



MINUTES FOR THE
ORDINARY COUNCIL MEETING
HELD ON THURSDAY
17th July 2014



WESTERN AUSTRALIA'S
WILDFLOWER COUNTRY

**MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD IN THE
COUNCIL CHAMBERS ON Thursday 17th July 2014**

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	Ordinary Meeting 21st August, 2014	

1 **Declaration of Opening**

The Shire President to declare that the meeting open at 5.30 pm

1.1 **Recording of Those Present**

Cr K J Chappel	President
Cr D S Carslake	Deputy President
Cr D S Agar	
Cr K P Stokes	
Cr D J Coaker	Arrived 17:35hrs
Mr J Roberts	Chief Executive Officer
Mr D Williams	Deputy Chief Executive Officer
Mr P Buist	Principal Works Manager
Ms W Gledhill	Manager of Accounting and Finance
Mr John Elliot	Project Officer

1.2 **Recording of Apologies**

Cr D B Collins
Cr M J Thornton

1.3 **Recording Leave of Absence Previously Approved**

Nil

1.4 **Welcoming of Visitors to the Meeting**

Nil

1.5 **Announcements by the Presiding Member without Discussion**

Nil

2 **Public Question Time**

2.1 **Response to previous public questions taken on notice**

2.2 **Public question time**

Nil

3 **Declaration of Interest**

Members are to declare financial, proximity and indirect interests.
Mr John Elliot, Project Officer declared a proximity interest in item 7.2.4.3

4 Confirmation of Minutes of Previous Meeting

4.1 Confirmation of Minutes

19th June 2014 – Ordinary Council Meeting

COUNCIL RESOLUTION

Moved: Cr K P Stokes
Seconded: Cr D S Carslake

That the Minutes item 4.1 19th June – Ordinary Council Meeting be confirmed.

CARRIED
4/0

4.2 Confirmation of Minutes 30th June 2014 – Special Meeting

COUNCIL RESOLUTION

Moved: Cr K P Stokes
Seconded: Cr D S Carslake

That the Minutes item 4.2 30th June – Special Meeting be confirmed

CARRIED
4/0

5 Public Statements, Petitions, Presentations and Approved Deputations

Nil

6 Method of Dealing with Agenda Business

Nil

7 Reports

7.1 Reports from Committees

Nil

7.2 Reports from the Chief Executive Officer

Cr D J Coaker joined the meeting at 17:35hrs

<i>Date of Meeting:</i>	17 July 2014
<i>Item No:</i>	7.2.1
<i>Subject:</i>	Status Report
<i>Date & Author:</i>	9 July 2014 John Roberts
<i>Responsible Officer:</i>	Chief Executive Officer
<i>Applicant/Proponent:</i>	Chief Executive Officer John Roberts
<i>File Number:</i>	Various
<i>Previous minute/s &</i>	
<i>Reference:</i>	19 June 2014 (Last Update to Council)

SUMMARY

The Status Report provides an update on the progress of matters that have come before Council where a decision was made.

DECLARATION OF INTEREST

The author has no interest to declare in this report.

ATTACHMENTS

Shire of Morawa June 2014 Status Report.

BACKGROUND INFORMATION

The Status Report provides an update on the progress of matters that have come before Council where a decision was made.

OFFICER'S COMMENT

As per the Status Report

COMMUNITY CONSULTATION

As per the Status Report

COUNCILLOR CONSULTATION

As per the Status Report

STATUTORY ENVIRONMENT

Shire of Morawa Meeting Procedures Local Law 2012 (Standing Orders).

POLICY IMPLICATIONS

Shire of Morawa: Minutes of the Ordinary Meeting of Council held July 17th 2014

Not Applicable

FINANCIAL IMPLICATIONS

Not Applicable

STRATEGIC IMPLICATIONS

Not Applicable

RISK MANAGEMENT

Not Applicable

VOTING REQUIREMENT:

Simple Majority

OFFICER'S RECOMMENDATION

Council accepts the Shire of Morawa June 2014 Status Report submitted by the Chief Executive Officer.

COUNCIL RESOLUTION

**Moved: Cr K P Stokes
Seconded: Cr D S Agar**

Council accepts the Shire of Morawa June 2014 Status Report submitted by the Chief Executive Officer.

**CARRIED
4/0**

COUNCIL RESOLUTION

**Moved: Cr K P Stokes
Seconded: Cr D S Agar**

- Items 7.2.2.1 Accounts Due for Payment June 2014
7.2.2.2 Reconciliations June 2014
7.2.2.3 Monthly Financial Statements June 2014**

Be moved en bloc.

CARRIED

5/0

<i>Date of Meeting:</i>	17 th July 2014
<i>Item No:</i>	7.2.2.1
<i>Subject:</i>	Accounts Due for Payment
<i>Date & Author:</i>	09/07/2014 Jenny Mutter
<i>Responsible Officer:</i>	Finance Officer
<i>Applicant/Proponent:</i>	
<i>File Number:</i>	ADM 0135
<i>Previous minute/s & Reference:</i>	

SUMMARY

A list of accounts is attached for all payments made for the month of June 2014.

DECLARATION OF INTEREST

Nil

ATTACHMENTS

List of accounts Due & Submitted to council June 2014

BACKGROUND INFORMATION

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996 – REG 13

The local government has delegated to the CEO the exercise of power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared.

OFFICER'S COMMENT

Nil

COMMUNITY CONSULTATION

Nil

COUNCILLOR CONSULTATION

Nil

STATUTORY ENVIRONMENT

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996 – REG 13

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

As per list of accounts

STRATEGIC IMPLICATIONS

Nil

RISK MANAGEMENT

Nil

VOTING REQUIREMENT:

Simple Majority

OFFICER'S RECOMMENDATION

It is recommended that the list of accounts paid by the Chief Executive Officer under delegated authority, represented by:

- Municipal EFT Payment Numbers EFT6413 to EFT6493 inclusive, amounting to \$1,252,742.00;
- Municipal Cheque Payments numbered 11159 to 11183 totalling \$110,793.58;
- Municipal Direct Debit Payments Numbers DD3876.1, DD3878.11, DD3880.1, DD3882.1, DD3892.1 & DD3900.1 amounting to \$9092.35;
- Payroll for June 2014

04/06/2014 - \$49,942.39

18/06/2014 - \$48,350.69

Be endorsed.

COUNCIL RESOLUTION

Moved:

Seconded:

Moved en bloc.

It is recommended that the list of accounts paid by the Chief Executive Officer under delegated authority, represented by:

- **Municipal EFT Payment Numbers EFT6413 to EFT6493 inclusive, amounting to \$1,252,742.00;**
- **Municipal Cheque Payments numbered 11159 to 11183 totalling \$110,793.58;**

- **Municipal Direct Debit Payments Numbers DD3876.1, DD3878.11, DD3880.1, DD3882.1, DD3892.1 & DD3900.1 amounting to \$9092.35;**
- **Payroll for June 2014**

04/06/2014 - \$49,942.39

18/06/2014 - \$48,350.69

Be endorsed.

Meeting Date:	17 July, 2014
Item No	7.2.2.2
Subject:	Reconciliations June 2014
Date & Author:	9/07/2014– Fred Gledhill
Responsible Officer:	Fred Gledhill/Jenny Mutter
Proponent:	Manager Accounting & Finance
File No:	ADM 0189
Voting Requirements:	Simple Majority

SUMMARY

Local Government (Financial Management) Regulation 34 (1) (a) states that a Local Government must prepare financial statements monthly.

DECLARATION OF INTEREST

Nil

ATTACHMENTS

Nil

BACKGROUND INFORMATION

The information provided is obtained from the Bank Reconciliations carried out for the Municipal Bank/Reserves Bank and the Trust Bank to ensure all transactions have been accounted for.

OFFICER'S COMMENT

The Shire of Morawa's financial position is as follows:-

BANK BALANCES

The Bank Balances as at 30th June, 2014:-

- Municipal Account #	\$561,388.17
- Trust Account	\$ 10,524.70
- Business Telenet Saver (Reserve)	\$6,925,082.84
- WA Treasury O/Night Facility (Super Towns)	\$2,223,031.71

BANK RECONCILIATION BALANCES

The Bank Reconciliation Balances for 30 June, 2014 with a comparison for 30 June 2013 is as follows:

	2014	2013
Municipal Account #	\$561,377.17	\$247,117.86
Trust Account	\$10,524.70	\$23,130.06
Reserve Account	\$9,148,114.55	\$10,371,010.60

RESERVE ACCOUNT

The Reserve Funds of \$9,148,114.55 as at 30 June, 2014 were invested in:-

- Bank of Western Australia \$6,925,082.84 in the Business Telenet Saver Account and
- \$2,223,031.71 with WA Treasury O/Night Facility.

Breakdown for June 2014 with a comparison for June 2013 is as follows:-

	2014	2013
Sports Complex Upgrade Reserve	\$0.00	\$376,320.30
Land & Building Reserve	\$5,034.33	\$4,905.23
Plant Reserve	\$679,387.34	\$653,459.53
Leave Reserve	\$216,593.33	\$127,861.73
Economic Development Reserve	\$103,689.01	\$101,030.27
Sewerage Reserve	\$77,862.05	\$41,806.05
Unspent Grants & Contributions Reserve	\$2,065,604.15	\$209,550.88
Community Development Reserve	\$1,461,097.51	\$2,305,61.24
Water Waste Management Reserve	\$0.00	\$0.00
Future Funds Reserve	\$2,113,350.89	\$2,059,161.11
Morawa Community Trust Reserve	\$24,729.96	\$34,047.44
Aged Care Units Reserve	\$8,661.78	8,439.65
Transfer Station Reserve	\$191,566.36	\$313,291.58
S/Towns Revitalisation Reserve	\$1,694,377.33	\$2,685,039.02
ST Solar Thermal Power Station Reserve	\$528,664.88	\$515,742.33

Business Units Reserve	\$20,043.48	\$0.00
Total	\$9,190,651.90	\$9,436,266.33

TRANSFER OF FUNDS

- \$10,000 from Morawa Community Trust Reserve to Municipal Fund on 14 August, 2013 – Tennis Club lights.
- \$800,000 from Community Development Reserve to Municipal Fund on 15 August, 2013 – Sportsground Complex upgrade.
- \$400,000 from SuperTowns Revitalisation Reserve to Municipal Fund on 27th September, 2013- Project Plans and Management for Town Centre.
- \$12,500 from Municipal Fund to Community Development Reserve on 11th October, 2013-Sale of Fines .
- \$118,118.31 from Plant Reserve to Municipal Fund on 19 February, 2014 –PWS ute, works construction crew ute, ISA vehicle, 10 lt diesel fuel tank.
- \$35,532.50 from Unspent Grants Reserve to Municipal Fund on 19 February, 2014 – Last payment from Morawa Community Care.
- \$100,000.00 from Community Development Reserve to Municipal Fund on 19 February, 2014 – Sports complex upgrade final transfer.
- \$76,884.74 from Municipal Fund to Plant Reserve on 7 February, 2014 – Plant depreciation charge 1st and 2nd quarter of budget.
- \$645,000.00 from Super Towns Revitalisation Reserve to Municipal Fund on 27 February, 2014 - further work on Town Revitalisation
- \$53,375.80 from Municipal Fund to Plant Reserve on 8th May, 2014 -- Plant depreciation charge 3rd quarter as per budget.
- \$100,000.00 from Municipal Fund to Leave Reserve on the 8th May, 2014as per Budget.
- \$20,000.00 from Municipal Fund to Business Units Reserve on the 8th May, 2014 as per Budget.
- \$45,627.00 from Plant Reserve to Municipal Fund on the 8th May, 2014 DCEO/MAF vehicles after trade as per Budget.
- \$34,880.00 from Municipal Fund to Sewerage Reserve on the 20th May, 2014 as per budget.
- \$158,738.04 from Unspent Grants Reserve Fund to Municipal Fund on the 17th June, 2014 for Morawa Football Contribution to the Sports Complex Upgrade.
- \$386,225.21 from Sportsground Complex Upgrade Reserve to Municipal Fund for the final transfer of funds for the facility.
- \$1,200,000 funds received via MWIP for Road freight realignment transferred to Unspent Grants Reserve on the 18th June, 2014.
- \$845,000 funds received via MWIP for Road freight realignment transferred to Unspent Grants Reserve on the 24th June, 2014.
- \$42,537.35 transferred from Municipal Fund to Plant Reserve for the 4th quarter depreciation charge as per Budget on the 30th June, 2014.

