



# **AGENDA**

## **ORDINARY MEETING OF COUNCIL**

to be held on

**Thursday, 21 March 2019**  
**at 5.30pm**



*'This meeting is being recorded on audio tape and to assist with minute taking purposes. The public is reminded that in accordance with Section 6.16 of the Shire of Morawa Meeting Procedures Local Law 2012 that nobody shall use any visual or vocal recording device or instrument to record the proceedings of Council without the written permission of the presiding member.'*

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**DISCLAIMER**

*No responsibility whatsoever is implied or accepted by the Shire of Morawa for any act, omission, statement or intimation occurring during Council Meetings. The Shire of Morawa disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission, and statement of intimation occurring during Council Meetings.*

*Any person or legal entity that acts or fails to act in reliance upon any statement, act or omission occurring in a Council Meeting does so at their own risk. The Shire of Morawa advises that any person or legal entity should only rely on formal confirmation or notification of Council resolutions.*

## DISCLOSURE OF FINANCIAL/ IMPARTIALITY/ PROXIMITY INTERESTS

*Local Government Act 1995 – Section 5.65, 5.70 and 5.71 Local Government (Administration) Regulation 34C*

<i>This form is provided to enable members and officers to disclose an Interest in a matter in accordance with the regulations of Section 5.65, 5.70 and 5.71 of the Local Government Act and Local Government (Administration) Regulation 34C</i>			
Name of person declaring the interest			
Position			
Date of Meeting			
Type of Meeting (Please circle one)	Council Meeting/ Committee Meeting/ Special Council Meeting Workshop/ Public Agenda Briefing/ Confidential Briefing		
Interest Disclosed			
Item Number and Title			
Nature of Interest			
Type of Interest (please circle one)	Financial	Proximity	Impartiality
Interest Disclosed			
Item Number and Title			
Nature of Interest			
Type of Interest (please circle one)	Financial	Proximity	Impartiality
Interest Disclosed			
Item Number and Title			
Nature of Interest			
Type of Interest (please circle one)	Financial	Proximity	Impartiality

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Important Note:** Should you declare a **Financial** or **Proximity** Interest, in accordance with the Act and Regulations noted above, you are required to leave the room while the item is being considered.

For an **Impartiality** Interest, you must state the following prior to the consideration of the item:

*“With regard to agenda item (read item number and title), I disclose that I have an impartiality interest because (read your reason for interest). As a consequence, there may be a perception that my impartiality on the matter may be affected. I declare that I will consider this matter on its merits and vote accordingly.”*

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**Item 1 Opening of Meeting**

The President to declare the meeting open.

**Item 2 Acknowledgement of Traditional Owners and Dignitaries**

The President acknowledges the traditional custodians, the Yamatji people, and recognises the contribution of Yamatji elders past, present and future, in working together for the future of Morawa.

*This meeting is being recorded on audio tape and to assist with minute taking purposes. The public is reminded that in accordance with Section 6.16 of the Shire of Morawa Meeting Procedures Local Law 2012 that nobody shall use any visual or vocal recording device or instrument to record the proceedings of Council without the written permission of the presiding member.*

**Item 3 Recording of Attendance****3.1 Attendance****Council**

President Karen Chappel  
Deputy President Dean Carslake  
Councillor Darren Agar  
Councillor Jane Coaker  
Councillor Debbie Collins  
Councillor Shirley Katona  
Councillor Ken Stokes

**Staff**

Chief Executive Officer	Chris Linnell
Executive Manager Corporate & Community Services	Jenny Goodbourn
Acting Development & Administration Manager	Grace French
Principal Works Supervisor	Paul Buist
Economic Development Manager	Ellie Cuthbert
Executive Assistant to CEO	Sandy Adams

**Members of the Public****3.2 Attendance by Telephone / Instantaneous Communications****3.3 Apologies****3.4 Approved Leave of Absence****3.5 Disclosure of Interests****Item 4 Applications for Leave of Absence**

<b>Item 5</b>	<b>Response to Previous Questions</b>
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<b>Item 6</b>	<b>Public Question Time</b>
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*Important note:*

*'This meeting is being recorded on audio tape and to assist with minute taking purposes. The public is reminded that in accordance with Section 6.16 of the Shire of Morawa Meeting Procedures Local Law 2012 that nobody shall use any visual or vocal recording device or instrument to record the proceedings of Council without the written permission of the presiding member.'*

*Members of the public are also reminded that in accordance with section 6.17(4) of the Shire of Morawa Meeting Procedures Local Law 2012 mobile telephones must be switched off and not used during the meeting.'*

**6.1 Public Question Time**

**6.2 Public Statement Time**

**6.3 Petitions/Deputations/Presentations/Submissions**

<b>Item 7</b>	<b>Questions from Members without Notice</b>
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<b>Item 8</b>	<b>Announcements by Presiding Member without Discussion</b>
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President's meetings for the months of February 2019.

Date	Meeting	Details of Meeting
7	LG Advisory Board	
12	CEO Briefing Forum	
14	Royal Financial Counselling Services WA	
20	LG House Trust	
	Executive Committee Meeting	
	State Council Meeting	
	Desert Blue Connect	Board Meeting
21	Council Meeting	
22	MWDC	
25	Volunteer Function	

<b>Item 9</b>	<b>Declarations of All Members to have Given Due Consideration to All Matters Contained in the Business Paper before the Meeting</b>
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**Item 10 Confirmation of Minutes of Previous Meeting**

**10.1 Confirmation of Minutes of the Ordinary Council Meeting held on 21 February 2019**

**OFFICER RECOMMENDATION**

**That Council confirm that the Minutes of the Ordinary Council Meeting held on 21 February 2019 are a true and correct record.**

***SIMPLE MAJORITY VOTE REQUIRED***

*Disclaimer*

*Members of the public are cautioned against taking any action on Council decisions, on items in this agenda in which they may have an interest, until formal notification in writing from the Shire has been received. Decisions made at this meeting can be revoked pursuant to the Local Government Act 1995.*

**Item 11 Reports of Officers****11.1 Reports from the Chief Executive Officer****11.1.2 Local Government Act Review Submission**

**Author:** Chief Executive Officer

**Authorising Officer:** Chief Executive Officer

**Disclosure of Interest:** The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

**OFFICER'S RECOMMENDATION**

That Council endorses the submission titled **Local Government Act Review Phase 2** as presented and authorises the CEO to submit the submission to the Department of Local Government, Sport and Cultural Industries.

***SIMPLE MAJORITY VOTE REQUIRED***

**PURPOSE**

This item considers the submission prepared by the CEO with regard to Phase 2 of the Local Government Act 1995 Review – *Attachment 1*.

**DETAIL**

In 2017 the McGowan Government announced a review of the Local Government Act 1995. This is the first significant reform of local government conducted in more than two decades. The objective is for Western Australia to have a new, modern Act that empowers local governments to better deliver for the community.

Local governments and community were invited to have their say on the priority reforms earlier this year and the drafting of a Bill which includes universal training for candidates and council members, council member code of conduct, improvements to CEO recruitment and performance review and a simplified gift framework is now underway.

The next stage will result in a new Local Government Act and focuses on delivering for the community based on the themes Agile, Smart and Inclusive.

**Agile** includes topics that focus specifically on how local governments can best use their resources to adapt to changing conditions. It is important that they can strike a balance between community expectations, the practical limitations of revenue and expenditure and external pressures.

**Smart** includes topics that focus specifically on enabling local governments to better meet the needs and expectations of their communities through being transparent and accountable.

**Inclusive** focuses specifically on local governments representing and involving their communities in decision-making. As the tier of government closest to the community, there is an expectation that local governments represent the whole community, recognise diversity within their district and are responsive to community needs.

**LEVEL OF SIGNIFICANCE**

High – due to the potential impact of the Strategic direction.

**CONSULTATION**

- Shire Councillors
- WALGA
- Department of Local Government, Sport and Cultural Industries (the Department)

*The community is welcome to participate in the review process as set out on the Department’s website.*

**LEGISLATION AND POLICY CONSIDERATIONS**

- Local Government Act 1995 and its regulations
- Shire of Morawa Strategic Community Plan

**Outcome 4.5**      A local government that is respected, professional and accountable.

**FINANCIAL AND RESOURCES IMPLICATIONS**

Nil

**RISK MANAGEMENT CONSIDERATIONS**

Nil

**CONCLUSION**

That Council endorses the submission from the Shire of Morawa

**ATTACHMENTS**

*Attachment 1 - 11.1.1a Submission*

**11.1.2 2018 Compliance Audit Return**

**Author:** Chief Executive Officer

**Authorising Officer:** Chief Executive Officer

**Disclosure of Interest:** The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

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**OFFICER'S RECOMMENDATION**

That with regard to the recommendation of the Audit Committee meeting of 21 March 2019, Council:

1. Adopt the Shire of Morawa 2018 Compliance Audit Return.
2. Authorise the CEO to submit the signed 2018 Compliance Audit Return to the Department of Local Government, Sport and Cultural Industries.

***ABSOLUTE MAJORITY VOTE REQUIRED***

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**PURPOSE**

The Department of Local Government, Sport and Cultural Industries (the Department) has distributed the 2018 Compliance Audit Return for completion by the Shire of Morawa. The Compliance Audit Return is one of the tools that allow Council to monitor how the organisation is functioning.

Each local government is to carry out a compliance audit for the period 1 January to 31 December 2018 against the requirements included in the 2018 Compliance Audit Return.

**DETAIL**

The return places emphasis on the need to bring to Council's attention cases of non-compliance or where full compliance was not achieved. In addition to explaining or qualifying cases of non-compliance. The return also requires Council to endorse any remedial action taken or proposed to be taken in regard to instances of non-compliance.

This year's return has again been prepared by electronic means and will be submitted electronically to the Department.

The Compliance Audit Report for 2018 for the Shire of Morawa will be presented for review at the ordinary meeting of Council being held 21 March 2019 – *Attachment 1*.

**LEVEL OF SIGNIFICANCE**

Medium – requirement under Local Government Act 1995 administered by the Department.

**CONSULTATION**

- CEO
- Executive Managers
- Senior Staff

**LEGISLATION AND POLICY CONSIDERATIONS**

- Local Government Act 1995
- Local Government (Administration) Regulations 1996
- Local Government (Rules of Conduct) Regulations 2007
- Local Government (Audit) Regulations 1996

**14. Compliance audits by local governments**

(1)A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.

(2)After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.

(3A)The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.

(3)After the audit committee has reported to the council under subregulation (3A), the compliance audit return is to be —

(a)presented to the council at a meeting of the council; and

(b)adopted by the council; and

(c)recorded in the minutes of the meeting at which it is adopted.

*[Regulation 14 inserted in Gazette 23 Apr 1999 p. 1724-5; amended in Gazette 30 Dec 2011 p. 5580-1.]*

**15. Compliance audit return, certified copy of etc. to be given to Executive Director**

(1)After the compliance audit return has been presented to the council in accordance with regulation 14(3) a certified copy of the return together with —

(a)a copy of the relevant section of the minutes referred to in regulation 14(3)(c); and

(b)any additional information explaining or qualifying the compliance audit,

is to be submitted to the Executive Director by 31 March next following the period to which the return relates.

(2)In this regulation —

**certified** in relation to a compliance audit return means signed by —

(a)the mayor or president; and

(b) the CEO.

*[Regulation 15 inserted in Gazette 23 Apr 1999 p. 1725.]*

**FINANCIAL AND RESOURCES IMPLICATIONS**

Nil

**STRATEGIC AND SUSTAINABILITY IMPLICATIONS**

Shire of Morawa Community Strategic Plan 2018-2028

**Outcome 1.1** A local government that is respected, professional and accountable.

**Outcome 1.2** Long term financial viability.

**RISK MANAGEMENT CONSIDERATIONS**

Shire of Morawa Risk Management Governance Framework

Appropriate governance of risk management within the Shire of Morawa provides:

- Transparency of decision making
- Clear identification of the roles and responsibilities of the risk management functions
- An effective Governance Structure to support the risk framework.

**CONCLUSION**

The return was completed by the Executive Manager Corporate & Community Services in conjunction with the CEO. There were no areas of non-compliance noted.

**ATTACHMENTS**

*Attachment 1 – 11.1.2a Compliance Audit Return 2018*

**11.1.3 Integrated Planning and Reporting – February 2019**

**Author:** Chief Executive Officer

**Authorising Officer:** Chief Executive Officer

**Disclosure of Interest:** The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

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**OFFICER'S RECOMMENDATION**

That Council receive the Integrated Planning and Reporting update for the month of February 2019.

***SIMPLE MAJORITY VOTE REQUIRED***

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**PURPOSE**

All local governments are currently required to produce a plan for the future under S5.56 (1) of the *Local Government Act 1995*. To ensure there is a regular and open flow of information between the local government administration, the Council and the community the following monthly update is provided – *Attachment 1*.

**DETAIL**

The information provided is generated from the Shire's IPR software Envisio informs Council and the public of the current outcomes relating to the objectives of the Shire's Strategic Community Plan 2018-2028 and the Corporate Business Plan 2018-2022.

**LEVEL OF SIGNIFICANCE**

Low significance - report is presented to Council for information purposes.

**CONSULTATION**

Nil

**LEGISLATION AND POLICY CONSIDERATIONS**

Local Government Act 1995 S5.56 (1)  
Local Government (Administration) Regulations 1996

**FINANCIAL AND RESOURCES IMPLICATIONS**

Budgeted in the 2018/2019 financial year.

**RISK MANAGEMENT CONSIDERATIONS**

Nil

**CONCLUSION**

That Council receive the IRP update.

**ATTACHMENTS**

*Attachment 1 – 11.1.3a Integrated Planning Report - February 2019*

## 11.2 Reports from the Executive Manager Corporate & Community Services

### 11.2.1 Reconciliations – February 2019

**Author:** Senior Finance Officer

**Authorising Officer:** Executive Manager Corporate & Community Services

**Disclosure of Interest:** The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

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#### OFFICER'S RECOMMENDATION

That Council receive the bank reconciliation report for 28 February 2019.

***SIMPLE MAJORITY VOTE REQUIRED***

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#### PURPOSE

Local Government (Financial Management) Regulation 34 (1) (a) states that a Local Government must prepare financial statements monthly.

#### DETAIL

The information provided is obtained from the bank reconciliations carried out for Municipal Bank/Reserve Bank and Trust Bank to ensure all transactions have been accounted for.

#### LEVEL OF SIGNIFICANCE

Low significance - report is presented to Council for information purposes only.

#### CONSULTATION

Nil

#### LEGISLATION AND POLICY CONSIDERATIONS

Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

Section 3 – Finance 3.11 Risk Management Controls

Section 3 – Finance 3.4.3 Investment Policy – Delegated Authority

#### FINANCIAL AND RESOURCES IMPLICATIONS

As presented

**RISK MANAGEMENT CONSIDERATIONS**

As per Policy Section 3 – Finance 3.11 Risk Management Controls

**CONCLUSION**

The Shire of Morawa's financial position is as follows:

**BANK BALANCES AS AT 28 February 2019**

<b>Account</b>	<b>2019</b>
Municipal Account #	\$1,154,271.77
Trust Account	\$21,837.86
Money Market at call (Reserve) Account	\$3,587,785.17
WA Treasury O/night Facility (Super Towns) Account	\$00.00
Reserve Term Deposit (Community Development)	\$505,445.21
Reserve Term Deposit (Future Funds 1)	\$808,712.33
Reserve Term Deposit (Future Funds 2)	\$808,712.33

**BANK RECONCILIATION BALANCES**

The Bank Reconciliation Balances for 28 February 2019 with a comparison for 28 February 2018 is as follows:

<b>Account</b>	<b>2018</b>	<b>2019</b>
Municipal Account #	\$1,245,261.54	\$1,154,271.77
Trust Account	\$19,361.40	\$21,837.86
Reserve Account	\$5,535,195.45	\$5,687,785.17

**RESERVE ACCOUNT**

The Reserve Funds of \$5,710,655.04 as at 28 February 2019 were invested in:

- Bank of Western Australia \$3,587,785.17 in the Money Market at Call Account
- \$0 in the WA Treasury O/Night Facility
- Term Deposit (Future Funds 1) \$808,712.33
- Term Deposit (Future Funds 2) \$808,712.33
- Term Deposit (Community Development Fund) \$505,445.21

Breakdown for February 2019 with a comparison for February 2018 is as follows:

	<b>2018</b>	<b>2019</b>
Leave Reserve	\$283,162.61	\$211,479.33
Plant Reserve	\$912,040.41	\$1,026,324.09
Building Reserve	\$100,696.72	\$122,367.19
Economic Development Reserve	\$110,094.99	\$111,691.93
Community Development Reserve	\$1,207,418.21	\$1,229,554.37
Sewerage Reserve	\$217,863.39	\$221,023.58
Unspent Grants and Contributions Reserve	\$26,309.68	\$26,691.32
Business Units Reserve	\$82,552.03	\$103,960.30
Morawa Future Funds Reserve	\$2,135,774.43	\$2,181,554.98
Morawa Community Future Funds Reserve	\$126,136.98	\$127,966.65
Refuse Transfer Station Reserve	\$27.18	\$27.21
Aged Care Units Reserve - Units 6-9	\$9,197.11	\$9,330.52
S/Towns Revitalisation Reserve	\$37,526.19	\$0.00
Legal Fees Reserve	\$20,322.05	\$25,669.56
Road Reserve	\$142,669.58	\$144,739.05
Aged Care Units Reserve - Units 1-4	\$68,453.13	\$69,446.07
Aged Care Units Reserve – Unit 5	\$54,950.76	\$55,748.14
Swimming Pool Reserve	\$0.00	\$20,210.88
<b>TOTAL</b>	<b>\$5,535,195.45</b>	<b>\$5,687,785.17</b>

### **TRANSFER OF FUNDS**

- *\$37,750.30 from ST Morawa Revitalisation Reserve to Municipal Fund being for Project Complete and final draw down. July 2018*

**Investment Transfers**

- *\$808,712.33 from Future Funds to Term Deposit Future Funds1 for 120 days @ 2.65% interest – Matures 14 June 2019*
- *\$808,712.33 from Future Funds to Term Deposit Future Funds2 for 120 days @ 2.65% interest – Matures 14 June 2019*
- *\$505,445.21 from Community Development Fund for 120 days @ 2.65% interest – Matures 14 June 2019*

**ATTACHMENTS**

Nil

**11.2.2 Accounts Due for Payment – February 2019**

**Author:** Senior Finance Officer

**Authorising Officer:** Executive Manager Corporate & Community Services

**Disclosure of Interest:** The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

**OFFICER'S RECOMMENDATION**

That Council endorses the list of accounts paid by the Chief Executive Officer under delegated authority, represented by:

- **Municipal EFT Payment Numbers EFT11542 to EFT11638 inclusive, amounting to \$465,291.34**
- **Municipal Cheque Payments Numbered 11921 to 11934 amounting to \$34,285.97**
- **Municipal Direct Debit Payments Numbers DD6391.1 to DD6406.5 amounting to \$92,234.60**
- **Payroll for February 2019**  
06/02/2019 - \$ 46,476.50  
20/02/2019 - \$ 45,496.45
- **Credit Card Payment February 2019**  
\$3,847.58

**SIMPLE MAJORITY VOTE REQUIRED**

**PURPOSE**

A list of accounts is attached for all payments made for the month of February 2019 – *Attachment 1*.

**DETAIL**

Local Government (Financial Management) Regulations 1996 – Reg 13.

The Local Government has delegated to the CEO the exercise of power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to prepare each month showing for each account paid since the last such list was prepared.

**LEVEL OF SIGNIFICANCE**

Low significance - report is presented to Council for information purposes only.

**CONSULTATION**

Nil

**LEGISLATION AND POLICY CONSIDERATIONS**

Local Government (Financial Management) Regulations 1996 – Reg 13

Section 3 – Finance 3.6 Use of Corporate Credit Cards Policy

**FINANCIAL AND RESOURCES IMPLICATIONS**

As per *Attachment 1*

**RISK MANAGEMENT CONSIDERATIONS**

As per Policy Section 3 – Finance 3.11 Risk Management Controls

**CONCLUSION**

Nil

**ATTACHMENTS**

*Attachment 1* - 11.2.2a List of accounts due and submitted

**11.2.3 Monthly Financial Statements – February 2019**

**Author:** Senior Finance Officer

**Authorising Officer:** Executive Manager Corporate & Community Services

**Disclosure of Interest:** The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

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**OFFICER'S RECOMMENDATION**

**That Council receive the Statement of Financial Activity for the period ending 28 February 2019.**

***SIMPLE MAJORITY VOTE REQUIRED***

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**PURPOSE**

Local Government (Financial Management) Regulation 34(1) (a) states that a Local Government must prepare financial statements monthly.

**DETAIL**

As per the Financial Management Regulation 34 each Local Government is to prepare each month a statement of financial activity reporting on the sources and application of funds, as set out in the annual budget under regulation 22 (1) (d), for that month with the following detail:

- The annual budget estimates.
- The operating revenue, operating income and all other income and expenses.
- Any significant variations between year to date income and expenditure and the relevant budget provisions to the end of the reporting period.
- Identify and significant areas where activities are not in accordance with budget estimates for the relevant reporting period.
- Provide likely financial projections to 30 June 2019 for those highlighted significant variations and their effect on the end of year result.
- Include an operating statement.
- Any other required supporting notes.

**LEVEL OF SIGNIFICANCE**

Low significance - report is presented to Council for information purposes only.

**CONSULTATION**

Nil

**LEGISLATION AND POLICY CONSIDERATIONS**

Local Government (Financial Management) Regulations 1996

**FINANCIAL AND RESOURCES IMPLICATIONS**

As presented – *Attachment 1*.

**RISK MANAGEMENT CONSIDERATIONS**

Nil

**CONCLUSION**

To provide timely advice to Council. This report is based on the 2018/19 Budget adopted by Council on 23 August 2018.

The report contains the budget amounts, actual amounts of expenditure, revenue and income to the end of the month. It shows the material differences between the adopted budget and actual amounts for the purpose of keeping council abreast of the current financial position and the variances are explained on the last two pages of the report.

**ATTACHMENTS**

*Attachment 1* – 11.2.3a February Monthly Financial Activity Report

A copy of the schedules are available if required.

**11.2.4 2018/19 Budget Review**

**Author:** Executive Manager Corporate & Community Services

**Authorising Officer:** Chief Executive Officer

**Disclosure of Interest:** The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

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**OFFICER'S RECOMMENDATION**

**That Council resolves to adopt the 2018/19 Budget Review and amends the budget accordingly.**

***ABSOLUTE MAJORITY VOTE REQUIRED***

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**PURPOSE**

For Council to consider and adopt the 2018/19 Budget Review.

**DETAIL**

Under Regulation 33A of the Financial Management Regulations, a budget review has to be carried out annually:-

*33A. Review of budget*

*(1) Between 1 January and 31 March in each financial year a local government is to carry out a review of its annual budget for that year.*

*(2A) The review of an annual budget for a financial year must —*

*(a) consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and*

*(b) consider the local government's financial position as at the date of the review; and*

*(c) review the outcomes for the end of that financial year that are forecast in the budget.*

*(2) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to the council.*

*(3) A council is to consider a review submitted to it and is to determine\* whether or not to adopt the review, any parts of the review or any recommendations made in the review. \*Absolute majority required.*

*(4) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.*

A budget review was undertaken by the Executive Manager Corporate & Community Services and other senior staff using actual financial figures to 31 January 2019. *Attachment 1 - Annual Budget Review* details the review undertaken and *Attachment 2 - Summary of Major Movements* lists all the changes for Council's review.

**LEVEL OF SIGNIFICANCE**

High – Compliance with legislation

**CONSULTATION**

- Chief Executive Officer
- Executive Managers
- Senior Staff

**LEGISLATION AND POLICY CONSIDERATIONS**

Local Government (Financial Management) Regulations 1996

**FINANCIAL AND RESOURCES IMPLICATIONS**

The Shire of Morawa 2018/19 budget review outcome is that Council is expected to have a surplus of \$8,817 at 30 June 2019.

**RISK MANAGEMENT CONSIDERATIONS**

High – Compliance with legislation and accountability

**CONCLUSION**

The budget review has considered all operational and capital areas of Council and compared year-to-date figures to projected 30 June figures, to ensure accounts are tracking in line with the budget. Where changes and variations are known, these changes have been incorporated to ensure that the desired financial result is achieved by Council.

The net effect of the projected income and expenditure to 30 June 2019 is that Council is expected to have a projected surplus of \$8,817.

**ATTACHMENTS**

*Attachment 1* – 11.4a Annual Budget Review

*Attachment 2* – 11.4b Summary of Major Movements

## 11.3 Reports from the Executive Manager Development & Administration

### 11.3.1 Application for Exploration Licence

**Author:** Acting Manager Development & Administration

**Authorising Officer:** Chief Executive Officer

**Disclosure of Interest:** The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

#### OFFICER'S RECOMMENDATION

That Council resolves pursuant to the Mining Act 1978, Sections 41, 58, 70C, 74, 86, 91, Reg 64, the Shire of Morawa does not lodge an objection to the granting of proposed Exploration Licence 70/5240.

**SIMPLE MAJORITY VOTE REQUIRED**

#### PURPOSE

Council to consider application for Exploration Licence received from Austwide Mining Title Management Pty Ltd – *Attachment 1*.

#### DETAIL

An application has been lodged with the Mining Registrar by Austwide Mining Title Management Pty Ltd for an Exploration Licence covering a total of 19 blocks. The area affected covers parcels in both shires (Morawa & Perenjori), with approximately 7.5 blocks being in the Shire of Morawa.

#### LEVEL OF SIGNIFICANCE

High - As part of the approval process, where new tenements are being granted, interested parties are notified so that objections to the proposed grant may be lodged.

#### CONSULTATION

Kevin Connell – Mining Title Consultant. Extension for the close date was sought in the event of an objection being necessary.

#### LEGISLATION AND POLICY CONSIDERATIONS

Shire of Morawa Strategic Community Plan 2018-2028

**Outcome 1.3**

Maximise business, industry and investment opportunities.

**FINANCIAL AND RESOURCES IMPLICATIONS**

Granting new tenements will result in a small increase of rate income subject to the valuation of the new tenement.

**RISK MANAGEMENT CONSIDERATIONS**

Nil

**CONCLUSION**

This application was received after the agenda closure for the Ordinary Council Meeting February 2018. Objections are to be lodged with due date 13 March 2019. An extension has been requested as to adhere to Council resolution for the Ordinary Council Meeting March 2019.

**ATTACHMENTS**

*Attachment 1 - 11.3.1a Application, Form 21 and Map*

## 11.4 Reports from the Principal Works Manager

### 11.4.1 Main Roads WA Road Priority

**Author:** Works Manager

**Authorising Officer:** Chief Executive Officer

**Disclosure of Interest:** The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

#### OFFICER'S RECOMMENDATION

That with regards to the Main Roads WA requirement for priority roads and give way control on all intersections within the Shire of Morawa, Council:

1. Resolves to make the following priority roads:
  - a. Koolanooka South Road.
  - b. Malcolm Road.
  - c. Pintharuka West Road.
2. Resolves to make the following crossroads give way sign controlled:
  - a. Calver Road (with Malcolm Road).
  - b. Calver Road (with Koolanooka South Road).
  - c. Letterbox Road and Carslake Road (with Pintharuka West Road).
3. Authorises the CEO to notify Main Roads WA of the resolution of Council.

***SIMPLE MAJORITY VOTE REQUIRED***

#### PURPOSE

To identify all four way intersections currently without give way control within the Shire of Morawa.

#### DETAIL

Main Roads conducted a RAV assessment on local roads within the Shire of Morawa and it came to their attention that a four way intersection without give way control exists on Malcolm Road and Calver Road – *Attachment 1*. Main Roads further enquired if this situation exists at any other four way intersections on roads under Shire control and if so to provide details to Main Roads so they can install give way signs on the identified intersections where required – *Attachment 2*.

**LEVEL OF SIGNIFICANCE**

High - Increased safety at the four way intersections, provision of priority roads and the undertaking of an assessment of the Safe Intersection Sight Distance available when entering the intersections.

