gardens		1,000	2,000	2,000	5,000	5,000	5,000			
Develop Active Living Plan	Increase Active Living			20,000							
Housing Demolition or Renewal program	Enhance the appearance of homes and gardens						50,000	50,000	50,000	50,000	
Koolanooka Springs Mountain Bike Trail	Increase Active Living			20,000	20,000	20,000					500,000
Total Costs - Occupy a safe and healthy living space		2,000	2,000	43,000	23,000	26,000	56,000	80,000	50,000	50,000	500,000
Be future focussed in all we do											
Improve the Transfer Station to maximise recycling	Embrace recycling and renewable energy					50,000	50,000				
Install an electric vehicle charging station	Embrace recycling and renewable energy										
Develop ECEC Centre	Foster passion and belief in younger residents	3,500,000									
Shire office Solar	Embrace recycling and renewable energy	25,000									
Total Costs - Be future focussed in all we do		3,525,000	0	0	0	50,000	50,000	0	0	0	0
Total Expenditure - Strategic Initiatives		3,927,000	2,000	1,109,000	2,028,000	2,597,000	256,000	2,110,000	2,075,000	76,000	2,500,000
Grant Dependent Initiatives		3,900,000	0	1,070,000	2,020,000	2,520,000	0	2,000,000	2,000,000	0	2,500,000

2.3 Building Renewals

	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034
Public Use Buildings										
Old Road Board Building							120,000			
Oval Function Room		40,000					250,000			
Town Hall										
Indoor Rec Centre					150,000					
Town Hall & Old Road Board Building - External painting/woodwork			150,000							
Old Hospital	25,000									
Public Use Building renewals - Yet to be determined		25,000	0	25,000	25,000	25,000	25,000	25,000	50,000	100,000
Sub Total Public Use Buildings	25,000	65,000	150,000	25,000	175,000	25,000	395,000	25,000	50,000	100,000
Staff Housing										
Construct New Staff Housing Units		1,500,000								500,000
Yet to be determined	25,000	25,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Sub Total - Staff Housing	25,000	1,525,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	600,000
Other Housing										
Aged Care Units		10,000							20,000	
Low Income Units					10,000					15,000
Doctors House			15,000				15,000			
Sub Total - Other Housing	0	10,000	15,000	0	10,000	0	15,000	0	20,000	15,000
Leased Facilities										
Childcare Centre										
Sports Complex - Bowling & Golf Club										
Incubator Units										
Tourist Centre										
Old Railway Station										
Sub Total - Leased Facilities	0	0	0	0	0	0	0	0	0	0

2.3 Building Renewals

	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034
Shire Facilities										
<u>Depot Renewal</u>										
Sheds		40,000								
Shade Structure						40,000				
<u>Admin Building Renewal</u>										
Patch and Paint			100,000							
Roof Renewal										
<u>Caravan Park Renewal</u>										
Caravan Park Ablutions										
Caravan Park Chalets								200,000		
Other yet to be determined				25,000	25,000	25,000	25,000	25,000	25,000	100,000
Sub Total - Shire Facilities	0	40,000	100,000	25,000	25,000	65,000	25,000	225,000	25,000	100,000
Total Expenditure	50,000	1,640,000	365,000	150,000	310,000	190,000	535,000	350,000	195,000	815,000

2.4 ROADS AND FOOTPATHS											
Identifier	DESCRIPTION OF WORKS	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034
Roads to Recovery Projects											
Gutha West	Gravel Resheeting										
Collins Rd	Gravel Resheeting	150,000	150,000								
White Rd	Gravel Resheeting	150,000									
Norton Rd	Gravel Resheeting	150,000	150,000								
Arinooka Rd	Gravel Resheeting		150,000	150,000	150,000	150,000					
Pintharuka West Rd	Gravel Resheeting			150,000	150,000	150,000					
Malcom Rd	Gravel Resheeting				150,000	150,000					
Koolanooka Sth Rd				150,000							
Yet to be identified							450,000	450,000	450,000	450,000	450,000
Sum of Road to Recovery Projects		450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000
Regional Road Group Projects											
Morawa-Yalgood Road	Widen and seal	450,000	450,000	450,000							
Nanekine Road	Widen and Seal	450,000	450,000								
Franco Rd					450,000	450,000					
Pintharuka West							450,000	450,000			
Yet to be identified									450,000	450,000	450,000
Sum of Regional Road Group Projects		900,000	900,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000
Other Capital Roadworks											
Townsite Roads			20,000	20,000	20,000	20,000	20,000	50,000	50,000	50,000	50,000
Morawa South Road	Midwest secondary grain freight widen and seal	500,000									
Other Road Spending Yet to Be Determined								50,000	50,000	50,000	
Total Other Capital Roadworks		500,000	20,000	20,000	20,000	20,000	20,000	100,000	100,000	100,000	50,000
Safety Initiatives											
Evaside Intersection	Blackspot Project	550,000									
Total Safety Initiatives		550,000	0	0	0	0	0	0	0	0	0

2.4 ROADS AND FOOTPATHS											
Identifier	DESCRIPTION OF WORKS	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034
Other Auxiliary Works											
General Stormwater Drainage Construction/Improvements		-	20,000	-	20,000	-	20,000	-	20,000	-	20,000
Kerbing Renewal		20,000		20,000		20,000		20,000		20,000	
Winfield St Drainage		250,000			250,000						
Other Auxiliary Works		270000	20000	20000	270000	20000	20000	20000	20000	20000	20000
Footpaths											
Granville Street											
Broad Ave/Gill St	Milloy to Caulfield	125,000									
Prater St	Waddilove/Dreghom		135000	75000							
Stokes Rd	Valentine/Neagle				145000						
Neagle St	Evans/Stokes					75000	115,000				
Dreghom	Caulfield/Davis							60000			
Grove St	Evans/Manning								80000		
Milloy St	Broad/Caulfield									65000	
	TO be determined										100,000
Total Footpath Works		125000	135000	75000	145000	75000	115000	60000	80000	65000	100000
Total Road and Footpath Expenditure		2795000	1525000	1015000	1335000	1015000	1055000	1080000	1100000	1085000	1070000
Identifier	Income Source	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2024/2025
Various	Roads to Recovery	450000	450000	450000	450000	450000	450000	450000	450000	450000	450000
Various	Regional Road Group	585000	585000	292500	292500	292500	292500	292500	292500	292500	292500
Evaside Intersection	State Blackspot	330,000									
Winfield Drainage	LRCIP	230,000									
MWSGFF		500,000									
Footpath Grant yet to be determined	Dual Use Footpath Grant	62,500	67,500	37,500	72,500	37,500	57,500	30,000	40,000	32,500	50,000
TOTAL INCOME		2,157,500	1,102,500	780,000	815,000	780,000	800,000	772,500	782,500	775,000	792,500

2.5 Other Asset Renewal

	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034
Lighting Renewals										
Changeover to LED/Solar Street Lighting										
Oval Lighting conversion to LED			300,000							
Sub Total - Lighting	0	0	300,000	0	0	0	0	0	0	0
Reserves and recreation										
Cemetery Surrounds										
Wildflower Park										
Caravan Park Surrounds										
Tennis Court Renewal	450,000									
Harris Park									50,000	
Oval Playground								50,000		
Winfield Street Playground										
Netball Court										450,000
Outdoor Basketball Courts									200,000	
Town Centre Playground								50,000		
Sub Total - Reserves and recreation	450,000	0	0	0	0	0	0	100,000	250,000	450,000
Other Asset Renewals										
Sewerage System	0	35,000	35,000	35,000	35,000	35,000	35,000	50,000	50,000	50,000
Aerodrome										
Standpipes										
CCTV	30,000					30,000				
Sub Total - Other Assets	30,000	35,000	35,000	35,000	35,000	65,000	35,000	50,000	50,000	50,000
Total Expenditure	480,000	35,000	335,000	35,000	35,000	65,000	35,000	150,000	300,000	500,000

2.6 PASSENGER PLANT

Asset Code	Plant code	Details	Date purchased	Usefull life	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034
251	P251	Toyota Hilux - Gardener	2019	7								33,000		
252	P252	Toyota Prado DSL Wagon - Doctor	2024	5			-	65,000		65,000		65,000	-	
253	P253	CWO - 4x4 Ute	2019	5		-	45,000				48,000			48,000
259	P259	Community Bus	2019	20										
260	P260	Ford Ranger - Double Cab	2019	5								48,000		
564	P241	EMCCS - SUV	2020	5		50,000				55,000				55,000
		EMWA - 4x4 SUV	2021	5		-	50,000			55,000				55,000
574	P243	Nissan Navara RX 4x4	2017	5				38,000				40,000		
606	P247	Hilux 4x2 2.4L DSL Workmate	2017	8				30,000				30,000		
457	P228	P228 Nissan 2012 (Gardener)	2012	12										
		CEO Vehicle	2021	5	65,000				65,000				70,000	
		Road Supervisor Ute	2024	7					45,000				50,000	
		CDO Vehicle												
					<u>65,000</u>	<u>50,000</u>	<u>95,000</u>	<u>133,000</u>	<u>110,000</u>	<u>175,000</u>	<u>48,000</u>	<u>216,000</u>	<u>120,000</u>	<u>158,000</u>

2.7 Engineering Plant

Asset Code	Plant code	Details	Date purchased	Usefull life	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034
43	P168	43 P168 2003 IVECO 6700 Truck	2003	22		450,000								
48	P135	48 P135 Mitsubishi T/Top Truck	2000	5										
50	P149	50 P149 Mitsubishi Canter	2002	22										
51	P150	51 P150 Case CX80 Tractor	2000	22	150,000									
53	P154	53 P154 Tri Axle Low Loader	2000	5										120,000
54	P153	54 P153 Tandem Axle Dolly	2000	21										
56	P163	56 P163 Isuzu Truck	2003	18										
57	P164	57 P164 Tri Axle Side Tipper	2003	26						250,000				
61	P172	61 P172 Iveco 6700 Powerstar	2005	20										
62	P174	62 P174 Tri Axle Side Tipper	2004	26							250,000			
63	P173	63 P173 Tandem Axle Dolly 1T	2005	17									50,000	
250	P250	Hitachi ZW180-fB Loader	2019	10					300,000					
254	P254	Broons eTyre Multi Tyre Roller	2019	15										60,000
264	P264	Stand on Aerator	2020	10									20,000	
274	P190	P190 2000L Fuel Trailer	2006	7										
291	P291	Hyundai 34 KVA 3phase Generator	2020	10					15,000					
299	P262	CAT CS64B MDP Vibe Roller 2020	2020	15									200,000	
300	P263	Case Tractor 2020	2020	10									40,000	
301	P261	CAT 140 Motor Grader	2020	10								500,000		
354	P138	354 Isuzu NPR275 Factory Tipp	2010	17					150,000					
378	P167	378 Kubota F3680 & Catcher	2011	15	-						100,000			
	P265	2020 John Deere 620GP Grader	2020	14										
426	P222	426 Portable Traffic Signal t	2011	14						20,000				
427	P223	427 Portable Traffic Signal T	2011	14						20,000				
428	P220	428 Roadserve 3000 Series Sem	2011	16			140,000						150,000	
429	P221	429 2011 Caterpillar CT630B TRUCK	2011	17			380,000							
430	P219	430 Truck Sweeper VS500 Serie	2011	13	220,000									
436	P224	P224 John Deere Grader 670GP 2011	2012	13										
456	P226	Cat Skid Steer (Bobcat) 2011 MO 3615	2012	15				120,000						
469	P227	P227 Cat CW34 Compactor (Roller)	2013	13				200,000						
607	P246	John Deere 315SL Backhoe Loader	2017	17						180,000				
	P266	Tow Road Sweeper	2021	20										
	P140	Compressor												
	P233	Ride on Mower												
	P292	Custom Tandem Axle Trailer												
NEW	NEW	Road Construction Crew Truck	2024	20										
		Free roller												80,000
					\$370,000	\$450,000	\$520,000	\$320,000	\$465,000	\$470,000	\$350,000	\$500,000	\$460,000	\$260,000

3.1 LOANS SUMMARY

NEW LOAN BORROWINGS

Loan Purpose	Amount	Loan Period	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034	Total New Borrowings
Resurfacing of the Morawa Tennis Courts - Shire Contribution	150,000	30	150,000										150,000
Construction of ECEC Facility	500,000	30	500,000										500,000
Construction of New Shire Housing	1,500,000	30		1,500,000									1,500,000
Construction of New Shire Housing	0	30											0
													0
Total Borrowed Amount			650,000	1,500,000	0	0	0	0	0	0	0	0	2,150,000

Loan Repayments

	Start Year	Loan Type	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034	Expiry Year
New Loan Repayments													
Resurfacing of the Morawa Tennis Courts - Shire Contribution	2025	(P & I Loan)		10,840	10,840	10,840	10,840	10,840	10,840	10,840	10,840	10,840	2055
Construction of ECEC Facility	2025	(P & I Loan)		36,133	36,133	36,133	36,133	36,133	36,133	36,133	36,133	10,840	2055
Construction of New Shire Housing	2026	(P & I Loan)			108,399	108,399	108,399	108,399	108,399	108,399	108,399	108,399	2056
Construction of New Shire Housing	2028	(P & I Loan)					0	0	0	0	0	0	2058
TOTAL NEW LOAN REPAYMENTS			0	46,973	155,372	155,372	155,372	155,372	155,372	155,372	155,372	130,079	
Existing Loan Repayments													
24 Harley Street	2016	(P & I Loan)	25,356	25,356	25,356	25,356	25,356	25,356	25,356	25,356	25,356	25,356	2036
Netball Courts Redevelopment	2021	(P & I Loan)	9,264	9,264	9,264	9,264	9,264	9,264	9,264	9,264	9,264	9,264	2041
TOTAL EXISTING LOAN REPAYMENTS			34,620	34,620	34,620	34,620	34,620	34,620	34,620	34,620	34,620	34,620	
TOTAL ANNUAL SELF-SUPPORTING (SS) LOANS													10,840
TOTAL LOAN REPAYMENTS LESS SS LOANS			34,620	81,593	189,992	34,620	34,620	34,620	34,620	34,620	34,620	23,780	
TOTAL ANNUAL BUDGET COSTS OF LOAN REPAYMENTS			34,620	81,593	189,992	189,992	189,992	189,992	189,992	189,992	189,992	153,855	

(Note: This includes Existing Loan Repayments as well as new Loan Repayments)

DEBT SERVICING

	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034
Principal on Debt Outstanding	391,072	1,008,102	2,460,726	2,401,922	2,340,492	2,340,492	2,276,300	2,209,205	2,139,053	2,065,688
Net Loan Repayments	34,620	81,593	189,992	189,992	189,992	189,992	189,992	189,992	189,992	153,859
Net Loan payments as a percent of Available revenue (max 8%)	0.56%	1.29%	2.92%	2.83%	2.75%	2.67%	2.59%	2.51%	2.44%	1.92%
Debt Outstanding as percent of Available Revenue (max 45%)	6.36%	15.92%	37.76%	35.80%	33.87%	32.88%	31.04%	29.24%	27.46%	25.72%
Available Operating Revenue	6,153,558	6,332,150	6,517,528	6,709,977	6,909,798	7,117,305	7,332,823	7,556,694	7,789,275	8,030,937

3.2 CASH RESERVES

	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034
Capital Works Reserve										
Opening Balance	500,000	500,500	501,001	587,519	688,182	802,227	858,332	1,063,242	1,174,135	1,331,287
Transfers TO/FROM Reserve	0	0	85,975	100,025	113,300	55,275	203,950	109,775	155,900	132,575
Interest-transfer TO Reserve	500	501	544	638	745	830	960	1,118	1,252	1,398
Closing Balance	500,500	501,001	587,519	688,182	802,227	858,332	1,063,242	1,174,135	1,331,287	1,465,260
Plant Reserve										
Opening Balance	600,000	480,540	481,021	381,452	381,833	382,215	382,597	382,980	383,363	583,846
Transfers TO/FROM Reserve	(120,000)		(100,000)	0	0	0	0	0	200,000	0
Interest-transfer TO Reserve	540	481	431	381	382	382	383	383	483	584
Closing Balance	480,540	481,021	381,452	381,833	382,215	382,597	382,980	383,363	583,846	584,430
Leave Reserve										
Opening Balance	242,095	242,337	242,579	242,822	243,064	243,308	243,551	243,794	244,038	244,282
Transfers TO/FROM Reserve	0	0	0	0	0	0	0	0	0	0
Interest-transfer TO Reserve	242	242	243	243	243	243	244	244	244	244
Closing Balance	242,337	242,579	242,822	243,064	243,308	243,551	243,794	244,038	244,282	244,526
Sewerage Reserve										
Opening Balance	399,345	414,752	430,174	445,612	461,065	476,534	492,018	517,522	543,052	568,608
Transfers TO/FROM Reserve	15,000	15,000	15,000	15,000	15,000	15,000	25,000	25,000	25,000	50,000
Interest-transfer TO Reserve	407	422	438	453	469	484	505	530	556	594
Closing Balance	414,752	430,174	445,612	461,065	476,534	492,018	517,522	543,052	568,608	619,201
Community and ED Reserve										
Opening Balance	1,267,371	768,388	769,157	769,926	770,696	771,466	772,238	773,010	773,783	774,557
Transfers TO/FROM Reserve	(500,000)	0	0	0	0	0	0	0	0	0
Interest-transfer TO Reserve	1,017	768	769	770	771	771	772	773	774	775
Closing Balance	768,388	769,157	769,926	770,696	771,466	772,238	773,010	773,783	774,557	775,332

3.2 CASH RESERVES

	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034
Future Funds (Principal) Reserve										
Opening Balance	2,040,285	2,042,326	2,044,368	2,046,412	2,048,459	2,050,507	2,052,558	2,054,610	2,056,665	2,058,722
Transfers TO/FROM Reserve										
Interest-transfer TO Reserve	2,040	2,042	2,044	2,046	2,048	2,051	2,053	2,055	2,057	2,059
Closing Balance	2,042,326	2,044,368	2,046,412	2,048,459	2,050,507	2,052,558	2,054,610	2,056,665	2,058,722	2,060,780
Future Funds (Interest) Reserve										
Opening Balance	230,000	230,230	230,460	230,691	230,921	231,152	231,383	231,615	231,846	232,078
Transfers TO/FROM Reserve										
Interest-transfer TO Reserve	230	230	230	231	231	231	231	232	232	232
Closing Balance	230,230	230,460	230,691	230,921	231,152	231,383	231,615	231,846	232,078	232,310
Emergency Response Reserve										
Opening Balance	258,318	258,576	258,835	259,094	259,353	259,612	259,872	260,132	260,392	260,652
Transfers TO/FROM Reserve										
Interest-transfer TO Reserve	258	259	259	259	259	260	260	260	260	261
Closing Balance	258,576	258,835	259,094	259,353	259,612	259,872	260,132	260,392	260,652	260,913
Aged Care Units 1-4 (JVA) Reserve										
Opening Balance	71,017	61,083	61,144	61,205	61,266	61,328	61,389	61,450	61,512	61,573
Transfers TO/FROM Reserve	(10,000)	0	0		0	0	0	0	0	0
Interest-transfer TO Reserve	66	61	61	61	61	61	61	61	62	62
Closing Balance	61,083	61,144	61,205	61,266	61,328	61,389	61,450	61,512	61,573	61,635
Aged Care Units excl 1-4										
Opening Balance	265,129	265,395	265,660	265,926	251,184	251,435	251,687	251,938	252,190	252,443
Transfers TO/FROM Reserve	0	0	0	(15,000)	0	0	0	0	0	0
Interest-transfer TO Reserve	265	265	266	258	251	251	252	252	252	252
Closing Balance	265,395	265,660	265,926	251,184	251,435	251,687	251,938	252,190	252,443	252,695
Swimming Pool Reserve										
Opening Balance	141,194	161,345	181,517	201,708	221,920	242,152	262,404	282,676	302,969	323,282
Transfers TO/FROM Reserve	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Interest-transfer TO Reserve	151	171	192	212	232	252	272	293	313	333
Closing Balance	161,345	181,517	201,708	221,920	242,152	262,404	282,676	302,969	323,282	343,615
Legal Fees Reserve										
Opening Balance	36,265	36,302	36,338	36,374	36,411	36,447	36,484	36,520	36,557	36,593
Transfers TO/FROM Reserve	0	0	0	0	0	0	0	0	0	0
Interest-transfer TO Reserve	36	36	36	36	36	36	36	37	37	37
Closing Balance	36,302	36,338	36,374	36,411	36,447	36,484	36,520	36,557	36,593	36,630

3.2 CASH RESERVES

	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034
Covid Reserve										
Opening Balance	93,343	93,437	93,530	93,624	93,717	93,811	93,905	93,999	94,093	94,187
Transfers TO/FROM Reserve										
Interest-transfer TO Reserve	93	93	94	94	94	94	94	94	94	94
Closing Balance	93,437	93,530	93,624	93,717	93,811	93,905	93,999	94,093	94,187	94,281
Jones Lake Road Rehab Reserve										
Opening Balance	150,364	150,515	150,665	150,816	150,967	151,118	151,269	151,420	151,571	151,723
Transfers FROM Reserve to FF Grant Reserve	0	0	0	0	0	0	0	0	0	0
Interest-transfer TO Reserve	150	151	151	151	151	151	151	151	152	152
Closing Balance	150,515	150,665	150,816	150,967	151,118	151,269	151,420	151,571	151,723	151,875
Morawa-Yalgoo Road Maint Reserve										
Opening Balance	147,970	148,118	148,266	148,414	148,562	148,711	148,860	149,008	149,157	149,307
Transfers TO/FROM Reserve										
Interest-transfer TO Reserve	148	148	148	148	149	149	149	149	149	149
Closing Balance	148,118	148,266	148,414	148,562	148,711	148,860	149,008	149,157	149,307	149,456
TOTAL - ALL RESERVES										
Opening Balance	6,442,697	5,853,842	5,894,713	5,921,594	6,047,600	6,202,022	6,298,544	6,553,917	6,715,323	7,123,139
Transfers TO/ FROM Reserve	(595,000)	35,000	20,975	120,025	148,300	90,275	248,950	154,775	400,900	202,575
Interest-Transfer TO Reserve	6,145	5,871	5,905	5,982	6,122	6,247	6,423	6,631	6,916	7,224
Closing Balance	5,853,842	5,894,713	5,921,594	6,047,600	6,202,022	6,298,544	6,553,917	6,715,323	7,123,139	7,332,939

4.0 Shire of Morawa Operating Position

	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034
	\$'000's	\$'000's	\$'000's	\$'000's	\$'000's	\$'000's	\$'000's	\$'000's	\$'000's	\$'000's
OPERATING INCOME										
Rates including Interims	3,029	3,165	3,307	3,456	3,612	3,774	3,944	4,121	4,307	4,501
Total Grants, Subsidies and Contributions - Operating	1,616	1,632	1,648	1,665	1,682	1,698	1,715	1,733	1,750	1,767
Total Fees & Charges	952	971	990	1,010	1,030	1,051	1,072	1,094	1,115	1,138
Total Interest Earnings	103	105	108	110	113	116	119	122	125	128
Other Income	455	459	464	468	473	478	482	487	492	497
TOTAL OPERATING INCOME	6,154	6,332	6,518	6,710	6,910	7,117	7,333	7,557	7,789	8,031
OPERATING EXPENDITURE										
Total Employee Costs	-2,218	-2,262	-2,308	-2,354	-2,401	-2,449	-2,498	-2,548	-2,599	-2,651
Total Materials & Contracts	-2,382	-2,405	-2,429	-2,454	-2,478	-2,503	-2,528	-2,553	-2,579	-2,605
Utility Charges	-455	-464	-473	-483	-492	-502	-512	-523	-533	-544
Insurance	-265	-271	-276	-281	-287	-293	-299	-305	-311	-317
Interest Payable on existing Loans										
Depreciation	-1,647	-1,680	-1,713	-1,747	-1,782	-1,818	-1,854	-1,891	-1,929	-1,968
Add Back Depreciation - non cash	1,647	1,680	1,713	1,747	1,782	1,818	1,854	1,891	1,929	1,968
Other Expenditure	-468	-473	-477	-482	-487	-492	-497	-502	-507	-512
TOTAL OPERATING EXPENDITURE	-5,788	-5,875	-5,964	-6,054	-6,146	-6,239	-6,334	-6,430	-6,528	-6,628
Net Operating Result	366	457	554	656	764	879	999	1,127	1,261	1,403
Less Principle and Interest on Existing Loans	-35	-35	-35	-35	-35	-35	-35	-35	-35	-35
Less Principle and Interest on Proposed Loans	-47	-155	-155	-155	-155	-155	-155	-155	-130	0
OPERATING SURPLUS	331	423	519	622	730	844	965	1,092	1,227	1,369

Attachment 2 – 11.1.4b Corporate Business Plan 2024-2034 – Clean.

Shire of Morawa Corporate Business Plan 2024-2034





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Introduction

The Shire of Morawa Corporate Business Plan (the Plan) provides a 5–10-year overview of the Shire's operations within the context of a strategic and financially integrated planning framework.

The Plan is driven by two overarching goals:

1. Provide a realistic overview of the Shire's resource availability and capability, to provide for long term financial and service delivery sustainability.
2. Provide a concise overview of the work the Shire will undertake to direct Morawa towards the Vision identified in the Strategic Community Plan 2022-2032 by targeting deliverables against key Aspirations and Strategic Focus Areas.

The Plan is informed by all the Shire's specific purpose action plans or strategies, asset management plans, financial planning processes, and service level capabilities. The key aim is to provide a single document that combines the various components of the integrated planning framework into a simple, realistic, and reader centric plan.