STATUTORY ENVIRONMENT

Local Government Act 1995 and Local Government (Financial Management) Regulations 1996

POLICY IMPLICATIONS

Shire of Morawa: Minutes of the Ordinary Meeting of Council held July 17th 2014

Section 3 – Finance 3.4.7 Risk Management Controls – Monthly bank reconciliations to be prepared for each account and reported to Council Monthly

FINANCIAL IMPLICATIONS

As presented

STRATEGIC IMPLICATIONS

Nil

RISK MANAGEMENT

As per Policy Section 3 – Finance 3.4.7 Risk Management Controls

OFFICER'S RECOMMENDATION

It is recommended that the bank reconciliation report for 30 June, 2014 be received.

COUNCIL RESOLUTION

Moved:

Seconded:

Moved en bloc.

It is recommended that the bank reconciliation report for 30 June, 2014 be received.

Meeting Date:	17th July, 2014
Item No	7.2.2.3
Subject:	Monthly Financial Statements
Date & Author:	9/7/14 – Fred Gledhill
Responsible Officer:	Manager Accounting & Finance
Applicant/Proponent:	
File No:	
Voting Requirements:	Simple Majority

SUMMARY

Local Government (Financial Management) Regulation 34(1)(a) states that a Local Government must prepare financial statements monthly.

DECLARATION OF INTEREST

Nil

ATTACHMENTS

The June Monthly Financial Activity Report/Variance Report and a copy of the schedules pertaining to Councils operations is provided under separate.

BACKGROUND INFORMATION

OFFICER'S COMMENT

.The June Monthly Financial Activity Report has been submitted as to the end of June figures however Council is advised that final entries for the end of the financial year are still to be carried out which will have an effect on the final carried forward figure currently at \$741,000.

STATUTORY ENVIRONMENT

Local Government Act 1995 and Local Government (Financial Management) Regulations 1996

FINANCIAL IMPLICATIONS

As presented

STRATEGIC IMPLICATIONS

Nil

RISK MANAGEMENT

OFFICER'S RECOMMENDATION

It is recommended that Council receive the Statement of Financial Activity Report and the variance report for June, 2014.

COUNCIL RESOLUTION

Moved:

Seconded:

Moved en bloc.

It is recommended that Council receive the Statement of Financial Activity Report and the variance report for June, 2014.

<i>Date of Meeting:</i>	17 July 2014
<i>Item No:</i>	7.2.4.1
<i>Subject:</i>	Draft Local Planning Policy Morawa Town Centre Urban Design Guidelines
<i>Date & Author:</i>	10 July 2014, John Elliot (Project Officer)
<i>Applicant/ Proponent:</i>	Shire of Morawa
<i>File Number:</i>	ADM 0610
<i>Previous Minute/s and Reference:</i>	Council Meeting Minutes 15th May 2014 Council Meeting Minutes 17th April 2014 Council Meeting Minutes 15th August 2013

SUMMARY

The purpose of this report is for Council to consider final adoption of the draft Morawa Town Centre Design Guidelines as a Local Planning Policy.

DECLARATION OF INTEREST

Author of report has no declaration of interest.

ATTACHMENTS

Attachment 1 – Draft Morawa Town Centre Design Guidelines

BACKGROUND INFORMATION

The Shire of Morawa was successful in gaining funding to prepare Morawa Town Centre Design Guidelines to assist in the future planning and development of the Morawa town centre area.

On 5 May 2014, Council resolved to advertise the draft Local Planning Policy – Morawa Town Centre Design Guidelines for public comment.

To accord with Royalty for Regions objectives the Morawa Town Centre Design Guidelines have been designed to assist in:

1. Development of the Shire of Morawa's capacity in terms of ability to properly plan for future commercial and mixed use development in the town centre.
2. Appropriately control development, ensuring compatible land uses are located together and to facilitate the orderly and proper planning of the locality.
3. Promote further commercial uses to develop in the town centre through guidelines outlining the Shire of Morawa's Council planning directives.
4. Promote revitalisation in turn attracting a wider range of activity and utilisation of the Morawa Town Centre.

The guidelines have been prepared in order to comply with strategies and recommendations of the Morawa SuperTown Growth and Implementation Plan.

OFFICER'S COMMENT

In accordance with the Council resolution from the May 2014 meeting, the draft Policy was advertised for public comment, from 16 June 2014 to 7 July 2014, by way of:

- Advertisement in the Geraldton Guardian newspaper for two consecutive weeks
- Advertisement in the Morawa Scene newspaper
- Displayed on the Shire of Morawa website and at the Shire of Morawa Administration Building
- Posters placed on notice boards in Morawa town site

In response, the Shire of Morawa received no submissions during the public advertising period.

COMMUNITY CONSULTATION

The Shire of Morawa in collaboration with the project consultants has completed a range of public consultation including public meeting and workshops to gain community and business input.

No submissions or comments were received during the formal public consultation period associated with adoption of the design guidelines as a planning policy.

COUNCILLOR CONSULTATION

Shire of Morawa Councillors have been involved in a range of presentation and workshops associated with the preparation of the Morawa Town Centre Design Guidelines.

Information associated with the draft policy was presented to Council at the following Council Meetings:

- Council Meeting 15th May 2014
- Council Meeting 17th April 2014
- Council Meeting 15th August 2013

Information detailed in this item was discussed with Council at the briefing session held on 8 July 2014.

STATUTORY ENVIRONMENT

Local Government Act 1995

Planning and Development Act 2005

Shire of Morawa Town Planning Scheme No 2

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

The Shire has received a total of \$55,000 grant agreement via the Department of Planning's Northern Planning Projects funding scheme. This grant will cover the entire cost associated with the preparation and adoption of the Design Guidelines as a planning policy.

STRATEGIC IMPLICATIONS

The Morawa Town Centre Design Guidelines is identified as a key planning project to be implemented under the Shire of Morawa SuperTown Growth and Implementation Plan.

Shire of Morawa: Minutes of the Ordinary Meeting of Council held July 17th 2014

RISK MANAGEMENT

The adoption of the Morawa Town Centre Design Guidelines as a Local Planning Policy will only become operative following completion of the process detailed in section 8.6.2 of the Shire of Morawa Town Planning Scheme No 2.

A Policy shall become operative only after the following procedures have been completed:

- a) The Council having prepared and adopted a draft Policy shall publish a notice once a week for two consecutive weeks in a local newspaper circulating within the Scheme Area giving details of where the draft Policy may be inspected, and in what form and during what period (being not less than 21 days) submissions may be made.*
- b) Policies which the Council considers may be inconsistent with other provisions of the Scheme or with State and regional planning policies are to be submitted to the Commission for consideration and advice.*
- c) The Council shall review the draft Policy in the light of any submissions made and advice received and shall then resolve either to finally adopt the draft Policy with or without modification, or not to proceed with the draft Policy.*
- d) Following final adoption of a Policy, notification of the final adoption shall be published once in a newspaper circulating within the Scheme Area.*

The adoption of the Morawa Town Centre Design Guidelines as a local Planning Policy will conform to this process.

VOTING REQUIREMENT:

Simple majority.

OFFICER'S RECOMMENDATION

That Council, pursuant to Clause 8.6 of the Shire of Morawa Town Planning Scheme No. 2:

- 1) Adopt the Morawa Town Centre Design Guidelines without modification as a Local Planning Policy.
- 2) Publish notification of the final adoption once in a newspaper circulating within the Scheme Area.

COUNCIL RESOLUTION

Moved: Cr D J Coaker

Seconded: Cr D S Carslake

That Council, pursuant to Clause 8.6 of the Shire of Morawa Town Planning Scheme No. 2:

- 1) Adopt the Morawa Town Centre Design Guidelines without modification as a Local Planning Policy.**
- 2) Publish notification of the final adoption once in a newspaper circulating within the Scheme Area.**

CARRIED

<i>Date of Meeting:</i>	17 July 2014
<i>Item No:</i>	7.2.4.2
<i>Subject:</i>	Planning Application for Oversize Shed on Lot No 407 (House Number 6) Tubby Street, Morawa
<i>Date & Author:</i>	9 July 2014, John Elliot (Project Officer)
<i>Responsible Officer:</i>	John Roberts (Chief Executive Officer)
<i>Applicant/Proponent:</i>	David and Debra Letton (Owner)
<i>File Number:</i>	ADM 0048
<i>Previous minute/s & Reference:</i>	November 2013 - Oversized Shed Lot 401 Croot Street Morawa October 2010 - Oversized Shed Lot 183 Dreghorn Street Morawa October 2009 - Oversized Shed Lot 123 Richter Avenue Morawa June 2009 - Oversized Shed Lot 48 Dreghorn Street Morawa

SUMMARY

The purpose of this report is for Council to consider a planning application for the approval of an oversize shed on Lot No 407 (House Number 6) Tubby Street, Morawa.

DECLARATION OF INTEREST

Author of report has no declaration of interest.

ATTACHMENTS

1. Proposed Shed Location Site Plan
2. Planning Application
3. Proposed Shed Building Plans

BACKGROUND INFORMATION

A planning application has been submitted by David and Debra Letton for planning approval to construct an oversized non reflective cream colorbond shed of 9 metres (length) x 6 metres (width) x 3 metre high walls at Lot No 407 (House Number 6) Tubby Street, Morawa.

The applicant has discussed the matter with a Council Officer and has been advised that Council planning approval is required prior to the construction of the shed due to the proposed wall heights being 3 metres high.

OFFICER'S COMMENT

Lot No 407 (House Number 6) Tubby Street incorporates an existing residential house, chicken pen, single carport and garden sheds on a 1043m² lot. The applicant proposes to locate the shed in the north east section of the backyard.

The subject land is zoned Residential R10/30 under the Shire of Morawa Town Planning Scheme No 2. The R10 zoning applies to the subject landholding.

The Residential Design Codes permits a 60m² outbuilding with 2.4m wall height to be erected in a residential zone without the requirement for planning approval. Sheds greater than this size or height require Council planning approval.

The proposed shed complies with all floor space and boundary setback requirements for outbuildings within Residential R 10 zoned land.

The proposed 3 metre walls do not incorporate any windows overlooking neighbouring properties and the applicant has advised that the proposed shed surfaces incorporate a non reflective colour. The applicant has received letters of agreement from adjacent neighbours relating to the construction of the proposed shed with 3 metre high walls.

The height and scale of the proposed shed will have a minimal impact on sunlight entering habitable rooms and living areas on any adjacent residential housing located on the residential lot to the east and north of the subject land.

A number of sheds in Morawa Town site have 3 metre high walls, so a precedent is evident for similar outbuildings.

COMMUNITY CONSULTATION

The applicant has consulted with surrounding neighbours and responses agreeing to the proposal have been included as part of the application.

COUNCILLOR CONSULTATION

No previous consultation.

STATUTORY ENVIRONMENT

Planning and Development Act 2005
Shire of Morawa Local Planning Scheme No .2
State Planning Policy 3.1 – Residential Design Codes
Building Code of Australia 1996

POLICY IMPLICATIONS

No known policy implications.

FINANCIAL IMPLICATIONS

A planning fee of \$147

STRATEGIC IMPLICATIONS

No known strategic implications.