**CONSULTATION**

Main Roads WA

**LEGISLATION AND POLICY CONSIDERATIONS**

- Main Roads Give Way Controls
- Shire of Morawa Community Strategic Plan 2018-2028

**Outcome 1.4**

Well maintained local roads and ancillary infrastructure.

**FINANCIAL AND RESOURCES IMPLICATIONS**

General maintenance clearing on intersections.

**RISK MANAGEMENT CONSIDERATIONS**

Provide safe intersections on Shire Roads.

**CONCLUSION**

That Council support the recommendation that Koolanooka South Road, Malcolm Road and West Pintharuka Road be made priority roads and that give way control be given to Calver Road, Carslake Road and Letterbox Road.

**ATTACHMENTS**

*Attachment 1* – 11.4.1a Email from Main Roads

*Attachment 2* – 11.4.1b Plans of give way sign placement at crossroads

**Item 12 Reports of Committees**

**OFFICER'S RECOMMENDATION**

That Council receives the minutes of the Audit Committee meeting of 21 March 2019.

*SIMPLE MAJORITY VOTE REQUIRED*

**Item 13 Motions of Which Previous Notice Has Been Given**

**Item 14 New Business of an Urgent Nature**

**Item 15 Matters for Which the Meeting May Be Closed (Confidential Items)****15 Closure of the Meeting to the Public**

**Author:** Chief Executive Officer

**Authorising Officer:** Chief Executive Officer

**Disclosure of Interest:** The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

**OFFICER'S RECOMMENDATION**

That Council closes the meeting to the public under section 5.23 (2) c) of the *Local Government Act 1995* and the *Shire of Morawa Standing Orders Local Law 2011 s 6.2 (2)* so that it can consider two matters of a confidential nature.

**SIMPLE MAJORITY VOTE REQUIRED**

**PURPOSE**

This item seeks Council's approval under s5.23 (2) (c) of the *Local Government Act 1995* to move into camera or closed session to consider the following matters:

- Medical Services Contract and Commercial Lease
- Joint Standing Committee Delegated Legislation on Cemeteries Local Law

**DETAIL**

Nil

**LEVEL OF SIGNIFICANCE**

High – Confidential matters to be discussed

**CONSULTATION**

Nil

**LEGISLATION AND POLICY CONSIDERATIONS*****Local Government Act 1995***

Under section 5.23 (2) of the *Local Government Act 1995*, part of a council meeting may be closed, if the meeting deals with any of the following:

- (a) a matter affecting an employee or employees;

- (b) the personal affairs of any person;
- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;
- (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;
- (e) a matter that if disclosed, would reveal —
  - (i) a trade secret;
  - (ii) information that has a commercial value to a person;
  - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government;
- (f) a matter that if disclosed, could be reasonably expected to —
  - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;
  - (ii) endanger the security of the local government’s property;
  - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
- (g) information which is the subject of a direction given under section 23(1a) of the *Parliamentary Commissioner Act 1971*; and
- (h) such other matters as may be prescribed.

**Shire of Morawa Standing Orders Local Law 2011**

The key parts include:

- 6.2 (1) The CEO may recommend that part of the meeting is closed.
- 6.2 (2) The Council may decide to close a meeting or part of a meeting.
- 6.2 (3) The presiding member is to direct everyone to leave the meeting except, members, the CEO and any officer specified.
- 6.2 (5) Clause 8.9 (re speaking twice)
- 6.2 (7) The presiding member is to ensure any resolution of the Council made while the meeting was closed is to read out including a vote of a member.

**FINANCIAL AND RESOURCES IMPLICATIONS**

Nil

**RISK MANAGEMENT CONSIDERATIONS**

Nil

**CONCLUSION**

Council close the meeting to consider two matters of a confidential nature.

**ATTACHMENTS**

Nil

**15.4 Reopening of Meeting to Public**

**OFFICER RECOMMENDATION**

That Council reopens the meeting to the public.

***SIMPLE MAJORITY VOTE REQUIRED***

<b>Item 16 Closure</b>
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**16.1 Date of Next Meeting**

The next ordinary meeting of Council will be held on Tuesday, 16 April 2019 commencing at 5.30pm.

**16.2 Closure**

There being no further business, the President to declare the meeting closed.



## **ATTACHMENTS**

**ORDINARY COUNCIL MEETING**

**TO BE HELD ON**

**THURSDAY, 21 MARCH 2019**



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WALGA		
Position Statement	Comment	Comment
<b>AGILE</b>		
<b>BENEFICIAL ENTERPRISES</b>		
<p>The Local Government Act 1995 should be amended to enable Local Governments to establish Beneficial Enterprises (formerly known as Council Controlled Organisations).</p>	<p>WALGA has been advocating for Local Governments to have the ability to form Beneficial Enterprises (formerly known as Council Controlled Organisations) for approximately ten (10) years.</p> <p>A Beneficial Enterprises is a standalone arm’s length business entity to carry out commercial enterprises and to deliver projects and services for the community. Local Governments would have the ability to create Beneficial Enterprises through the Local Government Act, however the stand alone business entity would be governed by the Corporations Act (ie normal company law).</p> <p>Beneficial Enterprises provide services and facilities that are not attractive to private investors or where there is market failure. A Beneficial Enterprise cannot carry out a regulatory function of a Local Government.</p> <p><u>Examples</u></p> <ul style="list-style-type: none"> <li>• Urban regeneration; A Land Development may not be attractive to a private developer, however the ability to develop the land may be beneficial for the Local Government in respect to strategic development/connection of an area. Or may be worth a joint venture with a developer.</li> <li>• Measures to address economic decline in Regional WA – A small business may not be viable for a private citizen, however maybe considered an essential service for the Local</li> </ul>	<p>The Shire is supportive of the opportunity to create services that otherwise may not exist due to population size. This however should not be at the total expense of rate payers and must have a business case developed to ensure sustainability. Regional collaboration will be critical in developing these entities in the smaller rural communities. Would be good to see the State Government provision of incentives to regional areas that work together in the development of Beneficial Enterprises.</p>

	<p>Government. ie Could be the local Pharmacy or local mechanical workshop.</p> <p><u>Benefits of establishing a Beneficial Enterprise include:</u></p> <ul style="list-style-type: none"> <li>(a) The ability to employ professional directors and management with experience specific to the commercial objectives of the entity;</li> <li>(b) Removal of detailed investment decisions from day-to-day political processes while retaining political oversight of the overarching objectives and strategy;</li> <li>(c) The ability to take an overall view of commercial strategy and outcomes rather than having each individual transaction within a complex chain of inter-related decisions being subject to the individual notification and approval requirements of the Local Government Act;</li> <li>(d) The ability to quarantine ratepayers from legal liability and financial risk arising from commercial or investment activities;</li> <li>(e) The ability to set clear financial and non-financial performance objectives for the entity to achieve; and</li> <li>(f) Greater flexibility to enter into joint venture and partnering relationships with the private sector on conventional commercial terms.</li> </ul>	
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**FINANCIAL MANAGEMENT**

<b>Tender Threshold</b>		
<p>WALGA supports an increase in the tender threshold to align with the State Government tender threshold of \$250 000,</p>		<p>The Shire supports an increase in the tender threshold to align with the State Government tender threshold of \$250 000, with a timeframe of one financial year for individual</p>

with a timeframe of one financial year for individual vendors.		vendors. This will be particularly beneficial in supporting local businesses in the regions via quoting for service.
<b>Procurement</b>		
That Regulation 30(3) be amended to delete any financial threshold limitation (currently \$75,000) on a disposition where it is used exclusively to purchase other property in the course of acquiring goods and services, commonly applied to a trade-in activity.	WALGA seeks inclusion of the following position, to permit a procurement activity involving a disposal trade-in activity to qualify as a broad exemption under Regulation 30(3) of the Local Government (Functions and General) Regulations.	The Shire supports the WALGA position that Regulation 30(3) be amended to delete any financial threshold limitation (currently \$75,000) on a disposition where it is used exclusively to purchase other property in the course of acquiring goods and services, commonly applied to a trade-in activity.
That a review be undertaken to remove fees and charges from legislation and Councils be empowered to set fees and charges for Local Government services.		The Shire is happy to see the requirement for Fees and Charges to remain in the legislation. There should however be more flexibility for LGs to adjust fees and charges without having to advertise in a regional newspaper and to utilise modern technology to undertake this requirement. Advertising of a reduction in a fee or charge should also be able to be carried out after the decision rather than having to do it before.
<b>Power to Borrow: Section 6.20</b>		
	That Section 6.20(2) of the Local Government Act, requiring one month's public notice of the intent to borrow, be deleted.	The Shire supports the inclusion of S6.20(2); as any planned borrowing will be identified in your Long Term Financial Plan and Budget. If any borrowing is required outside this process then it should be a requirement to give public notification, as it is unplanned.
<b>Differential General Rates: Section 6.33</b>		
	That Section 6.33 of the Local Government Act be reviewed in contemplation of time-based differential rating, to encourage development of vacant land.	The Shire supports the WALGA position that S6.33 of the Local Government Act be reviewed in contemplation of time-based

		differential rating, to encourage development of vacant land.
<b>Member Interests - Exemption from AASB 124</b>		
	Elected Member obligations to declare interest are sufficiently inclusive that WALGA seeks an amendment to create an exemption under Regulation 4 of the Local Government (Financial Management) Regulations relating to AASB 124 'Related Party Transactions' of the Australian Accounting Standards (AAS).	The Shire supports the WALGA position that Elected Member obligations to declare interest are sufficiently inclusive that WALGA seeks an amendment to create an exemption under Regulation 4 of the Local Government (Financial Management) Regulations relating to AASB 124 'Related Party Transactions' of the Australian Accounting Standards (AAS).
<b>RATES, FEES AND CHARGES</b>		
<b>Imposition of Fees and Charges: Section 6.16</b>		
That a review be undertaken to remove fees and charges from legislation and Councils be empowered to set fees and charges for Local Government services.		The Shire is happy to see the requirement for Fees and Charges remain in the legislation. There should however be more flexibility for LGs to adjust fees and charges without having to advertise in the regional newspaper and to utilise modern tools to undertake this. Advertising of an adjustment should also be able to be carried out after the decision rather than having to do it before.
<b>Rating Exemptions – Charitable Purposes: Section 6.26(2)(g)</b>		
	<ol style="list-style-type: none"> <li>1. Amend the Local Government Act to clarify that Independent Living Units should only be exempt from rates where they qualify under the Commonwealth Aged Care Act 1997;</li> <li>2. Either: <ol style="list-style-type: none"> <li>(a) amend the charitable organisations section of the Local Government Act 1995 to eliminate exemptions for commercial (non-charitable) business activities of charitable organisations; or</li> <li>(b) establish a compensatory fund for Local</li> </ol> </li> </ol>	The Shire would like to see businesses such as Faith based organisations (including Retirement Villages), Aboriginal Corporations or co-ops such as CBH included as a rateable organisation. For example, CBH has a significant requirement for the Shire to upgrade and maintain roads for the transportation of grain. It would be beneficial for all Shire roads to be able to utilise rates from CBH for road management.

	<p>Governments, similar to the pensioner discount provisions, if the State Government believes charitable organisations remain exempt from payment of Local Government rates; and</p> <p>3. Request that a broad review be conducted into the justification and fairness of all rating exemption categories currently prescribed under Section 6.26 of the Local Government Act.</p>	
<b>Rating Exemptions – Rate Equivalency Payments</b>		
<p>Legislation should be amended so rate equivalency payments made by LandCorp and other Government Trading Entities are made to the relevant Local Governments instead of the State Government.</p>		<p>Shire supports the WALGA position that Legislation should be amended so rate equivalency payments made by LandCorp and other Government Trading Entities are made to the relevant Local Governments instead of the State Government.</p>
<b>Rates or Service Charges Recoverable in Court: Section 6.56</b>		
<p>That Section 6.56 be amended to clarify that all debt recovery action costs incurred by a Local Government in pursuing recovery of unpaid rates and services charges be recoverable and not be limited by reference to the ‘cost of proceedings’.</p>		<p>For a small regional Shire the payment of rates can be a financial hardship from time to time. The Shire would not like to see the costs associated with the recovery of debt as being a compulsory requirement on a LG but rather at the discretion of a LG to use if it desires.</p>
<b>Rating Restrictions – State Agreement Acts</b>		
<p>Resource projects covered by State Agreement Acts should be liable for Local Government rates.</p>		<p>The Shire supports the WALGA position that Resource projects covered by State Agreement Acts should be liable for Local Government rates.</p>

# SMART

## ADMINISTRATIVE EFFICIENCIES

### Control of Certain Unvested Facilities: Section 3.53

	WALGA seeks consideration that Section 3.53 be repealed and that responsibility for facilities located on Crown Land return to the State as the appropriate land manager.	The Shire supports the WALGA position that S3.53 be repealed and that responsibility for facilities located on Crown Land return to the State as the appropriate land manager.
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### Local Government Grants Commission and Local Government Advisory Board

	WALGA seeks inclusion of a proposal to allow electors of a Local Government affected by any boundary change or amalgamation proposal entitlement to petition the Minister for a binding poll under Schedule 2.1 of the Local Government Act	The Shire supports the WALGA position seeking inclusion of a proposal to allow electors of a Local Government affected by any boundary change or amalgamation proposal entitlement to petition the Minister for a binding poll under Schedule 2.1 of the Local Government Act.
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### Schedule 2.1 – Proposal to the Advisory Board, Number of Electors

	That Schedule 2.1 Clause 2(1)(d) be amended so that the prescribed number of electors required to put forward a proposal for change increase from 250 (or 10% of electors) to 500 (or 10% of electors) whichever is fewer.	A Shire of our size will always need to work on the percentage therefore there is no impact foreseeable on changing the number for the Shire.
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### Schedule 2.2 – Proposal to amend names, wards and representation, Number of Electors

	That Schedule 2.2 Clause 3(1) be amended so that the prescribed number of electors required to put forward a submission increase from 250 (or 10% of electors) to 500 (or 10% of electors) whichever is fewer.	A Shire of our size will always need to work on the percentage therefore there is no impact foreseeable on changing the number for the Shire.
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### Transferability of employees between State & Local Government (Questions 82-84)

	A General Agreement between State and Local Government should be established to facilitate the transfer of accrued leave entitlements (annual leave, sick leave, superannuation and long service leave) for staff between the two sectors of Government. This will benefit public sector employees and employers by increasing the skills and diversity of the public sector, and lead to improved collaboration between State and Local Government.	The Shire supports the WALGA position that a General Agreement between State and Local Government should be established to facilitate the transfer of accrued leave entitlements (annual leave, sick leave, superannuation and long service leave) for staff between the two sectors of Government. This will benefit public sector employees and employers by increasing the skills and diversity of the public sector, and
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		lead to improved collaboration between State and Local Government.
<b>Proof in Vehicle Offences may be shifted: Section 9.13(6)</b>		
	That Section 9.13 of the Local Government Act be amended by introducing the definition of 'responsible person' to enable Local Governments to administer and apply effective provisions associated with vehicle related offences.	The Shire supports the WALGA position that S9.13 of the Local Government Act be amended by introducing the definition of 'responsible person' to enable Local Governments to administer and apply effective provisions associated with vehicle related offences.
<b>Local Laws – Section 3.12</b>		
		<p>The Shire recommends that the State Government:</p> <ol style="list-style-type: none"> <li>1) Develop a set of Model Local Laws for LG use.</li> </ol> <p style="text-align: center;">OR</p> <ol style="list-style-type: none"> <li>2) Change the Local Law-Making process needs to be adjusted to bring the review of Local Laws by the Joint Standing Committee on Delegated Legislative prior to the Local Laws being gazetted. The current process is flawed with the JSCDL requiring LGs to give undertaking to change a Local Law which then requires the Local Law process to start again.</li> </ol>
<b>COUNCIL MEETINGS</b>		
<b>Electors' General Meeting: Section 5.27</b>		
Section 5.27 of the Local Government Act 1995 should be amended so that Electors' General Meetings are not compulsory.		The Shire supports the WALGA position that S5.27 of the Local Government Act 1995 should be amended so that Electors' General Meetings are not compulsory. The community should be encouraged to attend the Council meeting that are held during the year. There is

		opportunity in every agenda to ask questions or make a statement.
<b>Special Electors' Meeting: Section 5.28</b>		
	That Section 5.28(1)(a) be amended: (a) so that the prescribed number of electors required to request a meeting increase from 100 (or 5% of electors) to 500 (or 5% of electors), whichever is fewer; and (b) to preclude the calling of Electors' Special Meeting on the same issue within a 12 month period, unless Council determines otherwise.	The Shire supports the WALGA position that S5.28(1)(a) be amended: (a) so that the prescribed number of electors required to request a meeting increase from 100 (or 5% of electors) to 500 (or 5% of electors), whichever is fewer; and (b) to preclude the calling of Electors' Special Meeting on the same issue within a 12 month period, unless Council determines otherwise.
<b>Minutes, contents of: Regulation 11</b>		
	Regulation 11 should be amended to require that information presented in a Council or Committee Agenda must also be included in the Minutes to that meeting.	The Shire supports the WALGA position that Regulation 11 should be amended to require that information presented in a Council or Committee Agenda must also be included in the Minutes to that meeting. The caveat to supporting this position is that the requirements to meet this position is the information can include audio and/or digital recording of meetings.
<b>Revoking or Changing Decisions: Regulation 10</b>		
	That Regulation 10 be amended to clarify that a revocation or change to a previous decision does not apply to Council decisions that have already been implemented.	The Shire supports the WALGA position that Regulation 10 be amended to clarify that a revocation or change to a previous decision does not apply to Council decisions that have already been implemented.
<b>Elected Member attendance at Council meetings by technology</b>		
	The current Local Government (Administration) Regulations 1996 allows for attendance by telephone, however only if approved by Council and in a suitable place. A suitable place is then defined as in a townsite as defined in the Land Administration Act 1997. This restricts an Elected Members ability to attend the meeting to a townsite in Western Australia.	The Shire supports the current Local Government (Administration) Regulations 1996 allowing for attendance by telephone, however only if approved by Council and in a suitable place. The Shire believes that the Act should give each Shire to option to develop a Policy for how this is managed to best meet

	<p>This requirement does not cater for remote locations or the ability to attend via teleconference whilst in another state or overseas. The regulations require amendment to consider allowing attendance at a meeting via technology from any location suitable to a Council.</p>	<p>its needs. This would include a consideration allowing attendance at a meeting via technology from any location suitable to a Council.</p>
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**INTERVENTIONS**

**Remedial intervention; Powers of appointed person; Remedial action process**

	<p>In respect to remedial intervention, the appointed person should be a Departmental employee with the required qualifications and experience. This provides a connection back to the Department and its requirements.</p> <p>The appointed person should only have an advice and support role. Funding of the remedial action should be by the Department where the intervention is mandatory. The Local Government to pay where the assistance is requested.</p> <p>This area relates to the bigger picture of differentiating between Local Governments based on their size and scale. Suitable arrangements to determine a size and scale compliance regime should be prioritized.</p>	<p>The Shire supports the position that with respect to remedial intervention, the appointee should be a person with an appropriate skill set to best advice and support, and not necessarily be a Departmental employee.</p> <p>Funding of the remedial action should be by the Department where the intervention is mandatory. The Local Government to pay where the assistance is requested.</p> <p>This area relates to the bigger picture of differentiating between Local Governments based on their size and scale. Suitable arrangements to determine a size and scale compliance regime should be prioritized. For impartiality purposes, it is important that the function of appointing an external person is reserved for the Minister.</p>
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**INCLUSIVE**

**COMMUNITY ENGAGEMENT - IPR**

		<p>The Shire believes that LGs should have a minimum requirement in the Act to do community engagement; reinforced by an engagement charter or policy for each LG.</p>
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**COMPLAINTS MANAGEMENT**

**Querulous, Vexatious and Frivolous Complainants**

The Complaints Management commentary contemplates the issue up to the point of unresolved complaints and then references the Ombudsman resources with regard to unreasonable complainants. WALGA seeks inclusion of commentary and questions relating to Local Governments adopting within their proposed complaints management framework, the capacity to permit a Local Government to declare a member of the public a vexatious or frivolous complainant, subject to the declaration relating to the nature of complaint and not to the person.

Amend the *Local Government Act 1995*, to:

- Enable Local Government discretion to refuse to further respond to a complainant where the CEO is of the opinion that the complaint is trivial, frivolous or vexatious or is not made in good faith, or has been determined to have been previously properly investigated and concluded, similar to the terms of section 18 of the *Parliamentary Commissioner Act 1971*.
- Provide for a complainant, who receives a Local Government discretion to refuse to deal with that complainant, to refer the Local Government’s decision for third party review.
- Enable Local Government discretion to declare a member of the public a vexatious or frivolous complainant for reasons, including:
  - Abuse of process;
  - Harassing or intimidating an individual or an employee of the Local Government in relation to the complaint;

Unreasonably interfering with the operations of the Local Government in relation to complaint.

The Complaints Management commentary contemplates the issue up to the point of unresolved complaints and then references the Ombudsman resources with regard to unreasonable complainants. WALGA seeks inclusion of commentary and questions relating to Local Governments adopting within their proposed complaints management framework, the capacity to permit a Local Government to declare a member of the public a vexatious or frivolous complainant, subject to the declaration relating to the nature of complaint and not to the person.

Amend the *Local Government Act 1995*, to:

- Enable Local Government discretion to refuse to further respond to a complainant where the CEO is of the opinion that the complaint is trivial, frivolous or vexatious or is not made in good faith, or has been determined to have been previously properly investigated and concluded, similar to the terms of section 18 of the *Parliamentary Commissioner Act 1971*.
- Provide for a complainant, who receives a Local Government discretion to refuse to deal with that complainant, to refer the Local Government’s decision for third party review.
- Enable Local Government discretion to declare a member of the public a vexatious or frivolous complainant for reasons, including:
  - Abuse of process;

		<ul style="list-style-type: none"> <li>○ Harassing or intimidating an individual or an employee of the Local Government in relation to the complaint.</li> </ul> <p>Unreasonably interfering with the operations of the Local Government in relation to complaint.</p> <p>The Shire believes that local government needs more ability to deal with such matters, it believes that particular focus must be given in the preservation of impartiality, and prevention of unfair determinations of 'vexatious or frivolous complainant' by local governments. It is believed that this can be mitigated by the proposed third party review component.</p>
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**ELECTIONS**

**Conduct of Postal Elections: Sections 4.20 and 4.61**

The Local Government Act 1995 should be amended to allow the Australian Electoral Commission (AEC) <u>and or any other third party provider</u> to conduct postal elections.		The Shire is supportive of the utilisation of technology and other third parties to support the way voting can be undertaken in the future.
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**Voluntary Voting: Section 4.65**

Voting in Local Government elections should remain voluntary.	That WALGA continue to investigate online voting and other opportunities to increase voter turnout.	The Shire supports the WALGA position that voting in Local Government elections should remain voluntary.
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**Method of Election of Mayor/President: Section 2.11**

Local Governments should determine whether their Mayor or President will be elected by the Council or elected by the community.		The Shire supports the WALGA position that Local Governments should determine whether their Mayor or President will be elected by the Council or elected by the community.
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<b>Method of Voting - Schedule 4.1</b>		
Elections should be conducted utilising the first-past-the-post (FPTP) method of voting.		The Shire supports the WALGA position that Elections should be conducted utilising the first-past-the-post (FPTP) method of voting.
<b>Leave of Absence when Contesting State or Federal Election</b>		
	<p>Amend the Act to require an Elected Member to take leave of absence when contesting a State or Federal election, applying from the issue of Writs. The options to consider include:</p> <ul style="list-style-type: none"> <li>(i) that an Elected Member remove themselves from any decision making role and not attend Council and Committee meetings; or</li> <li>(ii) that an Elected Member take leave of absence from all aspects of their role as a Councillor and not be able to perform the role as specified in Section 2.10 of the Local Government Act.</li> </ul>	<p>The Shire supports the WALGA position to Amend the Act to require an Elected Member to take leave of absence when contesting a State or Federal election, applying from the issue of Writs. The options to consider include:</p> <ul style="list-style-type: none"> <li>(i) that an Elected Member remove themselves from any decision making role and not attend Council and Committee meetings; or</li> <li>(ii) that an Elected Member take leave of absence from all aspects of their role as a Councillor and not be able to perform the role as specified in Section 2.10 of the Local Government Act.</li> </ul>



**Morawa - Compliance Audit Return 2018**

**Certified Copy of Return**

Please submit a signed copy to the Director General of the Department of Local Government, Sport and Cultural Industries together with a copy of section of relevant minutes.