Strategic Context

All WA Local Governments are required to prepare a “Plan for the Future” under Section 5.56(1) of the Local Government Act 1995. Under the Integrated Planning and Reporting Framework, the Strategic Community Plan, and the Corporate Business Plan, are the principal documents in a Local Government’s “Plan for the Future”. *Fig 1 demonstrates the Long Term Operational Planning model used by the Shire.*

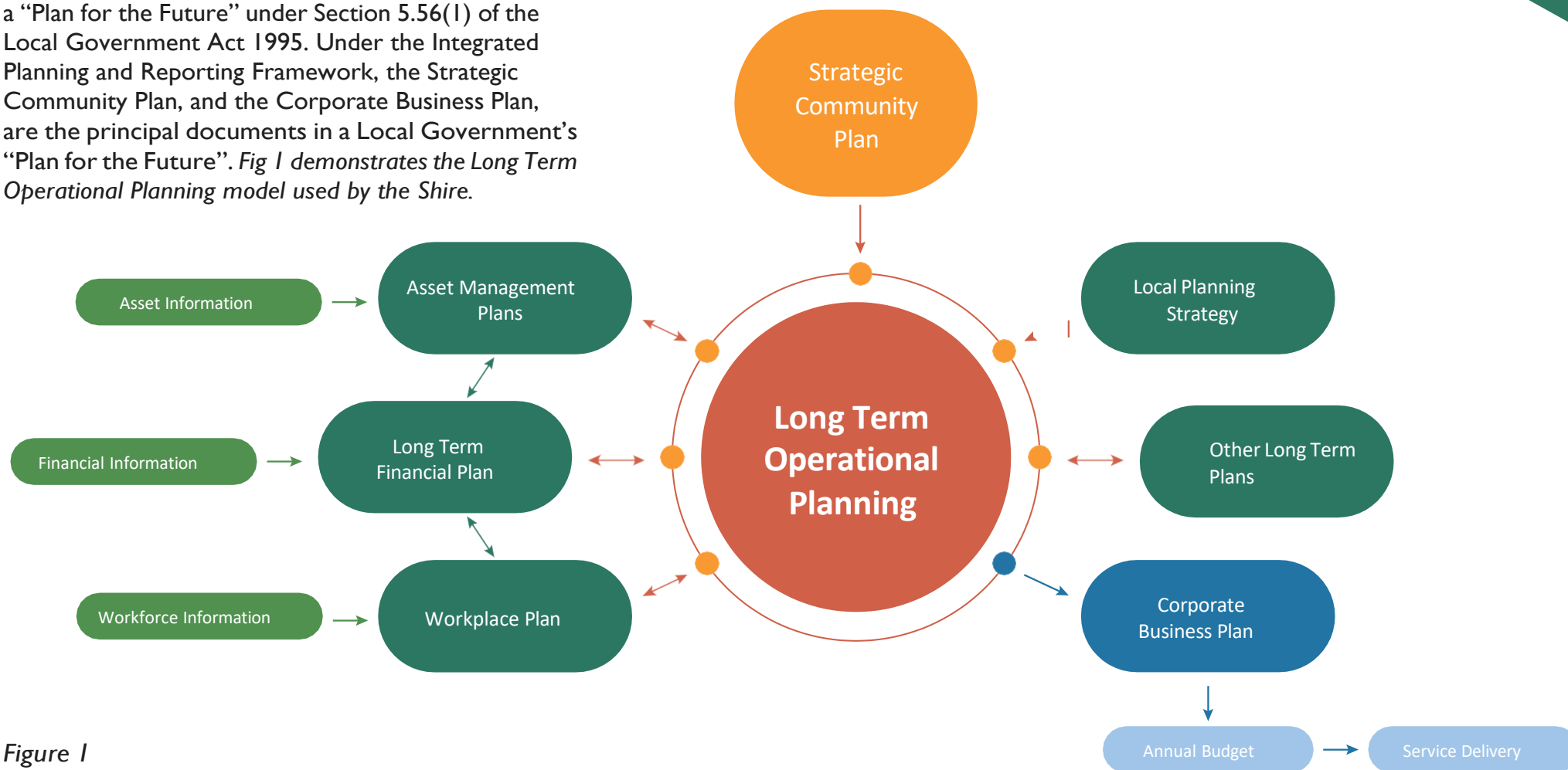


Figure 1

The Shire of Morawa's Strategic Community Plan 2022-2032 was adopted in August 2022 and represents a major review of previous strategic plans and involved significant community engagement. The Strategic Community Plan (2022-2032) endeavours to be a plan for all and moves away from operational or goals specific to the local government and looks more holistically at what the community aspires to be. The community vision has been revised to emphasise the uniqueness of Morawa and place a greater emphasis on liveability. *Fig 2 demonstrates the Community Vision, Aspirations, and Strategic Focus Areas that will drive the Shire's strategic planning.*

The Shire of Morawa Corporate Business Plan is a more internal focused strategic document that ascertains how the Shire will utilise its resources to deliver outcomes that align with the longer-term aspirations of the community as outlined in the Strategic Community Plan whilst acknowledging the Shire's responsibility for sustainable operations, governance, and asset management.

As well as being informed by the Strategic Community Plan, the Corporate Business Plan is also informed by other key strategies or plans, at both a community and internal operation level. The below documents have actively contributed towards the development of this iteration of the Corporate Business Plan. Future iterations will be informed by new plans and strategies as they are developed.

- Strategic Resource Plan 2022-2037 (incorporating Asset Management and Long-Term Financial Planning)
- Shire of Morawa Workforce Plan 2022-2032
- Shire of Morawa Arts and Culture Plan (adopted September 2022)
- Shire of Morawa Tourism Plan (adopted September 2022)
- Town Planning Scheme No.3 and associated town planning documents
- ICT Plan (implemented)
- Greening Plan (under development)
- Business Continuity and Disaster Recovery Plans
- Asset Management Plans

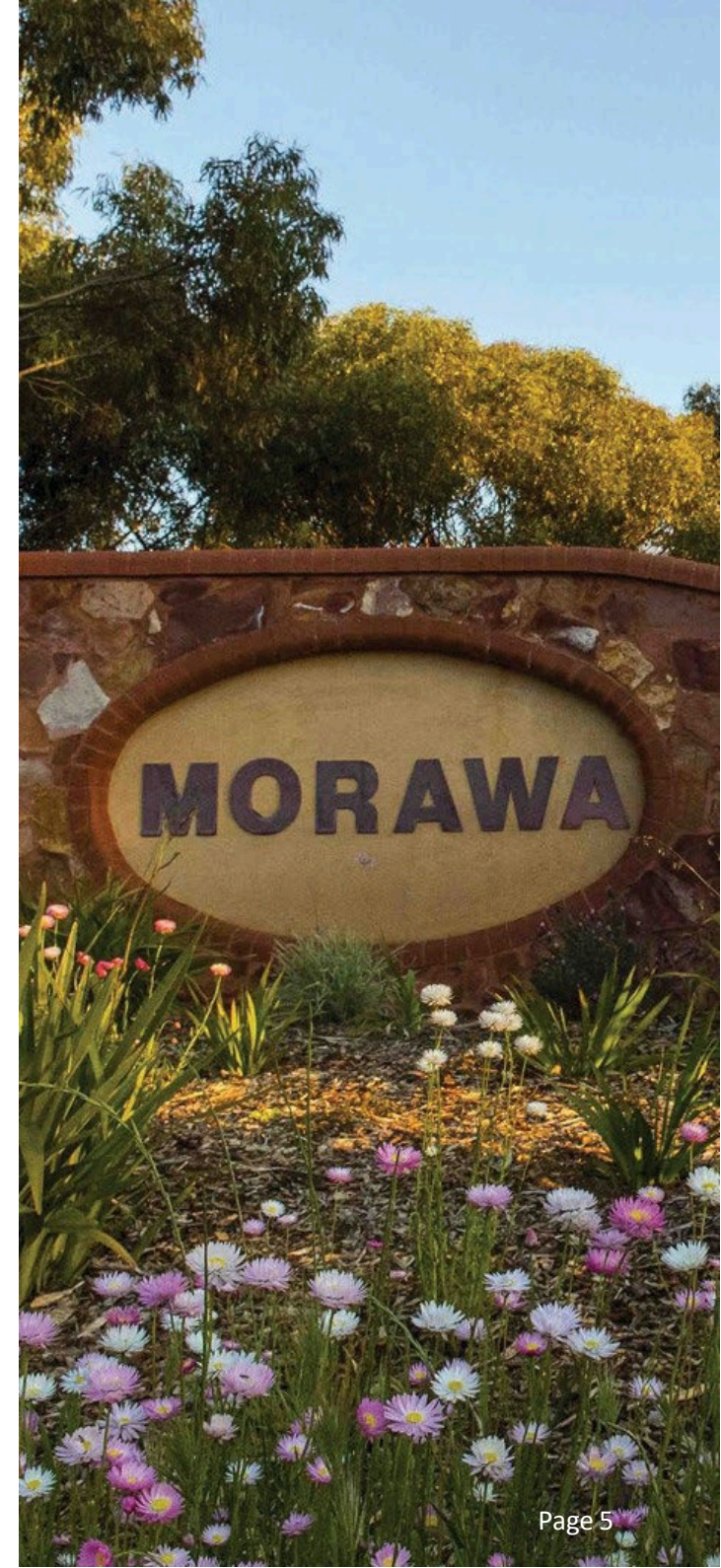


Figure 2: The Plan on a Page

Create a sense of place for visitors

- Factor the visitor experience into planning and design decisions
- Develop and Implement a Tourism Plan
- Embrace a commitment to excellent service
- Ensure the townsite and its services are accessible to all

Activate a vibrant small business sector

- Facilitate and support small business
- Encourage variety and competition
- Maintain strong support systems and services

Take pride in our community and an aesthetically appealing townsite

- Develop and implement a townsite greening plan
- Enhance the appearance of homes, gardens, businesses, public buildings, and open spaces
- Utilise public art
- Celebrate our wins

Embrace cultural and social diversity

- Develop and implement an Arts and Culture plan
- Champion inclusion and engagement
- Invest in socialisation and belonging
- Promote positive aging in place across the community

Cement strong foundations for growth and prosperity

- Safe and suitable road and other transport networks
- Ready to go commercial and industrial facilities
- Enhance partnerships and alliances

Occupy a Safe and Healthy living space

- Build safer neighbourhoods
- Occupy fit for purpose housing
- Increase active living
- Enhance health service provisions

Be future focussed in all we do

- Ensure the Shire and its assets are well resourced and sustainable
- Embrace recycling and renewable energy
- Foster passion and belief in younger residents

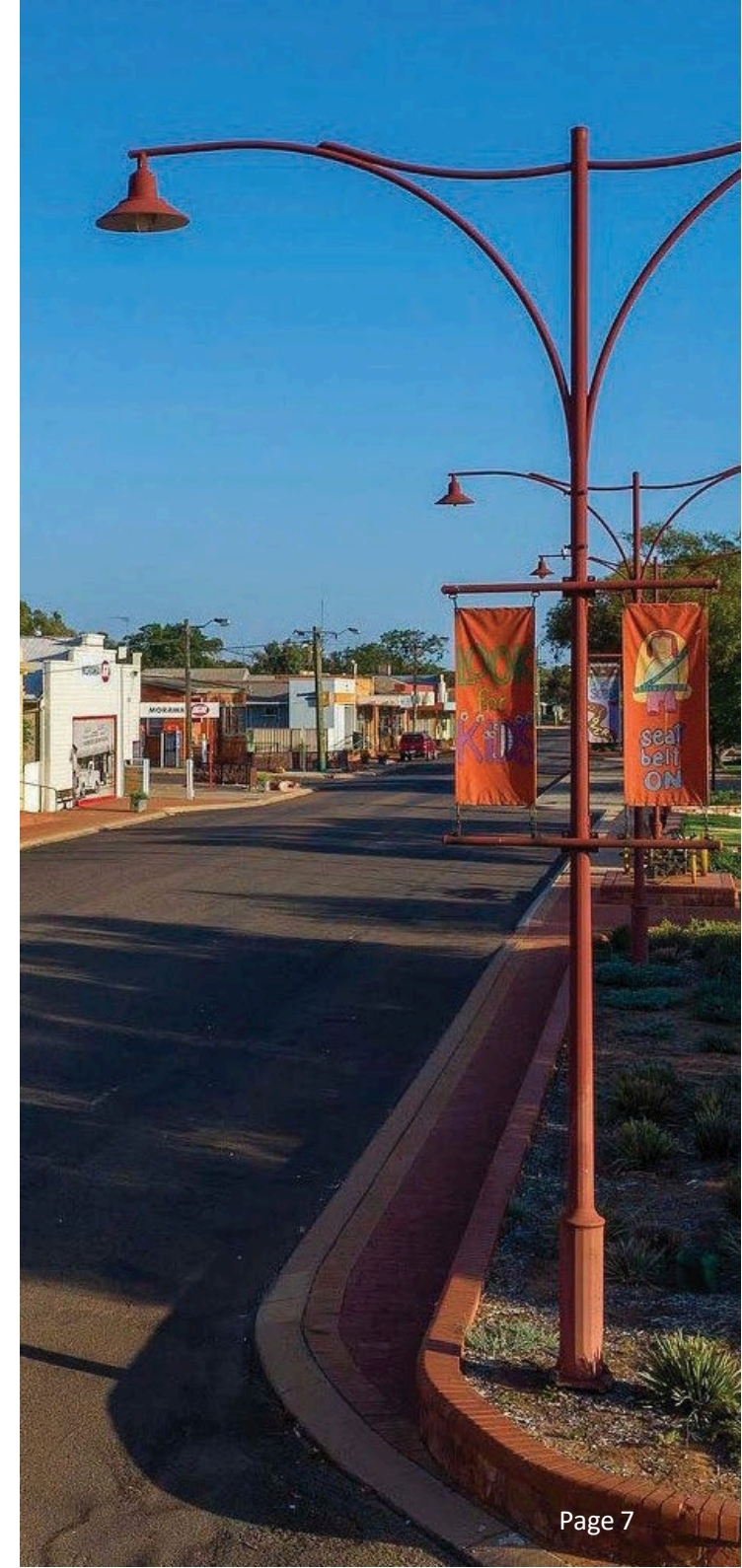


The purpose of the integrated planning framework is to ensure that Council decisions deliver the best results for the community with the available resources. The Corporate Business Plan is the key driver for the Shire's annual budget development and service delivery priorities.

Importantly, plans are only effective if adequate resources are dedicated to ensuring they can be delivered. Events beyond the community and Shire's control, such as major storms, or changes to State or Federal government policies may require the Council to rethink the timing of projects, or to reallocate resources to address new issues not necessarily aligned with the Strategic Community Plan or Corporate Business Plan in their current form. As such the Corporate Business Plan will be subject to an annual review to ensure it is working with the most up to date information, has factored in resource constraints, and has built in deliverables associated with strategic plans.

The Morawa community recognised the importance of ensuring the Shire and its assets are well resourced and sustainable in the Strategic Community Plan, and this Plan seeks to work towards this strategic focus area by ensuring resource allocation is factored into future planning and decision making.

By planning correctly and presenting information in a usable format, all parties can dissect information to make informed, appropriate, and rational decisions. A simplified Corporate Business Plan also benefits transparency and aides the community with understanding the Shire's capabilities and resource constraints.



The Shire aims to bring several different factors together into an easy to digest format that allows for improved future planning. The plan has a clear objective to identify:

- Realistic assessments of current and future operational finances, and to determine the level of “discretionary money” available each year.
- Identification of all operational/non-operational financial issues.
- Integration of the Community Plan Aspirations, the Community Plan Strategic Focus Areas, and other Action Plans into a single set of strategic deliverables and resource implications.
- Finance considerations for future directions; in particular, the replacement and renewal of existing assets with estimated costs and proposed years of implementation considered.
- Strategically aligning operations for the continual improvement of services and facilities in line with the Community Plan.
- Proposal of the most appropriate mix of funding options to maximise the services provided and to spread the effects adequately and more evenly across multiple years. Particularly highlighting those projects or initiatives that are dependent on extraordinary funding opportunities.
- Align revenue inflows with expenditure outflows to maximise delivery of both services and construction-based projects.
- Maximise the opportunity to receive external funding (grants) by having worked plans with strategic integration available for the grant submission process for consideration and allocation.
- Maximise the ability to pivot the organisation and its future planning (construction, service, or project) timeframes rapidly based on changing external input, in particular external funding (grant) opportunities or challenges such as cyclones.



Our Shire

The Shire of Morawa is a small rural Local Government with a population of fewer than 1,000 people. The Morawa economy is driven by agricultural exports, supported by medical, retail, and government services, as well as fringe mining activities. The Morawa townsite acts as a sub-regional hub offering Education and Health Care services that benefit residents outside of the Morawa district.

The Morawa Shire Council is made up of seven Councillors representing the district as a single ward.

The Shire operations are managed by the Chief Executive Officer in partnership with the Executive Management and Service Delivery Leadership Teams.

The Chief Executive Officer and the Executive Management Team manage a workforce of approximately 30 full time equivalents.

Council provides and maintains a range of infrastructure, land, buildings, and other assets to enable services to be delivered to the community.

- Transport Infrastructure
 - › Roads comprising 974km of roadways with 195km sealed
 - › culverts (324)
 - › railway crossings (15)
 - › road signs (727)
 - › floodways' (115)
 - › footpaths (13.8 km) and kerbing
- Buildings
 - › 50+ buildings valued at over \$20m – includes but not limited to:
 - ›› Town Hall
 - ›› Gutha Hall
 - ›› Recreation Centre
 - ›› Oval Function Room
 - ›› Depot
 - ›› Medical Centre
 - ›› 19 Houses
 - ›› Shire Office
 - ›› Caravan Park Accommodation

- Recreational and Other Infrastructure
 - › 1800 hectares of reserve to be maintained
 - › 50m swimming pool facility
 - › Airport
 - › Gymnasium
 - › Landfill
 - › Sewerage System

Overall, the Shire is managing close to \$75m of non-current assets for the benefit of the community.

Our Shire *(continued)*

The Shire’s business as usual operations and service delivery areas have pivoted during the 2023/2024 financial year to accommodate the loss of an executive manager and a divisional area.

Office of the CEO	Corporate and Community Services
Human Resource Management including Workplace Health and Safety	Financial Services
Governance and Councillor Support	Compliance, Planning, and Building Services
Strategic Planning and Risk Management	Customer, Library and Youth Services
Road Construction and Maintenance	Community Support and Development
Organisational Development	Facility Management and Maintenance
Emergency Management	ICT, Record Keeping, and other Corporate Functions
Capital Project Management and Delivery	Townsite Amenities (Parks, Gardens, Waste and Sewerage)

Our Shire (continued)

On average the Shire expends approximately 60% of its funds delivering upon operational requirements such as service delivery and asset maintenance, with the rest of its funds going towards capital works (purchase, construction, or renewal of assets) or future planning (reserve transfers or strategic initiatives).

In reviewing the organisation the adjacent SWOT (Strength, Weakness, Opportunity, Threat) analysis was undertaken for the Shire to ensure the Plan was cognisant of key impactors on success.

S

Strengths

- Strong and stable Council
- Committed community focussed employees
- Good understanding of the road and transport network
- A willingness to be a sector leader and change

W

Weaknesses

- Workload impacts on standards and deliverables
- Location impacts on ability to attract staff and contractors
- Minimal community volunteering for Shire events or activities
- Ageing assets
- Reliance on grant and external funding – no significant own source revenue other than rates
- Historic underspending on asset renewal

O

Opportunities

- New executive team implementing a future focussed mindset
- Renewable energy and infrastructure use is growing
- Shire President has strong regional and State networks

T

Threats

- High inflation and Tight Labour Market
- Changing government priorities
- Stagnant population
- Increased community and industry demand/expectations on services and assets

Key Assumptions

To develop the Plan, the Shire has had to make several basic assumptions that underpin its service delivery, financial resources, and future planning as detailed below:

1. The population of Morawa is predicted to remain at under 1,000 people for the next 10 years thus suggesting service demands, the residential rate revenue, and local fee generation base will be relatively consistent.
2. Inflation will average out at 3.5% per annum (noting current short-term inflation is proposed at closer to 5%) – the Shire will seek to counteract this with cost savings and efficiencies and plan for a 1% per annum increase to materials and contract costs – this is also likely to mean service level reductions.
3. Rates income will increase by 4.5% per annum as per the Strategic Resource Plan
4. Anticipated employee award rate increases will average out across the 10-year period at 3.5% per annum with organisational efficiencies aiming to cap employee cost increases at 2% per annum – this will likely result in increased technological investment in the first few years of the business plan.
5. Financial Assistance Grants will not decrease.
6. Fees and charges will be put to Council prior to each budget adoption but the annual yield from Fees and Charges is only predicted to increase by an average of 2% per annum across the period of the Plan.
7. Interest on investments (term deposits) is predicted to remain low for at least for the next 5 years.
8. Utilities are predicted to increase by 2% per annum however this is difficult to predict, and unit rates can increase by more than inflation.
9. Insurances have been calculated to increase by an average of 2% per annum across the life of the plan. It is known that the current insurance market is difficult and given recent natural disasters, costs are likely to increase by closer to 10%. There is potential for insurance costs to increase on average substantially above 2% but this situation is being monitored and may require future changes in assumptions.

As with any strategic document with underlying assumptions over several years there is the likelihood that the assumptions or other aspects of the document are inaccurate. All figures included within the Plan are based upon present conditions with future projections/predictions based on current knowledge informed by past experiences.

As such it is important that the Shire reviews the Plan annually and undertakes a detailed analysis before transitioning the Plan into the Annual Budget.

Key Focus Areas

Given the limits on Shire resources and financial capability, the Shire must be prudent in its focus areas during this Plan to ensure resources deliver the best outcome for the organisation and community.

The below list seeks to prioritise the Shire's top five focus areas over the next five years.

1. Road Maintenance and Renewal
2. Critical Asset Renewal
3. Staff Retention and Attraction
4. Strategic Deliverables
5. Organisational Efficiency

Road Maintenance and Renewal

The Shire has approximately \$40 m worth of road assets spread across over 900km of road network. Sealed roads hold a higher asset value than unsealed roads but also cost more to maintain and renew. Annual road depreciation is around \$800K per annum.

The Shire, Council, and Community have placed a significant weighting on the value of transport infrastructure, as such transport infrastructure renewal is projected to be greater than depreciation throughout the life of the Plan.

This is linked to transport asset renewal involving upgrade works to prepare the asset to handle future demand. In general, the Shire's buildings and other assets are of a suitable size and design to handle expected usage based on current population and demand. The transport network is however failing to withstand the increase in agricultural and industrial operations. Larger trucks carrying heavier weights impact on asset sustainability and although the Shire expends

a significant portion of operational funds on maintenance each year, the transport assets are not likely to withstand future use without renewal or enhancement works.

A critical component of road works is the adequate maintenance and renewal of plant. Plant is critical to Shire operations and with most vehicles having a useful life of 10 years or less, annual depreciation is around \$300K.

The Shire must remain mindful that the maintenance and renewal of transport infrastructure and other assets is highly dependent on Shire employees and plant. When plant and equipment breakdown it impacts the Shire's ability to deliver outcomes. As such ensuring that engineering plant and workforce remains sustainable via regular renewal and upskilling is critical to the long-term sustainability of other assets.

Critical Asset Renewal

Asset renewal represents the replacement of assets as they reach the end of their useful lives.

One area of concern highlighted through the Shire's Strategic Resource Plan is that the Shire's infrastructure depreciation and decline is higher than the infrastructure maintenance and renewal expenditure allocated over the next 15 years across all asset areas. Essentially there will be various asset renewal gaps over the next 15 years and the Shire will need to make tough decisions in terms of service or asset continuation unless extraordinary funding can be sourced to assist with maintaining and renewing existing assets. This will be difficult as funding is often tied to new assets or developments. This issue is important to note in the Corporate Business Plan as it highlights the fragility of the Shire's financial and asset resources, which will impact on its ability to deliver upon its strategic goals.

Depreciation expenses represent an estimate of the extent to which the Shire's assets have been consumed during a year. In the financial year 2021/2022 the Shire's depreciation expense was \$1.8M, as such asset sustainability would suggest that the Shire needs to expend \$1.8m on asset renewal and replacement each year to remain sustainable.

A strategic focus area in the Strategic Community Plan is to "Ensure the shire and its assets are well resourced and sustainable." Given the Shire is unlikely to be able to afford to renew all assets at the required levels, the corporate business plan has set a goal for Asset Renewal of critical assets to become a priority. The Shire's current critical assets for continued Shire operation and community way of life are:

- Shire Administration Centre and Depot
- Waste and Landfill Facilities
- Sewerage Infrastructure
- Medical Centre
- Aerodrome

Plant and Roads are also critical assets but have been addressed in focus area one.



Staff Retention and Attraction

To run a well-functioning Local Government, the Shire needs to ensure quality staff are attracted and retained for future success. Many of the Shire's asset renewal and operational areas hinge upon in house delivery and employee skills. Given the lack of readily available skilled contractors, it is unlikely the reliance on staff will fall in the coming years.

One key attraction and retention strategy for the Shire is the provision of fit for purpose and good quality housing. At this stage the Shire owns mostly 3–4-bedroom houses that are suitable for families but do not align well to single workers. The Shire's housing stock is aging, and historic maintenance has been impacted by capital commitments draining maintenance resources into other areas. This Plan proposes to construct smaller dwellings with minimal gardens and maintenance requirements, that are aimed at providing the Shire with the capability to house its entire workforce if needed. Without this capability the Shire is reliant on labour that may not be capable of filling the skill shortage or providing the right cultural fit.

In 2022 the Shire developed a Workforce Plan for the next decade, and a great importance is placed on the delivery of this plan. The Shire will ensure that the Workforce Plan remains well-resourced and prioritised to continue to develop employees and leaders from within the organisation.

Strategic Deliverables

Whilst not being exhaustive the below summary aims to break down strategic deliverables or initiatives that may require resources across the next ten years. Strategic deliverables are resource dependent and whilst their inclusion in this plan represents that the deliverable is being investigated by the Shire, it does not guarantee implementation.

The strategic deliverable initiatives are broken down into the Aspirational areas under the Strategic Community Plan with Strategic Focus Areas noted where relevant.

All the Strategic Deliverables are considered outside of the current Business as Usual (BAU) operations of the Shire – although once implemented they may form part of BAU and whilst not BAU, may be funded from current operational costings with redeployment of resources etc.

All financial and human resource figures are estimated based on current knowledge.

Create a Sense of Place for Visitors

Deliverable	Strategic Focus Area	Key Partners	Human Resources	Financial Resources	Implementation	Grant Dependent
Mapping, wayfinding, and signage	Tourism Plan	Visitor centre, tourists	Project officer – from BAU funds	\$20-100K	Yr. 2-3	No but grants will be sought
New Events in the Astro, Indigenous and arts space	Tourism Plan	DLGSCI, Astrotourism WA	Events officer	Realignment of existing budgets	Yr. 2-5	No but grants sought based on event
Master Plan and Expand Caravan Park	Tourism Plan	Tourists, Funding bodies, Visitor Centre	Project officer – above BAU, CEO/ EMWA	\$1-3m depending on scope of works	Yr. 3-5	70-100% grant fund dependent
Improvements to entrance and signage around Widimia Trail	Enhance the visitor experience	Indigenous elders, DLGSCI, Trails WA	Project Officer to scope	\$50-100K depending on scope	Yr. 3-5	Not dependent but will aim for 50% funding
General Tourism Plan Actions	Tourism Plan	Visitor Centre, Caravan Park, DLGSCI, Tourism WA, MWDC, Golden Outback	Officer time within BAU resources	\$10-20K per annum to deliver most deliverables	Yr. 1-10	Larger scale items maybe but most small scale may not attract funds.

