MORAWA
BREAKING NEW GROUND

MINUTES

ORDINARY MEETING OF COUNCIL

held on

Tuesday, 29 September 2026 at 5.30pm

At the

Shire of Morawa Council Chambers,
26 Winfield Street, Morawa

WESTERN AUSTRALIA'S
WILDFLOWER COUNTRY

'This meeting is being recorded on audio tape and to assist with minute taking purposes. The public is reminded that in accordance with Section 6.16 of the Shire of Morawa Meeting Procedures Local Law 2012 that nobody shall use any visual or vocal recording device or instrument to record the proceedings of Council without the written permission of the presiding member.'

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DISCLOSURE OF FINANCIAL/ IMPARTIALITY/ PROXIMITY INTERESTS

Local Government Act 1995 – Section 5.65, 5.70 and 5.71 Local Government (Administration) Regulation 34C

This form is provided to enable members and officers to disclose an Interest in a matter in accordance with the regulations of Section 5.65, 5.70 and 5.71 of the Local Government Act and Local Government (Administration) Regulation 34C	
Name of person declaring the interest	**Marty Symmons**
Position	CEO
Date of Meeting	29 September 2026
Type of Meeting (Please circle one)	(Council Meeting)/ Committee Meeting/ Special Council Meeting Workshop/ Public Agenda Briefing/ Confidential Briefing
Interest Disclosed	
Item Number and Title	16.4 - CEO Contract of Employment Variation – Updated Schedule 2
Nature of Interest	CEO discloses an interest in this item as the subject related to Contract of Employment.
Type of Interest (please circle one)	(Financial) Proximity Impartiality
Interest Disclosed	
Item Number and Title	
Nature of Interest	
Type of Interest (please circle one)	Financial Proximity Impartiality
Interest Disclosed	
Item Number and Title	
Nature of Interest	
Type of Interest (please circle one)	Financial Proximity Impartiality

Signature: _____ **Date:** 29-09-2026

Important Note:

Should you declare a **Financial** or **Proximity** Interest, in accordance with the Act and Regulations noted above, you are required to leave the room while the item is being considered.

For an **Impartiality** Interest, you must state the following prior to the consideration of the item:

"With regard to agenda item (read item number and title), I disclose that I have an impartiality interest because (read your reason for interest). As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly."

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Item 1 Opening of Meeting

The Presiding Member to declare the meeting open at 5.30pm.

Item 2 Acknowledgement of Traditional Owners and Dignitaries

The Presiding member acknowledges the traditional custodians, the Yamatji people, and recognises the contribution of Yamatji Elder's past, present and future, in working together for the future of Morawa.

Item 3 Recording of Attendance

3.1 Attendance

Council
President (Presiding Member) Councillor Karen Chappel AM JP
Deputy President Councillor Ken Stokes
Councillor Grant Chadwick
Councillor Mark Coaker
Councillor Naomi Francis
Councillor Diana North

Staff

CEO	Marty Symmons
EMCCS	Kristy Van Kuyl
EMWS	Graeme Hedditch
GESO	Anish Thomas

3.2 Apologies
Nil

3.3 Approved Leave of Absence
Councillor Dean Clemson

3.4 Welcoming Member of Public
Nil

Item 4 Announcements by Presiding Member without Discussion

President's Meetings for the month of August 2026.

Date	Details of Meeting
12 August 26	Additional Audit, Risk & Improvement Committee - Shire of Morawa
13 August 26	Special Council Meeting - Shire of Morawa
18 August 26	Northern Country Zone Meeting, Geraldton.
21 August 26	Morawa Arts & Exhibition, Morawa.
25 August 26	Ordinary Council Meeting - Shire of Morawa

Item 5 Public Question Time

5.1 Response to Previous Public Questions Taken on Notice.
Nil

5.2 Public Question Time
Nil

Item 6 Declaration of Interest

Agenda Item 16.4		
Disclosing Member	**Nature of Interest**	**The Nature being**
Marty Symmons	Financial	CEO Contract of Employment Variation

Item 7 Declaration by all Members to have given due consideration to All Matters Contained in the Business Paper before the Meeting

The Elected Members to declare that they had given due consideration to all matters contained in the agenda.

President (Presiding Member) Councillor Karen Chappel AM JP
Deputy President Councillor Ken Stokes
Councillor Grant Chadwick
Councillor Mark Coaker
Councillor Naomi Francis
Councillor Diana North

CARRIED BY 6/0

Item 8 Confirmation of Minutes of Previous Meeting

The Minutes of the 25 August 2026 Ordinary Council Meeting were provided under separate cover via the Shire of Morawa's secure portal to all Councillors on 01st September 2026.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

260901 **Moved: Cr. Stokes** **Seconded: Cr. Coaker**

That Council confirm that:

1. **the Minutes of the Ordinary Council Meeting held on the 25 August 2026 are a true and correct record.**

CARRIED BY SIMPLE MAJORITY VOTE 6/0

Disclaimer
Members of the public are cautioned against taking any action on Council decisions, on items in this agenda in which they may have an interest, until formal notification in writing from the Shire has been received. Decisions made at this meeting can be revoked pursuant to the Local Government Act 1995.

Item 9 Public Statements, Petitions, Presentations and Approved Deputations

Nil

Item 10 Reports of Committees

Nil

Item 11 Reports of Officers

11.1 Chief Executive Officer

11.1.1 Actions Performed under Delegated Authority for August 2026

Author: Executive Assistant

Authorising Officer: Chief Executive Officer

Disclosure of Interest: The Author/Authorising Officer declares that they do not have any conflict of interest in relation to this item.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

260902 **Moved: Cr. North** **Seconded: Cr. Chadwick**

That with respect to Actions Performed under Delegated Authority for August 2026, Council:

1. **Accept the Report.**

CARRIED BY SIMPLE MAJORITY VOTE 6/0

PURPOSE

To report back to Council, actions performed under delegated authority from the period 01 August 2026 to 31 August 2026.

DETAIL

To increase transparency this report has been prepared for Council and includes all actions performed under delegated authority for –

- Development Approvals;
- Building Permits;
- Health Approvals;
- One off delegations to the Chief Executive Officer;
- Dangerous Goods;
- Affixing of Common Seal;
- Other Delegations as provided for in the Delegations Register.

The following outlines the actions performed within the Shire relative to Delegated Authority from the period 01 August 2026 to 31 August 2026 ('the period') and are submitted to Council for information.

Bushfire
No delegated decisions were undertaken by Shire pursuant to bushfire matters during the period.

Caravan parks and campgrounds
No delegated decisions were undertaken by Shire pursuant to caravan parks and camping grounds during the period.

Common Seal
No Common Seal actions were undertaken by the Shire during the period.

Dangerous Goods Safety Act 2004
No delegated decisions were undertaken by Shire pursuant to Dangerous Goods Safety matters during the period.

Food Act 2008
No delegated decisions were undertaken by Shire pursuant to the Food Act matters during the period.

Hawkers, traders, and stall holders
No delegated decisions were undertaken by Shire pursuant to hawkers, traders, and stall holders during this period.

Liquor Control Act 1988

Date of decision	*Decision Ref.*	*Decision details*	*Applicant*	*Other affected person(s)*
24/08/2026	Application to Consume Liquor dated 20/08/2026	Morawa Christmas Festival 2026	Morawa Tigers Sports Club	

Lodging houses
No delegated decisions were undertaken by Shire pursuant to lodging house matters during the period.

Public Buildings
No delegated decisions were undertaken by Shire pursuant to public buildings matters during the period.

Septic Tank Approvals
No delegated decisions were undertaken by Shire pursuant to the Health Act 1911 and Health (Treatment of Sewage and Disposal of Effluent Waste) Regulations 1974 during the period.

Planning Approval

No delegated decisions were undertaken by Shire pursuant to *Planning & Development Act 2005* during the period.

Building Permits

No delegated decisions were undertaken by Shire pursuant to building permits during this period.

Health Act 1911

Date of decision	*Decision Ref.*	*Decision details*	*Property*	*Other affected person(s)*
27/08/2026	A149	Notice Issued for Damaged Sewarage Pipework and Public Health Concern	10 Valentine Street, Morawa	Occupants & Neighbouring Residences
28/08/2026	A200	Health Notice - Unfit for Human Habitation	16 (Lot 323) Manning Street, Morawa	Environmental Risk
27/08/2026	A678	Health Notice - Unfit for Human Habitation	44 (Lot 122) Richter Avenue, Morawa	Environmental Risk
27/08/2026	A219	Final Notice – Houe unfit for Habitation	43 (Lot 117) Valentine Street, Morawa	Environmental Risk
27/08/2026	A205	Final Warning – Safe disposal of Asbestos	410 Grove Street	Environmental Risk
27/08/2026	A49	Final Notice - Unfit for Human Habitation	7 (lot 92) Evans Street, Morawa	Environmental Risk
28/08/2026	A141	Health Notice - Unfit for Human Habitation	04 (Lot 406) Tubby Street, Morawa	Environmental Risk

Other Delegations

No other delegated decision was undertaken by Shire pursuant to this category during the period

LEVEL OF SIGNIFICANCE

Low – report provided to Council for information purposes.