<b>Commercial Enterprises by Local Governments</b>					
<b>No</b>	<b>Reference</b>	<b>Question</b>	<b>Response</b>	<b>Comments</b>	<b>Respondent</b>
1	s3.59(2)(a)(b)(c) F&G Reg 7,9	Has the local government prepared a business plan for each major trading undertaking in 2018.	N/A	No major undertakings	Jenny Goodbourn
2	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2018.	N/A	No major land transactions	Jenny Goodbourn
3	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2018.	N/A	No major land transactions	Jenny Goodbourn
4	s3.59(4)	Has the local government given Statewide public notice of each proposal to commence a major trading undertaking or enter into a major land transaction for 2018.	N/A	No major trading undertakings or land transactions	Jenny Goodbourn
5	s3.59(5)	Did the Council, during 2018, resolve to proceed with each major land transaction or trading undertaking by absolute majority.	N/A	No major trading undertakings or land transactions	Jenny Goodbourn



<b>Delegation of Power / Duty</b>					
<b>No</b>	<b>Reference</b>	<b>Question</b>	<b>Response</b>	<b>Comments</b>	<b>Respondent</b>
1	s5.16, 5.17, 5.18	Were all delegations to committees resolved by absolute majority.	Yes		Chris Linnell
2	s5.16, 5.17, 5.18	Were all delegations to committees in writing.	N/A		Chris Linnell
3	s5.16, 5.17, 5.18	Were all delegations to committees within the limits specified in section 5.17.	N/A		Chris Linnell
4	s5.16, 5.17, 5.18	Were all delegations to committees recorded in a register of delegations.	Yes		Chris Linnell
5	s5.18	Has Council reviewed delegations to its committees in the 2017/2018 financial year.	Yes		Chris Linnell
6	s5.42(1),5.43 Admin Reg 18G	Did the powers and duties of the Council delegated to the CEO exclude those as listed in section 5.43 of the Act.	Yes		Chris Linnell
7	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO resolved by an absolute majority.	Yes		Chris Linnell
8	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO in writing.	Yes		Chris Linnell
9	s5.44(2)	Were all delegations by the CEO to any employee in writing.	Yes		Chris Linnell
10	s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority.	N/A		Chris Linnell
11	s5.46(1)	Has the CEO kept a register of all delegations made under the Act to him and to other employees.	Yes		Chris Linnell
12	s5.46(2)	Were all delegations made under Division 4 of Part 5 of the Act reviewed by the delegator at least once during the 2017/2018 financial year.	Yes	Reviewed 22/06/2018	Chris Linnell
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record as required.	Yes		Chris Linnell

<b>Disclosure of Interest</b>					
<b>No</b>	<b>Reference</b>	<b>Question</b>	<b>Response</b>	<b>Comments</b>	<b>Respondent</b>
1	s5.67	If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to the matter in which the interest was disclosed (not including participation approvals granted under s5.68).	Yes		Chris Linnell
2	s5.68(2)	Were all decisions made under section 5.68(1), and the extent of participation allowed, recorded in the minutes of Council and Committee meetings.	Yes		Chris Linnell



No	Reference	Question	Response	Comments	Respondent
3	s5.73	Were disclosures under section 5.65 or 5.70 recorded in the minutes of the meeting at which the disclosure was made.	Yes		Chris Linnell
4	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly elected members within three months of their start day.	Yes		Chris Linnell
5	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly designated employees within three months of their start day.	Yes		Chris Linnell
6	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all continuing elected members by 31 August 2018.	Yes		Chris Linnell
7	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all designated employees by 31 August 2018.	Yes		Chris Linnell
8	s5.77	On receipt of a primary or annual return, did the CEO, (or the Mayor/ President in the case of the CEO's return) on all occasions, give written acknowledgment of having received the return.	Yes		Chris Linnell
9	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained the returns lodged under section 5.75 and 5.76	Yes		Chris Linnell
10	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70 and 5.71, in the form prescribed in Administration Regulation 28.	Yes		Chris Linnell
11	s5.88 (3)	Has the CEO removed all returns from the register when a person ceased to be a person required to lodge a return under section 5.75 or 5.76.	Yes		Chris Linnell
12	s5.88(4)	Have all returns lodged under section 5.75 or 5.76 and removed from the register, been kept for a period of at least five years, after the person who lodged the return ceased to be a council member or designated employee.	Yes		Chris Linnell
13	s5.103 Admin Reg 34C & Rules of Conduct Reg 11	Where an elected member or an employee disclosed an interest in a matter discussed at a Council or committee meeting where there was a reasonable belief that the impartiality of the person having the interest would be adversely affected, was it recorded in the minutes.	Yes		Chris Linnell
14	s5.70(2)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to the Council or a Committee, did that person disclose the nature of that interest when giving the advice or report.	Yes		Chris Linnell



No	Reference	Question	Response	Comments	Respondent
15	s5.70(3)	Where an employee disclosed an interest under s5.70(2), did that person also disclose the extent of that interest when required to do so by the Council or a Committee.	Yes		Chris Linnell
16	s5.103(3) Admin Reg 34B	Has the CEO kept a register of all notifiable gifts received by Council members and employees.	Yes		Chris Linnell

### Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Was local public notice given prior to disposal for any property not disposed of by public auction or tender (except where excluded by Section 3.58(5)).	Yes		Chris Linnell
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property.	Yes		Chris Linnell

### Finance

No	Reference	Question	Response	Comments	Respondent
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act.	Yes		Jenny Goodbourn
2	s7.1B	Where a local government determined to delegate to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority.	N/A	No powers delegated to the audit committee	Jenny Goodbourn
3	s7.3	Was the person(s) appointed by the local government to be its auditor, a registered company auditor.	N/A	Auditor appointed by the OAG not the shire	Jenny Goodbourn
4	s7.3, 7.6(3)	Was the person or persons appointed by the local government to be its auditor, appointed by an absolute majority decision of Council.	N/A	Auditor now appointed by the OAG not council	Jenny Goodbourn
5	Audit Reg 10	Was the Auditor's report for the financial year ended 30 June 2018 received by the local government within 30 days of completion of the audit.	Yes	Received 5th December 2018	Jenny Goodbourn
6	s7.9(1)	Was the Auditor's report for the financial year ended 30 June 2018 received by the local government by 31 December 2018.	Yes	Received 5th December 2018	Jenny Goodbourn
7	S7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under s7.9 (1) of the Act required action to be taken by the local government, was that action undertaken.	N/A		Jenny Goodbourn



No	Reference	Question	Response	Comments	Respondent
8	S7.12A (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a report prepared on any actions undertaken.	N/A		Jenny Goodbourn
9	S7.12A (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a copy of the report forwarded to the Minister by the end of the financial year or 6 months after the last report prepared under s7.9 was received by the local government whichever was the latest in time.	N/A		Jenny Goodbourn
10	Audit Reg 7	Did the agreement between the local government and its auditor include the objectives of the audit.	N/A	Auditor is the OAG and they appointed RSM to audit the shire	Jenny Goodbourn
11	Audit Reg 7	Did the agreement between the local government and its auditor include the scope of the audit.	N/A	Scope of audit provided by OAG	Jenny Goodbourn
12	Audit Reg 7	Did the agreement between the local government and its auditor include a plan for the audit.	N/A	Plan done by OAG	Jenny Goodbourn
13	Audit Reg 7	Did the agreement between the local government and its auditor include details of the remuneration and expenses to be paid to the auditor.	N/A	OAG set audit fees	Jenny Goodbourn
14	Audit Reg 7	Did the agreement between the local government and its auditor include the method to be used by the local government to communicate with, and supply information to, the auditor.	N/A	OAG advised how audit was to be conducted	Jenny Goodbourn
15	Audit Reg 17	Has the CEO reviewed the appropriateness and effectiveness of the local government's systems and procedures in accordance with regulation 17 of the Local Government (Audit) Regulations 1996.	No	Will be reviewed during 2019	Jenny Goodbourn
16	Audit Reg 17	If the CEO has not undertaken a review in accordance with regulation 17 of the Local Government (Audit) Regulations 1996, is a review proposed and when.	N/A	Will be reviewed during 2019	Jenny Goodbourn



<b>Integrated Planning and Reporting</b>					
<b>No</b>	<b>Reference</b>	<b>Question</b>	<b>Response</b>	<b>Comments</b>	<b>Respondent</b>
1	s5.56 Admin Reg 19DA (6)	Has the local government adopted a Corporate Business Plan. If Yes, please provide adoption date of the most recent Plan in Comments. This question is optional, answer N/A if you choose not to respond.	Yes	Adopted 9/07/2018	Chris Linnell
2	s5.56 Admin Reg 19DA (6)	Has the local government adopted a modification to the most recent Corporate Business Plan. If Yes, please provide adoption date in Comments. This question is optional, answer N/A if you choose not to respond.	No		Chris Linnell
3	s5.56 Admin Reg 19C (7)	Has the local government adopted a Strategic Community Plan. If Yes, please provide adoption date of the most recent Plan in Comments. This question is optional, answer N/A if you choose not to respond.	Yes	Adopted 8/05/2018	Chris Linnell
4	s5.56 Admin Reg 19C (7)	Has the local government adopted a modification to the most recent Strategic Community Plan. If Yes, please provide adoption date in Comments. This question is optional, answer N/A if you choose not to respond.	No		Chris Linnell
5	S5.56	Has the local government adopted an Asset Management Plan. If Yes, in Comments please provide date of the most recent Plan, plus if adopted or endorsed by Council the date of adoption or endorsement. This question is optional, answer N/A if you choose not to respond.	No		Chris Linnell
6	S5.56	Has the local government adopted a Long Term Financial Plan. If Yes, in Comments please provide date of the most recent Plan, plus if adopted or endorsed by Council the date of adoption or endorsement. This question is optional, answer N/A if you choose not to respond.	No	Originally adopted 25/09/2012. Review to be completed by 30/06/2019	Chris Linnell
7	S5.56	Has the local government adopted a Workforce Plan. If Yes, in Comments please provide date of the most recent Plan plus if adopted or endorsed by Council the date of adoption or endorsement. This question is optional, answer N/A if you choose not to respond.	Yes	Unable to confirm original adoption date - to be reviewed	Chris Linnell



<b>Local Government Employees</b>						
<b>No</b>	<b>Reference</b>	<b>Question</b>	<b>Response</b>	<b>Comments</b>	<b>Respondent</b>	
1	Admin Reg 18C	Did the local government approve the process to be used for the selection and appointment of the CEO before the position of CEO was advertised.	N/A		Chris Linnell	
2	s5.36(4) s5.37(3), Admin Reg 18A	Were all vacancies for the position of CEO and other designated senior employees advertised and did the advertising comply with s.5.36(4), 5.37(3) and Admin Reg 18A.	Yes		Chris Linnell	
3	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position of CEO under section 5.36(4).	N/A		Chris Linnell	
4	Admin Regs 18E	Did the local government ensure checks were carried out to confirm that the information in an application for employment was true (applicable to CEO only).	N/A		Chris Linnell	
5	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss a designated senior employee.	Yes		Chris Linnell	



<b>Official Conduct</b>					
<b>No</b>	<b>Reference</b>	<b>Question</b>	<b>Response</b>	<b>Comments</b>	<b>Respondent</b>
1	s5.120	Where the CEO is not the complaints officer, has the local government designated a senior employee, as defined under s5.37, to be its complaints officer.	N/A		Chris Linnell
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that result in action under s5.110(6)(b) or (c).	Yes		Chris Linnell
3	s5.121(2)(a)	Does the complaints register maintained by the complaints officer include provision for recording of the name of the council member about whom the complaint is made.	Yes		Chris Linnell
4	s5.121(2)(b)	Does the complaints register maintained by the complaints officer include provision for recording the name of the person who makes the complaint.	Yes		Chris Linnell
5	s5.121(2)(c)	Does the complaints register maintained by the complaints officer include provision for recording a description of the minor breach that the standards panel finds has occurred.	Yes		Chris Linnell
6	s5.121(2)(d)	Does the complaints register maintained by the complaints officer include the provision to record details of the action taken under s5.110(6)(b) or (c).	Yes		Chris Linnell

<b>Tenders for Providing Goods and Services</b>					
<b>No</b>	<b>Reference</b>	<b>Question</b>	<b>Response</b>	<b>Comments</b>	<b>Respondent</b>
1	s3.57 F&G Reg 11	Did the local government invite tenders on all occasions (before entering into contracts for the supply of goods or services) where the consideration under the contract was, or was expected to be, worth more than the consideration stated in Regulation 11(1) of the Local Government (Functions & General) Regulations (Subject to Functions and General Regulation 11(2)).	N/A	No tenders issued in 2018	Chris Linnell
2	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than inviting tenders for a single contract.	N/A		Chris Linnell
3	F&G Reg 14(1) & (3)	Did the local government invite tenders via Statewide public notice.	N/A		Chris Linnell
4	F&G Reg 14 & 15	Did the local government's advertising and tender documentation comply with F&G Regs 14, 15 & 16.	N/A		Chris Linnell



No	Reference	Question	Response	Comments	Respondent
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer, notice of the variation.	N/A		Chris Linnell
6	F&G Reg 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of F&G Reg 16.	N/A		Chris Linnell
7	F&G Reg 18(1)	Did the local government reject the tenders that were not submitted at the place, and within the time specified in the invitation to tender.	N/A		Chris Linnell
8	F&G Reg 18 (4)	In relation to the tenders that were not rejected, did the local government assess which tender to accept and which tender was most advantageous to the local government to accept, by means of written evaluation criteria.	N/A		Chris Linnell
9	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17.	N/A		Chris Linnell
10	F&G Reg 19	Was each tenderer sent written notice advising particulars of the successful tender or advising that no tender was accepted.	N/A		Chris Linnell
11	F&G Reg 21 & 22	Did the local governments's advertising and expression of interest documentation comply with the requirements of F&G Regs 21 and 22.	N/A		Chris Linnell
12	F&G Reg 23(1)	Did the local government reject the expressions of interest that were not submitted at the place and within the time specified in the notice.	N/A		Chris Linnell
13	F&G Reg 23(4)	After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services.	N/A		Chris Linnell
14	F&G Reg 24	Was each person who submitted an expression of interest, given a notice in writing in accordance with Functions & General Regulation 24.	N/A		Chris Linnell
15	F&G Reg 24AD(2)	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice.	N/A		Chris Linnell
16	F&G Reg 24AD(4) & 24AE	Did the local government's advertising and panel documentation comply with F&G Regs 24AD(4) & 24AE.	N/A		Chris Linnell



No	Reference	Question	Response	Comments	Respondent
17	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of F&G Reg 16 as if the reference in that regulation to a tender were a reference to a panel application.	N/A		Chris Linnell
18	F&G Reg 24AD(6)	If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application, notice of the variation.	N/A		Chris Linnell
19	F&G Reg 24AH(1)	Did the local government reject the applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time specified in the invitation for applications.	N/A		Chris Linnell
20	F&G Reg 24AH(3)	In relation to the applications that were not rejected, did the local government assess which application (s) to accept and which application(s) were most advantageous to the local government to accept, by means of written evaluation criteria.	N/A		Chris Linnell
21	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers, comply with the requirements of F&G Reg 24AG.	N/A		Chris Linnell
22	F&G Reg 24AI	Did the local government send each person who submitted an application, written notice advising if the person's application was accepted and they are to be part of a panel of pre-qualified suppliers, or, that the application was not accepted.	N/A		Chris Linnell
23	F&G Reg 24E	Where the local government gave a regional price preference in relation to a tender process, did the local government comply with the requirements of F&G Reg 24E in relation to the preparation of a regional price preference policy (only if a policy had not been previously adopted by Council).	N/A		Chris Linnell
24	F&G Reg 24F	Did the local government comply with the requirements of F&G Reg 24F in relation to an adopted regional price preference policy.	N/A		Chris Linnell
25	F&G Reg 11A	Does the local government have a current purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$150,000 or less.	Yes		Chris Linnell



Department of  
**Local Government, Sport  
and Cultural Industries**

I certify this Compliance Audit return has been adopted by Council at its meeting on

\_\_\_\_\_

\_\_\_\_\_

Signed Mayor / President, Morawa

\_\_\_\_\_

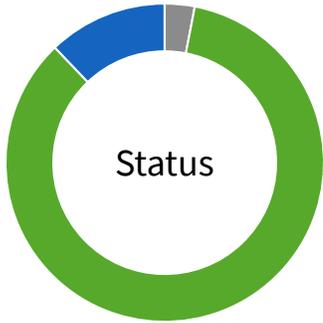
Signed CEO, Morawa



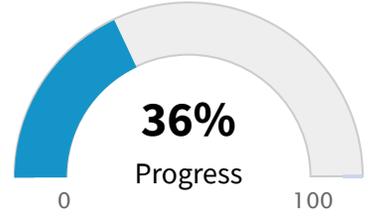
# **Shire of Morawa - full monthly report**

Report Created On: Mar 12, 2019

### Overall Summary



	%
● Status Pending	3.03
● On Track	84.85
● Completed	12.12



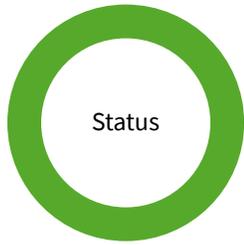
## Plan Summary

**Strategy 1.1.1**



Progress 2%

Owner: Grace French



● On Track

% | #  
100.0 | 1

Action: 1

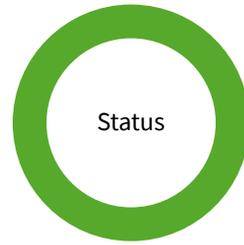
Make land available for commercial and industrial uses, including the progression of stage 1 industrial. Key Partners #LANDCORP Source: Strategic Community Plan 2018 to 2028

**Strategy 1.2.1**



Progress 15%

Owner: Ellie Cuthbert



● On Track

% | #  
100.0 | 1

Action: 1

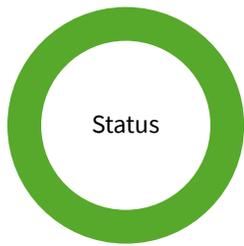
Continue to liaise with CBH to upgrade and extend grain handling and storage facilities. Key Partners #CBH Source: Strategic Community Plan 2018 to 2028

**Strategy 1.2.2**



Progress 35%

Owner: Ellie Cuthbert



● On Track

% | #  
100.0 | 1

Action: 1

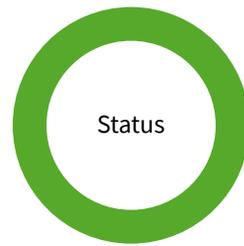
Promote Morawa as an attractive place to live and work with appropriate promotional videos suitable for different platforms, including social networking. Key Partners #MWDC #DRD Source: Strategic Community Plan 2018 to 2028

**Strategy 1.2.6**



Progress 15%

Owner: Ellie Cuthbert



● On Track

% | #  
100.0 | 1

Action: 1

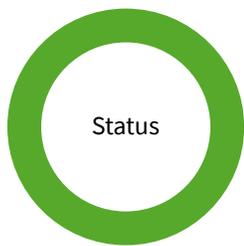
Engage with resource and mining companies to invest in the region and commit to local employment and buying local. Source: Strategic Community Plan 2018 to 2028

**Strategy 1.2.7**



Progress 18%

Owner: Ellie Cuthbert



● On Track

% | #  
100.0 | 2

Action: 2

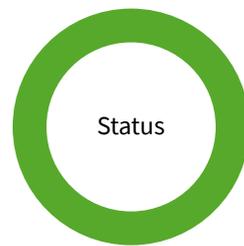
Develop a Shire based Economic Development Strategy aligned with NMEDS and Regional BluePrint, supporting the Regen Morawa plan.

**Strategy 1.2.8**



Progress 22%

Owner: Ellie Cuthbert



● On Track

% | #  
100.0 | 3

Action: 3

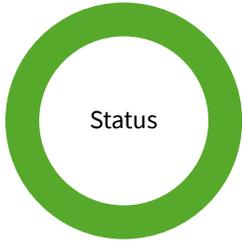
Explore any new initiatives from Morawa Regeneration Project Key Partners #MWDC Source: Strategic Community Plan 2018 to 2028

**Strategy 1.4.1**



Progress 30%

Owner: Grace French



● On Track

%	#
100.0	1

Action: 1

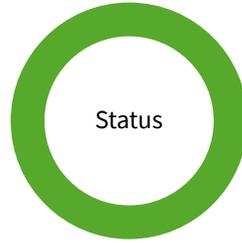
Advocate and partner with Water Corp for the provision of adequate water capacity, quality and supply. Key Partners #WC Source: Strategic Community Plan 2018 to 2028

**Strategy 1.6.1**



Progress 45%

Owner: Ellie Cuthbert



● On Track

%	#
100.0	1

Action: 1

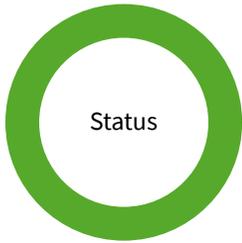
Continue to implement and fund Façade Enhancement and Policy 2.3 Heritage Colours – but through the entire Shire subject to high level community engagement. Source: Strategic Community Plan 2018 to 2028

**Strategy 1.6.3**



Progress 30%

Owner: Ellie Cuthbert



● On Track

%	#
100.0	1

Action: 1

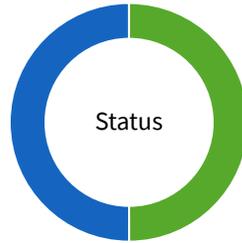
Explore the concept, including the costs and benefits of establishing a tourism, community and cultural precinct at the old Shire Council Chambers and Town Hall. Source: Corporate business plan 2018 summary Key Partners #MWDC #DRD

**Strategy 1.6.4**



Progress 55%

Owner: Grace French



● On Track

● Completed

%	#
50.0	1
50.0	1

Action: 2

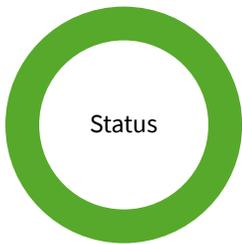
Encourage local residents to improve presentation of their properties including removal of those dilapidated and beyond useful life or heritage value. Source: Corporate business plan 2018 summary

**Strategy 1.7.2**



Progress 58%

Owner: Paul Buist



● On Track

%	#
100.0	1

Action: 1

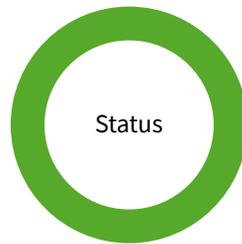
Maintenance and renewal of roads, and ancillary infrastructure is undertaken in accordance to Shire Asset Management Plan. Key Partners #MRWA Source: Strategic Community Plan 2018 to 2028

**Strategy 1.7.4**



Progress 58%

Owner: Paul Buist



● On Track

%	#
100.0	1

Action: 1

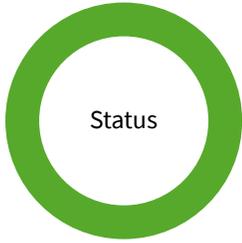
Control roadside vegetation. Source: Corporate business plan 2018 summary Key Partners #MRWA

**Strategy 1.7.5**



Progress 30%

Owner: Paul Buist



● On Track

% | #  
100.0 | 1

Action: 1

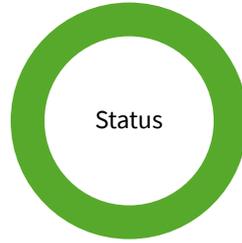
Develop Footpath Development and Asset Management Plan Key Partners #MRWA Source: Corporate business plan 2018 summary

**Strategy 3.1.5**



Progress 80%

Owner: Jenny Goodbourn



● On Track

% | #  
100.0 | 1

Action: 1

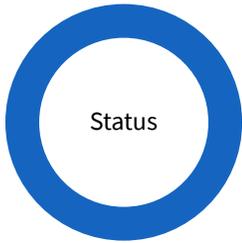
Continue to provide Department of Transport Licensing Services Key Partners #DOT #WAP

**Strategy 3.1.6**



Progress 100%

Owner: Jenny Goodbourn



● Completed

% | #  
100.0 | 1

Action: 1

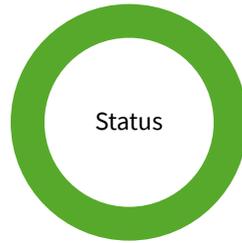
Continue to support the visiting Vet Services. Source: Strategic Community Plan 2018 to 2028

**Strategy 3.2.3**



Progress 0%

Owner: Ellie Cuthbert



● On Track

% | #  
100.0 | 1

Action: 1

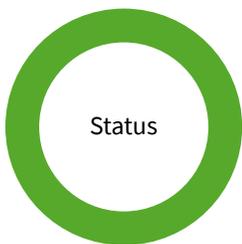
Explore opportunities and grants to appropriately repurpose heritage assets. Key Partners #HCWA Source: Strategic Community Plan 2018 to 2028

**Strategy 3.4.1**



Progress 7%

Owner: Ellie Cuthbert



● On Track

% | #  
100.0 | 1

Action: 1

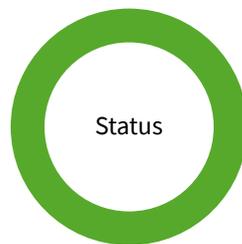
Continue to support Morawa Biennial Arts Awards and Exhibition. Key Partners #DCA Source: Strategic Community Plan 2018 to 2028

**Strategy 3.4.2**



Progress 12%

Owner: Ellie Cuthbert



● On Track

% | #  
100.0 | 1

Action: 1

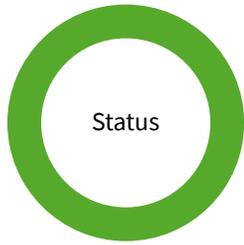
Work with the community to develop and promote a community events calendar and plan with a unique or iconic event. Source: Strategic Community Plan 2018 to 2028

**Strategy 3.5.2**



Progress 25%

Owner: Chris Linnell



● On Track

%	#
100.0	1

Action: 1

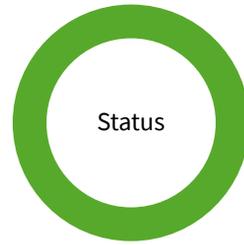
Continue to implement the Recreation Master Plan to ensure Morawa recreation assets are sub-regional centre standard. Key Partners #DSR Source: Strategic Community Plan 2018 to 2028

**Strategy 4.1.3**



Progress 10%

Owner: Chris Linnell



● On Track

%	#
100.0	1

Action: 1

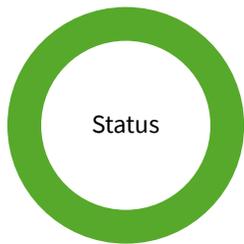
Develop and implement community development, governance and marketing strategies in the Growth Plan. Key Partners #MWDC #DRD Source: Strategic Community Plan 2018 to 2028

**Strategy 4.2.2**



Progress 40%

Owner: Jenny Goodbourn



● On Track

%	#
100.0	1

Action: 1

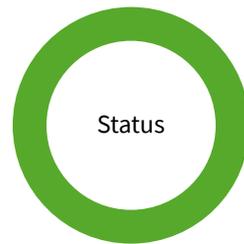
Support leaderships / youth development programs through the Morawa Youth Centre. Key Partners #DC #DSA #DCA Source: Strategic Community Plan 2018 to 2028

**Strategy 4.2.3**



Progress 50%

Owner: Jenny Goodbourn



● On Track

%	#
100.0	1

Action: 1

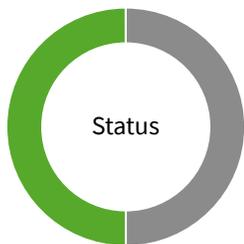
Continue to acknowledge and support volunteers and provide access to tools and information such as through the government site <https://www.dsr.wa.gov.au/clubs>. Key Partners #DC Source: Strategic Community Plan 2018 to 2028

**Strategy 4.3.2**



Progress 6%

Owner: Ellie Cuthbert



● Status Pending  
● On Track

%	#
50.0	1
50.0	1

Action: 2

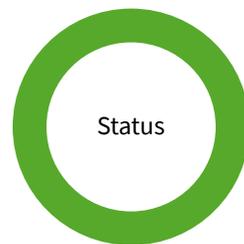
Undertake annual customer satisfaction and feedback surveys. Source: Strategic Community Plan 2018 to 2028

**Strategy 4.3.3**



Progress 38%

Owner: Jenny Goodbourn



● On Track

%	#
100.0	1

Action: 1

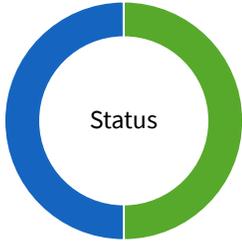
Maintain a high standard of customer service and record keeping. Source: Strategic Community Plan 2018 to 2028

**Strategy 4.6.1**



Progress 99%

Owner: Grace French



- On Track
- Completed

%	#
50.0	1
50.0	1

Action: 2

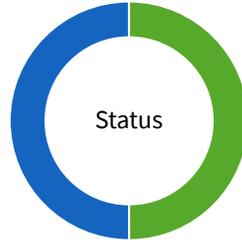
Continue to provide staff training and development. Key Partners #DLGSCI, WALGA Source: Strategic Community Plan 2018 to 2028

**Strategy 4.6.2**



Progress 51%

Owner: Chris Linnell



- On Track
- Completed

%	#
50.0	1
50.0	1

Action: 2

Provide quality affordable rental housing for staff. Key Partners #DOH Source: Strategic Community Plan 2018 to 2028

**Attachment 1 - 11.2.2a**

EFT11542	04/02/2019	Morawa Medical Centre	Staff Medical Assessment	1	200.00
EFT11543	04/02/2019	Kats Rural	VARIOUS PARTS	1	60.97
EFT11544	04/02/2019	Midwest Chemical & Paper Distributors	Various Cleaning Products	1	579.89
EFT11545	04/02/2019	Choices Flooring Geraldton	SUPPLY AND INSTALL VINYL TO TOWN HALL KITCHEN	1	6,479.00
EFT11546	04/02/2019	Refuel Australia	2 BOXES OF GREASE LIPEX PLUS	1	316.80
EFT11547	04/02/2019	S & K Electrical Contracting Pty Ltd	REPLACE BURNT OUT ELECTRICAL EQUIPMENT AT SWITCHBOARD	1	726.81
EFT11548	04/02/2019	Stewart & Heaton Clothing Co Pty Ltd	JACKET MADE TO ORDER -	1	228.07
EFT11549	04/02/2019	Bob Waddell & Associates Pty Ltd	ASSISTANCE WITH NEW MONTHLY REPORTING FORMAT	1	3,531.00
EFT11550	04/02/2019	Geraldton Mower & Repairs Specialists	BG86 C-E Blower	1	399.00
EFT11551	04/02/2019	Logo Appointments	CONTRACTING SERVICES FOR W/Ending 12 Jan 19	1	8,830.80
EFT11552	04/02/2019	P.S. CHESTER & SON	PAINT WALLS, CEILING AND INSTALL STAINLESS STEEL BENCHES – TOWN HALL KITCHEN UPGRADE	1	44,726.00
EFT11553	04/02/2019	Coates Hire	HIRE OF ROLLER FOR THE PERIOD OF 07/01/2019 TO 25/01/2019	1	4,580.00
EFT11554	04/02/2019	Northstar Asset Pty Ltd	Copyright for Australia Day Movie screening	1	385.00
EFT11555	04/02/2019	Morawa Rural Pty Ltd	RUBBER GREASE - CASTROL	1	63.10
EFT11556	04/02/2019	HI-Power Diesel	INSTALL NEW DOZER PUMP UNIT	1	949.30
EFT11557	04/02/2019	Griffin Valuation Advisory	VALUATION ADVISORY 2019 PLANT AND EQUIPMENT ASSET VALUATIONS	1	10,321.64
EFT11558	05/02/2019	Karen Jeanette Chappel	ALLOWANCES AND SITTING FEES OCT TO DEC 2018	1	8,250.00