Activate a Vibrant Small Business Sector

Deliverable	Strategic Focus Area	Key Partners	Human Resources	Financial Resources	Implementation	Grant Dependent
Set up a buy local campaign with prizes for both locals and tourists	Facilitate and Support Small Business	Local Businesses	Within current resources	\$1,000 (to move into operational budgets)	Yr. 4-8	No but will seek support from Midwest Chamber of Commerce and other initiatives
Upgrade Shire website to include an enhance business directory	Maintain Strong support systems and services	Local Business	Within current resources	Within current website enhancement budgets		
Upgrade town business signage to accompany tourist signage	Encourage variety and competition	Local Business	Within current resources	\$5-10K	Yr. 3-4	No

Take Pride in Our Community and an Aesthetically Appealing Townsite

Deliverable	Strategic Focus Area	Key Partners	Human Resources	Financial Resources	Implementation	Grant Dependent
Master Plan for Solomon Terrace Community Precinct	Take pride in our community and an aesthetically appealing townsite	Community DLGSCI LotteryWest	CEO and EMWA officer time	\$30,000	Adopted	No
Develop Townsite Greening Plan	Develop and implement a townsite greening plan	Parks and Gardens Team Indigenous Elders	Officer time – within normal parameters	\$15,000 (consultant)	Underway	No
Implement Greening Plan	Develop and implement a townsite greening plan	NACC Greening Plan Consultant	Parks and Gardens team within normal parameters each year	\$100,000 – estimate – will be dependent on adopted plan.	Year 3-10	No but will seek grants to assist or bring forward components
Delivery of Solomon Terrace Community Precinct	Take pride in our community and an aesthetically appealing townsite	Project Management above BAU	Outside of BAU project management resource	\$10m over various stages – adopted plan	Year 1-10 (funding dependent)	Yes – likely to be 80-100% grant dependent

Embrace Cultural and Social Diversity

Deliverable	Strategic Focus Area	Key Partners	Human Resources	Financial Resources	Implementation	Grant Dependent
Develop and adopt a reconciliation action plan	Champion inclusion and engagement	Local Indigenous community Community DLGSCI	Officer time within normal capacity	\$10,000 - consultants	Year 3-5	No

Cement Strong Foundations for Growth and Prosperity

Deliverable	Strategic Focus Area	Key Partners	Human Resources	Financial Resources	Implementation	Grant Dependent
Undertake master planning, business planning, and cost benefit analysis for Industrial Land	Ready to go commercial and industrial facilities	MWDC Regional Development Australia	Project officer to scope works	\$50,000	Year 3-5	Will be reliant on State or Federal Funding options
Community Needs Assessment	Cement Strong Foundations for Growth and Prosperity	Consultants, community, Local Business	Within current resources	Minor consultant cost (budgeted)	Year 3	No

Key Worker Housing	Staff Retention and Attraction	State Government, contractors	CEO, EMCCS, EMWS, Project Officer	Included in draft 26/27 Budget; grant-dependent	Years 3–6	Key Worker Housing
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Occupy a Safe and Healthy Living Space

Deliverable	Strategic Focus Area	Key Partners	Human Resources	Financial Resources	Implementation	Grant Dependent
Develop a public safety plan (education, CCTV etc.)	Build safer neighbourhoods	Police School	Project officer to scope – within current parameters	\$25,000	Year 5-10	No
Investigate a neighbourhood watch or similar program	Build safer neighbourhoods	Local police community	Will be reliant on community but will take facilitation time	\$5,000 over various stages	Year 3-5	Will look for funding to support
Increase ranger funding, visits, and education to improve animal control	Build safer neighbourhoods	Contractors		Increase budget by \$2,000	Year 2-5	No – but will likely depend on cost escalation in other areas. After 2 years will become part of operations.
Offer a better homes and gardens grant or prize	Enhance the appearance of homes and gardens	Community Businesses	Employee time to manage	\$20,000 over multiple years	Year 3-8	No but will seek assistance to implement

Occupy a Safe and Healthy Living Space *(continued)*

Deliverable	Strategic Focus Area	Key Partners	Human Resources	Financial Resources	Implementation	Grant Dependent
Develop an active living plan covering a variety of ages and activities	Increase active living	DLGSCI, community, WACHS	Employee time to manage	\$20,000 (consultants)	Year 3 - 6	Will review if available but develop regardless
Establish a clear demolition or housing renewal program	Occupy fit for purpose housing	Community Contractors	Project officer and contractors to scope and manage	\$50,000 (to become an annual investment for the 4 years)	Year 4-8	No – but will investigate options
Koolanooka Springs Mountain Bike Trail	Increase active living	DLGSCI Sinosteel	Project management above BAU	\$5-8m over various stages	Year 8 -10+	Yes – will need to source at least 80% of the funding externally
Townsite CCTV Network	Occupy a Safe and Healthy Living Space	Security contractors, WA Police	Employee time to manage contractors	Capital allocation in 26/27 Budget	Years 2–5	No

Be Future Focussed In All We Do

Deliverable	Strategic Focus Area	Key Partners	Human Resources	Financial Resources	Implementation	Grant Dependent
Install an electric vehicle charging station	Be future focussed in all we do	State Govt. Local Business, Western Power	Officer time within normal parameters	\$25,000	Complete	Will seek grant funding as a State Govt focus area
Implement solar panels at the Shire office (will require roof renewal first)	Embrace recycling and renewable energy		Officer time within normal parameters	\$25,000 roof renewal \$25,000 solar	Year 1-3	
Improve the transfer station and waste operations to maximise recycling	Embrace recycling and renewable energy		Project officer outside BAU	\$100,000	Year 2 - 6	Will need grants to implement full recycling program but transfer station upgrades manageable
Develop a business case and build a ECEC Centre	Foster passion and belief in younger residents	Dept. Ed Morawa High School	Project management above BAU	\$2-4m	Planning Complete Build Year 1-6	Construction will be grant dependent
Renew Depot Facility	Critical Asset Renewal	Engineering consultants, funding bodies	EMWS time to manage contractors	Major capital project – initial build commencing	Years 2–5	New Depot Facility

Key Focus Areas *(continued)*

Other Strategic Deliverable initiatives are not year specific and will be targeted under BAU parameters such as:

- Increasing the number of townsite footpaths
- Youth activities and programs
- Refresh existing public art
- Improve Shire communication and promotion of Morawa
- Lobby government and private providers to ensure Morawa receives fit for purpose infrastructure for Power, Water, Telecommunications, and other essential services



Key Focus Areas *(continued)*

Organisational Efficiency

In most aspects the Shire operates with a modest budget and delivers a wide range of facilities and services with minimal resources. In terms of its core cost areas:

Utilities are a modest cost area for the Shire with most utility costs being associated with recreational infrastructure. It is difficult for the Shire to reduce consumption without impacting service. In general utility charge increases are outside of the Shire's control and will be impacted by State and Federal Government decisions. The Shire will seek to investigate renewable energy options to control utility cost increases, however the capital investment for these solutions will provide an obstacle.

Insurance is a minor cost area for the Shire but is a core requirement. The Shire has very limited ability to manage insurance costs other than reducing its asset portfolio which will in turn have service delivery impacts. The current insurance market is extremely volatile, and the Shire is likely to see significant percentage increases to insurance costs over the coming years.

Almost \$4.5m of the Shire's operating costs come from Employees, and Materials and Contractors. The Shire's Transport program and maintenance operations are heavily reliant on Shire staff, plant, and materials and with 40% of the Shire's operational costs attributed to the Transport program it isn't surprising that this is the Shire's major cost area.

The Shire operates under the State Award system and these Awards are generally subjected to an annual increase, which then flows through to employee cost increases. Materials and Contracts are heavily impacted by inflation and market conditions which can be unpredictable but during 2022 have been between 5% and 15%. To incentivise efficiency and continuous improvement this Plan suggests the average increase in costs in these areas over the 10-year period will be below the State and National averages. This may be difficult to achieve in the short term but over the life of the plan the Shire plans to look to improve operational efficiency year on year.

Given operational expenditure on utilities, insurance, compliance, and key focus areas is relatively fixed it means the Shire will need to seek savings in areas of discretionary expenditure such as:

- Community and Recreational Facilities
- Events and activities
- Tourism and Area Promotion
- Administrative equipment and services
- Support to other agencies and community groups

The Shire will remain mindful that any cuts in these areas will likely impact on a key aspect of the Strategic Community Plan vision, being liveability.

Resource Evaluation

To deliver upon its key focus areas and general operational deliverables the Shire must remain cognisant of resource allocations.

The financial tables aim to demonstrate how the Shire will utilise its resources over the next ten years to continue to achieve its goals in a sustainable manner.

The resource allocations are overarching and strategic and do not represent an Annual Budget allocation but will help assist Annual Budget development.

To better understand its resource constraints, those expenditure items that are dependent on certain income flows such as grants, loans, or other contributions are highlighted based on the below colour coded matrix.

The financial overview provides a snapshot of the next 10 years with funds spread across asset renewal, plant management, strategic initiatives, and operational items. Overall, the Shire is going to be committing all of its resources and will have limited opportunity to increase its discretionary or strategic expenditure without increased external funds from Grants or Other Contributions.

Funding Source	Cell Colour
Normal Shire Funds	
Identified Grant Source	
Unknown Grant Source	
Loan	



1.0 Financial Overview											
		2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034
	Additional Information	\$'000's	\$'000's	\$'000's	\$'000's	\$'000's	\$'000's	\$'000's	\$'000's	\$'000's	\$'000's
Non-Operating Income											
Loans	See Note 3.1 for Further Information	650	1,500	0	0	0	0	0	0	0	0
Anticipated Road Contributions	See Note 2.4 for Further Information	2,158	1,103	780	815	780	800	773	783	775	793
Transfers To/From Reserves	See Note 3.2 for Further Information	595	-35	-21	-120	-148	-90	-249	-155	-401	-203
<u>Other capital grants and contributions</u>											
LRCIP		399	0	0	0	0	0	0	0	0	
<u>Aerodrome Grants</u>											
CSRFF + Club Contribution		300	0	200	0	0	0	0	0	0	300
ECEC Growing Regions Fed Funding (70%)		2,500									
Strategic Initiative Grant Dependent	Grants yet to be identified (projects dependant on funds)	1	0	1,070	2,020	2,520	0	2,000	2,000	0	2,500
Total Non-Operating Income		6,603	2,568	2,029	2,715	3,152	710	2,524	2,628	374	3,390
Non-Operating Expenditure											
	See Note 2.1 for Further Information										
Strategic Initiatives	See Note 2.2 for further information	-3,927	-2	-1,109	-2,028	-2,597	-256	-2,110	-2,075	-76	-2,500
Asset Renewal	See Notes 2.3-2.7 for further information	-3,325	-3,200	-1,715	-1,520	-1,360	-1,310	-1,650	-1,600	-1,580	-2,385
Plant Management	See notes 2.8-2.9 for further information	-435	-500	-615	-453	-575	-645	-398	-716	-580	-418
Total Non-Operating Expenditure		-7,687	-3,702	-3,439	-4,001	-4,532	-2,211	-4,158	-4,391	-2,236	-5,303
Net Non-Operating Position		-1,085	-1,135	-1,410	-1,286	-1,380	-1,501	-1,634	-1,763	-1,862	-1,913
Shire of Morawa Operating Position											
	See Note 4.0 for Further Information	331	423	519	622	730	844	965	1,092	1,227	1,369
Proceeds from Sale of Plant	25% of replacement cost	109	125	154	113	144	161	100	179	145	105
Rounding											
Balance of uncommitted funds from prior year		500	500	500	500	500	500	500	500	500	500
Final Financial Position		-144	-87	-237	-51	-7	4	-70	8	10	60

2.1 Non-operating Expenditure											
		2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034
Expenditure Type	Additional Information	\$'000's	\$'000's	\$'000's	\$'000's	\$'000's	\$'000's	\$'000's	\$'000's	\$'000's	\$'000's
Strategic Initiative	See Note 2.2										
Create a sense of place for visitors		0	0	0	2,000	10	100	2,015	10	10	2,000
Activate a vibrant small business sector		0	0	1	0	1	0	0	0	1	0
Take Pride in our community and an aesthetically appealing townsite		400	0	1,005	5	2,510	50	15	2,015	15	0
Embrace Cultural and Social Diversity		0	0	10	0	0	0	0	0	0	0
Cement Strong Foundations for Growth and Prosperity		0	0	50	0	0	0	0	0	0	0
Occupy a safe and healthy living space		2	2	43	23	26	56	80	50	50	500
Be future focussed in all we do		3,525	0	0	0	50	50	0	0	0	0
Strategic Initiative Costs		3,927	2	1,109	2,028	2,597	256	2,110	2,075	76	2,500
Asset Renewal											
Building Renewal	See Note 2.3 for dissection	50	1,640	365	150	310	190	535	350	195	815
Road and Footpaths	See Note 2.4 for dissection	2,795	1,525	1,015	1,335	1,015	1,055	1,080	1,100	1,085	1,070
Other Asset Renewal	See Note 2.5 for dissection	480	35	335	35	35	65	35	150	300	500
Asset Renewal Costs (non-plant)		3,325	3,200	1,715	1,520	1,360	1,310	1,650	1,600	1,580	2,385
Plant Management	Additional Information										
Plant Replacement - Passenger Plant	See Note 2.6 for dissection	65	50	95	133	110	175	48	216	120	158
Plant Replacement - Engineering Plant	See Note 2.7 for dissection	370	450	520	320	465	470	350	500	460	260
Total Plant Management Costs		435	500	615	453	575	645	398	716	580	418

2.2 Strategic Planning

Aspiration	Strategic Focus Area	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034
Create a sense of place for visitors											
Upgrade Visitor Directional and Informational Signage	Factor visitor experience into planning and design decisions										
Masterplan and Expand the Caravan Park	Tourism Plan				2,000,000			2,000,000			2,000,000
Organise whole of town service excellence training and awards	Embrace a commitment to excellent service							5,000			
Improvements to entrance and signage around Widimbia Trail	Enhance the Visitor Experience						100,000				
Deliver upon Tourism Plan	Tourism Plan					10,000		10,000	10,000	10,000	
Total Costs - Create a sense of place for visitors		0	0	0	2,000,000	10,000	100,000	2,015,000	10,000	10,000	2,000,000
Activate a vibrant small business sector											
Develop a bi-annual buy local campaign and prize draw	Incentivise and support small business			1,000		1,000		1,000		1,000	
Total Costs - Activate a vibrant small business sector		0	0	1,000	0	1,000	0	0	0	1,000	0
Take Pride in our community and an aesthetically appealing townsite											
Implement the greening plan	Develop and implement a townsite greening plan			5,000	5,000	10,000	50,000	15,000	15,000	15,000	
Deliver regional community precinct public open space at Solomon Terrace	Take pride in our community and an aesthetically appealing townsite	400,000		1,000,000		2,500,000			2,000,000		
Total Costs - Take Pride in our community and an aesthetically appealing townsite		400,000	0	1,005,000	5,000	2,510,000	50,000	15,000	2,015,000	15,000	0
Embrace Cultural and Social Diversity											
Develop and adopt a reconciliation action plan	Champion inclusion and engagement			10,000							
Total Costs - Embrace Cultural and Social Diversity		0	0	10,000	0	0	0	0	0	0	0

2.2 Strategic Planning

Aspiration	Strategic Focus Area	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034
Cement Strong Foundations for Growth and Prosperity											
Undertake business planning and masterplanning for development of industrial land	Ready to go commercial and industrial facilities			50,000							
Total Costs - Cement Strong Foundations for Growth and Prosperity		0	0	50,000	0	0	0	0	0	0	0
Occupy a safe and healthy living space											
Work with Morawa Police and local residents to launch a Neighbourhood watch	Build Safer Neighbourhoods		1,000	1,000	1,000	1,000	1,000				
Develop a public safety plan covering aspects such as community education and CCTV	Build Safer Neighbourhoods							25,000			
Increase Ranger funding, visits, education, and animal control	Build Safer Neighbourhoods	2,000									
Better Homes and Gardens	Enhance the appearance of homes and gardens		1,000	2,000	2,000	5,000	5,000	5,000			
Develop Active Living Plan	Increase Active Living			20,000							
Housing Demolition or Renewal program	Enhance the appearance of homes and gardens						50,000	50,000	50,000	50,000	
Koolanooka Springs Mountain Bike Trail	Increase Active Living			20,000	20,000	20,000					500,000
Total Costs - Occupy a safe and healthy living space		2,000	2,000	43,000	23,000	26,000	56,000	80,000	50,000	50,000	500,000
Be future focussed in all we do											
Improve the Transfer Station to maximise recycling	Embrace recycling and renewable energy					50,000	50,000				
Install an electric vehicle charging station	Embrace recycling and renewable energy										
Develop ECEC Centre	Foster passion and belief in younger residents	3,500,000									
Shire office Solar	Embrace recycling and renewable energy	25,000									
Total Costs - Be future focussed in all we do		3,525,000	0	0	0	50,000	50,000	0	0	0	0
Total Expenditure - Strategic Initiatives		3,927,000	2,000	1,109,000	2,028,000	2,597,000	256,000	2,110,000	2,075,000	76,000	2,500,000
Grant Dependent Initiatives		3,900,000	0	1,070,000	2,020,000	2,520,000	0	2,000,000	2,000,000	0	2,500,000

2.3 Building Renewals

	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034
Public Use Buildings										
Old Road Board Building							120,000			
Oval Function Room		40,000					250,000			
Town Hall										
Indoor Rec Centre					150,000					
Town Hall & Old Road Board Building - External painting/woodwork			150,000							
Old Hospital	25,000									
Public Use Building renewals - Yet to be determined		25,000	0	25,000	25,000	25,000	25,000	25,000	50,000	100,000
Sub Total Public Use Buildings	25,000	65,000	150,000	25,000	175,000	25,000	395,000	25,000	50,000	100,000
Staff Housing										
Construct New Staff Housing Units		1,500,000								500,000
Yet to be determined	25,000	25,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Sub Total - Staff Housing	25,000	1,525,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	600,000
Other Housing										
Aged Care Units		10,000							20,000	
Low Income Units					10,000					15,000
Doctors House			15,000				15,000			
Sub Total - Other Housing	0	10,000	15,000	0	10,000	0	15,000	0	20,000	15,000
Leased Facilities										
Childcare Centre										
Sports Complex - Bowling & Golf Club										
Incubator Units										
Tourist Centre										
Old Railway Station										
Sub Total - Leased Facilities	0	0	0	0	0	0	0	0	0	0

2.3 Building Renewals

	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034
Shire Facilities										
<u>Depot Renewal</u>										
Sheds		40,000								
Shade Structure						40,000				
<u>Admin Building Renewal</u>										
Patch and Paint			100,000							
Roof Renewal										
<u>Caravan Park Renewal</u>										
Caravan Park Ablutions										
Caravan Park Chalets								200,000		
Other yet to be determined				25,000	25,000	25,000	25,000	25,000	25,000	100,000
Sub Total - Shire Facilities	0	40,000	100,000	25,000	25,000	65,000	25,000	225,000	25,000	100,000
Total Expenditure	50,000	1,640,000	365,000	150,000	310,000	190,000	535,000	350,000	195,000	815,000

2.4 ROADS AND FOOTPATHS											
Identifier	DESCRIPTION OF WORKS	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034
Roads to Recovery Projects											
Gutha West	Gravel Resheeting										
Collins Rd	Gravel Resheeting	150,000	150000								
White Rd	Gravel Resheeting	150,000									
Norton Rd	Gravel Resheeting	150,000	150000								
Arrinooka Rd	Gravel Resheeting		150000	150000	150000	150000					
Pintharuka West Rd	Gravel Resheeting			150000	150000	150000					
Malcom Rd	Gravel Resheeting				150000	150000					
Koolanooka Stn Rd				150000							
Yet to be identified							450,000	450,000	450,000	450,000	450,000
Sum of Road to Recovery Projects		450000	450000	450000	450000	450000	450000	450000	450000	450000	450000
Regional Road Group Projects											
Morawa-Yalgood Road	Widen and seal	450,000	450,000	450,000							
Nanekine Road	Widen and Seal	450,000	450000								
Franco Rd					450000	450000					
Pintharuka West							450000	450,000			
Yet to be identified									450000	450000	450000
Sum of Regional Road Group Projects		900000	900000	450000	450000	450000	450000	450000	450000	450000	450000
Other Capital Roadworks											
Townsite Roads			20,000	20,000	20,000	20,000	20,000	50,000	50,000	50,000	50,000
Morawa South Road	Midwest secondary grain freight widen and seal	500,000									
Other Road Spending Yet to Be Determined								50,000	50,000	50,000	
Total Other Capital Roadworks		500000	20000	20000	20000	20000	20000	100000	100000	100000	50000
Safety Initiatives											
Evaside Intersection	Blackspot Project	550,000									
Total Safety Initiatives		550000	0	0	0	0	0	0	0	0	0

2.4 ROADS AND FOOTPATHS											
Identifier	DESCRIPTION OF WORKS	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034
Other Auxilliary Works											
General Stormwater Drainage Construction/Improvements		-	20,000	-	20,000	-	20,000	-	20,000	-	20,000
Kerbing Renewal		20,000		20,000		20,000		20,000		20,000	
Winfield St Drainage		250,000			250,000						
Other Auxilliary Works		270000	20000	20000	270000	20000	20000	20000	20000	20000	20000
Footpaths											
Granville Street											
Broad Ave/Gill St	Milloy to Caulfield	125,000									
Prater St	Waddilove/Dreghorn		135000	75000							
Stokes Rd	Valentine/Neagle				145000						
Neagle St	Evans/Stokes					75000	115,000				
Dreghorn	Caulfield/Davis							60000			
Grove St	Evans/Manning								80000		
Milloy St	Broad/Caulfield									65000	
	TO be determined										100,000
Total Footpath Works		125000	135000	75000	145000	75000	115000	60000	80000	65000	100000
Total Road and Footpath Expenditure		2795000	1525000	1015000	1335000	1015000	1055000	1080000	1100000	1085000	1070000
Identifier	Income Source	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2024/2025
Various	Roads to Recovery	450000	450000	450000	450000	450000	450000	450000	450000	450000	450000
Various	Regional Road Group	585000	585000	292500	292500	292500	292500	292500	292500	292500	292500
Evaside Intersection	State Blackspot	330,000									
Winfield Drainage	LRCIP	230,000									
MWSGFF		500,000									
Footpath Grant	Dual Use Footpath Grant	62,500	67,500	37,500	72,500	37,500	57,500	30,000	40,000	32,500	50,000
yet to be determined											
TOTAL INCOME		2,157,500	1,102,500	780,000	815,000	780,000	800,000	772,500	782,500	775,000	792,500

2.5 Other Asset Renewal

	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034
Lighting Renewals										
Changeover to LED/Solar Street Lighting										
Oval Lighting conversion to LED			300,000							
Sub Total - Lighting	0	0	300,000	0	0	0	0	0	0	0
Reserves and recreation										
Cemetery Surrounds										
Wildflower Park										
Caravan Park Surrounds										
Tennis Court Renewal	450,000									
Harris Park									50,000	
Oval Playground								50,000		
Winfield Street Playground										
Netball Court										450,000
Outdoor Basketball Courts									200,000	
Town Centre Playground								50,000		
Sub Total - Reserves and recreation	450,000	0	0	0	0	0	0	100,000	250,000	450,000
Other Asset Renewals										
Sewerage System	0	35,000	35,000	35,000	35,000	35,000	35,000	50,000	50,000	50,000
Aerodrome										
Standpipes										
CCTV	30,000					30,000				
Sub Total - Other Assets	30,000	35,000	35,000	35,000	35,000	65,000	35,000	50,000	50,000	50,000
Total Expenditure	480,000	35,000	335,000	35,000	35,000	65,000	35,000	150,000	300,000	500,000

2.6 PASSENGER PLANT

Asset Code	Plant code	Details	Date purchased	Usefull life	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034
251	P251	Toyota Hilux - Gardener	2019	7								33,000		
252	P252	Toyota Prado DSL Wagon - Doctor	2024	5			-	65,000		65,000		65,000	-	
253	P253	CWO - 4x4 Ute	2019	5		-	45,000				48,000			48,000
259	P259	Community Bus	2019	20										
260	P260	Ford Ranger - Double Cab	2019	5								48,000		
564	P241	EMCCS - SUV	2020	5		50,000				55,000				55,000
		EMWA - 4x4 SUV	2021	5		-	50,000			55,000				55,000
574	P243	Nissan Navara RX 4x4	2017	5				38,000				40,000		
606	P247	Hilux 4x2 2.4L DSL Workmate	2017	8				30,000				30,000		
457	P228	P228 Nisson 2012 (Gardener)	2012	12										
		CEO Vehicle	2021	5	65,000				65,000				70,000	
		Road Supervisor Ute	2024	7					45,000				50,000	
		CDO Vehicle												
					<u>65,000</u>	<u>50,000</u>	<u>95,000</u>	<u>133,000</u>	<u>110,000</u>	<u>175,000</u>	<u>48,000</u>	<u>216,000</u>	<u>120,000</u>	<u>158,000</u>

2.7 Engineering Plant

Asset Code	Plant code	Details	Date purchased	Usefull life	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034
43	P168	43 P168 2003 IVECO 6700 Truck	2003	22		450,000								
48	P135	48 P135 Mitsubishi T/Top Truck	2000	5										
50	P149	50 P149 Mitsubishi Canter	2002	22										
51	P150	51 P150 Case CX80 Tractor	2000	22	150,000									
53	P154	53 P154 Tri Axle Low Loader	2000	5										120,000
54	P153	54 P153 Tandem Axle Dolly	2000	21										
56	P163	56 P163 Isuzu Truck	2003	18										
57	P164	57 P164 Tri Axle Side Tipper	2003	26						250,000				
61	P172	61 P172 Iveco 6700 Powerstar	2005	20										
62	P174	62 P174 Tri Axle Side Tipper	2004	26							250,000			
63	P173	63 P173 Tandem Axle Dolly 1T	2005	17									50,000	
250	P250	Hitachi ZW180-fB Loader	2019	10					300,000					
254	P254	Broons eTyre Multi Tyre Roller	2019	15										60,000
264	P264	Stand on Aerator	2020	10									20,000	
274	P190	P190 2000L Fuel Trailer	2006	7										
291	P291	Hyundai 34 KVA 3phase Generator	2020	10					15,000					
299	P262	CAT CS64B MDP Vibe Roller 2020	2020	15									200,000	
300	P263	Case Tractor 2020	2020	10									40,000	
301	P261	CAT 140 Motor Grader	2020	10								500,000		
354	P138	354 Isuzu NPR275 Factory Tipp	2010	17					150,000					
378	P167	378 Kubota F3680 & Catcher	2011	15	-						100,000			
	P265	2020 John Deere 620GP Grader	2020	14										
426	P222	426 Portable Traffic Signal t	2011	14						20,000				
427	P223	427 Portable Traffic Signal T	2011	14						20,000				
428	P220	428 Roadserve 3000 Series Sem	2011	16			140,000						150,000	
429	P221	429 2011 Caterpillar CT630B TRUCK	2011	17			380,000							
430	P219	430 Truck Sweeper VS500 Serie	2011	13	220,000									
436	P224	P224 John Deere Grader 670GP 2011	2012	13										
456	P226	Cat Skid Steer (Bobcat) 2011 MO 3615	2012	15				120,000						
469	P227	P227 Cat CW34 Compactor (Roller)	2013	13				200,000						
607	P246	John Deere 315SL Backhoe Loader	2017	17						180,000				
	P266	Tow Road Sweeper	2021	20										
	P140	Compressor												
	P233	Ride on Mower												
	P292	Custom Tandem Axle Trailer												
NEW	NEW	Road Construction Crew Truck	2024	20										
		Free roller												80,000

\$370,000 \$450,000 \$520,000 \$320,000 \$465,000 \$470,000 \$350,000 \$500,000 \$460,000 \$260,000

3.1 LOANS SUMMARY

NEW LOAN BORROWINGS

Loan Purpose	Amount	Loan Period	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034	Total New Borrowings
Resurfacing of the Morawa Tennis Courts - Shire Contribution	150,000	30	150,000										150,000
Construction of ECEC Facility	500,000	30	500,000										500,000
Construction of New Shire Housing	1,500,000	30		1,500,000									1,500,000
Construction of New Shire Housing	0	30											0
													0
Total Borrowed Amount			650,000	1,500,000	0	0	0	0	0	0	0	0	2,150,000

Loan Repayments

	Start Year	Loan Type	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034	Expiry Year
New Loan Repayments													
Resurfacing of the Morawa Tennis Courts - Shire Contribution	2025	(P & I Loan)		10,840	10,840	10,840	10,840	10,840	10,840	10,840	10,840	10,840	2055
Construction of ECEC Facility	2025	(P & I Loan)		36,133	36,133	36,133	36,133	36,133	36,133	36,133	36,133	10,840	2055
Construction of New Shire Housing	2026	(P & I Loan)			108,399	108,399	108,399	108,399	108,399	108,399	108,399	108,399	2056
Construction of New Shire Housing	2028	(P & I Loan)					0	0	0	0	0	0	2058
TOTAL NEW LOAN REPAYMENTS			0	46,973	155,372	155,372	155,372	155,372	155,372	155,372	155,372	130,079	
Existing Loan Repayments													
24 Harley Street	2016	(P & I Loan)	25,356	25,356	25,356	25,356	25,356	25,356	25,356	25,356	25,356	25,356	2036
Netball Courts Redevelopment	2021	(P & I Loan)	9,264	9,264	9,264	9,264	9,264	9,264	9,264	9,264	9,264	9,264	2041
TOTAL EXISTING LOAN REPAYMENTS			34,620	34,620	34,620	34,620	34,620	34,620	34,620	34,620	34,620	34,620	
TOTAL ANNUAL SELF-SUPPORTING (SS) LOANS													10,840
TOTAL LOAN REPAYMENTS LESS SS LOANS			34,620	81,593	189,992	34,620	34,620	34,620	34,620	34,620	34,620	23,780	
TOTAL ANNUAL BUDGET COSTS OF LOAN REPAYMENTS			34,620	81,593	189,992	189,992	189,992	189,992	189,992	189,992	189,992	153,859	

(Note: This includes Existing Loan Repayments as well as new Loan Repayments)