CONSULTATION

Nil

LEGISLATION AND POLICY CONSIDERATIONS

Building Act 2011
Bushfire Act 1954
Dangerous Goods Safety (Explosives) Regulations 2007
Health Act 1911
Public Health Act 2016
Health (Public Buildings) Regulations 1992
Liquor Control Act 1988
Local Government Act 1995
Planning & Development Act 2005
Shire of Morawa Local Planning Scheme No. 2
Shire of Morawa Cemeteries 2018 - Local Law
Shire of Morawa Dogs 2018 - Local Law
Shire of Morawa Extractive Industries 2018 - Local Law
Shire of Morawa Fencing 2018 Local Law
Shire of Morawa Health 2004 - Local Law
Shire of Morawa Public Places and Local Government Property 2018 - Local Law
Shire of Morawa Meeting Procedures 2012 - Local Law
Shire of Morawa Waste 2018 - Local Law
Shire of Morawa Delegations Register (2020)

FINANCIAL AND RESOURCES IMPLICATIONS

There are no known financial implications relating to this Item.

RISK MANAGEMENT CONSIDERATIONS

There are no known risk management implications relating to this Item.

ATTACHMENTS

Nil

11.1.2 Proposed Outbuilding – Lot 170 (No.63) Yewers Avenue, Morawa

Author: Coordinator Planning & Compliance Services

Authorising Officer: Chief Executive Officer

Disclosure of Interest: The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

260903 **Moved: Cr. North** **Seconded: Cr. Coaker**

That Council resolve to grant development approval for the proposed patio and outbuilding at Lot 170 (No.63) Yewers Avenue, Morawa subject to the following conditions:

1. **Development shall be in accordance with the approved plan(s). The endorsed plans shall not be modified or altered without the prior written approval of the local government.**

2. **The development shall be consistent or complementary in colour with the existing building to the approval of the local government.**

3. **All stormwater is to be disposed of on-site to the approval of the local government.**

4. **The landowner/proponent is responsible to ensure the installation and maintenance at all times of a drainage system for the disposal of surface water which:**

    a) **Conveys water to an appropriate outfall.**
    b) **Avoids the entry of water into a building.**
    c) **Avoids water damaging the building.**

5. **That a building permit is to be obtained for the shed prior to construction.**

6. **The development/land use is to be located entirely within the property boundary.**

7. **The approved outbuilding is only to be used for general storage purposes associated with the predominant use of the land and shall not be used for habitation, commercial or industrial purposes.**

8. **The land use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise.**

9. **The use of second-hand materials is not permitted.**

10. Any lighting device is to be positioned and shielded as not to cause any direct reflected or incidental light to encroach beyond the property boundaries or cause any glare nuisance to any nearby residents or passing motorists.

11. The existing carport and driveway shall be completely removed, and the fence reinstated to the satisfaction of the Local Government prior to practical completion.

CARRIED BY SIMPLE MAJORITY VOTE 6/0

PURPOSE

The owner of Lot 170 (No.63) Yewers Avenue Street, Morawa (the Applicant) is seeking approval to construct a double carport with attached enclosed shed. The double carport is proposed to be 42.13m2 and the enclosed outbuilding 18.72m2 with a combined size of 60.83m2. exceed the maximum total floor area from 60.0m3 as per Clause 5.4.3 Outbuildings of the residential design codes to 96.0m2

DETAIL

The subject property is zoned Residential under Town Planning Scheme No. 3 and has a density coding of R10/30.

The proposed development comprises a double carport of approximately 43.13m² and an associated outbuilding of approximately 18.72m².

The proposed outbuilding complies with the area requirements of clause 5.4.3 of the Residential Design Codes, being below the applicable maximum area of 60m².

The proposed carport is set back approximately 2.5 metres from the primary street boundary and 5.7 metres from the southern side boundary.

Table B of the Residential Design Codes specifies a minimum primary street setback of 7.5 metres for development within the R10 density coding. Clause 5.2.1 C1.2 allows the setback of a carport to be reduced by up to 50 per cent of the minimum primary street setback, subject to the applicable deemed-to-comply requirements. This results in a minimum deemed-to-comply setback of 3.75 metres.

As the proposed carport is set back 2.5 metres from the primary street boundary, the proposal does not satisfy the deemed-to-comply requirements of clause 5.2.1 C1.2 and is therefore required to be assessed against the associated Design Principles P1.1 and P1.2.

The proposed 5.7 metre setback from the southern lot boundary deems to comply.

In support of the reduced primary street setback, the applicant has advised that the proposed location will provide improved vehicle access and manoeuvrability compared with the existing driveway and carport arrangement, which has limited visibility when reversing onto the street. The

proposed double carport will also provide additional off-street parking and utilise an otherwise underused area on the southern side of the property.

The carport is proposed as an open structure, which will assist in maintaining visibility through the structure and reducing its perceived bulk when viewed from the street. The applicant has also advised that removal of the existing carport and driveway arrangement will create additional opportunities for landscaping, including garden beds, planting and grassed areas. This will assist in improving the presentation of the property and softening the visual impact of the proposed development.

Overall, the proposed location is considered to provide a practical vehicle access and parking arrangement while maintaining an acceptable relationship with the streetscape. The open nature of the carport will assist in retaining sightlines and minimising its visual impact from the primary street.

Subject to adequate vehicle and pedestrian sightlines being maintained, and vehicles being accommodated wholly within the property without adversely affecting existing or planned pedestrian or cycling infrastructure, the proposed 2.5 metre primary street setback is considered to satisfy the Design Principles of clause 5.2.1.

Accordingly, the reduced primary street setback is considered unlikely to adversely affect the streetscape or the amenity of adjoining properties and is considered acceptable in this instance.

In accordance with Town Planning Scheme No. 3 and clause 64 of the deemed provisions, the application was advertised for a period of 14 days.

The advertising period commenced on 1 September 2026 and closed on 15 September 2026. At the conclusion of the advertising period, the Shire had received no submissions.

LEVEL OF SIGNIFICANCE
Medium

CONSULTATION
Aimee North – Planning Officer, Shire of Morawa

LEGISLATION AND POLICY CONSIDERATIONS
State Planning Policy – Residential Design Codes Volume 1 (2026)

FINANCIAL AND RESOURCES IMPLICATIONS
Applicable planning and building application fees will be payable by the applicant in accordance with the Shire's adopted Fees and Charges.

RISK MANAGEMENT CONSIDERATIONS
Nil

CONCLUSION
That the proposed double garage and outbuilding be supported.

ATTACHMENTS

Attachment 1 – 11.1.2a Planning Application.
Attachment 2 – 11.1.2b Cover Letter.
Attachment 3 – 11.1.2c Site Plan.
Attachment 4 – 11.1.2d Floor Plan.

11.1.3 Proposed Feedlot – Lot 1 (No.216) Old Three Springs, Morawa

Author: Coordinator Planning & Compliance Services

Authorising Officer: Chief Executive Officer

Disclosure of Interest: The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

260904 **Moved: Cr. Chadwick** **Seconded: Cr. Francis**

That Council resolve to grant development approval for the proposed animal husbandry – intensive (sheep feed lot pens) at Lot 1 (No.216) Old Three Springs Road, Morawa subject to the following conditions:

1. **Development shall be in accordance with the approved plan(s). The endorsed plans shall not be modified or altered without the prior written approval of the local government.**

2. **The feedlot shall have a maximum capacity of 5,000 Standard Sheep Units (SSU) at any one time, with an annual throughput of no more than 20,000 SSU, unless otherwise approved by the Shire.**

3. **The feedlot shall be limited to the area shown on the approved plans, comprising approximately 40,000m², including the feedlot pens, sheep yards, composting area and associated infrastructure.**

4. **All stormwater and runoff generated from the feedlot area shall be appropriately contained and directed to the approved drainage and dam system shown on the approved plans.**

5. **Manure and other animal waste generated by the development shall be appropriately managed, stored and composted so as not to cause unreasonable odour, fly breeding, dust or other adverse impacts on surrounding properties.**

6. **The development/land use is to be located entirely within the property boundary.**

7. **The development shall be operated so that odour, dust, noise, flies and other emissions do not cause an unreasonable impact on the amenity of surrounding properties.**

8. **Prior to commencement of operation, the applicant shall obtain any approvals, licences or registrations required by the Department of Water and Environmental Regulation (DWER) and any other relevant State Government authority.**

9. **The development shall comply with all relevant environmental, health and animal welfare requirements applicable to the operation.**

10. This Development Approval shall substantially commence within two (2) years from the date of approval, after which the approval will lapse unless an extension of time has been granted by the Shire.

CARRIED BY SIMPLE MAJORITY VOTE 6/0

PURPOSE

For Council to consider an application for Development Approval for an Animal Husbandry – Intensive (Sheep Feed Lot Pens) development on Lot 1 (No.216) Old Three Springs Road, Merkanooka.

DETAIL

The Shire of Morawa has received an application for Development Approval for Animal Husbandry – Intensive (Sheep Feed Lot Pens) on Lot 1 Old Three Springs Road, Merkanooka.

The proposal involves the establishment and operation of a sheep feedlot with a maximum capacity of 5,000 Standard Sheep Units (SSU) at any one time and an anticipated annual throughput of up to 20,000 SSU.

A Standard Sheep Unit (SSU) is equivalent to a 60 kilogram sheep.

The sheep are proposed to be maintained under confined feeding arrangements, with the applicant advising that stocking densities will remain below the applicable Department of Primary Industries and Regional Development (DPIRD) stocking density guidelines.

