



## **Morawa Sinosteel Future Fund - Acquittal Form**

***You need to return this completed form within 6 weeks following the completion of the project / activity. If you fail to do so, you may be ineligible to apply for future grants.***

### ***Section 1: Summary of Grant Received***

<b>Grant ID Number</b>		<b>Grant Amount</b>	
<b>Title of Project</b>			

### ***Section 2: Grant Recipient Details***

*Name of Organisation:*

*Contact Person:*

*Position of Contact Person:*

*Business Hours Phone:*

*Mobile:*

*Email:*

### ***Section 3: Certification***

*To be signed by the Chair, President or Chief Executive of the funds recipient organisation.*

*I certify that the attached project summary and project budget provides a true and fair record of the undertaking and outcomes of this project.*

**Signature:**

**Date:**

**Name:**

**Position in Organisation:**

**Section 4: Project Summary**

Briefly describe the project, its achievements, and benefits to the community. Include how many people participated if relevant. This blurb, or part thereof, may be used to promote the Morawa Sinosteel Future Fund.

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**Section 5: Financials**

**Income including in-Kind Support**

<i>Description</i>	<i>\$ Value</i>
<b>Total</b>	

**Expenditure**

<i>Description</i>	<i>\$ Value</i>
<b>Total</b>	

**Section 6: Acknowledgement.**

*Share with us, how you acknowledged the Morawa Sinosteel Future Fund? For example, publicity in the media, speeches, newsletters etc. Attach any photos, videos, or other supporting material. The Shire of Morawa may also use this material in the promotion of the Morawa Sinosteel Future Fund Grants Program, so please ensure you have permission from people in the photographs before submitting back to the Morawa Sinosteel Future Fund. You can use the Image Consent and Release Form that is included in the application pack.*

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**Section 7: Checklist**

*Have you included....*

Receipts for all expenses	Yes / No
Documentation as highlighted in Section 6	Yes / No
Photographs for Promotional purposes	Yes / No
Completed Image Consent & Release Forms	Yes / No