DEBT SERVICING

	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034
Principal on Debt Outstanding	391,072	1,008,102	2,460,726	2,401,922	2,340,492	2,340,492	2,276,300	2,209,205	2,139,053	2,065,688
Net Loan Repayments	34,620	81,593	189,992	189,992	189,992	189,992	189,992	189,992	189,992	153,859
Net Loan payments as a percent of Available revenue (max 8%)	0.56%	1.29%	2.92%	2.83%	2.75%	2.67%	2.59%	2.51%	2.44%	1.92%
Debt Outstanding as percent of Available Revenue (max 45%)	6.36%	15.92%	37.76%	35.80%	33.87%	32.88%	31.04%	29.24%	27.46%	25.72%
Available Operating Revenue	6,153,558	6,332,150	6,517,528	6,709,977	6,909,798	7,117,305	7,332,823	7,556,694	7,789,275	8,030,937

3.2 CASH RESERVES

	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034
Capital Works Reserve										
Opening Balance	500,000	500,500	501,001	587,519	688,182	802,227	858,332	1,063,242	1,174,135	1,331,287
Transfers TO/FROM Reserve	0	0	85,975	100,025	113,300	55,275	203,950	109,775	155,900	132,575
Interest-transfer TO Reserve	500	501	544	638	745	830	960	1,118	1,252	1,398
Closing Balance	500,500	501,001	587,519	688,182	802,227	858,332	1,063,242	1,174,135	1,331,287	1,465,260
Plant Reserve										
Opening Balance	600,000	480,540	481,021	381,452	381,833	382,215	382,597	382,980	383,363	583,846
Transfers TO/FROM Reserve	(120,000)		(100,000)	0	0	0	0	0	200,000	0
Interest-transfer TO Reserve	540	481	431	381	382	382	383	383	483	584
Closing Balance	480,540	481,021	381,452	381,833	382,215	382,597	382,980	383,363	583,846	584,430
Leave Reserve										
Opening Balance	242,095	242,337	242,579	242,822	243,064	243,308	243,551	243,794	244,038	244,282
Transfers TO/FROM Reserve	0	0	0	0	0	0	0	0	0	0
Interest-transfer TO Reserve	242	242	243	243	243	243	244	244	244	244
Closing Balance	242,337	242,579	242,822	243,064	243,308	243,551	243,794	244,038	244,282	244,526
Sewerage Reserve										
Opening Balance	399,345	414,752	430,174	445,612	461,065	476,534	492,018	517,522	543,052	568,608
Transfers TO/FROM Reserve	15,000	15,000	15,000	15,000	15,000	15,000	25,000	25,000	25,000	50,000
Interest-transfer TO Reserve	407	422	438	453	469	484	505	530	556	594
Closing Balance	414,752	430,174	445,612	461,065	476,534	492,018	517,522	543,052	568,608	619,201
Community and ED Reserve										
Opening Balance	1,267,371	768,388	769,157	769,926	770,696	771,466	772,238	773,010	773,783	774,557
Transfers TO/FROM Reserve	(500,000)	0	0	0	0	0	0	0	0	0
Interest-transfer TO Reserve	1,017	768	769	770	771	771	772	773	774	775
Closing Balance	768,388	769,157	769,926	770,696	771,466	772,238	773,010	773,783	774,557	775,332

3.2 CASH RESERVES

	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034
Future Funds (Principal) Reserve										
Opening Balance	2,040,285	2,042,326	2,044,368	2,046,412	2,048,459	2,050,507	2,052,558	2,054,610	2,056,665	2,058,722
Transfers TO/FROM Reserve										
Interest-transfer TO Reserve	2,040	2,042	2,044	2,046	2,048	2,051	2,053	2,055	2,057	2,059
Closing Balance	2,042,326	2,044,368	2,046,412	2,048,459	2,050,507	2,052,558	2,054,610	2,056,665	2,058,722	2,060,780
Future Funds (Interest) Reserve										
Opening Balance	230,000	230,230	230,460	230,691	230,921	231,152	231,383	231,615	231,846	232,078
Transfers TO/FROM Reserve										
Interest-transfer TO Reserve	230	230	230	231	231	231	231	232	232	232
Closing Balance	230,230	230,460	230,691	230,921	231,152	231,383	231,615	231,846	232,078	232,310
Emergency Response Reserve										
Opening Balance	258,318	258,576	258,835	259,094	259,353	259,612	259,872	260,132	260,392	260,652
Transfers TO/FROM Reserve										
Interest-transfer TO Reserve	258	259	259	259	259	260	260	260	260	261
Closing Balance	258,576	258,835	259,094	259,353	259,612	259,872	260,132	260,392	260,652	260,913
Aged Care Units 1-4 (JVA) Reserve										
Opening Balance	71,017	61,083	61,144	61,205	61,266	61,328	61,389	61,450	61,512	61,573
Transfers TO/FROM Reserve	(10,000)	0	0		0	0	0	0	0	0
Interest-transfer TO Reserve	66	61	61	61	61	61	61	61	62	62
Closing Balance	61,083	61,144	61,205	61,266	61,328	61,389	61,450	61,512	61,573	61,635
Aged Care Units excl 1-4										
Opening Balance	265,129	265,395	265,660	265,926	251,184	251,435	251,687	251,938	252,190	252,443
Transfers TO/FROM Reserve	0	0	0	(15,000)	0	0	0	0	0	0
Interest-transfer TO Reserve	265	265	266	258	251	251	252	252	252	252
Closing Balance	265,395	265,660	265,926	251,184	251,435	251,687	251,938	252,190	252,443	252,695
Swimming Pool Reserve										
Opening Balance	141,194	161,345	181,517	201,708	221,920	242,152	262,404	282,676	302,969	323,282
Transfers TO/FROM Reserve	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Interest-transfer TO Reserve	151	171	192	212	232	252	272	293	313	333
Closing Balance	161,345	181,517	201,708	221,920	242,152	262,404	282,676	302,969	323,282	343,615
Legal Fees Reserve										
Opening Balance	36,265	36,302	36,338	36,374	36,411	36,447	36,484	36,520	36,557	36,593
Transfers TO/FROM Reserve	0	0	0	0	0	0	0	0	0	0
Interest-transfer TO Reserve	36	36	36	36	36	36	36	37	37	37
Closing Balance	36,302	36,338	36,374	36,411	36,447	36,484	36,520	36,557	36,593	36,630

3.2 CASH RESERVES

	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034
Covid Reserve										
Opening Balance	93,343	93,437	93,530	93,624	93,717	93,811	93,905	93,999	94,093	94,187
Transfers TO/FROM Reserve										
Interest-transfer TO Reserve	93	93	94	94	94	94	94	94	94	94
Closing Balance	93,437	93,530	93,624	93,717	93,811	93,905	93,999	94,093	94,187	94,281
Jones Lake Road Rehab Reserve										
Opening Balance	150,364	150,515	150,665	150,816	150,967	151,118	151,269	151,420	151,571	151,723
Transfers FROM Reserve to FF Grant Reserve	0	0	0	0	0	0	0	0	0	0
Interest-transfer TO Reserve	150	151	151	151	151	151	151	151	152	152
Closing Balance	150,515	150,665	150,816	150,967	151,118	151,269	151,420	151,571	151,723	151,875
Morawa-Yalgoo Road Maint Reserve										
Opening Balance	147,970	148,118	148,266	148,414	148,562	148,711	148,860	149,008	149,157	149,307
Transfers TO/FROM Reserve										
Interest-transfer TO Reserve	148	148	148	148	149	149	149	149	149	149
Closing Balance	148,118	148,266	148,414	148,562	148,711	148,860	149,008	149,157	149,307	149,456
TOTAL - ALL RESERVES										
Opening Balance	6,442,697	5,853,842	5,894,713	5,921,594	6,047,600	6,202,022	6,298,544	6,553,917	6,715,323	7,123,139
Transfers TO/FROM Reserve	(595,000)	35,000	20,975	120,025	148,300	90,275	248,950	154,775	400,900	202,575
Interest-Transfer TO Reserve	6,145	5,871	5,905	5,982	6,122	6,247	6,423	6,631	6,916	7,224
Closing Balance	5,853,842	5,894,713	5,921,594	6,047,600	6,202,022	6,298,544	6,553,917	6,715,323	7,123,139	7,332,939

4.0 Shire of Morawa Operating Position

	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	2031/2032	2032/2033	2033/2034
	\$'000's	\$'000's	\$'000's	\$'000's	\$'000's	\$'000's	\$'000's	\$'000's	\$'000's	\$'000's
OPERATING INCOME										
Rates including Interims	3,029	3,165	3,307	3,456	3,612	3,774	3,944	4,121	4,307	4,501
Total Grants, Subsidies and Contributions - Operating	1,616	1,632	1,648	1,665	1,682	1,698	1,715	1,733	1,750	1,767
Total Fees & Charges	952	971	990	1,010	1,030	1,051	1,072	1,094	1,115	1,138
Total Interest Earnings	103	105	108	110	113	116	119	122	125	128
Other Income	455	459	464	468	473	478	482	487	492	497
TOTAL OPERATING INCOME	6,154	6,332	6,518	6,710	6,910	7,117	7,333	7,557	7,789	8,031
OPERATING EXPENDITURE										
Total Employee Costs	-2,218	-2,262	-2,308	-2,354	-2,401	-2,449	-2,498	-2,548	-2,599	-2,651
Total Materials & Contracts	-2,382	-2,405	-2,429	-2,454	-2,478	-2,503	-2,528	-2,553	-2,579	-2,605
Utility Charges	-455	-464	-473	-483	-492	-502	-512	-523	-533	-544
Insurance	-265	-271	-276	-281	-287	-293	-299	-305	-311	-317
Interest Payable on existing Loans										
Depreciation	-1,647	-1,680	-1,713	-1,747	-1,782	-1,818	-1,854	-1,891	-1,929	-1,968
Add Back Depreciation - non cash	1,647	1,680	1,713	1,747	1,782	1,818	1,854	1,891	1,929	1,968
Other Expenditure	-468	-473	-477	-482	-487	-492	-497	-502	-507	-512
TOTAL OPERATING EXPENDITURE	-5,788	-5,875	-5,964	-6,054	-6,146	-6,239	-6,334	-6,430	-6,528	-6,628
Net Operating Result	366	457	554	656	764	879	999	1,127	1,261	1,403
Less Principle and Interest on Existing Loans	-35	-35	-35	-35	-35	-35	-35	-35	-35	-35
Less Principle and Interest on Proposed Loans	-47	-155	-155	-155	-155	-155	-155	-155	-130	0
OPERATING SURPLUS	331	423	519	622	730	844	965	1,092	1,227	1,369

Ordinary Council Meeting 28 July 2026

Attachment 1 – 11.2.1a Monthly Financial Report as at 30 June 2026.

Item 11.2.1 – Monthly Financial Report - June 2026

SHIRE OF MORAWA

MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 30 June 2026

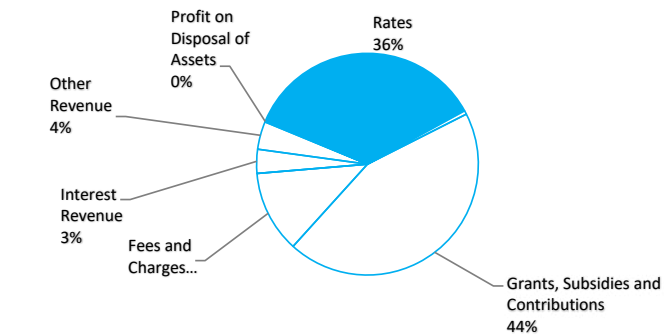
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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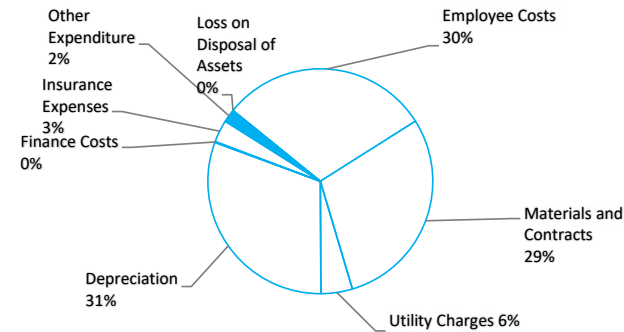
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OPERATING ACTIVITIES

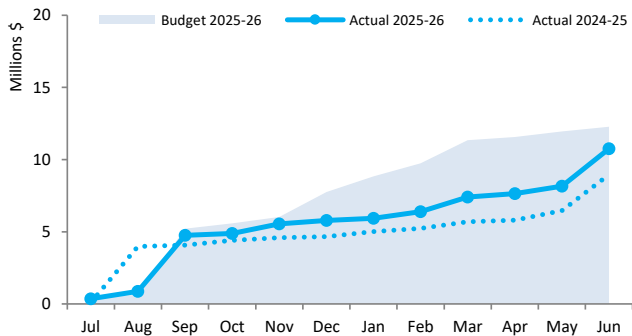
OPERATING REVENUE



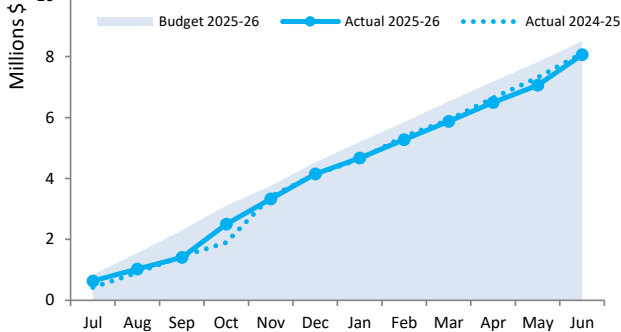
OPERATING EXPENSES



Budget Operating Revenues -v- Actual

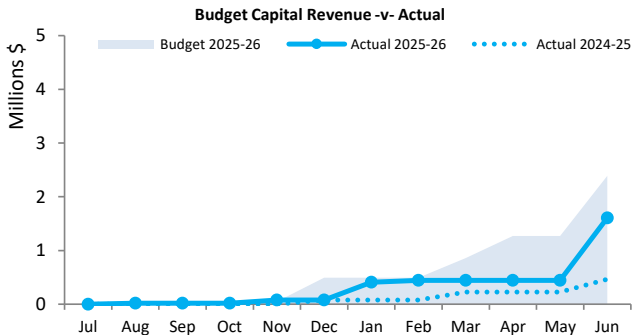


Budget Operating Expenses -v- YTD Actual

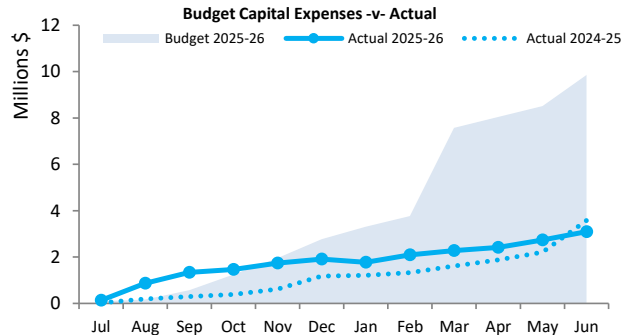


INVESTING ACTIVITIES

CAPITAL REVENUE



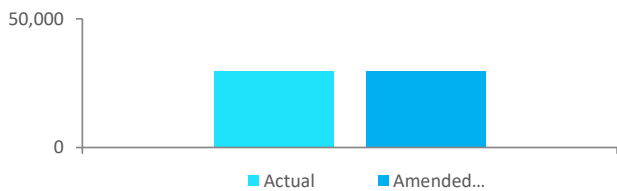
CAPITAL EXPENSES



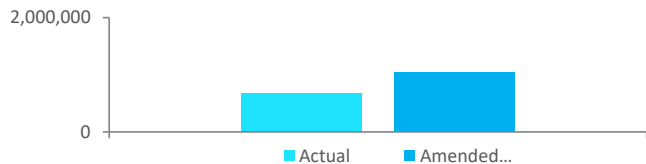
FINANCING ACTIVITIES

BORROWINGS

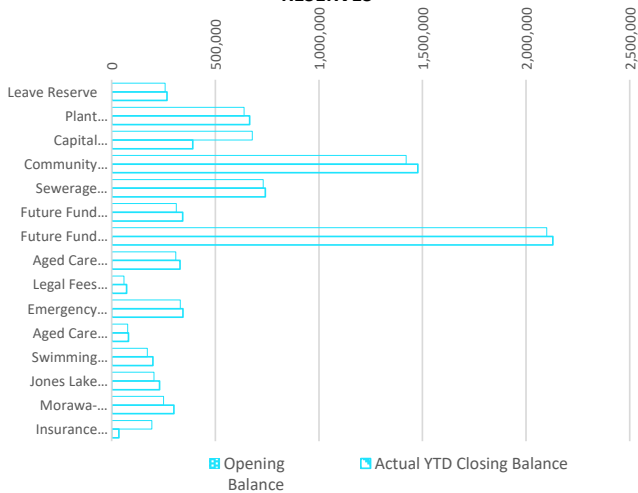
Principal Repayments



Principal Outstanding



RESERVES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$2.14 M	\$2.14 M	\$2.14 M	\$0.00 M
Closing	\$0.00 M	\$0.00 M	\$4.31 M	\$4.31 M
Refer to Statement of Financial Activity				

Cash and cash equivalents		
	\$12.57 M	% of total
Unrestricted Cash	\$4.96 M	39.5%
Restricted Cash	\$7.61 M	60.5%
Refer to Note 2 - Cash and Financial Assets		

Payables		
	\$0.39 M	% Outstanding
Trade Payables	\$0.14 M	
0 to 30 Days		85.0%
30 to 90 Days		13.4%
Over 90 Days		1.6%
Refer to Note 5 - Payables		

Receivables		
	\$0.67 M	% Collected
Rates Receivable	\$0.62 M	86%
Trade Receivable	\$0.05 M	% Outstanding
30 to 90 Days		79.1%
Over 90 Days		20.3%
Refer to Note 3 - Receivables		

Key Operating Activities

Amount attributable to operating activities			
Amended Budget	YTD Budget (a)		Var. \$ (b)-(a)
\$0.47 M	\$0.47 M	\$3.30 M	\$2.84 M
Refer to Statement of Financial Activity			

Rates Revenue		
YTD Actual	\$3.15 M	% Variance
YTD Budget	\$3.21 M	(1.8%)
Refer to Note 6 - Rate Revenue		

Grants and Contributions		
YTD Actual	\$3.97 M	% Variance
YTD Budget	\$1.71 M	132.1%
Refer to Note 13 - Operating Grants and Contributions		

Fees and Charges		
YTD Actual	\$1.08 M	% Variance
YTD Budget	\$0.99 M	8.4%
Refer to Statement of Financial Activity		

Key Investing Activities

Amount attributable to investing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$9.65 M)	(\$9.65 M)	(\$3.55 M)	\$6.11 M
Refer to Statement of Financial Activity			

Proceeds on sale		
YTD Actual	\$0.11 M	%
Amended Budget	\$0.16 M	(31.1%)
Refer to Note 7 - Disposal of Assets		

Asset Acquisition		
YTD Actual	\$3.43 M	% Spent
Amended Budget	\$9.54 M	0.0%
Refer to Note 8 - Capital Acquisitions		

Capital Grants		
YTD Actual	\$1.86 M	% Received
Amended Budget	\$5.68 M	(67.2%)
Refer to Note 8 - Capital Acquisitions		

Key Financing Activities

Amount attributable to financing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$1.21 M	\$1.21 M	\$0.44 M	(\$0.78 M)
Refer to Statement of Financial Activity			

Borrowings	
Principal repayments	\$0.03 M
Interest expense	\$0.01 M
Principal due	\$0.67 M
Refer to Note 9 - Borrowings	

Reserves		
Reserves balance	\$7.61 M	
Interest earned	\$0.28 M	0.0%
Refer to Note 11 - Cash Reserves		

Lease Liability	
Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal due	\$0.00 M
Refer to Note 10 - Lease Liabilities	

This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME AND OBJECTIVES	ACTIVITIES
GOVERNANCE To manage Councils' Elected Members	Includes Members of Council, Civic Functions and Public Relations, Council Elections, Training/Education of members.
GENERAL PURPOSE FUNDING To manage Council's finances	Includes Rates, Loans, Investments & Grants.
LAW, ORDER, PUBLIC SAFETY To provide, develop & manage services in response to community needs.	Includes Emergency Services, Fire Services and Animal Control
HEALTH To provide, develop & manage services in response to community needs.	Includes Environmental Health, Medical and Health facilities and providers
EDUCATION AND WELFARE To provide, develop & manage services in response to community needs.	Includes Education, Welfare & Children's Services, Youth Development
HOUSING To ensure quality housing and appropriate infrastructure is maintained.	Includes Staff and other housing, including aged care units and Dreghorn Street units.
COMMUNITY AMENITIES To provide, develop & manage services in response to community needs.	Includes Refuse Collection, Sewerage, Cemetery, Building Control and Town Planning.
RECREATION AND CULTURE To ensure the recreational & cultural needs of the community are met.	Includes the Swimming Pool, Halls, Library, Oval, Parks and Gardens and Recreational Facilities.
TRANSPORT To effectively manage transport infrastructure within the shire.	Includes Roads, Footpaths, Private Works, Plant Operating Costs, Outside Crew wages and maintenance of the Airstrip.
ECONOMIC SERVICES To foster economic development, tourism & rural services in the district.	Includes Tourism, Rural Services, Economic Development & Caravan Park.
OTHER PROPERTY AND SERVICES To provide control accounts and reporting facilities for all other operations.	Includes Private Works, Public Works Overheads, Plant Recovery Costs, Administration Overheads and Unclassified Items

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2026**

BY PROGRAM

	Ref	Adopted Annual Budget	Amended Annual Budget	YTD Budget	YTD Actual	Variance \$	Variance %	Var.
	Note	(a)	(d)	(b)	(c)	(c)-(b)	(c)-(b)/(b)	▲▼
		\$	\$	\$	\$	\$	%	
OPERATING ACTIVITIES								
Revenue from operating activities								
Governance		2,100	2,100	2,100	807	(1,293)	(61.59%)	
General purpose funding - general rates	6	3,209,363	3,209,363	3,209,363	3,202,560	(6,803)	(0.21%)	
General purpose funding - other		1,575,942	1,654,120	1,654,120	3,864,012	2,209,892	133.60%	▲
Law, order and public safety		28,740	28,740	28,740	38,052	9,312	32.40%	
Health		14,850	14,850	14,850	36,610	21,760	146.53%	▲
Education and welfare		17,500	32,768	32,768	26,279	(6,488)	(19.80%)	
Housing		93,500	93,500	93,500	84,859	(8,641)	(9.24%)	
Community amenities		617,013	547,013	547,013	551,443	4,430	0.81%	
Recreation and culture		60,945	49,000	49,000	83,647	34,647	70.71%	▲
Transport		566,558	407,243	407,243	346,243	(61,000)	(14.98%)	▼
Economic services		268,000	251,000	251,000	335,922	84,922	33.83%	▲
Other property and services		323,232	310,763	310,763	324,707	13,944	4.49%	
		6,777,743	6,600,459	6,600,459	8,895,142	2,294,683		
Expenditure from operating activities								
Governance		(618,301)	(638,301)	(638,301)	(556,680)	81,621	12.79%	▲
General purpose funding		(284,454)	(284,454)	(284,454)	(322,390)	(37,936)	(13.34%)	▼
Law, order and public safety		(167,669)	(187,669)	(187,669)	(184,139)	3,530	1.88%	
Health		(237,099)	(281,599)	(281,599)	(229,967)	51,632	18.34%	▲
Education and welfare		(254,872)	(255,760)	(255,760)	(215,653)	40,106	15.68%	▲
Housing		(264,877)	(324,877)	(324,877)	(279,725)	45,152	13.90%	▲
Community amenities		(750,201)	(749,201)	(749,201)	(714,292)	34,909	4.66%	
Recreation and culture		(2,086,391)	(2,077,099)	(2,077,099)	(1,930,455)	146,644	7.06%	
Transport		(2,794,522)	(2,759,522)	(2,759,522)	(2,532,750)	226,772	8.22%	
Economic services		(812,193)	(820,193)	(820,193)	(786,978)	33,216	4.05%	
Other property and services		(177,186)	(126,583)	(126,583)	(308,089)	(181,506)	(143.39%)	▼
		(8,447,765)	(8,505,259)	(8,505,259)	(8,061,120)	444,139		
Non-cash amounts excluded from operating activities	1(a)	2,304,200	2,370,349	2,370,349	2,469,468	99,120	4.18%	
Amount attributable to operating activities		634,178	465,549	465,549	3,303,491	2,837,942		
INVESTING ACTIVITIES								
Inflows from investing activities								
Proceeds from Capital grants, subsidies and contributions	14	5,949,676	5,676,376	5,676,376	1,863,033	(3,813,343)	(67.18%)	▼
Proceeds from disposal of assets	7	190,000	159,601	159,601	110,000	(49,601)	(31.08%)	▼
Proceeds from financial assets at amortised cost - self supporting loans	9	9,372	0	0	0	0	0.00%	
		6,149,048	5,835,977	5,835,977	1,973,033	0		
Outflows from investing activities								
Payments for financial assets at amortised cost - self supporting loans	9	(115,000)	(115,000)	(115,000)	(115,000)	0	0.00%	
Payments for Infrastructure	9	(4,573,094)	(3,984,794)	(3,984,794)	(2,429,037)	1,555,757	39.04%	▲
Payments for property, plant and equipment	8	(5,332,600)	(5,553,382)	(5,553,382)	(1,001,481)	4,551,900	81.97%	▲
		(10,020,694)	(9,653,176)	(9,653,176)	(3,545,519)	6,107,657		
Non-cash amounts excluded from investing activities		0	0	0	0	0	0.00%	
Amount attributable to investing activities		(3,871,646)	(3,817,199)	(3,817,199)	(1,572,485)	2,244,714		
FINANCING ACTIVITIES								
Inflows from financing activities								
Proceeds from new debentures	9	700,000	700,000	700,000	335,000	(365,000)	(52.14%)	▼
Transfer from reserves	11	1,118,409	1,530,242	1,530,242	1,162,630	(367,612)	(24.02%)	▼
		1,818,409	2,230,242	2,230,242	1,497,630	(732,612)		
Outflows from financing activities								
Repayment of debentures	9	(62,605)	(29,841)	(29,841)	(29,841)	0	0.00%	
Payments for principal portion of lease liabilities	10	0	0	0	0	0	0.00%	
Transfer to reserves	11	(987,717)	(987,717)	(987,717)	(1,030,130)	(42,413)	(4.29%)	
		(1,050,321)	(1,017,557)	(1,017,557)	(1,059,970)	(42,413)		
Amount attributable to financing activities		768,088	1,212,684	1,212,684	437,659	(775,025)		
MOVEMENT IN SURPLUS OR DEFICIT								
Surplus or deficit at the start of the financial year	1(c)	2,469,381	2,138,966	2,138,966	2,138,966	0	0.00%	
Amount attributable to operating activities		634,178	465,549	465,549	3,303,491			
Amount attributable to investing activities		(3,871,646)	(3,817,199)	(3,817,199)	(1,572,485)			
Amount attributable to financing activities		768,088	1,212,684	1,212,684	437,659			
Surplus or deficit after imposition of general rates	1(c)	1	0	0	4,307,631			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 16 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2025-26 year is \$10,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 30 JUNE 2026

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST REVENUE

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

NATURE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION

Depreciation expense raised on all classes of assets.