The proposed feedlot development will occupy an area of approximately 40,000m² (4 hectares) and will comprise:

- 10 feedlot pens, each approximately 2,000m² in area, providing a total pen area of approximately 20,000m²;
- approximately 20,000m² for associated sheep yards, manure composting and ancillary operational areas;
- stormwater drainage infrastructure;
- a drainage line directing runoff from the development; and
- a stormwater/runoff dam.

Plans submitted with the application identify the proposed location and layout of the feedlot pens, sheep yards, composting area and stormwater management infrastructure.

The applicant has advised that an application for the relevant environmental approval from the Department of Water and Environmental Regulation (DWER) is also being prepared, with assistance from the Department of Primary Industries and Regional Development (DPIRD).

The subject property is zoned Rural under the Shire of Morawa Town Planning Scheme No. 3. Within the Rural zone, Animal Husbandry – Intensive is identified as an 'A' use.

An 'A' use *means that the use is not permitted unless the local government has exercised its discretion by granting Development Approval following advertising in accordance with clause 64 of the deemed provisions.*

In accordance with the requirements of Town Planning Scheme No. 3 and clause 64 of the deemed provisions, the application was advertised for a period of 14 days.

The advertising period commenced on 12 August 2026 and closed on 26 August 2026.

At the conclusion of the advertising period, the Shire received one submission, which raised no objection to the proposal (Attachment 2).

LEVEL OF SIGNIFICANCE
Medium

CONSULTATION
Aimee North – Planning Officer, Shire of Morawa

LEGISLATION AND POLICY CONSIDERATIONS
Health Act 1911
Public Health Act 2016
Animal Welfare Act 2002
Environmental Protection Act 1986
Shire of Morawa Local Planning Scheme No. 2
Best Practices for the Design, Construction and Operation of Sheep Feedlots.

FINANCIAL AND RESOURCES IMPLICATIONS
Applicable planning and building application fees will be payable by the applicant in accordance with the Shire's adopted Fees and Charges.

RISK MANAGEMENT CONSIDERATIONS
Nil

CONCLUSION
The proposed sheep feedlot is considered consistent with the rural use of the subject land and is capable of being accommodated within the locality, subject to appropriate conditions and compliance with all relevant environmental and operational requirements.

ATTACHMENTS
Attachment 1 – 11.1.3a Cover Letter
Attachment 2 – 11.1.3b Site Plan
Attachment 3 – 11.1.3c Advertising submission

11.1.4 Proposed Business Signage and Front Façade Painting – Lot 38 (No.40) Windfield Street, Morawa

Author: Coordinator Planning & Compliance Services

Authorising Officer: Chief Executive Officer

Disclosure of Interest: The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

260905 **Moved: Cr. Coaker** **Seconded: Cr. Francis**

That Council:

1. **Approve the application for Development Approval for one (1) new business sign and painting of the front façade of the heritage-listed building, subject to the following conditions:**

    a. **The development shall be carried out in accordance with the approved plans and documentation, including the approved signage design and façade colour scheme, unless otherwise approved in writing by the local government.**

    b. **The development approval shall lapse if the development is not substantially commenced within two (2) years from the date of determination, unless an extension is granted by the local government.**

    c. **The approved signage shall not be illuminated, flashing or animated.**

    d. **The approved signage shall be installed in the same location and shall not exceed the dimensions of the existing signage, as indicated on the approved plans.**

    e. **The painting and signage works shall not damage, remove or adversely affect any significant heritage fabric or architectural detailing of the building.**

CARRIED BY SIMPLE MAJORITY VOTE 6/0

PURPOSE

New business signage and front façade painting at Lot 38 (No. 40) Winfield Street, Morawa.

DETAIL

The Shire of Morawa has received an application for Development Approval for new business signage and painting of the front façade at Lot 38 (No. 40) Winfield Street, Morawa, as detailed in Attachment 1.

The proposed new sign measures 2,000 mm wide by 400 mm high. The proposal also includes painting the building's front façade in accordance with the submitted plan.



Proposed Sign



Proposed Façade Plan

The subject property is zoned Commercial under the Shire of Morawa Town Planning Scheme No. 3.

Schedule 3 of the Scheme identifies signage and advertisements for which development approval is not required. For shops, showrooms, offices and other commercial uses, this includes

advertisements affixed to a building below the top of the awning or, in the absence of an awning, below a height of 5 metres from the ground floor level, subject to compliance with the relevant local laws.

No maximum sign area is specified for this category.

However, clause 46 of Schedule A specifies that signage is only exempt from development approval where it complies with Schedule 3 and is not located within a heritage-protected place.

As the subject property is identified as a heritage place and is located within the Winfield Street Heritage Area, the signage exemption does not apply.

The subject property is identified as Place No. 41 on the Shire of Morawa's heritage records and has a Category B classification. This classification requires consideration of proposed alterations and additions to ensure they reinforce or do not detract from the heritage significance of the place.

SHIRE OF MORAWA **Local Heritage Survey 2022** **WINFIELD STREET HERITAGE AREA** **MORAWA**
PLACE No. 41
Category B HERITAGE LIST Retain & conserve. Considerable cultural heritage significance.



TILLY'S SHOP (fmr)	**No. 55** **Winfield Street (Lot No. 37)**
Contributory significance	Some
State Heritage Office	InHerit database No -
Construction date, architectural style	c.1950 Post war.
Description	The single storey masonry shop with a full width veranda and a stepped parapet
Historical note	In 1928; S Goode's Sample Shop, General Motors Garage. After flooding in 1928, and 1929, Tilley moved into the central shop at Lot 64 in October 1929.

The heritage area comprises properties along the western side of Winfield Street, facing the railway, extending for two street blocks between White Avenue and Davis Street. The majority of buildings within the precinct were constructed during the 1920s and 1930s and contribute to the historic character of the Morawa town centre.
The Winfield Street Heritage Area Development Guidelines (2022) aim to conserve the cultural heritage significance of the precinct while allowing appropriate development, alterations and additions.

The guidelines identify five key design considerations:

- Scale and size;

- Form;
- Siting;
- Materials and colours; and
- Detailing.

Development within the heritage area should respect the original building fabric, architectural character and established streetscape to ensure the heritage significance of individual buildings and the broader precinct is maintained.

The Winfield Street Heritage Area Development Guidelines require signage to remain visually subordinate to the building and not detract from its architectural character.

The guidelines provide for either a single sign measuring no more than 600 mm x 400 mm or a minimal number of signs appropriately located on awnings, fascias, doors, windows or walls.

Signage should respect significant architectural features, with the maximum size of a street-front sign limited to 10% of the principal frontage. The proposed signage exceeds the maximum size of 10% of the principal frontage and therefore does not comply with this provision of the Shire's Signage Policy. However, the signage will replace existing signage in the same location and is not considered to result in any additional visual impact or adversely affect the architectural features of the building. On this basis, the variation is considered acceptable.

The proposed replacement sign measures 2,000 mm x 400 mm and will retain the same dimensions and location as the existing signage.

Although the proposed sign exceeds the alternative single-sign dimensions of 600 mm x 400 mm, it is considered consistent with the guidelines' provision for a minimal number of appropriately located signs.

The proposal does not introduce additional signage or increase the existing scale of advertising on the building.

The replacement signage is considered compatible with the building's existing character and is not expected to adversely affect its heritage significance or the surrounding streetscape.

The application was referred to the Shire's heritage consultant for comment. The proposed replacement business signage and façade painting are considered acceptable, provided the colours and design complement the building's architectural character and do not adversely affect significant heritage features.

LEVEL OF SIGNIFICANCE
Medium

CONSULTATION
Aimee North – Planning Officer, Shire of Morawa
Laura Gray – Heritage Intelligence (WA)

LEGISLATION AND POLICY CONSIDERATIONS

Shire of Morawa Town Planning Scheme No.3
Shire of Morawa Local Heritage Survey 2022
Development guidelines (2022) - Winfield Street heritage area Morawa
Shire of Morawa Policy Manual - Signage Policy

FINANCIAL AND RESOURCES IMPLICATIONS

Applicable planning application fees will be payable by the applicant in accordance with the Shire's adopted Fees and Charges.

RISK MANAGEMENT CONSIDERATIONS

Nil

CONCLUSION

That Council support the proposed new business signage and façade painting at Lot 38 No.40 Winfield Street, Morawa.

ATTACHMENTS

Attachment 1 – 11.1.4a Planning Application

11.1.5 Major Land Transaction – Morawa Early Childhood Education & Family Centre

Author: Chief Executive Officer

Authorising Officer: Chief Executive Officer

Disclosure of Interest: The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

260906 **Moved: Cr. Stokes** **Seconded: Cr. North**

That Council:

1. **Endorses the Major Land Transaction Business Plan for the Morawa Early Childhood Education Centre, as attached.**
2. **Authorises the Chief Executive Officer to give statewide public notice of the Business Plan in accordance with Section 3.59 of the Local Government Act 1995, inviting public submissions for a period of not less than six weeks.**
3. **Notes that, following the close of the public submission period, a further report will be presented to Council to consider submissions and determine whether to proceed with the Major Land Transaction.**

CARRIED BY ABSOLUTE MAJORITY VOTE 6/0

PURPOSE

For Council to consider and endorse the Major Land Transaction Business Plan for the Morawa Early Childhood Education & Family Centre and to authorise the CEO to give statewide public notice in accordance with Section 3.59 of the Local Government Act 1995.