EFT11559	05/02/2019	Shirley Denise Katona	MEMBERS SITTING FEES OCT - DEC 2018	1	2,000.00
EFT11560	05/02/2019	Star Track Express	VARIOUS FREIGHT DECEMBER 2018	1	846.48
EFT11561	05/02/2019	Kats Rural	WEST AUSTRALIAN NEWSPAPERS FOR JANUARY	1	35.70
EFT11562	05/02/2019	S & K Electrical Contracting Pty Ltd	ELECTRICAL WORKS AND LIGHTING AT TOWN HALL KITCHEN	1	7,471.05
EFT11563	05/02/2019	Courier Australia	JANUARY FREIGHT	1	44.13
EFT11564	05/02/2019	Geraldton Lock and Key Specialists	CAM LOCK REPLACEMENT	1	165.00
EFT11565	05/02/2019	Bob Waddell & Associates Pty Ltd	ASSISTANCE WITH NEW MONTHLY REPORTING FORMAT	1	1,221.00
EFT11566	05/02/2019	Aerodrome Management Services Pty Ltd	ANNUAL INSPECTION OF AERODROME	1	4,861.89
EFT11567	05/02/2019	Neverfail Springwater Limited	MONTHLY COOLER RENTAL	1	14.30
EFT11568	05/02/2019	Ken Stokes	MEMBERS SITTING FEES OCT - DEC 2018	1	2,000.00
EFT11569	05/02/2019	Herrings Coastal Plumbing & Gas	GAS AND PLUMBING WORKS AT TOWN HALL KITCHEN	1	4,612.41
EFT11570	05/02/2019	Protector Fire Services	SERVICE OF FIRE EQUIPMENT	1	1,662.16
EFT11571	05/02/2019	Jane Coaker	MEMBERS SITTING FEES OCT - DEC 2018	1	2,000.00
EFT11572	05/02/2019	Department of Communities	RETURN OF UNSPENT YOUTH ENGAGEMENT GRANT FUNDING	1	891.00
EFT11573	05/02/2019	Dean Stuart Carslake	ALLOWANCES AND SITTING FEES OCT - DEC 2018	1	3,062.50
EFT11574	05/02/2019	Debbie Collins	MEMBERS SITTING FEE OCT - DEC 2018	1	2,000.00
EFT11575	05/02/2019	Helen Pearl Cekanaskas	Rates refund for assessment A313	1	500.00

EFT11576	05/02/2019	WA Country Health Service - Midwest	Rates refund for assessment A141	1	18.45
EFT11577	07/02/2019	Herbert Edward Kenyon	CARPET CLEANING – Doctors Surgery	1	190.00
EFT11578	07/02/2019	Moore Stephens	BUDGET WORKSHOP 13/03/2019	1	935.00
EFT11579	07/02/2019	Landgate	M2019/1 MINING TENEMENTS SCHEDULE	1	64.70
EFT11580	07/02/2019	Refuel Australia	SUPPLY 11,000 LITRES OF DIESEL	1	15,964.22
EFT11581	07/02/2019	S & K Electrical Contracting Pty Ltd	45 Solomon Tce, 78 Yewers Ave and Shire Office	1	581.37
EFT11582	07/02/2019	Canine Control	RANGER SERVICES 25/01/2019	1	2,002.78
EFT11583	07/02/2019	Greenfield Technical Services	ENGINEERING SERVICES - 2017 FLOOD DAMAGE (AGRN743)	1	5,082.00
EFT11584	07/02/2019	Shire of Moora	WWTP - Training - Accommodation for staff - Training date 11/02/19 to 15/02/19	1	2,170.00
EFT11585	07/02/2019	Logo Appointments	CONTRACTING SERVICES WEEK ENDING 2 FEB 2019	1	2,097.32
EFT11586	07/02/2019	Alinta Sales Pty Ltd	Old Hospital House ELECTRICITY JANUARY 2019	1	98.02
EFT11587	07/02/2019	Getaway Outdoors Geraldton	GAZEBO 6M X 3M FOR CEMETERY	1	599.00
EFT11588	07/02/2019	Medelect Biomedical Services	DEFIBRILLATOR BATTERY 31/01/2019	1	583.00
EFT11589	07/02/2019	Dongara Tree Service	31/01/2019 TREE REMOVAL AND PRUNING AT CEMETERY	1	1,100.00
EFT11590	07/02/2019	RSM Bird Cameron	SERVICES FOR R2R AUDIT 2017/18	1	1,100.00
EFT11591	07/02/2019	IGA Morawa	IGA PURCHASES JANUARY 2019	1	319.97
EFT11592	07/02/2019	Aquatic Services WA Pty Ltd	SUPPLY OF ONE PALLET OF PROTECTOR CHLORINE	1	4,312.00

EFT11593	07/02/2019	Mitchell and Brown Communications Vidguard	QUARTERLY VIDGUARD MONITORING 01/02/2019 TO 30/04/2019 – Youth Centre	1	115.50
EFT11594	07/02/2019	Pat's Mobile Mechanical	SERVICE AND OIL SAMPLES GRADER 670GP 22/01/2019	1	375.21
EFT11595	07/02/2019	Murdoch University	VETERINARY SERVICES 25/10/2018 TO 26/11/2018	1	1,000.00
EFT11597	07/02/2019	E & MJ Rosher Pty Ltd	2 OIL FILTERS FOR GENERATOR GL6000	1	63.90
EFT11598	07/02/2019	Morawa Pharmacy	AQUIM SANTITISER 1LTRE – Youth Centre	1	21.99
EFT11599	12/02/2019	Australian Services Union	Payroll deductions	1	77.70
EFT11600	12/02/2019	Department of Human Services	Payroll deductions	1	348.58
EFT11601	18/02/2019	Dean's Contracting WA Pty Ltd	Flood Damage Supervisor 30/01/2019 - 12/02/2019	1	22,546.04
EFT11602	18/02/2019	BPH	Flood Damage Repairs 30/01/2019 - 12/02/2019	1	203,313.00
EFT11603	20/02/2019	Samantha Appleton	REFUND HOUSING BOND -20 BARNES STREET MORAWA	2	1,000.00
EFT11604	22/02/2019	Australian Services Union	Payroll deductions	1	77.70
EFT11605	22/02/2019	Department of Human Services	Payroll deductions	1	509.99
EFT11606	25/02/2019	Morawa Community Resource Centre	2 x Snake Management Course	1	460.00
EFT11607	25/02/2019	St John Ambulance	First Aid Course - Shire Staff	1	4,090.00
EFT11608	25/02/2019	Star Track Express	Freight on Parts for Lawn Mower and Admin Charges	1	113.50
EFT11609	25/02/2019	J.R. & A. Hersey Pty Ltd	200 x PVC Posts	1	3,729.00
EFT11610	25/02/2019	Landmark Operations Limited	Fertilizer, Copper Chelate, Poly Pipe Fittings	1	2,645.50
EFT11611	25/02/2019	Wes Trac Equipment Pty Ltd	Full Set of Blades for Grader	1	952.10

EFT11612	25/02/2019	Midwest Chemical & Paper Distributors	Machine Wash and Rinse - Town Hall	1	195.01
EFT11613	25/02/2019	S & K Electrical Contracting Pty Ltd	Call out for vaccine fridge at surgery not working	1	829.40
EFT11614	25/02/2019	Courier Australia	Freight for Plant Parts and General	1	70.31
EFT11615	25/02/2019	Austral Mercantile Collections Pty Ltd	Debt Collection	1	35.00
EFT11616	25/02/2019	Cramer & Neill	Replace Pads on Air Conditioner	1	2,194.11
EFT11617	25/02/2019	Winchester Industries	Aggregate	1	28,685.81
EFT11618	25/02/2019	Geraldton Lock and Key Specialists	Security Keys Cut - Rec Centre	1	92.70
EFT11619	25/02/2019	Bob Waddell & Associates Pty Ltd	Development and Implementation of New Monthly Reporting Format	1	2,772.00
EFT11620	25/02/2019	Logo Appointments	Contracting Services for EM	1	2,354.88
EFT11621	25/02/2019	Neverfail Springwater Limited	Water Cooler Rental - 22/2/19 to 22/3/19	1	14.30
EFT11622	25/02/2019	Novus Autoglass Repairs & Replacement	Supply and Fit Windscreen - Bus	1	680.53
EFT11623	25/02/2019	Morawa Football Club Inc	Overpayment of Oval Fees 2017	1	180.00
EFT11624	25/02/2019	Covs Parts Pty Ltd	1 x 6 Drum Bunding	1	866.23
EFT11625	25/02/2019	Hoppys Parts R Us	V Belt - Lawn Mower	1	19.88
EFT11626	25/02/2019	Herrings Coastal Plumbing & Gas	Install stand pipe and hose tap	1	304.00
EFT11627	25/02/2019	IGA Morawa	Refreshments and Supplies - February 2019	1	409.67
EFT11628	25/02/2019	Boya Equipment	Mower Blades	1	538.56
EFT11629	25/02/2019	MEEDAC Incorporated	Morawa Transfer Station Attendant - January 2019	1	5,100.00

EFT11630	25/02/2019	Great Southern Fuel Supplies	Fuel Card Purchases	1	701.24
EFT11631	25/02/2019	Infinitum Technologies Pty Ltd	IT Support for January 2019	1	2,788.71
EFT11632	25/02/2019	Avon Waste	Waste Collection January 2019	1	6,376.90
EFT11633	25/02/2019	GG. Pumps and Electrical	Replace flow metre	1	1,004.24
EFT11634	25/02/2019	Five Star	Photocopier Charges - February 2019	1	402.18
EFT11635	25/02/2019	Pat's Mobile Mechanical	200hr Service of Grader	1	272.14
EFT11636	25/02/2019	Juurlu Baba Yamitji Pty Ltd	Traffic Management Plan - Morawa Yalgoo Road	1	495.00
EFT11637	25/02/2019	Tyrepower Geraldton	4 x Tyres - EDM Rav 4 02MO	1	836.00
EFT11638	25/02/2019	Visage Productions	50% Initial Payment - Own Town Television Series	1	4,400.00
11921	05/02/2019	Synergy	ELECTRICITY 17 OCT TO 12 DEC 2018	1	404.90
11922	05/02/2019	Telstra Corporation Limited	TELEPHONE USAGE DECEMBER 2019	1	1,235.08
11923	07/02/2019	Telstra Corporation Limited	MOBILE PHONE CHARGES JANUARY 2019	1	489.50
11924	07/02/2019	Morawa Licensed Post Office Emmlee's	JANUARY 2019 POSTAGE	1	91.27
11925	19/02/2019	Building and Construction Industry Training Fund	BCITF - LOT 8428 # 1388 CANNA NORTH EAST ROAD MORAWA	2	749.65
11926	19/02/2019	Building Commission	BSL LOT 8428 #1388 CANNA NORTH EAST ROAD AND LOT 2 8 LODGE STREET	2	571.46
11931	25/02/2019	Water Corporation	Water Use Charges - 29/12/18 to 13/02/19	1	23,614.78
11932	25/02/2019	Synergy	Streetlights - 25/12/18 to 24/01/19	1	4,227.65
11933	25/02/2019	Telstra Corporation Limited	Telephone Charges - January 2019	1	1,192.80

11934	25/02/2019	Sterling Conveyancing & Settlement Services	Refund of Incorrect Payment - Bilcate Pty Ltd	1	1,708.88
DD6391.1	07/02/2019	Australian Taxation Office	January BAS 2019	1	71,666.02
DD6394.1	06/02/2019	WA Local Government Superannuation Plan	Payroll deductions	1	6,624.88
DD6394.2	06/02/2019	BT FINANCIAL GROUP	Superannuation contributions	1	318.97
DD6394.3	06/02/2019	MLC Super Fund	Superannuation contributions	1	431.21
DD6394.4	06/02/2019	Australian Super	Superannuation contributions	1	351.34
DD6394.5	06/02/2019	BT Super for Life	Superannuation contributions	1	70.89
DD6394.6	06/02/2019	LGIA Super	Superannuation contributions	1	327.65
DD6404.1	05/02/2019	Bank West	Credit Card Transactions January 2019	1	3,847.58
DD6404.2	01/02/2019	Westnet Pty Ltd	Internet February 2019	1	224.75
DD6404.3	05/02/2019	BOQ Finance	Photocopier Lease Feb 2019	1	265.91
DD6406.1	20/02/2019	WA Local Government Superannuation Plan	Payroll deductions	1	6,733.32
DD6406.2	20/02/2019	BT FINANCIAL GROUP	Superannuation contributions	1	318.97
DD6406.3	20/02/2019	MLC Super Fund	Superannuation contributions	1	431.21
DD6406.4	20/02/2019	Australian Super	Superannuation contributions	1	294.25
DD6406.5	20/02/2019	LGIA Super	Superannuation contributions	1	327.65

**REPORT TOTALS**

<b>EFT</b>	<b>\$465,291.34</b>
<b>Cheque</b>	<b>\$ 34,285.97</b>
<b>Direct Debits</b>	<b>\$ 88,387.02</b>
<b>Payroll</b>	<b>\$91,972.95</b>
<b>Credit Card</b>	<b>\$ 2,314.93</b>
<b>TOTAL</b>	<b>\$679,937.28</b>

**Jan-19**

**Business Credit Card - Chris Linnell Bankwest MasterCard**

Date	Description	Accounts	Account Description	Amount	GST
16/01/2019	Flights to National General assembly of Local Government - CEO and President	1041070.520 & 1142130.502	Members Conference and Travel & Accommodation	854.74	77.70
25/01/2019	Medical Director Pracsoft Software	1077060.521	Doctors Office Expenses	1193.50	108.50
			<b>Total Purchases for C Linnell</b>	2048.24	186.20

**Business Credit Card - Jenny Goodbourn Bankwest MasterCard**

Date	Description	Accounts	Account Description	Amount	GST
7/01/2019	Casual Public Licence - Motown Festival 2018	1086050.520	Youth Development Projects	82.50	7.50
11/01/2019	RAC Membership for Shire Vehicles	various	Various vehicles	530.00	48.18
11/01/2019	Phone Usage December 2018	various	Staff housing phones	375.16	34.11
11/01/2019	Phone Usage December 2018	1077100.522	Medical Centre	407.53	37.05
21/01/2019	21 movie tickets - Youth Holiday Programme	1086050.521	Youth Development Projects	315.00	28.64
22/01/2019	LR License Nathan Edwards	1142160.502	Minor Expenses including Sundry Plant Operation	89.15	8.10
			<b>Total Purchases for J Goodbourn</b>	1799.34	163.58
			<b>Total Fees and Charges</b>	3847.58	60.35

CREDITOR NAME: Great Southern Fuels

INVOICE NUMBER: January 2019

INVOICE DATE: 31/01/2019

DESCRIPTION: Small fuel, oil and card purchases

GL/JOB CODE	ACCOUNT DESCRIPTION	GST IND.	I/E CODE / C/C	DESCRIPTION	ELEM. CODE	AMOUNT
P241	Rav 4 - EDM	C	105		3003	424.36
P245	Honda CRV - EMDA	C	105		3003	25.04
P242	Rav 4 - EMCCS	C	105		3003	49.94
P999	Various Small Plant Items	C	105		3003	52.65
P243	Nissan Patrol - Works Supervisor	C	105		3003	
P229	Toyota Kluger - CEO	C	105		3003	149.25
						-
						701.24



**SHIRE OF MORAWA**

**MONTHLY FINANCIAL REPORT  
(Containing the Statement of Financial Activity)  
For the Period Ended 28 February 2019**

**LOCAL GOVERNMENT ACT 1995**

**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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**Items of Significance**

The material variance adopted by the Shire of Victoria Plains for the 2018/19 year is \$10,000 and 10%. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of significant/material variance is disclosed in Note 2.

	%				
	Collected / Completed	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over
<b>Significant Projects</b>					
Lots 558 & 559 Yewers Street	18%	30,000	20,000	5,329	14,671
Aged Housing Water Connection	16%	40,000	24,000	6,216	17,784
Refuse Transfer Station - Canna	0%	15,000	11,250	0	11,250
Town Hall Kitchen Upgrade	140%	70,000	70,000	97,711	(27,711)
Plant & Equipment - Other Health	0%	40,000	40,000	0	40,000
Purchase Plant & Equipment - Other Community Amenities	0%	110,000	0	0	0
Stephens Road 17/18	100%	2,350	1,560	2,350	(790)
Purchase Plant & Equipment - Road Plant Purchases	0%	370,000	50,000	0	50,000
Canna North East Road	0%	110,000	73,312	0	73,312
Burma Road - R2R	0%	95,064	63,368	0	63,368
Neates Road 17/18	81%	117,082	117,082	94,284	22,798
Nanekine Road 18/19	1%	425,500	212,750	6,064	206,686
Morawa Yalgoo Road 2018/19	92%	269,000	268,997	248,467	20,530
Sewerage Upgrade	0%	40,000	24,000	0	24,000
Playground Equipment	0%	30,000	30,000	0	30,000
Mowawa Bush Trail Project	123%	5,000	5,000	6,160	(1,160)
Interpretive Signage Stage 2	8%	15,000	9,000	1,178	7,822
<b>Grants, Subsidies and Contributions</b>					
Operating Grants, Subsidies and Contributions	58%	4,495,709	3,092,964	2,594,408	(498,556)
Non-operating Grants, Subsidies and Contributions	35%	768,547	568,547	265,845	(302,702)
	54%	5,264,256	3,661,511	2,860,253	(801,258)
Rates Levied	85%	2,088,504	2,091,504	1,781,367	(310,137)

*% Compares current ytd actuals to annual budget*

		Current Year	
		Prior Year 28 February 2018	28 February 2019
<b>Financial Position</b>			
Adjusted Net Current Assets	89%	\$ 1,898,390	\$ 1,685,152
Cash and Equivalent - Unrestricted	95%	\$ 1,245,912	\$ 1,184,699
Cash and Equivalent - Restricted	103%	\$ 5,535,195	\$ 5,687,785
Receivables - Rates	99%	\$ 666,216	\$ 657,830
Receivables - Other	30%	\$ 144,363	\$ 43,177
Payables	163%	\$ 60,193	\$ 98,029

*% Compares current ytd actuals to prior year actuals at the same time*

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

### **PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 28 February 2019  
Prepared by: Bob Waddell (Local Government Consultant)  
Reviewed by: Bob Waddell (Local Government Consultant)

### **BASIS OF PREPARATION**

#### **REPORT PURPOSE**

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34 . Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

#### **BASIS OF ACCOUNTING**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

#### **THE LOCAL GOVERNMENT REPORTING ENTITY**

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

### **SIGNIFICANT ACCOUNTING POLICES**

#### **GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

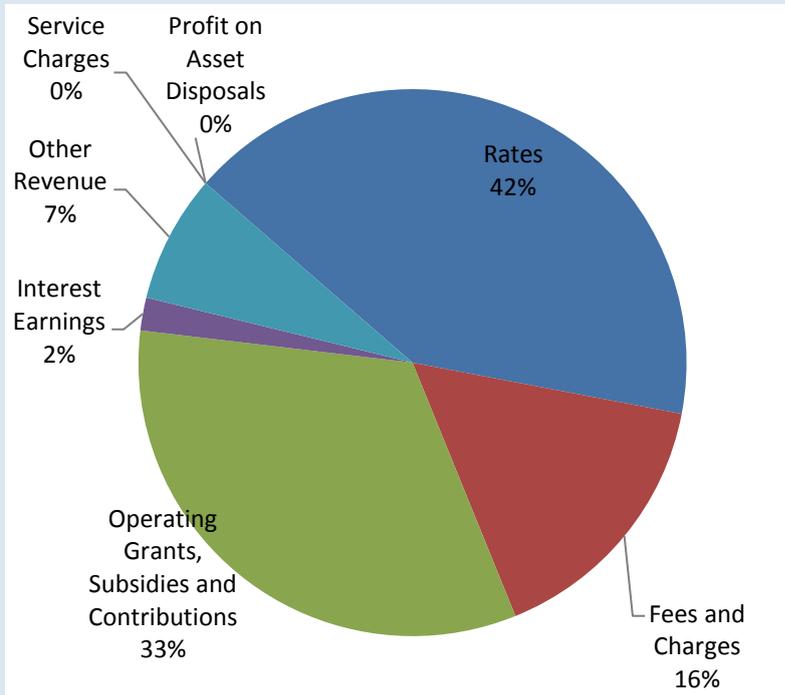
#### **CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

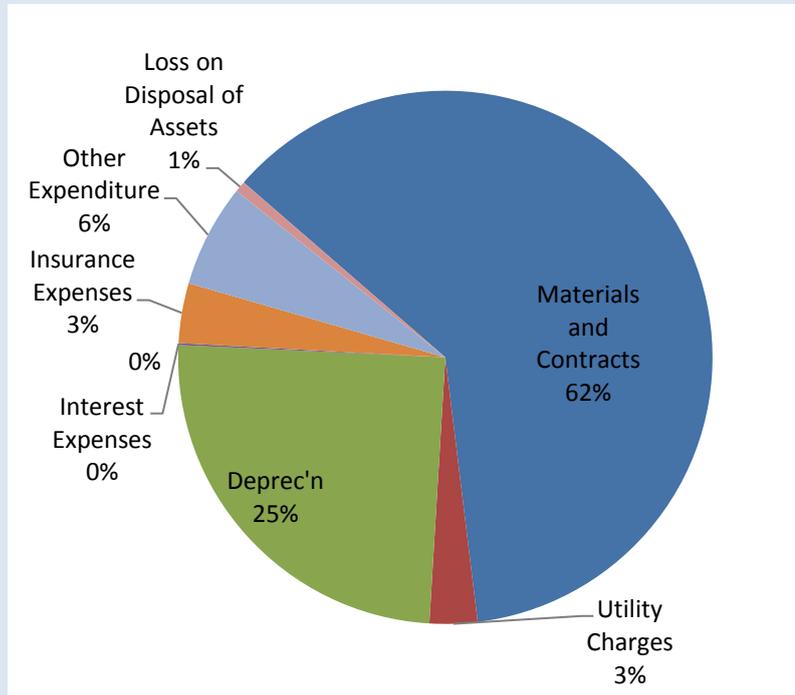
#### **ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

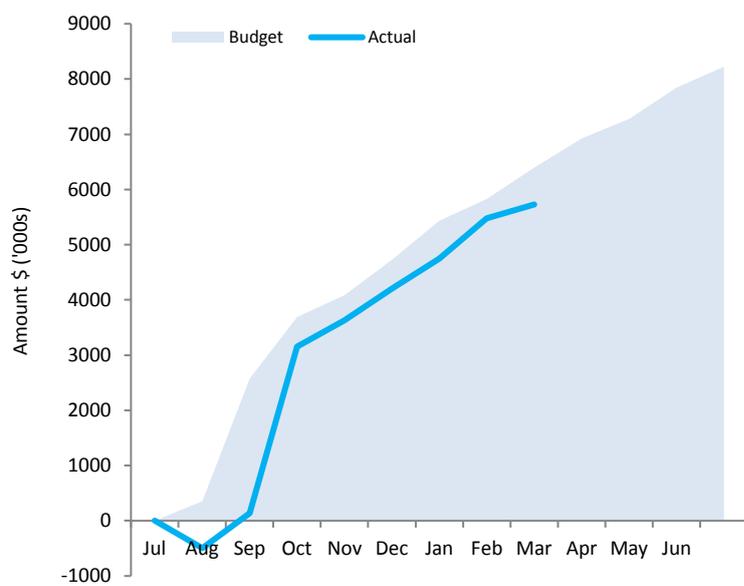
**OPERATING REVENUE**



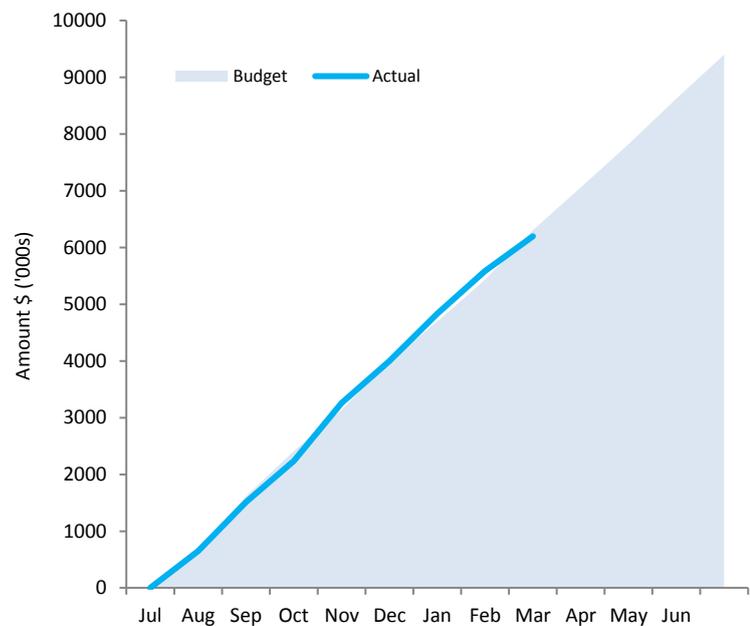
**OPERATING EXPENSES**



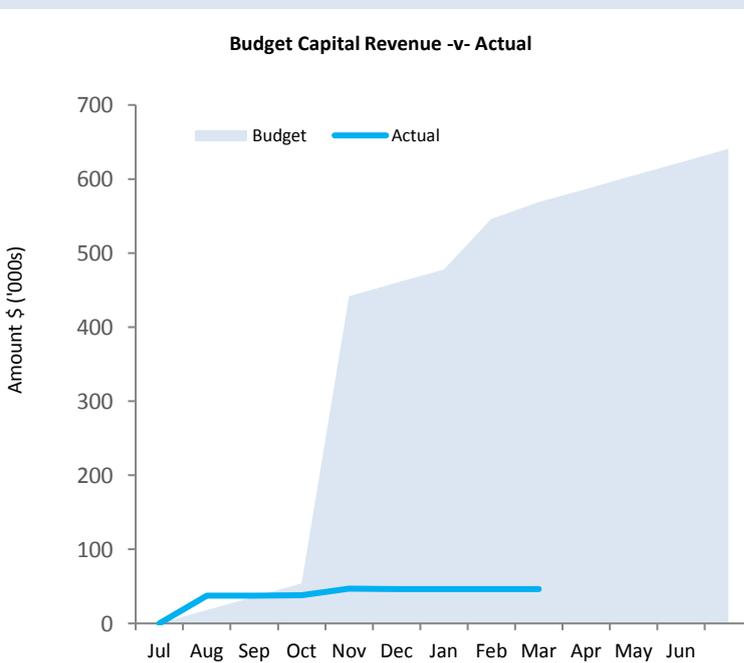
**Budget Operating Revenues -v- Actual**



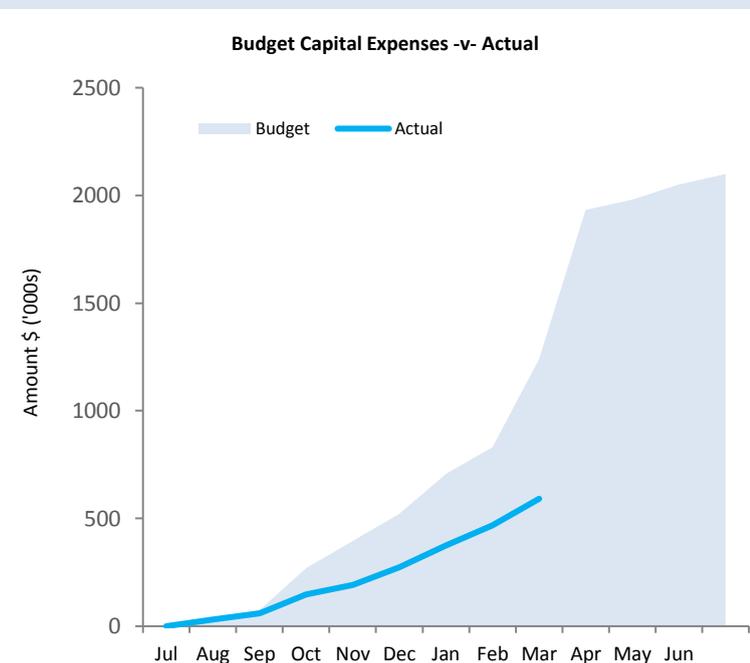
**Budget Operating Expenses -v- YTD Actual**