FINANCE COSTS

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2026**

BY NATURE

	Ref Note	Adopted Annual Budget (a) \$	Amended Annual Budget (d) \$	YTD Budget (b) \$	YTD Actual (c) \$	Variance \$ (c)-(b)	Variance % (c)-(b)/(b)	Var. ▲▼
OPERATING ACTIVITIES								
Revenue from operating activities								
General rates	6	3,209,363	3,209,363	3,209,363	3,202,560	(6,803)	(0.21%)	
Rates excluding general rates	6	2,230	2,230	2,230	(47,640)	(49,870)	(2236.33%)	▼
Grants, subsidies and contributions	13	1,790,736	1,710,546	1,710,546	3,970,641	2,260,095	132.13%	▲
Fees and charges		1,014,813	991,813	991,813	1,075,202	83,389	8.41%	
Service charges		0	0	0	0	0	0.00%	
Interest revenue		347,265	341,320	341,320	314,592	(26,728)	(7.83%)	
Other revenue		320,581	318,581	318,581	365,535	46,955	14.74%	▲
Profit on disposal of assets	7	92,756	26,607	26,607	14,252	(12,355)	(46.43%)	▼
Gain on FV Adjustment of Financial Assets through P&L		0	0	0	0	0	0.00%	
		6,777,743	6,600,459	6,600,459	8,895,142	2,294,683		
Expenditure from operating activities								
Employee costs		(2,526,357)	(2,451,357)	(2,451,357)	(2,434,412)	16,945	0.69%	
Materials and contracts		(2,605,336)	(2,768,063)	(2,768,063)	(2,367,241)	400,822	14.48%	▲
Utility charges		(422,880)	(410,380)	(410,380)	(364,027)	46,353	11.30%	▲
Depreciation		(2,388,570)	(2,388,570)	(2,388,570)	(2,474,535)	(85,965)	(3.60%)	
Finance costs		(36,282)	(21,651)	(21,651)	(10,799)	10,853	50.13%	▲
Insurance expenses		(258,349)	(258,349)	(258,349)	(258,785)	(436)	(0.17%)	
Other expenditure		(209,992)	(206,889)	(206,889)	(151,321)	55,568	26.86%	▲
Loss on disposal of assets	7	0	0	0	0	0	0.00%	
		(8,447,765)	(8,505,259)	(8,505,259)	(8,061,120)	444,139		
Non-cash amounts excluded from operating activities	1(a)	2,304,200	2,370,349	2,370,349	2,469,468	99,120	4.18%	
Amount attributable to operating activities		634,178	465,549	465,549	3,303,491	2,837,942		
INVESTING ACTIVITIES								
Inflows from investing activities								
Proceeds from capital grants, subsidies and contributions	14	5,949,676	5,676,376	5,676,376	1,863,033	(3,813,343)	(67.18%)	▼
Proceeds from disposal of assets	7	190,000	159,601	159,601	110,000	(49,601)	(31.08%)	▼
Proceeds from financial assets at amortised cost - self supporting loans	9	9,372	0	0	0	0	0.00%	
		6,149,048	5,835,977	5,835,977	1,973,033	(3,862,943)		
Outflows from investing activities								
Payments for financial assets at amortised cost - self supporting loans	9	(115,000)	(115,000)	(115,000)	(115,000)	0	0.00%	
Payments for infrastructure	8	(4,573,094)	(3,984,794)	(3,984,794)	(2,429,037)	1,555,757	(39.04%)	
Payments for property, plant and equipment	8	(5,332,600)	(5,553,382)	(5,553,382)	(1,001,481)	4,551,900	(81.97%)	▲
		(10,020,694)	(9,653,176)	(9,653,176)	(3,545,519)	(1,618,229)		
Non-cash amounts excluded from investing activities	1(b)	0	0	0	0	0	0.00%	
Amount attributable to investing activities		(3,871,646)	(3,817,199)	(3,817,199)	(1,572,485)	2,244,714		
FINANCING ACTIVITIES								
Inflows from financing activities								
Proceeds from new borrowings	9	700,000	700,000	700,000	335,000	(365,000)	(52.14%)	▼
Transfer from reserves	11	1,118,409	1,530,242	1,530,242	1,162,630	(367,612)	(24.02%)	▼
		1,818,409	2,230,242	2,230,242	1,497,630	(732,612)		
Outflows from financing activities								
Repayment of borrowings	9	(62,605)	(29,841)	(29,841)	(29,841)	0	0.00%	
Payments for principal portion of lease liabilities	10	0	0	0	0	0	0.00%	
Transfer to reserves	11	(987,717)	(987,717)	(987,717)	(1,030,130)	(42,413)	(4.29%)	
		(1,050,321)	(1,017,557)	(1,017,557)	(1,059,970)	(42,413)		
Amount attributable to financing activities		768,088	1,212,684	1,212,684	437,659	(775,025)		
MOVEMENT IN SURPLUS OR DEFICIT								
Surplus or deficit at the start of the financial year	1(c)	2,469,381	2,138,966	2,138,966	2,138,966	0	0.00%	
Amount attributable to operating activities		634,178	465,549	465,549	3,303,491	2,837,942	609.59%	
Amount attributable to investing activities		(3,871,646)	(3,817,199)	(3,817,199)	(1,572,485)	2,244,714	(58.81%)	
Amount attributable to financing activities		768,088	1,212,684	1,212,684	437,659	(775,025)	(63.91%)	
Surplus or deficit after imposition of general rates	1(c)	1	0	0	4,307,631			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 16 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 JUNE 2026**

	30 June 2025	30 Jun 2026
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	10,329,728.24	12,571,510.71
Trade and other receivables	806,016.24	613,965.74
Inventories	6,626.38	6,626.38
Contract assets	124,918.64	0.00
Other assets	36,293.73	(36,244.82)
TOTAL CURRENT ASSETS	11,303,583.23	13,155,858.01
NON-CURRENT ASSETS		
Trade and other receivables	56,183.49	56,183.49
Other financial assets	59,714.63	174,714.63
Property, plant and equipment	30,708,941.36	30,803,697.36
Infrastructure	62,971,830.16	63,737,309.43
TOTAL NON-CURRENT ASSETS	93,796,669.64	94,771,904.91
TOTAL ASSETS	105,100,252.87	107,927,762.92
CURRENT LIABILITIES		
Trade and other payables	1,331,319.45	389,646.77
Other liabilities	156,100.42	923,067.75
Borrowings	29,841.44	0.79
Employee related provisions	194,416.99	194,416.99
TOTAL CURRENT LIABILITIES	1,711,678.30	1,507,132.30
NON-CURRENT LIABILITIES		
Borrowings	332,247.55	667,247.55
Employee related provisions	41,422.39	41,422.39
TOTAL NON-CURRENT LIABILITIES	373,669.94	708,669.94
TOTAL LIABILITIES	2,085,348.24	2,215,802.24
NET ASSETS	103,014,904.63	105,711,960.68
EQUITY		
Retained surplus	38,977,828.08	41,807,383.95
Reserve accounts	7,740,797.59	7,608,297.77
Revaluation surplus	56,296,278.96	56,296,278.96
TOTAL EQUITY	103,014,904.63	105,711,960.68

This statement is to be read in conjunction with the accompanying notes.

BASIS OF PREPARATION

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 15 to these financial statements.

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 30 June 2026

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	Amended Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities					
		\$	\$	\$	\$
Adjustments to operating activities					
Less: Profit on asset disposals	7	(92,756)	(26,607)	(26,607)	(14,252)
Less: Movement in liabilities associated with restricted cash		8,386	8,386	8,386	9,185
Add: Depreciation on assets		2,388,570	2,388,570	2,388,570	2,474,535
Total non-cash items excluded from operating activities		2,304,200	2,370,349	2,370,349	2,469,468

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

		Last Year Closing 30 June 2025	This Time Last Year 30 Jun 2025	Year to Date 30 Jun 2026
Adjustments to net current assets				
Less: Reserves - restricted cash	11	(7,740,798)	(7,740,798)	(7,608,298)
Less: Adjustment for Trust Transactions Within Muni		0	0	0
Add Back: Component of Leave Liability not Required to be Funded	12	258,017	258,017	267,202
Add: Borrowings	9	29,841	29,841	1
Total adjustments to net current assets		(7,452,939)	(7,452,939)	(7,341,095)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	10,328,203	10,328,203	10,969,986
Financial assets at amortised cost	2	0	0	1,600,000
Rates receivables	3	586,739	586,739	559,373
Receivables	3	219,277	219,277	54,592
Other current assets	4	167,839	167,839	(29,618)
Less: Current liabilities				
Payables	5	(1,329,794)	(1,329,794)	(388,122)
Borrowings	9	(29,841)	(29,841)	(1)
Contract and Capital Grant/Contribution liabilities	12	(156,100)	(156,100)	(923,068)
Provisions	12	(194,417)	(194,417)	(194,417)
Less: Total adjustments to net current assets	1(b)	(7,452,939)	(7,452,939)	(7,341,095)
Closing funding surplus / (deficit)		2,138,966	2,138,966	4,307,631

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as at current if expected to be settled within the next 12 months, being the Council's operational cycle.

Liabilities under transfers to acquire or construct non-financial assets to be controlled by the entity

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Institution	Interest Rate	Maturity Date
Cash on hand								
Cash On Hand	Cash and cash equivalents	400		400			NIL	On Hand
At Call Deposits								
Muni Bank Trading - NAB (Current)	Cash and cash equivalents	3,775,981		3,775,981		NAB	0.00%	At Call
Muni Professional Fund - NAB	Cash and cash equivalents	1,185,307		1,185,307		NAB	4.10%	At Call
CAB - Future Fund Grant (Interest) Reserve	Cash and cash equivalents	0	401,899	401,899		NAB	4.10%	At Call
CAB - Leave Reserve Account	Cash and cash equivalents	0	267,202	267,202		NAB	4.10%	At Call
CAB - Swimming Pool Reserve	Cash and cash equivalents	0	198,957	198,957		NAB	4.10%	At Call
CAB - Plant Replacement Reserve	Cash and cash equivalents	0	666,423	666,423		NAB	4.10%	At Call
CAB - Capital Works Reserve	Cash and cash equivalents	0	391,578	391,578		NAB	4.10%	At Call
CAB - Sewerage Reserve	Cash and cash equivalents	0	742,132	742,132		NAB	4.10%	At Call
CAB - Community & Economic Development Reserve	Cash and cash equivalents	0	977,178	977,178		NAB	4.10%	At Call
CAB - Future Funds (Principal) Reserve	Cash and cash equivalents	0	470,320	470,320		NAB	4.10%	At Call
CAB - Legal Reserve	Cash and cash equivalents	0	71,980	71,980		NAB	4.10%	At Call
CAB - Emergency Response Reserve	Cash and cash equivalents	0	343,606	343,606		NAB	4.10%	At Call
CAB - Aged Care Units 1-4 (JVA) Reserve	Cash and cash equivalents	0	80,631	80,631		NAB	4.10%	At Call
CAB - Aged Care Units (Excl. 1-4) Reserve	Cash and cash equivalents	0	330,339	330,339		NAB	4.10%	At Call
CAB - Jones Lake Road Rehab Reserve	Cash and cash equivalents	0	231,429	231,429		NAB	4.10%	At Call
CAB - Morawa-Yalgoo Road Maintenance Reserve	Cash and cash equivalents	0	299,964	299,964		NAB	4.10%	At Call
CAB - Insurance Works Reserve	Cash and cash equivalents	0	34,660	34,660		NAB	4.10%	At Call
Term Deposits		0						
TD: ... 5010 (Future Funds 1)	Financial assets at amortised cost	0	800,000	800,000		NAB	5.30%	28/02/2027
TD: ... 8706 (Future Funds 2)	Financial assets at amortised cost	0	800,000	800,000		NAB	5.30%	28/02/2027
TD: ... 4783 (Community Development Fund)	Cash and cash equivalents	0	500,000	500,000		NAB	4.95%	28/08/2026
Trust Deposits								
Trust Bank	Cash and cash equivalents				1,525	NAB	0.00%	At Call
Total		4,961,688	7,608,298	12,569,986	1,525			
Comprising								
Cash and cash equivalents		4,961,688	6,008,298	10,969,986	1,525			
Financial assets at amortised cost		0	1,600,000	1,600,000	0			
		4,961,688	7,608,298	12,569,986	1,525			

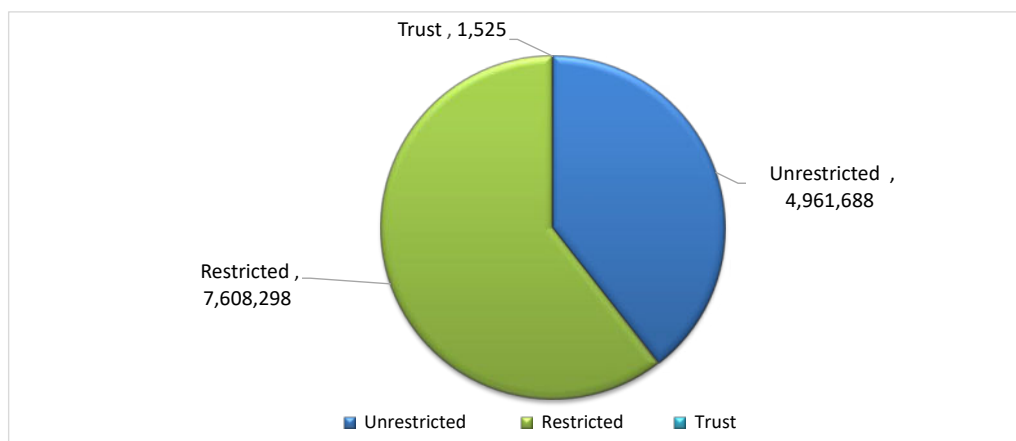
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

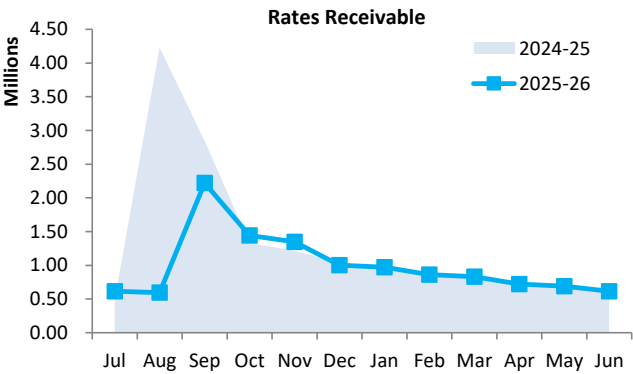
The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Rates receivable	30 June 2025	30 Jun 2026
	\$	\$
Opening arrears previous years	489,189	642,923
Levied this year	3,732,455	3,761,290
Less - collections to date	(3,578,722)	(3,788,656)
Equals current outstanding	642,923	615,557
Net rates collectable	642,923	615,557
% Collected	84.8%	86%

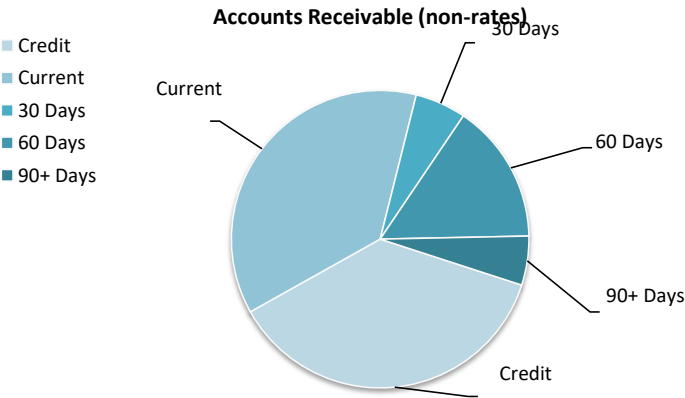


Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(27,645)	27,763	4,159	11,410	3,997	19,684
Percentage	(140.4%)	141%	21.1%	58%	20.3%	
Balance per trial balance						
Sundry receivable						19,684
GST receivable						57,996
Increase in Allowance for impairment of receivables from contracts with customers						(25,012)
Total receivables general outstanding						54,592

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



	Opening Balance 1 July 2025	Asset Increase	Asset Reduction	Closing Balance 30 Jun 2026
Other current assets	\$	\$	\$	\$
Inventory				
Fuel, Oils and Materials on Hand	6,626	0	0	6,626
Other current assets				
Accrued income	36,294	0	(72,539)	(36,245)
Contract assets				
Contract assets	124,919	0	(124,919)	0
Total other current assets	167,839	0	(197,458)	(29,619)
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

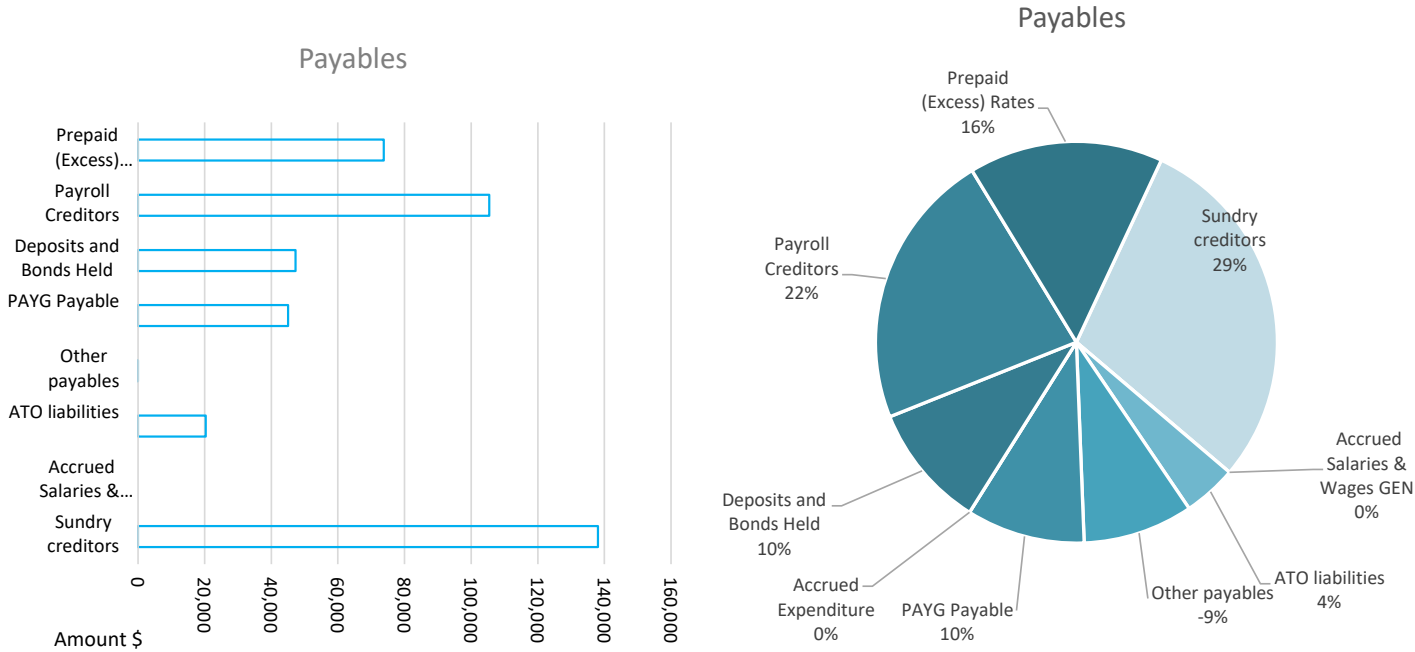
Contract assets

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	117,401	8,037	10,428	2,205	138,070
Percentage	0%	85%	5.8%	7.6%	1.6%	
Balance per trial balance						
Sundry creditors						138,070
Accrued Salaries & Wages GEN						0
ATO liabilities						20,317
Other payables						(41,821)
PAYG Payable						45,033
Accrued Expenditure						0
Deposits and Bonds Held						47,291
Payroll Creditors						105,471
Prepaid (Excess) Rates						73,760
Total payables general outstanding						388,121
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



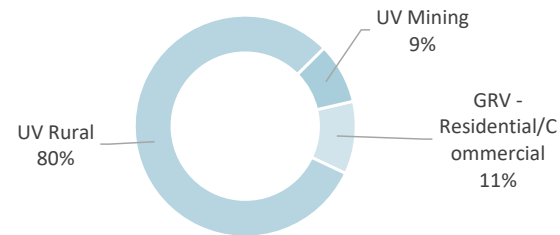
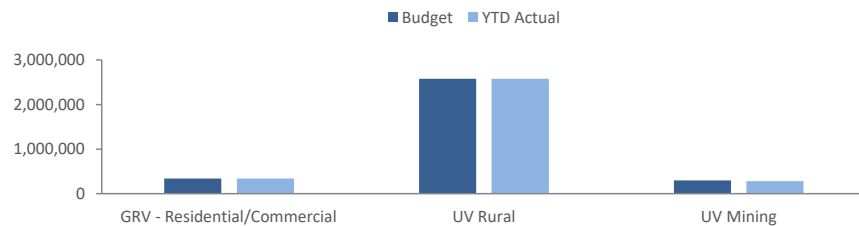
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2026

OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

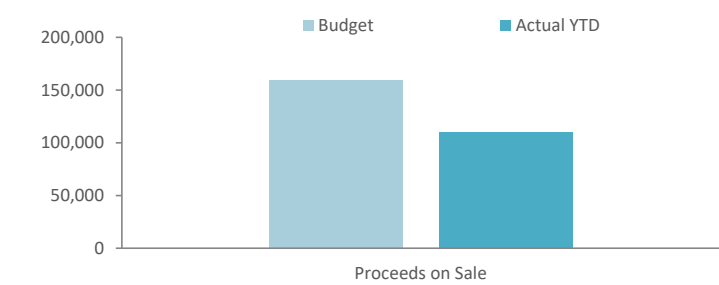
General rate revenue	Budget					YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$
General Rate									
Gross rental valuations									
GRV - Residential/Commercial	0.091876	265	3,705,874	340,480	340,480	340,481	(707)	0	339,774
Unimproved value									
UV Rural	0.016570	201	155,683,000	2,579,231	2,579,231	2,579,667	(539)	(502)	2,578,627
UV Mining	0.300660	29	990,611	297,127	297,127	297,837	(16,431)	0	281,406
Sub-Total		495	160,379,485	3,216,838	3,216,838	3,217,985	(17,676)	(502)	3,199,807
Minimum payment	Minimum \$								
Gross rental valuations									
GRV - Residential/Commercial	369	49	29,423	16,236	16,236	18,081	0	0	18,081
Unimproved value									
UV Rural	369	12	139,700	4,059	4,059	4,428	0	0	4,428
UV Mining	710	11	13,337	9,230	9,230	7,810	0	0	7,810
Sub-total		72	182,460	29,525	29,525	30,319	0	0	30,319
		567	160,561,945	3,246,363	3,246,363	3,248,304	(17,676)	(502)	3,230,126
Discount					(37,000)				(27,567)
Amount from general rates					3,209,363				3,202,560
Rates Written Off					(10,000)				(59,870)
Ex-gratia rates		0	0	0	12,230				12,230
Total general rates					3,211,593				3,154,920

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2023 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



Asset Ref.	Asset description	Updated Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
Land									
235	LAND - Lot 368 (2) Prater Street	10,000	10,000	0	0	10,000	10,000	0	0
237	LAND - Lot 371 (19) Waddilove Road	10,000	10,000	0	0	10,000	10,000	0	0
Plant and equipment									
Education and welfare									
252	P&E - P252 Toyota Prado DSL WGN A/T GXL 1GTZ485 - TL Roads	25,000	33,636	8,636	0	25,000	33,636	8,636	0
Transport									
621	P&E - P312 - 2021 Pajero Sport 02MO	23,339	27,273	3,934	0	23,339	27,273	3,934	0
43	P&E - P168 2003 IVECO 6700 Truck	20,645	33,000	12,355	0	0	0	0	0
Other property and services									
624	P&E - P293 Mitsubishi Pajero Sport - (EMCCS) 0 MO	27,409	29,091	1,682	0	27,409	29,091	1,682	0
622	P&E - P622 - Ford Everest SUV Trend 2021 - CEO - MO0	16,601	16,601	0	0	0	0	0	0
		132,993	159,601	26,607	0	95,748	110,000	14,252	0



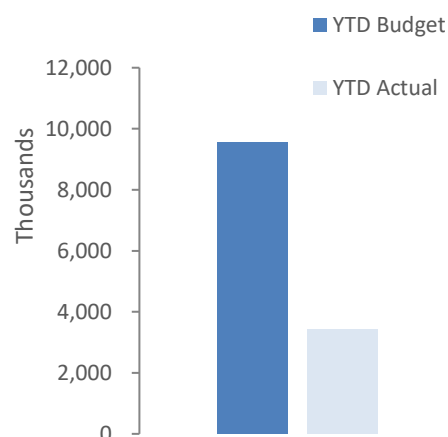
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2026**

**INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS**

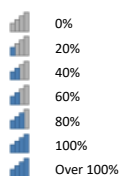
	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	YTD Actual Variance
Capital acquisitions					
		\$	\$	\$	\$
Land and Buildings	4,464,000	4,705,833	4,705,833	583,892	(4,121,940)
Plant and equipment	868,600	847,549	847,549	417,589	(429,960)
Infrastructure - roads	3,401,724	3,110,424	3,110,424	1,714,669	(1,395,755)
Infrastructure - Footpaths	260,000	260,000	260,000	255,495	(4,505)
Infrastructure - Parks & Ovals	125,370	128,370	128,370	129,962	1,592
Infrastructure - Sewerage	50,000	50,000	50,000	49,789	(211)
Infrastructure - Other	736,000	436,000	436,000	279,122	(156,878)
Payments for Capital Acquisitions	9,905,694	9,538,176	9,538,176	3,430,519	(6,107,657)
Capital Acquisitions Funded By:					
		\$	\$	\$	\$
Capital grants and contributions	5,949,676	5,676,376	5,676,376	1,861,073	(3,815,303)
Borrowings	700,000	700,000	700,000	335,000	(365,000)
Other (disposals & C/Fwd)	190,000	159,601	159,601	110,000	(49,601)
Cash backed reserves					
Plant Replacement Reserve	418,000	418,000	0	418,000	418,000
Community & Economic Development Reserve	367,612	367,612	0	0	0
Sewerage Reserve	75,000	75,000	0	75,000	75,000
Future Fund Grants (Interest) Reserve	40,000	40,000	0	40,000	40,000
Future Fund (Principal) Reserve	58,005	58,005	0	0	0
Insurance Works Reserve	159,792	159,792	0	159,792	159,792
Contribution - operations	1,535,777	1,471,957	3,002,199	19,821	(2,982,378)
Capital funding total	9,905,694	9,538,176	9,538,176	3,430,519	(6,107,657)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