BACKGROUND

The Shire of Morawa has progressed the development of the Morawa Early Childhood Education & Family Centre over several years, supported by:

- The Needs Analysis Report (2022)
- The Business Case (Whitney Consulting)
- The Cost Benefit Analysis (Whitney Consulting)
- The Development Approval (TP09/24)
- The Partnership Agreement with REED
- Council resolutions of 20 July 2023, 18 December 2023, and 19 September 2024

The project has now reached a stage where:

- Three external grants have been secured:
  - Growing Regions Program Round 2
  - Lotterywest
  - Regional Economic Development (REDs) Grant
- A builder has been contracted
- The final project cost and funding structure have been confirmed

Under Section 3.59 of the Local Government Act 1995, the construction of the Centre and the proposed lease or licence of the ECEC portion to REED constitutes a Major Land Transaction, requiring the preparation and public advertising of a Business Plan for a minimum period of six weeks.

Council endorsement is required before the Business Plan can be advertised.

DISCUSSION

The Major Land Transaction Business Plan outlines:

- The nature of the proposed transaction
- The final construction cost of $4,200,000
- The Shire's contribution of $1,253,225, comprising:
  - Community & Economic Development Reserve: $353,225
  - WA Treasury Corporation 10-Year Loan: $900,000
- External grant funding totalling $2,946,775
- The proposed peppercorn lease to REED
- The expected economic, social, and community benefits
- The statutory public consultation process

Once endorsed, the Business Plan will be advertised for not less than six weeks, after which Council must consider all submissions and determine whether to proceed with the transaction.

LEVEL OF SIGNIFICANCE

High: statutory requirement under Section 3.59 of the Local Government Act 1995.

CONSULTATION

- Eastman Poletti Sherwood Architects
- Whitney Consulting
- REED
- Department of Infrastructure, Transport, Regional Development, Communications and the Arts
- Lotterywest
- Department of Primary Industries and Regional Development (DPIRD) – REDs Grant

LEGISLATION AND POLICY CONSIDERATIONS

Local Government Act 1995
Local Government (Functions and General) Regulations 1996
Shire of Morawa Strategic Community Plan 2022–2032
Shire of Morawa Corporate Business Plan 2024–2034

FINANCIAL AND RESOURCES IMPLICATIONS

The Shire's contribution of $1,253,225 is fully funded through:

- Community & Economic Development Reserve: $353,225
- WA Treasury Corporation Loan: $900,000

The project is fully financed with the addition of $2,946,775 in external grant funding.
Operational costs for the ECEC component will be borne by REED under the proposed licence.

CONCLUSION

The Major Land Transaction Business Plan is complete and ready for public advertising. Council endorsement is required to commence the statutory consultation period.

ATTACHMENTS

Attachment 1 – 11.1.5a Major Land Transaction Business Plan – Morawa Early Childhood Education & Family Centre.
Attachment 2 – 11.1.5b Childcare Facility Needs Analysis Report (2022).
Attachment 3 – 11.1.5c Morawa Child & Family Centre Business Case.
Attachment 4 – 11.1.5d Cost Benefit Analysis.
Attachment 5 – 11.1.5e Council Resolution – 20 July 2023.
Attachment 6 – 11.1.5f Council Resolution - 18 December 2023.
Attachment 7 – 11.1.5g Council Resolution – 19 September 2024.
Attachment 8 – 11.1.5h Agreement with ACEQA approved provider.

11.1.6 Wild Dog Management on the Yamatji Conservation Estate

Author: Chief Executive Officer

Authorising Officer: Chief Executive Officer

Disclosure of Interest: The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

260907 **Moved: Cr. Stokes** **Seconded: Cr. Coaker**

That Council:

1. **Notes the information and presentation provided by representatives of the Central Wheatbelt Biosecurity Association regarding the Department of Biodiversity, Conservation and Attractions' decision not to renew wild dog and dingo control permits on affected Yamatji Conservation Estate lands.**

2. **Supports continued evidence-based wild dog management that appropriately balances biodiversity conservation, Aboriginal cultural heritage, agricultural protection and community safety outcomes.**

3. **Refers the matter of future wild dog management to the WALGA Northern Country Zone for consideration and advocacy to the State Government.**

CARRIED BY SIMPLE MAJORITY VOTE 6/0

PURPOSE

To consider information presented by the Central Wheatbelt Biosecurity Association (CWBA) regarding future wild dog management on the Yamatji Conservation Estate following a presentation to Council at the July 2026 Ordinary Council Meeting, and to determine whether Council wishes to refer the matter to the WALGA Northern Country Zone for regional advocacy.

SUMMARY

At the July 2026 Ordinary Council Meeting, Council received a presentation from representatives of the Central Wheatbelt Biosecurity Association (CWBA) concerning recent changes to wild dog management arrangements on lands managed by the Department of Biodiversity, Conservation and Attractions (DBCA).

The presentation related to a decision by the Yamatji Nation Joint Management Body and subsequent advice from DBCA that permits previously issued to Recognised Biosecurity Groups to undertake wild dog and dingo control activities within affected areas of the Yamatji Conservation Estate would not be renewed. The decision impacts more than 340,000 hectares of government-managed land within and adjacent to the Shires of Morawa, Perenjori and Dalwallinu located inside the State Barrier Fence.

Administration has reviewed the briefing material subsequently provided by CWBA, which outlines the history of coordinated wild dog management in the region, the rationale provided by DBCA for the decision and concerns regarding future biosecurity outcomes.

The purpose of this report is to provide Council with information regarding the issue and to consider regional advocacy through the WALGA Northern Country Zone.

BACKGROUND

Wild dogs remain a significant declared pest issue throughout parts of the Central Wheatbelt and Mid-West regions. For many years CWBA has coordinated wild dog management activities throughout the region, including surveillance, trapping, baiting, aerial baiting, camera monitoring and coordinated responses with private landholders. These activities have operated across both private land and selected DBCA-managed land under permit arrangements. Funding has been supported through Declared Pest Rates and the Royalties for Regions funded Wild Dog Action Plan for Western Australia.

According to information provided to the Shire, DBCA advised CWBA that permits for "Dingo Dog" control on affected Yamatji Conservation Estate lands would not be extended or reissued at this time. The decision followed discussions through the Yamatji Nation Joint Management Body and consideration of biodiversity, cultural heritage and conservation management obligations.

The affected lands include areas within and adjacent to the Shire of Morawa and form part of a broader regional landscape where coordinated pest management has historically occurred across multiple land tenures.

CWBA has subsequently sought engagement with member local governments regarding the implications of the decision and the future management of wild dogs in the region.

DISCUSSION

Administration acknowledges that this issue involves competing environmental, cultural, legislative, agricultural and community considerations.

The Shire of Morawa supports the protection of native wildlife and recognises the biodiversity and cultural significance of dingoes. Administration further acknowledges the role and responsibilities of the Yamatji Nation Joint Management Body and DBCA in managing conservation estate and protecting Aboriginal cultural heritage values.

At the same time, Council has an interest in regional biosecurity, community wellbeing and public safety outcomes. Wild dogs remain a declared pest under the Biosecurity and Agriculture Management Act 2007 and effective management has historically relied upon coordinated action across land tenure boundaries.

Administration's position is that the issue extends beyond livestock predation and the associated economic impacts experienced by agricultural businesses. While these impacts are significant, unmanaged wild dog populations may also present broader risks to regional communities, including impacts on public safety where wild dogs are active in proximity to homes, transport routes, recreational areas and other locations regularly accessed by the public.

CWBA has provided information which includes camera monitoring data, regional mapping, examples of wild dog activity and examples of incidents involving stock attacks. The material

provided identifies ongoing detections of wild dogs across the wider region and highlights concerns regarding future monitoring and response arrangements.

Administration notes that a number of operational questions identified by CWBA remain relevant, including:

- How declared pest management obligations will be met on affected conservation estate lands;
- What monitoring and reporting arrangements will be implemented moving forward;
- How neighbouring landholders will be engaged where cross-boundary impacts occur;
- What intervention thresholds will exist where wild dog activity presents an unacceptable risk; and
- How future management outcomes will be measured and reported.

Administration considers these matters are broader than the interests of any single local government and have implications for multiple regional communities and agricultural districts.

Given the regional nature of the issue and the policy implications relating to biosecurity, public safety, agricultural productivity and land management responsibilities, Administration considers the WALGA Northern Country Zone represents the appropriate forum through which coordinated local government advocacy can occur.

RISK IMPLICATIONS

Administration has identified the following potential risks associated with ineffective wild dog management arrangements:

Risk Area	Potential Impact
Community Safety	Increased interaction between wild dogs and members of the public.
Economic	Livestock losses and reduced agricultural productivity.
Environmental	Potential impacts associated with unmanaged pest activity.
Governance	Uncertainty regarding future management and reporting arrangements.
Reputational	Community concern regarding regional biosecurity outcomes.

Consistent with the Shire's Risk Management Policy, risks with potential impacts to human safety require appropriate monitoring and management.

CONSULTATION

Central Wheatbelt Biosecurity Association (CWBA).
Presentation to Council at the July 2026 Ordinary Council Meeting.
Documentation and supporting information provided by CWBA following the presentation, including monitoring information and associated correspondence.

LEGISLATION AND POLICY CONSIDERATIONS

Biosecurity and Agriculture Management Act 2007;
Conservation and Land Management Act 1984;
Biodiversity Conservation Act 2016; and
Yamatji Nation Indigenous Land Use Agreement.
Shire of Morawa Risk Management Policy

FINANCIAL AND RESOURCES IMPLICATIONS

Nil.