**CAPITAL REVENUE**



**CAPITAL EXPENSES**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**KEY TERMS AND DESCRIPTIONS  
FOR THE PERIOD ENDED 28 FEBRUARY 2019**

**STATUTORY REPORTING PROGRAMS**

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

<b>PROGRAM NAME</b>	<b>OBJECTIVE</b>	<b>ACTIVITIES</b>
<b>GOVERNANCE</b>	To manage Council's finances	Includes Members of Council, Civic Functions and Public Relations, Council Elections, Training/Education.
<b>GENERAL PURPOSE FUNDING</b>	To manage Council's finances	Includes Rates, Loans, Investments & Grants.
<b>LAW, ORDER, PUBLIC , SAFETY</b>	To provide, develop & manage services in response to community needs.	Includes Emergency Services & Animal Control.
<b>HEALTH</b>	To provide, develop & manage services in response to community needs.	Includes Environmental Health, Medical & Health facilities.
<b>EDUCATION AND WELFARE</b>	To provide, develop & manage services in response to community needs.	Includes Education, Welfare & Children's Services.
<b>HOUSING</b>	To ensure quality housing and appropriate infrastructure is maintained.	Includes Staff & Other Housing.
<b>COMMUNITY AMENITIES</b>	To provide, develop & manage services in response to community needs.	Includes Refuse Collection, Sewerage, Cemetery, Building Control, Town Planning & Townscape.
<b>RECREATION AND CULTURE</b>	To ensure the recreational & cultural needs of the community are met.	Includes Pools, Halls, Library, Oval, Parks & Gardens & Recreational Facilities.
<b>TRANSPORT</b>	To effectively manage transport infrastructure.	Includes Roads, Footpaths, Private Works, Machine Operating Costs, Outside Wages & Airstrip.
<b>ECONOMIC SERVICES</b>	To foster economic development, tourism & rural services in the district.	Includes Tourism, Rural Services, Economic Development & Caravan Park.
<b>OTHER PROPERTY AND SERVICES</b>	To provide control accounts and reporting facilities for all other operations.	Includes Private Works, Public Works Overheads, Plant Operating Costs, Administration Overheads and Unclassified Items

	Note	Adopted Annual Budget	Amended Annual Budget (d)	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. S
		\$	\$	\$	\$	\$	%		
<b>Opening Funding Surplus(Deficit)</b>	1	880,062	1,413,169	1,413,169	<b>1,413,169</b>	0	0%		
<b>Revenue from operating activities</b>									
Governance		0	0	0	<b>340</b>	340		▲	
General Purpose Funding - Rates	5	2,088,504	2,088,504	1,839,087	<b>1,781,367</b>	(57,720)	(3%)	▼	
General Purpose Funding - Other		737,692	737,692	733,434	<b>683,275</b>	(50,159)	(7%)	▼	
Law, Order and Public Safety		26,560	26,560	21,159	<b>12,380</b>	(8,779)	(41%)	▼	
Health		5,350	5,350	2,850	<b>1,714</b>	(1,136)	(40%)	▼	
Education and Welfare		2,400	2,400	1,600	<b>2,774</b>	1,174	73%	▲	
Housing		115,320	115,320	68,192	<b>52,964</b>	(15,228)	(22%)	▼	S
Community Amenities		438,516	438,516	410,946	<b>433,463</b>	22,516	5%	▲	
Recreation and Culture		56,981	56,981	45,393	<b>87,498</b>	42,105	93%	▲	S
Transport		3,672,974	3,672,974	2,483,694	<b>2,195,202</b>	(288,492)	(12%)	▼	S
Economic Services		161,045	161,045	115,567	<b>123,834</b>	8,267	7%	▲	
Other Property and Services		149,900	149,900	105,442	<b>87,164</b>	(18,278)	(17%)	▼	S
		<b>7,455,242</b>	<b>7,455,242</b>	<b>5,827,364</b>	<b>5,461,976</b>				
<b>Expenditure from operating activities</b>									
Governance		(520,502)	(520,502)	(337,042)	<b>(276,004)</b>	61,038	18%	▲	S
General Purpose Funding		(167,128)	(167,128)	(105,576)	<b>(106,555)</b>	(979)	(1%)	▼	
Law, Order and Public Safety		(119,407)	(119,407)	(82,259)	<b>(62,513)</b>	19,746	24%	▲	S
Health		(233,708)	(233,708)	(159,184)	<b>(129,650)</b>	29,534	19%	▲	S
Education and Welfare		(173,444)	(173,444)	(122,946)	<b>(63,666)</b>	59,280	48%	▲	S
Housing		(251,919)	(251,919)	(189,153)	<b>(198,387)</b>	(9,234)	(5%)	▼	
Community Amenities		(680,815)	(680,815)	(424,589)	<b>(343,291)</b>	81,298	19%	▲	S
Recreation and Culture		(1,442,412)	(1,442,412)	(1,013,631)	<b>(945,290)</b>	68,341	7%	▲	
Transport		(4,846,020)	(4,846,020)	(3,255,366)	<b>(3,480,515)</b>	(225,149)	(7%)	▼	
Economic Services		(924,033)	(924,033)	(543,677)	<b>(419,047)</b>	124,630	23%	▲	S
Other Property and Services		(39,940)	(39,940)	(70,662)	<b>(171,551)</b>	(100,889)	(143%)	▼	S
		<b>(9,399,329)</b>	<b>(9,399,329)</b>	<b>(6,304,085)</b>	<b>(6,196,469)</b>				
<b>Operating activities excluded from budget</b>									
Add back Depreciation		1,785,654	1,785,654	1,190,240	<b>1,249,765</b>	59,525	5%	▲	
Adjust (Profit)/Loss on Asset Disposal	6	(13,328)	(13,328)	(19,401)	<b>33,850</b>	53,251	(274%)	▲	
Movement in Leave Reserve (Added Back)		0	0	0	<b>2,209</b>	2,209		▲	
Movement in Deferred Pensioner Rates/ESL		0	0	0	<b>0</b>	0			
Movement in Employee Benefit Provisions		0	0	0	<b>0</b>	0			
Rounding Adjustments		0	0	0	<b>0</b>	0			
Loss on Asset Revaluation		0	0	0	<b>0</b>	0			
Adjustment in Fixed Assets		0	0	0	<b>0</b>	0			
<b>Amount attributable to operating activities</b>		<b>(171,761)</b>	<b>(171,761)</b>	<b>694,118</b>	<b>551,331</b>				
<b>Investing Activities</b>									
Non-operating Grants, Subsidies and Contributions	10	768,547	768,547	568,547	<b>265,845</b>	(302,702)	(53%)	▼	S
Proceeds from Disposal of Assets	6	100,000	100,000	95,000	<b>8,750</b>	(86,250)	(91%)	▼	S
Land Held for Resale	7	0	0	0	<b>0</b>	0			
Land and Buildings	7	(155,000)	(155,000)	(125,250)	<b>(109,257)</b>	15,993	13%	▲	S
Plant and Equipment	7	(520,000)	(520,000)	(90,000)	<b>0</b>	90,000	100%	▲	S
Furniture and Equipment	7	0	0	0	<b>(14,344)</b>	(14,344)		▼	S
Infrastructure Assets - Roads	7	(1,018,996)	(1,018,996)	(737,069)	<b>(359,166)</b>	377,903	51%	▲	S
Infrastructure Assets - Footpaths	7	0	0	0	<b>0</b>	0			
Infrastructure Assets - Parks and Ovals	7	0	0	0	<b>0</b>	0			
Infrastructure Assets - Sewerage	7	(40,000)	(40,000)	(24,000)	<b>0</b>	24,000	100%	▲	S
Infrastructure Assets - Airfields	7	0	0	0	<b>0</b>	0			
Infrastructure Assets - Dams	7	0	0	0	<b>0</b>	0			
Infrastructure Assets - Playground Equipment	7	(30,000)	(30,000)	(30,000)	<b>0</b>	30,000	100%	▲	S
Infrastructure Assets - Other	7	(20,000)	(20,000)	(14,000)	<b>(7,338)</b>	6,662	48%	▲	
<b>Amount attributable to investing activities</b>		<b>(915,449)</b>	<b>(915,449)</b>	<b>(356,772)</b>	<b>(215,510)</b>				
<b>Financing Activities</b>									
Proceeds from New Debentures		0	0	0	<b>0</b>	0			
Proceeds from Advances		0	0	0	<b>0</b>	0			
Self-Supporting Loan Principal		0	0	0	<b>0</b>	0			
Transfer from Reserves	9	540,804	540,804	473,848	<b>37,750</b>	(436,098)	(92%)	▼	S
Advances to Community Groups		0	0	0	<b>0</b>	0			
Repayment of Debentures	8	(75,142)	(75,142)	(50,409)	<b>(50,049)</b>	360	1%	▲	
Transfer to Reserves	9	(240,107)	(240,107)	(168,197)	<b>(51,538)</b>	116,659	69%	▲	S
<b>Amount attributable to financing activities</b>		<b>225,555</b>	<b>225,555</b>	<b>255,242</b>	<b>(63,837)</b>				
<b>Closing Funding Surplus(Deficit)</b>	1	<b>18,408</b>	<b>551,514</b>	<b>2,005,757</b>	<b>1,685,152</b>				

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2018/19 year is \$10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

## KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 28 FEBRUARY 2019

## NATURE OR TYPE DESCRIPTIONS

### REVENUE

#### RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

#### OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

#### NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

#### PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

#### FEES AND CHARGEES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

#### SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

### EXPENSES

#### EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

#### MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

#### UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

#### INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

#### LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

#### DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

#### INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

#### OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 28 FEBRUARY 2019

BY NATURE OR TYPE

	Note	Adopted Annual Budget	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var. ▲▼	Significant Var. S
		\$	\$	\$	\$	\$	%		
<b>Opening Funding Surplus (Deficit)</b>	1	880,062	1,413,169	1,413,169	1,413,169	0	0%		
<b>Revenue from operating activities</b>									
Rates	5	2,088,504	2,088,504	2,091,504	1,781,367	(310,137)	(15%)	▼	S
Operating Grants, Subsidies and Contributions	10	4,495,709	4,495,709	3,092,964	2,594,408	(498,556)	(16%)	▼	S
Fees and Charges		588,924	588,924	434,132	679,217	245,085	56%	▲	S
Service Charges		0	0	0	0	0			
Interest Earnings		156,500	156,500	108,525	83,144	(25,381)	(23%)	▼	S
Other Revenue		94,100	94,100	68,734	323,839	255,105	371%	▲	S
Profit on Disposal of Assets	6	31,505	31,505	31,505	0	(31,505)	(100%)	▼	S
		<b>7,455,242</b>	<b>7,455,242</b>	<b>5,827,364</b>	<b>5,461,975</b>				
<b>Expenditure from operating activities</b>									
Employee Costs		(1,930,102)	(1,930,102)	(1,346,838)	(1,153,599)	193,239	14%	▲	S
Materials and Contracts		(4,969,169)	(4,969,169)	(3,286,300)	(3,110,342)	175,958	5%	▲	
Utility Charges		(355,188)	(355,188)	(267,143)	(145,650)	121,493	45%	▲	S
Depreciation on Non-Current Assets		(1,785,654)	(1,785,654)	(1,190,240)	(1,249,765)	(59,525)	(5%)	▼	
Interest Expenses		(15,829)	(15,829)	(8,710)	(5,627)	3,083	35%	▲	
Insurance Expenses		(137,353)	(137,353)	(106,277)	(183,175)	(76,898)	(72%)	▼	S
Other Expenditure		(187,857)	(187,857)	(86,473)	(314,461)	(227,988)	(264%)	▼	S
Loss on Disposal of Assets	6	(18,177)	(18,177)	(12,104)	(33,850)	(21,746)	(180%)	▼	S
Loss FV Valuation of Assets		0	0	0	0	0			
		<b>(9,399,329)</b>	<b>(9,399,329)</b>	<b>(6,304,085)</b>	<b>(6,196,469)</b>				
<b>Operating activities excluded from budget</b>									
Add back Depreciation		1,785,654	1,785,654	1,190,240	1,249,765	59,525	5%	▲	
Adjust (Profit)/Loss on Asset Disposal	6	(13,328)	(13,328)	(19,401)	33,850	53,251	(274%)	▲	
Movement in Leave Reserve (Added Back)		0	0	0	2,209	2,209		▲	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0			
Movement in Employee Benefit Provisions		0	0	0	0	0			
Rounding Adjustments		0	0	0	0	0			
Loss on Asset Revaluation		0	0	0	0	0			
Adjustment in Fixed Assets		0	0	0	0	0			
<b>Amount attributable to operating activities</b>		<b>(171,761)</b>	<b>(171,761)</b>	<b>694,118</b>	<b>551,331</b>				
<b>Investing activities</b>									
Non-Operating Grants, Subsidies and Contributions	10	768,547	768,547	568,547	265,845	(302,702)	(53%)	▼	S
Proceeds from Disposal of Assets	6	100,000	100,000	95,000	8,750	(86,250)	(91%)	▼	S
Land Held for Resale	7	0	0	0	0	0			
Land and Buildings	7	(155,000)	(155,000)	(125,250)	(109,257)	15,993	13%	▲	S
Plant and Equipment	7	(520,000)	(520,000)	(90,000)	0	90,000	100%	▲	S
Furniture and Equipment	7	0	0	0	(14,344)	(14,344)		▼	S
Infrastructure Assets - Roads	7	(1,018,996)	(1,018,996)	(737,069)	(359,166)	377,903	51%	▲	S
Infrastructure Assets - Footpaths	7	0	0	0	0	0			
Infrastructure Assets - Parks and Ovals	7	0	0	0	0	0			
Infrastructure Assets - Sewerage	7	(40,000)	(40,000)	(24,000)	0	24,000	100%	▲	S
Infrastructure Assets - Airfields	7	0	0	0	0	0			
Infrastructure Assets - Dams	7	0	0	0	0	0			
Infrastructure Assets - Playground Equipment	7	(30,000)	(30,000)	(30,000)	0	30,000	100%	▲	S
Infrastructure Assets - Other	7	(20,000)	(20,000)	(14,000)	(7,338)	6,662	48%	▲	
<b>Amount attributable to investing activities</b>		<b>(915,449)</b>	<b>(915,449)</b>	<b>(356,772)</b>	<b>(215,510)</b>				
<b>Financing Activities</b>									
Proceeds from New Debentures		0	0	0	0	0			
Proceeds from Advances		0	0	0	0	0			
Self-Supporting Loan Principal		0	0	0	0	0			
Transfer from Reserves	9	540,804	540,804	473,848	37,750	(436,098)	(92%)	▼	S
Advances to Community Groups		0	0	0	0	0			
Repayment of Debentures	8	(75,142)	(75,142)	(50,409)	(50,049)	360	1%	▲	
Transfer to Reserves	9	(240,107)	(240,107)	(168,197)	(51,538)	116,659	69%	▲	S
<b>Amount attributable to financing activities</b>		<b>225,555</b>	<b>225,555</b>	<b>255,242</b>	<b>(63,837)</b>				
<b>Closing Funding Surplus (Deficit)</b>	1	<b>18,408</b>	<b>551,514</b>	<b>2,005,757</b>	<b>1,685,152</b>				

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2018/19 year is \$10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

### **SIGNIFICANT ACCOUNTING POLICIES**

#### **CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

#### **EMPLOYEE BENEFITS**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave  
*(Short-term Benefits)*

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the City has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the City expects to pay and includes related on-costs.

(ii) *Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the City does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

#### **PROVISIONS**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

#### **INVENTORIES**

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

ADJUSTED NET CURRENT ASSETS

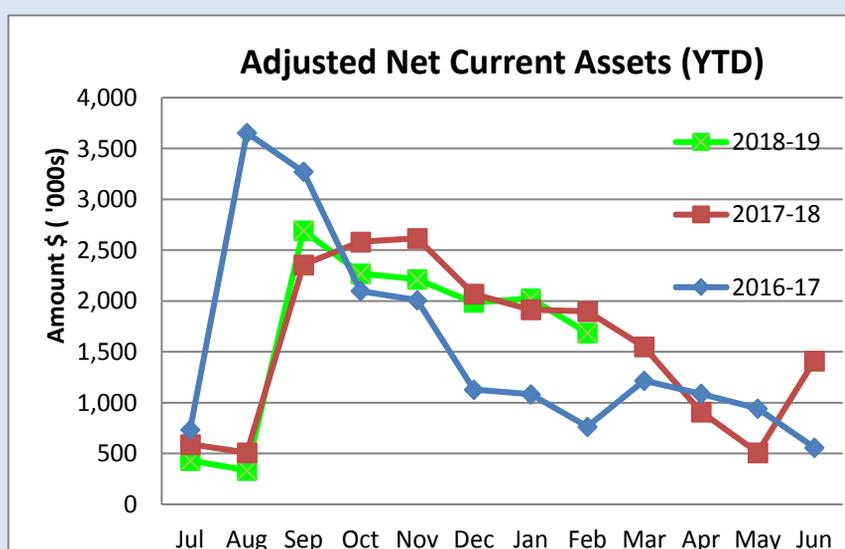
Adjusted Net Current Assets	Note	Last Years Closing 30/06/2018	This Time Last Year 28/02/2018	Year to Date Actual 28/02/2019
		\$	\$	\$
<b>Current Assets</b>				
Cash Unrestricted	3	656,893	1,245,912	1,184,699
Cash Restricted - Reserves	3	5,673,997	5,535,195	5,687,785
Receivables - Rates	4	558,537	666,216	657,830
Receivables - Other	4	721,689	144,363	43,177
Inventories		14,846	1,119	14,846
		7,625,961	7,592,805	7,588,336
<b>Less: Current Liabilities</b>				
Payables		(420,365)	(60,193)	(98,029)
Loan Liability		(75,142)	(23,669)	(25,092)
Provisions		(328,849)	(384,662)	(328,849)
		(824,356)	(468,524)	(451,970)
Less: Cash Reserves	9	(5,673,997)	(5,535,195)	(5,687,785)
Add Back: Component of Leave Liability not Required to be funded		209,270	283,163	211,479
Add Back: Current Loan Liability		75,142	23,669	25,092
Adjustment for Trust Transactions Within Muni		1,148	2,473	0
<b>Net Current Funding Position</b>		<b>1,413,169</b>	<b>1,898,390</b>	<b>1,685,152</b>

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



<b>This Year YTD</b>
<b>Surplus(Deficit)</b>
<b>\$1.69 M</b>
<b>Last Year YTD</b>
<b>Surplus(Deficit)</b>
<b>\$1.9 M</b>

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2018/19 year is \$10,000 and 10%.

Reporting Program	Var. \$	Var. %	Significant		Timing/ Permanent	Explanation of Variance
			Var. ▲▼	Var. S		
<b>Revenue from operating activities</b>	\$	%				
General Purpose Funding - Rates	(57,720)	(3%)	▼		Permanent	FAG actual lower than forecast
General Purpose Funding - Other	(50,159)	(7%)	▼		Permanent	FAG actual lower than forecast
Housing	(15,228)	(22%)	▼	S	Permanent	
Recreation and Culture	42,105	93%	▲	S	Permanent	Receipt of insurance claim money for pool repairs \$39k
Transport	(288,492)	(12%)	▼	S	Timing	Timing of RRG grant and flood damage monies
Other Property and Services	(18,278)	(17%)	▼	S	Permanent	LGIS Memembr Dividend \$18k income not budgeted for
<b>Expenditure from operating activities</b>						
Governance	61,038	18%	▲	S	Timing	Planning Expenditure under budget
Law, Order and Public Safety	19,746	24%	▲	S	Timing	Timing of EHO visits
Health	29,534	19%	▲	S	Timing	Timing of EHO visits
Education and Welfare	59,280	48%	▲	S	Timing	CDO/Youth Development Officer did not start until December - Position budgeted for whole of year
Community Amenities	81,298	19%	▲	S	Timing	Tip maintenance under budget
Transport	(225,149)	(7%)	▼		Timing	DOT licencing done by shire not in budget. Offset by matching income - in schedule 12.
Economic Services	124,630	23%	▲	S	Timing	Timing of expenditure
Other Property and Services	(100,889)	(143%)	▼	S	Timing	Plant Operating Cost recoveries need to be reviewed to ensure correct recovery
<b>Investing Activities</b>						
Non-operating Grants, Subsidies and Contributions	(302,702)	(53%)	▼	S	Timing	Actual income coming in later than budgeted expectation for RTR, RRG and MRWA funding.
Proceeds from Disposal of Assets	(86,250)	(91%)	▼	S	Timing	Timing of disposal of plant. Roller had not been budgeted to sell but was beyond repair
Land and Buildings	15,993	13%	▲	S	Timing	Timing of recognition of capital expenditure.
Plant and Equipment	90,000	100%	▲	S	Timing	
Furniture and Equipment	(14,344)		▼	S	Permanent	Purchase of pool inflatable - being adjusted in budget review
Infrastructure Assets - Roads	377,903	51%	▲	S	Timing	Timing of capital works
Infrastructure Assets - Sewerage	24,000	100%	▲	S	Timing	Timing of expenditure
Infrastructure Assets - Playground Equipment	30,000	100%	▲	S	Timing	Timing of expenditure - some to be transferred to cover purchase of pool inflatable
Transfer from Reserves	(436,098)	(92%)	▼	S	Timing	Transfers from reserves not required yet
Transfer to Reserves	116,659	69%	▲	S	Timing	Transfers not required yet

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2018/19 year is \$10,000 and 10%.

Reporting Program	Var. \$	Var. %	Var. ▲▼	Significant Var. S	Timing/ Permanent	Explanation of Variance
<b>Reporting Nature or Type</b>	<b>Var. \$</b>	<b>Var. %</b>	<b>Var. ▲▼</b>	<b>Var. S</b>	<b>Timing/ Permanent</b>	<b>Explanation of Variance</b>
<b>Revenue from operating activities</b>	\$	%				
Rates	(310,137)	(15%)	▼	S	Timing	Rubbish and Sewerage treated as fees and charges not rates - will be amended in budget review
Operating Grants, Subsidies and Contributions	(498,556)	(16%)	▼	S	Timing	Timing of receipt of flood damage and R2R grant money
Fees and Charges	245,085	56%	▲	S	Permanent	Rubbish and Sewerage treated as fees and charges not rates - will be amended in budget review
Interest Earnings	(25,381)	(23%)	▼	S	Timing	Timing of term deposit interest
Other Revenue	255,105	371%	▲	S	Permanent	Offset by expenditure - vehicle licencing
Profit on Disposal of Assets	(31,505)	(100%)	▼	S	Permanent	Loss on sale of roller
<b>Expenditure from operating activities</b>						
Employee Costs	193,239	14%	▲	S	Permanent	Direct labour costs lower than budgeted
Materials and Contracts	175,958	5%	▲		Timing	Expenditure YTD less than budgeted
Utility Charges	121,493	45%	▲	S	Timing	Utility charges coming in behind budget phasing of expenditure.
Depreciation on Non-Current Assets	(59,525)	(5%)	▼		Permanent	Depreciation expense substantially higher following the fair value valuation of the Shire's infrastructure assets. Bening addressed in budget review
Insurance Expenses	(76,898)	(72%)	▼	S	Timing	Workers compensation put as employee expense rather than insurance in budget. Will amend to correct code in budget review
Other Expenditure	(227,988)	(264%)	▼	S	Permanent	Offset by expenditure - vehicle licencing
Loss on Disposal of Assets	(21,746)	(180%)	▼	S	Permanent	Loss on sale of roller

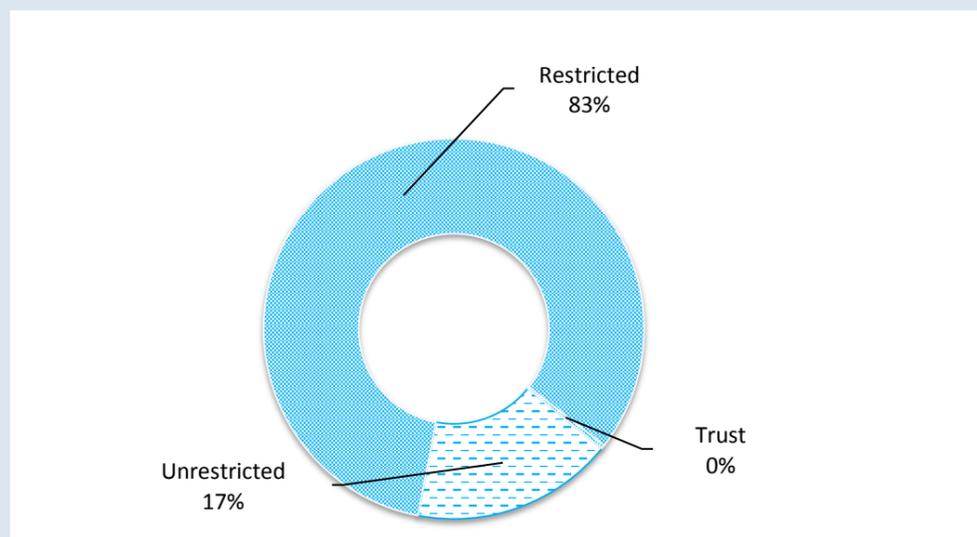
	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
<b>Cash on Hand</b>							
Cash On Hand	650			650	N/A	Nil	On Hand
<b>At Call Deposits</b>							
Municipal Cash at Bank	1,184,049			1,184,049	CBA	1.50%	At Call
CAB - Aged Care Units Reserv Units 6-9		9,331		9,331	CBA	1.50%	At Call
CAB - Refuse Transfer Station Reserve		27		27	CBA	1.50%	At Call
CAB - Morawa Future Funds Interest Reserve		127,967		127,967	CBA	1.50%	At Call
CAB - Leave Reserve Account		211,479		211,479	CBA	1.50%	At Call
CAB - Swimming Pool Reserve		20,211		20,211	CBA	1.50%	At Call
CAB - Plant Reserve		1,026,324		1,026,324	CBA	1.50%	At Call
CAB - Building Reserve		122,367		122,367	CBA	1.50%	At Call
CAB - Economic Development Reserve		111,692		111,692	CBA	1.50%	At Call
CAB - Sewerage Reserve		221,024		221,024	CBA	1.50%	At Call
CAB - Unspent Grants, Loans & Contributions Reserve		26,691		26,691	CBA	1.50%	At Call
CAB - Community Development Reserve		724,109		724,109	CBA	1.50%	At Call
CAB - Future Funds Reserve		564,130		564,130	CBA	1.50%	At Call
CAB - Business Units Reserve		103,960		103,960	CBA	1.50%	At Call
CAB - Legal Reserve		25,670		25,670	CBA	1.50%	At Call
CAB - Road Reserve		144,739		144,739	CBA	1.50%	At Call
CAB - Aged Care ex MCC Unit 1-4		69,446		69,446	CBA	1.50%	At Call
CAB - Aged Care Unit 5		55,748		55,748	CBA	1.50%	At Call
Trust Cash at Bank			21,838	21,838	CBA	0.00%	At Call
<b>Term Deposits</b>							
Municipal Investment Account/s	0			0	CBA		
TD: 024-014266-2 (Futre Funds 1)		808,712		808,712	CBA	2.65%	14/06/2019
TD: 024-014267-0 (Futre Funds 2)		808,712		808,712	CBA	2.65%	14/06/2019
TD: 024-014268-8 (Community Development Fund)		505,445		505,445	CBA	2.65%	14/06/2019
<b>Total</b>	<b>1,184,699</b>	<b>5,687,785</b>	<b>21,838</b>	<b>6,894,322</b>			

**SIGNIFICANT ACCOUNTING POLICIES**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



Total Cash	Unrestricted
<b>\$6.89 M</b>	<b>\$5.69 M</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 28 FEBRUARY 2019

OPERATING ACTIVITIES  
NOTE 4  
RECEIVABLES

Receivables - Rates & Rubbish	30 June 2018	28 Feb 19
	\$	\$
Opening Arrears Previous Years	503,965	581,497
Levied this year	2,239,559	2,288,361
Less Collections to date	(2,162,027)	(2,189,068)
Equals Current Outstanding	<b>581,497</b>	<b>680,791</b>
<b>Net Rates Collectable</b>	<b>581,497</b>	<b>680,791</b>
% Collected	78.80%	76.28%

Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$
Receivables - General	8,927	0	3,827	127	12,881
Percentage	69%	0%	30%	1%	
<b>Balance per Trial Balance</b>					
Sundry Debtors					12,881
Receivables - Other					30,296
<b>Total Receivables General Outstanding</b>					<b>43,177</b>

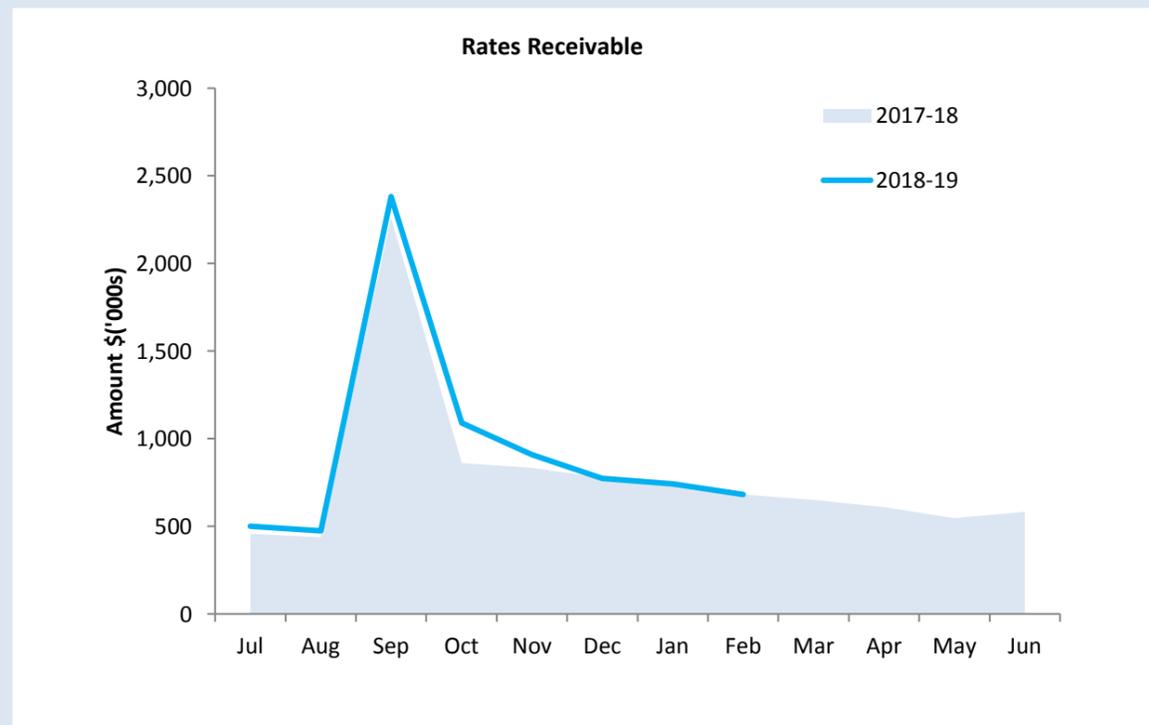
Amounts shown above include GST (where applicable)

KEY INFORMATION

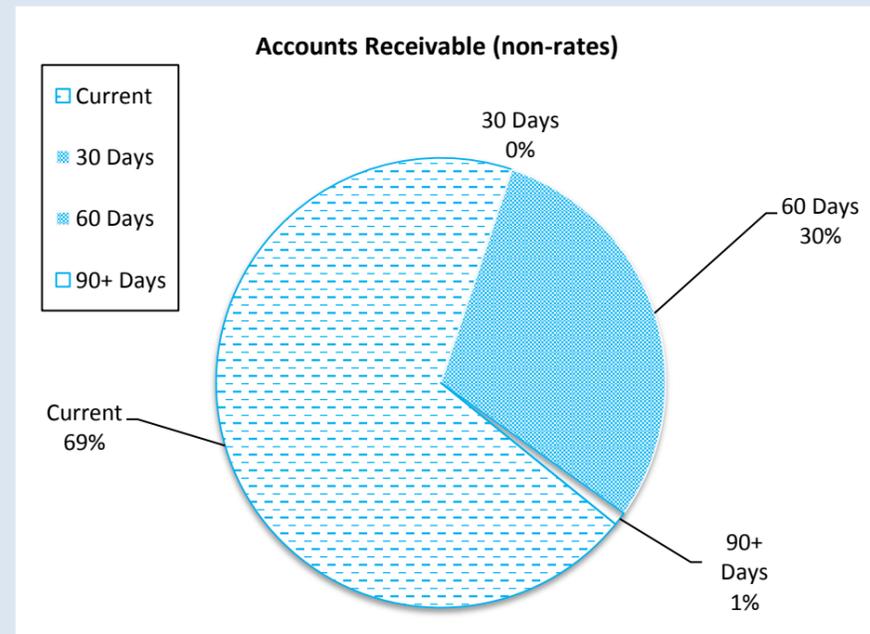
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



<b>Collected</b>	<b>Rates Due</b>
<b>76%</b>	<b>\$680,791</b>



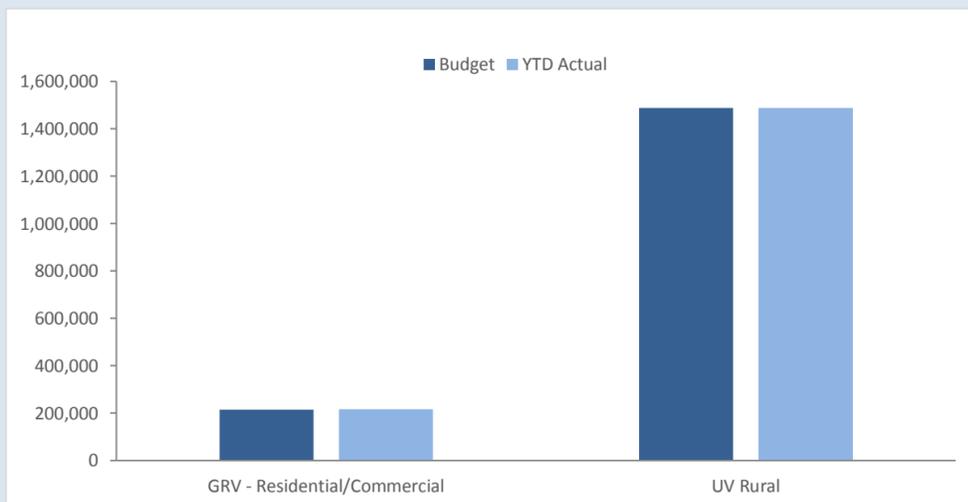
<b>Debtors Due</b>
<b>\$43,177</b>
<b>Over 30 Days</b>
<b>31%</b>
<b>Over 90 Days</b>
<b>1%</b>

RATE TYPE	Amended Budget						YTD Actual				
	Rate in	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Rate Revenue	Interim Rates	Back Rates	Total Revenue	
<b>General Rate</b>	\$			\$	\$	\$	\$	\$	\$	\$	
GRV - Residential/Commercial	7.7145	269	2,806,656	215,597	0	0	215,597	216,519	(689)	0	215,830
UV Rural	2.3481	205	63,308,500	1,487,052	0	0	1,487,052	1,486,547	372	338	1,487,257
UV Mining	29.5185	17	486,440	145,370	0	0	145,370	143,590	1,479	0	145,069
<b>Sub-Totals</b>		<b>491</b>	<b>66,601,596</b>	<b>1,848,019</b>	<b>0</b>	<b>0</b>	<b>1,848,019</b>	<b>1,846,656</b>	<b>1,162</b>	<b>338</b>	<b>1,848,156</b>
<b>Minimum Payment</b>	<b>Minimum</b>										
	\$										
GRV - Residential/Commercial	296.00	42	26,453	13,320	0	0	13,320	12,432	0	0	12,432
UV Rural	296.00	7	60,100	2,072	0	0	2,072	2,072	0	0	2,072
UV Mining	668.00	7	5,428	4,676	0	0	4,676	4,676	0	0	4,676
<b>Sub-Totals</b>		<b>56</b>	<b>91,981</b>	<b>20,068</b>	<b>0</b>	<b>0</b>	<b>20,068</b>	<b>19,180</b>	<b>0</b>	<b>0</b>	<b>19,180</b>
		<b>547</b>	<b>66,693,577</b>	<b>1,868,087</b>	<b>0</b>	<b>0</b>	<b>1,868,087</b>	<b>1,865,836</b>	<b>1,162</b>	<b>338</b>	<b>1,867,336</b>
Discounts							(35,000)				(32,029)
<b>Amount from General Rates</b>							<b>1,833,087</b>				<b>1,835,307</b>
Ex-Gratia Rates							6,000				6,027
Movement in Excess Rates							0				(59,958)
Rates Written Off							(3,000)				(8)
Specified Area Rates							252,417				0
<b>Totals</b>							<b>2,088,504</b>				<b>1,781,367</b>

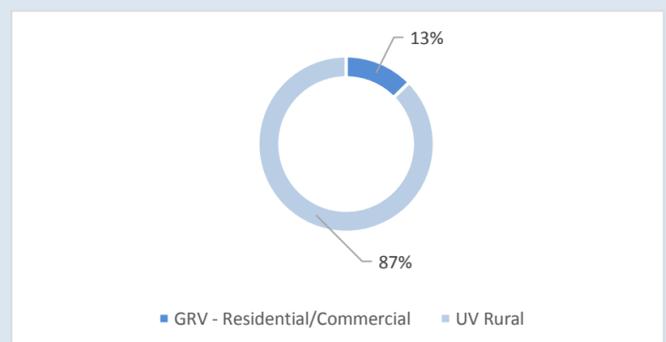
**SIGNIFICANT ACCOUNTING POLICIES**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**KEY INFORMATION**

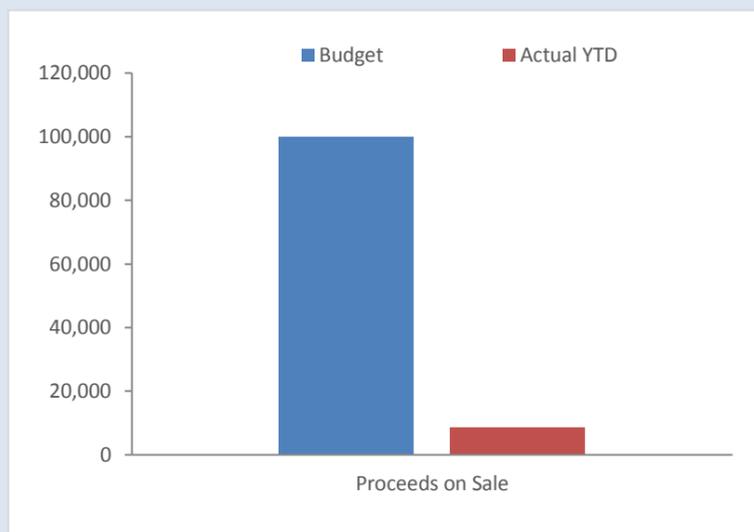


General Rates		
Budget	YTD Actual	%
<b>\$1.83 M</b>	<b>\$1.84 M</b>	<b>100%</b>



Asset Number	Asset Description	Amended Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
<b>Plant and Equipment</b>									
563	Toyota RAV 4 4WD 5DR Wagon (Doct	27,058	15,000	0	(12,058)	0	0	0	0
470	P&E - 1996 Toyota Coaster Communit	2,929	5,000	2,071	0	0	0	0	0
457	P&E - Nissan 2012 Patrol (Mechanics)	16,119	10,000	0	(6,119)	0	0	0	0
55	P&E - P156 Cat 938G Loader	40,566	70,000	29,434	0	0	0	0	0
332	P&E - AMMANN VIBRATORY SINGLE C	0	0	0	0	42,600	8,750	0	(33,850)
		<b>86,672</b>	<b>100,000</b>	<b>31,505</b>	<b>(18,177)</b>	<b>42,600</b>	<b>8,750</b>	<b>0</b>	<b>(33,850)</b>

KEY INFORMATION



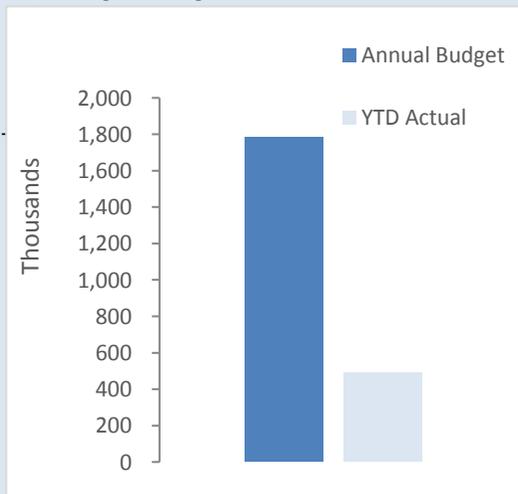
Proceeds on Sale		
Budget	YTD Actual	%
<b>\$100,000</b>	<b>\$8,750</b>	<b>9%</b>

Capital Acquisitions	Adopted		Amended		YTD Budget Variance
	Annual Budget	YTD Budget	Annual Budget	YTD Actual Total	
	\$	\$	\$	\$	\$
Land Held for Resale	0	0	0	0	0
Land and Buildings	155,000	125,250	155,000	109,257	(15,993)
Plant and Equipment	520,000	90,000	520,000	0	(90,000)
Furniture and Equipment	0	0	0	14,344	14,344
Infrastructure Assets - Roads	1,018,996	737,069	1,018,996	359,166	(377,903)
Infrastructure Assets - Footpaths	0	0	0	0	0
Infrastructure Assets - Parks and Ovals	0	0	0	0	0
Infrastructure Assets - Sewerage	40,000	24,000	40,000	0	(24,000)
Infrastructure Assets - Airfields	0	0	0	0	0
Infrastructure Assets - Dams	0	0	0	0	0
Infrastructure Assets - Playground Equipment	30,000	30,000	30,000	0	(30,000)
Infrastructure Assets - Other	20,000	14,000	20,000	7,338	(6,662)
<b>Capital Expenditure Totals</b>	<b>1,783,996</b>	<b>1,020,319</b>	<b>1,783,996</b>	<b>490,105</b>	<b>(530,214)</b>
<b>Capital acquisitions funded by:</b>					
	\$	\$	\$	\$	\$
Capital Grants and Contributions	768,547	568,547	768,547	265,845	(302,702)
Borrowings	0	0	0	0	0
Other (Disposals & C/Fwd)	100,000	95,000	100,000	8,750	(86,250)
Council contribution - Cash Backed Reserves					
Various Reserves		473,848	503,497	37,750	(436,098)
Council contribution - operations		(117,076)	411,952	177,760	294,836
<b>Capital Funding Total</b>		<b>1,020,319</b>	<b>1,783,996</b>	<b>490,105</b>	<b>(530,214)</b>

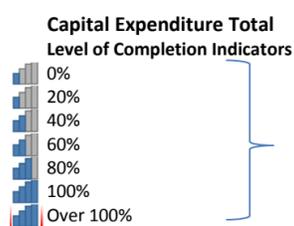
**SIGNIFICANT ACCOUNTING POLICIES**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**KEY INFORMATION**



<b>Acquisitions</b>	<b>Annual Budget</b>	<b>YTD Actual</b>	<b>% Spent</b>
	<b>\$1.78 M</b>	<b>\$.49 M</b>	<b>27%</b>
<b>Capital Grant</b>	<b>Annual Budget</b>	<b>YTD Actual</b>	<b>% Received</b>
	<b>\$.77 M</b>	<b>\$.27 M</b>	<b>35%</b>



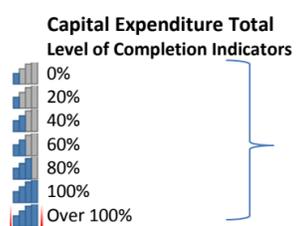
Percentage YTD Actual to Annual Budget  
Expenditure over budget highlighted in red.

% of

Completion

Level of completion indicator, please see table at the top of this note for further detail.

		Balance			Adopted	Amended			Variance	
Assets		Account Number	Sheet Category	Job Number	Annual Budget	Annual Budget	YTD Budget	Total YTD	(Under)/Over	
					\$	\$	\$	\$	\$	
<b>Land</b>										
<b>Housing</b>										
0.18		Lots 558 & 559 Yewers Street	09358	520	B09345	(30,000)	(30,000)	(20,000)	(5,329)	14,671
					<b>Total - Housing</b>	<b>(30,000)</b>	<b>(30,000)</b>	<b>(20,000)</b>	<b>(5,329)</b>	<b>14,671</b>
0.18		<b>Total - Land</b>				<b>(30,000)</b>	<b>(30,000)</b>	<b>(20,000)</b>	<b>(5,329)</b>	<b>14,671</b>
<b>Buildings</b>										
<b>Housing</b>										
0.16		Aged Housing Water Connection	09351	521	B09351	(40,000)	(40,000)	(24,000)	(6,216)	17,784
					<b>Total - Housing</b>	<b>(40,000)</b>	<b>(40,000)</b>	<b>(24,000)</b>	<b>(6,216)</b>	<b>17,784</b>
<b>Community Amenities</b>										
0.00		Refuse Transfer Station - Canna	10154	521	B10154	(15,000)	(15,000)	(11,250)	0	11,250
					<b>Total - Community Amenities</b>	<b>(15,000)</b>	<b>(15,000)</b>	<b>(11,250)</b>	<b>0</b>	<b>11,250</b>
<b>Recreation And Culture</b>										
1.40		Town Hall Kitchen Upgrade	11150	521	B11150	(70,000)	(70,000)	(70,000)	(97,711)	(27,711)
					<b>Total - Recreation And Culture</b>	<b>(70,000)</b>	<b>(70,000)</b>	<b>(70,000)</b>	<b>(97,711)</b>	<b>(27,711)</b>
0.83		<b>Total - Buildings</b>				<b>(125,000)</b>	<b>(125,000)</b>	<b>(105,250)</b>	<b>(103,928)</b>	<b>1,322</b>
<b>Plant &amp; Equipment</b>										
<b>Health</b>										
0.00		Plant & Equipment - Other Health	07751	525		(40,000)	(40,000)	(40,000)	0	40,000
					<b>Total - Health</b>	<b>(40,000)</b>	<b>(40,000)</b>	<b>(40,000)</b>	<b>0</b>	<b>40,000</b>
<b>Community Amenities</b>										
0.00		Purchase Plant & Equipment - Other Community Amenities	10751	525		(110,000)	(110,000)	0	0	0
					<b>Total - Community Amenities</b>	<b>(110,000)</b>	<b>(110,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Transport</b>										
0.00		Purchase Plant & Equipment - Road Plant Purchases	12350	525		(370,000)	(370,000)	(50,000)	0	50,000
					<b>Total - Transport</b>	<b>(370,000)</b>	<b>(370,000)</b>	<b>(50,000)</b>	<b>0</b>	<b>50,000</b>
<b>Other Property &amp; Services</b>										
0.00		<b>Total - Plant &amp; Equipment</b>				<b>(520,000)</b>	<b>(520,000)</b>	<b>(90,000)</b>	<b>0</b>	<b>90,000</b>
<b>Furniture &amp; Equipment</b>										
<b>Recreation &amp; Culture</b>										
1.00		Purchase Furniture & Equipment - Swimming Areas and Beaches	11251	523		0	0	0	(14,344)	(14,344)
					<b>Total - Recreation &amp; Culture</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(14,344)</b>	<b>(14,344)</b>
1.00		<b>Total - Furniture &amp; Equipment</b>				<b>0</b>	<b>0</b>	<b>0</b>	<b>(14,344)</b>	<b>(14,344)</b>
<b>Roads</b>										
<b>Transport</b>										
0.00		Canna North East Road	12150	541	R2R007	(110,000)	(110,000)	(73,312)	0	73,312
1.00		Stephens Road 17/18	12150	541	R2R016	(2,350)	(2,350)	(1,560)	(2,350)	(790)
0.00		Burma Road - R2R	12150	541	R2R079	(95,064)	(95,064)	(63,368)	0	63,368
0.81		Neates Road 17/18	12150	541	R2R160	(117,082)	(117,082)	(117,082)	(94,284)	22,798
1.00		Morawa Yalgoo Rd Widen Overlay Pavement & Seal (SLK 9.04-12.03)	12150	541	RRG012	0	0	0	(7,987)	(7,987)
1.00		Nanekine Road - 17/18	12150	541	RRG019	0	0	0	(15)	(15)
0.01		Nanekine Road 18/19	12150	541	RRG020	(425,500)	(425,500)	(212,750)	(6,064)	206,686
0.92		Morawa Yalgoo Road 2018/19	12150	541	RRG021	(269,000)	(269,000)	(268,997)	(248,467)	20,530
					<b>Total - Transport</b>	<b>(1,018,996)</b>	<b>(1,018,996)</b>	<b>(737,069)</b>	<b>(359,166)</b>	<b>377,903</b>
0.35		<b>Total - Roads</b>				<b>(1,018,996)</b>	<b>(1,018,996)</b>	<b>(737,069)</b>	<b>(359,166)</b>	<b>377,903</b>
<b>Sewerage</b>										
<b>Community Amenities</b>										
0.00		Sewerage Upgrade	10325	555		(40,000)	(40,000)	(24,000)	0	24,000
					<b>Total - Community Amenities</b>	<b>(40,000)</b>	<b>(40,000)</b>	<b>(24,000)</b>	<b>0</b>	<b>24,000</b>
0.00		<b>Total - Sewerage</b>				<b>(40,000)</b>	<b>(40,000)</b>	<b>(24,000)</b>	<b>0</b>	<b>24,000</b>
<b>Playground Equipment</b>										
<b>Recreation &amp; Culture</b>										
0.00		Playground Equipment	11362	553	B11358	(30,000)	(30,000)	(30,000)	0	30,000
					<b>Total - Recreation &amp; Culture</b>	<b>(30,000)</b>	<b>(30,000)</b>	<b>(30,000)</b>	<b>0</b>	<b>30,000</b>
0.00		<b>Total - Playground Equipment</b>				<b>(30,000)</b>	<b>(30,000)</b>	<b>(30,000)</b>	<b>0</b>	<b>30,000</b>
<b>Infrastructure - Other</b>										
<b>Economic Services</b>										
1.23		Mowawa Bush Trail Project	13255	551	I13257	(5,000)	(5,000)	(5,000)	(6,160)	(1,160)



Percentage YTD Actual to Annual Budget  
Expenditure over budget highlighted in red.

% of

Completion

Level of completion indicator, please see table at the top of this note for further detail.

	Account Number	Balance Sheet Category	Job Number	Adopted		Amended		Total YTD	Variance (Under)/Over
				Annual Budget	Annual Budget	YTD Budget	YTD Budget		
<b>Assets</b>									
0.08				\$	\$	\$	\$	\$	\$
	13255	551	113261	(15,000)	(15,000)	(9,000)	(1,178)	7,822	
	<b>Total - Economic Services</b>			<b>(20,000)</b>	<b>(20,000)</b>	<b>(14,000)</b>	<b>(7,338)</b>	<b>6,662</b>	
0.37	<b>Total - Infrastructure - Other</b>			<b>(20,000)</b>	<b>(20,000)</b>	<b>(14,000)</b>	<b>(7,338)</b>	<b>6,662</b>	
0.27	<b>Grand Total</b>			<b>(1,783,996)</b>	<b>(1,783,996)</b>	<b>(1,020,319)</b>	<b>(490,105)</b>	<b>530,214</b>	

Information on Borrowings	01 Jul 2018	New Loans		Principal Repayments		Principal Outstanding		Interest & Guarantee Fee Repayments	
		Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget	Actual	Amended Budget
Particulars/Purpose		\$	\$	\$	\$	\$	\$	\$	\$
<b>Housing</b>									
Loan 133 - GEHA House	36,465	0	0	17,934	36,465	18,531	(0)	748	1,801
Loan 134 - 2 Broad Street	25,680	0	0	25,680	25,680	0	0	242	1,592
Loan 136 - 24 Harley Street - Staff Housing	319,637	0	0	6,435	12,997	313,202	306,640	4,636	12,436
	381,782	0	0	50,049	75,142	331,733	306,640	5,627	15,829

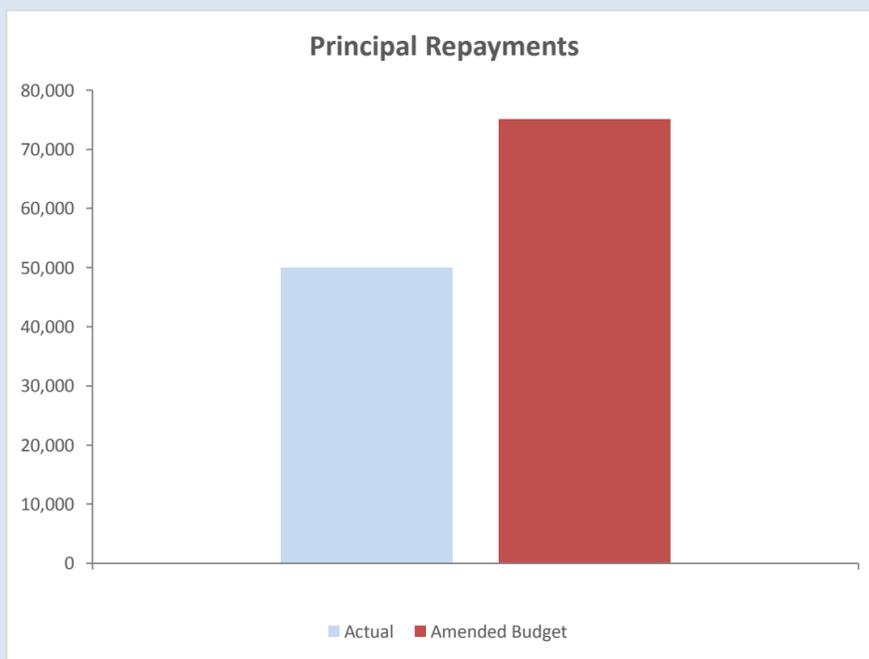
All debenture repayments were financed by general purpose revenue.