Capital expenditure total
Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Account/Job Description	Adopted Budget	Amended Budget	YTD Budget	YTD Actual	Variance (Under)/Over
	\$	\$	\$	\$	\$
Buildings					
Building Capital Works - Early Childhood Education Centre	(3,700,000)	(3,700,000)	(3,700,000)	(82,540)	3,617,460
Unallocated Budget	(25,000)	(25,000)	(25,000)	0	25,000
Lot 377 (24) Barnes St Capital	(25,000)	0	0	0	0
Lot 350 (17) Broad Ave Capital	(25,000)	(25,000)	(25,000)	0	25,000
Reserve 3931 Oval House Mtce	(25,000)	(25,000)	(25,000)	0	25,000
18A Evans Street, Morawa	(25,000)	0	0	0	0
24 Harley Street, Morawa	(10,000)	(10,000)	(10,000)	(55)	9,945
2 Caulfield St Old Docs House Capital	(63,000)	(63,000)	(63,000)	(172)	62,828
New Koolanooka Public Conveniences	(20,000)	0	0	(108)	(108)
Town Hall & Old Chambers	(134,000)	(34,000)	(34,000)	(11,288)	22,712
Recreation Centre - Renewals	(82,000)	(82,000)	(82,000)	(66,487)	15,513
Interim Depot Construction Works	(50,000)	(50,000)	(50,000)	(62,022)	(12,022)
Old Depot Demolition Works	0	0	0	0	0
New Depot Construction	0	(411,833)	(411,833)	(354,620)	57,212
Admin Office Upgrade/Renewal	(280,000)	(280,000)	(280,000)	(6,600)	273,400
	(4,464,000)	(4,705,833)	(4,705,833)	(583,892)	4,121,940
Plant & Equipment					
Purchase Of Cdo Vehicle	(38,000)	(38,359)	(38,359)	(38,359)	0
Purchase Plant & Equipment - Sewerage	(25,000)	(25,000)	(25,000)	(22,925)	2,075
Purchase Of New Iveco Truck	(450,000)	(334,601)	(334,601)	0	334,601
Purchase Of Street Sweeper	(235,600)	(235,600)	(235,600)	(227,316)	8,284
Purchase Of Mws Vehicle	(60,000)	(62,333)	(62,333)	(62,333)	(0)
Purchase Of Emccs Vehicle	(60,000)	(66,656)	(66,656)	(66,656)	0
Purchase Of Ceo Vehicle	0	(85,000)	(85,000)	0	85,000
	(868,600)	(847,549)	(847,549)	(417,589)	429,960
Infrastructure Other					
Infrastructure Other	(30,000)	(160,000)	(160,000)	0	160,000
Tennis Courts Resurfacing	(650,000)	(220,000)	(220,000)	(220,192)	(192)
Tennis Courts Refencing	(56,000)	(56,000)	(56,000)	(58,750)	(2,750)
Cemetery Entrance Road & Carpark	0	0	0	0	0
	(736,000)	(436,000)	(436,000)	(279,122)	156,878
Infrastructure Sewerage					
Sewerage Upgrade	(50,000)	(50,000)	(50,000)	(49,789)	211
	(50,000)	(50,000)	(50,000)	(49,789)	211
Infrastructure Parks & Ovals					
Electric Vehicle Charging Stations	0	(3,000)	(3,000)	(1,480)	1,520
Solomon Terrace Redevelopment	(125,370)	(125,370)	(125,370)	(128,482)	(3,112)
	(125,370)	(128,370)	(128,370)	(129,962)	(1,592)
Infrastructure Roads					
Black Spot Evasive Rd Stage 2 Expenditure	(537,000)	(537,000)	(537,000)	(5,210)	531,790
Norton Road 2025/26 Gravel Resheet 2Km	(167,720)	(167,720)	(167,720)	(177,851)	(10,131)
Collins Road 2024/25	0	0	0	(9,031)	(9,031)
Collins Road 2025/26 Gravel Resheet 2Km	(147,445)	(167,445)	(167,445)	(175,051)	(7,606)
Canna North East Road	0	0	0	(1,410)	(1,410)
White Road - Gravel Resheeting	0	0	0	(190)	(190)
Jones Lake Road 2025/26 Reseal	(211,916)	(211,916)	(211,916)	(226,586)	(14,670)
Krummel Road 2025/26 Culvert Replacement	(51,805)	(23,505)	(23,505)	(23,505)	0
Malcolm Road 2025/26 Gravel Resheet 2Km	(277,230)	(277,230)	(277,230)	(290,904)	(13,674)
Broad Avenue 2025/26 Reseal	(52,048)	(52,048)	(52,048)	(54,211)	(2,163)
Olden Road 2025/26 Gravel Resheet 1Km	(75,337)	(75,337)	(75,337)	(77,818)	(2,481)
Nanekine Road 2024/25 Section	(511,223)	(511,223)	(511,223)	(30,150)	481,073
Nanekine Road 2025/26 Reconstruct	(450,000)	(450,000)	(450,000)	0	450,000
Morawa Yalgoo Road 2025/26 Reconstruction Section 1	(450,000)	(450,000)	(450,000)	(456,375)	(6,375)
Morawa Yalgoo Road 2025/26 Reconstruction Section 2	(450,000)	(187,000)	(187,000)	(186,375)	625
Sign Renewals	(20,000)	0	0	0	0
	(3,401,724)	(3,110,424)	(3,110,424)	(1,714,669)	1,395,755
Infrastructure Footpaths					
Broad Ave Dual Use Path	(62,500)	(62,500)	(62,500)	(67,019)	(4,519)
Gill Street Dual Use Path	(62,500)	(62,500)	(62,500)	(67,316)	(4,816)
Prater Street Dual Use Path	(135,000)	(135,000)	(135,000)	(121,160)	13,840
	(260,000)	(260,000)	(260,000)	(255,495)	4,505
	0	0	0	0	0
	(9,905,694)	(9,538,176)	(9,538,176)	(3,430,519)	6,107,657

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2026**

FINANCING ACTIVITIES

NOTE 9

BORROWINGS

Repayments - borrowings

Information on borrowings		1 July 2025	New Loans			Principal Repayments			Principal Outstanding			Interest Repayments		
			Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget	Actual	Adopted Budget	Amended Budget
Particulars	Loan No.	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Education and welfare														
Early Childhood and Family Centre	143	0	0	365,000	365,000	0	14,595	0	0	350,405	365,000	0	10,744	0
Housing														
24 Harley Street - Staff Housing	136	217,081	0	0	0	17,067	17,067	17,067	200,014	200,014	200,014	8,779	9,850	9,850
Recreation and culture														
Netball Courts Redevelopment	139	145,008	0	0	0	12,774	12,774	12,774	132,234	132,234	132,234	2,020	3,267	3,267
Tennis Courts Renewal Project	142	0	220,000	220,000	220,000	0	8,797	0	220,000	211,203	220,000	0	6,476	5,573
		362,089	220,000	585,000	585,000	29,841	53,233	29,841	552,248	893,856	917,248	10,799	30,337	18,690
Self supporting loans														
Recreation and culture														
Self Supporting Loan - Tennis Club - Court Renewal	141	0	115,000	115,000	115,000	0	9,372	0	115,000	105,628	115,000	0	5,945	2,962
		0	115,000	115,000	115,000	0	9,372	0	115,000	105,628	115,000	0	5,945	2,962
Total		362,089	335,000	700,000	700,000	29,841	62,605	29,841	667,248	999,484	1,032,248	10,799	36,282	21,651
Current borrowings		29,841							1					
Non-current borrowings		332,248							667,248					
		362,089							667,249					

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

New borrowings 2025-26

Particulars	Amount Borrowed Actual	Amount Borrowed Budget	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used) Actual	Amount (Used) Budget	Balance Unspent
	\$	\$				\$	%	\$	\$	\$
Early Childhood and Family Centre	0	365,000	WATC	Debenture	10	93,979	4.5774	0	365,000	0
Tennis Court Renewal	115,000	115,000	WATC	Debenture	10	30,117	4.6964	115,000	115,000	0
Tennis Court Renewal	220,000	220,000	WATC	Debenture	10	56,645	4.5774	220,000	220,000	0
	335,000	700,000				180,741		335,000	700,000	0

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2026

FINANCING ACTIVITIES
NOTE 10
LEASE LIABILITIES

Information on leases			New Leases			Principal Repayments			Principal Outstanding			Interest Repayments		
Particulars	Lease No.	1 July 2025	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget	Actual	Amended Budget	Adopted Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$

The Shire has no lease liabilities to report as at 30 June 2026

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve	258,017	8,386	9,185	0	0	0	0	266,403	267,202
Plant Replacement Reserve	639,091	20,770	22,751	422,581	422,581	(418,000)	(418,000)	664,442	666,423
Capital Works Reserve	679,230	22,075	24,180	100,000	100,000	(411,833)	(411,833)	389,473	391,578
Community & Economic Development Reserve	1,421,847	46,210	55,331	0	0	(367,612)	0	1,100,445	1,477,178
Sewerage Reserve	731,105	23,761	26,027	60,000	60,000	(75,000)	(75,000)	739,866	742,132
Future Fund Grants (Interest) Reserve	311,565	10,126	13,041	58,005	58,005	(40,000)	(40,000)	339,696	342,611
Future Fund (Principal) Reserve	2,099,729	68,241	87,885	0	0	(58,005)	(58,005)	2,109,965	2,129,608
Aged Care Units (Excl. 1-4) Reserve	309,671	10,064	10,668	10,000	10,000	0	0	329,735	330,339
Legal Fees Reserve	59,849	1,945	2,131	10,000	10,000	0	0	71,794	71,980
Emergency Response Reserve	331,794	10,783	11,812	0	0	0	0	342,577	343,606
Aged Care Units 1-4 (JVA) Reserve	77,516	2,519	3,115	0	0	0	0	80,035	80,631
Swimming Pool Reserve	172,806	5,616	6,152	20,000	20,000	0	0	198,422	198,957
Jones Lake Road Rehab Reserve	204,161	6,635	7,268	20,000	20,000	0	0	230,796	231,429
Morawa-Yalgoo Road Maintenance Reserve	249,964	0	0	50,000	50,000	0	0	299,964	299,964
Insurance Works Reserve	194,452	0	0	0	0	(159,792)	(159,792)	34,660	34,660
	7,740,798	237,131	279,544	750,586	750,586	(1,530,242)	(1,162,630)	7,198,273	7,608,298

Other Current Liabilities	Note	Opening Balance 1 Jul 2025	Liability Increase	Liability Reduction	Closing Balance 30 Jun 2026
		\$	\$	\$	\$
Other liabilities					
- Contract liabilities	12	31,525	36,003	(55,409)	12,119
- Capital grant/contribution liabilities	13	124,575	2,655,407	(1,869,033)	910,949
Total other liabilities		156,100	2,691,410	(1,924,443)	923,068
Provisions					
Annual leave		86,244	0	0	86,244
Long service leave		108,173	0	0	108,173
Total Provisions		194,417	0	0	194,417
Total Other Current Liabilities					1,117,485
Amounts shown above include GST (where applicable)					

KEY INFORMATION

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE BENEFIT PROVISIONS

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

CONTRACT LIABILITIES

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

CAPITAL GRANT/CONTRIBUTION LIABILITIES

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2026

NOTE 13
GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent Grant, Subsidies and Contributions Liability				Grants, Subsidies and Contributions Revenue			
	Liability 1 Jul 2025	Increase in Liability	Liability Reduction (As revenue)	Current Liability 30 Jun 2026	Adopted Budget Revenue	Amended Annual Budget	Amended YTD Budget	YTD Actual Revenue
	\$	\$	\$	\$	\$	\$	\$	\$
Grants and Subsidies								
General purpose funding								
Grants- FAGS WALGGC - General	0	0	0	0	820,760	898,938	898,938	2,432,052
Grants- FAGS WALGGC - Local Roads	0	0	0	0	386,382	386,382	386,382	1,122,702
Law, order, public safety								
DFES Operating Grant - Bush Fire Brigade	0	0	0	0	21,590	21,590	21,590	17,642
DFES Bush Fire Mitigation Activity Funds 2023/24	0	0	0	0	0	0	0	17,325
Education and welfare								
COTA WA Seniors Week Grant Income	0	0	0	0	1,000	1,000	1,000	0
YAC WA Grant Income	0	9,540	(9,421)	119	0	9,540	9,540	9,421
Bike Week/Transport-WestCycle Grant Income	0	463	(463)	0	1,000	1,000	1,000	463
Morawa Youth Skills Clinics Grant Income	0	0	0	0	2,500	2,500	2,500	0
Dept of Communities Youth Week WA Grant Income	0	0	0	0	3,000	3,000	3,000	0
WAPF Safe Street Morawa Grant Income	6,689	0	(6,689)	0	2,500	4,592	4,592	6,689
CBH Grass Roots Grant - Morawa Youth Centre Rejuvenation Income	0	12,000	0	12,000	0	0	0	0
Community amenities								
Grant Income for Art Gallery	0	0	0	0	50,000	0	0	0
National Volunteer Week Grant	0	2,000	(2,000)	0	0	0	0	2,000
Recreation and culture								
DLGSC RETB Grant Income - Gallery Upgrade	24,836	0	(24,836)	0	0	0	0	24,836
NADC Australia Day Grant	0	12,000	(12,000)	0	5,000	5,000	5,000	12,000
Direct Grant (MRWA)	0	0	0	0	213,754	213,754	213,754	213,754
	31,525.12	36,003	(55,409)	12,119	1,507,486	1,547,296	1,547,296	3,858,884
Contributions								
Education and welfare								
Other Income	0	0	0	0	500	500	500	0
Community amenities								
Drummaster Contribution	0	0	0	0	250	250	250	0
Community Benefit Contribution	0	0	0	0	20,000	0	0	0
Recreation and culture								
Event Income - Other Culture	0	0	0	0	1,800	1,800	1,800	0
Transport								
Street Lighting Subsidy (MRWA)	0	0	0	0	105,200	5,200	5,200	5,566
Maintenance Contribution - Silverlake - Morawa Yalgoo Road	0	0	0	0	100,000	100,000	100,000	104,953
Road Maintenance Contribution	0	0	0	0	55,000	55,000	55,000	0
Other property and services								
Income related to Unclassified	0	0	0	0	500	500	500	0
ATC Work Smart Admin Trainee Contribution	0	0	0	0	0	0	0	1,238
	0	0	0	0	283,250	163,250	163,250	111,757
TOTALS	31,525	36,003	(55,409)	12,119	1,790,736	1,710,546	1,710,546	3,970,641

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2026

NOTE 14

CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Unspent Non Operating Grants, Subsidies and Contributions Liability

Non Operating Grants, Subsidies and Contributions Revenue

Provider	Liability 1 Jul 2025	Increase in Liability	Liability Reduction (As revenue)	Current Liability 30 Jun 2026	Adopted Budget Revenue	Amended Annual Budget	Amended YTD Budget	YTD Actual Revenue
	\$	\$	\$	\$	\$	\$	\$	\$
Capital Grants and Subsidies								
Law, order, public safety								
DWER War Rock - Fire Water Tank Income	0	18,000	(181)	17,819	0	0	0	181
DWER Old Town Dam - Fire Water Tank Income	0	20,000	0	20,000	0	0	0	0
Education and welfare								
Growing Regions Program - Early Childhood Education Centre Income	0	0	0	0	2,234,775	2,234,775	2,234,775	0
Lotterywest - Early Childhood Education Centre Income	0	512,150	0	512,150	732,613	732,613	732,613	0
Recreation and culture								
LRCIP 4 Grant - Solomon Terrace	0	132,695	(132,695)	0	125,370	125,370	125,370	132,695
Grant Funding - Town Hall & Old Chambers	0	0	0	0	50,000	0	0	0
CSRFF - Tennis Courts Resurfacing Income	0	0	0	0	215,000	0	0	0
Transport								
MRWA Grant - RRG - Nanekine Rd - Reconstruct 25/26	0	192,000	0	192,000	180,000	300,000	300,000	0
MRWA Grant - RRG - Morawa Yalgoo Rd - Reconstruction Section 1 25/26	0	300,000	(300,000)	0	300,000	300,000	300,000	300,000
MRWA Grant - RRG - Morawa Yalgoo Rd - Reconstruction Section 2 25/26	0	300,000	(300,000)	0	300,000	300,000	300,000	300,000
MRWA Grant - RRG - Nanekine Road - Widen & Seal	61,140	0	(30,150)	30,990	241,140	241,140	241,140	30,150
RTR Grant - White Road - Gravel Resheeting	32,685	(32,685)	0	0	0	0	0	0
RTR Grant - Norton Road 2025/26 Gravel Resheet 2Km	0	165,876	(165,876)	0	167,720	167,720	167,720	165,876
RTR Grant - Collins Road 2025/26 Gravel Resheet 2Km	0	172,702	(172,702)	0	147,445	147,445	147,445	172,702
RTR Grant - Jones Lake Road 2025/26 Reseal	0	211,727	(211,727)	0	211,916	211,916	211,916	211,727
RTR Grant - Krummel Road 2025/26 Culvert Replacement	0	23,505	(23,505)	0	51,805	23,505	23,505	23,505
RTR Grant - Malcolm Road 2025/26 Gravel Resheet 2Km	0	274,003	(274,003)	0	277,230	277,230	277,230	274,003
RTR Grant - Broad Avenue 2025/26 Reseal	0	51,859	(51,859)	0	52,048	52,048	52,048	51,859
RTR Grant - Olden Road 2025/26 Gravel Resheet 1Km	0	74,523	(74,523)	0	75,337	75,337	75,337	74,523
MRWA Black Spot Grant - Evaside Road Stage 2	0	143,200	(5,210)	137,990	358,000	358,000	358,000	5,210
WA Bicycle Network Grant - Broad Street Footpath	15,375	14,038	(29,413)	0	30,750	30,750	30,750	29,413
WA Bicycle Network Grant - Gill Street Footpath	15,375	14,038	(29,413)	0	30,750	30,750	30,750	29,413
WA Bicycle Network Grant - Prater Street Dual Use Path	0	67,777	(67,777)	0	67,777	67,777	67,777	67,777
	124,575	2,655,407	(1,869,033)	910,949	5,849,676	5,676,376	5,676,376	1,863,033
Capital Contributions								
Recreation and culture								
Tennis Club - Tennis Courts Resurfacing Contribution	0	0	0	0	100,000	0	0	0
	0	0	0	0	100,000	0	0	0
Total Non-operating grants, subsidies and contributions	124,575	2,655,407	(1,869,033)	910,949	5,949,676	5,676,376	5,676,376	1,863,033

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2026**

**NOTE 15
TRUST FUND**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2025	Amount Received	Amount Paid	Closing Balance 30 Jun 2026
	\$	\$	\$	\$
Drug Action Group	660	0	0	660
Youth Fund Raising	865	0	0	865
	1,525	0	0	1,525

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2026**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2025-26 year is \$10,000 or 10.00% whichever is the greater.

**NOTE 16
EXPLANATION OF MATERIAL VARIANCES**

Reporting Program	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
Revenue from operating activities	\$	%				
Rates excluding general rates	(49,870)	(2236.33%)	▼			Rates written off are in excess of budget.
Grants, subsidies and contributions	2,260,095	132.13%	▲	80% of 2026/27 Financial Assistance Grants received in 2025/26.		
Other revenue	46,955	14.74%	▲	Insurance claim reimbursement and staff payroll reimbursements received that were not budgeted for.		
Profit on disposal of assets	(12,355)	(46.43%)	▼			Some budgeted asset disposals did not happen.
Expenditure from operating activities						
Materials and contracts	400,822	14.48%	▲	Various material and contract expense accounts have come in under budget. A large part of this relating to road maintenance for the year.		
Utility charges	46,353	11.30%	▲	Various utility charges have come in lower than budget.		
Finance costs	10,853	50.13%	▲	Finance costs relating to new loans will commence in the next financial year.		
Other expenditure	55,568	26.86%	▲	Various other expenditure expense accounts have come in under budget.		
Investing activities						
Proceeds from Capital grants, subsidies and contributions	(3,813,343)	(67.18%)	▼			Actual capital grant revenue recognised is behind budget phasing. Revenue recognition is generally tied to capital works which the funding is associated with. Capital works is currently behind budget.
Proceeds from disposal of assets	(49,601)	(31.08%)	▼			Some budgeted asset disposals did not happen.
Payments for Infrastructure	1,555,757	39.04%	▲	Capital Works currently behind budget phasing. See Note 8 for project details.		
Payments for property, plant and equipment	4,551,900	81.97%	▲	Capital Works currently behind budget phasing. See Note 8 for project details.		
Financing activities						
Transfer from reserves	(367,612)	(24.02%)	▼			Transfers from reserve relating to some capital projects have not been done due to the capital projects not yet started.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2026**

**NOTE 17
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget adoption		Opening surplus				0
	Change in opening surplus since budget adoption					(330,415)	(330,415)
							(330,415)
05353	Infrastructure Other	March 26 OCM	Capital Expenses			(130,000)	(460,415)
08352	Principal Loan Repayments Loan 143 Early Childhood & Family Centre	March 26 OCM	Capital Expenses		14,595		(445,820)
PA252	Purchase of CDO Vehicle	March 26 OCM	Capital Expenses			(359)	(446,179)
PD252	Proceeds on Disposal of Toyota Prado P252	March 26 OCM	Capital Revenue		3,636		(442,543)
08671	Realisation on Asset Disposal - Other Welfare	March 26 OCM	Non Cash Item	(3,636)			(442,543)
C09104	Lot 377 (24) Barnes St Capital	March 26 OCM	Capital Expenses		25,000		(417,543)
C09111	18a Evans Street, Morawa	March 26 OCM	Capital Expenses		25,000		(392,543)
B10753	New Koolanooka Public Conveniences	March 26 OCM	Capital Expenses		20,000		(372,543)
B1	Town Hall & Old Chambers	March 26 OCM	Capital Expenses		100,000		(272,543)
B11364	Electric Vehicle Charging Stations	March 26 OCM	Capital Expenses			(3,000)	(275,543)
I11305	Tennis Courts Resurfacing	March 26 OCM	Capital Expenses		430,000		154,457
11366	Principal Loan Repayments Loan 141 Tennis Courts Renewal (Self Supporting Loan)	March 26 OCM	Capital Expenses		9,372		163,829
11367	Principal Loan Repayments Loan 142 Tennis Courts Renewal (Shire Loan)	March 26 OCM	Capital Expenses		8,797		172,626
11377	Self Supporting Loan Princlal Received - Tennis Court Renewal	March 26 OCM	Capital Revenue			(9,372)	163,254
R2R0031	Collins Road 2025/26 Gravel Resheet 2km	March 26 OCM	Capital Expenses			(20,000)	143,254
R2R050	Krummel Road 2025/26 Culvert Replacement	March 26 OCM	Capital Expenses		28,300		171,554
RRG029	Morawa Yalgoo Road 2025/26 Reconstruction Section 2	March 26 OCM	Capital Expenses		263,000		434,554
SIGNS	Sign Renewals	March 26 OCM	Capital Expenses		20,000		454,554
DEPOT003	New Depot Construction	March 26 OCM	Capital Expenses			(411,833)	42,721
12173	Trf from Capital Works Reserve	March 26 OCM	Capital Revenue		411,833		454,554
PA312	Purchase of MWS Vehicle	March 26 OCM	Capital Expenses			(2,333)	452,221
PD312	Proceeds on Disposal of Pajero Sport (02MO)	March 26 OCM	Capital Revenue			(12,727)	439,494
PA168	Purchase of New Iveco Truck	March 26 OCM	Capital Expenses		115,399		554,893
PD168	Proceeds on Disposal of Iveco Truck (P168)	March 26 OCM	Capital Revenue			(47,000)	507,893
12371	Realisation on Asset Disposal - Road Plant Purchases	March 26 OCM	Non Cash Item	59,727			507,893
13770	Proceeds on sale of L & B	March 26 OCM	Capital Revenue		20,000		527,893
13771	Realisation on Asset Disposals - Economic Development	March 26 OCM	Non Cash Item	(20,000)			527,893
PA293	Purchase of EMCCS Vehicle	March 26 OCM	Capital Expenses			(6,656)	521,237
PD293	Proceeds on Disposal of EMCCS Vehicle	March 26 OCM	Capital Revenue			(10,909)	510,327
PA622	Purchase of CEO Vehicle	March 26 OCM	Capital Expenses			(85,000)	425,327
PD622	Proceeds on Disposal of CEO Vehicle	March 26 OCM	Capital Revenue		16,601		441,928
14671	Realisation on Asset Disposal - Administration	March 26 OCM	Non Cash Item	(5,692)			441,928
03220	Grants Commission Grant - General	March 26 OCM	Operating Revenue		78,178		520,106
04101	Council Election Expenses	March 26 OCM	Operating Expenses			(10,000)	510,106
04207	IPR Expenses	March 26 OCM	Operating Expenses			(10,000)	500,106
05202	Ranger Expenses	March 26 OCM	Operating Expenses			(20,000)	480,106
07416	Environmental Health Officer	March 26 OCM	Operating Expenses		20,000		500,106
B7702	Drs Surgery Maintenance	March 26 OCM	Operating Expenses			(7,500)	492,606
07703	Drs Surgery Operating Exp	March 26 OCM	Operating Expenses			(15,000)	477,606
07709	Housing Costs Allocated	March 26 OCM	Operating Expenses			(12,000)	465,606
07711	Other Expenses	March 26 OCM	Operating Expenses			(30,000)	435,606
08307	Loan 143 Interest - Early Childhood & Family Centre	March 26 OCM	Operating Expenses		10,744		446,350
B08615	YAC WA Grant Expense	March 26 OCM	Operating Expenses			(9,540)	436,810
B08620	WAPF Safe Street Morawa Grant Expense	March 26 OCM	Operating Expenses			(2,092)	434,719
08632	Profit on Disposal of Assets - Other Welfare	March 26 OCM	Non Cash Item	3,636			434,719
BI08615	YAC WA Grant Income	March 26 OCM	Operating Revenue		9,540		444,258
BI08620	WAPF Safe Street Morawa Grant Income	March 26 OCM	Operating Revenue		2,092		446,350
09105	Maint - Lot 347 (11) Broad Avenue (SOLD)	March 26 OCM	Operating Expenses		11,603		457,953
09124	Property Management Expenses	March 26 OCM	Operating Expenses			(50,000)	407,953
09199	Less Staff Housing Costs Recovered	March 26 OCM	Operating Expenses			(11,603)	396,350
B9201A	Operation and Maintenance of Unit 1 Lot 55 Dreghorn Street	March 26 OCM	Operating Expenses			(2,500)	393,850

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2026**

**NOTE 17
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
B9201B	Operation and Maintenance of Unit 2 Lot 55 Dreghorn Street	March 26 OCM	Operating Expenses			(5,000)	388,850
B9201C	Operation and Maintenance of Unit 3 Lot 55 Dreghorn Street	March 26 OCM	Operating Expenses			(2,500)	386,350
B9209	Doc's Waddilove Street House Mtce	March 26 OCM	Operating Expenses			(12,000)	374,350
09222	Less Other Housing Recovered	March 26 OCM	Operating Expenses		12,000		386,350
10112	Landfill / Transfer Station Management	March 26 OCM	Operating Expenses			(14,000)	372,350
B10702	Maintenance - Public Conveniences	March 26 OCM	Operating Expenses		30,000		402,350
B10704	Operation of Cemeteries	March 26 OCM	Operating Expenses			(15,000)	387,350
10737	Grant Income for Art Gallery	March 26 OCM	Operating Revenue			(50,000)	337,350
10741	Community Benefit Contribution	March 26 OCM	Operating Revenue			(20,000)	317,350
11141	Grants - Other	March 26 OCM	Operating Revenue			(50,000)	267,350
B11305	Harris Park	March 26 OCM	Operating Expenses		10,000		277,350
B11315	Koolanooka Springs Reserve	March 26 OCM	Operating Expenses		10,000		287,350
B11325	Pioneer Park	March 26 OCM	Operating Expenses		10,000		297,350
B11330	Prater Park	March 26 OCM	Operating Expenses		20,000		317,350
B11340	Winfield Street Gardens / Town Centre Reserve	March 26 OCM	Operating Expenses			(20,000)	297,350
B11355	Information Bay Gardens	March 26 OCM	Operating Expenses			(20,000)	277,350
B11360	Town Dam & Reticulation	March 26 OCM	Operating Expenses		20,000		297,350
B11365	Paths, Verges & Other Reserves Maintenance	March 26 OCM	Operating Expenses			(50,000)	247,350
B11367	Skatepark Maintenance	March 26 OCM	Operating Expenses		20,000		267,350
B11370	Oval / Recreation Grounds	March 26 OCM	Operating Expenses		20,000		287,350
B11380	Hockey Field Maintenance	March 26 OCM	Operating Expenses			(20,000)	267,350
B11390	Sports Complex (Recreation Centre)	March 26 OCM	Operating Expenses		40,000		307,350
11309	Other Expenses - Other Rec & Sport	March 26 OCM	Operating Expenses		33,405		340,755
11311	Supervision - Parks & Reserves	March 26 OCM	Operating Expenses			(25,000)	315,755
11316	Loan 141 Interest - Tennis Court Renewal (Self Supporting Loan)	March 26 OCM	Operating Expenses		2,983		318,738
11317	Loan 142 Interest - Tennis Court Renewal (Shire Loan)	March 26 OCM	Operating Expenses		903		319,641
11331	Oval and Facilities Levies & Hire Fees	March 26 OCM	Operating Revenue			(6,000)	313,641
CSRFFI001	CSRFF Tennis Courts Resurfacing Income	March 26 OCM	Operating Revenue			(215,000)	98,641
11337	Self Supporting Loan Interest Receivable - Tennis Club	March 26 OCM	Operating Revenue			(5,945)	92,697
CONTRI001	CONTRIBUTION Tennis Courts Resurfacing Income	March 26 OCM	Operating Revenue			(100,000)	(7,303)
11601	Contributions to Historical Society	March 26 OCM	Operating Expenses			(4,000)	(11,303)
11602	Museum - Operations	March 26 OCM	Operating Expenses			(4,000)	(15,303)
11607	Morawa Music & Arts Festival	March 26 OCM	Operating Expenses			(20,000)	(35,303)
11614	Australia Day Expenditure	March 26 OCM	Operating Expenses			(15,000)	(50,303)
RRGI027	RRG Grant - Nanekine Rd 2025/26 Reconstruct Income	March 26 OCM	Operating Revenue		120,000		69,697
R2RI050	RTR Grant - Krummel Road 2025/26 Culvert Replacement	March 26 OCM	Operating Revenue			(28,300)	41,397
M0000	Maintenance Sundry Rural Roads	March 26 OCM	Operating Expenses		150,000		191,397
B12205	Drainage Maintenance	March 26 OCM	Operating Expenses			(5,000)	186,397
B12206	Maintenance - Depot	March 26 OCM	Operating Expenses		(50,000)		136,397
12230	Income Relating to Streets, Roads, Bridges & Depot Maintenance	March 26 OCM	Operating Revenue			(100,000)	36,397
12331	Profit on Disposal of Assets - Road Plant Purchases	March 26 OCM	Non Cash Item	(59,315)			36,397
12601	Aerodrome Maintenance/Operations	March 26 OCM	Operating Expenses			(60,000)	(23,603)
B13204	Caravan Park Ablutions and Camp Kitchen Expense	March 26 OCM	Operating Expenses			(10,000)	(33,603)
B13209	Caravan Park Laundry Expense	March 26 OCM	Operating Expenses			(10,000)	(43,603)
B13219	Caravan Caretakers Office/Accommodation	March 26 OCM	Operating Expenses		3,000		(40,603)
13231	Chalet Income - Canna	March 26 OCM	Operating Revenue			(5,000)	(45,603)
13232	Chalet Income - Koolanooka	March 26 OCM	Operating Revenue		5,000		(40,603)
13303	Employee Expenses.	March 26 OCM	Operating Expenses			(5,000)	(45,603)
13330	Building Permit Fees	March 26 OCM	Operating Revenue			(3,000)	(48,603)
13601	Expenses - Standpipe	March 26 OCM	Operating Expenses		14,000		(34,603)
13630	Sale of Water	March 26 OCM	Operating Expenses			(14,000)	(48,603)
14201	Employee Expenses - Engineering Administration	March 26 OCM	Operating Expenses		100,000		51,397
14223	Housing Costs Allocated - PWO's	March 26 OCM	Operating Expenses		11,603		63,000
14304	Fuel & Oils	March 26 OCM	Operating Expenses			(15,000)	48,000
14307	Internal Repair Wages	March 26 OCM	Operating Expenses			(30,000)	18,000
14610	Conference Expenses - Admin	March 26 OCM	Operating Expenses		8,000		26,000

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2026**

**NOTE 17
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
14614	Consultancy Services - Admin	March 26 OCM	Operating Expenses			(50,000)	(24,000)
14619	Computer Maintenance Expense	March 26 OCM	Operating Expenses		30,000		6,000
14624	Legal Expenses Administration	March 26 OCM	Operating Expenses			(10,000)	(4,000)
14626	Printing & Stationery - Admin	March 26 OCM	Operating Expenses		6,000		2,000
14640	Income relating to Administration	March 26 OCM	Operating Revenue			(2,000)	(0)
14674	Profit on Disposal of Assets - Administration	March 26 OCM	Non Cash Item	(10,470)			(0)
				(35,749)	2,270,583	(2,270,584)	(0)

Shire of Morawa



Ordinary Council Meeting 28 July 2026

Attachment 1 – 11.2.2a List of Accounts Paid for the period ending 30 June 2026.