CONCLUSION

The cessation of wild dog and dingo control permits on affected Yamatji Conservation Estate lands represents a significant change to the regional biosecurity framework within parts of the Central Wheatbelt and Mid-West. While Administration acknowledges and supports the protection of native wildlife, biodiversity values and Aboriginal cultural heritage, it also recognises the importance of maintaining effective management arrangements for wild dogs where they may impact agricultural production, regional communities and human safety.

It is considered appropriate that Council support continued evidence-based wild dog management and refer the matter to the WALGA Northern Country Zone for consideration and coordinated advocacy to the State Government on behalf of affected local governments.

ATTACHMENTS

Attachment 1 – 11.1.6a Local Government Briefing Paper – Future Wild Dog Management on Yamatji Conservation Estate (August 2026).
Attachment 2 – 11.1.6b Wild Dog Management in MidWest 2017-2023.
Attachment 3 – 11.1.6c State Barrier Fence Map.

11.2 Executive Manager – Corporate and Community Services

11.2.1 Monthly Financial Report – July 2026

Author: Executive Manager- Corporate and Community Services

Authorising Officer: Chief Executive Officer

Disclosure of Interest: The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

260908 **Moved: Cr. North** **Seconded: Cr. Coaker**

1. **That Council receives the Monthly Financial Report for the period ended 31 July 2026, as presented in the attached report.**

CARRIED BY SIMPLE MAJORITY VOTE 6/0

PURPOSE

The Monthly Financial Report is prepared to provide Council with a comprehensive report on the financial position on a monthly basis.

DETAIL

Regulation 34 of the Local Government (Financial Management) Regulations 1996 (the Regulations) requires a local government to prepare each month a statement of financial activity reporting on the revenue and expenditure, including:

a. The annual budget estimates;
b. Budget estimates to the end of the month;
c. The actual amounts of expenditure, revenue, income to the end of the relevant month;
d. Material variances between the comparable amounts between budget estimates to the end of the month and the year-to-date amount of expenditure, revenue and income to the end of the relevant month;
e. Net current assets at the end of the relevant month and a note containing a summary explaining the composition of the net current assets.

Regulation 35 of the Regulations requires a local government to prepare each month a statement of financial position of the local government as at the last day of the previous month and the last day of the previous financial year.

OFFICER'S COMMENTS

The Monthly Financial Report for the period ending 31 July 2026 is attached to include the following information as required by legislation:

- Statement of financial activity

- Statement of financial position
- Basis of preparation and significant accounting policies
- Notes to the statement of financial activity; and
- Explanation of material variances.

LEVEL OF SIGNIFICANCE
Low significance – report is presented to Council for information purposes only.

CONSULTATION
Chief Executive Officer

LEGISLATION AND POLICY CONSIDERATIONS
Local Government (Financial Management) Regulations 1996
Regulation 34

(1) A local Government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d) for each month.

Regulation 35

(1) requires a local government to prepare each month a statement of financial position of the local government as at the last day of the previous month and the last day of the previous financial year.

(2) A statement of financial position must be –

(a) presented at an ordinary meeting of the council within 2 months after the end of the previous month; and
(b) recorded in the minutes of the meeting at which it is presented.

Strategic Community Plan 2022 - 2032

Be future focused in all we do:
1. Ensure the Shire and its assets are well resourced and sustainable.

FINANCIAL AND RESOURCES IMPLICATIONS
As presented.

RISK MANAGEMENT CONSIDERATIONS
The risks identified as part of this report being inaccurate information is mitigated by Council receiving financial statements on a monthly basis and in the form that is in accordance with the Local Government Act 1995 and associated regulations in the format called Statutory Reporting and is considered Low Risk.

CONCLUSION
Council is requested to receive the Monthly Financial Report for the period ending 31 July 2026, as attached.

ATTACHMENTS
Attachment 1 – 11.2.1a Monthly Financial Report as at 31 July 2026.

11.2.2 Monthly Financial Report – August 2026

Author: Executive Manager- Corporate and Community Services

Authorising Officer: Chief Executive Officer

Disclosure of Interest: The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

260909 **Moved: Cr. North** **Seconded: Cr. Francis**

1. **That Council receives the Monthly Financial Report for the period ended 31 August 2026, as presented in the attached report.**

SIMPLE MAJORITY VOTE REQUIRED 6/0

PURPOSE

The Monthly Financial Report is prepared to provide Council with a comprehensive report on the financial position on a monthly basis.

DETAIL

Regulation 34 of the Local Government (Financial Management) Regulations 1996 (the Regulations) requires a local government to prepare each month a statement of financial activity reporting on the revenue and expenditure, including:

a. The annual budget estimates;
b. Budget estimates to the end of the month;
c. The actual amounts of expenditure, revenue, income to the end of the relevant month;
d. Material variances between the comparable amounts between budget estimates to the end of the month and the year to date amount of expenditure, revenue and income to the end of the relevant month;
e. Net current assets at the end of the relevant month and a note containing a summary explaining the composition of the net current assets.

Regulation 35 of the Regulations requires a local government to prepare each month a statement of financial position of the local government as at the last day of the previous month and the last day of the previous financial year.

OFFICER'S COMMENTS

The Monthly Financial Report for the period ending 31 August 2026 is attached to include the following information as required by legislation:

- Statement of financial activity
- Statement of financial position

- Basis of preparation and significant accounting policies
- Notes to the statement of financial activity; and
- Explanation of material variances.

LEVEL OF SIGNIFICANCE
Low significance – report is presented to Council for information purposes only.

CONSULTATION
Chief Executive Officer

LEGISLATION AND POLICY CONSIDERATIONS

Local Government (Financial Management) Regulations 1996
Regulation 34

(2) A local Government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d) for each month.

Regulation 35

(3) requires a local government to prepare each month a statement of financial position of the local government as at the last day of the previous month and the last day of the previous financial year.

(4) A statement of financial position must be –

(c) presented at an ordinary meeting of the council within 2 months after the end of the previous month; and
(d) recorded in the minutes of the meeting at which it is presented.

Strategic Community Plan 2022 - 2032

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FINANCIAL AND RESOURCES IMPLICATIONS
As presented.

RISK MANAGEMENT CONSIDERATIONS
The risks identified as part of this report being inaccurate information is mitigated by Council receiving financial statements on a monthly basis and in the form that is in accordance with the Local Government Act 1995 and associated regulations in the format called Statutory Reporting and is considered Low Risk.

CONCLUSION
Council is requested to receive the Monthly Financial Report for the period ending 31 August 2026, as attached.

ATTACHMENTS
Attachment 1 – 11.2.2a Monthly Financial Report as at 31 August 2026.

11.2.3 List of Payments – August 2026

Author: Financial Services Coordinator
Executive Manager - Corporate and Community Services

Authorising Officer: Chief Executive Officer

Disclosure of Interest: The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

260910 **Moved: Cr. Coaker** **Seconded: Cr. Chadwick**

That Council receive:

1. **The List of Payments for the period ending 31 August 2026.**
2. **The Bank Reconciliation Report for period ending 31 August 2026.**
3. **Declarations of reimbursements made to the Chief Executive Officer for the period ending 31 August 2026.**

CARRIED BY SIMPLE MAJORITY VOTE 6/0

PURPOSE

To present the list of accounts paid by the Chief Executive Officer under delegated authority for the month ended 31 August 2026.

DETAIL

Regulation 13 of the *Local Government (Financial Management) Regulations 1996* requires a list of accounts paid to be presented to Council at the next Ordinary Council Meeting after the list has been prepared.

Pursuant to Section 5.42 of the *Local Government Act 1995*, Council has delegated authority to the Chief Executive Officer to make payments from the Municipal Fund and Trust Fund.

In accordance with these requirements, the list of accounts paid for the period 1 August 2026 to 31 August 2026 is attached to this report (**Attachment 1**) and summarised in the table below for Council's information and consideration.

Bank	Payment Description	Amount
Municipal	Electronic Funds Transfers (EFT) Less Fuel Cards	$668,442.77
Municipal	Cheques No:	0.00
Municipal	Direct Debit Transactions	$53,612.09
Municipal	Bank Transfers / Payroll / Other Payments	$170,295.71
Municipal	Corporate Credit Cards / Fuel Cards	$ 2,049.49
Trust	Electronic Funds Transfers (EFT)	0.00
	TOTAL	**$894,400.06**

The Bank Reconciliation Report for the period ended 31 August 2026 has been prepared in accordance with statutory requirements and is attached to this report (**Attachment 2**). A summary of the reconciliation is provided in the table below:

Account	Balance
Municipal Account	2,474,218.78
Municipal Online Account	1,193,576.00
Trust Account	1,525.11
Reserve Account	5,596,460.79
Term Deposits (Reserves)	2,100,000.00
Total Cash & Investments	**11,365,780.68**

Reimbursement Applications

There have been no reimbursements claimed during the month of August 2026.

OFFICER'S COMMENTS

The attached list details payments made during August 2026 under delegated authority. Payments have been processed via Electronic Funds Transfer (EFT), direct transfer, direct debit, purchasing cards, and reimbursements made to the Chief Executive Officer, in accordance with the Shire's financial management practices and delegated authority provisions.

LEVEL OF SIGNIFICANCE

Low significance – report is presented to Council for information purposes only.

CONSULTATION

Chief Executive Officer.