RISK MANAGEMENT

A precedent for outbuildings with wall heights above 2.4 metres, located within the Morawa town site, has been created with a number of oversize outbuildings approved by Council within residential zoned land.

The site has been assessed and the new structure is unlikely to have detrimental impacts on the amenity once constructed.

The risk associated with the proposal is minimal as the site of the shed will provide consistency with other structures on surrounding properties.

VOTING REQUIREMENT:

Simple majority.

OFFICER'S RECOMMENDATION

It is recommended:-

Council grant planning approval for the construction of an oversized colorbond shed of 9 metres (length) x 6 metres (width) x 3.0 metre high walls on Lot No 407 (House Number 6) Tubby Street, Morawa.

The design and location of the shed is to conform to the plans and building design submitted as part of the planning application by David and Debra Letton.

The applicant is advised that building approval is required for the shed under the *Building Act 2011*.

COUNCIL RESOLUTION

Moved: Cr K P Stokes

Seconded: Cr D S Agar

It is recommended:-

Council grant planning approval for the construction of an oversized colorbond shed of 9 metres (length) x 6 metres (width) x 3.0 metre high walls on Lot No 407 (House Number 6) Tubby Street, Morawa.

The design and location of the shed is to conform to the plans and building design submitted as part of the planning application by David and Debra Letton.

The applicant is advised that building approval is required for the shed under the *Building Act 2011*.

**CARRIED
5/0**

Mr John Elliot, Project Officer declared a proximity interest in item 7.2.4.3 as a relative owned the property.

<i>Date of Meeting:</i>	17 July 2014
<i>Item No:</i>	7.2.4.3
<i>Subject:</i>	Proposed Amendment No. 3 to Local Planning Scheme No. 2 (Omnibus Scheme Amendment)
<i>Date & Author:</i>	10 July 2014, John Elliot (Project Officer)
<i>Applicant/ Proponent:</i>	Shire of Morawa
<i>File Number:</i>	ADM 0611
<i>Previous Minute/s and Reference:</i>	Shire of Morawa Council Meeting Minutes 19th June 2014, 17th April 2014 and 15th August 2013

SUMMARY

The purpose of this report is for Council to consider the adoption of amendment (Amendment No. 3) to the Shire's Local Planning Scheme No. 2, being an omnibus scheme amendment which relates to various items considered necessary to implement the Morawa Growth and Implementation Plan.

DECLARATION OF INTEREST

The author of the report resides at 62 Dreghorn Street Morawa and the property is owned by a member of the authors' family.

ATTACHMENTS

Attachment 1 – Scheme Amendment Document

Attachment 2 – Schedule of Submissions

Attachment 3 – Plan depicting non-subdivisible Residential lots under Scheme Amendment

BACKGROUND INFORMATION

The Shire of Morawa Local Planning Scheme No. 2 (LPS2) was gazetted on 21 May 2007 and is now 7 years old. The *Town Planning Regulations 1967* requires that local planning schemes be reviewed on a five (5) yearly basis.

The recent preparation and endorsement of the Morawa SuperTowns Growth and Implementation Plan (Growth Plan) is intended to inform the preparation of a new local planning scheme for the district (scheme review).

A scheme review process can take in the order of two (2) years to complete and therefore it is considered necessary to undertake a number of amendments to the existing LPS2, in order to reflect short term projects and strategies recommended in the Growth Plan.

The omnibus scheme amendment has been prepared in order to incorporate the key short term strategies and recommendations of the Growth Plan into LPS2.

Shire of Morawa: Minutes of the Ordinary Meeting of Council held July 17th 2014

Council at its ordinary meeting held 15th August 2013 resolved to adopt Amendment No. 3 to LPS2 for the purpose of undertaking public consultation with the community. A total of five submissions were received from the following agencies:

1. Department of Aboriginal Affairs
2. Department of Fire and Emergency Services
3. Department of Transport
4. Department of Agriculture and Food
5. Water Corporation

These submissions are summarised and addressed in the Schedule of Submissions contained at Attachment 2 to this item.

OFFICER'S COMMENT

EPA Assessment

Scheme Amendment No. 3 was referred to the Environmental Protection Authority (EPA) to determine the level of assessment required. The EPA determined that the proposed scheme amendment should not be assessed under Part IV Division 3 of the *Environmental Protection Act 1986* and that it is not necessary to provide any advice or recommendations.

Formal Advertising

The scheme amendment was publicly advertised for a period of 42 days in accordance with the requirements of the *Planning and Development Act 2005* and Regulation 25 of the *Town Planning Regulations 1967*. Of the five submissions received, only one submission warranted an amendment to the scheme amendment documentation as advertised. This amendment relates to a request by the Department of Fire and Emergency Services (DFES) request for the following clause be inserted into the amendment:

“That the proponent provide evidence that the requirements of the Western Australian Planning Commission and the Department of Fire and Emergency Services publication “Planning for Bush Fire Protection” have been satisfied with respect to meeting the contained fire protection performance criteria, to the satisfaction of the Western Australian Planning Commission”.

DFES did not specify where this clause was intended to be inserted within the context of the overall proposed amendments to LPS2, however it is thought that this requirement would be most appropriately included within the new structure planning requirements contained with proposed Clause 5.2.6.1.

It is therefore proposed to amend proposed Clause 5.2.6.1 as follows:

“5.2.6.1 A proposed structure plan should include the following details where deemed relevant:

- (a) a map showing the area to which the proposed structure plan is to apply;*
- (b) landform and topography;*
- (c) existing and proposed road systems and transport networks, including the standards of future roads;*
- (d) location of commercial, community facilities and recreation areas, consistent with the projected*

- needs of the locality;*
- (e) proposed population and residential densities, where appropriate;*
 - (f) existing and proposed services;*
 - (g) staging of the development;*
 - (h) geotechnical suitability of the land for development;*
 - (i) natural features to be retained and public parklands;*
 - (j) urban water management and drainage considerations;*
 - (k) conservation and environmental considerations including, but not limited to, flora and fauna impacts, groundwater quality, pollution, watercourses;*
 - (l) sites and features of Aboriginal and European heritage value;*
 - (m) bush fire management and planning considerations;***
 - (n) any other information as shall be requested by the Council, including specific density coding designations”.*

The above amendment is considered to be a minor amendment to the advertised document and therefore it is not considered necessary to re-advertise the proposal.

There were no other issues raised during the consultation and referral process and therefore it is requested that the Council consider the revised Amendment No. 3 documentation for final adoption.

Council considered the adoption of the Scheme amendment at the Council meeting held on the 17th April 2014 and raised concerns regarding the Scheme Amendment clause referring to

“2.2 deleting part (ii) of Clause 4.2 and resubstituting with the following:

‘(ii) the lot has a minimum lot area of 2,000 m²”.

on the basis that the minimum 2000m² lot area restriction would not permit the majority of existing landowners to have the opportunity to subdivide their landholding within Morawa due to the average residential lot area being below this requirement.

The Scheme Amendment documentation has been modified to state: ‘(ii) the lot has a minimum lot area of 1,000 m²”. This provides the opportunity for the majority of residential landholdings to be considered for subdivision by the Department of Planning based on meeting the minimum lot size as stated in the scheme.

Following the Council’s final adoption of the amendment it will be forwarded to the Western Australian Planning Commission for final approval and gazettal.

COMMUNITY CONSULTATION

The Shire of Morawa in collaboration with the project consultants has completed a range of public consultation including public meeting and workshops to gain community and business input.

The scheme amendment was publicly advertised for a period of 42 days in accordance with the requirements of the *Planning and Development Act 2005* and Regulation 25 of the *Town Planning Regulations 1967*.

COUNCILLOR CONSULTATION

Shire of Morawa Councillors have been involved in a range of presentation and workshops associated with the preparation of the proposed Amendment No. 3 to the Shire's Local Planning Scheme No. 2.

STATUTORY ENVIRONMENT

Local Government Act 1995
Planning and Development Act 2005

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

The Shire has received a total of \$55,000 grant agreement via the Department of Planning's Northern Planning Projects funding scheme. This grant will cover the entire cost associated with the preparation of the omnibus scheme amendment.

STRATEGIC IMPLICATIONS

The omnibus scheme amendment is required to implement those strategies considered to be immediate or short term strategies as contained within the Shire of Morawa SuperTowns Growth and Implementation Plan.

RISK MANAGEMENT

The scheme amendment process accords with the Planning and Development Act 2005 and the Town Planning Regulations 1967.

VOTING REQUIREMENT:

Simple majority.

OFFICER'S RECOMMENDATION

That Council, in pursuance of Section 75 of the Planning and Development Act 2005, amend Town Planning Scheme No. 2 as follows:

1. Amend the Scheme Map by:-

- 1.1 rezoning Lots 19, 453 (Reserve 50533) and Lots 21 to 24 Valentine Street from 'Commercial' to 'Mixed Use';
- 1.2 amending the residential density code applicable to all lots bound by White Avenue to the north, Winfield Street to the east, Caulfield Road to the south and Dreghorn Street to the west from 'R10/R30' to 'R40';
- 1.3 amending the residential density code applicable to all lots bound by Evan Street to the north, Valentine Street to the east, Stokes Road to the south and Solomon Terrace to the west from 'R10/R30' to 'R40';
- 1.4 amending the residential density code applicable to all lots bound by Evan Street to the north, Neagle Street to the east, Stokes Road to the south and Valentine Street to the west from 'R10/R30' to 'R30';
- 1.5 reclassifying Location Number 440 (Reserve 19507) from 'Public Purposes' to 'Special Use' with the notation 'V' (Various) and amending the Scheme map legend accordingly;
- 1.6 rezoning Lot 90 Valentine Street and Lots 91 to 94 Evans Street from 'Rural Residential' to 'Residential' and 'Development Area' special control area and Lot 1 Evans Street from 'Public Purposes' to

'Residential' and 'Development Area' special control area and amending the Scheme map legend accordingly.

2. Amend the Scheme Text by:-

2.1 inserting a new clause 4.7.2.1 as follows:

“4.7.2.1 In addition to the site requirements of Table 2, where a caretaker’s dwelling, grouped dwelling, multiple dwelling, residential building or single house is proposed within the Commercial zone, it must comply with the following:

- a) be located at the rear of the lot or above the commercial frontage so as not to limit the commercial potential of the property.
- b) the dwelling must occupy no more than 40% of the lot area.”

2.2 deleting part (ii) of Clause 4.2 and resubstituting with the following:

‘(ii) the lot has a minimum lot area of 1,000 m²’.