Attachment 2 – 11.2.2b Bank Reconciliation for the period ending 30 June 2026.

Item 11.2.2 – List of Payments - June 2026

Attachment 1 – 11.2.2a List of Accounts Paid for the period ending 30 June 2026.

Shire of Morawa List of Payments Report For Period Ending 30 June 2026					
Chq/EFT	Date	Name	Description	Amount	Bank
EFT20471	04/06/2026	Department of Human Services	Payroll Deductions/Contributions	82.52	6
EFT20472	09/06/2026	Department of Fire & Emergency Services	2025/26 ESL Quarter 4	6,296.61	6
EFT20473	09/06/2026	Morawa Medical Centre	Starlink - Feb 26 to May 26	677.60	6
EFT20474	09/06/2026	Kats Rural (DO NOT USE)	Anti-slip tape - Caravan Park	99.75	6
EFT20475	09/06/2026	Garrards Pty Ltd	Racumin 1st Gen Bait	1,026.17	6
EFT20476	09/06/2026	Nutrien Ag Solutions	Mouse Bait	569.00	6
EFT20477	09/06/2026	WesTrac Equipment Pty Ltd	Service Kit - P261	748.93	6
EFT20478	09/06/2026	McDonalds Wholesalers	Catering Supplies for Volunteer Week - Cakes etc.	421.15	6
EFT20479	09/06/2026	Refuel Australia	Depot Fuel	14,457.80	6
EFT20480	09/06/2026	Canine Control	Ranger Services x 2 visits	2,241.72	6
EFT20481	09/06/2026	WALGA	Elected members Mandatory WALGA e-Learning Training	528.00	6
EFT20482	09/06/2026	Greenfield Technical Services	Nanekine Road Clearing Permit - March 2026	2,194.50	6
EFT20483	09/06/2026	Logo Appointments WA	Contracting Services - Financial Services Coordinator - Week Ending	4,317.64	6
EFT20484	09/06/2026	Aerodrome Management Services Pty Ltd	Periodic Compliance Support - May 2027	3,373.62	6
EFT20485	09/06/2026	Artist's Chronicle	Art Exhibition Promotion	410.00	6
EFT20486	09/06/2026	Novus Autoglass Midwest	New Windscreen - P268	1,395.00	6
EFT20487	09/06/2026	Total Toilets	Toilet Hire for 1/4/26 to the 30/04/26	1,116.23	6
EFT20488	09/06/2026	Coates Hire	Excavator Hire - Period 25/04/2026 to 08/05/2026	2,378.43	6
EFT20489	09/06/2026	RJ & LJ King	Supply & Fit New Tyres - P174 & P261	5,154.60	6
EFT20490	09/06/2026	DMIRS (Department of Mines, Industry	Building Services Levy - May 2026	436.55	6
EFT20491	09/06/2026	Infinitum Technologies Pty Ltd	Monthly IT Services for Drs Surgery - May 2026	3,481.86	6
EFT20492	09/06/2026	Mitchell and Brown Communications	Quarterly Security Monitoring - Youth Centre - 01/05/2026 to	126.01	6
EFT20493	09/06/2026	Stephen Kimpton	Reimbursement for parts - P315	91.40	6
EFT20494	09/06/2026	Canine Control - Additional Services	Corella Culling - 5 May 2026	990.00	6
EFT20495	09/06/2026	Bob Waddell Consultant	Assistance with Monthly Financials, Budget, BAS - April 2026	5,016.00	6
EFT20496	09/06/2026	Cleanpak Total Solutions	Various Cleaning Products	290.25	6
EFT20497	09/06/2026	Wallace Plumbing and Gas	Various Plumbing Repairs - Sports Oval & Caravan Park	5,309.66	6
EFT20498	09/06/2026	ATC Work Smart	Admin Trainee - Period 04/05/26 to 17/05/26	278.28	6
EFT20499	09/06/2026	Muthuri Murithi	Shire Housing Bond Return - 18A Evans Street	500.00	6
EFT20500	09/06/2026	Marty Symmons	Membership Fees - Engineers Australia	320.00	6
EFT20501	09/06/2026	Kats Rural & Homewares	Freight and Transport - Air Hockey Table, Foosball Table & Table tennis	1,500.92	6

Shire of Morawa
List of Payments Report
For Period Ending 30 June 2026

Chq/EFT	Date	Name	Description	Amount	Bank
EFT20502	09/06/2026	Briony Rose Consulting	Morawa Art Awards and Exhibition - Project Management - 25%	4,675.00	6
EFT20503	09/06/2026	Bandicoot Publishing Pty Ltd	1/4 Page advertisement for the 2026 Morawa Biennial Art Awards	280.50	6
EFT20504	09/06/2026	Basketball WA	Basketball Clinic - School Holiday Program	307.00	6
EFT20505	09/06/2026	Winc	Photocopier Usage Charges - Monthly Read 18/05/2026	573.75	6
EFT20506	16/06/2026	North Midlands Electrical	Installation of Fans at Rec Centre - Progress Payment	38,958.04	6
EFT20507	16/06/2026	Hersey's Safety Pty Ltd	Safety Equipment - Masks, Wipes, Brake Cleaner	2,307.28	6
EFT20508	16/06/2026	Morawa Traders	Various Consumables for Depot Kitchen/Office	125.40	6
EFT20509	16/06/2026	WesTrac Equipment Pty Ltd	Replacement Alternator and Aircon Blower Fan - P261	5,001.80	6
EFT20510	16/06/2026	City of Greater Geraldton	Collection and Transportation of the Tip Bins	2,223.72	6
EFT20511	16/06/2026	Refuel Australia	Fuel for the Depot Fuel Pod	6,123.90	6
EFT20512	16/06/2026	Central West Pump Service	Service Sewerage Pump for the Sports Ground Sewerage System	1,958.00	6
EFT20513	16/06/2026	Total Toilets	Toilet Hire - 1/05/26-31/05/26	1,152.66	6
EFT20514	16/06/2026	Dongara Tree Service	Western Power Tree Pruning	9,020.00	6
EFT20515	16/06/2026	Morawa IGA	Morawa IGA Purchases - May 2026 - Youth Centre	381.16	6
EFT20516	16/06/2026	RJ & LJ King	Replacement Tyre for the Grader	3,582.70	6
EFT20517	16/06/2026	Thurkle's Earthmoving & Maintenance P/L	Push-up Gravel for Norton, Olden Rd & Broad Ave	55,000.00	6
EFT20518	16/06/2026	Cleanpak Total Solutions	Disinfectant Wipes for Gym	141.50	6
EFT20519	16/06/2026	Midmech Pty Ltd	Service - P269	448.40	6
EFT20520	16/06/2026	Wallace Plumbing and Gas	Check Backflow Device	250.00	6
EFT20521	16/06/2026	Midwest Garage Doors	Replace Damaged Roller Door at the Morawa Landfill Site	6,930.00	6
EFT20522	16/06/2026	Johns Lyng Insurance Building Solutions (WA)	Inspection & Mould Remediation Works following Water Leak	1,989.97	6
EFT20523	16/06/2026	CB Traffic Solutions Pty Ltd	Traffic Management Plan - Wubin-Mullewa Road	1,265.00	6
EFT20524	16/06/2026	Spring Hill Logistics	Maintenance - Gutha West Road	8,277.50	6
EFT20525	16/06/2026	Graeme Hedditch	Reimbursement of Fuel - P296	40.01	6
EFT20526	16/06/2026	MSA Group Pty Ltd	Review of Plans & Drawings & Cert of Design Compliance for Building	3,850.00	6
EFT20527	16/06/2026	Mingenew Bakery	Catering for Morawa Arts and Cultural Centre Community Exhibition	510.00	6
EFT20528	16/06/2026	Marty Symmons	Reimbursement for vehicle service - P275	523.38	6
EFT20529	16/06/2026	Kats Rural & Homewares	Misc items - Oil, Cement, Tap timer	145.80	6
EFT20530	16/06/2026	Morawa Hotel (Country Sips Pty Ltd)	Staff Function	815.00	6
EFT20531	16/06/2026	Stalkien Industrial Services	Materials for Drs Surgery Roof Repairs	1,049.90	6
EFT20532	16/06/2026	Seek	Advanced ad for Plant Operator Role	643.50	6

Shire of Morawa
List of Payments Report
For Period Ending 30 June 2026

Chq/EFT	Date	Name	Description	Amount	Bank
EFT20533	18/06/2026	Department of Human Services	Payroll Deductions/Contributions	82.52	6
EFT20534	19/06/2026	North Midlands Electrical	Float System for Oval Sewerage	1,180.58	6
EFT20535	19/06/2026	Rip-It Security Shredding	Collection/Storage of Secure Archive Documents - May 2026	104.50	6
EFT20536	19/06/2026	Star Track Express	Star Track Postage for Street Sweeper Signage	93.07	6
EFT20537	19/06/2026	Moore Australia (WA) Pty Ltd	2026 Financial Reporting - Template & Documentation	3,080.00	6
EFT20538	19/06/2026	WesTrac Equipment Pty Ltd	Replacement Alternator and Aircon Blower Fan - Additional parts &	39.93	6
EFT20539	19/06/2026	IT Vision Australia Pty Ltd (ReadyTech)	Ready Community (Definitv) End of Year Payroll Training	247.50	6
EFT20540	19/06/2026	Landgate	Title & Plan Searches	195.60	6
EFT20541	19/06/2026	Refuel Australia	Fuel Card Purchases - May 2026	960.37	6
EFT20542	19/06/2026	Canine Control	Ranger Services x3 visits	3,362.58	6
EFT20543	19/06/2026	WALGA	Councillor Training - Serving on Council eLearning	517.00	6
EFT20544	19/06/2026	Mitchell & Brown Retravisio	Purchase of 2x Monitors	596.00	6
EFT20545	19/06/2026	Jason Signmakers	Sign for Street Sweeper	275.13	6
EFT20546	19/06/2026	Logo Appointments WA	Contracting Services - Financial Services Coordinator	8,635.28	6
EFT20547	19/06/2026	Quality Press	Reprint of Tourist Booklets - 1000x copies	1,419.00	6
EFT20548	19/06/2026	Great Southern Fuel Supplies	Fuel Card Purchases - May 2026	1,205.55	6
EFT20549	19/06/2026	Infinitum Technologies Pty Ltd	Monthly IT Services - Doctors Surgery - June 2026	3,494.12	6
EFT20550	19/06/2026	Mitchell and Brown Communications	100x Swipe Toggles for Gym	1,668.93	6
EFT20551	19/06/2026	Omega Signs Pty Ltd	Historical Scene Sign Update - 50% Deposit	2,717.00	6
EFT20552	19/06/2026	Geraldton Building Services & Cabinets Pty	Town Hall toilets Ceiling Works	9,098.93	6
EFT20553	19/06/2026	Team Global Express	Freight Charges - 02 June 2026	35.11	6
EFT20554	19/06/2026	Canine Control - Additional Services	Corella Culling - 25 May 2026	990.00	6
EFT20555	19/06/2026	Australia Day Council of WA Inc (Auspire)	Gold Membership Renewal 2026-2027	836.00	6
EFT20556	19/06/2026	Bob Waddell Consultant	Assistance with 26/27 Annual Budget	352.00	6
EFT20557	19/06/2026	Bookeasy Australia Pty Ltd	Bookeasy Accommodation Software for Caravan Park - May 2026	134.31	6
EFT20558	19/06/2026	LG Best Practices Pty Ltd	Rates Services - May 2026	4,752.00	6
EFT20559	19/06/2026	Wallace Plumbing and Gas	Leaking Cistern, repair oval drink fountain, replace sink and vanity	2,083.74	6
EFT20560	19/06/2026	Lauren Wallace	Reimbursement of Power & Internet Bills as per Contract	664.69	6
EFT20561	19/06/2026	Australia Post	Postage Fees - Period Ending 31/05/2026	44.88	6
EFT20562	19/06/2026	Integrated ICT	Managed Services Agreement for FY25-26 Monthly charges	7,416.79	6
EFT20563	19/06/2026	Aimee Sanders	Reimbursement for travel expenses & safety wear	650.22	6
EFT20564	19/06/2026	Marty Symmons	Reimbursement of Fuel & Adblue	148.30	6
EFT20565	19/06/2026	Kats Rural & Homewares	Various items - locks, acetone, screws, drill bits	384.47	6
EFT20566	19/06/2026	Right Metal Fencing Pty Ltd	New Depot Fencing - Deposit Invoice	23,377.20	6

Shire of Morawa
List of Payments Report
For Period Ending 30 June 2026

Chq/EFT	Date	Name	Description	Amount	Bank
EFT20567	19/06/2026	The Poster Girls	A3 Poster Printing & Distribution - Morawa Art Awards and Exhibition	319.00	6
EFT20568	19/06/2026	Stalkien Industrial Services	Materials for Town Hall Repairs	9,000.00	6
EFT20569	19/06/2026	The Artists' Foundation of Western Australia	Newsletter & Social Media Post - Morawa Art Awards & Exhibition	577.50	6
EFT20570	19/06/2026	Incite Security	Monitoring Fees for Oval Building - Period 01/06/2026 to 31/08/2026	126.00	6
EFT20571	26/06/2026	Rip-It Security Shredding	Supply/Collection/Exchange & Processing of Secure Document Bin -	76.00	6
EFT20572	26/06/2026	Grant Chadwick	Member Sitting Fees - Qtr 4 2025-2026	2,207.00	6
EFT20573	26/06/2026	Karen Jeanette Chappel	President Allowance & Member Sitting Fees - Qtr 4 2025-2026	9,103.00	6
EFT20574	26/06/2026	Naomi Jean Francis	Member Sitting Fees - Qtr 4 2025-2026	2,207.00	6
EFT20575	26/06/2026	TP & MB Shields	Fix Roller Door at Netball Shed	737.00	6
EFT20576	26/06/2026	Morawa Drapery Store (MJ & BL Thornton Pty	Work Boots	210.00	6
EFT20577	26/06/2026	Nutrien Ag Solutions	Weed Killer	451.31	6
EFT20578	26/06/2026	Landgate	UV General Valuation - Rural Areas - RUV Valuation Roll 25/26	5,271.44	6
EFT20579	26/06/2026	McDonalds Wholesalers	Milk & Cleaning Supplies	150.35	6
EFT20580	26/06/2026	Refuel Australia	Adblue	67.94	6
EFT20581	26/06/2026	Canine Control	Ranger Services x 2 visits	2,241.72	6
EFT20582	26/06/2026	Marketforce - Omnicom Media Group	Advertising differential rates 2026-27 in West Australian	1,092.15	6
EFT20583	26/06/2026	Building and Construction Industry Training	CTF Transactions for 25/26 Period	7,736.23	6
EFT20584	26/06/2026	Geraldton Lock and Key	Order of Restricted Keys & Padlocks	660.80	6
EFT20585	26/06/2026	Department of Education	Refund of Double-Payment for Accommodation Costs	4,941.00	6
EFT20586	26/06/2026	Mitchell & Brown Retravision	3x Computer Monitors	894.00	6
EFT20587	26/06/2026	Jardine Lloyd Thompson Pty Ltd (JLT)	LGIS Regional Risk Coordinator Program - Half-yearly Contribution	6,836.50	6
EFT20588	26/06/2026	Aerodrome Management Services Pty Ltd	ATI - Annual Technical/Safety Inspection	11,905.77	6
EFT20589	26/06/2026	Tudor House	Provision of Plain PVC banner for NAIDOC (includes delivery)	305.00	6
EFT20590	26/06/2026	Kenneth Peter Stokes	Deputy President Allowance & Member Sitting Fees - Qtr 4 2025-2026	3,380.00	6
EFT20591	26/06/2026	Coates Hire	Hire of Water for Gravel Resheeting Work on Collins - Hire Period	11,391.38	6
EFT20592	26/06/2026	LOWKI Transfers PTY LTD	Rates refund for assessment A61 19 VALENTINE ST MORAWA WA 6623	721.00	6
EFT20593	26/06/2026	Avon Waste	Waste Collection Services	7,522.96	6
EFT20594	26/06/2026	Bob Waddell Consultant	Assistance with Monthly Financials - May 2026	3,608.00	6
EFT20595	26/06/2026	AFGRI Equipment	New John Deere JDLINK R MODEM 4G	1,543.37	6
EFT20596	26/06/2026	Diana May North	Member Sitting Fees - Qtr 4 2025-2026	2,207.00	6
EFT20597	26/06/2026	Cohesis Pty Ltd	AgendisHR Renewal for 2025-2026	6,490.00	6
EFT20598	26/06/2026	Dean Brody Clemson	Member Sitting Fees - Qtr 4 2025-2026	2,207.00	6

Shire of Morawa
List of Payments Report
For Period Ending 30 June 2026

Chq/EFT	Date	Name	Description	Amount	Bank
EFT20599	26/06/2026	LG Best Practices Pty Ltd	Rates End of Year 25/26	2,150.50	6
EFT20600	26/06/2026	Cloud Collections Pty Ltd	Legal Fees	1,970.65	6
EFT20601	26/06/2026	Wallace Plumbing and Gas	Various maintenace/repairs - 5 properties	3,933.60	6
EFT20602	26/06/2026	Exploration Ventures AI Pty Ltd	Rates refund for assessment A11473 Lot E70/06301 MINING TENEMENT	212.08	6
EFT20603	26/06/2026	Nicola Gill	Rates refund for assessment A11487 Lot E70/06507 MINING TENEMENT	155.79	6
EFT20604	26/06/2026	ATC Work Smart	School Based Traineeship - Cert II	477.05	6
EFT20605	26/06/2026	Branimir Maksimovic	Rates refund for assessment A235 42 RICHTER AV MORAWA WA 6623	2,353.02	6
EFT20606	26/06/2026	Southern Cross Broadband Pty Ltd	Monthly Wireless Internet @ Community Gym - June 2026	119.00	6
EFT20607	26/06/2026	Diamandia Pty Ltd	Rates refund for assessment A11617 LOT E70/06678 MINING TENEMENT	693.34	6
EFT20608	26/06/2026	Muthuri Murithi	Refund of Remaining House Bond - 18A Evans Street	325.00	6
EFT20609	26/06/2026	Benjamin John Luff	Business/Town Promotional Video	1,500.00	6
EFT20610	26/06/2026	Kats Rural & Homewares	Baits and Traps - Rec Centre	117.00	6
EFT20611	26/06/2026	Morawa Hotel (Country Sips Pty Ltd)	Catering for Volunteers Dinner	2,700.00	6
EFT20612	26/06/2026	MGI Constructions Pty Ltd	Deposit for Construction of Depot Shed - Engineering & Manufacturing	115,280.00	6
EFT20613	26/06/2026	Stalkien Industrial Services	Repairs to the Drs Surgery Roof	1,000.00	6
EFT20614	26/06/2026	A.E Shaw & C.C Shaw	Refund for Accommodation Cancellation - Booking #16290861	1,830.00	6
EFT20615	26/06/2026	First Move Alert Direct Traffic Group	Traffic Mangement for the Reticulation Pipe to remove and replace	16,788.75	6
EFT20616	26/06/2026	Mark Coaker	Member Sitting Fees - Qtr 4 2025-2026	2,207.00	6
EFT20617	26/06/2026	Seek	Advanced Advert for Community Development Role	500.50	6
Total EFT Payments				565,725.07	
DD10854.1	04/06/2026	Beam Super	Superannuation on Payrun #158 - FN End 03.06.2026	12,152.40	6
DD10864.1	18/06/2026	Beam Super	Superannuation on Payrun #159 - FN End 17.06.2026	11,108.17	6
DD10871.1	01/06/2026	Exetel Pty Ltd	Corporate Internet Plan - June 2026	1,689.00	6
DD10871.2	23/06/2026	Telstra Corporation Limited	Telephone Expense - Rental up to 01 Jul 26	34.95	6
DD10871.3	05/06/2026	Synergy	Electricity Supply & Usage Charges - 27 Feb 26 to 01 May 26	521.83	6
DD10871.4	09/06/2026	Synergy	Electricity Supply & Usage Charges - 24 Feb 26 to 24 Apr 26	183.90	6
DD10871.5	10/06/2026	Synergy	Electricity Usage & Supply Charges - 21 Apr 26 to 18 May 26	189.01	6
DD10871.6	15/06/2026	Synergy	Electricity Suppply & Usage Charges - 27 Feb 26 to 01 May 26	465.64	6
DD10871.7	16/06/2026	Telstra Corporation Limited	Monthly Charges - Mobiles, Dongles, Data SIMs	1,545.38	6
DD10871.8	22/06/2026	Synergy	Electricity Supply & Usage Charges - 16 Apr 26 to 20 May 26	6,139.35	6
DD10879.1	24/06/2026	Telstra Corporation Limited	Telephone Usage Expenses up to 01 Jun 26	387.18	6
DD10879.2	29/06/2026	Water Corporation	Water Use & Service Charges - 09 Apr to 11 Jun 26	1,947.45	6
DD10879.3	25/06/2026	Synergy	Electricity Supply Charges - 207 Streetlights - 25 Apr 26 to 24 May 26	4,144.28	6
Total Direct Debit Payments				40,508.54	

Shire of Morawa
List of Payments Report
For Period Ending 30 June 2026

Chq/EFT	Date	Name	Description	Amount	Bank
2526-12.18	30/06/2026	NAB	NAB Bank Account, Merchant & BPAY Fee's - June 2026	407.14	6
2526-12.23	01/06/2026	NAB	NAB Connect Fee's - Access & Usage - April 2026	24.69	6
2526-12.13	16/06/2026	DOT	BPAY payment - 12 mth vehicle Rego 1UBJ175	25.55	6
2526-12.12	16/06/2026	WATC	Allocation of Loan 136 repayment - June 2026	12,716.11	6
158	03/06/2026	Shire of Morawa	Payrun 158 Deductions	1,149.17	6
APPAY158	04/06/2026	Shire of Morawa	Payrun 158 Net Pay Journal	67,652.84	6
159	17/06/2026	Shire of Morawa	Payrun 159 Deductions	549.17	6
APPAY159	18/06/2026	Shire of Morawa	Payrun 159 Net Pay Journal	62,425.05	6
2526-12.14	18/06/2026	ATO	Being payment to ATO - BAS for May 2026	4,515.00	6
2526-12.15	18/06/2026	Water Corporation	BPAY payment to Water Corp for Major leak - leak allowance received	4,564.83	6
APPAY160	25/06/2026	Shire of Morawa	Payrun 160 Net Pay Journal	15,350.30	6
2526-12.17	30/06/2026	DOT	Being Transport Direct Debit Payments - June 2026	18,232.15	6
	30/06/2026	Centrelink	Centrelink Fee's x 17	16.83	6
	30/06/2026	Morawa Caravan Park	Caravan Park Refund/Cancellations - June	1,016.00	6
	30/06/2026	Morawa Community Gym	Gym Toggle Bond Refunds	180.00	6
Total Bank Transfers/ Payments				188,824.83	
Included in	Fuel Cards - CEO - P275 (MO 0)				
EFT20541		Refuel Australia	Scard May 2026	870.95	
EFT20548		Great Southern Fuel Supplies	Fuel Card Purchases - May 2026	384.02	
Included in	Fuel Cards - MWS - P296 (02 MO)				
EFT20541		Refuel Australia	Scard May 2026	89.42	
EFT20548		Great Southern Fuel Supplies	Fuel Card Purchases - May 2026	426.73	
Included in	Fuel Card - Depot - P999				
EFT20548		Great Southern Fuel Supplies	Fuel Card Purchases - May 2026 (unleaded)	251.09	
Included in	Fuel Card - CDO - P317				
EFT20548		Great Southern Fuel Supplies	Fuel Card Purchases - May 2026	143.71	
TOTAL Fuel Cards				2,165.92	

Shire of Morawa
List of Payments Report
For Period Ending 30 June 2026

Chq/EFT	Date	Name	Description	Amount	Bank
2526-12.23		NAB	Corporate card purchases in May 2026		
		Corporate Credit Card - MWS			
	11/05/2026	Starlink Internet	Internet Fee - 7 White Ave	139.00	6
	27/05/2026	Regional Jobs WA	Regional Jobs WA Advert - Order # 0000714	33.00	6
	28/05/2026	NAB	NAB Card Fee	8.00	6
		Sub Total		180.00	
		Corporate Credit Card - EMCCS			
	25/05/2026	Starlink Internet	Internet Fee - Caravan Park	84.01	6
	26/05/2026	Starlink Internet	Internet Fee - Medical Centre	139.00	6
	26/05/2026	Starlink Internet	Internet Fee - Depot	139.00	6
	28/05/2026	NAB	NAB Card Fee	8.00	6
		Sub Total		370.01	
		Corporate Credit Card - CEO			
	11/05/2026	CPP Council House	Parking Fee - Council House, EMCCS Meeting	11.11	6
	18/05/2026	Starlink Internet	Internet Fee - 24 Harley St	117.00	6
	19/05/2026	Officeworks	Envelopes - Community Survey	25.00	6
	28/05/2026	NAB	NAB Card Fee	8.00	6
		Sub Total		161.11	

TOTAL Corporate Credit Card Payment

711.12

TOTAL PAYMENTS FOR COUNCIL APPROVAL

795,769.56

Shire of Morawa Bank Reconciliation Report

For Period Ending 30 June 2026

	Municipal Account	Municipal Online Saver	Trust Account	Reserve Account	Term Deposits - Reserves
Balance as per Bank Statement	3,993,140.38	1,185,306.71	1,525.11	5,324,053.93	2,100,000.00
Balance as per General Ledger	3,776,158.15	1,185,306.71	1,525.11	5,552,058.93	2,100,000.00
Outstanding Deposits					
Unallocated Bank Deposits	\$0.00				
Outstanding Deposits NAB	\$11,022.77				
Difference	4,004,163.15 -228,005.00	1,185,306.71 0.00	1,525.11 0.00	5,324,053.93 228,005.00	2,100,000.00 0.00
Difference due to EOY Transfers. Actioned 17/07/2026					

Ordinary Council Meeting 28 July 2026

Attachment 1 – 11.3.1a Adopted 2024 – Ten Year Forward Works Program 2025-2035.