LEGISLATION AND POLICY CONSIDERATIONS

Section 5.42 Local Government Act 1995 Delegation of some powers and duties to the CEO.
Section 2.7 of the Local Government Act 1995 states:
Role of council

(1) The council —
  (a) governs the local government's affairs; and
  (b) is responsible for the performance of the local government's functions.
(2) Without limiting subsection (1), the council is to —
  (a) oversee the allocation of the local government's finances and resources; and
  (b) determine the local government's policies.

Local Government (Financial Management) Regulations 1996
Regulation 13

(1) If the local government has delegated authority to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month.
(3) A list prepared under sub regulation (1) or (2) is to be –
  a. presented to the council at the next ordinary meeting of the council after the list is prepared; and
  b. recorded in the minutes of that meeting

Strategic Community Plan 2022 - 2032

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FINANCIAL AND RESOURCES IMPLICATIONS

As presented.

RISK MANAGEMENT CONSIDERATIONS

The risks identified as part of this report being inaccurate information is mitigated by Council receiving financial statements on a monthly basis and in the form that is in accordance with the Local Government Act 1995 and associated regulations in the format called Statutory Reporting and is considered Low Risk.

CONCLUSION

Council is requested to receive the list of payments made under the Chief Executive Officer's delegated authority and the bank reconciliation report for the period ending 31 August 2026.

ATTACHMENTS

Attachment 1 – 11.2.3a List of Accounts Paid for the period ending 31 August 2026.
Attachment 2 – 11.2.3b Bank Reconciliation for the period ending 31 August 2026.

11.2.4 Early Repayment Request – Tennis Club Self Supporting Loan (Loan 141)

Author: Executive Manager Corporate and Community Services

Authorising Officer: Chief Executive Officer

Disclosure of Interest: The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

260911 **Moved: Cr. North** **Seconded: Cr. Chadwick**

That Council:

1. **Accept the proposed early repayment of $50,000 from the Morawa Tennis Club in relation to the Club's Self-Supporting Loan No.141.**

2. **Authorises the Chief Executive Officer to liaise with the Western Australian Treasury Corporation (WATC) and undertake all necessary administrative actions to facilitate the early repayment Loan No.141**

3. **Authorises the Chief Executive Officer to allocate any future early repayment received from the Morawa Tennis Club in relation to Loan No. 141 to the Community & Economic Development reserve account for scheduled WATC loan repayments.**

CARRIED BY ABSOLUTE MAJORITY VOTE 6/0

Comment of the Presiding Member:

The Presiding Member expressed concerns regarding aforesaid item. She stated that she is uncomfortable with possible conflict-of-interest not being formally addressed, and, had concerns regarding a staff member sending an internal email to senior staff in relation to this matter, on behalf of the Tennis Club.

PURPOSE

The purpose of this report is to seek Council's consideration of a proposed early repayment of $50,000 from the Morawa Tennis Club towards Self-Supporting Loan No. 141 and to provide authority for the administration of future early repayments.

BACKGROUND

Council previously approved a self-supporting loan arrangement to assist the Morawa Tennis Club with capital works and facility improvements. Under the Deed of Loan dated 13 January 2026, the Club agreed to contribute towards the repayment of both principal and interest associated with the loan.

The Morawa Tennis Club has since advised the Shire of its intention to make an early repayment of $50,000 prior to the commencement of the scheduled repayment.

DETAIL

Western Australian Treasury Corporation (WATC) has confirmed that an early repayment can be accommodated and has provided repayment calculations for the proposed. The repayment can be applied prior to the first scheduled repayment date of 12 January 2027, resulting in a reduction of the outstanding loan balance and associated interest costs over the remaining loan term.

WATC has also confirmed that the current loan interest rate and terms will continue to apply to the remaining balance following the early repayment.

While the Local Government Act 1995 does not specifically require Council approval for the early repayment of an existing loan, formal consideration by Council is considered appropriate as the proposal relates to a Council borrowing arrangement and the allocation of funds to a reserve account. Council endorsement will ensure transparency, accountability, and consistency in the Shire's financial management and governance practices.

LEVEL OF SIGNIFICANCE

This report is assessed as a moderate level of significance as it relates to Council's financial management responsibilities, the administration of a self-supporting loan arrangement, and the management of reserve funds.

CONSULTATION

Chief Executive Officer
Western Australian Treasury Corporation (WATC)
Morawa Tennis Club Inc.

LEGISLATION AND POLICY CONSIDERATIONS

Local Government Act 1995
Section 5.43. Limits on delegations to CEO

A local government cannot delegate to a CEO any the following powers or duties –
(a) Any power or duty that requires a decision of an absolute majority of the Council,
(f) Borrowing money on behalf of the local government

Section 6.20. Power to borrow

(3) Where a local government has exercised a power to borrow and –
(b) After having completed the performance of the function or the exercise of the power for which the power to borrow was exercised, any part of the money borrowed, credit obtained or financial accommodation arranged has not been expended or utilized,

Strategic Community Plan 2022 - 2032

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1. Ensure the Shire and its assets are well resourced and sustainable.

FINANCIAL AND RESOURCES IMPLICATIONS

The Morawa Tennis Club proposes to make an early repayment of $50,000 towards Self-Supporting Loan No. 141. The repayment is expected to reduce the total interest payable over the life of the loan.

RISK MANAGEMENT CONSIDERATIONS

The risks associated with the proposed early repayment are considered low. Establishing a clear framework for the management of future repayments will provide certainty, transparency, and consistency in the administration of the loan arrangement.

CONCLUSION

The proposed early repayment of $50,000 by the Morawa Tennis Club will reduce the outstanding balance of Self-Supporting Loan No. 141 and generate interest savings over the remaining loan term. Council endorsement is recommended to ensure appropriate governance and transparency in the administration of the loan arrangement.

ATTACHMENTS

Attachment 1 - 11.2.4a *Morawa - Tennis Club - Loan #141*

11.3 Executive Manager – Works & Services.

11.3.1 Annual Road Maintenance Grading Program Update

Author: Executive Manager Works & Services

Authorizing Officer: Chief Executive Officer

Disclosure of Interest: The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

260912 **Moved: Cr. Stokes** **Seconded: Cr. Coaker**

That Council:

1. **Receive the Annual Road Maintenance Program Update: August 2026.**

CARRIED BY SIMPLE MAJORITY VOTE 6/0

PURPOSE

For Council to receive an update of the ongoing Shire of Morawa Annual Road Maintenance Program.

DETAIL

Council is being presented with an update on the annual program of road maintenance works to ensure transparency and ongoing oversight. This will provide the status of the annual program as of the end of the previous calendar month.

The Road Maintenance Grading Program schedule shows the routine grading activities scheduled to restore road surface condition, remove corrugations, and reinstate rainfall runoff functionality ahead of increased seasonal traffic demands.

The program targets approximately 1,788 km of maintenance grading per annum, with a primary focus on Restricted Access Vehicle (RAV) routes and school bus routes. This prioritisation ensures the delivery of a consistent base standard that supports a safe and reliable running surface for key transport corridors.

As part of the grading program, the following activities are completed to enhance long-term road performance:

- Gravel re-sheeting works, in accordance with the 2025–2035 Road Maintenance and Renewal Plan.
- Increase grading frequency during the dry season, where operationally feasible.

- Investigate the installation of additional mitre and table drains to improve drainage outcomes.
- Apply moisture conditioning prior to future grading activities to minimise material loss and improve compaction.

LEVEL OF SIGNIFICANCE

Low Significance: Provided for information purposes only.

LEGISLATION AND POLICY CONSIDERATIONS

Strategic Community Plan 2022 - 2032

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1. Ensure the Shire and its assets are well resourced and sustainable.

FINANCIAL AND RESOURCES IMPLICATIONS

In accordance with the adopted budget.

RISK MANAGEMENT CONSIDERATIONS

The Shire of Morawa Annual Road Maintenance program reduces the risk of premature costly renewals while improving road safety.

ATTACHMENTS

Attachment 1 – 11.3.1a Adopted 2024 – Ten-Year Forward Works Program 2025-2035.
Attachment 2 – 11.3.1b Road Maintenance Schedule 2026-27.

11.3.2 RFT-03-2026-27 Two-Way Trip Truck

Author: Executive Manager of Works & Services

Authorising Officer: Chief Executive Officer

Disclosure of Interest: The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

260913 **Moved: Cr. Coaker** **Seconded: Cr. Francis**

That Council:

1. **Award the RFT-03-2026-27 Supply and Delivery of 6x4 Two-Way Tip Truck contract to WA Hino**
2. **Authorise the Chief Executive Officer to engage in final pricing fee contract and negotiations and undertake the necessary steps to enter into an agreement with WA Hino**

CARRIED BY SIMPLE MAJORITY VOTE 6/0

PURPOSE

For Council to review the process and submissions in relation to Request for Tender RFT-03-2026-27 Supply and Delivery of 6x4 Two-Way Side Tip Truck.

DETAIL

The Shire of Morawa undertook a public Request for Tender (RFT) process in line with the plant replacement program as scheduled and budgeted.

The Shire prepared the scope of works and the RFT document in house.

As per *Local Government (Functions and General) Regulations 1996, s11(2)(b)*, the Shire of Morawa were not required to publicly invite tenders for these works because 'the supply of the goods or services is to be obtained through the WALGA Preferred Supplier Program'. The RFT was distributed to suppliers via the WALGA Vendor Panel on Monday, 27th July 2026, and closed 2pm on Friday 18 September 2026

The RFT specification requested submissions pricing to include a specific list of inclusions tailored to the work to be undertaken, the Morawa environment, safety and maintenance considerations (see **Attachment 1**).