2.3 inserting item (8.) within sub-clause 3.1.1, as follows:

‘8. Mixed Use’

2.4 inserting the following within Table 2 – Site Requirements:

“ZONE	MINIMUM SETBACKS FROM BOUNDARIES		
	FRONT	REAR	SIDE
Mixed Use	At the discretion of Council”		

2.5 inserting a new Clause 4.12, as follows:

“4.12 *MIXED USE ZONE*

4.12.1 *Objectives*

- a) *to provide for a compatible mixture of residential development with small scale businesses in a primarily residential scale environment.*
- b) *allow appropriate businesses to locate and develop in conjunction with residential uses.*
- c) *provide an increase to the level of employment opportunities in the locality.*

4.12.2 *Site Requirements: See Table 2.*

4.12.3 *Development Requirements*

- 4.12.3.1 *Development shall not exceed 2 storeys in height except where the Council considers that particular circumstances may warrant an exception being made and provided such development will not affect local amenity and is consistent with the residential scale and amenity of the place.”*

2.6 inserting the following permissible land uses against the ‘Mixed Use’ zone within Table 1:

Uses	Mixed Use
Aged or dependent persons dwelling	AA
Ancillary accommodation	AA
Caravan park	
Caretakers dwelling	AA
Civic building	AA
Club premises	
Consulting rooms	AA
Dry cleaning establishment	SA
Education establishment	
Fuel depot	
Grouped dwelling	P
Home occupation	SA
Hotel	
Industry cottage	AA
Industry – extractive	
Industry – general	
Industry – light	
Industry – rural	
Industry – service	
Intensive agriculture	
Motel	SA
Motor vehicle repair	
Multiple dwelling	P
Office	P
Piggery	
Plant nursery	
Poultry farm	
Public amusement	
Public utility	AA
Public worship	AA
Residential building	AA
Restaurant	
Rural home business	
Rural pursuit	
Service station	
Shop	
Showroom	AA
Single house	P
Trade display	
Transient workforce accommodation	
Transport depot	
Tourist accommodation	SA
Tourist facilities	
Veterinary hospital	

2.7 inserting the a new item within Appendix No. 3 – Special Use zone, as follows:

NO	LAND PARTICULARS	PERMITTED USES	DEVELOPMENT STANDARDS/CONDITIONS
2.	Location 440 (Reserve 19507) Caulfield Road, Morawa	<ul style="list-style-type: none"> • Aged or Dependant Persons Dwelling • Caretakers Dwelling • Residential Building • Transient Workforce Accommodation • Tourist Accommodation • Grouped Dwelling • Multiple Dwelling 	As determined by Council

2.8 inserting a new Part V as follows in the Scheme text and renumber subsequent parts accordingly:

“PART V – SPECIAL CONTROL AREAS

5.1 Operation of Special Control Areas

5.1.1 The following special control areas are shown on the Scheme Map:

(a) Development Areas shown on the Scheme Map as DA with a number and included in Appendix 9.

5.1.2 In respect of a special control area shown on a Scheme Map, the provisions applying to the special control area apply in addition to the provisions applying to any underlying zone or reserve and any general provisions of the Scheme.

5.2 Development Areas

5.2.1 Interpretation

In clause 5.2, unless the context otherwise requires:

‘owner’ means an owner or owners of land in the Development Area; and ‘structure plan’ means a structure plan that has come into effect in accordance with clause 5.2.12.1.

5.2.2 Purpose of Development Areas

5.2.2.1 The purposes of Development Areas are to:

*(a) identify areas requiring comprehensive planning; and
(b) coordinate subdivision and development in areas requiring comprehensive planning.*

5.2.2.2 Appendix 9 describes the Development Areas in detail and sets out the specific purposes and requirements that apply to the Development Areas.

5.2.3 *Subdivision and Development in Development Areas*

5.2.3.1 *The development of land within a Development Area is to comply with Appendix 9.*

5.2.3.2 *The subdivision and development of land within a Development Area is to generally be in accordance with any structure plan that applies to that land.*

5.2.4 *Structure Plan Required*

5.2.4.1 *The local government is not to:*

- (a) *consider recommending subdivision; or*
- (b) *approve development;*

of land within a Development Area unless there is a structure plan for the Development Area or for the relevant part of the Development Area.

5.2.4.2 *Notwithstanding clause 5.2.4.1, a local government may recommend subdivision or approve the development of land within a Development Area prior to a structure plan coming into effect in relation to that land, if the local government is satisfied that this will not prejudice the specific purposes and requirements of the Development Area.*

5.2.5 *Preparation of Proposed Structure Plans*

5.2.5.1 *A proposed structure plan may be prepared by:*

- (a) *the local government; or*
- (b) *an owner.*

5.2.5.2 *A proposed structure plan may be prepared for all, or part of, a Development Area.*

5.2.6 *Details of Proposed Structure Plan*

5.2.6.1 *A proposed structure plan should include the following details where deemed relevant:*

- (a) *a map showing the area to which the proposed structure plan is to apply;*
- (b) *landform and topography;*
- (c) *existing and proposed road systems and transport networks, including the standards of future roads;*
- (d) *location of commercial, community facilities and recreation areas, consistent with the projected needs of the locality;*
- (e) *proposed population and residential densities, where appropriate;*
- (f) *existing and proposed services;*
- (g) *staging of the development;*
- (h) *geotechnical suitability of the land for development;*
- (i) *natural features to be retained and public parklands;*
- (j) *urban water management and drainage considerations;*
- (k) *conservation and environmental considerations including, but not limited to,*

- flora and fauna impacts, groundwater quality, pollution, watercourses;*
- (l) sites and features of Aboriginal and European heritage value;*
- (m) bush fire management and planning considerations;*
- (n) any other information as shall be requested by the Council, including specific density coding designations;*
- (o) a written report to explain the mapping and to address the following:*
- (i) the planning framework for the structure plan including any applicable regional or district structure plans, and any policies, strategies and scheme provisions which apply to the land, and any environmental conditions which apply under the Scheme;*
 - (ii) the site analysis including reference to the matters listed above, and, in particular, the significance of the conservation, environmental and heritage values of the site;*
 - (iii) the context analysis including reference to the matters listed above;*
 - (iv) how planning for the Development Area is to be integrated with the surrounding land;*
 - (v) the design rationale for the proposed pattern of subdivision, land use and development;*
 - (vi) traffic management and safety;*
 - (vii) parkland provision and management;*
 - (viii) urban water management;*
 - (ix) proposals for public utilities including sewerage, water supply, drainage, gas, electricity and communication services;*
 - (x) the proposed method of implementation including any cost sharing arrangements and details of any staging of subdivision and development; and*
 - (xi) any other matter that is required for orderly and proper planning.*

- 5.2.6.2 *The maps referred to in clause 5.2.6.1 are to:*
- (a) be drawn to a scale that clearly illustrates the details referred to in clause 5.2.6.1; and*
 - (b) include a north point, visual bar scale, key street names and a drawing title and number.*

- 5.2.6.3 *A proposed structure plan may, to the extent that it does not conflict with Scheme, impose a classification on the land included in it by reference to reserves, zones or the Residential Design Codes, and where the proposed structure plan becomes a structure plan, the local government is to have due regard to such reserves, zones or Residential Design Codes when recommending subdivision or approving development of land within a Development Area.*

- 5.2.6.4 *A proposed structure plan must, in the opinion of the local government, be consistent with orderly and proper planning.*

5.2.7 *Submission to Local Government and Commission*

- 5.2.7.1 *A proposed structure plan prepared by an owner is to be submitted to the local government.*

- 5.2.7.2 *Within seven days of preparing or receiving a proposed structure plan which proposes the subdivision of land, the local government is to forward a copy of the proposed structure plan to the Commission.*
- 5.2.7.3 *The Commission is to provide comments to the local government as to whether it is prepared to endorse the proposed structure plan with or without modifications.*
- 5.2.7.4 *The Commission must provide its comments to the local government within 30 days of receiving the proposed structure plan.*
- 5.2.8 *Advertising of Structure Plan*
- 5.2.8.1 *Within 60 days of preparing or receiving a proposed structure plan that conforms with clause 5.2.6.1 and complies with the Scheme (or such longer time as may be agreed in writing between the owner who submitted the proposed structure plan and the local government), the local government is to:*
- (a) *advertise, or require the owner who submitted the proposed structure plan to advertise, the proposed structure plan for public inspection in accordance with the advertising procedures outlined in clause 6.3.3, except that the submission period shall be extended to 60 days, to persons that are likely to be affected by the adoption of the proposed structure plan.*
- 5.2.9 *Adoption of Proposed Structure Plan*
- 5.2.9.1 *The local government is to consider all submissions received and within 60 days of the latest date specified in the notice or advertisement for the making of submissions is to:*
- (a) *adopt the proposed structure plan, with or without modifications; or*
 (b) *refuse to adopt the proposed structure plan and, where the proposed structure plan was submitted by an owner, give reasons for this to the owner.*
- 5.2.9.2 (a) *in making a determination under clause 5.2.9.1, the local government is to have due regard to the comments and advise received from the Commission in relation to the proposed structure plan.*
- (b) *If the Commission requires modifications to the proposed structure plan, the local government is to consult with the Commission prior to making a determination under clause 5.2.9.1.*
- 5.2.9.3 *If the local government, after consultation with the Commission, is of the opinion that a modification to the proposed structure plan is substantial, the local government may:*
- (a) *readvertise the proposed structure plan; or*
 (b) *require the owner who submitted the proposed structure plan to readvertise the proposed structure plan;*
and thereafter, the procedures set out in clause 5.2.8.1 onwards are to apply.
- 5.2.9.4 *If within the period referred to in clause 5.2.9.1, or such further time as may be agreed in writing between the owner who submitted the proposed structure plan and the local government, the local government has not made a determination*

under clause 5.2.9.1, the local government is deemed to have refused to adopt the proposed structure plan.

5.2.10 Endorsement by Commission

5.2.10.1 If the proposed structure plan proposes the subdivision of land, then within seven days of making its determination under clause 5.2.9.1, the local government is to forward the proposed structure plan to the Commission for its endorsement.

5.2.10.2 As soon as practicable after receiving the proposed structure plan, the Commission is to determine whether to endorse the proposed structure plan and notify the local government of its determination accordingly.

5.2.11 Notification of Structure Plan

5.2.11.1 As soon as practicable after adopting a proposed structure plan under clause 5.2.9.1 and if clause 5.2.10 applies, as soon as practicable after being notified of the Commission's decision under clause 5.2.10.2, the local government is to forward a copy of the structure plan to:

- (a) any public authority or person that the local government thinks fit;*
- (b) where the structure plan was submitted by an owner, to the owner.*

5.2.12 Operation of Structure Plan

5.2.12.1 A structure plan comes into effect:

- (a) where the structure plan proposes the subdivision of land, on the day on which it is endorsed by the Commission pursuant to clause 5.2.10.2; or*
- (b) on the day on which it is adopted by the local government under clause 5.2.9.1 in all other cases.*

5.2.12.2 If a provision of a structure plan is inconsistent with a provision of the Scheme, then the provision of the Scheme prevails to the extent of the inconsistency.

5.2.13 Inspection of Structure Plan

5.2.13.1 The structure plan and the Commission's notification under clause 5.2.10.3 is to be kept at the local government's administrative offices, and is to be made available for inspection by any member of the public during office hours.

5.2.14 Variation to Structure Plan

5.2.14.1 The local government may vary a structure plan:

- (a) by resolution if, in the opinion of the local government, the variation does not materially alter the intent of the structure plan;*
- (b) otherwise, in accordance with the procedures set out in clause 5.2.6 onwards.*

5.2.14.2 If the local government varies a structure plan by resolution, and the variation does not propose the subdivision of land, the local government is to forward a copy of the variation to the Commission within 10 days of making the resolution.

- 5.2.14.3 *If the local government varies a structure plan by resolution, and the variation proposes the subdivision of land, the local government is to forward a copy of the variation to the Commission within 10 days of making the resolution for its endorsement.*
- 5.2.14.4 *As soon as practicable after receiving the copy of the variation referred to in clause 5.2.14.3, the Commission is to determine whether to endorse the proposed variation.*
- 5.2.14.5 *The Commission is to notify the local government of its determination under clause 5.2.14.4.*
- 5.2.14.6 *A variation to a structure plan by resolution comes into effect:*
- (a) *where the variation proposes the subdivision of land, on the day on which it is endorsed by the Commission pursuant to clause 5.2.14.4; or*
- (b) *on the day on which the local government resolves to make the variation under clause 5.2.14.1 (a).*

2.9 inserting a new Appendix 9 – Development Areas with the following table inserted:

REF. NO.	AREA	PROVISIONS
DA 1	Lot 1 Evans Street, Lot 90 Valentine Street and Lots 91-94 Evans Street	1. An approved Structure Plan together with all approved amendments shall apply to the land in order to guide subdivision and development. 2. Land uses classified on the Structure Plan apply in accordance with clause 5.2.6.3.