**SIGNIFICANT ACCOUNTING POLICIES**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

**KEY INFORMATION**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



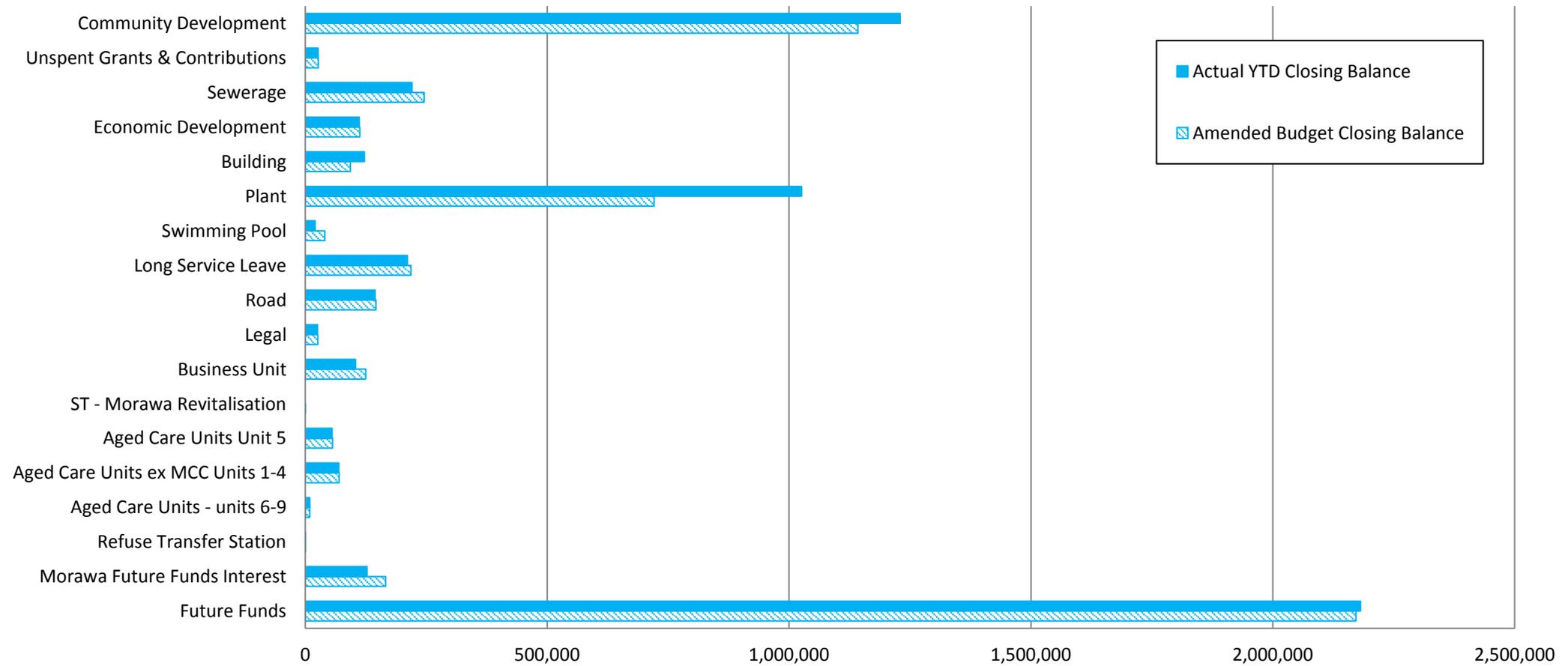
<b>Principal Repayments</b>	<b>\$50,049</b>
<b>Interest Earned</b>	<b>\$83,144</b>
<b>Interest Expense</b>	<b>\$5,627</b>
<b>Reserves Bal</b>	<b>\$5.69 M</b>
<b>Loans Due</b>	<b>\$.33 M</b>

Cash Backed Reserve

Reserve Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Future Funds	2,165,470	43,890	16,085	0	0	(37,307)	0	2,172,054	2,181,555
Morawa Future Funds Interest	126,630	2,567	1,336	37,307	0	0	0	166,504	127,967
Refuse Transfer Station	27	1	0	0	0	(28)	0	0	27
Aged Care Units - units 6-9	9,233	187	97	0	0	0	0	9,420	9,331
Aged Care Units ex MCC Units 1-4	68,721	1,118	725	0	0	0	0	69,839	69,446
Aged Care Units Unit 5	55,166	1,393	582	0	0	0	0	56,559	55,748
ST - N/Midlands Solar Thermal Power	0	0	0	0	0	0	0	0	0
ST - Morawa Revitalisation	37,705	764	45	0	0	(38,469)	(37,750)	0	0
Business Unit	102,875	2,085	1,085	20,000	0	0	0	124,960	103,960
Legal	25,402	515	268	0	0	0	0	25,917	25,670
Road	143,228	2,903	1,511	0	0	0	0	146,131	144,739
Long Service Leave	209,270	4,241	2,209	5,000	0	0	0	218,511	211,479
Swimming Pool	20,000	405	211	20,000	0	0	0	40,405	20,211
Plant	1,015,608	20,584	10,716	0	0	(315,000)	0	721,192	1,026,324
Building	121,090	2,454	1,278	20,000	0	(50,000)	0	93,544	122,367
Economic Development	110,526	2,240	1,166	0	0	0	0	112,766	111,692
Sewerage	218,716	4,433	2,308	22,800	0	0	0	245,949	221,024
Unspent Grants & Contributions	26,413	535	279	0	0	0	0	26,948	26,691
Community Development	1,217,918	24,685	11,636	0	0	(100,000)	0	1,142,603	1,229,554
Water Waste Management (Rural Towns Project)	0	0	0	0	0	0	0	0	0
	<b>5,673,997</b>	<b>115,000</b>	<b>51,538</b>	<b>125,107</b>	<b>0</b>	<b>(540,804)</b>	<b>(37,750)</b>	<b>5,373,300</b>	<b>5,687,785</b>

KEY INFORMATION

Note 9 - Year To Date Reserve Balance to End of Year Estimate



Grants and Contributions	Grant Provider	Amended		Adopted		Variance (Under)/Over
		Annual Budget	YTD Budget	Annual Budget	YTD Actual	
<b>Operating grants, subsidies and contributions</b>						
<b>General Purpose Funding</b>						
Grants Commission - General	WALGGC	521,532	391,149	521,532	397,444	6,295
Grants Commission - Local Roads	WALGGC	308,577	231,432	308,577	197,498	(33,934)
<b>Law, Order &amp; Public Safety</b>						
Grant - ESL BFB Operating Grant	Dept of Fire & Emergency Service	19,060	14,295	19,060	9,530	(4,765)
<b>Education &amp; Welfare</b>						
Grant - Westcyle - Bike Week	Department of Transport	0	0	0	500	500
<b>Recreation &amp; Culture</b>						
Grant - Town Hall Kitchen	CBH	0	0	0	8,500	8,500
Contribution - Music and Arts Festival	Karara Mining	20,000	13,328	20,000	0	(13,328)
Contribution - NAIDOC week	Bankwest Morawa	0	0	0	909	909
<b>Transport</b>						
Street Light Subsidy	Main Roads WA	0	0	0	4,181	4,181
Grant - Direct	Main Roads WA	75,208	75,208	75,208	116,919	41,711
Contribution - Road Maintenance	Karara Mining	50,000	33,328	50,000	5,482	(27,846)
Grant - Flood Damage	Main Roads WA	3,501,332	2,334,224	3,501,332	1,852,536	(481,688)
<b>Economic Services</b>						
Contribution - Steve Parish Photography	WA College of Agriculture	0	0	0	909	909
<b>Operating grants, subsidies and contributions Total</b>		<b>4,495,709</b>	<b>3,092,964</b>	<b>4,495,709</b>	<b>2,594,408</b>	<b>(498,556)</b>
<b>Non-operating grants, subsidies and contributions</b>						
<b>Community Amenities</b>						
Grant - Community Bus	Lotterywest	50,000	33,328	50,000	0	(33,328)
<b>Recreation &amp; Culture</b>						
Grant - Armistice Centenary	Dept of Veteran Affairs	4,815	0	4,815	4,348	4,348
<b>Transport</b>						
Grant - Regional Road Group - Road Projects	Main Roads WA	463,000	463,000	463,000	261,497	(201,503)
Grant - Roads to Recovery	Dept of Infrastructure	240,732	72,219	240,732	0	(72,219)
<b>Economic Services</b>						
Marketing Plan	TBA	10,000	0	10,000	0	0
<b>Non-operating grants, subsidies and contributions Total</b>		<b>768,547</b>	<b>568,547</b>	<b>768,547</b>	<b>265,845</b>	<b>(302,702)</b>
		<b>5,264,256</b>	<b>3,661,511</b>	<b>5,264,256</b>	<b>2,860,253</b>	<b>(801,258)</b>

KEY INFORMATION







**SHIRE OF MORAWA**

**ANNUAL BUDGET REVIEW**

**Based on the figures to the Period Ended 31 January 2019**

**LOCAL GOVERNMENT ACT 1995**

**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2019

	Note	Adopted Annual Budget	Amended Annual Budget (d)	Amended YTD Budget (a)	YTD Actual (b)	Forecast Actual (e)	Var. \$ (e)-(d)	Var. % (e)-(d)/(d)	Var. ▲▼	Significant Var. S
		\$	\$	\$	\$	\$	\$	%		
<b>Opening Funding Surplus(Deficit)</b>	1	880,062	1,413,169	1,413,169	1,413,169	1,413,169	0	0%		
<b>Revenue from operating activities</b>										
Governance		0	0	0	340	0	0			
General Purpose Funding - Rates	5	2,088,504	2,088,504	1,839,087	1,781,235	1,837,285	(251,219)	(12%)	▼	S
General Purpose Funding - Other		737,692	737,692	512,788	477,120	957,111	219,419	30%	▲	
Law, Order and Public Safety		26,560	26,560	21,001	11,890	26,310	(250)	(1%)	▼	
Health		5,350	5,350	2,850	1,758	3,850	(1,500)	(28%)	▼	
Education and Welfare		2,400	2,400	1,400	2,274	2,400	0	0%		
Housing		115,320	115,320	59,668	50,221	115,395	75	0%	▲	
Community Amenities		438,516	438,516	401,992	425,440	438,357	(160)	(0%)	▼	
Recreation and Culture		56,981	56,981	39,504	85,762	97,641	40,660	71%	▲	S
Transport		3,672,974	3,672,974	2,186,375	2,172,746	3,553,510	(119,464)	(3%)	▼	
Economic Services		161,045	161,045	106,333	115,160	156,295	(4,750)	(3%)	▼	
Other Property and Services		149,900	149,900	94,618	87,043	141,200	(8,700)	(6%)	▼	
		<b>7,455,242</b>	<b>7,455,242</b>	<b>5,265,616</b>	<b>5,210,990</b>	<b>7,329,354</b>				
<b>Expenditure from operating activities</b>										
Governance		(520,502)	(520,502)	(293,973)	(242,252)	(512,553)	7,950	(2%)	▲	
General Purpose Funding		(167,128)	(167,128)	(92,379)	(96,759)	(173,905)	(6,777)	4%	▼	
Law, Order and Public Safety		(119,407)	(119,407)	(72,386)	(56,166)	(102,169)	17,238	(14%)	▲	S
Health		(233,708)	(233,708)	(139,714)	(121,266)	(241,627)	(7,919)	3%	▼	
Education and Welfare		(173,444)	(173,444)	(107,313)	(51,287)	(140,039)	33,405	(19%)	▲	S
Housing		(251,919)	(251,919)	(175,364)	(177,510)	(272,375)	(20,456)	8%	▼	
Community Amenities		(680,815)	(680,815)	(368,783)	(287,216)	(642,761)	38,054	(6%)	▲	S
Recreation and Culture		(1,442,412)	(1,442,412)	(862,359)	(853,247)	(1,575,538)	(133,126)	9%	▼	
Transport		(4,846,020)	(4,846,020)	(2,824,203)	(3,154,658)	(5,298,832)	(452,811)	9%	▼	
Economic Services		(924,033)	(924,033)	(455,453)	(377,478)	(951,076)	(27,043)	3%	▼	
Other Property and Services		(39,940)	(39,940)	(39,335)	(166,801)	(40,072)	(132)	0%	▼	
		<b>(9,399,329)</b>	<b>(9,399,329)</b>	<b>(5,431,262)</b>	<b>(5,584,640)</b>	<b>(9,950,947)</b>				
<b>Operating activities excluded from budget</b>										
Add back Depreciation		1,785,654	1,785,654	1,041,460	1,105,759	1,895,587	109,933	6%	▲	
Adjust (Profit)/Loss on Asset Disposal	6	(13,328)	(13,328)	(18,843)	33,850	20,522	33,850	(254%)	▲	
Movement in Leave Reserve (Added Back)		0	0	0	1,966	9,241	9,241		▲	
Movement in Deferred Pensioner Rates/ESL		0	0	0	0	0	0			
Movement in Employee Benefit Provisions		0	0	0	0	0	0			
Rounding Adjustments		0	0	0	0	0	0			
Loss on Asset Revaluation		0	0	0	0	0	0			
Adjustment in Fixed Assets		0	0	0	0	0	0			
<b>Amount attributable to operating activities</b>		<b>(171,761)</b>	<b>(171,761)</b>	<b>856,971</b>	<b>767,925</b>	<b>(696,243)</b>				
<b>Investing Activities</b>										
Non-operating Grants, Subsidies and Contributions	10	768,547	768,547	564,381	265,845	796,582	28,035	4%	▲	
Proceeds from Disposal of Assets	6	100,000	100,000	88,750	8,750	108,750	8,750	9%	▲	
Land Held for Resale	7	0	0	0	0	0	0			
Land and Buildings	7	(155,000)	(155,000)	(115,000)	(99,845)	(195,000)	(40,000)	26%	▼	
Plant and Equipment	7	(520,000)	(520,000)	0	0	(535,000)	(15,000)	3%	▼	
Furniture and Equipment	7	0	0	0	(14,344)	(15,000)	(15,000)		▼	S
Infrastructure Assets - Roads	7	(1,018,996)	(1,018,996)	(453,238)	(249,058)	(1,018,996)	0	0%		
Infrastructure Assets - Footpaths	7	0	0	0	0	0	0			
Infrastructure Assets - Parks and Ovals	7	0	0	0	0	0	0			
Infrastructure Assets - Sewerage	7	(40,000)	(40,000)	(20,000)	0	(90,000)	(50,000)	125%	▼	
Infrastructure Assets - Airfields	7	0	0	0	0	0	0			
Infrastructure Assets - Dams	7	0	0	0	0	0	0			
Infrastructure Assets - Playground Equipment	7	(30,000)	(30,000)	(30,000)	0	(15,000)	15,000	(50%)	▲	S
Infrastructure Assets - Other	7	(20,000)	(20,000)	(12,500)	(7,338)	(20,000)	0	0%		
<b>Amount attributable to investing activities</b>		<b>(915,449)</b>	<b>(915,449)</b>	<b>22,393</b>	<b>(95,990)</b>	<b>(983,664)</b>				
<b>Financing Activities</b>										
Proceeds from New Debentures		0	0	0	0	0	0			
Proceeds from Advances		0	0	0	0	0	0			
Self-Supporting Loan Principal		0	0	0	0	0	0			
Transfer from Reserves	9	540,804	540,804	457,117	37,750	590,804	50,000	9%	▲	
Advances to Community Groups		0	0	0	0	0	0			
Repayment of Debentures	8	(75,142)	(75,142)	(50,409)	(50,049)	(75,142)	0	0%		
Transfer to Reserves	9	(240,107)	(240,107)	(150,258)	(47,415)	(240,107)	0	0%		
<b>Amount attributable to financing activities</b>		<b>225,555</b>	<b>225,555</b>	<b>256,450</b>	<b>(59,714)</b>	<b>275,555</b>				
<b>Closing Funding Surplus(Deficit)</b>	1	<b>18,408</b>	<b>551,514</b>	<b>2,548,983</b>	<b>2,025,390</b>	<b>8,817</b>				

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2018/19 year is \$10,000 and 10%.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

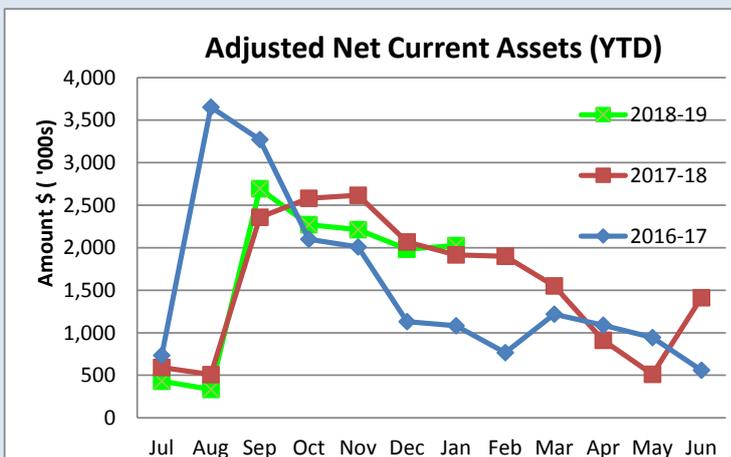
Adjusted Net Current Assets	Note	Last Years Closing 30/06/2018	This Time Last Year 31/01/2018	Year to Date Actual 31/01/2019	Forecast 30/06/2019
		\$	\$	\$	\$
<b>Current Assets</b>					
Cash Unrestricted	3	656,893	1,249,207	1,535,058	(93,694)
Cash Restricted - Reserves	3	5,673,997	6,127,791	5,683,662	5,323,300
Receivables - Rates	4	558,537	721,594	719,346	350,000
Receivables - Other	4	721,689	113,384	45,540	370,000
Inventories		14,846	1,119	14,846	14,000
		7,625,961	8,213,095	7,998,451	5,963,606
<b>Less: Current Liabilities</b>					
Payables		(420,365)	(69,644)	(171,787)	(500,000)
Loan Liability		(75,142)	(23,669)	(25,092)	(60,000)
Provisions		(328,849)	(384,662)	(328,849)	(350,000)
		(824,356)	(477,975)	(525,728)	(910,000)
Less: Cash Reserves	9	(5,673,997)	(6,127,791)	(5,683,662)	(5,323,300)
Add Back: Component of Leave Liability not Required to be funded		209,270	282,916	211,236	218,511
Add Back: Current Loan Liability		75,142	23,669	25,092	60,000
Adjustment for Trust Transactions Within Muni		1,148	2,417	0	0
<b>Net Current Funding Position</b>		<b>1,413,169</b>	<b>1,916,331</b>	<b>2,025,390</b>	<b>8,817</b>

**SIGNIFICANT ACCOUNTING POLICIES**

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

**KEY INFORMATION**

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



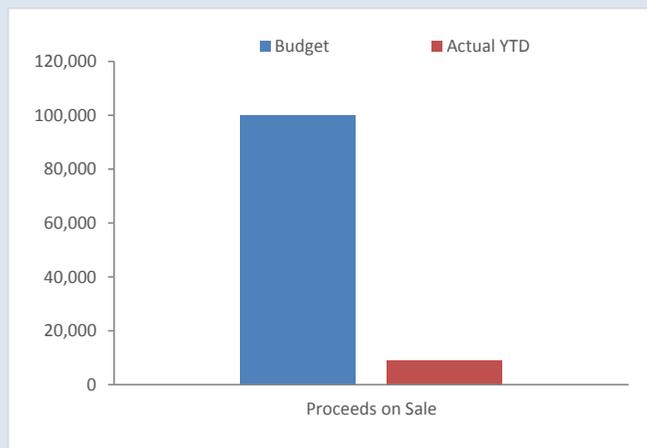
<b>This Year YTD</b>
<b>Surplus(Deficit)</b>
<b>\$2.03 M</b>
<b>Last Year YTD</b>
<b>Surplus(Deficit)</b>
<b>\$1.92 M</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2019

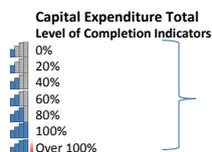
OPERATING ACTIVITIES  
NOTE 6  
DISPOSAL OF ASSETS

Asset Number	Asset Description	Amended Budget				YTD Actual				Forecast Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Plant and Equipment</b>													
563	Toyota RAV 4 4WD 5DR Wagon (Doct	27,058	15,000	0	(12,058)	0	0	0	0	27,058	15,000		(12,058)
470	P&E - 1996 Toyota Coaster Communit	2,929	5,000	2,071	0	0	0	0	0	2,929	5,000	2,071	
457	P&E - Nissan 2012 Patrol (Mechanics)	16,119	10,000	0	(6,119)	0	0	0	0	16,119	10,000		(6,119)
55	P&E - P156 Cat 938G Loader	40,566	70,000	29,434	0	0	0	0	0	40,566	70,000	29,434	
332	P&E - AMMANN VIBRATORY SINGLE E	0	0	0	0	42,600	8,750	0	(33,850)	42,600	8,750		(33,850)
		<b>86,672</b>	<b>100,000</b>	<b>31,505</b>	<b>(18,177)</b>	<b>42,600</b>	<b>8,750</b>	<b>0</b>	<b>(33,850)</b>	<b>129,272</b>	<b>108,750</b>	<b>31,505</b>	<b>(52,027)</b>

KEY INFORMATION



Proceeds on Sale		
Budget	YTD Actual	%
<b>\$100,000</b>	<b>\$8,750</b>	<b>9%</b>



Percentage YTD Actual to Annual Budget  
Expenditure over budget highlighted in red.

Completion	Assets	Account Number	Balance Sheet Category	Job Number	Adopted	Amended		Total YTD	Total Forecast	Variance (Under)/Over
					Annual Budget	Annual Budget	YTD Budget			
% of Completion					\$	\$	\$	\$	\$	\$
	<b>Land</b>									
	<b>Housing</b>									
0.18	Lots 558 & 559 Yewers Street	09358	520	B09345	(30,000)	(30,000)	(17,500)	(5,329)	(30,000)	12,171
	<b>Total - Housing</b>				<b>(30,000)</b>	<b>(30,000)</b>	<b>(17,500)</b>	<b>(5,329)</b>	<b>(30,000)</b>	<b>12,171</b>
0.18	<b>Total - Land</b>				<b>(30,000)</b>	<b>(30,000)</b>	<b>(17,500)</b>	<b>(5,329)</b>	<b>(30,000)</b>	<b>12,171</b>
	<b>Buildings</b>									
	<b>Housing</b>									
0.15	Aged Housing Water Connection	09351	521	B09351	(40,000)	(40,000)	(20,000)	(5,930)	(40,000)	14,070
	<b>Total - Housing</b>				<b>(40,000)</b>	<b>(40,000)</b>	<b>(20,000)</b>	<b>(5,930)</b>	<b>(40,000)</b>	<b>14,070</b>
	<b>Community Amenities</b>									
0.00	Refuse Transfer Station - Canna	10154	521	B10154	(15,000)	(15,000)	(7,500)	0	(25,000)	7,500
	<b>Total - Community Amenities</b>				<b>(15,000)</b>	<b>(15,000)</b>	<b>(7,500)</b>	<b>0</b>	<b>(25,000)</b>	<b>7,500</b>
	<b>Recreation And Culture</b>									
1.27	Town Hall Kitchen Upgrade	11150	521	B11150	(70,000)	(70,000)	(70,000)	(88,586)	(100,000)	(18,586)
	<b>Total - Recreation And Culture</b>				<b>(70,000)</b>	<b>(70,000)</b>	<b>(70,000)</b>	<b>(88,586)</b>	<b>(100,000)</b>	<b>(18,586)</b>
0.76	<b>Total - Buildings</b>				<b>(125,000)</b>	<b>(125,000)</b>	<b>(97,500)</b>	<b>(94,516)</b>	<b>(165,000)</b>	<b>2,984</b>
	<b>Plant &amp; Equipment</b>									
	<b>Health</b>									
0.00	Plant & Equipment - Other Health	07751	525		(40,000)	(40,000)	0	0	(40,000)	0
	<b>Total - Health</b>				<b>(40,000)</b>	<b>(40,000)</b>	<b>0</b>	<b>0</b>	<b>(40,000)</b>	<b>0</b>
	<b>Community Amenities</b>									
1.00	Purchase Plant & Equipment - Sanitation - Household Refuse	10150	525		0	0	0	0	(15,000)	0
0.00	Purchase Plant & Equipment - Other Community Amenities	10751	525		(110,000)	(110,000)	0	0	(110,000)	0
	<b>Total - Community Amenities</b>				<b>(110,000)</b>	<b>(110,000)</b>	<b>0</b>	<b>0</b>	<b>(125,000)</b>	<b>0</b>
	<b>Transport</b>									
0.00	Purchase Plant & Equipment - Road Plant Purchases	12350	525		(370,000)	(370,000)	0	0	(370,000)	0
	<b>Total - Transport</b>				<b>(370,000)</b>	<b>(370,000)</b>	<b>0</b>	<b>0</b>	<b>(370,000)</b>	<b>0</b>
	<b>Other Property &amp; Services</b>									
0.00	<b>Total - Plant &amp; Equipment</b>				<b>(520,000)</b>	<b>(520,000)</b>	<b>0</b>	<b>0</b>	<b>(535,000)</b>	<b>0</b>
	<b>Furniture &amp; Equipment</b>									
	<b>Recreation &amp; Culture</b>									
1.00	Purchase Furniture & Equipment - Swimming Areas and Beaches	11251	523		0	0	0	(14,344)	(15,000)	(14,344)
	<b>Total - Recreation &amp; Culture</b>				<b>0</b>	<b>0</b>	<b>0</b>	<b>(14,344)</b>	<b>(15,000)</b>	<b>(14,344)</b>
1.00	<b>Total - Furniture &amp; Equipment</b>				<b>0</b>	<b>0</b>	<b>0</b>	<b>(14,344)</b>	<b>(15,000)</b>	<b>(14,344)</b>
	<b>Roads</b>									
	<b>Transport</b>									
0.00	Canna North East Road	12150	541	R2R007	(110,000)	(110,000)	(64,148)	0	(110,000)	64,148
1.00	Stephens Road 17/18	12150	541	R2R016	(2,350)	(2,350)	(1,365)	(2,350)	(2,350)	(985)
0.00	Burma Road - R2R	12150	541	R2R079	(95,064)	(95,064)	(55,447)	0	(95,064)	55,447
0.81	Neates Road 17/18	12150	541	R2R160	(117,082)	(117,082)	(117,082)	(94,284)	(117,082)	22,798
1.00	Morawa Yalgoo Rd Widen Overlay Pavement & Seal (SLK 9.04-1	12150	541	RRG012	0	0	0	(6,902)	0	(6,902)
1.00	Nanekine Road - 17/18	12150	541	RRG019	0	0	0	(15)	0	(15)
0.01	Nanekine Road 18/19	12150	541	RRG020	(425,500)	(425,500)	0	(2,346)	(425,500)	(2,346)
0.53	Morawa Yalgoo Road 2018/19	12150	541	RRG021	(269,000)	(269,000)	(215,196)	(143,162)	(269,000)	72,034
	<b>Total - Transport</b>				<b>(1,018,996)</b>	<b>(1,018,996)</b>	<b>(453,238)</b>	<b>(249,058)</b>	<b>(1,018,996)</b>	<b>204,180</b>
0.24	<b>Total - Roads</b>				<b>(1,018,996)</b>	<b>(1,018,996)</b>	<b>(453,238)</b>	<b>(249,058)</b>	<b>(1,018,996)</b>	<b>204,180</b>
	<b>Sewerage</b>									
	<b>Community Amenities</b>									
0.00	Sewerage Upgrade	10325	555		(40,000)	(40,000)	(20,000)	0	(90,000)	20,000
	<b>Total - Community Amenities</b>				<b>(40,000)</b>	<b>(40,000)</b>	<b>(20,000)</b>	<b>0</b>	<b>(90,000)</b>	<b>20,000</b>
0.00	<b>Total - Sewerage</b>				<b>(40,000)</b>	<b>(40,000)</b>	<b>(20,000)</b>	<b>0</b>	<b>(90,000)</b>	<b>20,000</b>
	<b>Playground Equipment</b>									
	<b>Recreation &amp; Culture</b>									
0.00	Playground Equipment	11362	553	B11358	(30,000)	(30,000)	(30,000)	0	(15,000)	30,000
	<b>Total - Recreation &amp; Culture</b>				<b>(30,000)</b>	<b>(30,000)</b>	<b>(30,000)</b>	<b>0</b>	<b>(15,000)</b>	<b>30,000</b>
0.00	<b>Total - Playground Equipment</b>				<b>(30,000)</b>	<b>(30,000)</b>	<b>(30,000)</b>	<b>0</b>	<b>(15,000)</b>	<b>30,000</b>
	<b>Infrastructure - Other</b>									
	<b>Economic Services</b>									
1.23	Mowawa Bush Trail Project	13255	551	I13257	(5,000)	(5,000)	(5,000)	(6,160)	(5,000)	(1,160)
0.08	Interpretive Signage Stage 2	13255	551	I13261	(15,000)	(15,000)	(7,500)	(1,178)	(15,000)	6,322
	<b>Total - Economic Services</b>				<b>(20,000)</b>	<b>(20,000)</b>	<b>(12,500)</b>	<b>(7,338)</b>	<b>(20,000)</b>	<b>5,162</b>
0.37	<b>Total - Infrastructure - Other</b>				<b>(20,000)</b>	<b>(20,000)</b>	<b>(12,500)</b>	<b>(7,338)</b>	<b>(20,000)</b>	<b>5,162</b>
0.21	<b>Grand Total</b>				<b>(1,783,996)</b>	<b>(1,783,996)</b>	<b>(630,738)</b>	<b>(370,585)</b>	<b>(1,888,996)</b>	<b>260,153</b>

Information on Borrowings	01 Jul 2018	New Loans				Principal Repayments				Principal Outstanding				Interest & Guarantee Fee Repayments			
		Actual	Amended Budget	Adopted Budget	Forecast Actual	Actual	Amended Budget	Adopted Budget	Forecast Actual	Actual	Amended Budget	Adopted Budget	Forecast Actual	Actual	Amended Budget	Adopted Budget	Forecast Actual
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Housing</b>																	
Loan 133 - GEHA House	36,465	0	0	0	0	17,934	36,465	36,465	36,465	18,531	(0)	-0	-0	748	1,801	1,801	1,801
Loan 134 - 2 Broad Street	25,680	0	0	0	0	25,680	25,680	25,680	25,680	0	0	0	0	242	1,592	1,592	1,592
Loan 136 - 24 Harley Street - Staff Housing	319,637	0	0	0	0	6,435	12,997	12,997	12,997	313,202	306,640	306,640	306,640	4,636	12,436	12,436	12,436
	381,782	0	0	0	0	50,049	75,142	75,142	75,142	331,733	306,640	306,640	306,640	5,627	15,829	15,829	15,829

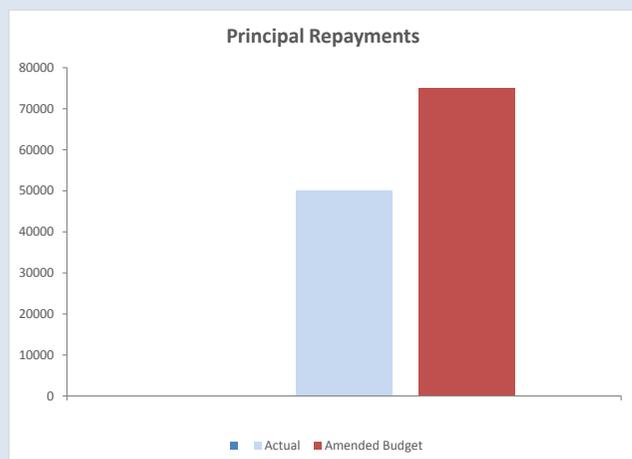
All debenture repayments were financed by general purpose revenue.