The Assessment Panel for this RFT consisted of the CEO and Executive Manager of Works.

Two (2) RFT submissions were received from Daimler Trucks Geraldton and WA Hino.

LEVEL OF SIGNIFICANCE

High Significance – the fee pricing indicates a significant investment for Council. However, plant replacement is required in line with the Plant Replacement Program to ensure an efficient and safe work environment for the Shire Employees.

CONSULTATION

Shire Assessment Panel

LEGISLATION AND POLICY CONSIDERATIONS

Section 3.57 of the Local Government Act 1995 – Tenders for Providing Goods or Services

(1) A local government is required to invite tenders before it enters a contract of a prescribed kind under which another person is to supply goods or services.

(2) Regulations may make provision about tenders.

Local Government (Function and General) Regulations 1996 – Division 2 – Tenders for Providing Goods or Services

Regulation 11. When tenders must be publicly invited

(1) Tenders are to be publicly invited according to the requirements of this Division before a local government enters a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than $250,000 unless sub regulation (2) states otherwise.

(2) Tenders do not have to be publicly invited according to the requirements of this Division if — (a) the supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8(1)(c) of the Act; or (aa) the supply of the goods or services is associated with a state of emergency or a COVID-19 declaration; or *(b) the supply of the goods or services is to be obtained through the WALGA Preferred Supplier Program; or [(ba) deleted] (c) within the last 6 months* — (i) the local government has, according to the requirements of this Division, publicly invited tenders for the supply of the goods or services but no tender was submitted that met the tender specifications or satisfied the value for money assessment; or …

Regulation 18. Rejecting and accepting tenders

(1) A tender is required to be rejected unless it is submitted at a place, and within the time, specified in the invitation for tenders.

(2) A tender that is submitted at a place, and within the time, specified in the invitation for tenders but that fails to comply with any other requirement specified in the invitation may be rejected without considering the merits of the tender.

(3) If, under regulation 23(4), the CEO has prepared a list of acceptable tenderers for the supply of goods or services, a tender submitted by a person who is not listed as an acceptable tenderer is to be rejected.

(4) Tenders that have not been rejected under sub regulation (1), (2), or (3) are to be assessed by the local government by means of a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept and it is to decide which of them (if any) it thinks it would be most advantageous to the local government to accept.

(4a) To assist the local government in deciding which tender would be the most advantageous to it to accept, a tenderer may be requested to clarify the information provided in the tender.

(5) The local government may decline to accept any tender.

(6) If a local government has accepted a tender but acceptance of the tender does not create a contract and within 6 months of the day on which the tender was accepted the local government and the successful tenderer agree not to enter into a contract in relation to the tender, the local government may accept from the other tenders the tender which it thinks it would be most advantageous to the local government to accept.

(7) If a local government has accepted a tender and acceptance of the tender creates a contract and within 6 months of the day on which the tender was accepted the local government and the successful tenderer agree to terminate the contract, the local government may accept from the other tenders the tender which it thinks it would be most advantageous to the local government to accept.

Regulation 19. Tenderers to be notified of outcome

The CEO is to give each tenderer notice in writing containing particulars of the successful tender or advising that no tender was accepted.

Regulation 20. Variation of requirements before entry into contract

(1) If, after it has invited tenders for the supply of goods or services and chosen a successful tenderer but before it has entered into a contract for the supply of the goods or services required, the local government wishes to make a minor variation in the goods or services required, it may, without again inviting tenders, enter into a contract with the chosen tenderer for the supply of the varied requirement subject to such variations in the tender as may be agreed with the tenderer.

(2) If —

(a) the chosen tenderer is unable or unwilling to enter a contract to supply the varied requirement; or

(b) the local government and the chosen tenderer cannot agree on any other variation to be included in the contract as a result of the varied requirement, that tenderer ceases to be the chosen tenderer and the local government may, instead of again inviting tenders, choose the tenderer, if any, whose tender the local government considered it would be the next most advantageous to it to accept.

(3) In sub regulation (1) — minor variation means a variation that the local government is satisfied is minor having regard to the total goods or services that tenderers were invited to supply.

Regulation 21A. Varying a contract for the supply of goods or services

If a local government has entered a contract for the supply of goods or services with a successful tenderer, the contract must not be varied unless —

(a) the variation is necessary for the goods or services to be supplied and does not change the scope of the contract; or

(b) the variation is a renewal or extension of the term of the contract as described in regulation 11(2)(j), (ja) or (jb).

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1. Ensure the Shire and its assets are well resourced and sustainable.

FINANCIAL AND RESOURCES IMPLICATIONS

The replacement of a 6 x 4 Two Tip Truck has been planned for in the 2026-27 budget.

RISK MANAGEMENT CONSIDERATIONS

To mitigate risk associated with the large value purchase, the Team Leader – Roads will inspect the Tip Truck on delivery.

CONCLUSION

The submission received WA HINO was deemed to be compliant, fit for purpose and best overall value. Therefore, the Administration recommends the RFQ-03-2026-27 Supply and Delivery of 6 x 4 Two-Way Tip Truck contract be award to WA Hino.

ATTACHMENT

Attachment 1 - RFT-03-2026-27 Tender Register

Item 12 New Business of an Urgent Nature

Nil

Item 13 Application for Leave of Absence

Cr Naomi Francis has sought a leave of absence from Ordinary Council Meeting for Tuesday, 27 October 2026.

OFFICER COMMENT:

Cr Francis has advised they will be unable to attend the Ordinary Council Meeting scheduled for 27 October 2026. The request meets the requirements of s.2.25 and is recommended for approval.

COUNCIL RECOMMENDATION/RESOLUTION

260914 **Moved: Cr. North** **Seconded: Cr. Coaker**

That Council:

1. **Approves a leave of absence from the Ordinary Council Meeting for Cr. Naomi Francis scheduled for Tuesday, 27 October 2026.**

CARRIED BY SIMPLE MAJORITY VOTE 6/0

Item 14 Motion of Which Previous Notice have been given

Nil

Item 15 Questions from Members without Notice

Nil

Item 16 Matters for Which the Meeting May Be Closed (Confidential Items)

Author: Executive Manager Works & Services

Authorising Officer: Chief Executive Officer

Disclosure of Interest: The Author declares that they do not have any conflicts of interest in relation to this item.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

260915 **Moved: Cr. Stokes** **Seconded: Cr. Coaker**

That Council:

That Council closes the meeting to the public under section 5.23 (2)(c) of the *Local Government Act 1995* and the *Shire of Morawa Meeting Procedures Local Law 2012* s 6.2 so that it can consider the following Items:

- **RFT-01-2026-27 - Preservation Work Morawa/Yalgoo Road.**
- **RFT-02-2026-28 – Nanekine Road Upgrade.**
- **Proposed Disposal of Council Owned Properties.**
- **Employee Contract Matter.**

CARRIED BY SIMPLE MAJORITY VOTE 6/0

PURPOSE

This item seeks Council's approval under s5.23 (2) of the Local Government Act 1995 to move into camera or closed session to consider confidential matters.

DETAIL

Under s5.23 (2) of the *Local Government Act 1995,* Council must resolve to move into camera or closed session. The following Items are 'confidential matters' as addressed below:

- *RFT-01-2026-27 - Preservation Work Morawa/Yalgoo Road.*
- *RFT-02-2026-28 – Nanekine Road Upgrade.*
- *Proposed Disposal of Council Owned Properties.*
- *Employee Contract Matter.*

LEVEL OF SIGNIFICANCE

High – Confidential Items

CONSULTATION

Nil

LEGISLATION AND POLICY CONSIDERATIONS

Local Government Act 1995

Under section 5.23 (2) of the *Local Government Act 1995*, part of a council meeting may be closed, if the meeting deals with any of the following:

(a) a matter affecting an employee or employees;
(b) the personal affairs of any person;
(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
(d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
(e) a matter that if disclosed, would reveal —
  (i) a trade secret;
  (ii) information that has a commercial value to a person;
  (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;
(f) a matter that if disclosed, could be reasonably expected to —
  (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
  (ii) endanger the security of the local government's property;
  (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
(g) information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1971; and
(h) such other matters as may be prescribed.

Shire of Morawa Meeting Procedures Local Law 2012

The key parts include:

6.2 Meetings not open to the public;

(1) The CEO may, at any time, recommend that a meeting or part of a meeting be closed to members of the public.
(2) The Council or a committee, in one or more of the circumstances dealt with in the Act, may at any time, by resolution, decide to close a meeting or part of a meeting.
(3) If a resolution under subclause (2) is carried— (a) the presiding member is to direct everyone to leave the meeting except— (i) the members; (ii) the CEO; and (iii) any officer specified by the presiding member; and (b) the meeting is to be closed to the public until, at the conclusion of the matter justifying the closure of the meeting to the public, the Council or the committee, by resolution, decides otherwise.

(4) A person who fails to comply with a direction under subclause (3)(a) may, by order of the presiding member, be removed from the meeting.
(5) While the resolution under subclause (2) remains in force, the operation of clause 8.9 is to be suspended until the Council or the committee, by resolution, decides otherwise.
(6) A resolution under this clause may be made without notice.
(7) Unless the Council resolves otherwise, once the meeting is reopened to members of the public, the presiding member is to ensure that any resolution of the Council made while the meeting was closed is to be read out including a vote of a member to be included in the minutes.