2.10 inserting 'transient workforce accommodation' as a 'permitted use' within item no. 1 of Appendix No. 3 – Special Use Zone, as follows:

NO	LAND PARTICULARS	PERMITTED USES	DEVELOPMENT STANDARDS/CONDITIONS
1.	Lot 425 Reserve 33537 White Avenue, Morawa	<ul style="list-style-type: none"> • Caravan Park • Transient Workforce Accommodation 	As determined by Council

2.11 deleting the 'X' symbol within Table 1 against the 'Transient Workforce Accommodation' use class within the 'Residential', 'Industrial' and 'Rural Residential' zone columns.

3. Authorises the Shire President and Chief Executive Officer to execute three (3) copies of the amendment documents in accordance with the Town Planning Regulations 1967 (as amended), including the fixing of the Council's seal;

4. Forwards three (3) copies of the adopted scheme amendment and associated documentation to the Western Australian Planning Commission for Ministerial Consent in accordance with the Town Planning Regulations 1967 (as amended).

COUNCIL RESOLUTION

Moved: Cr D S Agar

Seconded: Cr D J Coaker

That Council, in pursuance of Section 75 of the Planning and Development Act 2005, amend Town Planning Scheme No. 2 as follows:

1. Amend the Scheme Map by:-

- 1.1 rezoning Lots 19, 453 (Reserve 50533) and Lots 21 to 24 Valentine Street from 'Commercial' to 'Mixed Use';
- 1.2 amending the residential density code applicable to all lots bound by White Avenue to the north, Winfield Street to the east, Caulfield Road to the south and Dreghorn Street to the west from 'R10/R30' to 'R40';
- 1.3 amending the residential density code applicable to all lots bound by Evan Street to the north, Valentine Street to the east, Stokes Road to the south and Solomon Terrace to the west from 'R10/R30' to 'R40';
- 1.4 amending the residential density code applicable to all lots bound by Evan Street to the north, Neagle Street to the east, Stokes Road to the south and Valentine Street to the west from 'R10/R30' to 'R30';
- 1.5 reclassifying Location Number 440 (Reserve 19507) from 'Public Purposes' to 'Special Use' with the notation 'V' (Various) and amending the Scheme map legend accordingly;
- 1.6 rezoning Lot 90 Valentine Street and Lots 91 to 94 Evans Street from 'Rural Residential' to 'Residential' and 'Development Area' special control area and Lot 1 Evans Street from 'Public Purposes' to 'Residential' and 'Development Area' special control area and amending the Scheme map legend accordingly.

2. Amend the Scheme Text by:-

2.1 inserting a new clause 4.7.2.1 as follows:

“4.7.2.1 In addition to the site requirements of Table 2, where a caretaker’s dwelling, grouped dwelling, multiple dwelling, residential building or single house is proposed within the Commercial zone, it must comply with the following:

- c) be located at the rear of the lot or above the commercial frontage so as not to limit the commercial potential of the property.
- d) the dwelling must occupy no more than 40% of the lot area.”

2.2 deleting part (ii) of Clause 4.2 and resubstituting with the following:

‘(ii) the lot has a minimum lot area of 1,000 m²’.

2.3 inserting item (8.) within sub-clause 3.1.1, as follows:

‘8. Mixed Use’

2.4 inserting the following within Table 2 – Site Requirements:

“ZONE MINIMUM SETBACKS FROM BOUNDARIES

	FRONT	REAR	SIDE
Mixed Use	At the discretion of Council'		

2.10 inserting a new Clause 4.12, as follows:

“4.12 MIXED USE ZONE

4.12.1 Objectives

- a) *to provide for a compatible mixture of residential development with small scale businesses in a primarily residential scale environment.*
- b) *allow appropriate businesses to locate and develop in conjunction with residential uses.*
- c) *provide an increase to the level of employment opportunities in the locality.*

4.12.2 Site Requirements: See Table 2.

4.12.3 Development Requirements

- 4.12.3.1** *Development shall not exceed 2 storeys in height except where the Council considers that particular circumstances may warrant an exception being made and provided such development will not affect local amenity and is consistent with the residential scale and amenity of the place.”*

2.11 inserting the following permissible land uses against the ‘Mixed Use’ zone within Table 1:

Uses	Mixed Use
Aged or dependent persons dwelling	AA
Ancillary accommodation	AA
Caravan park	
Caretakers dwelling	AA
Civic building	AA
Club premises	
Consulting rooms	AA
Dry cleaning establishment	SA
Education establishment	
Fuel depot	
Grouped dwelling	P
Home occupation	SA
Hotel	
Industry cottage	AA
Industry – extractive	
Industry – general	
Industry – light	
Industry – rural	
Industry – service	
Intensive agriculture	
Motel	SA
Motor vehicle repair	

Multiple dwelling	P
Office	P
Piggery	
Plant nursery	
Poultry farm	
Public amusement	
Public utility	AA
Public worship	AA
Residential building	AA
Restaurant	
Rural home business	
Rural pursuit	
Service station	
Shop	
Showroom	AA
Single house	P
Trade display	
Transient workforce accommodation	
Transport depot	
Tourist accommodation	SA
Tourist facilities	
Veterinary hospital	

2.12 inserting the a new item within Appendix No. 3 – Special Use zone, as follows:

NO	LAND PARTICULARS	PERMITTED USES	DEVELOPMENT STANDARDS/CO NDITIONS
2.	Location 440 (Reserve 19507) Caulfield Road, Morawa	<ul style="list-style-type: none"> • Aged or Dependant Persons Dwelling • Caretakers Dwelling • Residential Building • Transient Workforce Accommodation • Tourist Accommodation • Grouped Dwelling • Multiple Dwelling 	As determined by Council

2.13 inserting a new Part V as follows in the Scheme text and renumber subsequent parts accordingly:

“PART V – SPECIAL CONTROL AREAS

5.1 Operation of Special Control Areas

5.1.1 The following special control areas are shown on the Scheme Map:

- (b) Development Areas shown on the Scheme Map as DA with a number and included in Appendix 9.***

5.1.2 *In respect of a special control area shown on a Scheme Map, the provisions applying to the special control area apply in addition to the provisions applying to any underlying zone or reserve and any general provisions of the Scheme.*

5.2 *Development Areas*

5.2.1 *Interpretation*

In clause 5.2, unless the context otherwise requires:

*‘owner’ means an owner or owners of land in the Development Area; and
‘structure plan’ means a structure plan that has come into effect in accordance with clause 5.2.12.1.*

5.2.2 *Purpose of Development Areas*

5.2.2.1 *The purposes of Development Areas are to:*

- (c) identify areas requiring comprehensive planning; and*
- (d) coordinate subdivision and development in areas requiring comprehensive planning.*

5.2.2.2 *Appendix 9 describes the Development Areas in detail and sets out the specific purposes and requirements that apply to the Development Areas.*

5.2.3 *Subdivision and Development in Development Areas*

5.2.3.1 *The development of land within a Development Area is to comply with Appendix 9.*

5.2.3.2 *The subdivision and development of land within a Development Area is to generally be in accordance with any structure plan that applies to that land.*

5.2.4 *Structure Plan Required*

5.2.4.1 *The local government is not to:*

- (c) consider recommending subdivision; or*
- (d) approve development;*

of land within a Development Area unless there is a structure plan for the Development Area or for the relevant part of the Development Area.

5.2.4.2 *Notwithstanding clause 5.2.4.1, a local government may recommend subdivision or approve the development of land within a Development Area prior to a structure plan coming into effect in relation to that land, if the local government is satisfied that this will not prejudice the specific purposes and requirements of the Development Area.*

5.2.5 *Preparation of Proposed Structure Plans*

5.2.5.1 *A proposed structure plan may be prepared by:*

- (c) the local government; or*
- (d) an owner.*

5.2.5.2 *A proposed structure plan may be prepared for all, or part of, a Development Area.*

5.2.6 *Details of Proposed Structure Plan*

5.2.6.1 *A proposed structure plan should include the following details where deemed relevant:*

1. a map showing the area to which the proposed structure plan is to apply;

- (p) landform and topography;*
- (q) existing and proposed road systems and transport networks, including the standards of future roads;*
- (r) location of commercial, community facilities and recreation areas, consistent with the projected needs of the locality;*
- (s) proposed population and residential densities, where appropriate;*
- (t) existing and proposed services;*
- (u) staging of the development;*
- (v) geotechnical suitability of the land for development;*
- (w) natural features to be retained and public parklands;*
- (x) urban water management and drainage considerations;*
- (y) conservation and environmental considerations including, but not limited to, flora and fauna impacts, groundwater quality, pollution, watercourses;*
- (z) sites and features of Aboriginal and European heritage value;*
- (aa) bush fire management and planning considerations;*
- (bb) any other information as shall be requested by the Council, including specific density coding designations;*
- (cc) a written report to explain the mapping and to address the following:*
- (xii) the planning framework for the structure plan including any applicable regional or district structure plans, and any policies, strategies and scheme provisions which apply to the land, and any environmental conditions which apply under the Scheme;*
- (xiii) the site analysis including reference to the matters listed above, and, in particular, the significance of the conservation, environmental and heritage values of the site;*
- (xiv) the context analysis including reference to the matters listed above;*
- (xv) how planning for the Development Area is to be integrated with the surrounding land;*
- (xvi) the design rationale for the proposed pattern of subdivision, land use and development;*
- (xvii) traffic management and safety;*
- (xviii) parkland provision and management;*
- (xix) urban water management;*
- (xx) proposals for public utilities including sewerage, water supply, drainage, gas, electricity and communication services;*
- (xxi) the proposed method of implementation including any cost sharing arrangements and details of any staging of subdivision and development; and*
- (xxii) any other matter that is required for orderly and proper planning.*

5.2.6.2 *The maps referred to in clause 5.2.6.1 are to:*

- (a) be drawn to a scale that clearly illustrates the details referred to in clause 5.2.6.1; and*
- (b) include a north point, visual bar scale, key street names and a drawing title and number.*

- 5.2.6.3 *A proposed structure plan may, to the extent that it does not conflict with Scheme, impose a classification on the land included in it by reference to reserves, zones or the Residential Design Codes, and where the proposed structure plan becomes a structure plan, the local government is to have due regard to such reserves, zones or Residential Design Codes when recommending subdivision or approving development of land within a Development Area.*
- 5.2.6.4 *A proposed structure plan must, in the opinion of the local government, be consistent with orderly and proper planning.*
- 5.2.7 *Submission to Local Government and Commission*
- 5.2.7.1 *A proposed structure plan prepared by an owner is to be submitted to the local government.*
- 5.2.7.2 *Within seven days of preparing or receiving a proposed structure plan which proposes the subdivision of land, the local government is to forward a copy of the proposed structure plan to the Commission.*
- 5.2.7.3 *The Commission is to provide comments to the local government as to whether it is prepared to endorse the proposed structure plan with or without modifications.*
- 5.2.7.4 *The Commission must provide its comments to the local government within 30 days of receiving the proposed structure plan.*
- 5.2.8 *Advertising of Structure Plan*
- 5.2.8.1 *Within 60 days of preparing or receiving a proposed structure plan that conforms with clause 5.2.6.1 and complies with the Scheme (or such longer time as may be agreed in writing between the owner who submitted the proposed structure plan and the local government), the local government is to:*
- (a) *advertise, or require the owner who submitted the proposed structure plan to advertise, the proposed structure plan for public inspection in accordance with the advertising procedures outlined in clause 6.3.3, except that the submission period shall be extended to 60 days, to persons that are likely to be affected by the adoption of the proposed structure plan.*
- 5.2.9 *Adoption of Proposed Structure Plan*
- 5.2.9.1 *The local government is to consider all submissions received and within 60 days of the latest date specified in the notice or advertisement for the making of submissions is to:*
- (c) *adopt the proposed structure plan, with or without modifications; or*
- (d) *refuse to adopt the proposed structure plan and, where the proposed structure plan was submitted by an owner, give reasons for this to the owner.*
- 5.2.9.2 (a) *in making a determination under clause 5.2.9.1, the local government is to have due regard to the comments and advise received from the Commission in relation to the proposed structure plan.*
- (b) *If the Commission requires modifications to the proposed structure plan, the local government is to consult with the Commission prior to making a determination under clause 5.2.9.1.*

- 5.2.9.3 *If the local government, after consultation with the Commission, is of the opinion that a modification to the proposed structure plan is substantial, the local government may:*
- (c) *readvertise the proposed structure plan; or*
 - (d) *require the owner who submitted the proposed structure plan to readvertise the proposed structure plan; and thereafter, the procedures set out in clause 5.2.8.1 onwards are to apply.*

5.2.9.4 *If within the period referred to in clause 5.2.9.1, or such further time as may be agreed in writing between the owner who submitted the proposed structure plan and the local government, the local government has not made a determination under clause 5.2.9.1, the local government is deemed to have refused to adopt the proposed structure plan.*

5.2.10 *Endorsement by Commission*

5.2.10.1 *If the proposed structure plan proposes the subdivision of land, then within seven days of making its determination under clause 5.2.9.1, the local government is to forward the proposed structure plan to the Commission for its endorsement.*

5.2.10.2 *As soon as practicable after receiving the proposed structure plan, the Commission is to determine whether to endorse the proposed structure plan and notify the local government of its determination accordingly.*

5.2.11 *Notification of Structure Plan*

5.2.11.1 *As soon as practicable after adopting a proposed structure plan under clause 5.2.9.1 and if clause 5.2.10 applies, as soon as practicable after being notified of the Commission's decision under clause 5.2.10.2, the local government is to forward a copy of the structure plan to:*

- (c) *any public authority or person that the local government thinks fit;*
- (d) *where the structure plan was submitted by an owner, to the owner.*

5.2.12 *Operation of Structure Plan*

5.2.12.1 *A structure plan comes into effect:*

- (c) *where the structure plan proposes the subdivision of land, on the day on which it is endorsed by the Commission pursuant to clause 5.2.10.2; or*
- (d) *on the day on which it is adopted by the local government under clause 5.2.9.1 in all other cases.*

5.2.12.2 *If a provision of a structure plan is inconsistent with a provision of the Scheme, then the provision of the Scheme prevails to the extent of the inconsistency.*

5.2.13 *Inspection of Structure Plan*

5.2.13.1 *The structure plan and the Commission's notification under clause 5.2.10.3 is to be kept at the local government's administrative offices, and is to be made available for inspection by any member of the public during office hours.*

5.2.14 *Variation to Structure Plan*

5.2.14.1 *The local government may vary a structure plan:*

- (c) *by resolution if, in the opinion of the local government, the variation does not materially alter the intent of the structure plan;*
- (d) *otherwise, in accordance with the procedures set out in clause 5.2.6 onwards.*

- 5.2.14.2** *If the local government varies a structure plan by resolution, and the variation does not propose the subdivision of land, the local government is to forward a copy of the variation to the Commission within 10 days of making the resolution.*
- 5.2.14.3** *If the local government varies a structure plan by resolution, and the variation proposes the subdivision of land, the local government is to forward a copy of the variation to the Commission within 10 days of making the resolution for its endorsement.*
- 5.2.14.4** *As soon as practicable after receiving the copy of the variation referred to in clause 5.2.14.3, the Commission is to determine whether to endorse the proposed variation.*
- 5.2.14.5** *The Commission is to notify the local government of its determination under clause 5.2.14.4.*
- 5.2.14.6** *A variation to a structure plan by resolution comes into effect:*
- (a) where the variation proposes the subdivision of land, on the day on which it is endorsed by the Commission pursuant to clause 5.2.14.4; or*
- (b) on the day on which the local government resolves to make the variation under clause 5.2.14.1 (a).*

2.14 inserting a new Appendix 9 – Development Areas with the following table inserted:

REF. NO.	AREA	PROVISIONS
DA 1	Lot 1 Evans Street, Lot 90 Valentine Street and Lots 91-94 Evans Street	5. An approved Structure Plan together with all approved amendments shall apply to the land in order to guide subdivision and development. 6. Land uses classified on the Structure Plan apply in accordance with clause 5.2.6.3.

2.10 inserting 'transient workforce accommodation' as a 'permitted use' within item no. 1 of Appendix No. 3 – Special Use Zone, as follows:

NO	LAND PARTICULARS	PERMITTED USES	DEVELOPMENT STANDARDS/CONDITIONS
1.	Lot 425 Reserve 33537 White Avenue, Morawa	<ul style="list-style-type: none"> • Caravan Park • Transient Workforce Accommodation 	As determined by Council

2.11 deleting the 'X' symbol within Table 1 against the 'Transient Workforce Accommodation' use class within the 'Residential', 'Industrial' and 'Rural Residential' zone columns.

- 7. Authorises the Shire President and Chief Executive Officer to execute three (3) copies of the amendment documents in accordance with the Town Planning Regulations 1967 (as amended), including the fixing of the Council's seal;**
- 8. Forwards three (3) copies of the adopted scheme amendment and associated documentation to the Western Australian Planning Commission for Ministerial Consent in accordance with the Town Planning Regulations 1967 (as amended).**

**CARRIED
5/0**

Date of Meeting:	17 th July 2014
Item No:	7.2.5.1
Subject:	Shire of Morawa-Perenjori Strategic Waste Management Plan 2014-2018
Date & Author:	01 July 2014 David Williams
Responsible Officer:	David Williams Deputy Chief Executive Officer
Applicant/Proponent:	David Williams
Previous minute/s & Reference:	7 April 2009

SUMMARY

The purpose of this report is for Council to consider the following;

- Endorsement of the presented Shire of Morawa- Perenjori Strategic Waste Management Plan (SWMP) 2014 – 2018 to rationalise and improve the Shire of Morawa and Perenjori waste management infrastructure and services.
- Consider if any changes to the recommendations and recommended actions are required to the plan.
- The Shire of Morawa formally resolves to become a regional grouping known as the Shire of Morawa-Perenjori Regional Council Group for the purpose of addressing waste management in the Shires of Morawa and Perenjori
- The Shire of Morawa appoints its Chief Executive Officer to form a “Regional Waste Management Working Group with the Shire of Perenjori.

DECLARATION OF INTEREST

Nil

ATTACHMENTS

The Shire of Morawa-Perenjori Strategic Waste Management Plan 2014 – 2018

BACKGROUND INFORMATION

The Shire of Morawa and Perenjori landfills are reaching capacity and as a means of resolving the issue have develop a Strategic Waste Management Plan (SWMP) with assistance from Dallywater Consultancy utilising funding received from the Waste Authority.

The Waste Authority is a statutory body established under the Waste Avoidance and Resource Recovery Act 2007 and has funding programmes available to regional grouping of local government authorities to

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provide regional waste management solutions. Regional grouping can be a minimum of two local authorities.

Hence the Shire of Morawa and Perenjori jointly applied and were successful in obtaining a grant from the Waste Authority to have the SWMP developed. The purpose of developing the SWMP was not only to provide a strategy for resolving waste management in the two shires but also as a mechanism to make a funding application to the Waste Authority for the formation of a sub-regional landfill within the Shires of Morawa and Perenjori.

OFFICER'S COMMENT

Development of the Morawa- Perenjori SWMP has been extracted from the previous Midwest Regional Council SWMP 2009-2013 which has not yet been implemented due to a lack a funding and resources.

Discussions have been held with the Shires of Morawa and Perenjori Chief Executive Officers to formalise the SWMP plan.

Further discussion with The Waste Authority regarding the forming of a regional grouping for the two shires to deal with the waste management issue was approved by the authority with funding of \$5000.00 being allocated for the development of the SWMP.

To formalise the funding, final approval of the SWMP Council is required to endorse the SWMP document in the presented format.

The Executive summary on page three and four of the SWMP provides detail of the reasons for and purpose of how the plan can be utilised to rationalise and improve the region's waste management infrastructure and services by:

- *“Closing the Morawa, Perenjori and Latham landfills to the public and constructing a Resource Recovery Park(RRP) and Subregional Landfill;*
- *Constructing Materials Transfer Stations (MTSs) to Morawa and Perenjori and Drop Off Centres (DOCs) to all the townsites; and*
- *Implementing a hooklift bin system to service the MTSs and DOCs (and eventually other local government and industry customers).*
- *Undertake education programs to enhance the implementation of the waste minimisation programs and initiatives.*
- *Prepare Waste Minimisation Plans for both LG operations.*
- *Develop a formal regional waste management cooperation to manage the rationalisation process.*
- *Enhance regional recycling and avoidance via development and application of financial incentives for segregated or “clean stream” loads at the gates of all facilities.”*

of these recommendations, development of the RRP and landfill, construction of the MTSs and DOCs and implementation of the hooklift collection system are the most critical aspects as without these, the majority of the remaining activities either cannot be progressed or will not progress at a rate commensurate with the State's diversion and minimisation efforts.

A further application to fund these activities has been submitted to the Waste Authority. Details of the submitted application are in an accompanying report to Council.

COMMUNITY CONSULTATION

Nil

COUNCILLOR CONSULTATION

Council has been previously briefed on the proposal

STATUTORY ENVIRONMENT

Local Government Act 1995

Waste Avoidance and Resource Recovery Act 2007

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Subject to further funding from the Authority and 2014-15 Council budget considerations, the SWMP will form a strategy towards resolving waste issues for the Shires of Morawa and Perenjori.

STRATEGIC IMPLICATIONS

A Regional approach to the implementation of waste minimisation strategies will be in accordance with the requirements of the Department of Environment and Conservation's Zero Waste Plan Development Scheme and the Shire of Morawa Strategic Community Plan.

RISK MANAGEMENT

Council not participating in the SWMP could lead to the closing of the landfill by the Department of Environment and Regulation at a greater cost to Council as the waste will have to be transported to a landfill in another authority. Additionally being involved in the regional process should lead to Council reducing the cost of waste management in the future.

VOTING REQUIREMENT:

Simple Majority

OFFICER'S RECOMMENDATION

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1. Council resolves to formally become a regional grouping known as the Shire of Morawa-Perenjori Regional Council Group for the purpose of addressing waste management in the Shire of Morawa and Perenjori.
2. The Shire of Morawa-Perenjori Strategic Waste Management Plan (SWMP) 2014 – 2018 (June 2014) as presented and prepared by Dallywater Consultancy is endorsed by Council.
3. Council authorises the Chief Executive Officer to form a “Regional Waste Management Working Group” with the Shire of Perenjori.

COUNCIL RESOLUTION

Moved: Cr D S Agar

Seconded: Cr D S Carslake

- 1. Council resolves to formally become a regional grouping known as the Shire of Morawa-Perenjori Regional Council Group for the purpose of addressing waste management in the Shire of Morawa and Perenjori.**
- 2. The Shire of Morawa-Perenjori Strategic Waste Management Plan (SWMP) 2014 – 2018 (June 2014) as presented and prepared by Dallywater Consultancy is endorsed by Council.**
- 3. Council authorises the Chief Executive Officer to form a “Regional Waste Management Working Group” with the Shire of Perenjori.**

**CARRIED
5/0**

Date of Meeting:	17 th July 2014
Item No:	7.2.5.2
Subject:	Shire of Morawa-Perenjori Regional Council Group (RCG) Regional Materials Recovery Project –Funding application
Date & Author:	01 July 2014 David Williams
Responsible Officer:	David Williams Deputy Chief Executive Officer
Applicant/Proponent:	David Williams
Previous minute/s & Reference:	

SUMMARY

Councils Chief Executive Officer in liaison with the Shire of Perenjori and Dallywater Consultants have submitted a funding application to the Waste Authority of WA, to rationalise and improve the region's waste management infrastructure and services

The purpose of this report is for Council to authorise the Chief Executive Officer to be a joint signatory with the Shire of Perenjori Chief Executive Officer for the Morawa Perenjori Materials Recovery Project funding application.

The application can be withdrawn at any time.

DECLARATION OF INTEREST

Nil

ATTACHMENTS

The Shire of Morawa-Perenjori Regional materials Recovery Project application to the Waste Authority

BACKGROUND INFORMATION

In 2013, the Shires of Morawa and Perenjori conducted an internal assessment of their waste management requirements and developed a Strategic Waste Management Plan (SWMP), based on a review of the 2009 Mid -West Regional Council (MWRC) SWMP which was to deliver a strategy to address the waste management services for several shires.

The Shire of Morawa and Perenjori were members of the MWRC which is now defunct. In the absence of any regional activity stemming from the actions of that SWMP, there is still a need to establish a subregional landfill which provides facilities to reduce the amount of waste being sent to landfill and implement diversion systems to service the region.

From the Previous report to Council

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'The Shire of Morawa and Perenjori landfills are reaching capacity and as a means of resolving the issue have develop a Strategic Waste Management Plan (SWMP) with assistance from Dallywater Consultancy utilising funding received from the Waste Authority.

The Waste Authority is a statutory body established under the Waste Avoidance and Resource Recovery Act 2007 and has funding programmes available to regional grouping of local government authorities to provide regional waste management solutions. Regional grouping can be a minimum of two local authorities.

*Hence the Shire of Morawa and Perenjori have jointly applied and were successful in obtaining a grant from the Waste Authority to have the SWMP developed. The purpose of developing the SWMP was not only to provide a strategy for resolving waste management in the two shires but also as a mechanism to make a further funding application to the Waste Authority for the formation of a **sub-regional materials diversion project and landfill** within the Shires of Morawa and Perenjori'*

Councils Chief Executive Officer in liaison with the Shire of Perenjori and Dallywater Consultants submitted a funding application to the Waste Authority of WA, to rationalise and improve the region's waste management infrastructure and services by:

- *“Closing the Morawa, Perenjori and Latham landfills to the public and constructing a **Resource Recovery Park(RRP) and Subregional Landfill**;*
- *Constructing Materials Transfer Stations (MTSs) to Morawa and Perenjori and Drop Off Centres (DOCs) to all the townsites; and*
- *Implementing a hooklift bin system to service the MTSs and DOCs (and eventually other local government and industry customers).*
- *Undertake education programs to enhance the implementation of the waste minimisation programs and initiatives.*
- *Prepare Waste Minimisation Plans for both LG operations.*
- *Develop a formal regional waste management cooperation to manage the rationalisation process.*
- *Enhance regional recycling and avoidance via development and application of financial incentives for segregated or “clean stream” loads at the gates of all facilities.”*

of these recommendations, development of the RRP and landfill, construction of the MTSs and DOCs and implementation of the hooklift collection system are the most critical aspects as without these, the majority of the remaining activities either cannot be progressed or will not progress at a rate commensurate with the State's diversion and minimisation efforts.'

OFFICER'S COMMENT

The Waste Authority of Western Australia provides a Regional Funding Program for Local Government Authorities for Regional Groupings of local authorities to improve waste management practices in the region. Funding approval is through an application process.

Applications are assessed on a as needs basis and project evaluation and require a contribution of twenty percent (20%) of the total funding requested by the applicant.

The Shires of Morawa and Perenjori have submitted an application requesting one million five hundred dollars (\$1.5 million) for a project which is detailed in the attached application. Each shire has made provision for one hundred and fifty thousand dollars (\$150,000) in their 2014-2015 years financial budget for the twenty percent contribution required. The application can be withdrawn at any time.

The Shires joined together to form an RCG to source funding for key infrastructure, plant and equipment which is described in the attached application and detailed below.

The project consists of the following key elements, namely;

- Purchase of a parcel of land of up to 1000 hectares in size situated midway between Perenjori and Morawa and obtaining approvals for the land to be used for the following distinct purposes: i.e.
 - Resource Recovery Park (RRP); and
 - Subregional Landfill.

It is noted that while the land has not yet been purchased, the Shire of Perenjori and Morawa are in the process of securing a site for purchase and conducting the preparatory negotiations such that purchase and transfer of land ownership which hopefully can be completed within 12 weeks of advice of funding approval.

This has been considered in the project schedule and, subject to timing of advice of funding approval, will not impact on the completion of the project well before the required 2015 deadline set under this funding.

- Construction of an onsite materials diversion facility at the RRP including material set down areas, materials separation and sorting area, stockpile areas, a shed for baling and processing recyclable materials and for interim storage of baled materials, drop off bins, bin store and waste transfer area (for removal to landfill of the residual waste materials from the diversion and separation processes and material delivered direct to the site from which no diversion is achievable.
- Construction of a subregional Class II landfill facility to the rear of the RRP.
- Construction of transfer stations and associated drop off facilities in Perenjori and Morawa and the provision of drop off facilities at Latham and three other small townsites within the region;
- Closure of the three Class II landfills within the region to the public; and
- Purchase of a Hooklift low loader, eight 30m³ hooklift bins and 8 smaller (e.g. 10m³) bins for the collection and movement of diverted material and 30m³ waste transfer bins for use at the transfer stations.

In addition to the costs associated with land purchase of the RRP and landfill site, Council will be funding the **disposal** elements of the project, namely;

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- a. Development of the new landfill including licensing, survey, clearing, fencing, internal roads, trenches, other site works, bores, plant, equipment, compactor etc; and
- b. Hooklift bins for the transfer of waste material from the transfer stations to the subregional landfill.

A further application to fund these activities has been submitted to the Waste Authority. Details of the submitted application are in an accompanying report to Council.

To meet the requirements of the application Council has been requested to authorise the Chief Executive officer from each shire to be signatories to the application

COMMUNITY CONSULTATION

Community consultant will be part of the project

COUNCILLOR CONSULTATION

Council has been previously briefed on the proposal

STATUTORY ENVIRONMENT

Local Government Act 1995

Waste Avoidance and Resource Recovery Act 2007

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Subject to further funding from the Authority and 2014-15 Council budget considerations, the SWMP will form a strategy towards resolving waste issues for the Shires of Morawa and Perenjori. A budget comparison for annual running costs is being prepared.

Previous data and information obtained from external sources and waste management agencies as 'in confidence documents', indicate the annual cost for the two shires to transport waste to Geraldton would be in excess of one hundred thousand dollars (\$100,000 per annum)

STRATEGIC IMPLICATIONS

A Regional approach to the implementation of waste minimisation strategies will be in accordance with the requirements of the Department of Environment and Conservation's Zero Waste Plan Development Scheme and the Shire of Perenjori Strategic Community Plan.

RISK MANAGEMENT

Council not participating in the SWMP and this project could lead to the closing of the landfill by the Department of Environment and Regulation at a greater cost to Council as the waste will have to be

transported to a landfill in another authority. Additionally being involved in the regional process should lead to Council reducing the cost of waste management in the future.

VOTING REQUIREMENT:

Simple Majority

OFFICER'S RECOMMENDATION

Council authorise the Chief Executive Officer to be a joint signatory with the Shire of Perenjori Chief Executive Officer for the Morawa Perenjori Materials Recovery Project funding application.

COUNCIL RESOLUTION

Moved: Cr K P Stokes

Seconded: Cr D S Carslake

Council authorise the Chief Executive Officer to be a joint signatory with the Shire of Perenjori Chief Executive Officer for the Morawa Perenjori Materials Recovery Project funding application.

**CARRIED
5/0**

7.2.6 Chief Executive Officer - Other

<i>Date of Meeting:</i>	17 July 2014
<i>Item No:</i>	7.2.6.1
<i>Subject:</i>	Strategic Plan Update and Progress Report
<i>Date & Author:</i>	9 July 2014 John Roberts
<i>Responsible Officer:</i>	Chief Executive Officer
<i>Applicant/Proponent:</i>	Chief Executive Officer John Roberts
<i>File Number:</i>	Various
<i>Previous minute/s &</i>	
<i>Reference:</i>	19 June 2014 Council Meeting

SUMMARY

The Strategic Plan Update and Progress Report provides an update on the progress of matters under the Integrated Planning and Reporting Process including the:

- Shire of Morawa Strategic Community Plan 2012, and
- Corporate Business Plan.

Other updates are also provided regarding the informing strategies including:

- The Long Term Financial Plan;
- The Asset Management Plan; and
- The Workforce Plan.

DECLARATION OF INTEREST

The author has no interest to declare in this report.

ATTACHMENTS

- 2013/14 Project Summary Report;
- Shire of Morawa April 2014 *Strategic Plan Update and Progress Report*.

BACKGROUND INFORMATION

The Strategic Plan Update and Progress Report is provided to Council each month for information. The Strategic Community Plan was adopted 21 June 2012.

At this point in time, the Strategic Community Plan has some 109 actions listed:

Objective	Actions	Projects 2013/14	Programs 2013/14	Comment
1. A diverse, resilient and innovative economy	46	9	3	This objective is divided into two sub-objectives with nine key projects and three programs covering 27 of the 46 actions which are due for completion in 2013/14
2. Protect and enhance the natural environment	14	5	0	Five key projects covering 11 strategic actions are required to be completed for 2013/14
3. A community that is friendly, healthy and inclusive	26	5	0	Five key projects covering 17 of the 26 actions are due for completion for 2013/14
4. A connected community with strong leadership	23	3	1	Three key projects and one program area covering 18 actions are due for completion for 2013/14

Table One: Summary of Strategic Actions

Accordingly, the progress of the projects and program areas covering the strategic actions for 2013/14 are tracked within the Corporate Business Plan. This is because:

- This plan has the projects or actions the Shire is required to achieve over a four year period to meet the objectives listed in the Strategic Community Plan;
- This approach will also ensure there is a cross link with the Status Report where Council has made a decision regarding the projects listed in the Corporate Business Plan from time to time; and
- The Corporate Business Plan also acknowledges the key operating costs for each program area and the external stakeholders.

Informing Strategies

Other reports that need consideration in terms of their impact on the Strategic Community Plan include the following informing strategies:

Long Term Financial Plan

The long term financial plan is due for review this year.

Status

No change - The Long Term Financial Plan requires expansion to incorporate new out years. UHY Haines Norton will provide costs to do this for the 2014/15 Budget.

Asset Management Plan

To date the review of the Asset Management Plan (AMP) has seen three of the four key areas completed. The final area for completion is that regarding plant and equipment for inclusion.

Status

No change - The fair value report regarding plant and equipment needs to go to Morrison Low so that the AMP can be updated.

A meeting with Greenfields will occur to look at road infrastructure regarding fair value for 2014/15.

Romans II will also need updating regarding local road data.

Workforce Plan

The Workforce Plan is also monitored by the Department of Local Government and Communities. This required assessment by staff by the end of March 2014.

Status

The CEO, DCEO and MFA commenced this review on 4 April 2014. A final review is now required.

Information Communication and Technology (ICT) Plan

Although the ICT is not a formal requirement, the Department of Local Government and Communities highly recommends that such a plan is developed and implemented and provides the appropriate framework for such a plan on its website.

It should be noted that the Shire of Morawa does not have such a plan.

Status

Development of such a plan is not required, but from a business continuity perspective it would be prudent to do so (in line with the Local Government Audit Regulations - Regulation 17).

Other Key Informing Strategies

Other key plans that impact on the Strategic Community Plan and the Corporate Business Plan include the Local Planning Scheme and Strategy, the Growth Plan, the Mid West Investment Plan and the North Midlands Economic Plan (proposed Mid West Blue Print). Generally, links are made back from the Corporate Business Plan to the applicable project within this plan.

Risk Management Framework and Compliance Plan

. The Shire (CEO) by 31 December 2014 will need to have in place:

- A risk management policy;
- A risk management framework including processes, procedures and reporting; and
- A compliance plan

Status

Council resolved at the 20 February 2014 that the implementation of the requirements for Regulation 17 were forwarded for 2014/15 Budget consideration.