Attachment 2 – 11.3.1b Updated Road Maintenance Schedule 25-26.

Item 11.3.1 – Annual Road Maintenance Grading Program Update

Attachment 1 - 11.3.1a Adopted 2024 - Ten Year Forward Works Program 2025-2035.

	25/26	26/27	27/28	28/29	29/30	30/31	31/32	32/33	33/34	34/35	
	Road work Length										
Road											
Broad Av	0.49										
Grove St (both sides)		1									
Dreghorn St			0.68								
Richter Av (both sides)				1							
White Av					0.8						
Harley St					0.17						
Granville St					0.68						
Prater St						0.75					
Gill St							0.68				
Winfield St								0.6			
Stokes Rd									0.83		
Caulfield Rd										0.75	
Totals	0.49	1	0.68	1	1.65	0.75	0.68	0.6	0.83	0.75	8.43

		KM Target Per Annum										
Road	SLKs	25/26	26/27	27/28	28/29	29/30	30/31	31/32	32/33	33/34	34/35	Total KM Re-sheeted per road
Collins Road	0.00 to 2.00	2										2
Pintharuka West Road	2.48 to 25.14		6	2	3	3	3	4				23
Moffet Road	0.00 to 3.50										4	4
Fabling Road	0.42 to 9.12									5	4	9
Franco Road	0.00 to 9.97							5	5			10
Yammapool Road	0.00 to 9.30								4	4	1	9
Old Three Springs Road	5.90 to 14.13				3	3	3					9
Malcolm Road	0.03 to 5.06	5										5
Arrinooka Road	1.06 to 14.20		5	2	3							13
Canna North East Road	12.66 to 19.57					3	3	1				7
Norton Road	6.16 to 7.90	2										2
Olden Road	0.00 to 1.00	1										1
Total Re-sheeting per annum		10	11	4	9	9	9	10	9	9	9	94

Roads receiving 1 grade per year			
Road Name	Start	End	Length (Km)
Barr Rd	Yammapool Rd	East Boundary	2.05
Bayliss Rd	Neates Rd	End of Road	3.06
Caldwell Rd	Pallotine Rd	Northern Shire Boundary	1.66
Catto Rd	Yammapool Rd	Yongarloo Rd	3.48
Cox Rd	Indar Rd	End of Road	2.16
Heitman Rd	Nanekine Rd	Streets Rd	7.84
Knight Rd	Koolanooka South Rd	Gaston Rd	2.16
Kowald Rd	Offszanka Rd	End of Road	5.09
Malcolm Rd (B)	Wubin Mullewa Rd	Malcolm Rd	0.87
McGlew St	Rubbish Tip Rd	Valentine St	0.19
Moore Rd	Fallon Rd	End of Road	1.75
Murray Rd	Munckton Rd	Slk 1.8	1.8
Newnham Rd	Gerber Rd	End of Road	5.31
Old Neagle St	Stokes Rd	Cemetary Gates	0.4
Powell St	Burton Rd	Start of Seal	0.03
Ross Rd	Wubin Mullewa Rd	Evaside Rd	3.49
Rubbish Tip Access Rd	Stokes Rd	Rubbish Tip	2.59
Ryan Rd	Moffet Rd	Boss Rd	4.83
Sparks Rd	Morawa Yalgoo Rd	End of Road	2.85
Taseff Rd	Fitzgerald Rd	Gutha East Rd	8.13
Unknown Rd 160	Gutha East Rd	Evaside Rd	0.38
Unknown Rd 162	Koolanooka Springs Rd	End of Road	1.45
Valentine St	McGlew Rd	Start of Seal	0.02
Waddilove Rd	End of Seal	End of Road	0.13
Wilton Rd	Nanekine Rd	Western Shire Boundary	3.1
Yewers Av	Start of Road	Start of Seal	0.02
Total Road KMs receiving 1 Grade Per Annum			64.84
Roads receiving 2 grades per year			
Road Name	Start	End	Length (Km)
Arrinooka Rd	Wubin Mullewa Rd	Mullewa Shire Boundary	13.18
Barnes Rd	Robinson Rd	Gutha West Rd	4.61
Baxter Rd	Jones Lake Rd	Norton Rd	4.64
Bell Rd	End of Seal	Evaside Rd	19.02
Bickford Rd	Gutha East Rd	Sermon Rd	7.6
Bligh Rd	Neates Rd	Three Springs Shire Boundary	2.04
Bore Rd	Johnson Rd	Gutha East Rd	8.05
Broad Rd	White Rd	Pintharuka West Rd	4.36

Road Name	Start	End	Length (Km)
Burma Rd	Morawa Mingenew Rd	White Rd	6.47
Burton Rd	End of Seal	Powell St	0.57
Calver Rd	Morawa South Rd	Perenjori Shire Boundary	10.7
Club Rd	End of Seal	End of Road	0.53
Coaker Rd	Boss Rd	White Rd	3.73
Croot Rd	North East Canna Rd	Northern Shire Boundary	5.74
Fallon Rd	Perenjori Shire boundary	Koolanooka Springs Rd	8.13
Fallon Rd	Slk 11.07	Krummel Rd	5.44
Fitzgerald Rd	Morawa Yalgoo Rd	Ludlow Rd	10.31
Gaston Rd	Calver Rd	Wubin Mullewa Rd	4.06
Gerber Rd	North East Canna Rd	End of Road	5.59
Healy Rd	Wooltana Rd	Mingenew Morawa Rd	4.16
Hoey Rd	Jones Lake Rd	Munckton Rd	4.65
Holder Rd	Toohey Rd	Gutha East Rd	5.22
James Rd	Mingenew Morawa Rd	Start of Seal	4.08
Jenkins Rd	Gerber Rd	Northern Shire Boundary	8.57
Johnson Rd	Bell Rd	Morawa Yalgoo Rd	11.43
Jones Lake Rd	Slk 9.08	Slk 10.27	1.19
Jones Lake Rd	Slk 10.68	Judge Rd	1.38
Judge Rd	Jones Lake Rd	Fallon Rd	5.27
Kadji Lake Rd	Morawa Yalgoo Rd	Kadji Rd	11.47
Koolanooka Dam Rd	Koolanooka South Rd	Jones Lake Rd	5.47
Koolanooka South Rd	Norton Rd	Southern Shire Boundary	7.16
Krummel Rd	Fallon Rd	Kadji Lake Rd	5.61
Letterbox Rd	White Rd	Pintharuka West Rd	3.65
Lochara Rd	Fallon Rd	Perenjori Shire Boundary	8.31
Ludlow Rd	Kadji Lake Rd	Gutha East Rd	11.71
Malcolm Rd	End of Seal	Southern Shire Boundary	5.01
Moffet Rd	Pintharuka West Rd	Morawa Mingenew Rd	11.37
Muthingootha Rd	Gutha East Rd	Bell Rd	5.03
Neates Rd	End of Seal	Yongarloos Rd	13.5
North Rd	Bell Rd	Johnson Rd	5.01
Old Mullewa Rd	Bell Rd	Morawa Yalgoo Rd	3.03
Old Three Springs Rd	End of Seal	Three Springs Morawa Rd	14
Orango Rd	White Rd	Pintharuka West Rd	3.7

Road Name	Start	End	Length (Km)
Pallotine Rd	North East Canna Rd	Western Shire Boundary	4.36
Pintharuka Dam Rd	Wubin Mullewa Rd	Bell Rd	5.12
Pintharuka East Rd	Wubin Mullewa Rd	Bell Rd	4.42
Pulbrook Rd	Mcdonald Rd	Gerber Rd	5.1
Robinson Rd	Indar Rd	Wubin Mullewa Rd	11.42
Rothsay Rd	Wubin Mullewa Rd	Morawa Yalgoo Rd	7.99
Rubbish Tip Rd	McGlew St	Jones Lake Rd	1.66
Stokes Rd	End of Seal	Rubbish Tip Access Rd	1.02
Streets Rd	Western Shire Boundary	Nanekine Rd	12.13
Swanson Rd	Williamson Rd	Toohey Rd	5.35
Tait Rd	Olden Rd	Fallon Rd	2.78
Tilley St	End of Seal	McGlew St	0.28
Toohey Rd	Holder Rd	Stephens Rd	8.23
Tubby Rd	Robinson Rd	Mickie Rd	3.03
Valentine Rd	Three Springs Morawa Rd	Three Springs Morawa Rd	8.13
Vandeleur Rd	Moffet Rd	Wubin Mullewa Rd	7.96
Ways Rd	Fabling Rd	Canna North East Rd	6.98
White Rd	Moffet Rd	Orango Rd	12.74
Williams Rd	Wubin Mullewa Rd	Moffet Rd	7
Winterbourne Rd	Mingenew Morawa Rd	Vandeluer Rd	4.13
Wooltana Rd	Old Three Springs Rd	Three Springs Morawa Rd	4.07
Wornes Rd	Wubin Mullewa Rd	Williams Rd	2.63
Yammapool Rd	Neates Rd	Mingenew Morawa Rd	9.3
Yandanoo Springs Rd	Gutha West Rd	Indar Rd	2
Yongarloo Rd	Mingenew Morawa Rd	Shire boundary	4.99
Total Road Distance Receiving 2 Grades Per Annum			427.57
Roads receiving 3 grades per year			
Road Name	Start	End	Length (Km)
Agar Rd	White Rd	Morawa Mingenew Rd	6.81
Boss Rd	Ryan Rd	Agar Rd	4.17

Road Name	Start	End	Length (Km)
Canna North East Rd	Fabling Rd	Jenkins Rd	19.12
Carslake Rd	Pintharuka West Rd	Pintharuka West Rd	6.97
Collins Rd	Carslake Rd	Gutha West Rd	7.79
Dreghorn Rd	End of Seal	Coaker Rd	3.62
Evaside Rd	End of Seal	Slk 8.7	8.43
Fabling Rd	Offszanka Rd	Williamson Rd	12.2
Franco Rd	Pintharuka West Rd	Morawa Mingenew Rd	9.97
Gutha East Rd	Ludlow Rd	Wubin Mullewa Rd	22.22
Gutha West Rd	Wubin Mullewa Rd	Slk 10.84	10.84
Gutha West Rd	Slk 11.17	End of Road	4.33
Indar Rd	End of Seal	Gutha West Rd	14.86
Madden Rd	Morawa Yalgoo Rd	Holder Rd	8.96
McDonald Rd	Morris Rd	End of Road	8
McWhirter Rd	Madden Rd	End of Road	8.1
Mickie Rd	Wubin Mullewa Rd	End of Road	5.47
Milloy Rd	Gutha West Rd	Pintharuka West Rd	12.11
Morris Rd	Williamson Rd	McWhirter Rd	8.08
Norton Rd	Wubin Mullewa Rd	Olden Rd	7.91
Olden Rd	Norton Rd	Tait Rd	1.92
Pintharuka West Rd	End of Seal	Western Shire Boundary	29.09
Sermon Rd	Morawa Yalgoo Rd	Eastern Shire Boundary	7.2
Stephens Rd	Evaside Rd	Fablings Rd	10.42
Tropiano Rd	Gutha West Rd	Pintharuka West Rd	6.12
Williamson Rd	Fablings Rd	Morris Rd	11.23
Total Distance of Roads Receiving 3 Grades Per Annum			255.94
Roads receiving 4 grades per year			
Road Name	Start	End	Length (Km)
Fallon Rd	Koolanooka Springs Rd	Slk 10.99	2.86
Koolanooka Springs Rd	Start of Road	End of Road	9.46
Mungada Rd	Koolanooka South Rd	East Shire Boundary	12.74
Total Distance of Roads Receiving 4 Grades Per Annum			25.06

Road Name	Start	End	Length (Km)
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Resourcing

Frequency of Grade per Annum	Distance (km)	Total (Distance times Frequency) (km)
Once	64.84	64.84
Twice	427.57	855.08
Three Times	255.94	767.82
Four Times	25.06	100.24
Total Maintenance Grading Program		1,788

SEALED ROAD MAINTENANCE

	25/26	26/27	27/28	28/29	29/30	30/31	31/32	32/33	33/34	34/35
	Approx Length (km)									
Road Name										
Jones Lake Rd Stage 1	4.8									
Jones Lake Rd Stage 2										
Munckton Rd Stage 1										
Canna North East Rd			0.45							
Gutha East Rd			0.49							
Morawa Yalgoo Rd (southern end)* Stage 1			5.5							
Munckton Rd Stage 2			6							
Offszanka Rd			3.06							
Fabling Rd				0.56						
Gutha West Rd*				0.33						
Morawa Yalgoo Rd (southern end)* Stage 2				5						
Morawa Yalgoo Rd (southern end)* Stage 3		8.13			5					
Morawa Yalgoo Rd (southern end)* Stage 4						5				
James Rd							0.02			
Morawa Yalgoo Rd (southern end)* Stage 5							4.5			
Arrinooka Rd								1.01		
Nanekine Rd* Stage 1, Carry-over 24/25		800						5		
Nanekine Rd* Stage 2, 25/26		800							4.5	
Nanekine Rd* Stage 3, 26/27		700								4.4

11.3.1b Updated Road Maintenance Schedule 25-26.

Road Name				Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	SLK	Notes
Roads receiving 1 grade per year																	
Road Name	Start	End	Length (Km)														
Barr Rd	Yammapool Rd	East Boundary	2.05	*												0-2.05	
Bayliss Rd	Neates Rd	End of Road	3.06	*												0-3.06	
Caldwell Rd	Pallotine Rd	Northern Shire Boundary	1.66									*				0-1.66	
Catto Rd	Yammapool Rd	Yongarloo Rd	3.48	*												0-3.48	
Cox Rd	Indar Rd	End of Road	2.16											*		0-2.16	
Heitman Rd	Nanekine Rd	Streets Rd	7.84			*				*						0-7.84	
Knight Rd	Koolanooka South Rd	Gaston Rd	2.16	*												0-2.16	
Kowald Rd	Offszanka Rd	End of Road	5.09		*									*		0-5.09	
Malcolm Rd (B)	Wubin Mullewa Rd	Malcolm Rd	0.87										*			0-0.87	
McGlew St	Rubbish Tip Rd	Valentine St	0.19													0-0.19	
Moore Rd	Fallon Rd	End of Road	1.75													0-1.75	removed ?
Murray Rd	Munckton Rd	Slk 1.8	1.8						*			*				0-1.8	north end sand drift, single lane access only needs addressing
Newnham Rd	Gerber Rd	End of Road	5.31									*				0-5.31	
Old Neagle St	Stokes Rd	Cemetary Gates	0.4													0-0.4	fully sealed
Powell St	Burton Rd	Start of Seal	0.03													0-0.03	
Ross Rd	Wubin Mullewa Rd	Evaside Rd	3.49													0-3.49	
Rubbish Tip Access Rd	Stokes Rd	Rubbish Tip	2.59										*			0-2.59	
Ryan Rd	Moffet Rd	Boss Rd	4.83							*						0-4.83	
Sparks Rd	Morawa Yalgoo Rd	End of Road	2.85										*			0-2.85	
Taseff Rd	Fitzgerald Rd	Gutha East Rd	8.13					*								0-8.13	
Unknown Rd 160	Gutha East Rd	Evaside Rd	0.38													0-0.38	
Unknown Rd 162	Koolanooka Springs Rd	End of Road	1.45													0-1.45	
Valentine St	McGlew Rd	Start of Seal	0.02													0-0.02	
Waddilove Rd	End of Seal	End of Road	0.13													0-0.13	
Wilton Rd	Nanekine Rd	Western Shire Boundary	3.1													0-3.1	
Yewers Av	Start of Road	Start of Seal	0.02													0-0.02	
Total Road KMs receiving 1 Grade Per Annum			64.84														
Roads receiving 2 grades per year																	
Road Name	Start	End	Length (Km)														
Arrinooka Rd	Wubin Mullewa Rd	Mullewa Shire Boundary	13.18											*		0-13.18	
Barnes Rd	Robinson Rd	Gutha West Rd	4.61	*					*							0-4.61	
Baxter Rd	Jones Lake Rd	Norton Rd	4.64						*			*				0-4.64	
Bell Rd	End of Seal	Evaside Rd	19.02						*	*					*	0-19.02	guide posts drains(culverts)
Bickford Rd	Gutha East Rd	Sermon Rd	7.6	*												0-7.6	
Bligh Rd	Neates Rd	Three Springs Shire Boundary	2.04	*												0-2.04	
Bore Rd	Johnson Rd	Gutha East Rd	8.05					*		*						0-8.05	
Broad Rd	White Rd	Pintharuka West Rd	4.36								*			*		0-4.36	
Burma Rd	Morawa Mingenew Rd	White Rd	6.47									*				0-6.47	soft edges SLK 3.50-3.56
Burton Rd	full sealed		0.57													0-0.57	fully sealed
Calver Rd	Morawa South Rd	Perenjori Shire Boundary	10.7	*				*		*						0-10.7	
Club Rd	End of Seal	End of Road	0.53													0-0.53	
Coaker Rd	Boss Rd	White Rd	3.73			*					*					0-3.73	
Croot Rd	North East Canna Rd	Northern Shire Boundary	5.74										*			0-5.74	soft edges SLK 4.61-4.64
Fallon Rd	Perenjori Shire boundary	Koolanooka Springs Rd	8.13										*			0-8.13	guide posts
Fallon Rd	Slk 11.07	Krummel Rd	5.44		*								*			0-5.44	
Fitzgerald Rd	Morawa Yalgoo Rd	Ludlow Rd	10.31					*								0-10.31	
Gaston Rd	Calver Rd	Wubin Mullewa Rd	4.06							*						0-4.06	
Gerber Rd	North East Canna Rd	End of Road	5.59									*				0-5.59	
Healy Rd	Wooltana Rd	Mingenew Morawa Rd	4.16					*			*					0-4.16	guide posts
Hoey Rd	Jones Lake Rd	Munckton Rd	4.65						*			*				0-4.65	floodway needs needs attantion veg management
Holder Rd	Toohey Rd	Gutha East Rd	5.22					*		*						0-5.22	guide posts
James Rd	Mingenew Morawa Rd	Start of Seal	4.08				*									0-4.08	
Jenkins Rd	Gerber Rd	Northern Shire Boundary	8.57											*		0-8.57	
Johnson Rd	Bell Rd	Morawa Yalgoo Rd	11.43					*			*					0-11.43	
Jones Lake Rd	Slk 9.08	Slk 10.27	1.19						*			*				0-1.19	
Jones Lake Rd	Slk 10.68	Judge Rd	1.38						*			*				0-1.38	
Judge Rd	Jones Lake Rd	Fallon Rd	5.27						*			*				0-5.27	vegetation management ruby doc been sprayed
Kadji Lake Rd	Morawa Yalgoo Rd	Kadji Rd	11.47	*												0-11.47	
Koolanooka Dam Rd	Koolanooka South Rd	Jones Lake Rd	5.47									*				0-5.47	
Koolanooka South Rd	Norton Rd	Southern Shire Boundary	7.16	*												0-7.16	
Krummel Rd	Fallon Rd	Kadji Lake Rd	5.61									*				0-5.61	
Letterbox Rd	White Rd	Pintharuka West Rd	3.65							*				*		0-3.65	
Locharda Rd	Fallon Rd	Perenjori Shire Boundary	8.31									*				0-8.31	
Ludlow Rd	Kadji Lake Rd	Gutha East Rd	11.71	*												0-11.71	
Malcolm Rd	End of Seal	Southern Shire Boundary	5.01													0-5.01	full resheet
Moffet Rd	Pintharuka West Rd	Morawa Mingenew Rd	11.37				*				*			*		0-11.37	guide post and cuvert
Muthingootha Rd	Gutha East Rd	Bell Rd	5.03							*						0-5.03	

2025

2026

Complete

Road Name				Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	Oct	Nov	Dec	SLK	Notes
Neates Rd	End of Seal	Yongarloo Rd	13.5	*								*				0-13.5	
North Rd	Bell Rd	Johnson Rd	5.01								*					0-5.01	o/h limbs,guide posts, culvert head wall stk0.03
Old Mullewa Rd	Bell Rd	Morawa Yalgoo Rd	3.03							*					*	0-3.03	Additional guid posts
Old Three Springs Rd	End of Seal	Three Springs Morawa Rd	14					*			*					0-14	
Orango Rd	White Rd	Pintharuka West Rd	3.7							*				*		0-3.7	
Pallotine Rd	North East Canna Rd	Western Shire Boundary	4.36									*				0-4.36	
Pintharuka Dam Rd	Wubin Mullewa Rd	Bell Rd	5.12							*						0-5.12	
Pintharuka East Rd	Wubin Mullewa Rd	Bell Rd	4.42							*					*	0-4.42	
Pulbrook Rd	Mcdonald Rd	Gerber Rd	5.1				*									0-5.1	
Robinson Rd	Indar Rd	Wubin Mullewa Rd	11.42						*						*	0-11.42	
Rothsay Rd	Wubin Mullewa Rd	Morawa Yalgoo Rd	7.99								*					0-7.99	guide posts
Rubbish Tip Rd	McGlew St	Jones Lake Rd	1.66													0-1.66	
Stokes Rd	End of Seal	Rubbish Tip Access Rd	1.02													0-1.02	
Streets Rd	Western Shire Boundary	Nanekine Rd	12.13			*										0-12.13	
Swanson Rd	Williamson Rd	Toohey Rd	5.35											*		0-5.35	guide posts
Tait Rd	Olden Rd	Fallon Rd	2.78						*							0-2.78	signage,road markers need attention
Tilley St	End of Seal	McGlew St	0.28													0-0.28	
Toohey Rd	Holder Rd	Stephens Rd	8.23				*			*				*		0-8.23	guide posts
Tubby Rd	Robinson Rd	Mickie Rd	3.03			*										0-3.03	
Valentine Rd	Three Springs Morawa Rd	Three Springs Morawa Rd	8.13					*			*					0-8.13	
Vandeleur Rd	Moffet Rd	Wubin Mullewa Rd	7.96			*										0-7.96	guide posts
Ways Rd	Fabling Rd	Canna North East Rd	6.98										*			0-6.98	
White Rd	Moffet Rd	Orango Rd	12.74									*				0-12.74	culvert hole in it SLK 0.05
Williams Rd	Wubin Mullewa Rd	Moffet Rd	7						*		*		*			0-7	guide posts zero crown in place vegetation
Winterbourne Rd	Mingenew Morawa Rd	Vandeluer Rd	4.13					*								0-4.13	
Wooltana Rd	Old Three Springs Rd	Three Springs Morawa Rd	4.07					*				*				0-4.07	guide posts
Wornes Rd	Wubin Mullewa Rd	Williams Rd	2.63								*					0-2.63	
Yammapool Rd	Neates Rd	Mingenew Morawa Rd	9.3	*	*					*						0-9.3	
Yandanoo Springs Rd	Gutha West Rd	Indar Rd	2			*										0-2	
Yongarloo Rd	Mingenew Morawa Rd	Shire boundary	4.99													0-4.99	
Total Road Distance Receiving 2 Grades Per Annum			427.57														
Roads receiving 3 grades per year																	
Road Name	Start	End	Length (Km)														
Agar Rd	White Rd	Morawa Mingenew Rd	6.81			*					*					0-6.81	
Boss Rd	Ryan Rd	Agar Rd	4.17			*					*					0-4.17	
Canna North East Rd	Fabling Rd	Jenkins Rd	19.12		*									**		0-19.12	
Carslake Rd	Pintharuka West Rd	Pintharuka West Rd	6.97							*				*		0-6.97	soft edges grader sunk
Collins Rd	Carlsake Rd	Gutha West Rd	7.79													0-7.79	full resheet
Dreghorn Rd	End of Seal	Coaker Rd	3.62			*					*					0-3.62	
Evaside Rd	End of Seal	Slk 8.7	8.43					*		*					*	0-8.43	culvert needs replace,signage,guide posts
Fabling Rd	Offszanka Rd	Williamson Rd	12.2						*				*	*		0-12.2	guide posts
Franco Rd	Pintharuka West Rd	Morawa Mingenew Rd	9.97			*							*			0-9.97	
Gutha East Rd	Ludlow Rd	Wubin Mullewa Rd	22.22	*												0-22.22	
Gutha West Rd	Wubin Mullewa Rd	Slk 10.84	10.84						*			*				0-10.84	
Gutha West Rd	Slk 11.17	End of Road	4.33						*			*				0-4.33	
Indar Rd	End of Seal	Gutha West Rd	14.86												*	0-14.86	
Madden Rd	Morawa Yalgoo Rd	Holder Rd	8.96				*			*						0-8.96	
McDonald Rd	Morris Rd	End of Road	8				*									0-8	
McWhirter Rd	Madden Rd	End of Road	8.1		*		*									0-8.1	
Mickie Rd	Wubin Mullewa Rd	End of Road	5.47			*										0-5.47	
Milloy Rd	Gutha West Rd	Pintharuka West Rd	12.11					*						*		0-12.11	
Morris Rd	Williamson Rd	McWhirter Rd	8.08		*	*										0-8.08	
Norton Rd	Wubin Mullewa Rd	Olden Rd	7.91									*				0-7.91	full resheet
Olden Rd	Norton Rd	Tait Rd	1.92									*				0-1.92	full resheet
Pintharuka West Rd	End of Seal	Western Shire Boundary	29.09								*			*		0-29.09	culvert box section moved slk-7.59
Sermon Rd	Morawa Yalgoo Rd	Eastern Shire Boundary	7.2	*												0-7.2	
Stephens Rd	Evaside Rd	Fablings Rd	10.42					*						*		0-10.42	
Tropiano Rd	Gutha West Rd	Pintharuka West Rd	6.12						*	*				*		0-6.12	guide posts on culverts and rises
Williamson Rd	Fablings Rd	Morris Rd	11.23	*									*			0-11.23	
Total Distance of Roads Receiving 3 Grades Per Annum			255.94														
Roads receiving 4 grades per year																	
Road Name	Start	End	Length (Km)														
Fallon Rd	Koolanooka Springs Rd	Slk 10.99	2.86		*				*	*			*				
Koolanooka Springs Rd	Start of Road	End of Road	9.46		*				*	*			*				
Mungada Rd	Koolanooka South Rd	East Shire Boundary	12.74		*				*	*			*				
Total Distance of Roads Receiving 4 Grades Per Annum			25.06														

[illegible]