Strategic Community Plan 2022 to 2032

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FINANCIAL AND RESOURCES IMPLICATIONS
Any known financial implications are addressed in the respective reports.

RISK MANAGEMENT CONSIDERATIONS
There are no known risk management implications in relation to this item.

CONCLUSION
That Council closes the meeting to the public under section 5.23 (2) of the *Local Government Act 1995* and the *Shire of Morawa Meeting Procedures Local Law 2012* s 6.2 so that it can consider the reports as addressed.

ATTACHMENTS
Nil

16.1 Confidential Item - RFT-01-2026-27 – Preservation Work Morawa/Yalgoo Road

Author: Executive Manager of Works & Services

Authorizing Officer: Chief Executive Officer

Disclosure of Interest: The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

260916 **Moved: Cr. North** **Seconded: Cr. Coaker**

That Council:

1. **Award the RFT-01-2026-27 Supply and Lay of Bituminous Products (Including Aggregate) for Preservation Works for the Morawa-Yalgoo Road to Bitutek Pty Ltd.**
2. **Authorise the Chief Executive Officer to engage in final contract negotiations and undertake the necessary steps to enter into an agreement with Bitutek Pty Ltd.**

CARRIED BY SIMPLE MAJORITY VOTE 6/0

PURPOSE

For Council to review and approve procurement of the Supply and Lay of Bituminous Products (Including Aggregate) For Preservation Works in relation to Request for Tender RFT-01-2026-27.

DETAIL

Tendering and Sourcing Process

In preparing for this acquisition, the Shire's internal team prepared the required scope of works and the Request for Tender (RFT) document.

To streamline the process, the WALGA Preferred Supplier Program was utilised. This method is permitted under the Local Government (Functions and General) Regulations 1996, s11(2)(b), which states that a public tender is not required if the goods or services are obtained through this program.

The Request for Tender (RFT) was distributed to potential suppliers via the WALGA Vendor Panel on Thursday 23rd July 2026 and officially closed on Wednesday 9th September 2026. The RFT specification sought submissions that specifically addressed a detailed list of inclusions tailored to the work, the Morawa environment, and our safety and maintenance requirements.

Assessment and Recommendation

The assessment panel, which comprised the Chief Executive Officer (CEO) and the Executive Manager of Works & Services (EMWS), received four submissions,

- **Bitutek Pty Ltd**
- Roadmac Pty Ltd
- Downer Works Pty Ltd
- Fulton Hogan Industries

Upon review, the submission was found to meet all requirements of the scope and was within the approved budget. Given that it was the three compliant submissions received, Bitutek Pty Ltd is recommended as the preferred supplier for this Preservation Works.

LEVEL OF SIGNIFICANCE

High Significance – the fee pricing indicates a significant investment for Council. However, preservation works is required in line with the Road Resealing Program to ensure an efficient and safer roads for the community.

CONSULTATION

Shire Assessment Panel

LEGISLATION AND POLICY CONSIDERATIONS

Section 3.57 of the Local Government Act 1995 – Tenders for Providing Goods or Services

(1) A local government is required to invite tenders before it enters a contract of a prescribed kind under which another person is to supply goods or services.

(2) Regulations may make provision about tenders.

Local Government (Function and General) Regulations 1996 – Division 2 – Tenders for Providing Goods or Services

Regulation 11. When tenders must be publicly invited

(1) Tenders are to be publicly invited according to the requirements of this Division before a local government enters a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than $250,000 unless sub regulation (2) states otherwise.

(2) Tenders do not have to be publicly invited according to the requirements of this Division if — (a) the supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8(1)(c) of the Act; or (aa) the supply of the goods or services is associated with a state of emergency or a COVID-19 declaration; or *(b) the supply of the goods or services is to be obtained through the WALGA Preferred Supplier Program; or [(ba) deleted] (c) within the last 6 months* — (i) the local government has, according to the requirements of this Division, publicly invited tenders for the supply of the goods or services but no tender was submitted that met the tender specifications or satisfied the value for money assessment; or …

Regulation 18. Rejecting and accepting tenders

(1) A tender is required to be rejected unless it is submitted at a place, and within the time, specified in the invitation for tenders.

(2) A tender that is submitted at a place, and within the time, specified in the invitation for tenders but that fails to comply with any other requirement specified in the invitation may be rejected without considering the merits of the tender.

(3) If, under regulation 23(4), the CEO has prepared a list of acceptable tenderers for the supply of goods or services, a tender submitted by a person who is not listed as an acceptable tenderer is to be rejected.

(4) Tenders that have not been rejected under sub regulation (1), (2), or (3) are to be assessed by the local government by means of a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept and it is to decide which of them (if any) it thinks it would be most advantageous to the local government to accept.

(4a) To assist the local government in deciding which tender would be the most advantageous to it to accept, a tenderer may be requested to clarify the information provided in the tender.

(5) The local government may decline to accept any tender.

(6) If a local government has accepted a tender but acceptance of the tender does not create a contract and within 6 months of the day on which the tender was accepted the local government and the successful tenderer agree not to enter into a contract in relation to the tender, the local government may accept from the other tenders the tender which it thinks it would be most advantageous to the local government to accept.

(7) If a local government has accepted a tender and acceptance of the tender creates a contract and within 6 months of the day on which the tender was accepted the local government and the successful tenderer agree to terminate the contract, the local government may accept from the other tenders the tender which it thinks it would be most advantageous to the local government to accept.

Regulation 19. Tenderers to be notified of outcome

The CEO is to give each tenderer notice in writing containing particulars of the successful tender or advising that no tender was accepted.

Regulation 20. Variation of requirements before entry into contract

(1) If, after it has invited tenders for the supply of goods or services and chosen a successful tenderer but before it has entered into a contract for the supply of the goods or services required, the local government wishes to make a minor variation in the goods or services required, it may, without again inviting tenders, enter into a contract with the chosen tenderer for the supply of the varied requirement subject to such variations in the tender as may be agreed with the tenderer.

(2) If —

(c) the chosen tenderer is unable or unwilling to enter a contract to supply the varied requirement; or

(d) the local government and the chosen tenderer cannot agree on any other variation to be included in the contract as a result of the varied requirement, that tenderer ceases to be the chosen tenderer and the local government may, instead of again inviting tenders, choose the tenderer, if any, whose tender the local government considered it would be the next most advantageous to it to accept.

(3) In sub regulation (1) — minor variation means a variation that the local government is satisfied is minor having regard to the total goods or services that tenderers were invited to supply.

Regulation 21A. Varying a contract for the supply of goods or services

If a local government has entered a contract for the supply of goods or services with a successful tenderer, the contract must not be varied unless —

(a) the variation is necessary for the goods or services to be supplied and does not change the scope of the contract; or

(b) the variation is a renewal or extension of the term of the contract as described in regulation 11(2)(j), (ja) or (jb).

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FINANCIAL AND RESOURCES IMPLICATIONS

The Preservation Works (Reseal) has been planned for in the 2026-2027 budget.

RISK MANAGEMENT CONSIDERATIONS

To mitigate risk associated with the large value purchase, the Executive Manager of Works and Services will inspect the completed preservation works, before final payment.

CONCLUSION

Of the four-submission received for Supply and Lay of Bituminous Products (Including Aggregate) For Preservation Works in relation to Request for Tender RFT-01-2026-27, three were competitive but Bitutek provided the best value overall. The Administration recommends that Council award the contract for RFT-01-2026-27 - Supply and Lay of Bituminous Products (Including Aggregate) For Preservation Works to Bitutek Pty Ltd.

ATTACHMENTS

Attachment 1 – 16.1a Request for Tender RFT-01-2026-27.
Attachment 2 – 16.1b Quote from Bituek Pty, Ltd.
Attachment 3 – 16.1c RFT-01-2026-27 - Tender Register.

16.1 Confidential Item - RFT-01-2026-27 – Preservation Work Morawa/Yalgoo Road

This is a Confidential Report.

16.2 Confidential Item - RFT-02-2026-27 – Nanekine Road Upgrade

This is a Confidential Report.

16.3 Confidential Item - Proposed Disposal of Council Owned Properties

This is a Confidential Report.

16.4 Employee Contract Matter

This is a Confidential Report.

16.5 Reopening of the Meeting to the Public

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

260920 **Moved: Cr. Coaker** **Seconded: Cr. North**

That Council reopens the meeting to the public.

CARRIED BY SIMPLE MAJORITY VOTE 6/0

16.6 Presiding Member Publicly Confirms Confidential Item Resolutions

The Presiding Member publicly confirms the Confidential Item Resolutions for

- **Item 16.1 - RFT-01-2026-27 - Preservation Work Morawa/Yalgoo Road. *(Passed By Simple Majority).***
- **Item 16.2 - RFT-02-2026-27 – Nanekine Road Upgrade. *(Passed By Simple Majority).***
- **Item 16.3 - Proposed Disposal of Council Owned Properties. (*Passed By Absolute Majority).***
- **Item 16.4 - Employee Contract Matter. *(Passed By Simple Majority).***

Item 17 Closure

17.1 Date of Next Meeting

The date of the next ordinary meeting of Council will be Tuesday, 27 October 2026 commencing at 1.30pm, in the Council Chambers. The Students of Morawa District High School will be attending this meeting.

17.2 Closure

There being no further business, the Presiding Member declared the meeting closed at 5.46pm.

Presiding Member .....