LGIS representatives have indicated that initial requirements could be developed on a regional basis. A proposal was received on 23 April 2014 outlining a joint project with the Shires of Mingenew, Carnamah, Coorow, Morawa & Perenjori at a cost of \$5,856 each. The former CEO accepted this quote and is included in the 2014/15 budget consideration. The project is scheduled to commence on 26 August 2014.

OFFICER'S COMMENT

Strategic Community Plan

Further to the above, the success of the Strategic Community Plan (SCP) is based on the outcomes of the Corporate Business Plan and the key performance measures (KPIs) that will form part of the SCP from March 2014. The key performance measures show the desired trend to be achieved for each objective (Economic, Environment, Social and Governance). The key performance measures were inserted into the SCP at the Council meeting on 20 March 2014.

Corporate Business Plan

The Corporate Business Plan Report is provided each month. Accordingly, a summary report and full copy of the Corporate Business Plan report for June 2014 is attached.

In short, the progress of the Corporate Business Plan is summarised as follows:

Projects

Under the Corporate Business Plan, there are 35 projects that are monitored:

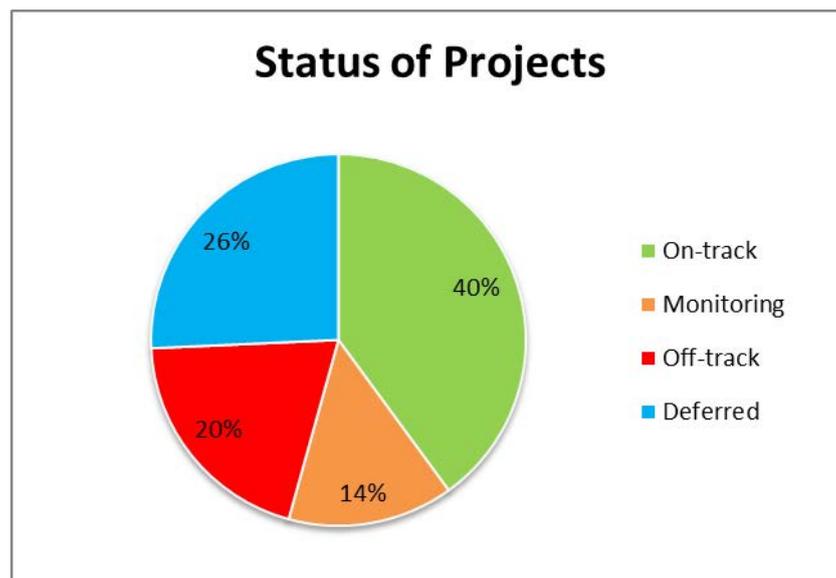


Chart 1: Breakdown on Status of Projects for 2013/14

The key things to note regarding Chart 1 - Breakdown on Status of Projects are:

Status Type	Status	Comment
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Overall Completion	In terms of overall completion (i.e. the percentage of each project completed divided by the number of projects underway), this is 63.27%.	Overall completion in Mar 2014 was 58.50%.
On-track	There are 14 (40%) projects on track (1, 2, 3, 4, 12, 13, 14, 18, 19, 29, 32, 33, 34, & 35), up from 13 (37%) listed last month.	Although The Industry Attraction & Retention project is now on track, the intent of this project will require reassessment (Project 18)
Monitoring	Five (14%) projects are at the monitoring level (7, 20, 21, 27 & 31)	The five projects in monitoring mode are subject to initial delays and subsequent changes in circumstance. In particular: <ul style="list-style-type: none"> Project 27 – the Mobile Black Spot project, was unsuccessful securing key finding from the MWIP and the Shire is now in the process of re-directing the \$1M in funding to another project (Airport Upgrade).
Off-track	In total there are seven projects off track (5, 8, 9, 10, 15, 26 and 30).	The number of projects off-track has improved from 9 to 7. The impacts on these projects include: <ul style="list-style-type: none"> Staff resourcing in terms of key roles is a constant issue regarding consistency and progressing of goals i.e. the long term vacancy of the CEO position (Project 9 lacked a project owner and Project 30 – Gateway Project is subject to further discussions with the key funding stakeholder) Discussions will take place with Sinosteel on 17 July 2014. The second key issue has been the constant waiting on the approval of funding or resources for key projects: <ul style="list-style-type: none"> State Cabinet – continual delays whilst it makes a decision (Project 26 - Town Centre Revitalisation and Freight Road Re-alignment). This should be completed by December 2014; Scrapping of Commonwealth funding programs e.g. RADF5 (Project 5 - Town Hall project). The tender specification has been developed. Awaiting final 2 quotes to assess if the works are within tender thresholds.; Changes to Royalties for Regions (CLGF) funding or not meeting acquittal requirements (Includes key funding regarding Project 3 regarding the Morawa Swimming Pool); MWDC requirement to continually review business cases (Project 15) ; Thirdly competing re-allocation of resources undermining the strategic focus e.g. ongoing maintenance of key assets not provided for. However, the Asset Management Plan should improve this over time.
Deferred	There are nine projects deferred due to fiscal constraints and other resourcing issues or because the priority has changed (6, 11, 16, 17, 22, 23, 24, 25 & 28);	These projects will require further review as part of the SCP review in August 2014.

It also may be prudent to seek a joint review with other shires in the region regarding the SCP, CBP and the informing strategies.

Programs

Under the Corporate Business Plan, there are four key program areas that are monitored:

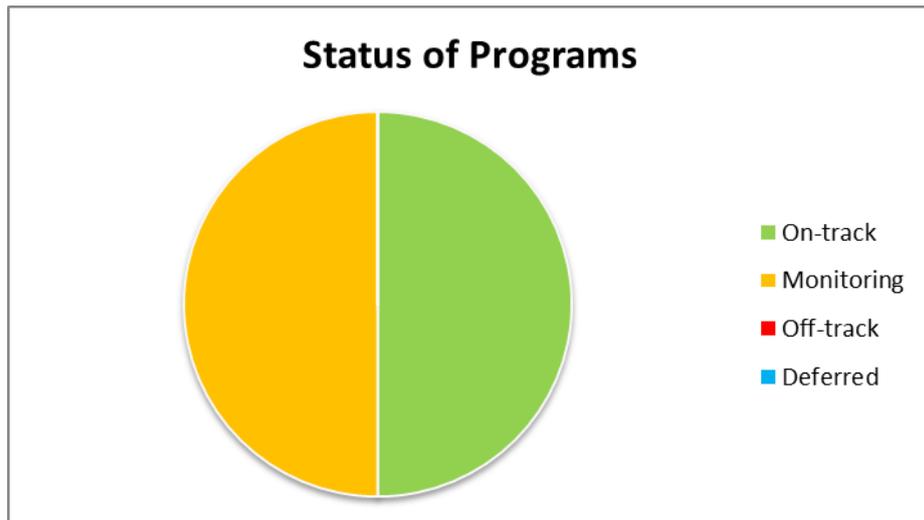


Chart 2: Breakdown on Status of Programs for 2013/14

Chart 2 indicates that there are two program areas on track i.e. the Sports Facilities and Programs (78%) and the Roads Program (78%). The program areas requiring monitoring are Ongoing Health Care Provision (50% completed) and Governance (55% completed). The programs on track are subject to key operational or day to day activities and are impacted by seasonal issues. The latter programs generally take time for the costs to come through.

COMMUNITY CONSULTATION

As per the Strategic Plan Update and Progress Report

COUNCILLOR CONSULTATION

As per previous reports to Council and the Information and CEO Briefing Sessions (Forums).

STATUTORY ENVIRONMENT

Local Government (Administration) Regulations 1996 Part 5 Annual Reports and Planning for the Future - Division 3 – Planning for the Future

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS

Nil

STRATEGIC IMPLICATIONS

As per the reporting requirements regarding the Strategic Community Plan and the Corporate Business Plan.

RISK MANAGEMENT

Under the Integrated Planning and Reporting Framework, the Shire of Morawa is required to meet the compliance requirements. By meeting each of the key requirements regarding Integrated Planning and Reporting, the Shire will avoid further scrutiny and action by the Department of Local Government and Communities.

VOTING REQUIREMENT:

Simple Majority

OFFICER'S RECOMMENDATION

Council accepts the Shire of Morawa June 2014 Strategic Plan Update and Progress Report submitted by the Chief Executive Officer.

COUNCIL RESOLUTION

Moved: Cr K P Stokes
Seconded: Cr D S Agar

Council accepts the Shire of Morawa June 2014 Strategic Plan Update and Progress Report submitted by the Chief Executive Officer.

CARRIED
5/0

7.2.6.4 Correspondence

Nil

7.2.6.5 Information Bulletin

COUNCIL RESOLUTION

Moved: Cr K P Stokes

Seconded: Cr D S Carslake

That Information Bulletin submitted for the 15th July 2014, Ordinary Meeting be received.

CARRIED
5/0

STANDING ORDERS

Cr K J Chappel requested Standing Orders be Suspended to allow Council to discuss the Department of Regional Development –Country Local Government Fund 2010-2011 Shire of Morawa Exploring Wildflower Country Audit which was completed by BDO and presented in the information bulletin.

COUNCIL RESOLUTION

Moved: Cr K P Stokes

Seconded: Cr D S Carslake

That the Standing Orders be suspended at 18.05pm under the Shire of Morawa Standing Orders-standing order 17.1 for Council to discuss the audit.

CARRIED
5/0

8. New Business of an Urgent Nature

COUNCIL RESOLUTION

Moved: Cr D S Carslake

Seconded: Cr K P Stokes

That Council have business of an urgent nature;

- To Formally acknowledge the findings of the Department of Regional Development – Country Local Government Fund 2010-2011 Shire of Morawa Exploring Wildflower Country Audit BDO audit,
- Write to the Department of Local Government acknowledging the receipt and content of the audit,

To instruct the Chief Executive Officer undertake a review of all current ,recent acquittals and grants and report back to Council with the finding by October 2014 meeting of Council.

COUNCIL RESOLUTION

Moved: Cr D S Carslake
Seconded: Cr K P Stokes

That Council resolve to;

1. Formally acknowledge the findings of the Department of Regional Development –Country Local Government Fund 2010-2011 Shire of Morawa Exploring Wildflower Country Audit BDO audit,
2. Write to the Department of Local Government acknowledging the receipt and content of the audit,
3. The Chief executive officer undertake a review of all current acquittals and grants and report back to Council with the findings by October 2014 meeting of Council

CARRIED
5/0

COUNCIL RESOLUTION

Moved: Cr D S Carslake
Seconded: Cr K P Stokes

That the Standing Orders are resumed under 17.1 at 18.12pm for the meeting to continue.

Cr K J Chappel requested Council adjourned the meeting to allow a short break at 18.22 pm.

The following staff left the meeting

Mr D Williams	Deputy Chief Executive Office
Mr P Buist	Principal Works Manager
Ms W Gledhill	Manager of Accounting and Finance
Mr John Elliot	Project Officer

Cr K J Chappel requested Council reopened the meeting at 18.35 pm

COUNCIL RESOLUTION

Moved: Cr D S Carslake
Seconded: Cr D S Agar

An addendum to the Chief Executive Officer’s contract is discussed to include Key Result Areas

COUNCIL RESOLUTION

Moved: Cr D S Carslake
Seconded: Cr D S Agar

Council resolve to include an addendum of Key Result Areas to the Chief Executive Officers contract, for review in June 2015.

**CARRIED
5/0**

9. Applications for Leave of Absence

Nil

10. Motions of Which Previous Notice Has Been Given

Nil

11. Questions from Members without Notice

Nil

12. Meeting Closed

- 12.1 Matters for which the meeting may be closed- Nil
- 12.2 Public reading of resolutions that may be made public- Nil

13. Closure

Meeting was closed at 7.40pm

.....**Presiding Person**

14. Next Meeting

The next Ordinary Meeting of Council is scheduled for 21st August 2014