

Partnership Agreement
Between

Shire of Morawa (SoM)

26 Winfield Street, Morawa, WA 6623

And

REGIONAL EARLY EDUCATION AND
DEVELOPMENT INC. (REED)

6 William Kennedy Way Narrogin Western
Australia 6312

This partnership agreement seeks to outline the mutually beneficial arrangement between the Shire of Morawa (SoM) and Regional Early Education and Development Inc. (REED), with the view of providing quality early childhood education and care (ECEC) services within an appropriately accredited ECEC centre.

This agreement covers off on three levels of partnership between the two organisations, namely:

1. Pre-funding confirmation ECEC centre development
2. Post funding confirmation ECEC centre development
3. Post ECEC centre construction

The two parties agree that until this agreement is superseded by an alternative arrangement or documentation, the two parties will undertake an annual review meeting and work to adjust the agreement as necessary to achieve the best possible outcomes.

Pre-funding confirmation ECEC Centre development

Prior to capital funding confirmation, both SoM and REED agree to work together collaboratively to ensure the conceptual and detailed designs for any future ECEC facility will meet the needs of REED as the service provider as well as the Morawa community.

REED agree to provide representation on the Morawa ECEC working group facilitated by the SoM and agree to provide inputs to the SoM and the Shire's architect as requested during the design process.

The SoM is committed to developing a facility that meets contemporary ECEC standards and offers suitable amenities for staff and children utilizing the facility.

The SoM and REED will work together to identify and source grant funding opportunities that could offset the costs involved in developing a new ECEC centre's service delivery model.

Post-funding confirmation ECEC Centre Development

Once appropriate funding is sourced and confirmed, the SoM commits to establishing a facility for ECEC services in the Morawa Townsite.

SoM agrees to work with REED to pursue operational fundings sources to offset any set up costs involved with REED establishing and accrediting a new ECEC centre.

REED agrees to be an active participant and stakeholder during the project delivery stage, attending site meetings, online discussions, or providing inputs as required to ensure the construction delivers the desired result.

Both parties agree to negotiate suitable lease and service delivery agreements, in good faith with the goal to formally complete all documentation at least 6 months before construction completion to ensure a smooth practical completion handover process.

Post ECEC Centre Construction

Both parties agree to work in good faith to deliver the best possible outcomes for the Morawa community and in particular children and families within the community.

All of the below items are given with in principle support at stage pending formal lease and other agreement discussions.

SoM is willing to provide:

- a) Peppercorn \$1 per term of agreement rent for the lease of the ECEC facility, noting REED holds not for profit status and disposal of property exemptions under the Local Government Act 1995 apply to leases of this type.
- b) Annual pest spraying, fire safety testing, and electrical test and tagging through its established contracts for the new facility at no cost to REED as the Lessee. Outside of these annual compliance/asset management activities REED will be required to keep the facility pest free and well maintained. The Shire will cover extermination costs unless the infestation is linked to poor cleanliness and maintenance linked to usage.
- c) Basic weekly garden maintenance (mowing, whipper snipping, debri removal, reticulation maintenance etc.) through its parks and garden team, at no cost to REED as the Lessee. It is envisaged that this basic maintenance would be around 1 hour per week and would focus on the use of machinery that isn't readily available to REED staff. Simple items such as weeding, pruning, sweeping etc. would still be under the responsibilities of REED as the Lessee.
- d) Rubbish collection and sewerage provision services using established assets and contractors at no cost to REED as the Lessee. REED is required to maintain the property in a clean and tidy condition without the accumulation of rubbish etc. Rubbish above that which will fit within the normal general waste bin must be disposed of by REED using an alternative method such as a local Landfill or Transfer Station.
- e) Building and Contents insurance coverage over the facility – however this would not cover REED's operational aspects
- f) Maintenance and support for maintaining capital items such as airconditioning units and fixed items, with REED taking responsibility for basic amenity maintenance such as paint refreshes, light globes, toys and consumables.
- g) An unfurnished residential premise consisting of at least 2 bedrooms and one bathroom, for the purpose of REED accommodating staff members working at the Morawa centre. Charged to REED at a rental rate below market rent (At this time a rate of \$100 below market rate seems reasonable) for the premise. REED would be responsible for all utility costs and standard Lessee maintenance requirements associated with a residential property tenancy. The Shire would continue to insure and perform annual inspections and routine maintenance of the property (airconditioning, pest management etc.) at the Shire's cost.

REED is willing to provide

- a) As far as is practical given staffing constraints, 5 days a week service with an after school care component
- b) Active integration and a positive working relationship with the Morawa District High School and in particular the kindergarten, pre-primary, and primary school environments. This partnership may also extend to the provision of Year 11 and 12 placements if an Early Years Education Unit can be incorporated within high school topics.
- c) A commitment to working with MEEDAC and the local Indigenous community to maximise the development outcomes for young Indigenous community members, either through regular utilization of ECEC services or through collaboration in the family space incorporated within the holistic centre complex.
- d) Annual reports to the Shire on the participation at the Centre and outcomes achieved, and commit to a positive working relationship focused on maximizing the community benefit from the service and the centre.

Agreed to on behalf of the REED Board and Operations by:

Deputy
Board Chair:

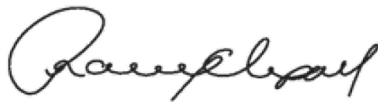


General Manager:



Agreed to on behalf of the Morawa Council and administration by:

Shire President:



CEO:

