



# **MINUTES**

## **SPECIAL MEETING OF COUNCIL**

held on

**Monday, 1 July 2019**



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**Item 1 Opening of Meeting**

The President declared the meeting open at .

**Item 2 Acknowledgement of Traditional Owners and Dignitaries**

The President acknowledged the traditional custodians, the Yamatji people, and recognised the contribution of Yamatji elders past, present and future, in working together for the future of Morawa.

*'This meeting is being recorded on audio tape and to assist with minute taking purposes. The public is reminded that in accordance with Section 6.16 of the Shire of Morawa Meeting Procedures Local Law 2012 that nobody shall use any visual or vocal recording device or instrument to record the proceedings of Council without the written permission of the presiding member.'*

**Item 3 Recording of Attendance****3.1 Attendance****Council**

President Karen Chappel  
Deputy President Dean Carslake  
Councillor Darren Agar  
Councillor Jane Coaker  
Councillor Debbie Collins  
Councillor Shirley Katona  
Councillor Ken Stokes

**Staff**

Chief Executive Officer	Chris Linnell
Executive Manager Corporate & Community Services	Jenny Goodbourn
Principal Works Supervisor	Paul Buist
Economic Development Manager	Ellie Cuthbert
Executive Assistant to CEO	Sandy Adams

**Members of the Public****3.2 Attendance by Telephone / Instantaneous Communications****3.3 Apologies****3.4 Disclosure of Interests**

**Item 4 Public Question Time**

*Important note:*

*'This meeting is being recorded on audio tape and to assist with minute taking purposes. The public is reminded that in accordance with Section 6.16 of the Shire of Morawa Meeting Procedures Local Law 2012 that nobody shall use any visual or vocal recording device or instrument to record the proceedings of Council without the written permission of the presiding member.'*

*Members of the public are also reminded that in accordance with section 6.17(4) of the Shire of Morawa Meeting Procedures Local Law 2012 mobile telephones must be switched off and not used during the meeting.'*

**4.1 Public Question Time****4.2 Public Statement Time****4.3 Petitions/Deputations/Presentations/Submissions****Item 5 Declarations of All Members to have Given Due Consideration to All Matters Contained in the Business Paper before the Meeting**

The Elected Members declared that they had given due consideration to all matters contained in the agenda.

**Item 6 Report of Chief Executive Officer****OFFICER'S RECOMMENDATION/RESOLUTION**

**190701 Moved: Cr Carslake Seconded: Cr Stokes**

**That Standing Orders be suspended.**

**CARRIED BY SIMPLE MAJORITY 7/0**

*Standing Orders were suspended at 5.31pm.*

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**OFFICER’S RECOMMENDATION/RESOLUTION**

**190702      Moved: Cr Carslake                      Seconded: Cr Coaker**

**That Standing Orders be resumed.**

***CARRIED BY SIMPLE MAJORITY 7/0***

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*Standing Orders were resumed at 5.57pm.*

**6.1                      Road Closure Policy**

**Author:**                                      Chief Executive Officer

**Authorising Officer:**                      Chief Executive Officer

**Disclosure of Interest:**                      The Author and Authorising Officer declare that they do not have any conflicts of interest in relation to this item.

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**OFFICER’S RECOMMENDATION/RESOLUTION**

**190703      Moved: Cr Collins                      Seconded: Cr Coaker**

**That Council resolve to adopt the Shire of Morawa Road Closure Policy 7.9 as provided in Attachment 1.**

***CARRIED BY SIMPLE MAJORITY 7/0***

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**PURPOSE**

For Council to consider a policy to close roads following heavy weather.

**DETAIL**

The has been significant feedback regarding the general state of unsealed roads in the Shire of Morawa. Subsequently, the Shire has experienced heavy rainfall substantially deteriorating the surface of unsealed roads further.

Although, the Shire has a program to grade all roads annually, roads used at a higher rate during harvest being graded several times, the RAV network grades for trucks are increasingly higher, in turn deteriorating the roads at a much quicker rate.

Section 3.50 (1) of the Local Government Act 1995 provides for a local government to close any road under its management, the whole road or part, for a period not exceeding four weeks.

Currently the Shire has no specific policy to close roads during and following extreme weather, ie rain.

This policy would be one element considered in the review of how the Shire manages road maintenance. Further review of our road maintenance program will be undertaken to support this new policy.

### **LEVEL OF SIGNIFICANCE**

High significance – the conditions of Shire roads is a priority for rural ratepayers who make up a high portion of farming properties within the Shire.

### **CONSULTATION**

High level of feedback through social media on the standard of Shire unsealed roads.

### **LEGISLATION AND POLICY CONSIDERATIONS**

Local Government Act 1995 S3.50 (1)

### **FINANCIAL AND RESOURCES IMPLICATIONS**

This policy could assist with savings in budget by mitigating damage when our gravel roads are at their most vulnerable.

### **RISK MANAGEMENT CONSIDERATIONS**

This policy can assist in reducing the risk of incidents on and to the roads.

### **CONCLUSION**

That Council consider and adopt a Road Closure Policy as per the Officer Recommendation.

### **ATTACHMENTS**

*Attachment 1 – 6.1a 7.9 Draft Road Closure Policy*

**Attachment 1 – 6.1a**

**7.9 ROAD CLOSURE POLICY - DRAFT**

**Objective**

To provide Executive Staff the ability to close roads due to wet weather.

**Policy Statement**

If, the Principal Works Supervisor deem there is a risk of damage to Shire road infrastructure due to inclement or persistent wet weather, the Chief Executive Officer may close roads for vehicles with a Gross Vehicle Mass of 4.5 tonnes or greater.

This policy does not apply during flood or emergency situations where roads may be closed to all vehicles for public safety or other reasons.

Exemptions may include:

- Local traffic that is proceeding to a place of garaging
- Other vehicles that require access on the road such as school buses or emergency services vehicles
- Access relating to perishable goods or animal welfare.

All avenues of advertising the road closure will be considered, including social media, Shire website and the integrated messaging system.

	DATE	RESOLUTION
ADOPTED OCM		

**Item 7 Closure**

**7.1 Date of Next Meeting**

The next ordinary meeting of Council will be held on Thursday, 18 July 2019 commencing at 5.30pm.

**7.2 Closure**

There being no further business, the President declared the meeting closed at 5.58pm.

A handwritten signature in cursive script, appearing to read "Paul Lewis".