**SIGNIFICANT ACCOUNTING POLICIES**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

**KEY INFORMATION**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



**Interest Earned**  
**\$75,523**

**Reserves Bal**  
**\$5.68 M**

**Principal Repayments**  
**\$50,049**

**Interest Expense**  
**\$5,627**

**Loans Due**  
**\$.33 M**

**SHIRE OF MORAWA**  
**FORECAST STATEMENT OF RESERVE MOVEMENTS FOR THE PERIOD ENDED**  
**30 June 2019**

Account Number	Reserve																			Total Reserves	
	Future Funds	Morawa Future Funds Interest	Refuse Transfer Station	Aged Care Units - units 6-9	Aged Care Units ex MCC Units 1-4	Aged Care Units Unit 5	ST - N/Midlands Solar Thermal Power	ST - Morawa Revitalisation	Business Unit	Legal	Road	Long Service Leave	Swimming Pool	Plant	Building	Economic Development	Sewerage	Unspent Grants & Contributions	Community Development		Water Waste Management (Rural Towns Project)
<b>Opening Balance - 01 July 2018</b>	2,165,470	126,630	27	9,233	68,721	55,166	0	37,705	102,875	25,402	143,228	209,270	20,000	1,015,608	121,090	110,526	218,716	26,413	1,217,918	0	5,673,997
<b>Additions To Reserves</b>																					
14654 Leave Reserve Interest Received												4,241									4,241
12303 Plant Reserve Interest Received														20,584							20,584
09142 Building Reserve Interest Received														2,454							2,454
13752 Economic Development Reserve Interest Received															2,240						2,240
13756 Community Development Reserve Interest Received																		24,685			24,685
10304 Sewerage Reserve Interest Received																	4,433				4,433
12160 Unspent Grants Reserve Interest Received																		535			535
13254 Waste Water Management Reserve Interest Received																				0	0
13758 Morawa Future Fund Community Allocation Reserve Interest Received		2,567																			2,567
13759 Morawa Future Funds Reserve Interest Received	43,890																				43,890
10153 Refuse Transfer Station Reserve Interest Received			1																		1
09353 Shire Aged Care Units 6-9 Reserve Interest Received				187																	187
13760 ST-N/Midlands Solar Thermal Power Reserve Interest Received							0														0
13761 ST-Morawa Revitalisation Reserve Interest Received								764													764
13768 Business Units Reserve Interest Received									2,085												2,085
09357 Shire Aged Care Unit 5 Reserve Interest Received					1,118																1,118
09355 J/V Aged Care Units Reserve Interest Received						1,393															1,393
03402 Legal Fees Reserve Interest Received										515											515
11272 Swimming Pool Reserve Interest Received													405								405
12162 Road Reserve Interest received											2,903										2,903
13767 Transfer to Business Units Reserve for Upgrades/Maintenance									20,000												20,000
12352 Plant Depreciation Transfer to Plant Reserve														0							0
09152 Housing Depreciation Transfer to Building Reserve															20,000						20,000
14655 Transfer to Leave Reserve (General Provision)												5,000									5,000
03401 Transfer to Legal Fees Reserve (General Provision)										0											0
13765 Transfer to Morawa Community Future Fund Allocation Reserve		37,307																			37,307
10314 Transfer to Sewerage Reserve 25% Income-Expenditure																	22,800				22,800
11271 Transfer to Swimming Pool Reserve													20,000								20,000
12161 Transfer to Road Reserve											0										0
<b>Total Additions to Reserves</b>	<b>43,890</b>	<b>39,874</b>	<b>1</b>	<b>187</b>	<b>1,118</b>	<b>1,393</b>	<b>0</b>	<b>764</b>	<b>22,085</b>	<b>515</b>	<b>2,903</b>	<b>9,241</b>	<b>20,405</b>	<b>20,584</b>	<b>22,454</b>	<b>2,240</b>	<b>27,233</b>	<b>535</b>	<b>24,685</b>	<b>0</b>	<b>240,107</b>
<b>Reserves Utilised</b>																					
12340 Loader														260,000							260,000
12340 Mechanic's Vehicle														30,000							30,000
07761 Doctors Vehicle														25,000							25,000
11270 Transfer from Reserve Morawa Hall															50,000						50,000
13779 Morawa Revitalisation - DRD Remaining Projects								38,469													38,469
13778 Transfer from Community Development Reserve																		100,000			100,000
10340 Upgrade to waste water retic at oval																	50,000				50,000
10340 Refuse Reserve Closure																					28
13777 Transfer from Future Funds Reserve (85% of Interest Earned)	37,307		28																		37,307
<b>Total Reserves Utilised</b>	<b>37,307</b>	<b>0</b>	<b>28</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>38,469</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>315,000</b>	<b>50,000</b>	<b>0</b>	<b>50,000</b>	<b>0</b>	<b>100,000</b>	<b>0</b>	<b>590,804</b>
<b>Closing Balance - 30 June 2019</b>	<b>2,172,054</b>	<b>166,504</b>	<b>0</b>	<b>9,420</b>	<b>69,839</b>	<b>56,559</b>	<b>0</b>	<b>0</b>	<b>124,960</b>	<b>25,917</b>	<b>146,131</b>	<b>218,511</b>	<b>40,405</b>	<b>721,192</b>	<b>93,544</b>	<b>112,766</b>	<b>195,949</b>	<b>26,948</b>	<b>1,142,603</b>	<b>0</b>	<b>5,323,300</b>
<b>Total Reserves - 30 June 2019</b>																					<b>5,323,300</b>

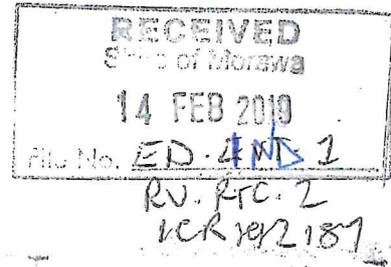
Summary of Major Matters Reported from Budget Review

Opening Position	\$533,105	▲
Flood Damage Income Accrued to 30th June 2018	-\$481,175	▼
Financial Assistance Grants	-\$36,853	▼
Speedway & Sponsorship	-\$4,000	▼
Audit Fees	\$15,000	▲
Community Fund	-\$5,000	▼
CDO/Youth Officer - Commenced December	\$39,665	▲
Youth Projects	-\$5,050	▼
Housing Maintenance 44 Winfield & 17 Solomon Terrace	-\$30,000	▼
Security Cameras Rubbish Tip	-\$15,000	▼
Drum muster refund	\$3,000	▲
Waste water tank and oval retic upgrade	-\$50,000	▼
Transfer from Sewerage reserve for upgrade	\$50,000	▲
Heritage Audit - Deferred to next year	\$25,000	▲
CBH - Grant for kitchen upgrade	\$8,500	▲
Town Hall Kitchen	-\$30,000	▼
Community Bus Grant	\$20,000	▲
New Pool inflatable slide/swings	-\$15,000	▼
Playground Equipment - reduction to cover pool inflatable	\$15,000	▲
Swimming Pool Repairs	-\$55,000	▼
Insurance reimbursement of pool repair costs	\$50,000	▲
Rec Centre Floors - increase on original quote	-\$5,000	▼
Rec Centre Entry System - increase on original quote	-\$2,000	▼
MRWA Direct Grant - higher than budgeted	\$41,711	▲
DOT - Licencing - not included in original budget - Expenses	-\$320,000	▼
DOT - Licencing - not included in original budget - Income	\$320,000	▲
2 New Guns	-\$1,500	▼
Repairs to public Wi-Fi at caravan park	-\$3,000	▼
Participation in 'Our Town' Production	-\$8,000	▼
Revaluation of P&E & F&E	-\$9,400	▼
Further Cultural Benchmarking Implementation	-\$5,600	▼
Leave Loading Backpay including adjustment to superannuation	-\$64,289	▼
Reduction in direct employee costs: S Appleton, K Kingston, J Mutter	\$97,795	▲
Contract Costs: G French, J Allington	-\$106,000	▼
Numerous other <u>net</u> favourable movements in budget review.	\$41,908	▲
	<u>\$8,817</u>	▲
<b>Result of Budget Review</b>	<b>\$8,817</b>	<b>▲</b>



# AUSTWIDE

Mining Title Management PTY LTD ACN 064 099 109



Registered Post: 944025026013

9<sup>th</sup> February 2019

The Chief Executive Officer  
Shire of Morawa  
PO Box 14  
MORAWA WA 6623

Dear Sir/Madam,

**RE: APPLICATION FOR EXPLORATION LICENCE 70/5240**

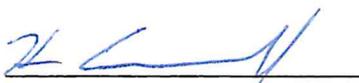
We act as mining title consultants to Gold of Ophir Pty Ltd, the applicant in respect of the above application which encroaches upon private land within the Shire of Morawa.

In accordance with the provisions of the Mining Act and Regulations, please find enclosed a copy of the application together with a plan showing the area applied for.

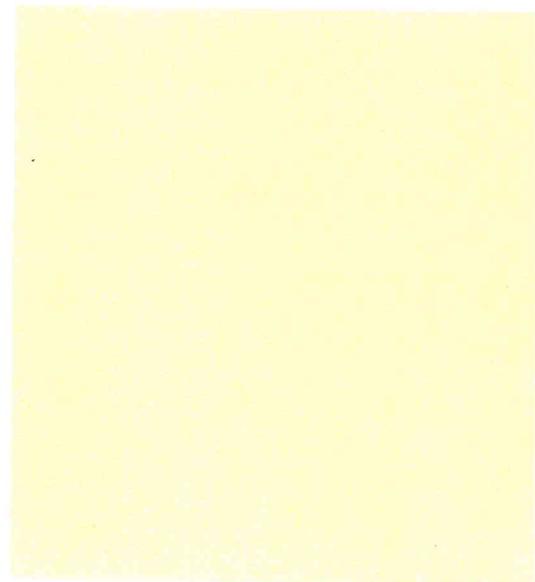
In respect to the private land affected the application is for sub-surface rights only as provided for in the Mining Act.

Should you have any queries regarding the application please do not hesitate to contact me.

Yours faithfully,  
AUSTWIDE MINING TITLE MANAGEMENT PTY LTD

  
Kevin Connell  
MINING TITLE CONSULTANT

Encl.



Form 21

WESTERN AUSTRALIA  
Mining Act 1978  
(Secs. 41, 58, 70C, 74, 86, 91, Reg. 64)

**APPLICATION FOR MINING TENEMENT**

(a) Type of tenement	(a) Exploration Licence	No. E 70/5240
(b) Time & Date marked out (where applicable)	(b) a.m./p.m. / /	(c) SOUTH WEST
(c) Mineral Field		
For each applicant:	(d) and (e)	(f) Shares
(d) Full Name and ACN/ABN	GOLD OF OPHIR PTY LTD (ACN: 138 513 587)	100
(e) Address	C/- AUSTWIDE MINING TITLE MANAGEMENT PTY LTD, PO BOX 1434, WANGARA, WA, 6947	
(f) No. of shares		(g) Total 100
(g) Total No. of shares		
DESCRIPTION OF GROUND APPLIED FOR: (For Exploration Licences see Note 1. For other Licences see Note 2. For all Licences see Note 3.)	(h) Bowgada (i) (j) This application affects Private Property. Details of Private Property Affected: In respect to private land the application is for sub-surface rights only.	
(h) Locality		
(i) Datum Peg		
(j) Boundaries		
(k) Area (ha or km <sup>2</sup> )	(k) 19 BL	
(l) Signature of applicant or agent (if agent state full name and address)	(l) Kevin CONNELL PO BOX 1434, WANGARA, WA, 6947	Date: 06/02/2019

**OFFICIAL USE**

A NOTICE OF OBJECTION may be lodged at any mining registrar's office on or before the 13th day of March 2019 (See Note 4).

Where an objection to this application is lodged the hearing will take place on a date to be set.

Received at	08:30:00	on	6 February	2019	with fees of
Application	\$1,430.00				
Rent	\$2,584.00				
TOTAL	\$4,014.00				
Receipt No:	90971913859				

**Mining Registrar**

**NOTES**

**Note 1: EXPLORATION LICENCE**

- (i) Attachments 1 and 2 form part of every application for an exploration licence and must be lodged with this form in lieu of (h), (i), (j) and (k) above.
- (ii) An application for an Exploration Licence shall be accompanied by a statement specifying method of exploration, details of the proposed work programme, estimated cost of exploration and technical and financial ability of the applicant(s).

**Note 2: PROSPECTING/MISCELLANEOUS LICENCE AND MINING/GENERAL PURPOSE LEASE**

- (i) This application form shall be accompanied by a map on which are clearly delineated the boundaries of the area applied for.

**Note 3: GROUND AVAILABILITY**

- (i) The onus is on the applicant to ensure that ground is available to be marked out and/or applied for.
- (ii) The following action should be taken to ascertain ground availability:
  - (a) public plan search; (b) register search; (c) ground inspection.

**Note 4: ALL APPLICATIONS OVER PRIVATE LAND**

The period for lodgement of an objection is within 21 days of service of this notice, or the date noted above for lodging objections, whichever is the longer period.

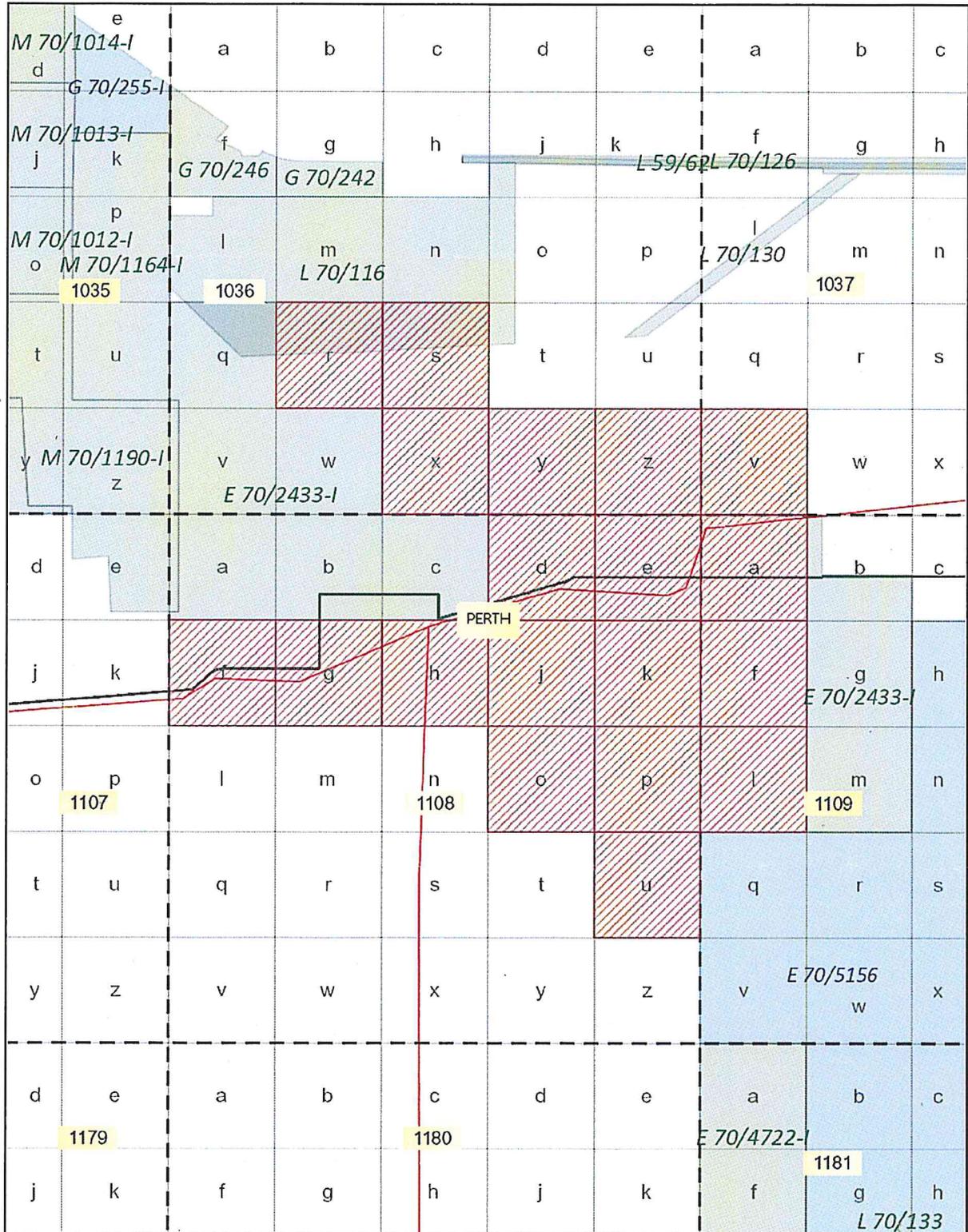
WESTERN AUSTRALIA Mining Act 1978 Sec. 58; Reg. 64		<b>FORM 21 - ATTACHMENT 1</b>
EXPLORATION LICENCE NO. 70/5240		
THIS SECTION MUST BE COMPLETED IN FULL FOR ALL EXPLORATION LICENCE APPLICATIONS		
LOCALITY: Bowgada		
BLOCK IDENTIFIER (All three sections must be completed)		
<b>1:1,000,000 PLAN NAME</b>	<b>PRIMARY NUMBER</b>	<b>GRATICULAR SECTION</b>
PERTH	1036	rsxyz
PERTH	1037	v
PERTH	1108	defghjkopu
PERTH	1109	afl
<b>TOTAL BLOCKS:</b>		<b>19</b>



Mining Act 1978

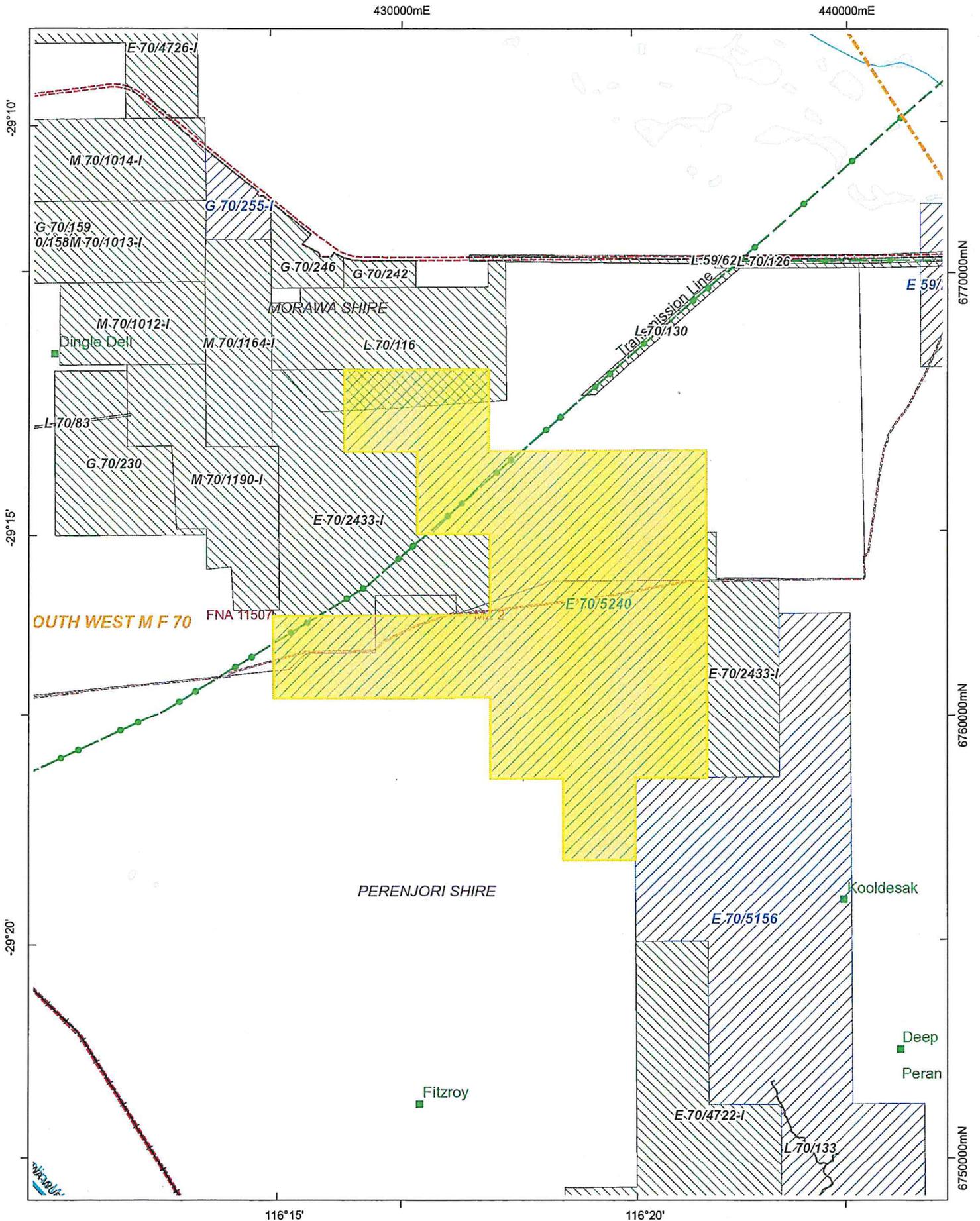
FORM 21 - MAP ATTACHMENT

Time Officially Received : 06/02/2019 08:30:00  
User Id : ex13236





-  Pending Application
-  Live Tenement
-  Application over Live Tenement



Departmental Use Only

Scale: 1:107,742



## Samantha Appleton

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**From:** Kevin Connell <Kevin@austwidemining.com.au>  
**Sent:** Thursday, 7 March 2019 4:14 PM  
**To:** Samantha Appleton  
**Subject:** Application for E70/5240

Hi Grace,

Further to our earlier discussion, I advises that our client Gold of Ophir plans to explore for gold.

As stipulated in the Form 21, the objection close date is 13<sup>th</sup> March 2019, although you indicated that your council will not be able to consider the application until their next meeting on 21<sup>st</sup> March 2019.

We trust the council will not object to the application but if it wished to do so after the close date, a Warden may accept a late objection if satisfied there are reasonable grounds on which to so.

If you require further information on the application or planned activities of the applicant in the lead up to the council meeting please let me know.

Regards

Kevin Connell  
Austwide Mining Title Management Pty Ltd  
PO Box 1434 Wangara WA 6947  
Ph (08) 9354 7674  
Mob 0400 009911  
e-mail [kevin@austwidemining.com.au](mailto:kevin@austwidemining.com.au) [in](#) [connect via linkedin](#)



*This email contains confidential information and is intended only for the intended recipient. If you are not the intended recipient, you must not disseminate, distribute or copy this email or any of the information contained. Please notify Austwide Mining Title Management Pty Ltd immediately by either email, facsimile or telephone if you have received this email by mistake and delete this email and your reply email from your system. Email transmission cannot be guaranteed to be secure or error-free as information could be intercepted, corrupted, lost, destroyed, arrive late or incomplete, or contain viruses. The sender therefore does not accept liability for any errors or omissions in the contents of this email which arise as a result of email transmission. Parties should also seek independent legal advice before relying or acting on any information contained in this email. This email may also be privileged or otherwise protected by legal rules.*

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**From:** DUFF Joshua (Con) <[joshua.duff@mainroads.wa.gov.au](mailto:joshua.duff@mainroads.wa.gov.au)>  
**Sent:** Monday, 4 February 2019 9:01 AM  
**To:** Graeme Whitmore <[admin@morawa.wa.gov.au](mailto:admin@morawa.wa.gov.au)>  
**Cc:** WHITEHOUSE Patrick (NOC) <[patrick.whitehouse@mainroads.wa.gov.au](mailto:patrick.whitehouse@mainroads.wa.gov.au)>  
**Subject:** No Give Way Control - Four Way Intersection - 4/02/2019

Good Morning,

Whilst undertaking a RAV assessment on local roads within your shire it has come to our attention that a four way intersection without give way control exists at Malcolm Rd and Calver Rd. If this situation exists at any other four way intersections on roads under your control could you provide us with the details and we will look to install give way controls.

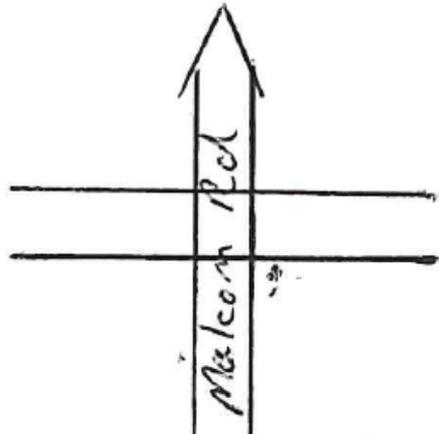
Could you please also advise as to which leg has priority and undertake an assessment of the Safe Intersection Sight Distance available when entering the intersection at Malcolm Rd / Calver Rd and any other intersections if applicable. It is likely that vegetation clearing will be required to improve sightlines. Should you have any questions please don't hesitate to contact me.

Kind Regards

**Joshua Duff**

Network Operations Officer  
Mid West-Gascoyne Region  
p: +61 9956 1283 | m: 0407 107 546  
w: [www.mainroads.wa.gov.au](http://www.mainroads.wa.gov.au)





Cross Road Sign for Malcolm Road



Cross Road Sign for Pintharuka West Road



Cross Road Sign for Koolanooka South Road